

FEBRUARY 8, 2024  
6:00 P.M. – UNOFFICIAL MINUTES

**CALL TO ORDER** by Vice Chair Dorn Parker at 6:00pm.

**PLEDGE OF ALLEGIANCE** by Commissioner Wall.

**ROLL CALL**

= Present     = Absent

**Commissioners**

- Cristian Garcia Arcos
- Scott Glabb
- Cassius Rutherford
- Terry Wall
- Shayanne Wright
- Kelly Brown, Vice Chair
- Elizabeth Dorn Parker, Chair

**City Staff**

- Monique Villasenor, Recreation Manager
- Robert Ryan, Maintenance Services Manager
- Raja Sethuraman, Public Works Director
- Laura Fautua, Executive Assistant
- Kathia Viteri, Office Specialist II
- Kelly Dalton, Fairview Park Administrator

**PRESENTATION**

**1. CAPITAL IMPROVEMENT PROJECTS UPDATE**

Public Works Director, Raja Sethuraman presented.

Vice Chair Brown inquired if this was all Park projects and requested Staff to include Fairview Park Capital Improvement Projects (CIP) to the chart.

Mr. Sethuraman mentioned the goal is to have outreach meetings in March/April for the Ketchum-Libolt/Shalimar projects.

Vice Chair Brown requested the notice be available as soon as the dates become available.

**PUBLIC COMMENTS**

Andy Campbell: Member of the Fairview Park steering committee, would like to see Fairview Park CIP's on the chart as well as CIP's brought to the Fairview Park Steering Committee for review.

Kim Hendricks: Would like to share with commissioners some calendars from Fairview Park Alliance.

**COMMISSIONER COMMENTS AND SUGGESTIONS**

**Commissioner Wall:** Highlighted the City *Spotlight* and announced his 1-year anniversary on the Parks and Community Services Commission. Would also like to know how a park gets a monument sign as Tanager Park does not have one.

**Commissioner Garcia Arcos:** Highlighted Shalimar Park and the community of mom's who help families in the community in need.

**Commissioner Glabb:** None.

**Vice Chair Brown:** Attended the Butterfly Park unveiling last week and enjoyed the setup. Would like to see future unveilings be on a weekend date to help allow those who work on a weekday have an opportunity to attend the unveiling.

**Chair Dorn Parker:** Spoke about Brentwood and park space surrounding in Brentwood and looking forward to an accessible park. Thanked Park Rangers involvement with Harper Park, and there seems to be less dogs off leash, there's also conversations with the district about how to utilize the space better so that the community knows when the community can use the large fields when they can't.

## **OLD BUSINESS**

### **1. Minutes – 01/11/2024 PACS Draft Minutes**

**MOTION:** Approve the amended minutes of January 11, 2024 Commission meeting.

**MOVED/SECOND:** Vice Chair Brown/Commissioner Glabb.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Vice Chair Brown, Chair Dorn Parker

**Nays:** none

**Absent:** Commissioner Wright, Commissioner Rutherford

**Motion Carried:** 5 – 0

## **NEW BUSINESS:**

### **1. DONATION OF TWO TREES, MEMORIAL BENCH AND PLAQUE AT FAIRVIEW PARK**

Mr. Robert Ryan, Maintenance Services Manager presented.

Commissioner Garcia Arcos inquired what nursery the City uses to get City trees.

Commissioner Glabb inquired how many of these types of requests get submitted yearly and if any get denied. Also acknowledged Ms. Hendricks' correspondence.

Vice Chair Brown would like to see the Fairview Park Steering Committee provide input before the Commission reviews the donation.

#### **Public Comment:**

Andy Campbell: expressed concerned with inserting a tree at Fairview Park as Fairview Park has been identified as an archaeological rich area and agreed with Commissioners this item be included for Fairview Park Steering Committee review.

Kim Hendricks: would like to see this go before the Fairview Park Steering Committee and input from the MIG Consultant who are updating the Fairview Park Master Plan.

**MOTION:** That the donation of two (2) trees, memorial bench and plaque at Fairview Park be provided to the Fairview Park Steering Committee for review and returned to the Parks and Community Services Commission at the next agenda meeting for Commission review.

**MOVED/SECOND:** Vice Chair Brown/Commissioner Wall.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Vice Chair Brown, Chair Dorn Parker

**Nays:** none

**Absent:** Commissioner Wright, Commissioner Rutherford

**Motion Carried:** 5 – 0

## **MONTHLY REPORTS**

### **1. PARK RANGER REPORT JANUARY 2024**

Ms. Villasenor, Recreation Manager presented.

Chair Dorn Parker highlighted correspondence received.

Vice Chair Brown would like to have a Park Ranger attend a future meeting to present the report to help better understand the new report along with their concerns/challenges.

Chair Dorn Parker would like to see backup data of arrests and citations and see trends and bring back the Park Ranger ride along opportunity.

**Public Comment:**

Andy Campbell: Highlighted another Fairview Park Steering Committee member, Jennifer Thomas, is also in the audience.

### **2. DIRECTOR'S REPORT – January 2024**

Ms. Villasenor, presented.

**Public Comment:** None.

## **ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS**

**ADJOURNMENT** by Chair Dorn Parker at 6:57 P.M.

**NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, April 11, 2024 at 6:00 P.M.**