



## Agenda Report

Parks and Community Services Commission

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**File #:** 25-539

**Meeting Date:** 10/9/2025

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**TITLE:** PARK CAPITAL IMPROVEMENT PARK VALUE GUIDELINES  
**DEPARTMENT:** PARKS AND COMMUNITY SERVICES  
**PRESENTED BY:** BRIAN GRUNER, PARKS AND COMMUNITY SERVICES  
**CONTACT INFORMATION:** BRIAN GRUNER, PARKS AND COMMUNITY SERVICES  
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### **RECOMMENDATION:**

Staff recommends the Parks and Community Services Commission:

1. Clarify the Park Capital Improvement Value Guideline edits (Attachment 1) and;
2. Review and discuss the Capital Improvement Program (CIP) park projects evaluation rubric (Attachment 2).

### **BACKGROUND:**

During the May 8, 2025 meeting, the Commission began a discussion regarding various approaches for developing a framework to establish core principles and values along with key criteria for the analyses and recommendation of future CIP park projects.

At the June 12, 2025, Parks and Community Services Commission meeting, the Commission formed an Ad Hoc Committee to research information and the Park Capital Improvements Principle and Value guidelines to help guide the Parks and Community Services Commission on future CIP decision-making process.

During the months of July and August 2025, the PACS Ad Hoc Committee, composed of Chair Kelly Anne Brown, Commissioner Cristian Garcia-Arcos, and Commissioner Brandice Leger, met various times to research and discuss the values.

The ad-hoc committee presented the draft at the September 11, 2025 Commission meeting.

### **ANALYSIS:**

At the September meeting, the Commission formally adopted its values with edits. Staff engaged the Commission in a discussion on how these values could be applied in practice and whether a rubric or evaluation tool would be necessary. The Commission directed staff to prepare an example framework to support further discussion on the utilization of the values document and the completion of the CIP recommendations framework.

**FISCAL REVIEW**

There is no fiscal review at this time.

**LEGAL REVIEW**

There is no legal review required since this item is administrative in nature.

**CONCLUSION:**

Staff recommends the Parks and Community Services Commission:

1. Clarify the Park Capital Improvement Value Guideline edits and;
2. Review and discuss the Capital Improvement Program (CIP) park projects evaluation rubric.