

**RESOLUTION NO. 2026-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA,  
CALIFORNIA, ESTABLISHING AND ADOPTING AN TWO-UNIT MINISTERIAL  
SMALL LOT ORDINANCE SUBDIVISION AND URBAN LOT SPLIT FEE**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY  
FINDS AND DECLARES AS FOLLOWS:

WHEREAS, on January 20, 2026, the City Council gave first reading to the Ministerial Two-Unit Small Lot Ordinance (Ordinance No. 2026-\_\_\_\_) a duly noticed public hearing, with all persons having the opportunity to speak for and against the proposal, and staff presented the Ministerial Parcel Map Fee Resolution for consideration along with the first reading of the ordinance; and

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City of Costa Mesa is authorized to adopt and implement rates, fees, and charges for municipal services; provided, however, that such rates, fees, and/or charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, Government Code Section 66016 requires notice to be given and data made available at specified times prior to the adoption of certain increases in rates, fees, and charges, or the adoption of new rates, fees, and charges for use permits and inspections; and

WHEREAS, the City has complied with the noticing requirements of Government Code Section 66016; and

WHEREAS, although the City is not required to comply with the noticing requirements of Government Code Section 66018, the City has nevertheless published all notices consistent with the requirements of that section, including having published notice in accordance with Government Code Section 6062a and having made the data available concerning rates, fees, and charges prior to conducting a public hearing on the fees; and

WHEREAS, the City Council has held at a public hearing on January 20, 2026 and received oral and written presentations with respect to the proposed fee before adopting this Resolution; and

WHEREAS, the City Council desires to establish the Ministerial Parcel Map Fee as a means of establishing cost recovery for the newly created ministerial parcel map fee; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY RESOLVES as follows:

Section 1. Findings. The City Council hereby finds that based upon the data, information, analysis, oral and written documentation presented to the City Council concerning the fees described in Exhibit "A" attached hereto and by this reference incorporated herein, do not exceed the established reasonable cost of providing the service for which the fees are levied and that the fees solely recover an objectively reasonable approximation of the city's actual and reasonable costs.

Section 2. Approval. The fees set forth in Exhibit "A" are hereby adopted and approved.

Section 3. Effective Date. The fees set forth in Exhibit "A" shall be effective on the later to occur of (a) 60 days after Council adoption of this Resolution; or (b) the effective date of the Ministerial Two-Unit Small Lot Ordinance or any other ordinance which authorizes the fees set forth in this resolution.

Section 4. Certification. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED AND ADOPTED this 20th day of January, 2026.**

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John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

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Brenda Green, City Clerk

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Kimberly Hall Barlow, City Attorney

**EXHIBIT A**  
**Ministerial Map Processing Fee Schedule**

Fee to be paid for the ministerial processing of Two-Unit Small Lot Ordinance Subdivisions and SB9 Urban Lot Splits
\$2,800