



JUN 05 2018

Robert Staples, Contract Administrator
City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626

Re: FAIRVIEW PARK VERNAL POOLS RESTORATION (XW-30-004)
\$150,000

Dear Robert Staples:

The Office of Grants and Local Services (OGALS) completed the application review process for the Habitat Conservation Fund (HCF) Program. OGALS is pleased to inform you that the project identified above has been selected for funding, *contingent upon inclusion of the funds in the 2018-2019 State Budget*. Congratulations!

As an HCF grant recipient, a representative from your agency must attend an HCF Grant Administration workshop to learn more about the HCF contract and grant administration process. Workshop attendance is mandatory prior to receiving a grant contract. Information on the mandatory workshop will follow in a separate letter.

The contract performance period for this project will begin on July 1, 2018. Do not begin project work until you receive a fully-executed grant contract. OGALS will initiate a contract and send it to you for signature after the State Budget is enacted *and* the mandatory workshop attendance has occurred.

The liquidation date for this project will be June 30, 2023. Therefore, the Project Completion Packet will be due to OGALS by March 31, 2023. This OGALS due date allows time for the final site inspection and processing of the final payment prior to the liquidation date.

Each HCF grantee receiving funds for acquisition, enhancement, restoration, or development must record a Deed Restriction on the project property (if owned by the grantee). The Deed Restriction ensures that the property is used for a purpose consistent with the grant scope for the length of the contract performance period. The Deed Restriction is required after the acquisition is complete (for acquisition projects) or *prior* to grant payment for enhancement, restoration, or development costs (for enhancement, restoration, or development projects).

If you have questions about your project or the HCF Program, please contact your Project Officer, Melinda Steinert, at (916) 651-7744, or Melinda.Steinert@parks.ca.gov. Additional HCF grant program information is available on OGALS website at <http://www.parks.ca.gov/grants>. Click on the "Habitat Conservation Fund Program" link.

Robert Staples
Page 2

Congratulations again on your successful application! OGALS looks forward to working with you to deliver quality recreation opportunities to your constituents.

Sincerely,



Sedrick Mitchell, Deputy Director
External Affairs

cc: Project file
