

**Amendment 01 to Voucher Agreement Number MP23W2A-5G
Between CALSTART, Inc. and City of Costa Mesa**

This Amendment number 01 ("Amendment") is dated for convenience as of May 20, 2025, and is made to Voucher Agreement Number MP23W2A-5G between City of Costa Mesa ("Awardee") and CALSTART, Inc. ("CALSTART"), executed August 5, 2024 ("Agreement"). The purpose of this amendment is to increase funding, update the financial responsibility plan, and modify the project area.

Recitals

- On April 1, 2019, CALSTART executed grant agreement number G17-CMDC- 01 with the State of California Air Resources Board ("CARB").
- On August 5, 2024, voucher agreement number MP23W2A-5G was executed between City of Costa Mesa ("Awardee") and CALSTART to perform tasks under the Circuit Costa Mesa (the "Project") funded under CARB agreement number G17- CMDC-01 for a period of performance from August 5, 2024, through August 5, 2029, for an amount not to exceed one million five hundred thousand and no/100 dollars (\$1,500,000).

NOW, THEREFORE, in consideration of the promises herein, and for good and valuable consideration, the Parties agree to amend the Agreement as follows:

- Per the attached approved Additional Funding Request, funding is increased from one million five hundred thousand and no/100 dollars (\$1,500,000), to an amount not to exceed one million eight hundred thousand and no/100 dollars (\$1,800,000).
- Exhibit B (Scope of Work): Attachment 1- Budget Worksheet is replaced in its entirety per revised Exhibit B: Attachment 1 attached.
- The Financial Sustainability Plan is replaced in its entirety per the revised Financial Sustainability Plan attached.
- Per the attached approved Additional Funding Request, modify Project Area Information in Exhibit B (Scope of Work) to add the updated Project Area Map (map is attached to the Additional Funding Request).

Except as provided herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized officers to execute this Amendment as of the dates listed below, but to take effect as of May 20, 2025.

CALSTART, Inc.	City of Costa Mesa
By: <div>Signed by: <u>Marc Gottschalk, Chief Legal Counsel</u> 3E087750F4F949E... (Signature)</div>	By: <div>Signed by: <u>Cecilia Gallardo-Daly, Acting City Manager</u> 313DE17123C44E9... (Signature)</div>
Name: <u>Marc Gottschalk</u> (Print Name)	Name: <u>Cecilia Gallardo-Daly</u> (Print Name)
Title: <u>Chief Legal Counsel</u> (Print Title)	Title: <u>Acting City Manager</u> (Print Title)
Date: <u>6/12/2025</u>	Date: <u>6/12/2025</u>

MPV Awardees Additional Funding Request

Mobility Project Voucher (MPV) Awardees Additional Funding Request



There is a set-aside fund specifically for current MPV funded projects. MPV Awardees are eligible for up to \$300,000 in additional funding for their current funded project without submitting a new voucher application. The additional funds for MPV Awardees may be applied to a variety of eligible activities related to insurance compliance, capital acquisition, planning and operations, administration, outreach and marketing, participation in the Clean Mobility Equity Alliance (CMEA) meetings and other program activities only in support of the project scope outlined in their voucher agreement and/or project expansion request. Awardees must submit an updated financial sustainability plan and a revised budget that justifies the need and use of additional funds based to the Program Administrator for review and approval within 90 business days of receipt of their notification email. Program Administrator will work with each awardee to process their voucher agreement amendment.

Eligible Activities for Additional Funding: Additional set-aside funds can go directly to the Awardee's original project scope and can include for costs such as:

- Insurance compliance.
- Projects going back to their original scope of work/budget worksheet and maintain the number of vehicles they had to decrease because of increase of other costs.
- Changing infrastructure type or vehicle model due to supply and demand if corresponds with your original project scope and needs assessment results.
- Capital acquisition (including vehicles, micromobility devices, and infrastructure equipment)
- Planning and operations activities.
- Outreach and marketing activities associated with conducting community outreach, educational forums, collecting community input, and promoting the service.
- Administration activities associated with payment request submissions, insurance compliance, data reporting, printing, record retention, and mailing.
- Participation in the CMEA meetings and CMO-related program trainings and networking opportunities.
- Travel and lodging costs for participation in the annual Clean Mobility Forums.
- Other program activities that support the project scope outlined in your voucher agreement, subject to approval by the Program Administrator and CARB.

Project Expansion: If an Awardee requests additional funds to expand project scope, a written justification is required with supporting documents to demonstrate the additional demand (e.g., documented community feedback, updated needs assessment, etc.).

INSTRUCTIONS:

To request additional funding of up to \$300,000, the Awardee shall submit this Mobility Project Voucher Awardees Additional Funding Request **within 90 business days** of receipt of their notification email. The Additional Funding Request must be submitted via email to admin@cleanmobilityoptions.org or by mail and include the supporting documents:

1. Updated Financial Sustainability Plan
2. Revised Mobility Project Voucher Budget Worksheet
3. If Applicable: Supporting Documentation (e.g., documented community feedback, updated needs assessment, etc.) to demonstrate additional demand for project expansion

A. General Information

CMO Mobility Project Voucher Agreement #:	MP23W2A-5G	Lead Applicant (Awardee) Organization Name:	City of Costa Mesa		
Mailing Address:	77 Fair Drive				
City:	Costa Mesa	State:	CA	Zip Code:	92626
Phone Number:	714-754-5275	Email Address:	BrettAtencio.Thomas@CostaMesaCA.gov		

B. Reason for Additional Funding

Provide reason(s) for the additional funding request and how the additional funds will go towards your original project scope and/or project expansion:

Additional funding will be used to purchase an additional operating vehicle that will allow for expansion of the service area to better connect underserved Westside Costa Mesa residents with employment and other services. The service area will be expanded to include Hoag Memorial Hospital Presbyterian which has 6,500 employees, many of whom live in the equity priority Westside community. The service area expansion to Hoag will also provide residents with access to world class healthcare, and related services. Additionally, the service area will be expanded to include the east side of Newport Boulevard which has many retail and employment opportunities in addition to several low-income housing developments including the 88 unit Project Homekey which provides transitional homeless housing, and the 91 unit Newport Senior Village which provides SRO units to low income seniors. In addition to these developments several motels along the corridor offer affordable weekly and monthly rates that historically cater to lower income individuals in need of temporary housing. The service expansion to Hoag and the east side of Newport Boulevard will allow for greater access to retail, employment, healthcare, and other services for underserved residents who lack access to a personal automobile.

C. Total Voucher Amount Requested

Indicate the executed voucher funding amount, the requested additional funding amount, and the total requested amount in voucher funding:

Current Executed Voucher Funding Amount	Requested Additional Funding Amount Not-to-Exceed \$300,000	Total Voucher Amount Not-to-Exceed \$1,800,000
\$1,500,000	\$300,000	\$1,800,000

D. Lead Awardee Attestation and Signature

Must check box below:

- ☒ I agree that the eligible additional funding will be used directly towards the awarded project's eligible activities only in support of the project scope outlined in the Awardee's Voucher Agreement and/or project expansion and the total voucher award does not exceed \$1,800,000 in the Awardee's amended Voucher Agreement.

I certify to the best of my knowledge and belief that this MPV Awardees Additional Funding Request is accurate and complete and all outlays and obligations are for the purposes set forth in the Voucher Agreement:

Signature of Authorized Lead Applicant (Awardee)

Brett Atencio Thomas

Date

02/05/2025

Authorized Lead Applicant (Awardee) Name/Title/Organization

Brett Atencio Thomas, Active Transportation Coordinator, City of Costa Mesa

CMO Program Manager Approval

Signature

Cesar Hernandez

APPROVED ☒

Print Name

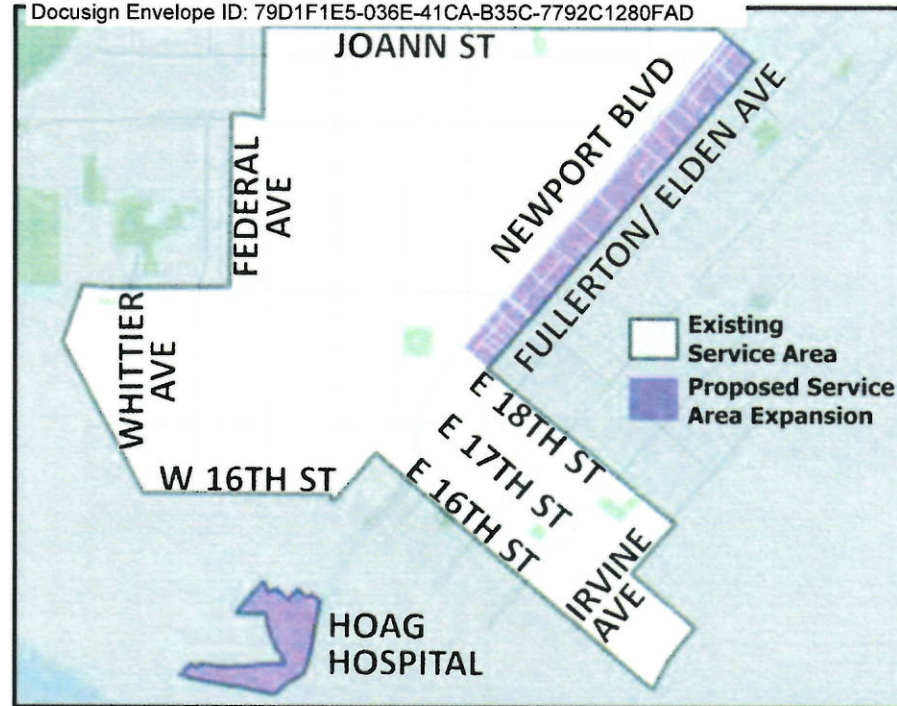
Cesar Hernandez

NOT APPROVED ☐

Date

4/1/25

Docusign Envelope ID: 79D1F1E5-036E-41CA-B35C-7792C1280FAD



Costa Mesa Dashboard
December 2024



195
Total Rides



234
Total Pax



4.97
Avg Driver Rating



7:24
Avg Wait Time

47
Avg Unique Users

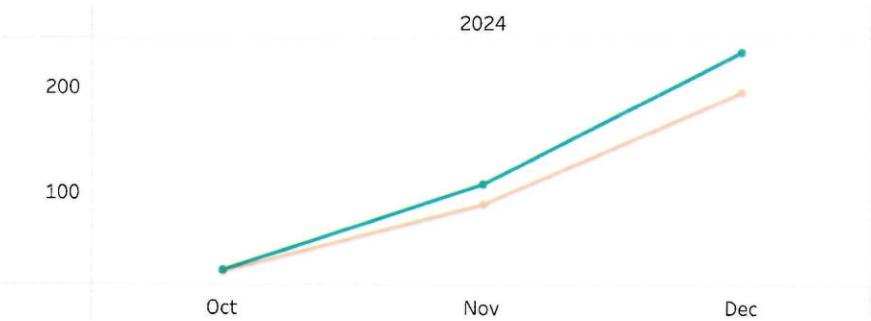
37
Avg User Age

Average Percent of Pooled Rides



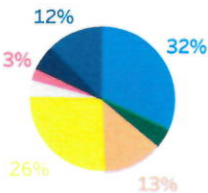
Rides & Pax per Month

Orange represents rides and green represents pax



Age Demographics

Based on the current month

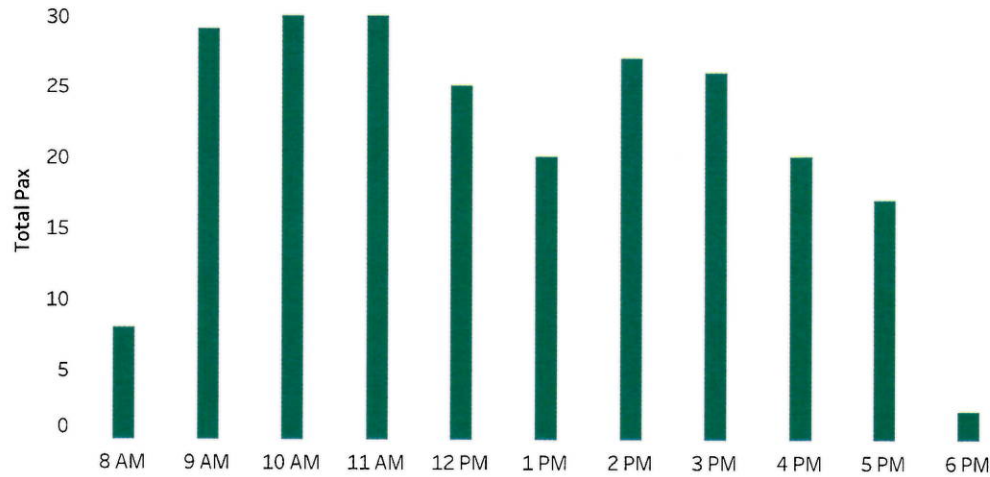


Age Groups

- 16-22
- 23-28
- 29-35
- 36-42
- 43-49
- 50-56
- 57-63
- 64+

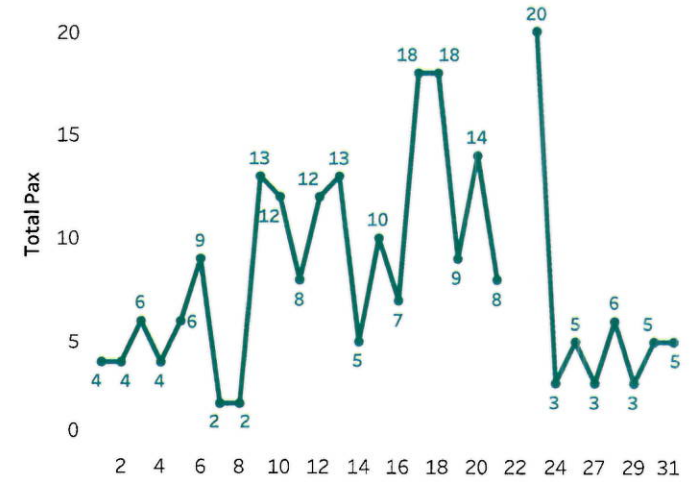
Hourly Pax

Number of passengers per service hour



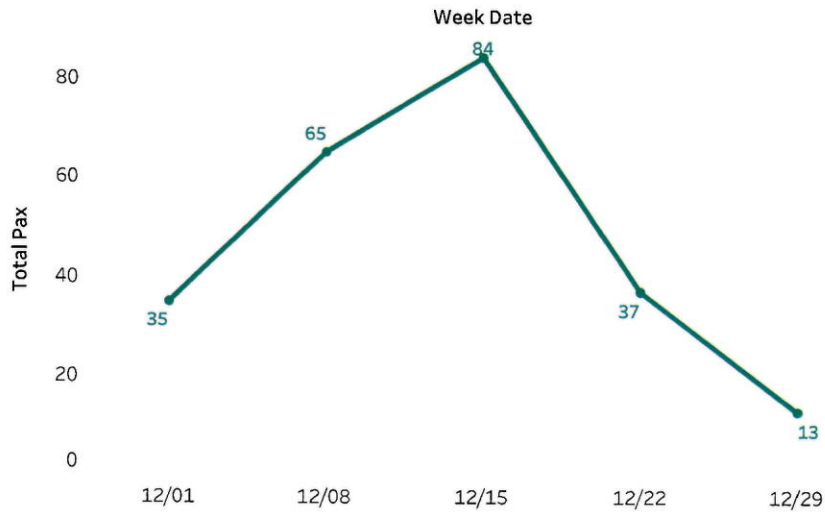
Daily Pax

Number of passengers per service day



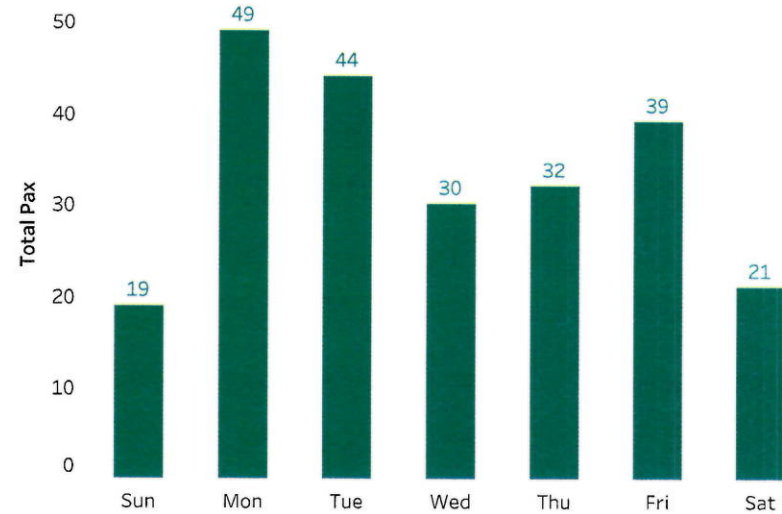
Weekly Pax

Number of passengers per service week (weeks start on Sunday - the beginning and end of month may appear short due to the nature of the week calculation)



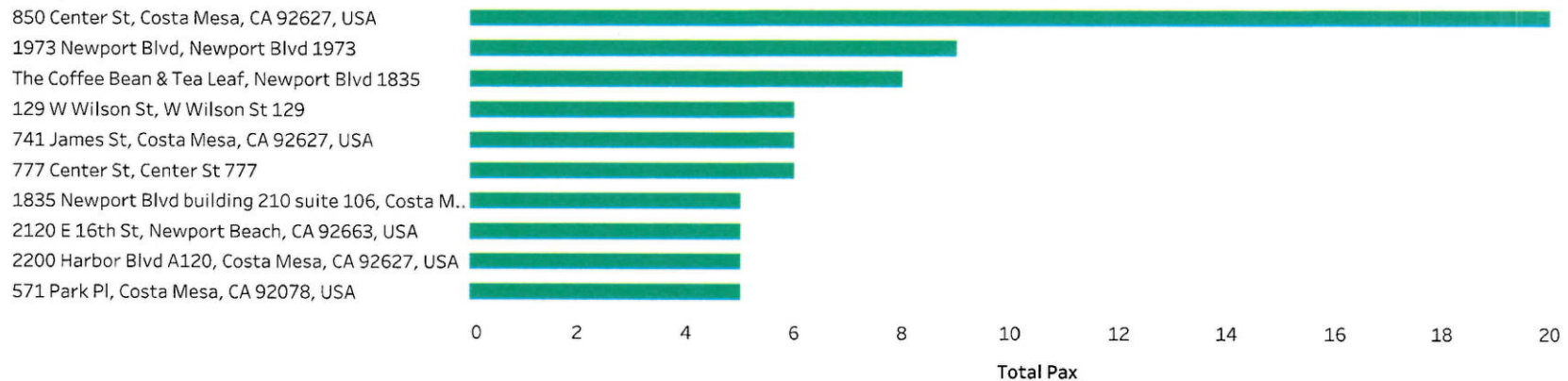
Day of the Week Pax

Number of passengers per service day of the week



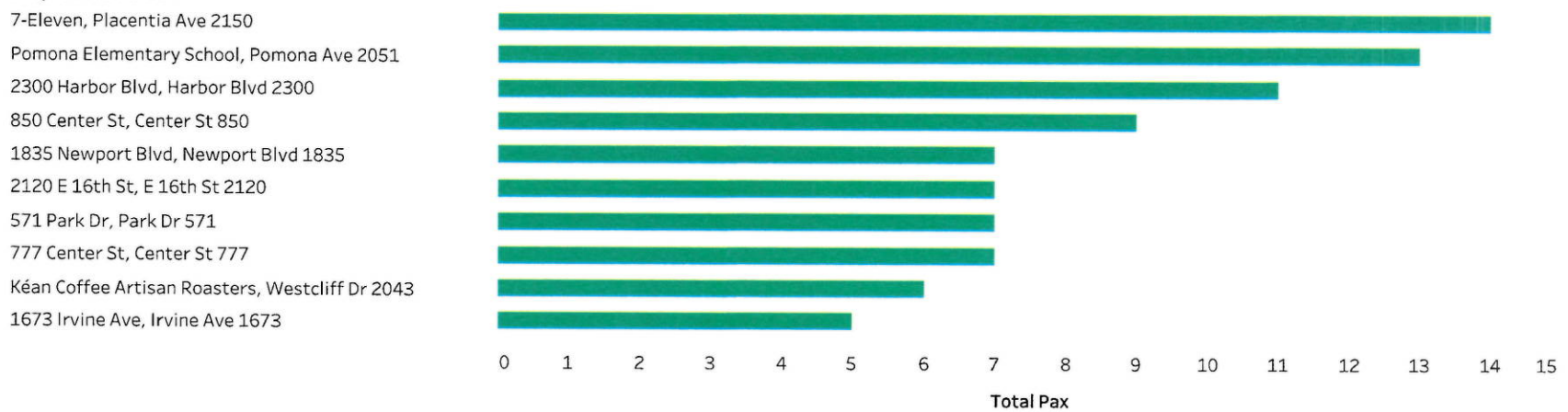
Top 10 Pickup

Pickup Addresses

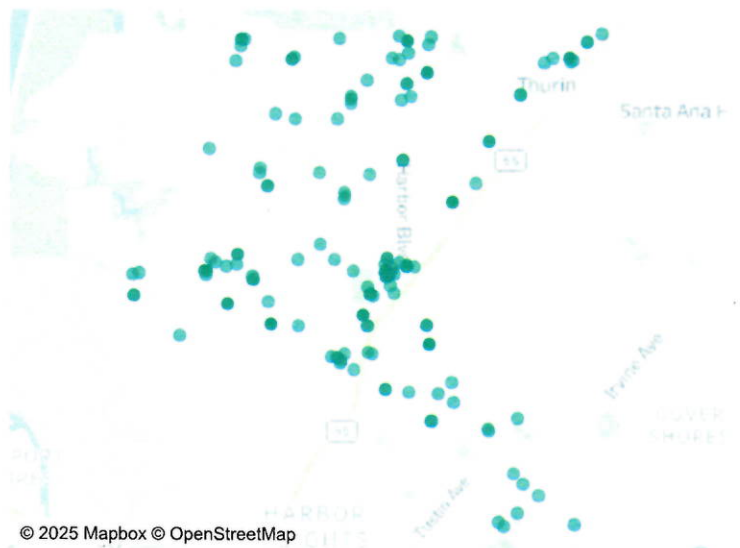


Top 10 Drop Off

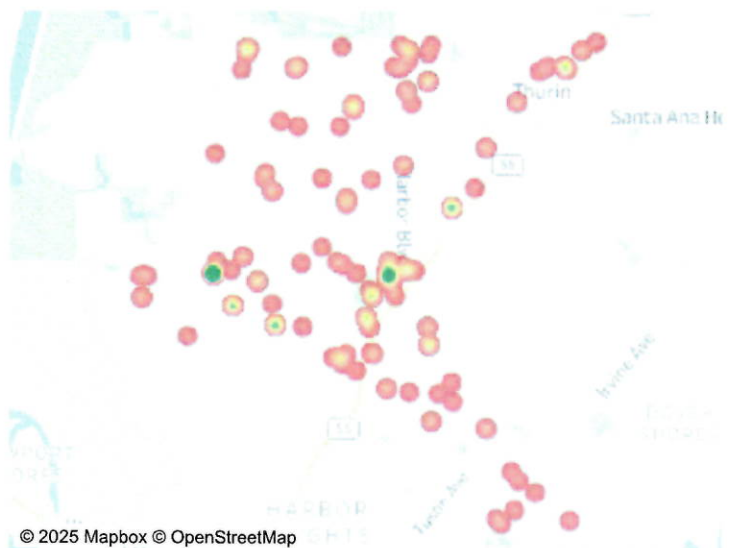
Drop Off Addresses



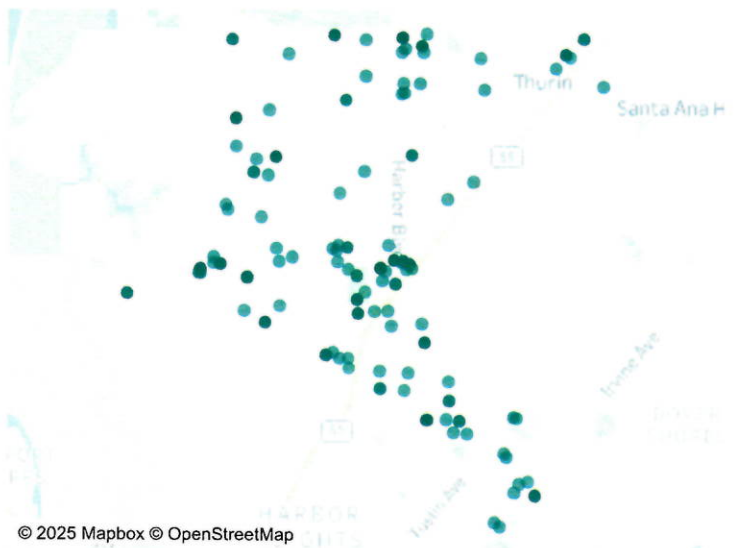
Pickup dots



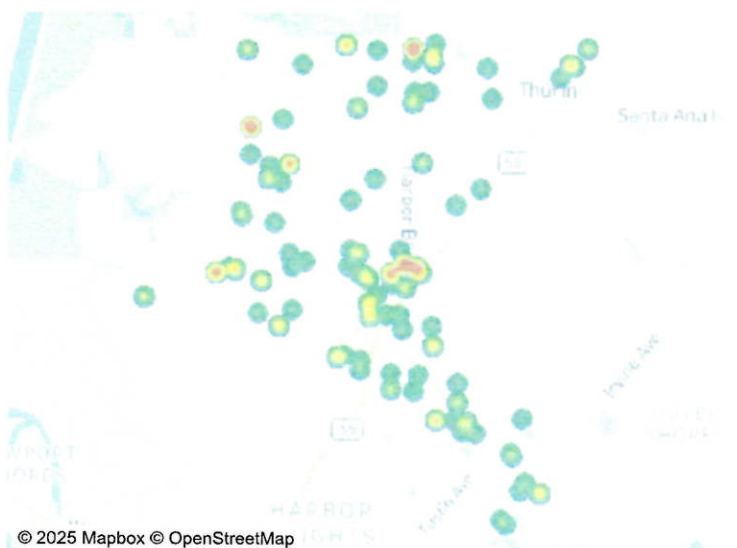
Pickup heat

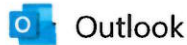


Drop off dots



Drop off heat





Re: Costa Mesa Service Area Expansion Recommendation

From Yaghoobirad, Ava@ARB <Ava.Yaghoobirad@arb.ca.gov>

Date Tue 2/25/2025 4:29 PM

To Nour Katabi <nkatabi@calstart.org>

Cc Viramontes, Leilani@ARB <leilani.viramontes@arb.ca.gov>; Gregor, Sam@ARB <sam.gregor@arb.ca.gov>; Cesar Hernandez <chernandez@calstart.org>

Hi Nour, thanks for your thorough email. We agree with your recommendation and don't see an issue with approving their entire service area eligibility. Please make sure to save this email in Costa Mesa project folder.

It was great seeing you yesterday! 😊

Best,
Ava

From: Nour Katabi <nkatabi@calstart.org>

Sent: Friday, February 21, 2025 12:11 PM

To: Yaghoobirad, Ava@ARB <Ava.Yaghoobirad@arb.ca.gov>

Cc: Viramontes, Leilani@ARB <Leilani.Viramontes@arb.ca.gov>; Gregor, Sam@ARB <sam.gregor@arb.ca.gov>; Cesar Hernandez <chernandez@calstart.org>

Subject: Costa Mesa Service Area Expansion Recommendation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ava,

Happy Friday! It has come to our attention that the City of Costa Mesa's launched service is operating in areas that do not meet CMO eligibility requirements and is requesting ongoing operations in those areas. Of the nine census tracts served, three do not qualify under SB 535 or AB 1550. The City has explained that service is extending to these ineligible areas (on the east side of the service area) based on their community needs assessment, which identified grocery stores and employment hubs in these locations as essential destinations for residents within the eligible service area.

An analysis of the service area indicated that the residential population within the eligible service area (westside of the service area) has limited or no access to grocery stores, community centers, and jobs, with many key destinations located just outside the eligibility boundaries. Given the community's expressed need for clean transportation options to these destinations, we support the City's decision to operate in these census tracts to allow access to destinations outside of boundaries of SB 535 and AB 1550 communities. As noted in the IM, "if community residents express a lack of clean transportation options to destinations such as a grocery store or healthier food retail stores which are located outside of the disadvantaged or low-income community boundaries, some ... service operations to/from the store would be allowed outside of boundaries."

In addition, with the proposed use of additional funds, the City of Costa Mesa seeks to expand its Let's Go Costa Mesa! service to include a nearby hospital, Hoag Hospital, Project Homekey transitional housing developments, and senior housing which also do not meet CMO eligibility requirements. Expanding service to these locations would provide residents with access to employment at the hospital, healthcare services, and grocery stores, addressing the transportation barriers identified in the needs assessment.

Below are the census tracts and their eligibility status:

6059063605	AB 1550 & SB 535	Under Operations - Residential
6059063604	AB 1550 & SB 535	Under Operations - Residential
6059063701	AB 1550	Under Operations - Residential
6059063702	AB 1550	Under Operations - Residential
6059063906	AB 1550	Under Operations - Residential
6059063808	AB 1550	Under Operations - Residential
6059063010	Ineligible	Under Operations - Grocery, Retail, Employment
6059063202	Ineligible	Under Operations - Grocery, Retail, Employment
6059063601	Ineligible	Under Operations - Grocery, Retail, Employment
6059063603	Ineligible	Expansion - Hospital
6059063202	Ineligible	Expansion - Transitional & Senior Housing

We recommend allowing the City to continue its current service operations and expand to the proposed hospital, transitional housing, and senior housing in the CMO non-eligible areas to provide reliable and clean transportation to underserved residents who do not have access to reliable transportation including public transit or personal vehicle. The Costa Mesa community needs assessment highlights a "lack of [transportation] service close to home/destination," and the attached heat density map further demonstrates the demand for transportation between the westside of Costa Mesa, where residents live, and the eastside, where key destinations such as employment, grocery stores, and retail locations are concentrated.

Please let us know if you have any questions.

Best,
Nour



Nour Katabi (she/her)
Project Manager II | CMO Program
(626)744-5603 • nkatabi@calstart.org
48 S Chester Ave • Pasadena, CA 91106
www.calstart.org • www.cleanmobilityoptions.org

Exhibit B: Scope of Work

Attachment 1: Budget Worksheet

[illegible]

Community Resource Contributions
Resource contributions are assets contributed to the project to support long-term sustainability to meet the 5-year Voucher Agreement Term that includes a minimum of 4 years of service operation and beyond. Resource contributions are not eligible for payment through voucher funding. Instructions: Add in-kind monetary resource contribution assets.

Operations and Maintenance											
Operations and Maintenance											
Subcontractor											

Optional: Category Eligibility Check Worksheet
Instructions: Calculate sums in "Category Total" and "Applicable Denominator" Columns. User may need to adjust example formula if additional rows were manually inserted above.

Cost Category	Eligibility Requirement Summary (See Implementation Manual for Details)	Category Total	Applicable Denominator	Percentage	Conforms to Eligibility Requirement?
Bicycle/Scooter Infrastructure and Installation	Maximum of 300% of amount of electric bicycle/scooter vehicles or 200% of amount of non-electric bicycle/scooter vehicles amount				
Additional Transportation Enhancements	Maximum of 25% of total voucher amount				

Notes:

Financial Sustainability Plan

MOBILITY PROJECT VOUCHER UPDATED FINANCIAL SUSTAINABILITY PLAN

ADDITIONAL FUNDING FOR MOBILITY PROJECT VOUCHER (MPV) AWARDEES OVERVIEW

There is a set-aside fund specifically for currently or existing MPV funded projects. Window 1 and Window 2 MPV Awardees are eligible for up to \$300,000 in additional funding for their current funded project without submitting a new voucher application.

The additional funds for Window 1 MPV Awardees may be applied to a variety of eligible activities related to insurance compliance, capital acquisition, planning and operations, administration, outreach and marketing, participation in the Clean Mobility Equity Alliance (CMEA) meetings, annual Clean Mobility Forum attendance, and other program activities only in support of the project scope outlined in their voucher agreement and/or project expansion request. If Awardees request additional funds to expand the project scope, a written justification is required with supporting documents to demonstrate additional demand (e.g., documented community feedback, updated needs assessment, etc.). Awardees must submit an updated financial sustainability plan and a revised budget that justifies the need and use of additional funds.

To apply for Additional Funding, please complete this Updated Financial Sustainability Plan by answering all required questions in the boxes, providing all relevant documentation and signatures. **To receive direct technical assistance filling out this form, please contact Erlin Martinez, at emartinez@calstart.org.**

In order to be eligible to receive additional funding set aside for current Mobility Project Voucher Awardees, the entire request and supporting documents must be completed and submitted, including all required attachments.

PROJECT INFORMATION

VOUCHER AGREEMENT NUMBER: MP23W2A-5G

1. LEAD APPLICANT (AWARDEE) INFORMATION

Organization Name: City of Costa Mesa		
Mailing Address: 77 Fair Drive		
City: Cost Mesa	State: CA	Zip Code: 92626
Project Lead Primary Contact Name: Brett Atencio Thomas		
Phone: 714-754-5275		Email: BrettAtencio.Thomas@CostaMesaCA.gov

2. MOTOR VEHICLE OWNER INFORMATION (If Applicable)

Information about the party that will take ownership of motor vehicle(s) funded by CMO. May be the same or different party than the lead applicant.

Organization Name: Circuit Transit		
Mailing Address: 501 E Las Olas Boulevard, Suite 300		
City: Fort Lauderdale	State: FL	Zip Code: 33301
Project Lead Primary Contact Name: Perry Holmes		
Phone: 248-990-2370		Email: perry.holmes@ridecircuit.com

3. MICROMOBILITY DEVICES OWNER INFORMATION (If Applicable)

Information about the party that will take ownership of micromobility devices (e.g., bicycles, scooters, etc.) funded by CMO. May be same or different party than the lead applicant.

Organization Name:		
Mailing Address:		
City:	State:	Zip Code:
Project Lead Primary Contact Name:		
Phone:		Email:

4. MOBILITY OPERATOR INFORMATION

May be the same or different party than the lead applicant and/or fleet and micromobility devices owner. Indicate the mobility operator for each applicable project service model.

Project Service Model: On-Demand Shuttle		
Organization Name: Circuit Transit		
Mailing Address: 501 E Las Olas Boulevard, Suite 300		
City: Fort Lauderdale	State: FL	Zip Code: 33301
Project Lead Primary Contact Name: Perry Holmes		
Phone: 248-990-2370	Email: perry.holmes@ridecircuit.com	

Project Service Model:		
Organization Name:		
Mailing Address:		
City:	State:	Zip Code:
Project Lead Primary Contact Name:		
Phone:	Email:	

PROPOSED BUDGET AND PLAN FOR FINANCIAL SUSTAINABILITY

This section collects information about the proposed budget and your plan for financial sustainability. Projects must operate for at least 4 years from the date that operations fully launch (when participants start using the service). This period is referred to as the Project Operation Period. In this section, MPV Awardees must describe strategies for maintaining the proposed services at least throughout the project operations period in the required Financial Sustainability Plan in their additional funding request.

1. Total Voucher Amount Requested:

Executed Voucher Funding Amount	Requested Additional Funding Amount Not-to-Exceed \$300,000	Total Voucher Amount Not-to-Exceed \$1,800,000
\$1,500,000	\$300,000	\$1,800,000