Item #: 26-127

Meeting Date: 02/05/2026

TITLE:	**ELECTION OF CHAIR AND VICE CHAIR**
DEPARTMENT:	**PARKS AND COMMUNITY SERVICES**
PRESENTED BY:	**BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR**
CONTACT INFORMATION:	**BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR, (714) 754-5009**

RECOMMENDATION:

Staff recommend the Arts Commission:

1. Elect a Chair and Vice Chair for a term of approximately one year.

BACKGROUND:

The Arts Commission annually appoints a Chair and Vice Chair to direct the Arts Commission meetings.

ANALYSIS:

The Chair role is critical to the Commission as the Chair is responsible for running the meetings on a monthly basis. The Chair typically has more interaction with staff liaisons and is often consulted on the agenda prior to posting. The Chair is often a senior member of the Commission, and typically has experience leading meetings. The Chair not only leads the meeting but is also responsible for providing direction and instructions to both the Commissioners and members of the public in attendance, to ensuring the orderly conduct of all meetings.

The Vice Chair role has the primary responsibility of serving as the backup to the Chair. The Vice Chair will preside over meetings in the absence of the Chair, whether due to an excused absence or if the Chair needs to recuse themselves for any reason. The Vice Chair is also typically a senior member of the Commission, with experience leading meetings. As with the Chair, the Vice Chair will be filled on an annual basis.

ALTERNATIVES:

The Commission may choose to reappoint the incumbent for the Chair position if the Chair is willing to serve an additional one-year term. This applies to the Vice Chair position as well.

LEGAL REVIEW:

No legal review is required for this item.

FISCAL REVIEW:

No fiscal review is required for this item.

CONCLUSION:

Staff recommend the Arts Commission:

1. Elect a Chair and Vice Chair for a term of approximately one year.