

SEPTEMBER 14, 2023  
6:00 P.M. – UNOFFICIAL MINUTES

**CALL TO ORDER** by Chair Rutherford at 6:01pm.

**PLEDGE OF ALLEGIANCE** by Commissioner Glabb.

**ROLL CALL**

= Present     = Absent

**Commissioners**

- Kelly Brown
- Cristian Garcia Arcos
- Scott Glabb
- Terry Wall
- Shayanne Wright
- Elizabeth Dorn Parker, Vice Chair
- Cassius Rutherford, Chair

**City Staff**

- Alma Reyes, City Deputy Manager
- Monique Villasenor, Recreation Manager
- Raja Sethuraman, Public Works Director
- Robert Ryan, Maintenance Services Manager
- Laura Fautua, Executive Assistant
- Kathia Viteri, Office Specialist II

**PUBLIC COMMENTS** – no in person or via Zoom comments. [Correspondence received.](#)

**COMMISSIONER COMMENTS AND SUGGESTIONS**

**Commissioner Glabb:** No comment.

**Commissioner Wall:** Recognized Executive Assistant, Laura Fautua, for the September City Manager’s Leadership Award.

**Commissioner Garcia Arcos:** Thanked staff and Vice Chair Dorn Parker for attending a CalFire Zoom meeting. Highlighted the Labors of Love organization and encouraged the public to partake in the first Saturday of the month meet up.

**Commissioner Brown:** Thanked the Parks and Community Services Department for having activities for the Youth, such as Volleyball. Expressed her daughter is enjoying the Volleyball program. Spoke about her attendance in Fairview Park Master Plan Update Community Workshop and would like to see more youth engagement opportunities, such as a Youth Committee to engage in youth perspective regarding City business. Would like to see 15 to 20 minutes allotted for open conversation and a clear agenda structure for future workshops.

**Commissioner Wright:** Spoke about her attendance of the Fairview Park Master Plan update. Would like to hear from the community who utilize the programs when staff present department programs. Thanked staff for developing the CIP Project chart.

**Vice Chair Dorn Parker:** Spoke about communication between the City with the community, the shared use agreement between the District and City, and the educational approach for City regulations. Happy to see the City partner with Assemblywoman Petrie Norris in relation to the household waste collection. Also attended the Fairview Park Master Plan Update and spoke about the limited families present due to a back to school night.

**Chair Rutherford:** Had the opportunity to attend the Fairview Park community meeting and seconded some of the feedback that had been shared from other commissioners. Thanked the Deputy City Manager, Alma Reyes, for her communication and looks forward to upcoming discussions regarding the Open Space Master Plan, facility rental space, and park space.

## **OLD BUSINESS**

### **1. Minutes – 08/10/2023 PACS Draft Minutes**

**MOTION:** Approve the amended minutes of August 10, 2023 Commission meeting.

**MOVED/SECOND:** Vice Chair Dorn Parker/Commissioner Brown.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Brown, Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

**Nays:** none

**Absent:** none

**Motion Carried:** 7 – 0

## **NEW BUSINESS:**

### **1. DESIGN FOR THE IMPROVEMENTS TO THE TEWINKLE LAKE SYSTEM**

Mr. Ryan, Public Works Maintenance Manager presented and introduced Andy from Pacific Advanced Civil Engineering (PACE).

Discussion ensued regarding waterfall deterrent, lake safety perimeter for the youth, bench form and location, waterfowl congregation, educational signage approach, selection of plant choices, project timeline, potential for remote boats/sailing concept, root flares, construction recording, timelapse of construction, social media public engagement, botanical plaques, and construction signage.

#### **Public Comment:**

Tim: Asked if there are positive attributes of having waterfowl and whether they contributed to the environment in a positive way.

### **2. COSTA MESA SENIOR CENTER**

Presentation by Ms. Villasenor, Recreation Manager, Sr. Recreation Supervisor, Kevin Stoddart, and Costa Mesa Senior Center staff.

Commissioner Wall volunteered his services to help seniors with scam prevention.

Commissioner Brown inquired about community outreach staffing numbers and the demand within the community.

Commissioner Garcia Arcos thanked staff and highlighted the Meals on Wheels program and the need for volunteers.

Chair Rutherford highlighted the increase in senior program numbers and inquired to staff about any increase of program needs from the increase.

**Public Comment:** None.

## MONTHLY REPORTS

### 1. DIRECTOR'S REPORT – August 2023

Ms. Villasenor, Recreation Manager, presented.

Commissioner Wall inquired about the community gardens waitlist increase.

**Public Comment:** None.

### ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

Staff mentioned July, August and September will be on October's Commission agenda.

**ADJOURNMENT** by Chair Rutherford at 7:56 P.M.

**NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, October 12, 2023 at 6:00 P.M.**

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