



## Legislation Text

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File #: 22-699, Version: 1

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### **TITLE:**

**REQUEST TO CANCEL THE REGULAR CITY COUNCIL MEETING OF JULY 5, 2022**

**DEPARTMENT:** CITY MANAGER'S OFFICE/CITY CLERK DIVISION

**PRESENTED BY:** BRENDA GREEN, CITY CLERK

**CONTACT INFORMATION:** BRENDA GREEN, CITY CLERK, (714) 754-5221

### **RECOMMENDATION:**

Staff recommends the City Council cancel the regular meeting of Tuesday, July 5, 2022.

### **BACKGROUND:**

The City conducts regularly scheduled City Council meetings on the first and third Tuesday of the month. The July 5<sup>th</sup> meeting follows the July 4<sup>th</sup> holiday weekend celebration and attendance at the meeting during a holiday week tends to decline. Moreover, cancelling the July 5<sup>th</sup> meeting would allow City Council members and staff an opportunity to schedule planned time off adjoining the holiday week-end.

### **ANALYSIS:**

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper public notice. Cancelling the July 5<sup>th</sup> meeting in May is well in advance for proper noticing and allows staff enough time to place items on the June 7<sup>th</sup>, June 21<sup>st</sup>, or July 19<sup>th</sup> agenda.

### **ALTERNATIVES:**

The City Council may decide to still hold the meeting on Tuesday, July 5, 2022.

### **FISCAL REVIEW:**

The Finance Department has reviewed and verified there is no fiscal impact.

### **LEGAL REVIEW:**

The City Attorney's Office has reviewed the report and approved as to form.

### **CITY COUNCIL GOALS AND PRIORITIES:**

This item is administrative in nature.

**CONCLUSION:**

Staff recommends the City Council cancel the regular meeting of Tuesday, July 5, 2022.