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Attachments: 1. Agenda Report, 2. 1. Amendment No. 1, 3. 2. Change Order request

Date	Ver.	Action By	Action	Result
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TITLE:

POLICE DEPARTMENT RANGE REMODEL AND UPGRADES PROJECT

DEPARTMENT: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council:

1. Approve Amendment No. 1 (Attachment 1) to Gillis & Panichapan Architects (GPa) in order to authorize an additional \$38,413 for architectural design services related to Americans with Disabilities Act (ADA) upgrades for the Police Department Range Remodel and Upgrades Project; and
2. Authorize the City Manager and City Clerk to execute Amendment No. 1 to the original Professional Services Agreement (PSA) for GPa and future amendments to the PSA within Council authorized limits.

BACKGROUND:

The Police Department facility was originally built in the late 1960's, and during the late 1990's, the building was upgraded with seismic retrofits and additional workspaces. Previously, only minor upgrades were made to the range located in the basement. The current technology and operating systems in the range are outdated and in need of repair. The scope of the project is to improve the lighting, replace antiquated equipment, improve the protective baffling and sound proofing, address the range's electrical controls, repair the heating and ventilation, improve the existing inadequate

ammunition storage facility and enhance compliance with current 911 training requirements. Once completed, the improvements will allow the Police Department to meet the mandates and training needs in the most efficient manner without jeopardizing training standards or requiring staff to travel out of the area.

On January 21, 2020, the City Council awarded to Gillis & Panichapan Architects (GPa) a Professional Services Agreement (PSA) in the amount of \$99,830 for the design of the upgrades to the Police Department practice range.

During the course of the design project, additional elements were deemed necessary in order to satisfy federal Americans with Disabilities Act (ADA) requirements. This additional work is to cover the expanded scope to satisfy ADA retrofitting and accessibility improvements at the Police practice range.

ANALYSIS:

GPa submitted additional work to satisfy ADA requirements for the Police Department Range Remodel and Upgrades Project (Attachment 2). The scope of these ADA upgrades are twofold:

1. *ADA Assessment Report* - This is to assess the facility based on the proposed renovations for any additional improvements that may be necessary to satisfy ADA accessibility requirements. The proposed fee for this work is \$2,933.
2. *Architectural and Engineering Services* - This is to provide design services in the form of construction documents (i.e., plans and specifications) for needed ADA improvements and retrofits. The proposed fee for this work is \$35,480.

The third task noted in GPa's fee proposal (Attachment 2) is for construction administration support at a cost of \$32,000. This will be considered by staff as a separate cost item during the time of construction.

Therefore, the combined fee for the above two tasks is \$38,413.

Per Purchasing guidelines, City Council approval is necessary since the requested additional amount exceeds the ten percent (10%) contingency.

ALTERNATIVES:

The alternative would be to reject Amendment No. 1 to the original PSA. Staff does not recommend this action as it will significantly delay the project.

FISCAL REVIEW:

Funding for the Police Department Range Remodel Project and Upgrades of \$1.5 million is included in the FY 2021-22 Capital Improvement Fund (Fund 401) budget approved by City Council.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report, prepared Amendment No. 1, and approves both

as to form.

CITY COUNCIL GOALS AND PRIORITIES:

In 2021, the City Council adopted a list of goals and priorities. This project works toward achieving the following City Council goal: *Strengthen the Public's Safety and Improve the Quality of Life.*

CONCLUSION:

Staff recommends the City Council:

1. Approve Amendment No. 1 (Attachment 1) to Gillis & Panichapan Architects (GPa) in order to authorize an additional \$38,413 for architectural design services related to Americans with Disabilities Act (ADA) upgrades for the Police Department Range Remodel and Upgrades Project; and
2. Authorize the City Manager and City Clerk to execute Amendment No. 1 to the original Professional Services Agreement (PSA) for GPa and future amendments to the PSA within Council authorized limits.