



City of Costa Mesa

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

Agenda - **Final Amended**

Tuesday, March 15, 2022

6:00 PM

City Council Chambers
77 Fair Drive

***Note: All agency memberships are reflected in the title "Council Member"**

Public Hearing Item 1 has been withdrawn from the agenda.

The City Council meetings are presented in a hybrid format, both in-person at City Hall and virtually via Zoom Webinar. Pursuant to the State of California Assembly Bill 361(Gov. Code §54953(b)(3)) the City Council Members and staff may choose to participate in person or by video conference.

You may participate via the following options:

1. Attending in person: If you are not fully vaccinated you are required to wear a mask while indoors at City Hall or the Council Chambers.

2. Members of the public can view the City Council meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true and online at [youtube.com/costamesatv](https://www.youtube.com/c/costamesatv).

3. Zoom Webinar:

Please click the link below to join the webinar:

<https://zoom.us/j/98376390419?pwd=dnpFelc5TnU4a3BKWVlyRVZMallZZz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 983 7639 0419/ Password: 905283

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone:

Call: 1 669 900 6833 Enter Webinar ID: 983 7639 0419/ Password: 905283

During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the City Clerk at cityclerk@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the City Council, made available to the public, and will be part of the meeting record.

5. Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or cityclerk@costamesaca.gov and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information. All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please e-mail to the City Clerk at cityclerk@costamesaca.gov NO LATER THAN 12:00 Noon on the date of the meeting.

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5): Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM_Council. The password is: cmcouncil1953.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing.

The City of Costa Mesa aims to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is currently provided, the Clerks office will attempt to accommodate in a reasonable manner. Please contact the City Clerk's office 24 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible 714-754-5225 or at cityclerk@costamesaca.gov.

El objetivo de la Ciudad de Costa Mesa es cumplir con la ley de Estadounidenses con Discapacidades (ADA) en todos los aspectos. Si como asistente o participante en esta junta, usted necesita asistencia especial, más allá de lo que actualmente se proporciona, la oficina del Secretario de la Ciudad intentara de complacer en una forma razonable. Favor de comunicarse con la oficina del Secretario de la Ciudad con 24 horas de anticipación para informarnos de sus necesidades y determinar si alojamiento es realizable al 714-754-5225 o cityclerk@costamesaca.gov.

**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY**

MARCH 15, 2022 – 6:00 P.M.

JOHN STEPHENS
Mayor

MANUEL CHAVEZ
Council Member - District 4

ANDREA MARR
Mayor Pro Tem - District 3

JEFFREY HARLAN
Council Member - District 6

LOREN GAMEROS
Council Member - District 2

ARLIS REYNOLDS
Council Member - District 5

DON HARPER
Council Member - District 1

KIMBERLY HALL BARLOW
City Attorney

LORI ANN FARRELL HARRISON
City Manager

CALL TO ORDER

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

Led by Brendan Ford

MOMENT OF SOLEMN EXPRESSION

[Per Council Policy 000-12, these presentations are made by community volunteers stating their own views. The City Council disclaims any intent to endorse or sponsor the views of any speaker.]

Led by Pastor Christine Wallington, Seventh Day Adventist Church.

ROLL CALL

CITY ATTORNEY CLOSED SESSION REPORT

PRESENTATIONS

1. [Nowrūz- Persian New Year 2022 Proclamation](#) [22-618](#)
Attachments: [Nowrūz- Persian New Year 2022](#)

2. Police Chief six-month update

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments are limited to 3 minutes, or as otherwise directed.

Comments on Consent Calendar items may also be heard at this time.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

(Each council member is limited to 4 minutes. Additional comments will be heard at the end of the meeting)

1. Council Member Harper
2. Council Member Reynolds
3. Council Member Chavez
4. Council Member Gameros
5. Council Member Harlan
6. Mayor Pro Tem Marr
7. Mayor Stephens

REPORT – CITY MANAGER

REPORT – CITY ATTORNEY

CONSENT CALENDAR (Items 1-12)

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the City Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion.

1. [PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY 22-596 OF ALL ORDINANCES AND RESOLUTIONS](#)

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.

2. **READING FOLDER** **22-600**

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Zachary McCready, Maxine Oshiro, and Charles Pate.

3. **ADOPTION OF WARRANT RESOLUTION** **22-613**

RECOMMENDATION:

City Council approve Warrant Resolution No. 2676

Attachments: [Summary Check Register week of 2.14.2022 & 2.21.2022](#)
[Summary Check Register week of 2.28.2022](#)

4. **MINUTES** **22-602**

RECOMMENDATION:

City Council approve the Minutes of the Regular meeting of March 1, 2022 and the Study Session meeting of March 8, 2022.

Attachments: [1. 03-01-2022 Draft Minutes](#)
[2. 03-08-2022 Draft Minutes](#)

5. **ADOPTION OF A RESOLUTION TO ALLOW MEMBERS OF THE CITY COUNCIL, COMMISSIONS AND COMMITTEES TO PARTICIPATE IN THE MEETINGS REMOTELY, AS NEEDED, DUE TO HEALTH AND SAFETY CONCERNS FOR THE MEMBERS AND THE PUBLIC** **22-603**

RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

- The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person; and
- Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

Attachments: [1. Resolution No. 2022-xx](#)

6. **[SECOND READING AND ADOPTION OF AN ORDINANCE TO ADOPT 22-595
A COUNCIL DISTRICT MAP](#)**

RECOMMENDATION:

Staff recommends the City Council:

Give second reading by title only, and adopt Ordinance No. 22-xx of the City Council of the City of Costa Mesa, California, adopting Council District Map 115.

Attachments: [1. Ordinance](#)
[2. Map 115](#)

7. **[MONTHLY UPDATE OF STRATEGIC PLAN GOALS AND 22-612
OBJECTIVES](#)**

RECOMMENDATION:

Staff recommends that the City Council approve the March 2022 update to the City of Costa Mesa's Strategic Plan Goals and Objectives.

Attachments: [1. Strategic Plan Objectives - UPDATE March 2022](#)

8. **[ACCEPTANCE OF COMPLETED CITYWIDE STREET SLURRY SEAL 22-586
PROJECT, CITY PROJECT NO. 21-02](#)**

RECOMMENDATION:

Staff recommends the City Council:

1. Accept the work performed by American Asphalt South, Inc. for the Citywide Street Slurry Seal Project, City Project No. 21-02, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the Labor and Material Bond seven (7) months after the filing date and release the Faithful Performance Bond one (1) year after the conclusion of the one-year warranty period; and release the retention monies thirty-five (35) days after the Notice of Completion filing date.

Attachments: [1. Location Map](#)

9. **RESOLUTION AUTHORIZING STREET CLOSURES FOR THE 2022 22-592
ORANGE COUNTY MARATHON RUNNING FESTIVAL**

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2022-xx, designating event routes for the 2022 Orange County (OC) Marathon Running Festival, and approving the temporary street closures for April 30, 2022 and May 1, 2022, as requested for the 2022 OC Marathon Running Festival.

Attachments: [1. Resolution No. 2022-xx - Including Exhibits](#)
[2. OC Marathon application 2022](#)
[3. OC Marathon Full Route](#)
[4. OC Half Marathon Route](#)
[5. OC Marathon 5K Fun Run, Walk](#)
[6. Special Event Resolution No. 04-38](#)
[7. OC Marathon Affected Streets List](#)
[8. OC Marathon - Major Intersections Affected](#)

10. **ACCEPTANCE OF PROPOSITION 69 FUNDS** **22-589**

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution 2022-xx, authorizing the acceptance of the 2021 Proposition 69 funds and authorizing the City Manager or designee to accept the funds in the amount of \$101,361.
2. Authorize revenue and expense appropriations in the amount of \$101,361 respectively, for the 2021 Proposition 69 funds.

Attachments: [Agenda Report](#)
[1. Resolution Authorizing Acceptance of Proposition 69 Funds](#)

11. [APPROVAL FOR THE HIGH FREQUENCY COMMUNICATIONS 22-590
EQUIPMENT PROGRAM APPLICATION](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Approve the City Manager, or designee, to apply for High Frequency Communications Equipment Program grant funding through the California Governor's Office of Emergency Services (Cal OES); and
2. Upon grant approval, authorize revenue and expense appropriations in amounts not to exceed \$60,000 respectively, for High Frequency Communications Equipment.

Attachments: [1. HF Communications Grant Submission](#)

12. [ADOPT A RESOLUTION TO ELIMINATE THE THREAT OF FENTANYL 22-591
IN OUR COMMUNITIES.](#)

RECOMMENDATION:

Staff recommends City Council adopt Resolution 2022-xx joining the County of Orange and Orange County Law Enforcement's effort to eliminate the threat of fentanyl in our communities.

Attachments: [1. Resolution Supporting Elimination of Fentanyl](#)

**AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT
CALENDAR**

-----END OF CONSENT CALENDAR-----

PUBLIC HEARINGS:

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

Public Hearing Item 1 has been withdrawn from the agenda.

OLD BUSINESS:

NEW BUSINESS:

1. [APPROVAL OF MID-YEAR STAFFING PLAN AND SALARY 21-576
SCHEDULE REVISIONS TO ADDRESS RECRUITMENT AND
RETENTION CHALLENGES](#)

RECOMMENDATION:

Staff recommends the City Council adopt Resolution Numbers 2022-XX, 2022-XX, 2022-XX, 2022-XX and 2022-XX revising the Compensation Plans and Salary Schedules of designated classifications to address Phase 2 of the City's hard-to-fill and/or hard-to-retain positions, corresponding supervisory classifications to adjust for compression, adding new classifications, and updating the Citywide Table of Organization (Attach. I-VII).

Attachments: [1. CMCEA Salary Resolution](#)
[2. Confidential Resolution](#)
[3. CMDMA Salary Resolution](#)
[4. Confidential Management Resolution](#)
[5. Executive Resolution](#)
[6. Staffing Updates Summary](#)
[7. Adjustment Summary](#)

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND
SUGGESTIONS**

ADJOURNMENT



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-618

Meeting Date: 3/15/2022

TITLE:

Nowrūz- Persian New Year 2022 Proclamation

DEPARTMENT: City Manager's Office

The seal of the City of Costa Mesa, California, is circular. It features a central illustration of a cityscape with a bridge, a sailboat, and a sun. The text "CITY OF COSTA MESA, CALIFORNIA" is written around the top inner edge, and "INCORPORATED 1953" is at the bottom. The word "CITY OF THE ARTS" is written in the center.

P CITY OF COSTA MESA, CALIFORNIA **roclamation**

WHEREAS, Nowrūz (pronounced no-rooz) originated in ancient Persia more than 3,000 years ago and marks the traditional Persian New Year beginning on the vernal equinox and celebrates the arrival of spring; and

WHEREAS, Nowrūz is a combination of two Persian words: the first, now, means new, and the second, "ruz," means day; together they mean "new day," which commemorates the New Year for many Persian and Central Asian communities all over the world; and

WHEREAS, the "new day" symbolizes a commitment to springtime renewal, peace, and overall solidarity between generations, families, and communities; and

WHEREAS, Nowrūz is celebrated on the exact day of the astronomical Northward equinox, which occurs on March 20 or the following day where it is observed; and

WHEREAS, these festivities last over 13 days and begin on the eve of the first Wednesday of the year; it is a secular holiday that is enjoyed by people of various faiths around the world and is surrounded by many rituals and celebrations that have taken on various interpretations; and

WHEREAS, during Nowrūz, people wear new clothes, visit family, reconnect with community members, forgive past wrongs, and exchange gifts as a sign of peace and friendship; and

WHEREAS, after thousands of years in the making, Nowrūz remains beloved, universal, and deeply embedded in Persian culture; and

WHEREAS, while Nowrūz is celebrated and observed principally in Iran, the traditions of Nowrūz are strong among people in Afghanistan, Iraq, Tajikistan, Uzbekistan, Azerbaijan, India, Pakistan, Turkey, Canada, and the United States; and

WHEREAS, the Persian community that calls California home contributes to the strength and diversity of our City and State; and



CITY OF COSTA MESA, CALIFORNIA

Proclamation

NOW, THEREFORE, I, John B. Stephens, Mayor of the City of Costa Mesa, do hereby proclaim March 21, 2022, as "**Nowrūz Day.**" Let us join the Persian community and other Nowrūz celebrators and wish them a prosperous new year ahead.

DATED this fifteenth day of March 2022.



John B. Stephens, Mayor of City of Costa Mesa



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-596

Meeting Date: 3/15/2022

TITLE:

PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-600

Meeting Date: 3/15/2022

TITLE:

READING FOLDER

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Zachary McCready, Maxine Oshiro, and Charles Pate.



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-613

Meeting Date: 3/15/2022

TITLE:

ADOPTION OF WARRANT RESOLUTION

DEPARTMENT: Finance Department

PRESENTED BY: Carol Molina, Finance Director

CONTACT INFORMATION: Carol Molina at (714) 754-5243

RECOMMENDATION:

City Council approve Warrant Resolution No. 2676

BACKGROUND:

In accordance with Section 37202 of the California Government Code, the Director of Finance or their designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

FISCAL REVIEW:

Funding Payroll Register No. 22-05 On Cycle for \$ 2,746,806.58 and
and City operating expenses for \$2,841,315.63

Bank: CITY
Cycle: AMNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236242	02/18/22	P	Dan Gribble	0000029537	12,500.00
<i>Line Description:</i> Refund Permit #PS20-00313 Refund Permit #PS20-00313					
TOTAL					\$12,500.00

12,500. +
12,500. -
162,852.56 +
126,289.02 +
1,349,638.1 +
1,638,779.68 *

Report ID: CCM2001V

City of Costa Mesa Accounts Payable
CCM VOID CHECK LISTING

Page No. 1

Run Date Feb 17, 2022

Run Time 4:28:35 PM

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Cancel Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Date</u>	<u>Payment Amt</u>
0236189	2/17/2022	V	Dan Grubble	0000029537	02/18/22	(12,500.00)
<i>Line Description:</i> Payee's last name is Gribble not Grubble						
TOTAL						(\$12,500.00)

End of Report

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236243	02/23/22	P	US Bank	0000002228	162,852.56

Line Description: FI-Utilities Mesa Water
FI-Working Lunch
FI-10 Key Attachment
FI-CSMFO Mbrshp-Baca
FI-CSMFO Mbrshp-Birn
FI-CSMFO Mbrshp-Molina
FI-CSMFO Mbrshp-Fortune
FI-Coffee Supplies
IT-MS365 Subscript-CM Ofc
IT-Online Queuing System
IT-Online Mtg Conf Platform
IT-Coffee Supplies
IT-SSL Renewal
IT-AOMEI Backupper Wrkstn
IT-Parallels Desktop-MacPro
IT-Supplies
IT-Coffee Supplies
PD-Vet Visit
PD-Fuel for #781
PD-Exam/Medical Consult
PD-Shipping Charges
PD-Office Chairs
PD-IACP Membership
PD-Laundry Chemicals
PD-996 Mead Wireless Notebooks
PD-Padlock
PD-HDMI Cables
PD-Wiring Surface Mount
PD-Rackmount Keyboard Shelf
PD-APCO Membership
PD-Lodging-Robbins
PD-Rod/Outlet Cord
PD-Lodging-Bradbury
PD-Canine Handler Reg
PD-Lodging-SLI-Garcia
PD-LA RTC Registration
PD-UAS Drone Reg-3 Ofcrs

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

Line Description: PD-Hostage Negotiations Reg
 PD-Traffic Coll Reg-3 Ofcrs
 PD-Pepperball Ins Reg-2 Ofcrs
 PD-Interm Traffic Coll Reg-Chr
 PD-Lodging-Fricke
 PD-Credit Card Fee
 PD-Polish Chambers
 PD-Signature Stamp
 PD-SWAT Sniper Supplies
 PD-Team Bldg Wrkshp Meals
 PD-Team Bldg Wrkshp Supplies
 PD-Adv CDR Registration-Gomez
 PD-Crash Data Retrieval Regist
 PD-DUI Checkpoint Registration
 PD-Drugscreen IA Investigation
 PD-Internal Affairs Registrati
 PD-Data Reader
 PD-Kennel Mini Refrigerator
 PD-Kennel Cleaning Equipment
 PCS-Batteries
 PCS-Office Supplies
 PCS-Amazon Monthly Fee
 PCS-Special Event Supplies
 PCS-Day Camp Refreshments
 PCS-Day Camp Rec Equipment
 PCS-Day Camp Excursion Fees
 PCS-Returned Day Camp Items
 PCS-ROCKS Supplies
 PCS-LEAP Supplies
 PCS-Rec Equip Teen Prog
 PCS-Teen Program Supplies
 PCS-Rec Equip Teen Program
 PCS-Rec Equip-Snoopy House
 PCS-Refreshments
 PCS-Linen Cleaning
 PCS-Coffee Supplies
 PCS-Card Making Supplies
 PCS-Lunar New Year Supplies
 PCS-Round Table Refreshments

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

Line Description:

- PCS-Movie Monday Subscription
- PCS-Snr Grocery Prog Supplies
- PCS-Stocking Distrib Supplies
- PCS-Veterans Mtg Refreshments
- PCS-Stocking Distribution Supp
- PCS-Staff Uniforms
- PCS-Special Event Supplies
- PCS-Macbook Case
- PCS-Brkfst w/Santa Supplies
- PCS-ROCKS Supplies
- PCS-ROCKS Equipment
- PCS-Pub Closure Notif Subscript
- PCS-Pub Notification Subscripti
- PCS-CMSC Rec Equipment
- PCS-Recreation Equipment
- PCS-Snoopy House Supplies
- PCS-CMSC Event Refreshments
- PCS-RVP Restoration Materials
- PCS-CMBS Kitchen Supplies
- PCS-Client Transportation
- PCS-Credit CMBS Kitchen Suppli
- PCS-City Hall Tree
- PCS-Tree Decorations
- PCS-Snooy House Supplies
- PCS-Snoopy House Supplies
- PCS-Special Event Supplies
- PCS-Snoopy House Event Decor
- PCS-Snoopy House Port-a-Potty
- PCS-Employee Night Refreshment
- PCS-Snoopy House Supplies Retr
- PD-Bike Parts
- PD-Cleaning Supplies
- PD-Drone Lighting System
- PD-Door Edging for Patrol Cas
- PCS-Office Supplies
- PCS-Fuel for Van 214
- PCS-ROCKS Equipment
- PCS-ARTventure Event
- PCS-Snoopy House Supplies

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

<i>Line Description:</i>					
PCS-Field Amb Prog Equipment					
PCS-Cult Arts Comm Refreshment					
PCS-Field Prog NotificationSvc					
PCS-Recreation Equipment					
PCS-Rec Equip for Tree Decorat					
PCS-Safety Items for Rec Cente					
CM-Working Lunch					
CM-Council Mtg Dinner					
CM-Ink Refill for FI Director					
CM-Privacy Screen-FI Dir Lapto					
CM-Refreshments					
CM-Coffee Supplies					
CM-Staff Refreshments					
CM-Snoopy House Supplies					
CM-Special Event Supplies					
CM-Santa Suit Dry Cleaning					
CM-Flowers for Snoopy House					
CM-Snoopy House Food Deposi					
CM-NY Times Subscription					
CM-LA Times Subscription					
CM-Podcast Ofc Equipment					
CM-OC Register Subscription					
CM-OC Register Subscrip Fee					
CM-Constant Contact Subscriptio					
CM-Employee Night Supplies					
CM-Employee Night Supplies					
CM-Retirement Celebration Food					
CM-Podcast Ofc Equip					
CM-Podcast Ofc Equipment					
CM-Blackmagic Design Camera Ki					
CM-Return Podcast Ofc Equipmen					
CM-Booth Supplies					
CM-Lodging-Hauser					
CM-Lodging-Inloes					
CM-Charge in Error					
CM-ICSC Parking Fee					
CM-Pre-Board Charge					
CM-Airline Ticket-Le					
CM-Fuel for City Veh					

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

Line Description:

- CM-Preboard Charge-Le
- CM-Rocketbook Devices
- CM-Airline Ticket_Marr
- CM-Lodging Cancellation
- CM-Fuel for City Vehicle
- PD-Returned Item
- PD-Shop w/Cop Supplies
- PD-SD Reader for Camera
- PD-Presentation Software
- PD-Volunteer Lunch Supplies
- PD-Volunteer Holiday Supplies
- DS-Business Mtg Lunch
- DS- Binders
- DS-Cannabis Portal
- DS-ICMA Membership
- DS-Cannabis Subscription
- DS-SB9 Webinar Registration
- DS-CalCasp Training-Zarghalami
- DS-Cell Phone Case
- DS-Business Mtg Lunch
- DS-Code Enf Cert Class-Ruiz
- FD-Ipad Covers
- FD-FS#4 Water/Gatorade
- FD-FS#6 Water/Gatorade
- FD-Shift Schedule Desk Calenda
- FD-Peer Support Training
- FD-Returned Item
- FD-CERT ID Card Holders
- FD-Banner Scaffolding Supplies
- FD-Banner Scaffolding Supplies
- FD-Turnout/Equip Rental
- FD-Fire/Emerg Svcs Wrkshp
- FD-2022 CA Fire Prev Institute
- FD-Lodging-CalOES
- FD-Food-CalOES Pre-Position
- FD-Food-CalOES Pre-position
- FD-Refund-Charged in Error
- FD-Dinner-LeagueCA Cities Conf
- FD-Lodging-Chief LeagueofCitie

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

Line Description: FD-Parking Fee
FD-Accreditation Workshop
FD-Dinner-League CA Cities
FD-Lodging-League CA Cities
FD-Food for Cpt Interview Pane
FD-Admin Envelopes
FD-NFPA Membership-Pyle
FD-Shutterstock Monthly Fee
PS-Blue Beam Software
PS-Bond Filing Fee-Traylor
PS-ITE Membership-Sethuraman
PCS-Brkfst w/Santa Supplies
PCS-Brkfst w/Santa Refreshment
PCS-Veterans Group Refreshment
PS-CNG Fuel Veh#342
PS-Hose/Adapters
PS-MUTCD Overview Enrollment
HR-Snoopy House Supplies
HR-Venue for Service Awards
HR-Notary Package-Nguyen
HR-Retirement Tiles

TOTAL	\$162,852.56
-------	--------------

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date Feb 23, 2022

Run Time 10:43:59 AM

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236244	02/23/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0236245	02/23/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0236246	02/23/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
TOTAL					0.00

End of Report

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date Feb 24,2022

Run Time 1:39:14 PM

Bank: CITY

Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236247	02/23/22	P	Southern California Edison Company	0000004088	126,289.02
<i>Line Description:</i>					
1624 gisler 1/3-1/31/22					
980 arlington1/4-2/1/22					
1895 irvine 1/3-1/31/22					
tennis center 1/4-2/1/22					
1990 placencia tc1 1/6-2/3/22					
fac & equip various 1/1-1/31/2					
restrooms 1/4-2/1/22					
volcom skt prk 1/4-2/1/22					
prk maint 1/1-1/31/22					
2750 fairview 1/4-2/1/22					
970 arlington 1/4-2/1/22					
marina view prk 1/4-2/1/22					
street lght var 1/1-1/27/22					
TOTAL					\$126,289.02

End of Report

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236248	02/25/22	P	Allied Universal Security Services	0000029524	52,895.45
			Line Description: Jail Svs-Oct 21		
0236249	02/25/22	P	American Asphalt South Inc	0000023240	66,989.26
			Line Description: Retention Payable #400015		
			St Slurry Seal #21-02/#400015		
0236250	02/25/22	P	BrightView Landscape Services Inc	0000026055	189,062.07
			Line Description: Lanscape Maint- Jan 2022		
			Irrigation Repair-Dec 21		
0236251	02/25/22	P	Care Ambulance Service Inc	0000019807	76,270.00
			Line Description: Surge Unit-Dec 2021		
			Ambulance Svs 1/15-1/31/21		
0236252	02/25/22	P	Clean Street	0000001098	64,946.22
			Line Description: St Sweeping-Jan 22		
			Npt/19th Powerwashin-Jan 22		
			Bus Shelter Powerwashing-Jan22		
0236253	02/25/22	P	Executive Facilities Services Inc	0000029510	120,718.71
			Line Description: Janitorial Services Agreement		
			Janitorial Services Agreement		
			Janitorial Services Agreement		
0236254	02/25/22	P	FM Thomas Air Conditioning Inc	0000017151	15,721.00
			Line Description: FURNISH & INSTALL ONE FOUR TON		
0236255	02/25/22	P	Handy Industrial Inc	0000028917	63,485.70
			Line Description: Retention Payable #800015		
			Lion Pk Pilygnd #20-15/#800015		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236256	02/25/22	P	Horizons Construction Co Intl Inc	0000022423	231,482.70
			<i>Line Description:</i> Retention Payable #700115 JHSC Prkng #21-05/#7000115		
0236257	02/25/22	P	Lyons Security Service Inc	0000027168	18,278.40
			<i>Line Description:</i> Lions Park Security Service		
0236258	02/25/22	P	Mercy House	0000003138	29,909.13
			<i>Line Description:</i> CDBG CV RentAssist-10/21-12/21		
0236259	02/25/22	P	Newport Center Animal Hospital	0000025961	20,000.00
			<i>Line Description:</i> Animal Transport Fees		
0236260	02/25/22	P	Southern California Edison Company	0000004088	25,835.09
			<i>Line Description:</i> 555 1/2plrnopd12/22/21-1/23/22 3212 harbor ped 12/8/21-1/6/22 717 james apt c 1/7-2/6/22 711 w 18th 1/7-2/6/22 744 james hm 1/7-2/6/22 707 w 18th hm 1/7-2/6/22 734 james hm 1/7-2/6/22 740 james hm 1/7-2/6/22 744 james apt a 1/7-2/6/22 2590 placentia B 1/4-2/6/22 717 james 1/7-2/6/22 567 W 18th 1/7-2/6/22 balearic center 1/7-2/6/22 2293 canyon ped 1/7-2/6/22 1940 placentia 1/7-2/6/22 745 w 18th hm 1/7-2/6/22		
0236261	02/25/22	P	Waxie Sanitary Supply	0000004480	28,298.28

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Warehouse Stock Shipping Fee-Credit Big Belly Recycling Trash Rec CLEAN Software 5 yr license Sales Tax 7.75% Shipping Fee Foot Pedal		
0236262	02/25/22	P	West Coast Arborists Inc	0000004498	109,615.30
			<i>Line Description:</i> Tree Maint - 1/16-1/31/22 Tree Maint - 1/1-1/15/22 Tree Maintenance-11/16-11/30/2		
0236263	02/25/22	P	AT & T	0000001107	198.75
			<i>Line Description:</i> 911 Cama Trunks 2/14-3/13/22		
0236264	02/25/22	P	AT & T	0000001107	2,305.03
			<i>Line Description:</i> Balearic Fax 1/15-2/14/22 Snr Cntr Elevator-1/15-2/14/22 Local Usage 1/15-2/14/22 Snr Cntr Fire Alarm-1/13-2/12/ FS#1 Fire Alarm-12/13-1/12/22 FS#1 Fire Alarm-1/13-2/12/22 FS #1 Fire Alarm-11/13-12/12/2		
0236265	02/25/22	P	AT & T Teleconference Services	0000001107	585.52
			<i>Line Description:</i> Teleconference Svc-Jan 2022		
0236266	02/25/22	P	All City Management Services Inc	0000009480	10,041.96
			<i>Line Description:</i> Schl Crsng Guard 1/9-1/22/22		
0236267	02/25/22	P	Angel Auto Spa LLC	0000027465	2,959.91
			<i>Line Description:</i> CMPD Carwash - Jan 2022		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> City Car Washes - Jan 2022		
0236268	02/25/22	P	Animal Pest Management Services Inc	0000001049	5,520.00
			<i>Line Description:</i> Weed Abatement-Jan 2022		
0236269	02/25/22	P	Anne Marie Kane	0000029545	7,000.00
			<i>Line Description:</i> Refund Permit PS 20-01221		
0236270	02/25/22	P	Aramark Correctional Services Inc	0000013108	1,348.75
			<i>Line Description:</i> Jail Food Svs 11/25-12/29/21		
0236271	02/25/22	P	Athletic Field Specialists	0000023215	1,085.00
			<i>Line Description:</i> Sports Field Application-Jan22		
0236272	02/25/22	P	Atlas Planning Solutions	0000026909	2,720.00
			<i>Line Description:</i> LHMP Consulting Svs-Jan 22		
0236273	02/25/22	P	BearCom	0000001222	2,963.06
			<i>Line Description:</i> Vehicles Fittings		
0236274	02/25/22	P	Bee Busters Inc	0000007572	330.00
			<i>Line Description:</i> Bee Removal Bee Removal		
0236275	02/25/22	P	Blue Cosmo	0000026920	705.25
			<i>Line Description:</i> Satellite Phone Svcs Plan-Feb		
0236276	02/25/22	P	Bound Tree Medical LLC	0000011695	4,813.63
			<i>Line Description:</i> EMS Supplies		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: EMS Supplies EMS Supplies Sales Tax Clarity COVID-19 Rapid Test 25 EMS Supplies		
0236277	02/25/22	P	Bracken's Kitchen Inc	0000029468	6,271.05
			Line Description: Shelter Meals-1/17-1/27/22		
0236278	02/25/22	P	CBE	0000015149	1,406.87
			Line Description: Jan 2022 Print Charges Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 11/5-12/4/21 Copier Maint 11/5-12/4/21 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 1/5-2/4/22 Copier Maint 10/5-11/4/21		
0236279	02/25/22	P	CDW Government Inc	0000005402	3,944.03
			Line Description: SALES TAX (7.75%) FLAT SCREEN TV WALL MOUNT SALES TAX (7.75%) RECYCLING FEE DELL OPTIPLEX SAMSUNG Q80A WIRELESS DESKTOP KEYBOARD AND		
0236280	02/25/22	P	Canon Financial Services Inc	0000023241	171.42
			Line Description: COPIER LEASE IT 2/20-3/19/22		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236281	02/25/22	P	Chandler Asset Management	0000022081	4,460.93
			Line Description: Investment Mgmt-Jan 22		
0236282	02/25/22	P	City Net	0000029222	3,185.72
			Line Description: CM Street Outreach-Dec 2021		
0236283	02/25/22	P	Community SeniorServ	0000018540	3,750.00
			Line Description: 1st Qtr 2021-22 CDBG Grant		
0236284	02/25/22	P	County of Orange	0000003486	4,491.00
			Line Description: AFIS Fees-Feb 2022		
0236285	02/25/22	P	Daniels Tire Service	0000001922	1,234.85
			Line Description: Warehouse Stock		
0236286	02/25/22	P	Digital Magic Signs	0000012837	1,660.27
			Line Description: Graphics-Unit #728, 780 Graphics-Unit #781		
0236287	02/25/22	P	Dixon Resources Unlimited	0000027441	2,552.50
			Line Description: City Parking Study-Jan 22		
0236288	02/25/22	P	ECKERSALL LLC	0000025412	7,053.75
			Line Description: FIS Svs 1/15-1/31/22		
0236289	02/25/22	P	Eco Luxury Detail	0000029442	2,100.00
			Line Description: Vehicle Paint-Less Dent Remova		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236290	02/25/22	P	Ecolab Pest Elimination	0000024420	1,255.75
			Line Description: Pest Control Services		
0236291	02/25/22	P	Fed Ex	0000002190	355.01
			Line Description: Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
			Ground Delivery		
0236292	02/25/22	P	Federal Technology Solutions Inc	0000024174	4,768.31
			Line Description: NETWORK DROPS-CY		
			NETWORK DROP		
0236293	02/25/22	P	Forensic Nurse Specialists Inc	0000014039	2,550.00
			Line Description: Victim Physical		
0236294	02/25/22	P	Frey Environmental Inc	0000005437	5,339.81
			Line Description: FS#3 Proj 5/28-6/29/21		
			FS#3 Proj 7/1-10/7/21		
0236295	02/25/22	P	Galls LLC	0000002297	726.20
			Line Description: Uniform-Nabong		
0236296	02/25/22	P	Glenn Lukos & Associates Inc	0000011626	2,878.42
			Line Description: Fairview Park - 11/27-1/7/22		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236297	02/25/22	P	HdL Coren & Cone	0000007882	4,275.15
			Line Description: Property Tax Jan-Mar 2022		
0236298	02/25/22	P	ID Card Group	0000017945	3,679.79
			Line Description: Sales Tax 7.75%		
			Two Chip Identification ID Car		
			Shipping Fee		
0236299	02/25/22	P	Interstate Batteries of California Coast	0000002700	500.68
			Line Description: Batterues		
0236300	02/25/22	P	Jamison Engineering Contractors Inc	0000015713	4,424.00
			Line Description: PD Symp Pump Svs		
0236301	02/25/22	P	Kelly Spicers Stores	0000029500	659.97
			Line Description: Paper		
0236302	02/25/22	P	Knorr Systems Inc	0000005036	973.06
			Line Description: Pool Chemicals & Maintenance		
			Chemicals for DRC		
0236303	02/25/22	P	Landscape Structures Inc	0000024524	4,330.28
			Line Description: Playground Parts		
0236304	02/25/22	P	Learning Tree International	0000009019	2,355.00
			Line Description: TRAINING COURSE		
0236305	02/25/22	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			Line Description: Public Records Access-Jan 2022		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236306	02/25/22	P	Mark Thomas & Company	0000029139	1,801.50
			Line Description: Street Advisory Svc-Newport BI		
0236307	02/25/22	P	Newport Urgent Care	0000029062	5,700.00
			Line Description: COVID-19 Testing		
			COVID-19 Testing		
			COVID-19 Testing		
0236308	02/25/22	P	Nico Hospitality LLC	0000028926	539.95
			Line Description: Hotel Occupancy Agreement		
			Hotel Occupancy Agreement		
0236309	02/25/22	P	Orange County Mosquito & Vector Control	0000021750	62.64
			Line Description: Mosquito/Vector Svcs-Oct 2021		
0236310	02/25/22	P	Orange County Treasurer Tax Collector	0000003489	10.80
			Line Description: Radio Repair-Jan 2022		
0236311	02/25/22	P	Premier Security Services Inc	0000002633	9,601.60
			Line Description: INSTALLATION OF ELECTRONIC LOC		
0236312	02/25/22	P	Proactive Engineering Consultants Inc	0000028916	4,050.00
			Line Description: SDSM Update		
0236313	02/25/22	P	Prudential Overall Supply	0000025480	317.12
			Line Description: PD Towel Svs--Dec 21		
0236314	02/25/22	P	Pyxis Water Systems Inc	0000015837	2,500.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: TeWinkle Lakes- Jan 2022		
0236315	02/25/22	P	SHI International Corp	0000016007	8,341.43
			Line Description: SONICWALL NSA 5600 FIREWALL SU SONICWALL NSA 2650 FIREWALL SU		
0236316	02/25/22	P	Scott Fazekas & Associates Inc	0000003961	250.00
			Line Description: Plan Check Review-Jan2022		
0236317	02/25/22	P	Sharpline Solutions Inc	0000025805	884.69
			Line Description: Markings		
0236318	02/25/22	P	Sims Orange Welding Supply Inc	0000004030	54.78
			Line Description: Stock		
0236319	02/25/22	P	SiteOne Landscape Supply LLC	0000024133	1,317.20
			Line Description: Credit Supplies Supplies		
0236320	02/25/22	P	State of California Dept of Justice	0000001534	1,319.00
			Line Description: Livescan/Fingerprint Svc-Jan22		
0236321	02/25/22	P	Steve Chauncey	0000017670	140.00
			Line Description: POST Training-2/28-3/3/22		
0236322	02/25/22	P	Sunset Detectives	0000026756	9,600.00
			Line Description: Background Investigations Background Investigations		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236323	02/25/22	P	Teleflex LLC	0000027253	4,541.67
			Line Description: Sales Tax		
			EZ-IO 25MM NEEDLE SET + STABIL		
			Sales Tax		
			EZ-IO POWER DRIVER		
0236324	02/25/22	P	Time Warner Cable	0000011202	476.79
			Line Description: FS#4 Internet - 2/13-3/12/22		
			Shelter Internet-2/10-3/9/22		
			Shelter Cable-2/9-3/8/22		
			2310Placentia A/Cable 2/3-3/2/		
0236325	02/25/22	P	Townsend Public Affairs Inc	0000021510	6,075.00
			Line Description: Grant Writing/Leg Advocacy-Feb		
0236326	02/25/22	P	Trellis	0000025584	13,839.85
			Line Description: CDBG-CV Outreach - Nov2021		
			CDBG/CV Outreach - Dec 2021		
0236327	02/25/22	P	Trevor Jones	0000024405	4,646.00
			Line Description: Adv Dis 2/1-2/28/22		
0236328	02/25/22	P	Turnout Maintenance Company LLC	0000020182	120.00
			Line Description: Turnout Cleaning		
0236329	02/25/22	P	UC Regents	0000022660	700.00
			Line Description: Victim Physical		
0236330	02/25/22	P	US Bank	0000002228	3,060.34
			Line Description: Payroll Deduction Check 2203		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236331	02/25/22	P	Urban Professional Builders Inc	0000029414	13,267.10
			Line Description: FS #3 ImprvProj #21-06/210004 Proj #21-06 Retention Payable		
0236332	02/25/22	P	Verizon Wireless	0000008717	5,956.28
			Line Description: Broadband Svc-12/24-1/23/22		
0236333	02/25/22	P	VincentBenjamin	0000024972	1,176.96
			Line Description: Staff Svc- JPuente 2/7-2/13/22		
0236334	02/25/22	P	Vortex Industries Inc	0000004437	2,017.98
			Line Description: FS#1 Overhead Door Repair		
0236335	02/25/22	P	Ware Disposal Inc	0000000255	9,543.43
			Line Description: Bulky Item Collection-Jan 2022		
TOTAL					\$1,349,638.10

Report ID: CCM2001V

City of Costa Mesa Accounts Payable
CCM VOID CHECK LISTING

Page No. 1

Run Date Mar 03, 2022

Run Time 1:37:21 PM

Bank: CITY

Cycle: AWKLY

Payment Ref	Cancel Date	Status	Remit To	Remit ID	Payment Date	Payment Amt
0236223	2/25/2022	V	Steve Pereira	0000029541	02/18/22	(120.00)
Line Description: 2/25/22 - Payee address was incorrect. Stop Payment requested, check voided and reissued						
TOTAL						(\$120.00)

97,595.25 +
23,075.07 +
1,055,580.96 +
1,376.87 +
23,920.37 +
1,107.43 +
120. -
1,202,535.95 *

End of Report

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Bank: CITY

Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236336	02/28/22	P	GMC Engineering Inc	0000010848	94,137.83
			Line Description: Final Pymnt Fprj #400015		
0236337	02/28/22	P	Lisa Lobdell	0000029538	2,500.00
			Line Description: Refund Permit #PS21-01624		
0236338	02/28/22	P	Prudential Overall Supply	0000025480	837.42
			Line Description: Fleet Mats Svs-Dec 21		
			Rec Uniform Svs-Dec 2021		
			Fleet Uniform Svs-Dec 21		
			Street&Traffic Unifarom-Dec 21		
			Parks Uniforms Svs-Dec 21		
			Facilities Uniforms-Dec 21		
0236339	02/25/22	P	Steve Pereira	0000029541	120.00
			Line Description: REF COM GARD KEY		
			REF COM GARD KEY		
TOTAL					\$97,595.25

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: DDP1
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013027	02/28/22	P	Alan F Kent	0000006393	2,174.79
			Line Description: 1% Supplemental Pay Mar 22		
013028	02/28/22	P	Beckee Cost	0000016309	946.08
			Line Description: 1% Supplemental Pay Mar 22		
013029	02/28/22	P	Chris Morris	0000007439	2,500.00
			Line Description: Monthly LTD Payment-Mar 22		
013030	02/28/22	P	Danny Hogue	0000006802	1,137.03
			Line Description: 1% Supplemental Pay Mar 22		
013031	02/28/22	P	Darlene Bell	0000005602	580.54
			Line Description: 1% Supplemental Pay Mar 22		
013032	02/28/22	P	David A Dye	0000002065	260.90
			Line Description: 1% Supplemental Pay March 2022		
013033	02/28/22	P	Edward Dryzmala	0000006686	1,377.28
			Line Description: 1% Supplemental Pay March 2022		
013034	02/28/22	P	Gale Tusso	0000017460	233.08
			Line Description: 1% Supplemental Pay March 2022		
013035	02/28/22	P	Gary D Webster	0000004487	1,204.44
			Line Description: 1% Supplemental Pay March 2022		
013036	02/28/22	P	George J Yezbick Jr	0000005045	1,164.00
			Line Description: 1% Supplemental Pay March 2022		

Bank: DDP1
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013037	02/28/22	P	Harlan Pauley	0000003569	232.12
			Line Description: 1% Supplemental Pay March 2022		
013038	02/28/22	P	James M Miller	0000007440	2,500.00
			Line Description: Monthly LTD Payment-Mar 22		
013039	02/28/22	P	Kathleen Zuorski	0000025225	504.52
			Line Description: 1% Supplemental Pay March 2022		
013040	02/28/22	P	Linda Boylan	0000023340	57.98
			Line Description: 1% Supplemental Pay March 2022		
013041	02/28/22	P	Matthew J Collett	0000001720	856.58
			Line Description: 1% Supplemental Pay March 2022		
013042	02/28/22	P	Paul A Cappuccilli	0000007705	1,214.50
			Line Description: 1% Supplemental Pay March 2022		
013043	02/28/22	P	Phil Dickens	0000005801	511.76
			Line Description: 1% Supplemental Pay March 2022		
013044	02/28/22	P	Richard J Johnson	0000005620	1,255.66
			Line Description: 1% Supplemental Pay March 2022		
013045	02/28/22	P	Ted Curry	0000001896	1,037.98
			Line Description: Monthly LTD Payment-March 2022		

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 3

Run Date Feb 25,2022

Run Time 10:01:47 AM

Bank: DDP1

Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013046	02/28/22	P	Thomas J Lazar	0000002925	1,703.25
			<i>Line Description:</i> 1% Supplemental Pay March 2022		
013047	02/28/22	P	William H Bechtel	0000001224	1,622.58
			<i>Line Description:</i> 1% Supplemental Pay March 2022		
TOTAL					\$23,075.07

End of Report

SUMMARY CHECK REGISTER

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236340	02/28/22	P	Irvine Ranch Water District	0000005112	520.29
<i>Line Description:</i>					
170 Del Mar 1/12-2/7/22					
106 Del Mar 1/12-2/9/22					
2603 Elden 1/12-2/7/22					
261 Monte Vista 1/12-2/8/22					
258 Brentwood 1/12-2/8/22					
308 University 1/13-2/9/22					
23023rd 1/12-2/8/22					
0236341	02/28/22	P	Southern California Edison Company	0000004088	4,028.01
<i>Line Description:</i>					
2612 Harbor 1/18-2/14/22					
1560 Adams 1/23-2/10/22					
980 Arlingyon 1/22-2/8/22					
410 errimac 1/12-2/18/22					
1050 Arlinton 1/11-2/8/22					
1071 Arlington 1/11-2/8/22					
2917-1371 Redhill 1/11-2/8/22					
1040 Paularino 1/19-2/15/22					
2783 Bristol 1/19-2/15/22					
2944 Bristol 1/18-2/14/22					
1255 Adams 1/12-2/9/22					
15570 Adams 1/22-2/21/22					
3190 Redhill 1/11-2/8/22					
350 Bristol 1/11-2/8/22					
199 Broadway 1/18-2/14/22					
401 Broadway 1/18-2/14/22					
Medians 1/6-2/6/22					
2704 Harbor 1/22-2/21/22					
Prez Park 1/13-2/10/22					
410 Merrimac 1/12-2/9/22					
152 Baker 1/11-2/8/22					
3191 Redhill 1/11-2/8/22					
1071 Bristol 1/20-2/12/22					
1587 Sunflower 1/10-2/7/22					
Arlington Xinb 1/11-2/8/22					
782 Shalimar 1/10-2/7/22					
360 Ogle 1/12-2/9/22					

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> 980 Arlington 1/11-2/8/22		
0236344	03/04/22	P	Admin Sure Inc	0000021568	15,684.27
			<i>Line Description:</i> Consulting Svs-March 2022		
0236345	03/04/22	P	Carahsoft Technology Corporation	0000026738	24,334.71
			<i>Line Description:</i> MULTI-FACTOR AUTHENTICATION PL IDENTITY AUTOMATION PROFESSION		
0236346	03/04/22	P	Dell Computer Corp	0000001962	213,567.16
			<i>Line Description:</i> SALES TAX (7.75%) OPTIPLEX 7090		
0236347	03/04/22	P	Hanson Communications	0000029263	75,098.00
			<i>Line Description:</i> KAA0120 Clamshell Batteries KAA0355P Mobile Chargers Sales Tax Payable Sales Tax Shipping KAA0101 3600 Mah Li-Ion Batter KingMic Submersible Heavy Duty KNG2 P150 CMD VHF P-25 Portabl KAA0818 10.5 " Long Range Ante		
0236348	03/04/22	P	Interwest Consulting Group Inc	0000021505	17,307.50
			<i>Line Description:</i> Engineering Svs-Dec 21 EngiEngineering Svs-Dec 21 NPDES/WQMP Support-Dec21 Storm Drain Support-Dec21 Storm Drain Support-Jan 22		
0236349	03/04/22	P	JP Morgan Equipment Finance	0000029582	162,496.96
			<i>Line Description:</i> Fire Ladder Truck Lease Pymnt		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236350	03/04/22	P	Jas Pacific	0000025875	55,762.50
		<i>Line Description:</i>	Inspection Svcs-Nov 21 Inspection Svcs-Dec 21		
0236351	03/04/22	P	Jones & Mayer	0000014653	118,738.73
		<i>Line Description:</i>	#108078-Fire Dept #108100-Sharpnack #108060-Casa Capri #108063-City Clerk #108086-NMUSD CEQA #108088-Ohio House #108053-227 Mesa Dr #108056-544 Bernard #108065-City Manger #108092-Police Dept #108094-Public Svs #108095-RDXCatalyst #108103-Zavala Cruz #108052-2104 Wallace #108054-2280 Newport #108058-Armand/Blood #108069-Ciyt Council #108051-1963 /wakkace #108057-840 Center St #108062-City Attorney #108091-Planning Comm #108096-Redhill Lokat #108064-City Clerk CEE #108072-DAlesio Invest #108080-Housgin Matter #108081-Human Resource #108093-PD/440 Fair Dr #108101-SoCal Recovery #10/090-Park & Comm Svs #108097-Risk Management #108055-440 Fair/1179 NP		

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
--------------------	-------------	---------------	-----------------	-----------------	--------------------

<i>Line Description:</i>	#108079-H3 Ministres App				
	#108080-Housing/Jamboree				
	#108050-1269 & 1273 Baker				
	#108080-Housing/CM Village				
	#108082-Insight Psychology				
	#108087-Northbound Treatment				
	#108102-Summit Coastal Living				
	#107690-Sui				
	#107680-Hauck				
	#107681-Leaman				
	#107684-Opioid				
	#107672-Bernede				
	#107674-Carrera				
	#107675-Clifton				
	#107676-Correles				
	#107687-Shalhoub				
	#107694-Schaefer				
	#107678-Donaldson				
	#107688-Sharpnack				
	#107673-Casa Capri				
	#107682-NMUSD CEQA				
	#107683-Ohio House				
	#107685-RDxCatalyst				
	#107691-Yellowstone				
	#107677-DAlessio Invet				
	#107689-SoCal Recovery				
	#107671-440 Fair/1179 NP				
	#107679-H3 Ministres App				
	#107686Redhill Lokat LLC				
	#107692-Insight Psychology				
	#107693-Northbound Treatment				
	#108083-IT				
	#108076-FDC				
	#108071-Cruz				
	#108075-Dunne				
	#108084-Lawson				
	#108085-Leaman				
	\$108089-Opioid				
	#108059-Bernede				

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
-------------	------	--------	----------	----------	-------------

Line Description: #108061-Carrera
#108066-Clifton
#108073-Dev Svs
#108077-Finance
#108098-Schafer
#108067-Code Enf
#108068-Corrales
#108070-COVID 19
#108099-Sahlhoub
#108074-Donaldson

0236352	03/04/22	P	Nico Hospitality LLC	0000028926	25,718.63
---------	----------	---	----------------------	------------	-----------

Line Description: Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Hotel Occupancy Agreement
Covid Isolation/Room Dmg-127
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation
Covid Isolation

SUMMARY CHECK REGISTER

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236354	03/04/22	P	Preferred Benefit Insurance	0000017362	39,039.10
			Line Description: DeltaCareUSA HMO-Feb 22		
			Dental PPO - Feb 2022		
			VSP Premium-Feb 2022		
0236355	03/04/22	P	Waymakers	0000027498	57,065.68
			Line Description: Juvenile Div Svc-Sept-Dec 2021		
0236356	03/04/22	P	A Plus Heating & Air	0000029546	157.07
			Line Description: Refund Permit M21-00180		
0236357	03/04/22	P	AT & T	0000001107	1,285.50
			Line Description: Red Phone FS#1 1/20-2/19/22		
			Red Phone FS#5 1/20-2/19/22		
			Red Phone FS#4 1/20-2/19/22		
			NCC Fire Alarm-1/24-2/23/22		
			Lions Park - 1/24-2/23/22		
			Snr Cntr DSL 1/24-2/23/22		
			MetroNet 1/20-2/19/22		
			2310 Placentia-1/19-2/18/22		
			Jack Hammett-1/20-2/19/22		
			Lions Park-1/19-2/18/22		
			DRC Fire Alarm-1/20-2/19/22		
			PRI Circuit-1/20-2/19/22		
			Fire Emergency Line-1/20-2/19/		
0236358	03/04/22	P	AT & T	0000001107	74.19
			Line Description: Internet-Fleet2/15-3/14/22		
0236359	03/04/22	P	Advexure LLC	0000029239	349.11
			Line Description: Drone Propeller Repair		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236360	03/04/22	P	Akeso Occupational Health	0000029274	4,000.00
			Line Description: COVID Tests		
0236361	03/04/22	P	BOA Architecture	0000025376	1,600.00
			Line Description: FS#3 Renovation-		
0236362	03/04/22	P	Beacon Health Options Inc	0000026762	1,764.90
			Line Description: EAP Svs-Jan 2022		
			EAP Svs-Feb 2022		
0236363	03/04/22	P	Ben Lioe	0000029494	39.50
			Line Description: Refund Citation CM060013342		
0236364	03/04/22	P	Bode Technology	0000018930	1,655.98
			Line Description: Shipping Fee		
			Sales Tax 7.75%		
			SecurSwab 2 w/out barcodes		
0236365	03/04/22	P	CBE	0000015149	182.28
			Line Description: Copier Maint 1/5-2/4/22		
			Copier Maint 1/5-2/4/22		
0236366	03/04/22	P	CDW Government Inc	0000005402	7,715.79
			Line Description: LaserJet Paper Tray		
			USB Display Port		
			NIMBLE SUPPORT		
0236367	03/04/22	P	California Forensic Phlebotomy Inc	0000001500	3,652.60
			Line Description: Blood Draw Svs-Jan 22		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236368	03/04/22	P	Casey Field	0000029527	490.00
			Line Description: Refund Vehicle Impounding Fee		
0236369	03/04/22	P	Chandlers Air Conditioning &	0000001640	891.70
			Line Description: NHCC Refrigerator Repair		
0236370	03/04/22	P	Christine Martin	0000029371	162.95
			Line Description: Rfnd Sbpn Dep #001-00352384		
0236371	03/04/22	P	City Net	0000029222	7,352.41
			Line Description: CDBG Street Outreach-Jan 22		
0236372	03/04/22	P	CoStar Realty Information Inc	0000024413	600.00
			Line Description: February 2022		
0236373	03/04/22	P	Cobblers Bench	0000001711	95.00
			Line Description: Re-sole Boots-Grimmond		
0236374	03/04/22	P	Community SeniorServ	0000018540	7,500.00
			Line Description: Grab & Go Meal Svs-1st Qtr		
			Grab & Go Meal Svs-2nd Qtr		
0236375	03/04/22	P	Costa Mesa Lock & Key	0000001817	204.08
			Line Description: Lock for Parks		
0236376	03/04/22	P	Crown Castle Fiber LLC	0000029550	5,500.00
			Line Description: Refund Permit PS21-01264		
			Refund Permit PS21-01130		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236377	03/04/22	P	DCS Testing & Equipment Inc	0000017872	9,068.04
			Line Description: Fire Hose Testing Ground Ladder Testing		
0236378	03/04/22	P	Daniels Tire Service	0000001922	248.27
			Line Description: Warehouse Stock		
0236379	03/04/22	P	David Committe	0000029547	179.02
			Line Description: Rfnd Sbpn Dep \$001-00351358		
0236380	03/04/22	P	David Volz Design	0000004828	12,564.80
			Line Description: JHSP Update II Thru 1/31/22		
0236381	03/04/22	P	Dennis Grubb & Associates LLC	0000026619	937.50
			Line Description: Plan Check Svs-Jan 22		
0236382	03/04/22	P	Ecolab Pest Elimination	0000024420	540.75
			Line Description: Pest Control-Parks		
0236383	03/04/22	P	Ed Everman	0000029576	230.31
			Line Description: PropertyDamage Stimnt-11/25/21		
0236384	03/04/22	P	Elasticsearch Inc	0000024356	2,400.00
			Line Description: ONLINE COURSE		
0236385	03/04/22	P	Entenmann Rovin Company	0000002130	457.31
			Line Description: Badges		
0236386	03/04/22	P	Enterprise Rent A Car	0000002131	4,690.14

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental		
0236387	03/04/22	P	Fleet Services Inc	0000002239	58.42
			Line Description: Oil Filler Cap-Unit #553		
0236388	03/04/22	P	Ford Fleet Care	0000026262	6,807.86
			Line Description: Vehicle Parts		
0236389	03/04/22	P	Fuel Pros Inc	0000026476	700.00
			Line Description: Monthly DO inspection-CY Monthly DO inspection-FS#2 Monthly DO inspection-FS#6 Monthly DO inspection-PD		
0236390	03/04/22	P	Galls LLC	0000002297	5,548.11
			Line Description: Uniform-Jones Safety Vest-Cattouse Uniform-Tighe Uniform-SWAT Uniform-Rubio Uniform-Stocking Uniform-Chamness Uniform-Code Enf Uniform-Code Enf Uniform-Leffingwell Uniform-Pham Uniform-Sanchez Uniform-Ranck Uniform-Greeley Uniform-Swisher Uniform-Barnes Uniform-Lawrence		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Uniform-Albado		
0236391	03/04/22	P	Grainger	0000002393	4,809.71
			<i>Line Description:</i> Heater & Electrical Parts-CY Heater & Electrical Parts Electrical Supplies		
0236392	03/04/22	P	Grant Gasper	0000029549	1,348.68
			<i>Line Description:</i> Refund Permit BC21-00011		
0236393	03/04/22	P	Hanks Electrical Supplies	0000002445	1,707.20
			<i>Line Description:</i> Light Bulbs Train Station Lights Electrical Supplies		
0236394	03/04/22	P	Houston Hooker	0000029548	460.00
			<i>Line Description:</i> Refund Permit FP-22-01		
0236395	03/04/22	P	Interstate Batteries of California Coast	0000002700	494.73
			<i>Line Description:</i> Batterues		
0236396	03/04/22	P	Irv Seaver Motorcycles	0000010272	250.78
			<i>Line Description:</i> Motorcycle Parts Unit 629		
0236397	03/04/22	P	Joanne Willis	0000025775	5,025.15
			<i>Line Description:</i> Instructor Payment-Winter 22		
0236398	03/04/22	P	KOA Corporation	0000003129	9,292.47
			<i>Line Description:</i> Randolph Ave. Improvement Desi Randolph Ave. Improvement Desi		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236399	03/04/22	P	Kimley Horn & Associates Inc	0000005251	3,600.22
			Line Description: Costa Mesa LRSP Thru 1/31/22		
0236400	03/04/22	P	LINA	0000015623	50.00
			Line Description: Cigna LTD Admin Fee-Jan 22		
0236401	03/04/22	P	Laura Ontiveros	0000029561	200.00
			Line Description: Ambulance Fee Overpayment		
0236402	03/04/22	P	Law Office of Sasha Tymkowicz	0000029563	1,831.70
			Line Description: Ambulance Fee Overpayment		
0236403	03/04/22	P	Lehr Auto Electric & Emergency Equipment	0000014732	517.02
			Line Description: 781-Push Bumper		
0236404	03/04/22	P	LineGear Fire & Rescue Equipment	0000026007	21.55
			Line Description: Turnouts and Gear		
0236405	03/04/22	P	Los Angeles Community Hospital	0000029566	348.28
			Line Description: Ambulance Fee Overpayment		
0236406	03/04/22	P	Manhattan Life Assurance Co of America	0000025996	148.10
			Line Description: Cancer Ins Prem-Feb 2022		
0236407	03/04/22	P	Mar Co Equipment Company	0000020400	1,449.53
			Line Description: 390- Broom		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236408	03/04/22	P	Mary McDorman	0000029575	3,310.99
			Line Description: Injuries Stlmnt-7/17/21		
0236409	03/04/22	P	Mercy House	0000003138	5,036.00
			Line Description: 2nd Qtr Grant - 10/21-12/2021		
0236410	03/04/22	P	Merrimac Energy Group	0000021566	12,406.31
			Line Description: FS#5 Diesel Fuel		
			CY Diesel Fuel		
			FS#1 Diesel Fuel		
			FS#2 Diesel Fuel		
0236411	03/04/22	P	Mesa Smog	0000020735	171.00
			Line Description: Unit 602 Smog Check		
			Unit 140		
			Unit 788		
			Unit 132		
0236412	03/04/22	P	MetLife Legal Plans Inc	0000014707	2,632.50
			Line Description: Legal Premium - Feb 2022		
0236413	03/04/22	P	Moraton Pool Construction	0000029570	48.13
			Line Description: Plumbing Fee Charge in Error		
0236414	03/04/22	P	Napa Auto & Truck Parts	0000012968	7,052.57
			Line Description: Stock		
			Auto Parts		
0236415	03/04/22	P	Nicole Dowler	0000029553	100.00
			Line Description: Refund Rec Deposit001-00352507		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236416	03/04/22	P	Nikki Yocham	0000029567	88.21
			Line Description: Ambulance Fee Overpayment		
0236417	03/04/22	P	Nikkis Flags	0000003354	1,551.60
			Line Description: Warehouse Floor Stock		
0236418	03/04/22	P	Office Depot	0000003394	5,772.03
			Line Description: Office Supplies-PD CSI		
			Office Supplies-Comm		
			Office Supplies-PD Admin		
			Office Supplies-PD Investigati		
			Office Supplies-PCS Snr Center		
			Office Supplies-Cty Mngr Admin		
			Office Supplies-Finance Admin		
			Office Supplies-Engineering		
			Office Supplies-PD Records		
			Office Supplies-Maint Svcs		
			Office Supplies-Fire Admin		
			Office Supplies-Telecomm		
0236419	03/04/22	P	Onward Engineering	0000003212	7,612.50
			Line Description: Newport Blvd WideProj-Jan 2022		
0236420	03/04/22	P	Paul's Pet Food Express	0000026626	114.00
			Line Description: Food/Supplies- Bodi		
			Food for Aran		
0236421	03/04/22	P	Paulette Suiter	0000026820	224.25
			Line Description: Instructor Payment-Winter 22		
0236422	03/04/22	P	Penhall Company	0000003586	3,920.30
			Line Description: Sidewalk Grinding		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236423	03/04/22	P	Phillip Kilmer	0000029569	93.10
			Line Description: Ambulance Fee Overpayment		
0236424	03/04/22	P	Project Hope Alliance	0000027373	10,000.00
			Line Description: 1st Qtr Block Grant7/1-9/30/21		
			2nd Qtr Grant- 10/1-12/31/21		
0236425	03/04/22	P	Prospect Health Plan Inc	0000029564	169.56
			Line Description: Ambulance Fee Overpayment		
0236426	03/04/22	P	Prosurface Inc	0000029488	7,275.00
			Line Description: Repair cracks & uneven surface		
0236427	03/04/22	P	Prudential Overall Supply	0000025480	317.12
			Line Description: PD Towel Svs-Jan 2022		
0236428	03/04/22	P	Quinn Company	0000015404	3,030.00
			Line Description: ATS Annual Service		
			PD-ATS Annual Service		
			Replace Monitor System-Comm		
0236429	03/04/22	P	Richard Cooley	0000029551	4,500.00
			Line Description: Refund Permit PS21-00640		
0236430	03/04/22	P	Roy Center	0000002158	1,249.30
			Line Description: Instructor Payment-Winter 22		
0236431	03/04/22	P	Sara Nicole Davenport	0000029562	367.20

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Ambulance Fee Overpayment		
0236432	03/04/22	P	Sharp Electronics Corp	0000015355	89.12
			<i>Line Description:</i> COPIER LEASE COPIER LEASE-Feb 2022		
0236433	03/04/22	P	Sophie Geddes	0000029571	43.50
			<i>Line Description:</i> Refund Citation #CM040012077		
0236434	03/04/22	P	South Coast Emergency Vehicle Services	0000003643	384.52
			<i>Line Description:</i> 526-Fuel Level Sender		
0236435	03/04/22	P	Southern California Gas Company	0000004092	586.82
			<i>Line Description:</i> 3175 Airway 1/21-2/11/22		
0236436	03/04/22	P	Southern California Shredding Inc	0000025605	350.00
			<i>Line Description:</i> HR Shredding Svc-Feb 2022 CC Shredding Svc		
0236437	03/04/22	P	Steve Cavenee	0000029572	85.21
			<i>Line Description:</i> Refund Permit #E21-00068		
0236438	03/04/22	P	Stradling Yocca Carlson & Rauth	0000004168	5,000.00
			<i>Line Description:</i> TAX COUNSEL		
0236439	03/04/22	P	Sunset Pools & Spas	0000013071	48.13
			<i>Line Description:</i> Incorrect Plumbing Fee Charge		
0236440	03/04/22	P	Tecta America	0000003718	790.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Roof Repair-PD		
0236441	03/04/22	P	Texton Construction Co Inc	0000029552	4,685.59
			<i>Line Description:</i> Refund Permit PS16-00269		
0236442	03/04/22	P	Time Warner Cable	0000011202	3,645.32
			<i>Line Description:</i> 3175AirwayInernet-1/16-2/15/22 Internet-CityHall 2/17-3/16/22 3175Airway Internet-2/16-3/15/ HVAC Alarm NCC Internet- 2/22-3/21/22		
0236443	03/04/22	P	Trellis	0000025584	4,957.85
			<i>Line Description:</i> CDBG/CV - January 2022		
0236444	03/04/22	P	US Postal Service	0000004376	10,000.00
			<i>Line Description:</i> Postage Meter - Feb 2022		
0236445	03/04/22	P	Uline	0000010970	900.41
			<i>Line Description:</i> Gloves for CSI		
0236446	03/04/22	P	United Healthcare	0000028700	463.96
			<i>Line Description:</i> Ambulance Fee Overpayment		
0236447	03/04/22	P	United Industries	0000010867	1,210.12
			<i>Line Description:</i> Warehouse Floor Stock		
0236448	03/04/22	P	United Site Services of California Inc	0000015552	48.49
			<i>Line Description:</i> Del Mar Gardens Hamilton Gardens		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236449	03/04/22	P	Verizon Wireless	0000008717	4,530.13
			Line Description: FI Phone Svcs-1/18-2/17/22 CM Phone Svc-1/18-2/17/22 PCS Phone Svc - 12/18-1/17/22 CID Phone Svc-1/18-2/17/22 Bldg Phone Svc-1/18-2/17/22		
0236450	03/04/22	P	VincentBenjamin	0000024972	2,004.51
			Line Description: Temp Svc-JPuentes W/E 2/27/22 Payroll-JPuente 2/14-2/20/22		
0236451	03/04/22	P	Vortex Industries Inc	0000004437	680.00
			Line Description: PD- Door Repair		
0236452	03/04/22	P	Vulcan Materials Company	0000007403	88.49
			Line Description: Asphalt		
0236453	03/04/22	P	Water Grill	0000029565	140.00
			Line Description: Duplicate Payment		
0236454	03/04/22	P	Waterline Technologies Inc	0000014520	442.85
			Line Description: DRC Pool Treatment		
0236455	03/04/22	P	Westates	0000004505	372.09
			Line Description: Name Plates/Stamps		
0236456	03/04/22	P	Xerox Financial Services	0000010450	902.06
			Line Description: CC Copier Lease-2/3-3/2/22		

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 19

Run Date Mar 03, 2022

Run Time 1:33:00 PM

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236457	03/04/22	P	Youth Employment Service of the Harbor	0000000324	5,000.00
Line Description: 1st Qtr 21/22 7/1-9/30/21					
0236458	03/04/22	P	Yvonne Vidal	0000029568	469.87
Line Description: Ambulance Fee Overpayment					
TOTAL					<u>\$1,055,580.96</u>

End of Report

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date Mar 03, 2022

Run Time 1:33:16 PM

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0236342	02/28/22	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
0236353	03/04/22	O	Nico Hospitality LLC <i>Line Description: Overflow</i>	0000028926	0.00
TOTAL					0.00

End of Report

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date Mar 03, 2022

Run Time 1:34:24 PM

Bank: CITY

Cycle: ANNUAL

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0236343	03/01/22	P	Nationwide	0000027351	1,376.87
<i>Line Description:</i> K-9 Medical Insurance for Aran					
TOTAL					\$1,376.87

End of Report

Bank: DDP1
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013048	03/04/22	P	Alicia Defuria	0000029278	487.00
			Line Description: ICI Child Abuse-AD ICI Core Course-AD		
013049	03/04/22	P	Austin Brown	0000029557	24.00
			Line Description: Drug Abuse Recognition		
013050	03/04/22	P	Brenda Green	0000021417	83.03
			Line Description: 2022 California Elections Code		
013051	03/04/22	P	Candyce McMorris	0000026552	48.00
			Line Description: Canine Handler Update SKIDDS SWAT & K9-CM		
013052	03/04/22	P	Christopher Jones	0000026593	40.80
			Line Description: Active Shooter Response		
013053	03/04/22	P	Christopher Mezzo	0000029558	24.00
			Line Description: Drug Abuse Recognition		
013054	03/04/22	P	Costa Mesa Employees Association	0000006284	3,132.36
			Line Description: Payroll Deduction Check 2205		
013055	03/04/22	P	Costa Mesa Executive Club	0000006286	75.00
			Line Description: Payroll Deduction Check 2205		
013056	03/04/22	P	Costa Mesa Firefighters Association	0000001812	8,013.83
			Line Description: Payroll Deduction Check 2205		

Bank: DDP1
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013057	03/04/22	P	Costa Mesa Police Association	0000001819	7,260.00
			Line Description: Payroll Deduction Check 2205		
013058	03/04/22	P	Costa Mesa Police Management Assn	0000005082	225.00
			Line Description: Payroll Deduction Check 2205		
013059	03/04/22	P	Emilio Soto	0000025873	28.11
			Line Description: Paint Marking Wand		
013060	03/04/22	P	Eric Fricke	0000021262	54.00
			Line Description: Effective Interview Death Inve		
013061	03/04/22	P	George Maridakis	0000018528	48.00
			Line Description: Canine Handler Update-GM SKIDD SWAT & K9*GM		
013062	03/04/22	P	Jared Osborn	0000029408	24.00
			Line Description: Drug Abuse Recognition		
013063	03/04/22	P	Jeffrey Vaughn	0000029559	92.65
			Line Description: PC832 Arrest		
013064	03/04/22	P	Jenette Martinez	0000026464	484.43
			Line Description: SWAC Wrapping Paper Gingerbread House Kit PD Trees Ornaments/Decoration SWAC Shop with Cop Supplies Ornament Mold Tray=PD Lobby PD Lobby Tree Decorations Volunteer Lunch Supplies		

Bank: DDP1

Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013065	03/04/22	P	Jeremy Hermes	0000025637	48.00
			Line Description: Field Training Officer Crime Intervening Training		
013066	03/04/22	P	Jesse Chartier	0000023836	24.00
			Line Description: KIDD SWAT & K9		
013067	03/04/22	P	Joe Lopez	0000026113	80.00
			Line Description: ICI Core Course		
013068	03/04/22	P	Kathleen Sapida	0000029556	41.82
			Line Description: Drug Abuse Recognition		
013069	03/04/22	P	Kevin Christianson	0000029560	170.45
			Line Description: Traffic Collision Intermediate		
013070	03/04/22	P	Krystal Aleman	0000026220	1,250.00
			Line Description: College Tuition Reimb-Gsli 21		
013071	03/04/22	P	Mario Garcia	0000008746	85.79
			Line Description: Serman Block SLI#5-MG		
013072	03/04/22	P	Mark Geiger	0000020903	800.00
			Line Description: S404-Safety Officer Instructor 2		
013073	03/04/22	P	Michelle Bradbury	0000014380	20.00
			Line Description: Sherman Blook SLI#6-MB		

Bank: DDP1

Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013074	03/04/22	P	Nick Wilson	0000025711	407.00
			Line Description: ICI Child Abuse-NW		
013075	03/04/22	P	Ricardo Rosiles	0000026617	250.00
			Line Description: 2022 City Mgr Leadersip Award		
013076	03/04/22	P	Slawek Luczkiewicz	0000021389	59.10
			Line Description: Internal Affaird Investigation		
013077	03/04/22	P	Valente R Martinez	0000000719	540.00
			Line Description: ISA Memvbership		
			Certified Arboist Exam		
TOTAL					<u>\$23,920.37</u>

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0236459	03/04/22	P	CalPERS Long-Term Care Program	0000006287	147.43
			Line Description: Payroll Deduction Check 2205		
0236460	03/04/22	P	Community Health Charities	0000008015	10.00
			Line Description: Payroll Deduction Check 2205		
0236461	03/04/22	P	County of Orange-Sheriff's Dept	0000003451	200.00
			Line Description: Payroll Deduction Check 2205		
0236462	03/04/22	P	Pamela Lilly	0000025324	750.00
			Line Description: Payroll Deduction Check 2205		
TOTAL					\$1,107.43



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-602

Meeting Date: 3/15/2022

TITLE:

MINUTES

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council approve the Minutes of the Regular meeting of March 1, 2022 and the Study Session meeting of March 8, 2022.



City of Costa Mesa

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

Minutes

MARCH 1, 2022 – 6:00 P.M.

CALL TO ORDER- The Closed Session meeting was called to order by Mayor Stephens at 6:00 p.m.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr (Via Teleconference), and Mayor Stephens.

Absent: None.

PUBLIC COMMENTS – NONE.

CLOSED SESSION ITEMS:

- 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION – ONE CASE**
Pursuant to California Government Code Section 54956.9 (d)(1)
Name of Case: Costa Mesa v. Newport Mesa Unified School District, Orange County Superior Court Case No. 30-2021-01179397-CU-WM-CXC.

City Council adjourned the Closed Session until after the regular meeting.

REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

MARCH 1, 2022 – 6:00 P.M.

CALL TO ORDER - The Regular City Council and Successor Agency to the Redevelopment Agency and Housing Authority meeting was called to order by Mayor Stephens at 6:02 p.m.

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

A video was played for the National Anthem and Council Member Reynolds led the Pledge of Allegiance.

MOMENT OF SOLEMN EXPRESSION

Led by Pastor Christine Nolf, Redemption Church.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr (Via Zoom Webinar) and Mayor Stephens.

Absent: None.

PRESENTATIONS:

Recognition of Costa Mesa Fire Captain Mike Kreza and the Mike Kreza Memorial Highway.

Mayor Stephens presented a proclamation for Women's History Month.

Mayor Stephens presented a proclamation for the 80th Year Day of Remembrance of Japanese Internment Camps.

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Jen Tanaka, Costa Mesa, expressed gratitude for recognizing the remembrance of the Japanese Internment Camps and spoke on her family history.

Matt Garcia, Costa Mesa, President of Harbor Soaring Society, thanked the Council for allowing gliders to fly again at Fairview Park, and spoke on the timeline and requested a resolution on the agreement.

Chris Collum, Costa Mesa, spoke on a fire at his residence on November 23, 2021, and problems associated with the fire response and processes.

Hank Castignetti, Secretary of the Harbor Soaring Society, thanked the City for the donation to the Harbor Soaring Society.

Kim Hendricks, spoke on flying at Fairview Park, and presented pictures of Fairview Park.

Speaker, thanked the City for the Remembrance of Japanese Internment Camps and spoke on her family history.

PUBLIC HEARINGS:

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

1. FOURTH PUBLIC HEARING REGARDING THE REDISTRICTING PROCESS AND FIRST READING AND INTRODUCTION OF AN ORDINANCE TO ADOPT A COUNCIL DISTRICT MAP

Presentation by Ms. Green, City Clerk.

Public Comments: None.

MOVED/SECOND: Council Member Chavez/Mayor Pro Tem Marr

MOTION: Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None.

Motion: carried 7-0

ACTION:

1. City Council conducted the fourth public hearing to receive additional public input on district boundaries and draft map.
2. Introduced for first reading Ordinance No. 2022-01, to adopt a Council District Map.
3. Scheduled March 15, 2022 for the second reading and adoption of Ordinance No. 2022-01.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Council Member Harlan spoke on the war in Ukraine.

Council Member Harper requested an update on Harbor Soaring Society, and an update on the fire incident from public comment.

Council Member Reynolds spoke on the war in Ukraine, spoke on the TCA Board and restoration efforts on a site in Trabuco Canyon, spoke on a meeting with Wendy Leece regarding safety issues, spoke on parking study efforts, spoke on Walk to School Day, and spoke on Women's History Month and acknowledged the women on city staff.

Council Member Chavez spoke on the homeless Point in Time count, and on Fat Tuesday and Lent.

Council Member Gameros recognized the Police and Fire Departments, spoke in remembrance of Officer Vella, and spoke on Pony Baseball opening day.

Mayor Stephens spoke on adjourning the meeting in memory of Officer Vella and Gladys Refakes, spoke on Little League and Pony Baseball opening day, thanked the Police Department, spoke on Fat Tuesday and Lent, and showed a video of Council Member Harlan and his golf hole in one.

REPORT – CITY MANAGER – Ms. Farrell Harrison provided a homelessness update and the work being done by the team, spoke on the Point in Time count, introduced new Neighborhood Improvement Manager Nate Robbins, and Grant Administrator, Mikelle Daily, recognized Engineers for Engineer Week, and expressed condolences for Officer Vella.

REPORT – CITY ATTORNEY – Ms. Hall Barlow spoke on events around the world, expressed condolence for Ann Thomas, and expects no reportable action out of closed session.

CONSENT CALENDAR (Items 1-4)

MOVED/SECOND: Council Member Chavez/Council Member Gameros

MOTION: Approve recommended actions for Consent Calendar Item Nos. 1 through 4

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

1. PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS

ACTION:

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

2. ADOPTION OF WARRANT RESOLUTION

ACTION:

City Council approved Warrant Resolution No. 2675.

3. MINUTES

ACTION:

City Council approved the Minutes of the Regular meeting of February 15, 2022.

4. DESIGNATION OF VOTING DELEGATE FOR THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) 2022 REGIONAL CONFERENCE AND GENERAL ASSEMBLY

ACTION:

City Council designated Council Member Arlis Reynolds as the delegate for the upcoming 2022 Annual Southern California Association of Governments (SCAG) Regional Conference & General Assembly.

AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR

-----**END OF CONSENT CALENDAR**-----

OLD BUSINESS: NONE.

NEW BUSINESS:

1. INTERIM LEASE AGREEMENT FOR THE TEMPORARY OPERATION OF THE COSTA MESA TENNIS CENTER

Presentation by Mr. Minter, Parks and Community Services Director.

Public Comments:

Amy Pazahanick, Agape Tennis Facility, expressed concern on how the interim operator was selected.

Steve McAvoy, President of Top Seed Tennis Academy, spoke on their experience on running and operating the academy.

Cameron Ball, currently affiliated with the Costa Mesa Tennis Center, spoke in support of Top Seed Tennis Academy as the interim operator.

Mr. Ball, spoke on the Costa Mesa Tennis Center and the process and spoke in support of Top Seed Tennis Academy.

Janine Nguyen, spoke on attending the tennis center, and spoke in support of Top Seed Tennis Academy.

Eduardo Alvarez, teaches at the Tennis Center, spoke on the process, and spoke in support of Top Seed Tennis Academy.

Barbara Hinshaw, Costa Mesa, opposed the lease agreement with Top Seed Tennis Academy, and supports considering a local operator.

Speaker, praised Eduardo Alvarez and recommended him to run the Tennis Center.

Speaker, spoke on keeping the Tennis Center the same.

Liz Tenney, spoke in support of Top Seed Tennis Academy, and spoke on the process.

Cynthia McDonald, Costa Mesa, praised the Tennis Center operations, the pro shop, supports Top Seed Tennis Academy, and to consider an additional extension period.

Deborah Nguyen, spoke on using a local operator, spoke in support of Eduardo Alvarez, spoke on transparency, and expressed concern on the selection process.

Lauren Weinstein, Costa Mesa, spoke on continuity and transparency in the operations and process, and spoke in support of Eduardo Alvarez.

Speaker, spoke on a seamless transition and spoke in support of Top Seed Tennis Academy.

Patrick Heath, spoke in support of Top Seed Tennis Academy.

MOVED/SECOND: Council Member Harlan/Mayor Pro Tem Marr

MOTION: Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None.

Motion: carried 7-0

ACTION:

City Council approved the Assignment and Assumption of the Costa Mesa Tennis Center's Lease Agreement for the temporary operation of the center to Top Seed Tennis Academy, Inc., effective March 1, 2022 for a period of four months with the option of two, two-month extensions.

2. ACCEPTANCE OF OCTA GRANT AND AWARD OF CONTRACT FOR BAKER-PLACENTIA-VICTORIA-19TH STREET REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROJECT

Presentation by Mr. Sethuraman, Public Services Director and Ms. Rosales, Transportation Services Manager.

Public Comments:

Jimmy Vivar, Costa Mesa, spoke on traffic synchronization, looking at phasing around schools and the Senior Center, and more Accessible Pedestrian Signals on 19th street around the Senior Center.

Cynthia McDonald, Costa Mesa, spoke on infrastructure preventing pedestrian death and injuries, and encouraged reducing speed limits.

Marc Vukceovich, Costa Mesa, spoke in support of the project.

MOVED/SECOND: Mayor Stephens/Council Member Reynolds

MOTION: Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None.

Motion: carried 7-0

ACTION:

1. City Council accepted OCTA competitive grant award of \$1.77 million and awarded a Professional Services Agreement (PSA) to Architectural Engineering Technology, Inc. for the design and implementation of the Baker-Placentia-Victoria 19th Street Regional Traffic Signal Synchronization Project in the amount of \$2,211,405.23, including a local match requirement of \$443,000, in substantially the form as attached and in such final form as approved by the City Attorney.
2. Authorized a five (5) percent contingency in the amount of \$110,570 for any additional services that may be required for the project.
3. Authorized the City Manager and the City Clerk to execute the agreement and future amendments to the agreement.

ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

ADJOURNMENT – The Mayor adjourned the meeting to Closed Session at 9:23 p.m. in memory of Officer Vella, Gladys Refakes, and Ann Thomas.

Minutes adopted on this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk



City of Costa Mesa

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

MINUTES

MARCH 8, 2022 – 5:00 P.M.

CALL TO ORDER - The Study Session meeting was called to order by Mayor Stephens at 5:00 p.m.

PLEDGE OF ALLEGIANCE – Mayor Stephens led the Pledge of Allegiance.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper (Via Zoom), Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Absent: None.

STUDY SESSION ITEM:

1. FISCAL YEAR 2021-2022 MID-YEAR BUDGET UPDATE

Presentation by Ms. Molina, Finance Director, Mr. Lawrence, Police Chief, Mr. Stefano, Fire Chief, and Ms. Farrell Harrison, City Manager.

Public Comments:

Ralph Taboada, Costa Mesa, spoke on reserves, employee counts, salaries, pension costs and requested a five-year forecast.

Aaron McCall, spoke on prioritizing changes and investments to reflect those changes, climate crisis, access to water, and access to parks and community programs.

Discussion ensued on the FY 2021-22 mid-year budget update including discussion on dispatch operations and shared governance model, technology challenges, a five-year forecast, inflation, and diversified revenues.

ADJOURNMENT – The Mayor adjourned the Study Session at 6:35 p.m.

Minutes adopted on this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-603

Meeting Date: 3/15/2022

TITLE:

ADOPTION OF A RESOLUTION TO ALLOW MEMBERS OF THE CITY COUNCIL, COMMISSIONS AND COMMITTEES TO PARTICIPATE IN THE MEETINGS REMOTELY, AS NEEDED, DUE TO HEALTH AND SAFETY CONCERNS FOR THE MEMBERS AND THE PUBLIC

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

- The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person; and
- Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

BACKGROUND:

Pursuant to AB 361, the City Council will need to declare every 30 days that the City's legislative bodies and individual members can continue to meet remotely, as needed, in order to ensure the health and safety of the members and the public.

On September 17, 2021 the Governor signed into law AB 361, which allows local legislative bodies to continue to meet remotely, and waive certain posting requirements if:

- The local agency holds a meeting during a declared state of emergency;
- State or local health officials have imposed or recommended measures to promote social distancing; and
- Legislative bodies declare the need to meet remotely due to present risks to the health or safety of all attendees.

ANALYSIS:

The City meets the requirements of AB 361 to continue holding meetings remotely in order to ensure the health and safety of the members, public and its employees. Both the California Department of

Public Health and the County of Orange Public Health Officer have issued recommendations that members of vulnerable populations (such as older adults and those persons with an elevated risk due to certain medical conditions) continue to practice social distancing. The City cannot ensure social distancing requirements are always met inside the Council Chambers and/or Conference Rooms where the City Council, Commissions, and Committees meet, making it difficult for members of these bodies, City staff, and members of the public to consistently socially distance from each other with absolute certainty.

Staff recommends that the City Council adopt the proposed resolution making the required findings that the City Council, Commission and Committee meetings can continue to meet remotely, as needed, pursuant to the requirements of AB 361.

ALTERNATIVES:

City Council may choose to not hold City Council, Commission and Committee meetings remotely via Zoom. The City would then be required to hold all public meetings in-person.

FISCAL REVIEW:

There is no fiscal impact associated with this item.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report, has prepared the proposed Resolution, and approves them as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life.

CONCLUSION:

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

- The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person; and
- Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

RESOLUTION NO. 2022-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS DURING THE STATE OF EMERGENCY

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, on March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency;

WHEREAS, on September 17, 2021, Governor Newsom signed AB 361, which bill went into immediate effect as urgency legislation;

WHEREAS, AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings;

WHEREAS, as of September 19, 2021, the COVID-19 pandemic has killed more than 67,612 Californians;

WHEREAS, social distancing measures decrease the chance of spread of COVID-19;

WHEREAS, this legislative body previously adopted a resolution to authorize this legislative body to conduct remote “telephonic” meetings;

WHEREAS, Government Code 54953(e)(3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provided that it has timely made the findings specified therein.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Costa Mesa does hereby declare that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.

PASSED AND ADOPTED this __ day of __, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the __ day of __, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this __ day of __, 2022.

BRENDA GREEN, CITY CLERK



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-595

Meeting Date: 3/15/2022

TITLE:

SECOND READING AND ADOPTION OF AN ORDINANCE TO ADOPT A COUNCIL DISTRICT MAP

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council:

Give second reading by title only, and adopt Ordinance No. 22-xx of the City Council of the City of Costa Mesa, California, adopting Council District Map 115.

BACKGROUND:

Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal populations. The redistricting process for the City of Costa Mesa must be completed by April 17, 2022.

On April 6, 2021, the City Council selected National Demographics Corporation (NDC) for the demographics analysis of census data and engage the public in the redistricting process.

In November 2016, Ordinance 16-05 was approved by the voters, which amended the City's method of electing members to the City Council, commencing in November 2018. Pursuant to the approved Ordinance, the City is divided into 6 geographic districts, with a Mayor elected by voters citywide. The districts must now be evaluated using the 2020 census data, and in compliance with the Fair Maps Act, which was adopted by the California Legislature as AB 849 and took effect January 1, 2020.

Under the Act, the Council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21601(c) for General Law cities):

1. Comply with the Federal requirements of equal population and the Federal Voting Rights Act.
2. Geographically contiguous.
3. Undivided neighborhoods and "communities of interest" (socio-economic geographic areas that should be kept together).
4. Easily identifiable boundaries.
5. Compact (do not bypass one group of people to get to a more distant group of people).
6. Shall not favor or discriminate against a political party.

Once the prioritized criteria are met, other traditional districting principles may be considered, such as:

1. Minimize the number of voters delayed from voting due to a change of their district.
2. Respect voters' choices/continuity in office.
3. Future population growth.

By law, the City must hold at least four public hearings that enable community members to provide input on the redistricting process. The process involves the following requirements:

- One hearing must occur before the City draws draft maps (10/19/2021).
- Two hearings must happen after the drawing of draft maps (11/16/21 & 02/15/22).
- Third Public Hearing to discuss and select final map (02/15/2022).
- Fourth Public Hearing and Introduction of Ordinance for final map selected (03/1/2022).
- Second reading and adoption of Ordinance approving final map (03/15/2022).

Public workshops were conducted to seek public input on suggested criteria for consideration on drafting district maps. Workshops were held on the following dates:

- Saturday, October 23, 2021, 10:00 a.m. at the Norma Hertzog Community Center
- Wednesday, December 1, 2021, 6:00 p.m. at the City Hall Community Room
- Saturday, January 8, 2022, 10:00 a.m. via Zoom Webinar.

In addition, the City has a dedicated webpage that includes online mapping tools and an Interactive Review Map. The draft district maps are posted on the webpage at:

[Redistrict Costa Mesa <https://redistrictcostamesa.org/>](https://redistrictcostamesa.org/)

ANALYSIS:

Draft Maps

The first set of draft district maps were presented to the City Council at the Public Hearing of November 16, 2021. The first set of maps included seven (7) public submittals and three (3) prepared by the City's demographer, based on the legal criteria outlined in previous public hearings and communities of interest as provided by the community. Prior to the January 8, 2022 workshop an additional three public maps were submitted by the public. After the workshop, one additional map (Map 115) was prepared by NDC for consideration.

Map Submittals

Map Number	Submitter	Population Balanced	Note
Current		No (11.5%)	
101	David Martinez	No (10.5%)	Replaced by #111
102	Andy Godinez	Yes	
103	Anonymous	No (32.7%)	
104	Matt Eimers	No (12.7%)	
105	Matt Eimers	Yes	
106	Matt Eimers	Yes	
107	Anonymous	Yes	Correction of #103
108	NDC	Yes	
109	NDC	Yes	
110	NDC	Yes	
111	David Martinez	Yes	Replaced #101
112	David Martinez	Yes	
113	David Martinez	Yes	
114	David Martinez	Yes	
115	NDC	Yes	

Maps 101, 103, and 104 are not population balanced and Maps 104, 105, 106, 113, and 114 lack a majority Latino district.

All presentation materials and public testimony received, as well as audio recording of each community meeting, are posted to the City's redistricting website. Outreach and engagement efforts continued throughout the process to encourage community input and participation, announcement of community meetings/public hearing opportunities, and accessibility to mapping tools.

On February 15, 2022 the third Public Hearing was held to receive public input on all draft maps, receive and file oral and written testimony from the prior community meetings and public hearings. The City Council selected Map 115 on a 7-0 vote for Introduction and First Reading at the March 1, 2022 City Council meeting and second reading and adoption of the Ordinance at the March 15, 2022 City Council meeting.

On March 1, 2022, the City Council conducted the fourth public hearing, introduced and gave first reading to Ordinance No. 2022-xx that would adopt the proposed Council District Map 115.

Pursuant to California Election Code, the process must be completed and the adoption of the new boundary map must occur by April 17, 2022, which will be utilized in the November 2022 General Municipal Election.

ALTERNATIVES:

Staff does not recommend an alternative because a map must be adopted prior to the final deadline of April 17, 2022.

FISCAL REVIEW:

The City Clerk's budget includes sufficient funding to cover the estimated redistricting cost of \$80,000.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council:

Give second reading by title only, and adopt Ordinance No. 22-xx of the City Council of the City of Costa Mesa, California, adopting Council District Map 115.

ORDINANCE NO. 2022-xx

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSTA MESA ADOPTING A COUNCIL DISTRICT MAP.

WHEREAS, every ten years, the City of Costa Mesa (City) is required to use new census data to review and, if needed, redraw district lines to reflect how local populations have changed, otherwise known as redistricting; and

WHEREAS, the City must redistrict using this process by April 17, 2022; and

WHEREAS, Ordinance 16-05, passed in November 2016, divided the City into six geographic districts with an elected mayor; and

WHEREAS, the City evaluated the existing districts using data from the 2020 census, comments of the public and analysis by an expert demographer; and

WHEREAS, the City considered the following criteria and interests while drawing and adopting these boundaries: the federal Voting Rights Act, the Fair Maps Act, geographically contiguous boundaries, undivided neighborhoods and “communities of interest,” easily identifiable boundaries, compact districts, and non-discrimination relating to political parties; and

WHEREAS, the City also considered any delay in voting due to a change in district, respecting voters’ choices and continuity in office, and future population growth; and

WHEREAS, the City conducted outreach to the public by hosting three public workshops to seek input on criteria considered when drafting district maps, dedicating a webpage with online mapping tools, and creating an interactive review map for members of the public to engage and provide feedback throughout the redistricting process; and

WHEREAS, the City held one hearing before the maps were drawn on October 19, 2021 and two hearings after the maps were drawn on November 16, 2021 and February 15, 2022; and

WHEREAS, the City conducted a public hearing on March 1, 2022 at which this ordinance was introduced and given its first reading; and

WHEREAS, the City of Costa Mesa, pursuant to the provisions of the California Environmental Quality Act (“CEQA”) (California Public Resources Code Sections 21000 et seq.) and State CEQA guidelines (Sections 15000 et seq.) has determined that the ordinance is not a “project” and further, that it is exempt from the provisions of CEQA pursuant to CEQA Guidelines Section 15061(b)(3) (because it can be seen with certainty that the adoption of this Ordinance will not have an effect on the environment) such that

no environmental review under CEQA is required. In addition, the Ordinance is exempt pursuant to CEQA Guidelines Section 15308 (Class 8, Actions by Regulatory Agencies for the Protection of the Environment) because the adoption of this Ordinance is required to comply with state law in order to protect the environment; and

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW, THEREFORE, THE COSTA MESA CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 2-20.5 (District Boundaries) of Chapter II (City Council Generally) of Title 2 (Administration) of the Costa Mesa Municipal Code is hereby amended to read as follows:

2-20.5 District Boundaries.

The council member districts of the city shall have the following legal boundaries:

District 1

Beginning at the intersection of Bear Street and Sunflower Avenue on the northern border of the City of Costa Mesa, proceeding southerly along Bear Street until the 405 Freeway; thence proceeding westerly along the 405 Freeway until Harbor Blvd; thence proceeding southerly along Harbor Blvd until Merrimac Way, which is the northern border of Census Block 060590638071003; thence proceeding counterclockwise along the border of Census Block 060590638071003 until Harbor Blvd at Fair Drive; thence proceeding southerly along Harbor Blvd until the southern border of the Costa Mesa Golf Course; thence proceeding westerly along the southern border of the Costa Mesa Golf Course until Placentia Avenue; thence proceeding northerly along Placentia Avenue until the Fairview Channel; thence proceeding westerly along the Fairview Channel until the border of the City of Costa Mesa; thence proceeding clockwise along the border of the City of Costa Mesa until the point of origin.

District 2

Beginning at the intersection of Bear Street and Sunflower Avenue on the northern border of the City of Costa Mesa, proceeding southerly along Bear Street until the 405 Freeway; thence proceeding westerly along the 405 Freeway until Harbor Blvd; thence proceeding southerly along Harbor Blvd until Adams Avenue; thence proceeding easterly along Adams Avenue until Fairview Rd; thence proceeding northerly along Fairview Rd until the Paularino Channel; thence proceeding easterly along the Paularino Channel until California Highway 73; thence proceeding easterly along Highway 73 until the border of the City of Costa Mesa; thence proceeding counterclockwise along the border of the City of Costa Mesa until the point of origin.

District 3

Beginning at the intersection of Mesa Drive and Orange Avenue on the eastern border of the City of Costa Mesa, proceeding southerly along Orange Avenue until 22nd Street; thence proceeding westerly along 22nd Street until California Highway 55; thence proceeding northerly along California Highway 55 until Fairview Road; thence proceeding northerly along Fairview Road until Wilson Street; thence proceeding westerly along Wilson Street until Harbor Blvd; thence proceeding northerly along Harbor Blvd until Fair Drive, which is the southern border of Census Block 060590638071003; thence proceeding clockwise along the border of Census Block 060590638071003 until Harbor Blvd at Merrimac Way; thence proceeding northerly along Harbor Blvd until Adams Avenue; thence proceeding easterly along Adams Avenue until Fairview Rd; thence proceeding northerly along Fairview Rd until the Paularino Channel; thence proceeding easterly along the Paularino Channel until California Highway 73; thence proceeding easterly along Highway 73 until the border of the City of Costa Mesa; thence proceeding clockwise along the border of the City of Costa Mesa until the point of origin.

District 4

Beginning at the intersection of Harbor Blvd and the southern border of the Costa Mesa Golf Course, proceeding southerly along Harbor Blvd until 19th Street; thence proceeding westerly along 19th Street until Pomona Avenue; thence proceeding southerly along Pomona Avenue until 17th Street; thence proceeding westerly along 17th Street until Placentia Avenue; thence proceeding northerly along Placentia Avenue until Towne Street; thence proceeding westerly along Towne Street until Monrovia Avenue; thence proceeding northerly along Monrovia Avenue until 19th Street; thence proceeding easterly along 19th Street until Placentia Avenue; thence proceeding northerly along the southern border of the Costa Mesa Golf Course; thence proceeding easterly along the southern border of the Costa Mesa Golf Course until Harbor Blvd, which is the point of origin.

District 5

Beginning at the intersection of 15th Street and California Highway 55 on the southern border of the City of Costa Mesa, proceeding northerly along California Highway 55 until Fairview Road; thence proceeding northerly along Fairview Road until Wilson Street; thence proceeding westerly along Wilson Street until Harbor Blvd; thence proceeding southerly along Harbor Blvd until 19th Street; thence proceeding westerly along 19th Street until Pomona Avenue; thence proceeding southerly along Pomona Avenue until 17th Street; thence proceeding westerly along 17th Street until Placentia Avenue; thence proceeding northerly along Placentia Avenue until Towne Street; thence proceeding westerly along Towne Street until Monrovia Avenue; thence proceeding northerly along Monrovia Avenue until 19th Street; thence proceeding easterly along 19th Street until

Placentia Avenue; thence proceeding northerly along Placentia Avenue until the Fairview Channel; thence proceeding westerly along the Fairview Channel until the border of the City of Costa Mesa; thence proceeding counter-clockwise along the border of the City of Costa Mesa until the point of origin.

District 6

Beginning at the intersection of Mesa Drive and Orange Avenue on the eastern border of the City of Costa Mesa, proceeding southerly along Orange Avenue until 22nd Street; thence proceeding westerly along 22nd Street until California Highway 55; thence proceeding southerly along California Highway 55 until 15th Street, on the southern border of the City of Costa Mesa; thence proceeding counter-clockwise along the border of the City of Costa Mesa until the point of origin.

These district boundaries are depicted on a boundary map attached hereto as Exhibit A. These boundaries will remain in effect until amended by ordinance as provided in section 2-20.D.

Section 2. Council District Map Implementation. The City Clerk is authorized to make technical adjustments to the district boundaries that do not substantively affect the populations in the districts, the eligibility of candidates, or the residence of elected officials within any district. The City Clerk must consult with the City Manager and City Attorney concerning any technical adjustments deemed necessary and advise the City Council of any such adjustments required in the implementation of the districts.

Section 3. Environmental Compliance. Pursuant to the provisions of the California Environmental Quality Act ("CEQA") (California Public Resources Code Sections 21000 et seq.) and State CEQA guidelines (Sections 15000 et seq.) the ordinance is not a "project" and further, that it can be seen with certainty that there is no possibility that the ordinance in question may have a significant effect on the environment, either directly or indirectly, and that therefore no environmental review under the CEQA is required, pursuant to CEQA Guidelines Section 15061(b)(3). In addition, the Ordinance is exempt pursuant to CEQA Guidelines Section 15308 (Class 8, Actions by Regulatory Agencies for the Protection of the Environment) because the adoption of this Ordinance is required to comply with state law in order to protect the environment.

Section 4. Inconsistencies. Any provision of the Costa Mesa Municipal Code or appendices thereto inconsistent with the provisions of the Ordinance, to the extent of such inconsistencies and no further, are repealed or modified to that extent necessary to affect the provisions of this Ordinance.

Section 5. Severability. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining

portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, State, or Federal law, regulation, or codes dealing with life safety factors.

Section 6. Certification. After this ordinance is approved by a majority vote of the City Council, the Mayor and City Clerk shall certify that the ordinance was approved by a majority vote. The City Clerk shall file one copy of the approved ordinance with the Orange County Clerk-Recorder's office, one copy with the Orange County Registrar of Voters and keep one copy in the City's archive. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner required by law.

Section 7. Effective Date. This Ordinance shall become effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 15 day of March, 2022.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

APPROVED AS TO FORM:

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing Ordinance No. 2022-xx was duly introduced and given first reading at a regular meeting of the City Council held on March 1, 2022 and adopted at a regular meeting of the City Council held on the 15 day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

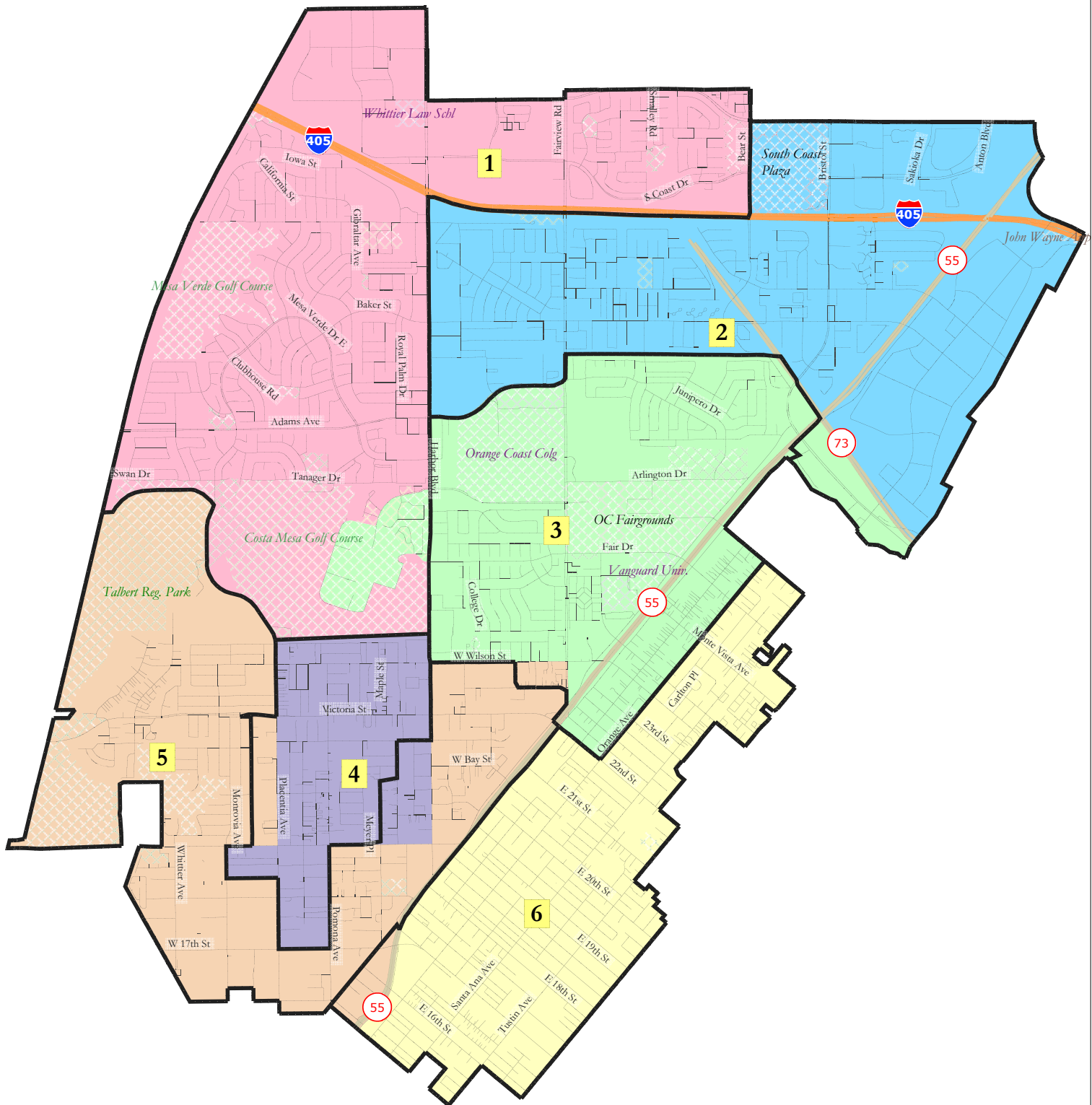
IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this _____ day of _____, 2022.

BRENDA GREEN, CITY CLERK

(SEAL)

Costa Mesa Redistricting 2021

NDC Map 115



NDC Map 115								
District		1	2	3	4	5	6	Total
	Total Pop	18,524	19,209	18,526	18,907	18,479	18,492	112,137
	Deviation from ideal	-166	519	-164	217	-211	-198	730
	% Deviation	-0.89%	2.78%	-0.88%	1.16%	-1.13%	-1.06%	3.91%
Total Pop	% Hisp	22.4%	31%	32%	77%	40%	16%	36%
	% NH White	58%	44%	52%	16%	48%	73%	48%
	% NH Black	2%	2%	2%	1%	2%	1%	2%
	% Asian-American	14%	18%	10%	5%	7%	6%	10%
Citizen Voting Age Pop	Total	13,660	14,200	12,961	8,213	11,769	14,149	74,953
	% Hisp	16%	21%	19%	56%	28%	11%	23%
	% NH White	70%	51%	67%	34%	62%	80%	63%
	% NH Black	2%	5%	2%	1%	2%	1%	2%
	% Asian/Pac.Isl.	11%	21%	11%	7%	8%	6%	11%
Voter Registration (Nov 2020)	Total	12,337	10,733	10,442	6,184	10,419	12,482	62,597
	% Latino est.	14%	22%	19%	53%	24%	9%	21%
	% Spanish-Surnamed	13%	20%	18%	48%	22%	9%	19%
	% Asian-Surnamed	7%	11%	5%	4%	4%	3%	6%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%	1%
	% NH White est.	77%	62%	74%	44%	69%	86%	71%
	% NH Black	2%	6%	2%	1%	3%	1%	2%
Voter Turnout (Nov 2020)	Total	10,955	9,032	8,935	4,846	8,830	11,136	53,734
	% Latino est.	13%	21%	18%	50%	22%	9%	19%
	% Spanish-Surnamed	12%	19%	17%	45%	20%	9%	18%
	% Asian-Surnamed	7%	10%	5%	5%	4%	3%	6%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%	1%
	% NH White est.	78%	63%	75%	47%	70%	86%	73%
	% NH Black	2%	6%	2%	1%	3%	1%	2%
Voter Turnout (Nov 2018)	Total	8,210	5,982	6,259	3,118	6,131	8,057	37,757
	% Latino est.	11%	18%	16%	49%	21%	8%	17%
	% Spanish-Surnamed	10%	17%	15%	45%	20%	8%	16%
	% Asian-Surnamed	6%	9%	4%	4%	3%	3%	5%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%	1%
	% NH White est.	81%	67%	78%	47%	71%	87%	75%
	% NH Black est.	2%	5%	2%	1%	3%	1%	2%
ACS Pop. Est.	Total	18,780	19,050	18,259	20,612	17,591	18,932	113,224
Age	age0-19	23%	17%	22%	32%	21%	22%	23%
	age20-60	56%	71%	59%	59%	63%	61%	61%
	age60plus	22%	12%	19%	9%	16%	18%	16%
Immigration	immigrants	20%	26%	23%	39%	30%	11%	25%
	naturalized	56%	60%	54%	25%	35%	59%	44%
Language spoken at home	english	73%	61%	67%	25%	59%	85%	61%
	spanish	14%	18%	23%	70%	35%	10%	29%
	asian-lang	8%	13%	6%	3%	3%	3%	6%
	other lang	5%	8%	5%	2%	3%	3%	4%
Language Fluency	Speaks Eng. "Less than Very Well"	9%	12%	12%	34%	18%	4%	15%
Education (among those age 25+)	hs-grad	38%	37%	40%	40%	41%	34%	38%
	bachelor	31%	32%	28%	13%	23%	37%	28%
	graduatedegree	16%	14%	12%	5%	12%	17%	13%
Child in Household	child-under18	29%	22%	27%	49%	28%	28%	30%
Pct of Pop. Age 16+	employed	66%	79%	72%	71%	73%	75%	73%
Household Income	income 0-25k	11%	10%	12%	19%	14%	11%	12%
	income 25-50k	14%	11%	19%	22%	17%	12%	15%
	income 50-75k	14%	17%	15%	22%	16%	13%	16%
	income 75-200k	44%	54%	42%	32%	42%	45%	44%
	income 200k-plus	18%	9%	12%	5%	10%	19%	12%
Housing Stats	single family	62%	31%	52%	36%	52%	64%	50%
	multi-family	38%	69%	48%	64%	48%	36%	50%
	rented	45%	75%	61%	80%	58%	55%	62%
	owned	55%	25%	39%	20%	42%	45%	38%
Total population data from the 2020 Decennial Census.								
Surname-based Voter Registration and Turnout data from the California Statewide Database.								
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.								



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-612

Meeting Date: 3/15/2022

TITLE:

MONTHLY UPDATE OF STRATEGIC PLAN GOALS AND OBJECTIVES

DEPARTMENT: CITY MANAGER'S OFFICE

PRESENTED BY: LORI ANN FARRELL HARRISON, CITY MANAGER

CONTACT INFORMATION: ALMA REYES, ASSISTANT TO CITY MANAGER

RECOMMENDATION:

Staff recommends that the City Council approve the March 2022 update to the City of Costa Mesa's Strategic Plan Goals and Objectives.

BACKGROUND:

On October 16, 2021, the City Council adopted new Goals and Objectives for the 2021-2024 Three Year Strategic Plan and created a new six-month work plan covering the October 2021 through March 2022 period. The new Six Month Objectives (Attachment 1) were developed at the September 27, 2021 Strategic Planning retreat. During the workshop, the City Council developed key priorities and objectives for the next six months with staff input. Staff will continue to provide status updates to the City Council via the detailed work plan attached to this report, which is updated on a monthly basis.

ANALYSIS:

The September 27, 2021 Strategic Planning Retreat included breakout groups where each of the five City Council Goals were discussed individually. Additionally, each breakout group developed key objectives for the next six-month period for each Goal, covering the October 2021 through March 2022 period. The matrix provides a detailed work plan with specific deliverables for each Goal including timeframes for project completion that will be updated and monitored monthly.

THREE-YEAR GOALS AND PRIORITIES:

The Three Year Goals approved by the City Council are as follows (in no priority order):

- Recruit and Retain High Quality Staff
- Achieve Long-Term Fiscal Sustainability

- Strengthen the Public's Safety and Improve the Quality of Life
- Diversify, Stabilize and Increase Housing to Reflect Community Needs
- Advance Environmental Sustainability and Climate Resiliency

ALTERNATIVES:

The City Council can provide alternate direction to staff regarding the Strategic Plan update.

FISCAL REVIEW:

Many of the stated priorities and action steps are already funded within the FY 21-22 Adopted Budget, and if needed, will be included in the Proposed Budget for FY 22-23.

LEGAL REVIEW:

The City Attorney reviewed and approved this report as to form.

CONCLUSION:

The City Council in collaboration with the City's leadership team revised the Three Year Goals at the September 2021 retreat, and established new objectives for the next six months. Staff recommends that the City Council approve the March update to the Strategic Plan.

CITY OF COSTA MESA
SIX-MONTH STRATEGIC OBJECTIVES

THREE-YEAR GOAL: RECRUIT AND RETAIN HIGH QUALITY STAFF						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 1, 2021	HR Manager	Initiate the process to map and evaluate the employee recruitment process to innovate and modernize recruitment and commence development of the succession plan and present to the City Manager.	X			Succession Plan Contract awarded to CPS Consulting Services for the development of the Citywide Succession Plan and modernization of recruitment and hiring practices. Work is underway.
2. Dec. 1, 2021	City Manager	Present to the City Council for consideration the first phase of hard-to-fill positions requiring a market adjustment based on current data.	X			12/7/21- City Council approved Phase 1 of the hard-to-fill and hard-to-retain compensation adjustments. Phase 2 will be presented to the City Council on March 15, 2022.
3. June 1, 2022	City Clerk	Perform a market analysis of City Council compensation for comparable agencies and special districts within the county and report results to the City Manager.			X	Preliminary Council Compensation Survey has been provided to the City Manager and due diligence review is in progress. Results will be presented to the City Council during the FY 2022-23 Budget making process.
4. May 1, 2022	HR Manager	Launch the Costa Mesa University Wellness, Leadership, Training and Mentorship Program for all city employees.			X	Finalizing initial phase of training offerings for Costa Mesa "U" in conjunction with implementation of Neogov "Learn" module.
5. March 15, 2022	HR Manager	Develop HR staffing recommendations for inclusion in the mid-year budget to be presented to the City Council for consideration.	X			3/8/22 - Staffing recommendations finalized and presented to the City Council for consideration during the Mid-Year Budget Study Session. Agenda report with recommended changes will be presented on March 15, 2022.

6. June 1, 2022	HR Manager, in concert with the IT Director	Update and begin implementation of the online employee onboarding, training and evaluation processes by updating the NeoGov System.		X		<p>NeoGov contract signed.</p> <p>Implementation process initiated for NEOGOV "Onboard", "Learn" (Training) and "Perform" (Evaluation) modules.</p> <p>"Learn" module in implementation process and scheduled to go "live" in April 2022.</p> <p>"Onboard" implementation in progress to be followed by "Perform."</p>
--------------------	---	---	--	---	--	--

THREE-YEAR GOAL: ACHIEVE LONG-TERM FISCAL SUSTAINABILITY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 15, 2021	Finance Director	Develop and define a quarterly report format, including financial metrics, to improve fiscal transparency and report to the City Council and FIPAC	X			Distributed the FY 2021/2022 1st and 2nd Quarter Financial Reports to the City Council and FIPAC, and posted to the City's website.
2. March 1, 2022	Economic and Development Services Director, working with the City Attorney	Secure a consultant for the Economic Development Strategic Plan.			X	The Request for Proposals has been prepared. On target for consultant selection in March/April.
3. March 15, 2022	IT Director, working with the Police Chief and Finance Director	Procure and implement an upgrade of the public safety systems, subject to Dept. of Justice approval, and citywide database servers.		X		Working with PD to implement MDCs. DOJ approval for MDCs and PCs was approved. PCs received for Phase 3 (PD, Fire, PS) of PC Refresh, beginning install.
4. March 15, 2022	Finance Dir., working with the Development Services Director	Provide an update to the City Council regarding the state of retail cannabis implementation, including revised revenue projections.		X		Mid-Year Budget Study Session provided to City Council with an update on all General Fund revenues including Retail Cannabis for current year budget. Additional updates to be provided in context of FY 2022-23 Budget.

THREE-YEAR GOAL: STRENGTHEN THE PUBLIC'S SAFETY AND IMPROVE THE QUALITY OF LIFE						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Weekly	Asst. City Manager (lead), working with the Communications Team	Enhance the Communications and Engagement Plan to support the public's health, safety and quality of life and present results to the City Manager.			X	Weekly communication plan presented to City Manager. Additional contract resources may be acquired in order to expand existing communications during pandemic
2. March 15, 2022	Public Services Dir., working with the Police Chief and a consultant	Present a plan to reduce collisions and injuries on roadways, including providing 3-5 options for City Council direction.			X	<p>11/2/21 - Third (3rd) Stakeholder working group held to review safety countermeasures for case study locations, counter measure toolbox, and best practices.</p> <p>11/17/21 -Public outreach meeting scheduled.</p> <p>Consultant preparing draft Local Road Safety Plan with traffic safety countermeasures and applications to reduce collisions and injuries on roadways.</p> <p>1/5/22 - Draft report is under review by City staff.</p> <p>3/8/22- Revised report sent to Stakeholder Working Group for review in February and comments due on March 15. Consultant to incorporate Stakeholder Working Group comments and submit Local Road Safety Plan by March 31.</p>

3. March 15, 2022	Police Chief – lead, Asst. City Manager, Parks and Community Services Dir., and Fire Chief	Engage the community to obtain feedback on the community's sense of safety and well-being and present results to the City Council		X		<p>I/P: Police Dept. developing a community survey and potential platforms and channels of distribution.</p> <p>1/5/22- Survey draft has been completed and shared with department directors for feedback and finalization. Numerous Meet and Greet opportunities have been held for new Police Chief to discuss public safety goals and measures with community groups with additional potential meetings underway.</p> <p>3/2/22 – Finalized draft community survey submitted to City Manager. Currently, the Office of the Mayor and City Council and the Police Department are working on scheduling of a series of community Listening Tours with Police Chief for all Costa Mesa Districts.</p>
4. March 15, 2022	Parks and Community Services Director	Update the City Council on the Open Space Master Plan, with a focus on access to parks.			X	<p>12/7/21 - City Council approved an agreement with RJM Design Group to complete the Open Space Master Plan (not-to-exceed \$56,600).</p> <p>Staff had a kickoff meeting with the consultant in January. The Consultant is preparing documents to send out to the Stakeholders, as well as preparing for community phone surveys. The update process is expected to be complete in fall 2022.</p>
5. March 15, 2022	Asst. City Manager	Present options to the City Council for a behavioral health response model.			X	<p>Reviewing best practices and conducting outreach to potential providers. Made contact with 3 cities for potential opportunities to collaborate and exploring available funding streams.</p>

6. FUTURE OBJECTIVE _____, 2022	Asst. City Manager, working with the Communications Team	Identify, develop and implement a measurement tool(s) to determine the effectiveness of the City's communications and public engagement with all segments of the community.				
---------------------------------------	--	--	--	--	--	--

THREE-YEAR GOAL: DIVERSIFY, STABILIZE AND INCREASE HOUSING TO REFLECT COMMUNITY NEEDS						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 1, 2021	Asst. City Manager – lead, Development Services Dir., City Attorney	Present to the City Council opportunity sites for potential motel conversions with site control options.	X			<p>11/16/21- Two proposed sites approved by the City Council.</p> <p>12/14/21 – County Board of Supervisors approved one site (Motel 6) for submission to the State by the deadline of 1/31/22.</p>
2. Dec. 15, 2021	City Attorney and the Development Services Dir.	Present to the City Council for action necessary code amendments to address SB 8, 9, and 10.	X			<p>12/7/21 - City Council adopted an urgency ordinance adopting changes to Title 13 (Zoning) relating to the implantation of Senate Bill 9 for the creation of two residential units per lot and urban lot splits in single family residential zones; and declaring the ordinance an urgency measure to take effect immediately upon adoption.</p>
3. Dec. 15, 2021	City Manager, working with the City Council	Initiate and convene a Citizens Advisory Group to discuss Measure Y and Housing Element compliance.			X	<p>10/19/21 – The City Council approved formation of a Housing Ad Hoc Committee to lead community outreach efforts and deliberations regarding Housing Element Compliance and Measure Y.</p> <p>1/11/22 – Community Forum was held by Ad Hoc Committee to seek input from the public.</p>

4. Feb. 1, 2022	Development Services Dir.	Present to the City Council for action the Housing Element.	X			<p>11/8/21 - The initial Housing Element presentation to the Planning Commission took place. On target for City Council discussion in January 2022 and final adoption on February 1st</p> <p>2/1/22- The City Council adopted a Resolution approving the City of Costa Mesa's 2021-2029 (Sixth-Cycle) Housing Element.</p>
5. March 15, 2022	Development Services Dir. and City Attorney	Present to the Planning Commission a draft Inclusionary Housing Ordinance.			X	<p>Keyser Marston Associates, the City's inclusionary housing consultant, has completed the first draft of the required technical report. On target for presentation of an Ordinance to the Planning Commission in April/May 2022.</p>
6. FUTURE OBJECTIVE _____, 2022	Development Services Dir. and City Attorney	Initiate a draft STR Ordinance and an evaluation of program implementation options.		X		<p>11/2/21 – City Council approved an urgency ordinance prohibiting STR's (except for home sharing). Staff will investigate opportunities for a permitting system and return to Council in 2022</p>
7. FUTURE OBJECTIVE _____, 2022	Development Services Dir. and the City Attorney, working with Jamboree Housing	Present to the City Council for consideration a development plan and land use documentation for affordable senior housing at the Senior Center site.			X	<p>Jamboree Housing has initiated meetings with staff to move forward with an application for a senior housing project on the City Senior Center site in mid-2022. The City Manager has approved an extension of the ENA to that effect.</p>

THREE-YEAR GOAL: ADVANCE ENVIRONMENTAL SUSTAINABILITY AND CLIMATE RESILIENCY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. May 15, 2022	Public Services Director	Present the Pedestrian Master Plan update to the City Council for direction.			X	<p>10/6/21 – 2nd Public Outreach meeting held.</p> <p>12/1/21 – Draft recommendations and draft Pedestrian Master Plan recommendations presented to the Bikeway and Walkability Committee.</p> <p>1/5/22 – A special meeting of the Bike and Walkability Committee is scheduled for January 19th to focus on the Pedestrian Master Plan.</p> <p>Public outreach meeting planned for February.</p> <p>3/8/22 - Draft recommendations and plan being revised to incorporate and address comments. Public outreach to be scheduled for late April to review draft plan.</p>

2. Feb. 15, 2022	Public Services Director, working with the City Manager	Develop a scope of work for the Climate Action and Adaptation Plan and present to the City Council for action.		X	<p>Staff is currently conducting research on best practices in CAAP development, including detailed review of climate action plans of several cities in California.</p> <p>Staff has also developed a draft community survey titled “<i>Climate Ready Costa Mesa: Community Survey</i>” to gauge Costa Mesa residents’ concerns and priorities in climate change. The survey is expected to be launched in early 2022.</p> <p>1/5/22 – Staff has completed research on best practices and lessons learned, and is currently working on developing a draft scope of work for Costa Mesa.</p> <p>3/8/22 - City staff has developed a draft Climate Action and Adaptation Plan (CAAP) and it is currently being reviewed by the City Manager.</p> <p>The CAAP will be submitted to Council in April/May 2022.</p>
---------------------	---	---	--	---	--

3. March 1, 2022	Public Services Director	Provide an update of the Stormwater Management Master Plan to the City Council.		X	<p>Existing Conditions Assessment Phase:</p> <p>Data Collection _ Record Information: completed</p> <p>Site Assessment and Inspection: Ongoing</p> <p>Base maps Development: Ongoing</p> <p>Existing Hydrologic/Hydraulic Analysis (EHH): Near completion</p> <p>I/P: Draft Existing Conditions Assessment Report (ECAR) Analysis (EHH): Completed</p> <p>Comments from City Attorney and staff are being incorporated by consultant</p> <p>Next phase: Development of Storm Drain System Master Plan Update. Memo with Existing Conditions Assessment Report to be provided by April 15, 2022.</p>
---------------------	--------------------------	---	--	---	--

4. May 1, 2022	Public Services Director, working with the Development Services Dir.	Re-evaluate the existing Municipal Sustainable Policy, including landscape, organic waste and infrastructure planning and present the results to the City Council for action.		X	<p>Staff has mobilized a Costa Mesa Green Team (representatives from Public Services and Development Services) to review existing policy developed in 2007 and conduct research on ways to advance sustainability at City owned facilities and infrastructure.</p> <p>Staff is recruiting members of 'Sustainability Working Group', representatives from all City Departments to provide suggestions to improve the Sustainable Municipal Green Policy.</p> <p>1/5/22 – The Costa Mesa Green Team has conducted research on best practices in municipal sustainability and has developed preliminary goals.</p> <p>The Sustainability Working Group members, representing all City Departments, have been identified and the first internal workshop to review the policy will be held in early January.</p> <p>3/8/22 - City staff has completed the draft Sustainable Municipal Green Policy (SMGP) update and it is currently being reviewed by the City Manager and other Departments.</p> <p>The SGMP update will be transmitted to Council by April/May 2022.</p>
-------------------	--	--	--	---	--



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-586

Meeting Date: 3/15/2022

TITLE:

ACCEPTANCE OF COMPLETED CITYWIDE STREET SLURRY SEAL PROJECT, CITY PROJECT NO. 21-02

DEPARTMENT: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council:

1. Accept the work performed by American Asphalt South, Inc. for the Citywide Street Slurry Seal Project, City Project No. 21-02, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the Labor and Material Bond seven (7) months after the filing date and release the Faithful Performance Bond one (1) year after the conclusion of the one-year warranty period; and release the retention monies thirty-five (35) days after the Notice of Completion filing date.

BACKGROUND:

On August 3, 2021, a construction contract in the amount of \$617,048 was awarded to American Asphalt South, Inc. for the Citywide Street Slurry Seal Project, Project No. 21-02.

This project improved pavement conditions throughout the city by re-surfacing roadways and improving preventative maintenance. The new slurry provides a protective seal to help extend the service life of the pavement and improve overall drivability.

The original scope of this contract consisted of the application of slurry seal pavement coatings and replacement of traffic markings, striping, and other incidental work needed to complete the project in accordance with the contract documents. In addition, at the request of the City Council at the August 3, 2021 meeting, staff successfully negotiated the inclusion of several active transportation improvements to the project including new bicycle lanes and sharrows, consistent with the City's Active Transportation Plan.

The streets under the annual Street Slurry Maintenance Project are located Citywide (Attachment 1) and includes the following maintenance zones and neighborhoods:

- Maintenance Zones 6 and 7: Bounded by 19th Street to the north, Newport Boulevard and Harbor Boulevard to the east, and toward the City boundary to the south and west.
- Neighborhoods: Downtown West, Freedom Homes, Halecrest, Mesa Del Mar, Mesa Verde, College Park, and Bristol West.

Several streets including Baker Street (from Harbor Boulevard to Mesa Verde Drive), El Camino Drive (from Monterey Avenue to Mendoza Drive), and Country Club Drive (from Mesa Verde Drive to Gisler Avenue) received updated striping and signage improvements, as well as the slurry seal. The active transportation improvements provide more visibility to bicycle infrastructure. The newly added thermoplastic markings and signage will highlight the potential presence of bicyclists to motorists and promote more bicycling activity.

ANALYSIS:

The work required by the contract documents was completed on February 7, 2022 to the satisfaction of the City Engineer. The final construction amount is \$600,508. A summary of the costs is as follows:

Original Contract Amount:	\$617,048
Final Quantity and Unit Cost Adjustment:	<u>(\$ 16,540)</u>
Final Contract Cost:	\$600,508

We are pleased to report that the project came in under the original approved contract amount by \$16,540 or almost 3 percent, even after inclusion of the requested active transportation elements.

As of this date, there are no Stop Notices filed against American Asphalt South, Inc.



Baker Street (Before)



Baker Street (After)

ALTERNATIVES:

This project has been completed and is administrative in nature; hence, there are no other alternatives to be considered.

FISCAL REVIEW:

The project was completed utilizing restricted Gas Tax Funds. The project came in under budget. The remaining funds of \$16,540 will be returned to the Gas Tax Fund Balance.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report and approves it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This project works toward achieving the following City Council goal: Strengthen the public's safety and improve the quality of life.

CONCLUSION:

Staff recommends the City Council:

1. Accept the work performed by American Asphalt South, Inc. for the Citywide Street Slurry Seal Project, City Project No. 21-02, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the Labor and Material Bond seven (7) months after the filing date and release the Faithful Performance Bond one (1) year after the conclusion of the one-year warranty period; and release the retention monies thirty-five (35) days after the Notice of Completion filing date.



CITY OF COSTA MESA

Public Services/Engineering

ATTACHMENT 1



CITYWIDE STREET SLURRY SEAL PROJECT #21-02 (MAINTENANCE AREAS 6 AND 7)-AS BUILT

SLURRY SEAL LOCATIONS



CITY OF COSTA MESA

Public Services/Engineering

ATTACHMENT 1



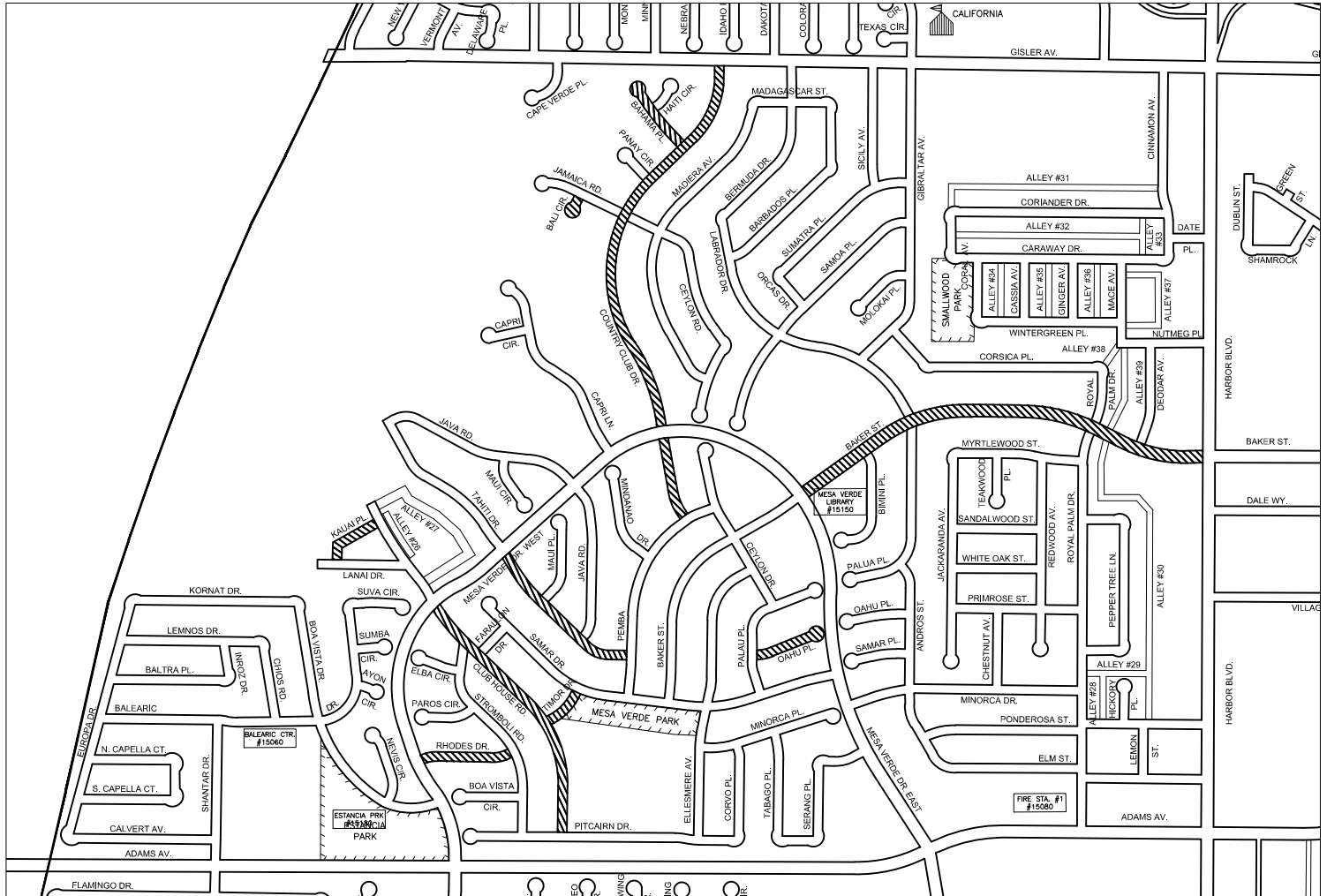
CITYWIDE STREET SLURRY SEAL PROJECT #21-02 (HALECREST + MESA DEL MAR NEIGHBORHOODS)-AS BUILT



CITY OF COSTA MESA

Public Services/Engineering

ATTACHMENT 1



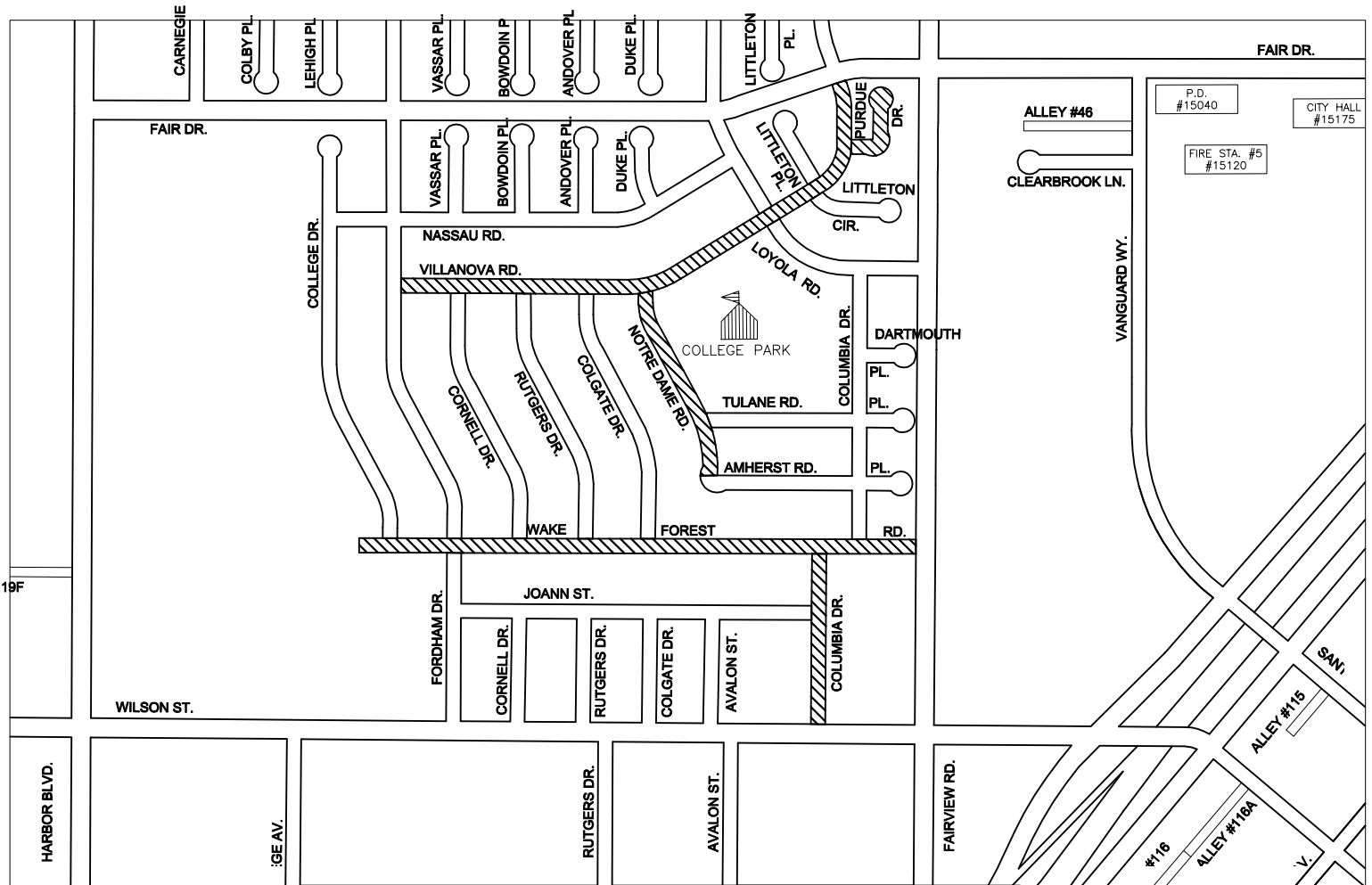
CITYWIDE STREET SLURRY SEAL PROJECT #21-02 (MESA VERDE NEIGHBORHOOD)-AS BUILT



CITY OF COSTA MESA

Public Services/Engineering

ATTACHMENT 1



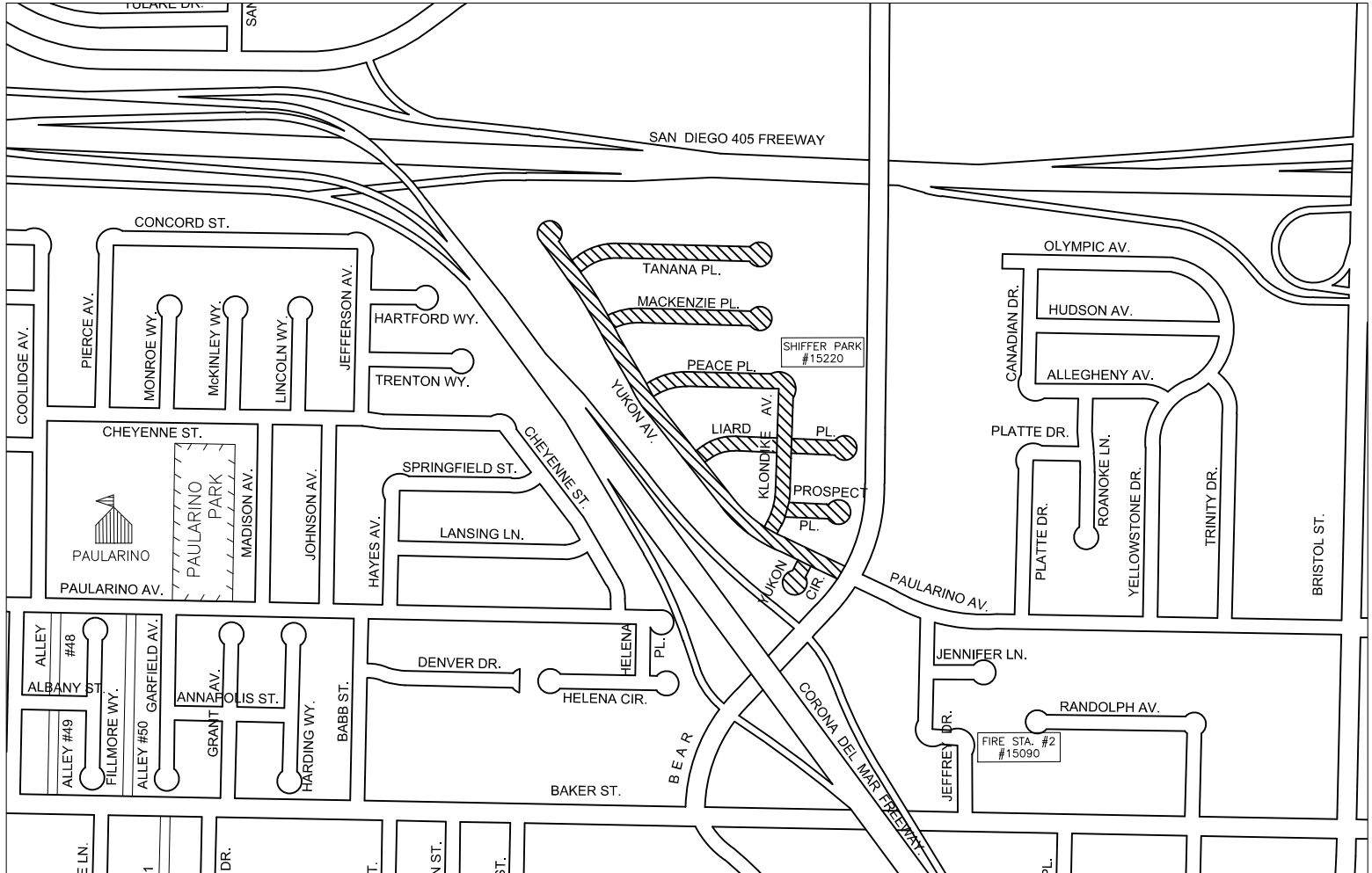
CITYWIDE STREET SLURRY SEAL PROJECT #21-02 (COLLEGE PARK NEIGHBORHOOD)-AS BUILT



CITY OF COSTA MESA

Public Services/Engineering

ATTACHMENT 1



CITYWIDE STREET SLURRY SEAL PROJECT #21-02 (BRISTOL WEST NEIGHBORHOOD)-AS BUILT



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-592

Meeting Date: 3/15/2022

TITLE:

RESOLUTION AUTHORIZING STREET CLOSURES FOR THE 2022 ORANGE COUNTY MARATHON RUNNING FESTIVAL

DEPARTMENT: PUBLIC SERVICES DEPARTMENT/ TRANSPORTATION SERVICES DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC SERVICES DIRECTOR

CONTACT INFORMATION: JENNIFER ROSALES, TRANSPORTATION SERVICES MANAGER (714) 754-5343

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2022-xx, designating event routes for the 2022 Orange County (OC) Marathon Running Festival, and approving the temporary street closures for April 30, 2022 and May 1, 2022, as requested for the 2022 OC Marathon Running Festival.

BACKGROUND:

A Special Event Permit application was submitted to the City on January 13, 2022 (Attachment 2), requesting permission to close certain streets to conduct the 2022 OC Marathon Running Festival. The application is currently being reviewed by the City's Special Event Committee, comprised of representatives from various City departments.

This is the thirteenth year the City of Costa Mesa will participate in the OC Marathon, which has been an annual event in the Orange County area since 2004. Similar to the previous marathons, the proposed route for the 2022 OC Marathon Running Festival begins at Fashion Island in the City of Newport Beach and finishes at the Orange County Fair and Event Center in Costa Mesa. This year's OC Marathon Running Festival is comprised of three (3) sub-events:

1. Full Marathon (26.2 miles) on Sunday, May 1, 2022
2. Half Marathon (13.1 miles) on Sunday, May 1, 2022
3. 5K Fun Run/Walk (3.1 miles) on Saturday, April 30, 2022

The routes within Costa Mesa for the 2022 full and half-marathon events are shown on Attachments 3 and 4, respectively. A map depicting the route for the 2022 5K Fun Run/Walk is shown on Attachment 5. There are no changes to the proposed routes on public streets for the above events from the 2019 OC Marathon Running Festival.

Within Costa Mesa, the streets affected by the Full Marathon include portions of Santa Ana Avenue,

Bristol Street, Red Hill Avenue, Main Street, Sunflower Avenue, Anton Boulevard, Avenue of the Arts, Bear Street, Gisler Avenue, Country Club Drive, Mesa Verde Drive West, Adams Avenue, Placentia Avenue, Oriole Drive, Canary Drive, Tanager Drive, Golf Course Drive, Harbor Boulevard, Merrimac Way, and Fairview Road. The streets affected by the Half Marathon include portions of Santa Ana Avenue, Mesa Drive, and Newport Boulevard Southbound Frontage Road. The affected streets for the 5K Fun Run/Walk are Arlington Drive, Fairview Road, and Merrimac Way.

The Half Marathon event is proposed to start in the City of Newport Beach at 6:15 a.m. For the Half Marathon event, street closures in Costa Mesa begin at 7:00 a.m. and the last affected road segments reopen no later than 10:30 a.m.

The 5K Fun Run/Walk event will begin and end at the Orange County Fair and Event Center. For the 5K Fun Run/Walk, street closures will begin at 4:00 p.m. on Saturday and the last affected road segment will reopen no later than 6:00 p.m.

Since the proposed routes for all three (3) events are not among the previously approved Special Event street areas in the currently approved resolution (Attachment 6), City Council approval is required for these new street closures.

ANALYSIS:

Prior years' marathon events have enjoyed success due to the efforts of organizers, as well as City staff. Similar to prior Marathon events, the organizers will be required to conduct an extensive outreach to churches and businesses that are open during the time of the street closures and detours. In addition, residential areas affected by closures will be notified in advance.

On the weekend of the 2021 OC Marathon, police management personnel, sworn officers, civilian officers, and explorers (from Costa Mesa and other agencies) provided support for the events. The Fire Department had personnel stationed at the Emergency Medical Services (EMS) tent for the event. As a result of close coordination between various City departments and event organizers, and implementation of traffic control, impacts on many residential and commercial areas as well as arterial streets have been minimized.

Street Closures:

A number of minor and major arterial streets will require full closure, while some other streets will require either half-closure (one direction), or partial closure (only the closure of one or two lanes in one direction). In order to minimize impacts to the public, the closure of streets will be phased to occur as the fastest runners approach, and will be reopened as the last of the runners and the official sweep vehicle passes by. The fastest marathon runners are expected to finish in approximately two (2) hours and 20 minutes. The overall length of time for the slowest runners of the marathon with traffic control will be limited to a maximum of seven (7) hours. The marathon begins at 5:30 a.m.; therefore, the last runner permitted on the course with traffic control would finish no later than 12:30 p.m. A sweep vehicle will circulate through the course in time with the slowest paced runner to ensure the course is clear and that streets can be reopened as soon as possible.

Attachment 7 presents a brief summary of the arterials affected by the proposed Full Marathon, Half-Marathon, and 5K Fun Run/Walk routes through Costa Mesa. The Mesa Verde Community, Inc. Board and the Mesa Verde Country Club will, as years past, be notified of the event and the street

closures. Additional information to assist the patrons of the Mesa Verde Country Club and to navigate the proposed closures will be provided to the Mesa Verde Country Club as the event date approaches.

Impacts to traffic flow will occur at various intersections as marathon participants move along the route, beginning as early as 6:30 a.m. and ending at approximately 1:00 p.m. Attachment 8 identifies the major intersections where traffic detours are necessary to provide for the safety of runners while crossing intersections. As shown in the attachment, traffic control on Harbor Boulevard and Fairview Road will be conducted as “soft closures,” whereby vehicles will be allowed through as gaps in runners permit. Adams Avenue will be subject to full closure for approximately two (2) hours followed by soft closures for up to four (4) hours. Advance warning signs will be positioned to advise drivers of possible delays during this time. Traffic control will be actively managed by Costa Mesa Police Officers, allowing traffic to pass through the closed area as much as possible. With the proposed closure of the Adams Avenue at Placentia Avenue/Mesa Verde Drive West intersection, there will be coordination with City of Huntington Beach staff for the placement of advance warning signs within their City limits to minimize congestion and delays.

Staff has also reviewed planned street improvement projects within the City for any conflicts with the 2022 OC Marathon Running Festival and confirms that no projects are scheduled on streets that would impact the proposed route for this event. Close monitoring of project schedules will continue as the date of the marathon approaches.

Traffic Control:

OC Marathon Running Festival representatives estimate up to 10,000 participants and approximately 10,000 spectators along the 26-mile route. Due to the large scale of the event and magnitude of street closures, lane closures, and detours, the Transportation Services Division will require that the applicant be responsible for the preparation and submittal of detailed traffic control plans prepared by a Registered Traffic Engineer. Additionally, the applicant will be responsible for furnishing all traffic control devices such as cones, signs, and barricades required for the event. The overall traffic control at intersections and driveways will be directed by Costa Mesa Police Department Officers and Explorers.

The Police Department will staff this event similarly to prior years’ events making any necessary adjustments based on actual field conditions. Since the OC Marathon is being held on a Sunday, it will not affect weekday peak rush-hour traffic. Therefore, during the hours in which the event occurs in Costa Mesa, it is expected to have a lesser impact on traffic flow. With traffic control at all locations monitored and managed by the City’s Police Department, emergency access to all properties is assured at all times.

Fire Department personnel on the Special Event Committee are involved in reviewing the Special Event Permit application and will include any necessary conditions and implement appropriate measures to ensure emergency response is not adversely affected.

Public Information:

The applicant will be conditioned to provide written notification prior to the event to all property owners and tenants affected by the street closures. Some samples of correspondence are included with the Special Event Application (Attachment 2). The applicant is engaged in discussion with the

Orange County Fair and Event Center, for approval to utilize the property for the event and anticipates their approval.

Similar to prior years, staff will work with the applicant to identify and be certain that all properties directly affected by the event receive adequate notice of the time and period of closure, as well as proper detour information. Additionally, as part of the traffic control requirements, the Public Services Department staff will require the placement of changeable message signs at key locations in advance of the event to give adequate notice of the planned street closures.

OC Market Place:

In previous years, the traffic restrictions on Fairview Road, southbound Newport Boulevard Frontage Road, and Harbor Boulevard created long delays to visitors to the OC Market Place. The OC Fair and Event Center cancelled the OC Market Place on Sunday of the prior OC Marathon events. This eliminated a major traffic issue that was experienced by the OC Market Place vendors and visitors alike.

For the 2022 OC Marathon event also, the OC Market Place is expected to be closed for the entire weekend. The cancellation of the OC Market Place for the 2022 event will reduce the amount of traffic on those roadways and will result in significantly fewer impacts. Parking for the OC Marathon event will be significantly improved due to the cancellation of the OC Market Place.

Areas of Improvement:

The following are some of the observations and areas for improvement identified for earlier OC Marathon events and continue to apply for the 2022 OC Marathon Running Festival:

- Event start times should be maintained as close to schedule as possible.
- Field-review all water stations and band locations, particularly near residential areas.
- No music or loud noises near residential areas before 8:00 a.m.
- Address traffic issues related to vehicles exiting the Fairgrounds parking lot and on Fair Drive.
- Improve course signage for all events.

ALTERNATIVES:

The City Council may choose to not approve the requested route as submitted and direct the applicant to revise the route to use other streets. This alternative, however, would not be preferred by the organization as it will potentially have significant impacts on the planned event.

The City Council may also choose to not approve the resolution and the requested street closures. This may result in cancellation of the 2022 OC Marathon Running Festival.

FISCAL REVIEW:

The applicant will reimburse the City for the cost of Police and Fire support during the event per the Special Event Permit application.

LEGAL REVIEW:

As part of the Special Event Permit application, the applicant will be required to provide the City with indemnity and insurance per the City's requirements. The City Attorney's Office has reviewed this report and the proposed Resolution and approves them both as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goals:

- Strengthen the public's safety and improve the quality of life.

CONCLUSION:

A Special Event Permit application has been submitted to the City requesting closure of certain streets on April 30, 2022 and May 1, 2022, to conduct the 2022 OC Marathon Running Festival. Staff requests City Council's approval to close the identified streets for this event. In addition, staff requests adoption of the Resolution, designating the event routes in compliance with Costa Mesa Municipal Code, Section 9-208.9.

ATTACHMENT 1

RESOLUTION NO. 2022-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, DESIGNATING THE EVENT ROUTES AND STREET CLOSURES FOR THE 2022 ORANGE COUNTY MARATHON RUNNING FESTIVAL

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA DOES HEREBY FIND AND DECLARE AS FOLLOWS:

WHEREAS, because of the impact that special events have on City streets and traffic when a full or partial street closure is required for such special events, the City Council of the City of Costa Mesa finds that it is crucial that any such routes be thoroughly reviewed and analyzed to enable careful planning of such special events in order to minimize impacts to the general public where such street closures are permitted; and

WHEREAS, in accordance with Section 9-208.9 of the Costa Mesa Municipal Code, Event Routes, after thorough review, analysis, and planning, the City Council does hereby establish the following routes and necessary full and partial street closures for the 2022 Orange County Marathon Running Festival.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

Section 1. The 2022 Orange County Marathon event route is hereby established as shown by the map attached hereto as Exhibit “A” and incorporated herein.

Section 2. The 2022 5K Run/Walk event route is hereby established as shown by the map attached hereto as Exhibit “B” and incorporated herein

Section 3. The streets listed in Exhibit “C,” attached hereto and incorporated herein, will be subject to full and partial street closures for the 2022 Orange County Marathon Running Festival. Said closures will be as set forth in Exhibit C.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTACHMENT 1

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

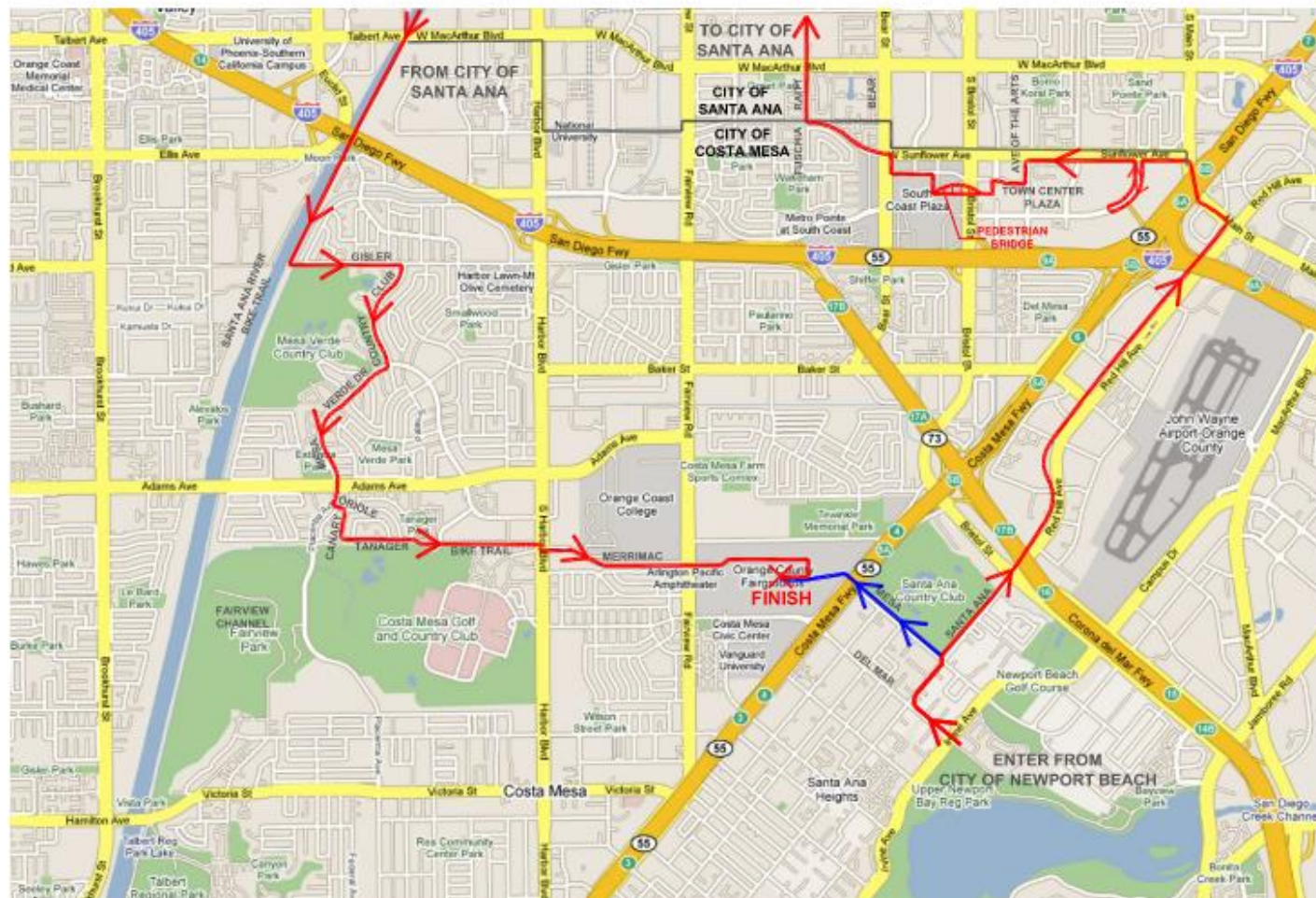
ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 15th day of March 2022.

BRENDA GREEN, CITY CLERK

(SEAL)

EXHIBIT A



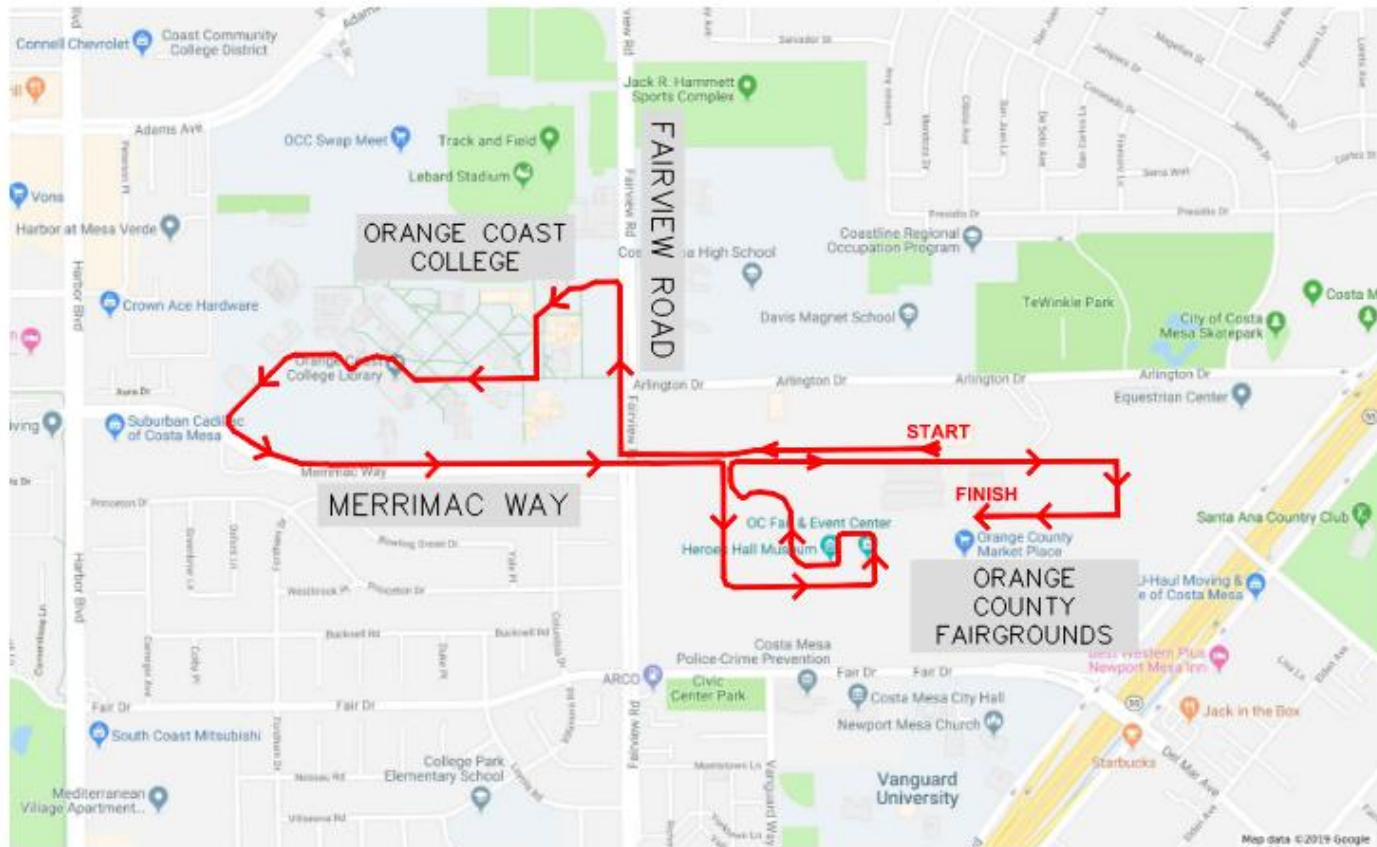
— = HALF MARATHON ROUTE
 — = FULL MARATHON ROUTE

✗ = FINISH @ OC FAIRGROUNDS



2022 OC MARATHON

EXHIBIT B



**2022 OC MARATHON
5K FUN RUN/WALK**

ATTACHMENT 1

EXHIBIT C

FULL MARATHON – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Santa Ana Avenue	Mesa Drive	Bristol Street	Half	West
Red Hill Avenue	Bristol Street	Main Street	Half	West
Main Street	Red Hill Avenue	Sunflower Avenue	Half	South/West
Sunflower Avenue	Main Street	Avenue Of Arts	Partial	South
Anton Boulevard	Sunflower Avenue	Enclave Driveway	Full	---
Avenue Of Arts	Sunflower Avenue	Town Center Drive	Full	---
Bear Street	South Coast Plaza	Sunflower Avenue	Partial	East
Sunflower Avenue	Bear Street	Raitt Street	Partial	North
Gisler Avenue	Santa Ana River	Country Club Drive	Partial	South
Country Club Drive	Gisler Avenue	Mesa Verde Dr. W	Partial	West
Mesa Verde Dr. W	Country Club Drive	Adams Avenue	Partial	South/East
Placentia Avenue	Adams Avenue	Oriole Drive	Partial	East
Oriole Drive	Placentia Avenue	Canary Drive	Partial	South
Canary Drive	Oriole Drive	Tanager Drive	Partial	South
Tanager Drive	Canary Drive	Golf Course Drive	Partial	South
Merrimac Way	Harbor Boulevard	Fairview Road	Full	South
Fairview Road	Merrimac Way	Fair Drive	Partial	East

HALF MARATHON – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Mesa Drive	Santa Ana Avenue	Newport Boulevard	Half	North
SB Newport Frontage	Mesa Drive	Fair Drive	Full	---

ATTACHMENT 1

5K FUN RUN/WALK – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Fairview Road	Fair Drive	Arlington Drive	Full	---
Fairview Road	Arlington Drive	Pirate Way / Mustang Way	Half	West
Merrimac Way	Fairview Road	500' E/O Harbor Bl.	Half	North



Marathon | Half-Marathon | 5K | Kids Run the OC

January 13, 2022

City of Costa Mesa
PO Box 1200
Costa Mesa, CA 92628

RE: The OC Marathon – Sunday, May 1, 2022

We hope this letter finds you well! Though we just wrapped up the November 2021 event, it's time to start planning for the regularly scheduled 2022 event! In regards to the Special Event Permit Application checklist, please note the following.

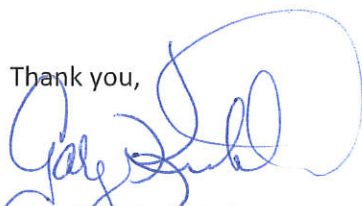
Enclosed Documents

- Permit application
- Permit fee
- Draft Operations Packet including maps, timeline, traffic notifications, etc.
- Sample Resident/Business Notification (2021 sample enclosed, 2022 will be forwarded when complete)

Documents to be forwarded:

- RRCA Insurance, expected around March 10, 2022
- General Liability Insurance Certificate and Endorsement, expected around March 10, 2022
- Traffic Control Plans will be submitted by JCL Traffic Control shortly.
- Health Permit will be submitted directly to the County of Orange.
- Business License Number – 36706

Thank you,



Gary Kutscher, CEO
The OC Marathon

CITY OF COSTA MESA SPECIAL EVENTS

APPLICANT INSTRUCTIONS

Thank you for selecting the City of Costa Mesa as the site for your event. In order to process your application as quickly as possible, the application and attached checklist must be thoroughly completed and returned to the Finance Department a minimum of 15 working days prior to the date of the proposed event. It is recommended that you file your completed application at least thirty (30) calendar days prior to the event to accommodate unforeseen circumstances. Applications filed less than sixty (60) calendar days prior to the proposed event shall not be subject to appeal to the city council and the decision of the director shall be final. Your application, checklist and application fee (\$425.00 non-refundable) will constitute a completed application unless you are provided written notification of an incomplete application by City staff within 3 days of submission.

After your application has been evaluated by City staff, you will be given specific instructions and time limits in which you must submit any additional information or documents to complete your special event application. Late applications may result in denial of a Special Event Permit. Please complete the Special Event Application including the Special Event Checklist (attached) and return the completed documents to the Costa Mesa Finance Department.

Appeals:

Applicants whose applications for a permit has been denied or has been granted conditionally may appeal such decision by filing an appeal with the city clerk in accordance with Title 2, Chapter XI of the Costa Mesa Municipal Code, unless the applicant has not allowed sufficient time to appeal to the city council pursuant to Section 9-208(b). The applicant, by written request, may waive the time limits for the hearing on appeal to the city council except the time within which an appeal may be applied.

- I. **IF YOUR EVENT IS PLANNED FOR A CITY PARK OR FACILITY YOU MUST SUBMIT A SIGNED TEMPORARY FACILITY PERMIT FROM THE RECREATION DIVISION BEFORE A SPECIAL EVENT APPLICATION WILL BE PROCESSED.**
- II. **ONCE YOUR APPLICATION HAS BEEN REVIEWED BY CITY STAFF, YOU WILL BE NOTIFIED OF ITS STATUS AND ANY ADDITIONAL DOCUMENTATION THAT MAY BE REQUIRED. ADDITIONAL REQUIREMENTS MAY INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:**
 1. An insurance certificate and policy endorsement naming the City of Costa Mesa as an additional insured, and in an amount not less than \$1,000,000 (one million dollars), or in an amount determined by the City of Costa Mesa Risk Manager;
 2. A City of Costa Mesa "Hold Harmless and Indemnity Agreement" signed by the applicant;
 3. A City of Costa Mesa "Waiver and Release of Liability" signed by the applicant;
 4. If your event will require the closure of any portion of City roadways (i.e., partial lane closures or complete road closures), you will be required to:
 - a. Submit a map and traffic control plan showing road and lane closures, delineation, and detour routes;
 - b. Provide a copy of the notifications to be sent to the persons or businesses affected by the street closure
 - c. Enter into a Police Services Contract to hire Police personnel for the purposes of traffic control and/or crowd control;

APPLICANT INSTRUCTIONS – Continued

5. Provide a site plan showing the location of any structures (i.e., bleachers, tents, etc.), electrical, plumbing, and sanitation plans;
6. Provide structural plans of any structures (i.e., bleachers, stages, platforms, etc.) to be reviewed by the City Planning and/or Building Department;
7. If City of Costa Mesa Personnel / Resources are to be used, you will be required to sign an agreement for the use of City Services. In addition, you will be required to prepay certain fees and / or provide the city with a surety bond prior to the start of your event.

III. A COPY OF THE CITY'S STANDARD CONDITIONS IS ATTACHED. These standard conditions are the minimum conditions that will apply to all applicants. However, depending on the event additional conditions may be imposed in accordance with the City's Special Event Ordinance.

Because your application may be reviewed by several departments within the City of Costa Mesa, **it is important that you meet all of the time requirements and include all of the necessary documents when submitting your application.** You will be notified when your permit has been approved.

The following list of department contacts is provided for your assistance:

CITY OF COSTA MESA	
DEPARTMENT:	PHONE NUMBER:
Administrative Services – Recreation	(714) 754-5300
Administrative Services – Risk Management	(714) 754-5359
Development Services– Building Safety	(714) 754-5273
Development Services – Planning	(714) 754-5245
Finance – Business Permits	(714) 754-5064
Fire – Fire Prevention	(714) 327-7400
Police Department – Special Events	(714) 754-4963
Public Services – Engineering	(714) 754-5323
Public Services – Maintenance Services	(714) 754-5123
Public Services – Transportation Services	(714) 754-5335

Again, thank you for selecting the City of Costa Mesa as the site for your event. We hope that your experience with the City of Costa Mesa will be a positive one, and you will plan events again with us in the future.

SPECIAL EVENT APPLICATION

ALL APPLICATIONS MUST BE ACCOMPANIED BY SITE PLANS AND VICINITY MAPS

Please complete the following application regarding the event you are proposing:

DATE OF APPLICATION: 01/13/2022		PERSON IN CHARGE ON DAY OF EVENT: Gary Kutscher		
APPLICANT'S NAME: (LAST) (FIRST) (MIDDLE) The OC Marathon		TELEPHONE NUMBER: () 949-222-0456		
APPLICANT'S ADDRESS: 3100 Airway Avenue, #104		CITY: Costa Mesa	STATE: Ca	ZIP CODE: 92626
ALTERNATE CONTACT: (LAST) (FIRST) (MIDDLE) Jodi Hoose		TELEPHONE NUMBER: () 714-658-3426		
FULL TRUE NAME OF BUSINESS CONDUCTING/HOSTING EVENT The OC Marathon LLC		TELEPHONE NUMBER: () 949-222-0456		
BUSINESS ADDRESS 3100 Airway Avenue, #104		CITY: Costa Mesa	STATE: CA	ZIP CODE: 92626
ADDRESS OF EVENT: 88 Fair Drive, Costa Mesa, CA 92626			UNIT NUMBER:	
APPROVED BUILDING USE:		TYPE OF STRUCTURE:		
TYPE OF EVENT: 5K Run and Walk, full Marathon & half marathon				
EVENT START DATE: 04 / 30 / 22	EVENT START TIME: 5:00 pm	EVENT END DATE: 05 / 01 / 22	EVENT END TIME: 2:00 pm	
SET UP START TIME: 3:00 PM	SET UP END TIME: 8:00 AM	TEAR DOWN START TIME: 9:00 AM	TEAR DOWN END TIME: 12:00 PM	TOTAL TIME OF EVENT: Hours 5-6
1. TYPE OF EVENT: Marathon, Half Marathon, 5K and Kids Run				
2. DESCRIBE PLANNED ACTIVITIES: Run/Walk road race occupying various city streets and the OC Fair & Event Center property. Expo and Festival will also take place on OC Fair property.				
3. ESTIMATED # OF PERSONS AT EVENT: 10,000 runners/10,000 spectators		4. ESTIMATED # OF VEHICLES AT EVENT: 8,000		5. ESTIMATED # OF PARKING SPACES REQUIRED: 8,000
6. LOCATION OF EVENT: Various City streets. Finish line, festival and expo take place at the OC Fair & Event Center				
7. WILL ALL OR A PORTION OF THE EVENT OCCUR ON PRIVATE PROPERTY WITHIN THE CITY OF COSTA MESA? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, WHERE? OC Fair & Event Center				
8. HAVE YOU OBTAINED WRITTEN APPROVAL FROM THE OWNERS FOR THE USE OF THE PROPERTY FOR THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, attach a copy of the written approval to your application. If NO, you must file written approval with the Costa Mesa Police Department before a Special Event Permit will be issued. Please write your name, date of the event, and the Special Event Application number on the written approval.				
9. WILL THERE BE FIRST AID OR EMERGENCY AID STATIONS AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, WHERE? See attached				
10. WILL FOOD OR ALCOHOLIC BEVERAGES* BE SERVED OR SOLD AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: Yes, controlled by Spectra Concessions at OC Fair & Event Center				

*Note: Alcohol is prohibited on City property except for inside at the Neighborhood Community Center

11. HAVE YOU OBTAINED A PERMIT FOR THE SALE OF FOOD OR ALCOHOL? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, WHAT GOVERNMENTAL AGENCIES ISSUED PERMITS?
12. WILL ANY ANIMALS BE DISPLAYED / EXHIBITED AT THE EVENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, DESCRIBE:
13. WILL ANY STRUCTURES (i.e., tents, booths, stages) BE ERECTED AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: 10x10 canopies will be erected for medical aid stations on city streets: all other structures are confined to OC Fair & Event Center
14. WILL THERE BE ANY SOUND AMPLIFICATION EQUIPMENT BE AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE: Yes, we will have an announcer at start/finish line (on OC Fair property).
15. WILL THERE BE MONITORS OR SECURITY PERSONNEL AT THE EVENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, DESCRIBE NUMBER AND DUTIES: Yes, there will be OC Fair and Event Center Staff (on OC Fair Property.)
16. IF THERE IS GOING TO BE ANY MERCHANDISE SALES AT YOUR EVENT, HAVE YOU OBTAINED A CITY OF COSTA MESA BUSINESS LICENSE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. IF YES, PLEASE PROVIDE THE DATE OF ISSUANCE AND THE LICENSE NUMBER: LICENSE #: 36706 DATE ISSUED: / / DATE EXPIRED: / /

IF YOUR EVENT WILL INVOLVE A PARADE, CYCLING EVENT, FOOT RACE, OR OTHER ACTIVITY WHICH WILL OBSTRUCT A CITY STREET OR RIGHT-OF-WAY OR REQUIRE A FULL OR PARTIAL STREET CLOSURE, PLEASE COMPLETE THE FOLLOWING SECTION.

17. ASSEMBLY TIME 3:30 am	18. START TIME OF EVENT: 5:30 am	19. ASSEMBLY LOCATION: On the OC Fair and Event Center Property
20. ESTIMATED DURATION OF EVENT: 9 hours	21. DISBANDING LOCATION: On the OC Fair and Event Center Property	
21. PRE-APPROVED ROUTE LOCATION See attached map		
22. DESCRIBE VEHICLES / FLOATS (i.e., how many size, powered by): n/a		
23. NUMBER AND TYPE OF MARCHING UNITS IF APPLICABLE: n/a		
		INTERVALS OR SPACING IN FEET BETWEEN UNITS:
24. ANY PARADE ANIMALS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, DESCRIBE:		

DECLARATION

I, the undersigned, declare upon penalty of perjury that the above information listed within this City of Costa Mesa Special Event Permit Application is true and correct to the best of my knowledge. I further understand that knowingly providing any false information is cause for the immediate denial of a Special Event Permit, the suspension of a Special Event Permit if one has already been issued, and / or the denial of future Special Event permits being issued. I understand that in the event of a major incident, my event may be postponed or terminated for the sake of public safety and welfare (e.g., major crime incident, fire, flood, or any act of God). I have attached the following documents to this application that are, to the best of my knowledge, true and correct.

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Completed Application | <input type="checkbox"/> Certificate of Insurance & Additional Insured Endorsement | <input type="checkbox"/> Commercial Liability Certificate |
| <input checked="" type="checkbox"/> Signed Indemnification Agreement | <input checked="" type="checkbox"/> Parade Route | <input checked="" type="checkbox"/> Map and Traffic Control Plan |
| <input checked="" type="checkbox"/> Signed Waiver & Release of Liability | <input checked="" type="checkbox"/> Completed Checklist | <input checked="" type="checkbox"/> Trash/Litter Collection and Off-site Disposal Plan |
| <input checked="" type="checkbox"/> Copies of notifications to OCFD, OC Transit District, Local Businesses, Churches, and Residents if applicable | <input checked="" type="checkbox"/> Site plan showing locations of any structures (i.e., bleacher, tents, etc.), electrical, plumbing, and sanitation. | <input type="checkbox"/> Structural plans of any structures (i.e., bleachers, stages, platforms, etc.) to be reviewed by City. |

Gary Kutscher
(NAME OF APPLICANT)

(SIGNATURE OF APPLICANT)

01/13/2022
(DATE SIGNED)

Jodi Hoose
(NAME OF EVENT ORGANIZER)

(SIGNATURE OF EVENT ORGANIZER)

01/13/2022
(DATE SIGNED)

SPECIAL EVENT ITEM CHECKLIST

Please check each item that will be present at your event, and provide a brief description of each item checked "YES".

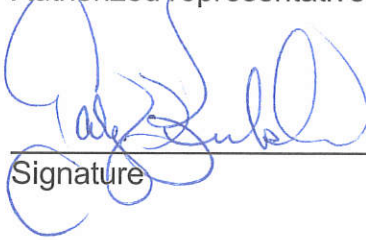
ITEM	YES / NO	PLEASE DESCRIBE ALL ITEMS CHECKED YES:
ANIMALS	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
ALCOHOLIC BEVERAGES	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
AUTOMOBILES / TRUCKS	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Race and Event Vehicles will need course
BICYCLES / FOOT RACES	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Marathon, Half Marathon, 5K and 1 Mile Kids Run
BUILDINGS / STRUCTURES	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Start/finish line truss (OC Fair & Event Center)
BOOTHS / STANDS	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	10x10 pop up tents will be used at exhibit spaces, all on OC Fair property
CAMPGROUNDS / RV AREAS	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
CONCESSIONS	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
DANCE / PARTY / CONCERT	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
ELECTRICAL / PLUMBING / MECHANICAL	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Honda whisper generators will be used (approximately 2500 eu)
EMERGENCY ACCESS REQUIRED	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Acess required for all emergency vehicles
FLAMMABLE MATERIALS	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
FOOD SUPPLIES / SALES	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Finish line food items (bagels, oranges, bananas) No sales.
LIGHTING / ILLUMINATION	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
MEDICAL / FIRST AID STATIONS	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	On Course and at OC Fair and Event Center. See first aid plan for
PARKING	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	OC Fair and Event Center and Shuttle to Start Line
POLICE / SECURITY PROTECTION	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Monitor Road Closures
POLICE / TRAFFIC CONTROL	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Monitor Road Closures
PYROTECHNICS (FIREWORKS)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
RIDES - CARNIVAL / MECHANICAL	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
SANITATION	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Portable Restrooms on Course
SIGNS / BANNERS	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Directional Course Signage / OC Fair and Property
STREET / LANE CLOSURES	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	City streets used for course route
TENTS / CANOPIES	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	OC Fair Property and on Course Aid Stations
CITY PROPERTY OR FACILITY USED	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	City Streets used for Course Route
WATER SUPPLY USED OR AFFECTED	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	

INDEMNITY AGREEMENT

The OC Marathon LLC (applicant/organization name) agrees to indemnify, defend (at City's option) and hold harmless the City of Costa Mesa, its officials, employees, representatives, and volunteers from any and all claims, demands, defense costs, liabilities or consequential damages of any kind or nature which rise out of the use of The OC Fair and Event Center (location) in connection with the The OC Marathon (event) which will take place in Costa Mesa, California on April 29-May 1, 2022 (date(s) of event). This agreement includes any liabilities that may arise out of the use of booths, concessions or any other activities conducted, set up and/or used by all applicant during the event, including non-members or guests of The OC Marathon (applicant/organization name).

Date: 01/13/2022

Authorized representative for:



Signature

Gary Kutscher CEO

Print Name and Title

The OC Marathon LLC

Name of Organization

WAIVER AND RELEASE OF LIABILITY

I am the applicant and responsible person for the The OC Marathon
(event name, hereafter "event") to be held April 29-May 1, 2022 (dates) at The OC Fair and Event Center
_____ (location) in Costa Mesa, California.

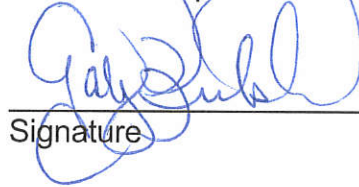
I hereby ASSUME ANY AND ALL RISKS associated with the event including but not limited to injuries sustained by participant arising out of strenuous physical activity or exertion; striking or being struck by objects, vehicles or persons; uneven or defective roadway surfaces; exposure to heat, cold or humidity.

I APPRECIATE AND VOLUNTARILY ELECT TO ACCEPT ALL RISKS connected with the event and any property directly adjacent or appurtenant to the event location.

I HEREBY FOR MYSELF, MY HEIRS, OR ANYONE WHO MIGHT CLAIM ON MY BEHALF AGREE NOT TO BRING ANY CLAIM AGAINST THE CITY OF COSTA MESA AND WAIVE, RELEASE AND DISCHARGE THE CITY OF COSTA MESA, ITS OFFICERS, AGENTS AND EMPLOYEES FROM ANY AND ALL LIABILITY FOR PERSONAL INJURY, DEATH OR PROPERTY DAMAGE INCLUDING LIABILITY ARISING OUT OF THE NEGLIGENCE OF THE CITY OF COSTA MESA OR ITS OFFICERS, AGENTS OR EMPLOYEES. THIS RELEASE AND WAIVER EXTENDS TO ALL CLAIMS OF EVERY KIND OR NATURE WHATSOEVER, FORESEEN OR UNFORSEEN, KNOWN OR UNKNOWN.

I HAVE READ THE FOREGOING AND CERTIFY MY ACCEPTANCE OF THE ABOVE PROVISIONS BY MY SIGNATURE ON THIS DATE, 01/13/2022 (date).

Authorized representative for:



Signature

Gary Kutscher CEO

Print Name and Title

The OC Marathon LLC

Name of Organization



EVENT SCHEDULE OVERVIEW

Wednesday, April 27, 2022

Load In/Set UP

Location: Storage, OC Marathon Office, OC Fair Campground area
Time: 8:00pm – 5:00pm

Thursday, April 28, 2022

Load In/Set UP

Location: OC Fair & Event Center
Time: 8:00pm – 5:00pm

Friday, April 29, 2022

OC Lifestyle & Fitness Expo

Location: OC Fair & Event Center, Costa Mesa Building, Building #10
Time: 4:00pm – 8:00pm

Saturday, April 30, 2022

Kids Run the OC (6,000 participants)

Location: OC Fair & Event Center, Park Plaza
Time: 8:00am – 12:00pm

OC Lifestyle & Fitness Expo

Location: OC Fair & Event Center, Costa Mesa Building, Building #10
Time: 10:00am – 5:00pm

5K Run/Walk (2,800 participants)

Location: Costa Mesa City Streets/Orange Coast College
Start/Finish Line: OC Fair & Event Center
Start Time: 5:00 pm

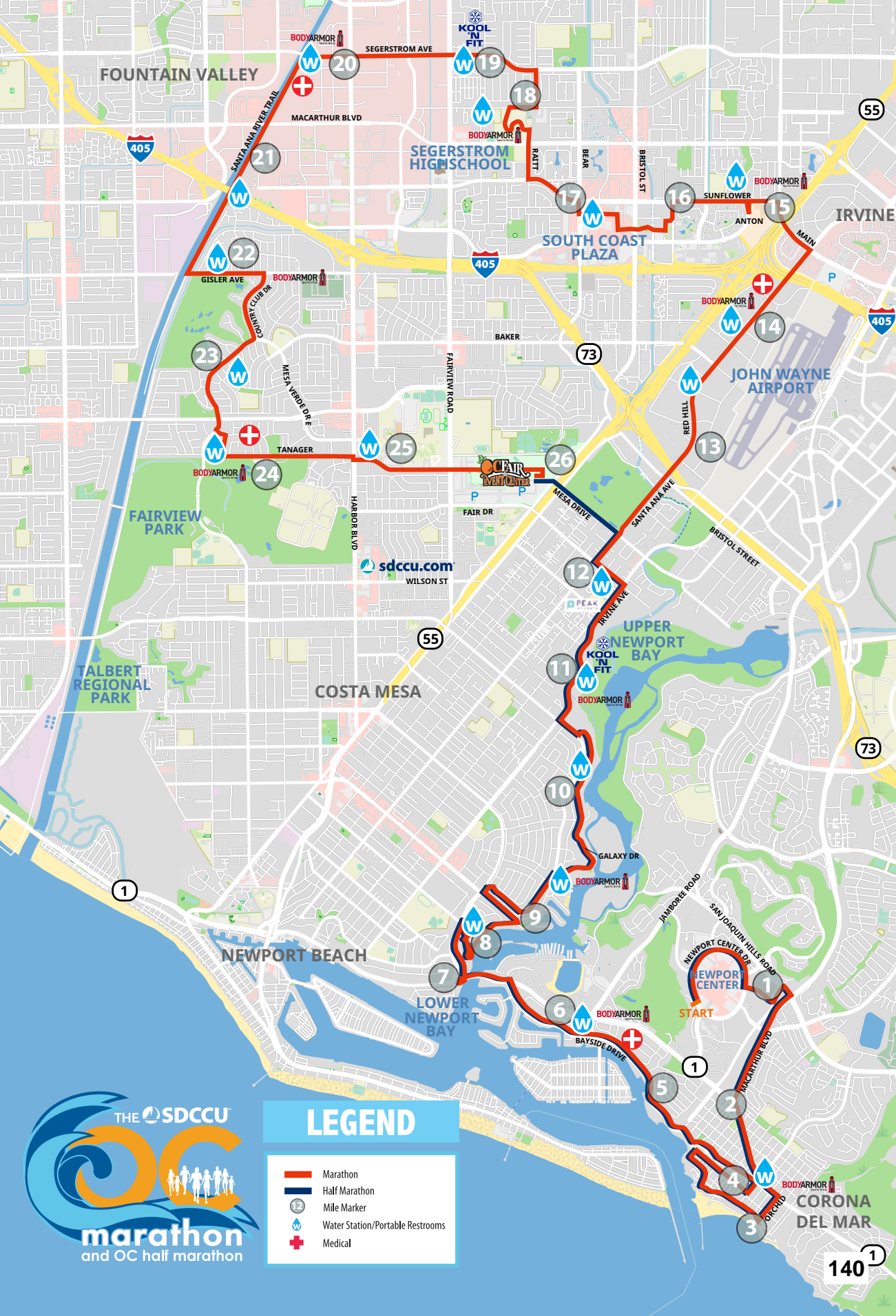
Sunday, May 1, 2022

Full Marathon (1,600 participants)

Location: Newport Beach, Costa Mesa, Santa Ana, Irvine City Streets
Start Line: Newport Center Dr – Fashion Island, Newport Beach
Start Time: 5:30 am start
Finish Line: OC Fair & Event Center

Half Marathon (8,000 participants)

Location: Newport Beach, Costa Mesa, Santa Ana, Irvine City Streets
Start Line: Newport Center Dr – Fashion Island, Newport Beach
Start Time: 6:15 am start
Finish Line: OC Fair & Event Center



LEGEND

- Marathon
- Half Marathon
- Mile Marker
- Water Station/Portable Restrooms
- Medical

Lead Runners Pace Chart

Distance	Marathon
Race Start	5:30:00
Lead Pace	0:05:30
Balloon Pace	0:16:00
Last Pace	0:18:00
Wave Time	0:05:00

Distance	Half
Race Start	6:15:00
Lead Pace	0:04:45
Balloon Pace	0:16:00
Last Pace	0:22:00
Wave Time	0:30:00

Turns	Mile	Lead Time Full	Balloon Full	Post-Cut Full	Mile #	Lead Time Half	Balloon Half	Post-Cut Half
Start	0	5:30:00	5:35:00		0	6:15:00	6:45:00	
Left on San Nicolas Dr	0.8	5:34:24	5:47:48	5:49:24	0.8	6:18:48	6:57:48	7:02:36
Left on Avocado Ave	0.9	5:34:57	5:49:24	5:51:12	0.9	6:19:17	6:59:24	7:04:48
Right on San Joaquin Hills Rd	1	5:35:30	5:51:00	5:53:00	1	6:19:45	7:01:00	7:07:00
Right on MacArthur Blvd	1.1	5:36:03	5:52:36	5:54:48	1.1	6:20:14	7:02:36	7:09:12
Left on Pacific Coast Highway	2	5:41:00	6:07:00	6:11:00	2	6:24:30	7:17:00	7:29:00
	2.5	5:43:45	6:15:00	6:20:00	2.5	6:26:52	7:25:00	7:40:00
Right on Orchid	2.7	5:44:51	6:18:12	6:23:36	2.7	6:27:49	7:28:12	7:44:24
Right on Orcean Blvd	2.9	5:45:57	6:21:24	6:27:12	2.9	6:28:46	7:31:24	7:48:48
	3	5:46:30	6:23:00	6:29:00	3	6:29:15	7:33:00	7:51:00
Right on Carnation Ave	3.6	5:49:48	6:32:36	6:39:48	3.6	6:32:06	7:42:36	8:04:12
Right on Seaview Ave	3.7	5:50:21	6:34:12	6:41:36	3.7	6:32:35	7:44:12	8:06:24
	4	5:52:00	6:39:00	6:47:00	4	6:34:00	7:49:00	8:13:00
Left on Marguerite Ave	4.1	5:52:33	6:40:36	6:48:48	4.1	6:34:29	7:50:36	8:15:12
Left on Bayside Dr	4.2	5:53:06	6:42:12	6:50:36	4.2	6:34:57	7:52:12	8:17:24
	4.6	5:55:18	6:48:36	6:57:48	4.6	6:36:51	7:58:36	8:26:12
	5.3	5:59:09	6:59:48	7:10:24	5.3	6:40:11	8:09:48	8:41:36
	5.7	6:01:21	7:06:12	7:17:36	5.7	6:42:05	8:16:12	8:50:24
Reopen intersection by 7:45A	5.8	6:01:54	7:07:48	7:19:24	5.8	6:42:33	8:17:48	8:52:36
	6.3	6:04:39	7:15:48	7:28:24	6.3	6:44:55	8:25:48	9:03:36
	6.5	6:05:45	7:19:00	7:32:00	6.5	6:45:53	8:29:00	9:08:00
Left on Pacific Coast Highway	6.6	6:06:18	7:20:36	7:33:48	6.6	6:46:21	8:30:36	9:10:12
Left U-turn onto bike path	6.8	6:07:24	7:23:48	7:37:24	6.8	6:47:18	8:33:48	9:14:36
Under Bridge	6.9	6:07:57	7:25:24	7:39:12	6.9	6:47:47	8:35:24	9:16:48
Transition off path onto Dover Dr	7	6:08:30	7:27:00	7:41:00	7	6:48:15	8:37:00	9:19:00
Right on Castaways	7.4	6:10:42	7:33:24	7:48:12	7.4	6:50:09	8:43:24	9:27:48
Right into Parking Lot	7.5	6:11:15	7:35:00	7:50:00	7.5	6:50:37	8:45:00	9:30:00
Onto Castaways Bike Path	7.6	6:11:48	7:36:36	7:51:48	7.6	6:51:06	8:46:36	9:32:12
	8	6:14:00	7:43:00	7:59:00	8	6:53:00	8:53:00	9:41:00
Right onto Dover Dr sidewalk	8.5	6:16:45	7:51:00	8:08:00	8.5	6:55:22	9:01:00	9:52:00
Right on Westcliff Dr	8.6	6:17:18	7:52:36	8:09:48	8.6	6:55:51	9:02:36	9:54:12
Right on Westcliff Dr	8.7	6:17:51	7:54:12	8:11:36	8.7	6:56:19	9:04:12	9:56:24
	9	6:19:30	7:59:00	8:17:00	9	6:57:45	9:09:00	10:03:00
Right on Galaxy Dr	9.2	6:20:36	8:02:12	8:20:36	9.2	6:58:42	9:12:12	10:07:24
	10	6:25:00	8:15:00	8:35:00	10	7:02:30	9:25:00	10:25:00
Right on Santiago	10.5	6:27:45	8:23:00	8:44:00	10.5	7:04:52	9:33:00	10:36:00
	10.6	6:28:18	8:24:36	8:45:48	10.6	7:05:21	9:34:36	10:38:12
Right on Irvine	10.7	6:28:51	8:26:12	8:47:36	10.7	7:05:50	9:36:12	10:40:24
	10.9	6:29:57	8:29:24	8:51:12	10.9	7:06:47	9:39:24	10:44:48
	11	6:30:30	8:31:00	8:53:00	11	7:07:15	9:41:00	10:47:00
	11.2	6:31:36	8:34:12	8:56:36	11.2	7:08:12	9:44:12	10:51:24
Left on University Dr	11.7	6:34:21	8:42:12	9:05:36	11.7	7:10:35	9:52:12	11:02:24
Right on Santa Ana Ave	11.9	6:35:27	8:45:24	9:09:12	11.9	7:11:32	9:55:24	11:06:48
	12	6:36:00	8:47:00	9:11:00	12	7:12:00	9:57:00	11:09:00
SPLIT (Half Left/Full Straight)	12.2	6:37:06	8:50:12	9:14:36	12.2	7:12:57	10:00:12	11:13:24
Road becomes Red Hill Ave	12.7	6:39:51	8:58:12	9:23:36	12.7	7:15:19	10:08:12	11:24:24
	13	6:41:30	9:03:00	9:29:00	13	7:16:45	10:13:00	11:31:00
	13.1	6:42:03	9:04:36	9:30:48	13.1	7:17:13	10:14:36	11:33:12
	13.7	6:45:21	9:14:12	9:41:36				
	14	6:47:00	9:19:00	9:47:00				
	14.1	6:47:33	9:20:36	9:48:48				
	14.2	6:48:06	9:22:12	9:50:36				
Left on Main St	14.6	6:50:18	9:28:36	9:57:48				
Left on Sunflower Ave	15	6:52:30	9:35:00	10:05:00				
	15.1	6:53:03	9:36:36	10:06:48				
Left on Anton Blvd	15.2	6:53:36	9:38:12	10:08:36				
U-Turn	15.3	6:54:09	9:39:48	10:10:24				
Left on Sunflower Ave	15.4	6:54:42	9:41:24	10:12:12				
	15.5	6:55:15	9:43:00	10:14:00				
Left on Ave of the Arts	15.8	6:56:54	9:47:48	10:19:24				
Left into Plaza	16	6:58:00	9:51:00	10:23:00				
Over footbridge	16.3	6:59:39	9:55:48	10:28:24				
Right on Mall Sidewalk	16.4	7:00:12	9:57:24	10:30:12				
Left on Town Center Dr	16.5	7:00:45	9:59:00	10:32:00				
Right on Bear St	16.7	7:01:51	10:02:12	10:35:36				
Left on Sunflower Ave	16.9	7:02:57	10:05:24	10:39:12				
	17	7:03:30	10:07:00	10:41:00				

Lead Runners Pace Chart

Distance	Marathon
Race Start	5:30:00
Lead Pace	0:05:30
Balloon Pace	0:16:00
Last Pace	0:18:00
Wave Time	0:05:00

Distance	Half
Race Start	6:15:00
Lead Pace	0:04:45
Balloon Pace	0:16:00
Last Pace	0:22:00
Wave Time	0:30:00

Turns	Mile	Lead Time Full	Balloon Full	Post-Cut Full	Mile #	Lead Time Half	Balloon Half	Post-Cut Half
Right on S. Raitt St	17.2	7:04:36	10:10:12	10:44:36				
Left into Segerstrom High Stadium	17.5	7:06:15	10:15:00	10:50:00				
	17.9	7:08:27	10:21:24	10:57:12				
	18	7:09:00	10:23:00	10:59:00				
	18.1	7:09:33	10:24:36	11:00:48				
Left on S. Raitt St	18.2	7:10:06	10:26:12	11:02:36				
Left on W Segerstrom Ave	18.3	7:10:39	10:27:48	11:04:24				
	19	7:14:30	10:39:00	11:17:00				
	19.1	7:15:03	10:40:36	11:18:48				
	19.2	7:15:36	10:42:12	11:20:36				
	19.8	7:18:54	10:51:48	11:31:24				
	19.9	7:19:27	10:53:24	11:33:12				
Left onto San Ana River Trail	20	7:20:00	10:55:00	11:35:00				
	21	7:25:30	11:11:00	11:53:00				
Left off trail onto Gisler Ave	21.6	7:28:48	11:20:36	12:03:48				
	21.7	7:29:21	11:22:12	12:05:36				
	22	7:31:00	11:27:00	12:11:00				
Right on Country Club Dr	22.1	7:31:33	11:28:36	12:12:48				
Right on Mesa Verde Dr	22.6	7:34:18	11:36:36	12:21:48				
	22.9	7:35:57	11:41:24	12:27:12				
	23	7:36:30	11:43:00	12:29:00				
	23.3	7:38:09	11:47:48	12:34:24				
Left on Oriole Dr	23.4	7:38:42	11:49:24	12:36:12				
Right on Canary Dr	23.5	7:39:15	11:51:00	12:38:00				
Left on Tanager Dr	23.6	7:39:48	11:52:36	12:39:48				
Enter bike path @ Golf Course Dr	24	7:42:00	11:59:00	12:47:00				
Cross onto Merrimac Way	24.5	7:44:45	12:07:00	12:56:00				
	25	7:47:30	12:15:00	13:05:00				
Enter OC Fairgrounds West Plaza	25.3	7:49:09	12:19:48	13:10:24				
Right into parking lot	25.9	7:52:27	12:29:24	13:21:12				
Right into Finish Chute	26	7:53:00	12:31:00	13:23:00				
FULL FINISH	26.2	7:54:06	12:34:12	13:26:36				



Start Line

1. Northbound on Newport Center Drive (inner loop only)
2. L on San Nicolas
3. L on Avocado
4. R on San Joaquin Hills Rd.
5. R on MacArthur Blvd.
6. L on Coast Highway (PCH)

Corona del Mar, Balboa Island, Promontory Point, Linda Island and Harbor Island

7. R on Orchid Ave.
8. R on Ocean Blvd.
9. R on Carnation Ave.
10. R on Seaview Way
11. L on Marguerite Ave.
12. L on Bayside Dr.

Dover Shores / Irvine Avenue

13. L on PCH (Stay on south side of bridge and follow coning pattern)
14. On the west side of the bridge, L onto sidewalk and follow path under the bridge
15. Come up on the north side of the bridge and onto Dover going north
16. R on Castaways Ln
17. R into Castaways/Back Bay Trail Parking lot
18. Straight on Castaways/Back Bay Trail to Dover Dr.
19. Left on Castaways/Back Bay Trail to Dover Dr. (the final turn, where there is a "look out" to the right)
20. Keep on Castaways/Back Bay Trail to Dover St
21. R on Dover Dr. (Runners stay on sidewalk)
22. R on Westcliff Dr.
23. R on Westcliff/Dover
24. L on Santiago Dr.
25. R on Galaxy Dr.
26. R on Santiago Dr.

Eastside Costa Mesa

27. R on Irvine Ave.
28. L on University Dr.
29. R on Santa Ana Ave.
30. Half Marathon Splits
31. L on Mesa Dr. (Half Marathon ONLY)
32. Straight through Newport Blvd NB and SB to Gate 10



Red Hill Area

- 33. Straight on to Red Hill (Full Marathon ONLY)
- 34. L on Main St.

South Coast Plaza/Performing Arts Center

- 35. L on Sunflower
- 36. L on Anton (U-Turn on the same side of street, NOT like 2013)
- 37. L on Sunflower
- 38. L on Avenue of the Arts
- 39. R through the Performing Arts Center (follow coning pattern)
- 40. Straight over South Coast Plaza Foot Bridge (watch for sidewalk poles on either side of the bridge).
- 41. Through South Coast Plaza
- 42. R on Bear St.

Santa Ana

- 43. L on Sunflower Ave
- 44. R on Raitt St
- 45. Through Segerstrom High School (around the football field and down ramp towards Alton)
- 46. R on Alton Ave
- 47. L on Raitt St
- 48. L on Segerstrom
- 49. L onto the Santa Ana River Trail (follow cones!)

Mesa Verde & Bird Streets (Costa Mesa)

- 50. At Gisler, L over the wooden bridge, then straight on Gisler Ave
- 51. R on Country Club Dr
- 52. R on Mesa Verde Dr West
- 53. Cross Adams Ave onto Placentia Ave
- 54. L on Oriole Dr
- 55. R on Canary
- 56. L on Tanager
- 57. Straight on bike path near golf course

OC Fair & Event Center (Costa Mesa)

- 58. Exit bike path, cross Harbor, and go straight on Merrimac Way
- 59. At Fairview, continue straight to enter Gate 3 of OC FEC
- 60. Runners will go straight past Equipment Zone, The Hangar (Finish Line Festival) and Lot I.
- 61. Turn right at Lot I
- 62. Turn right at Gate 10 Lane to the finish line
- 63. Finish Line – OC Fair & Event Center, Costa Mesa



WATER STATION LISTING

Water Station #	Section	Location	City	Items
Mile 2.5	1	on Marguerite Ave. in between bayside Drive and East Coast Hwy. Water Station will serve runners as they come through East Coast Hwy and Bayside Drive	Newport Beach	Water
Mile 4	1	On Marguerite Ave. in between bayside Drive and East Coast Hwy. Water Station will serve runners as they come through Bayside Drive	Newport Beach	Water and Gatorade
Mile 5.5	1.5	On the corner of Bayside Dr. and Jamboree Rd.	Newport Beach	Water
Mile 6.5	1.5	On Bayside Drive and Aloha Dr. Water Station will set up in the intersection and serve runners as they pass on Bayside Drive.	Newport Beach	Water, Gatorade and Medical
Mile 7.5	2	In Castaways Park parking lot off Dover & 16th/Castaways at the back entrance onto the Back Bay trail.	Newport Beach	Water
Mile 9	2	In intersection of Santiago Dr. and Pescador Lane	Newport Beach	Water and Gatorade
Mile 10	2	On Galaxy Drive and Holiday Road. Water Station will set up in the intersection	Newport Beach	Water, Kool N Fit, maybe gel
Power Gel at Mile 10	2	On Galaxy Drive and Holiday Road. Water Station will set up in the intersection	Newport Beach	Power Gel
Mile 11	2	In intersection of Irvine Ave and 23rd Street.	Newport Beach	Water, Gatorade
Mile 12	3	On Irvine Ave, just south of University Drive. Water Station will set up in the left hand turn lane on Irvine Ave.	Newport Beach	Water, Gatorade and Medical
Mile 13	3	Red Hill Ave. north of Kalmus . intersection in south-bound lanes. Set up on curb in southbound lanes.	Costa Mesa	Water
Mile 14	3	Red Hill Ave. at Pullman/Airport Loop Drive intersection in south-bound lanes. Set up on curb in southbound lanes.	Costa Mesa	Water, Gatorade and Medical
Mile 15.5	4	On Sunflower Ave. just north of the corner of Anton Blvd. and Sunflower Ave. east bound side in bus cutout	Costa Mesa	Water and Gatorade
Mile 17	4	On corner of Sunflower/Bear Street, across from Macy's Home Store (make sure it's the home store not the clothing store)	Costa Mesa	Water
Mile 18	4	On Alton Avenue after exiting Segerstrom High School	Santa Ana	Water/Gatorade
Mile 19	4	On Segerstrom Ave. EB lanes on the south side of the street, (in parking lot) just past (west of) Fairview. 2900 Segerstrom	Santa Ana	Water, Power Gel and Kool N Fit
Mile 20	5	On Segerstrom Avenue, just west of Croddy Way and just east of the entrance to the Santa Ana River Trail (Medical located at Croddy/Segerstrom)	Santa Ana	Water, Gatorade, and Medical
Mile 21	5	On the Santa Ana River Trail just south of the 405 Freeway. Located in Moon Park.	Santa Ana	Water
Mile 22	5	On Gisler before Washington Avenue. After exiting Santa Ana River Trail.	Costa Mesa	Water and Gatorade
Mile 23	6	At Mesa Verde Drive West and Tahiti Dr.	Costa Mesa	Water
Mile 24	6	At intersection of Canary Drive and Tanager Drive. Truck partially at a diagonal and in dead-end.	Costa Mesa	Water and Gatorade, and Medical
Mile 25	6	On Merrimac Way and Orange Coast College.	Costa Mesa	Water

**Includes:**

- 20-40 volunteers, 1 Captain
- 6 foot tables
- Water (enough for each runner to take 2 cups)
- Cups
- Radio for communication

Clean Up

- Each Water Station Captain is responsible for insuring the clean-up in-and-around their site. Once clean-up is complete, water station trucks will return to OC Fair and Event Center.



WASTE MANAGEMENT

Waste Disposal will provide waste management and recycling for the event.

Almost all dumpsters will be located at the OC Fair & Event Center and will be located on the Festival Field. (north of the Staging/Equipment Zone)

Athens Street Services

Will provide street sweeping around Fashion Island and through half marathon route

Start line

1. (3) 3-yard dumpsters located in the Marriott back parking lot
2. 25 cardboard trash only boxes
3. 25 cardboard recycle only boxes
4. Salvation Army will pick up discarded clothing.

On the Course

Each on course water station will be equipped with:

1. Water Station Captain
2. 20-40 volunteers
3. 1 truck
4. 15-20 cardboard trash only boxes will be deployed at each water station
5. All waste from the on-course water stations will be cleaned up by volunteers and brought back to the OC Fair & Event Center.
6. A commercial sweeping machine truck that sweeps the course. (Athens Services)

In the Expo:

1. OC Marathon crew and volunteers should keep boxes and other items flattened and avoid trash accumulation.
2. OC Fair & Event Center crew will come through the expo on Friday night and remove trash, as well as empty out the containers throughout the expo during the day.

Kids Run the OC

1. OC Marathon staff & volunteers should be sure to flatten t-shirt boxes.
2. Help and encourage all volunteers to help pick up miscellaneous rubbish

At the Finish Line

1. (4) 40-yard roll-off dumpsters (Festival Field)
2. Help and encourage all volunteers to help pick up miscellaneous rubbish
3. OC Fair & Event staff will be replacing full containers.

OC Marathon

Road Closure Re-Opening Times

Newport Center, Fashion Island Area

Street	Direction	From	To	Closed*
Newport Center Dr Loop	Both	Anacapa Dr.	San Nicolas Dr	2 am - 8:30 AM
Santa Barbara Dr.	EB / WB	Jamboree Rd	NewportCenter Dr	2 am - 8:30 AM
Santa Rosa Dr.	Both	Newport Center Loop	San Joaquin Hills Rd	4:00 - 7:00 AM
San Joaquin Hills Rd	EB	Santa Rosa Dr	MacArthur Blvd	4:00 - 8:30 AM
San Nicolas Dr	BOTH	Newport Center Loop	Avocado Avenue	2 am - 8:30 AM
Avocado Ave	BOTH	San Miguel Drive	San Joaquin Hills Rd	2 am - 8:30 AM
Newport Center Drive*	BOTH	Newport Center Loop	Civic Center	2 am - 8:30 AM

*Fashion Island Retail Access - Please access Fashion Island retail from San Miguel and Avocado. (From EB Coast Hwy, turn on Avocado and turn left on San Miguel)

Corona del Mar, Balboa Island, Promontory Point, Linda Island and Harbor Island

Street	Direction	From	To	Closed*
MacArthur Blvd.	SB	San Joaquin Hills Rd.	East Coast Hwy	4:00 - 7:20 AM
Coast Hwy	WB	MacArthur Blvd	Avocado Ave	4:00 - 7:45 AM
Coast Hwy No Parking	EB	Avocado	Orchid Ave	4:00 - 7:30 AM
Orchid Ave No Parking	Both	East Coast Hwy	Ocean Blvd	4:00 - 7:45 AM
Ocean Blvd No Parking	Both	Orchid Ave	Carnation Ave	4:00 - 7:45 AM
Seaview Ave No Parking	Both	Carnation Ave	Marguerite Ave	4:00 - 8:00 AM
Carnation Ave No Parking	Both	Ocean Blvd	Seaview Ave	4:00 - 8:00 AM
Marguerite Ave No Parking	Both	Seaview Ave	Bayside Dr	4:00 - 8:00 AM
Bayside Dr	Both	Marguerite Ave	Jamboree Rd	4:00 - 8:00 AM
Jamboree Rd	NB	N. Bay Front	E. Coast Hwy	4:00 - 8:00 AM
Bayside Dr	EB	Jamboree Rd.	East Coast Hwy	4:00 - 8:45 AM

Dover Shores / Irvine Avenue

Street	Direction	From	To	Closed*
Dover Dr	NB	Coast Hwy	Castaways Ln/16th St	5:00 - 8:50 AM
Westcliff Dr No Parking	Both	Dover Dr.	Santiago Dr	5:00 - 9:30 AM
Santiago Dr No Parking	Both	Westcliff Dr.	Antigua Way	5:00 - 9:30 AM
Galaxy Dr. No Parking	Both	Santiago Dr South	Santiago Dr. North	5:00 - 9:45 AM
Santiago Dr No Parking	Both	Galaxy Dr. North	Irvine Ave.	5:00 - 9:45 AM
Irvine Ave	NB	Santiago Dr.	University Dr.	5:00 - 10:30 AM
University Dr.	WB	Irvine Ave	Santa Ana Ave	5:00 - 10:30 AM

Eastside Costa Mesa

Street	Direction	From	To	Closed*
Irvine Ave	NB	Santiago Dr.	University Dr.	5:00 - 10:30 AM
University Dr.	WB	Irvine Ave	Santa Ana Ave	5:00 - 10:30 AM
Santa Ana Ave	NB	University Dr	Mesa Dr	5:00 - 10:00 AM
Newport Blvd	NB	Del Mar (access biz only. For	Mesa Dr	5:00 - 10:00 AM
Newport Blvd	SB	Mesa Dr *Can Only Turn left	Fair Dr.	5:00 - 10:00 AM
Fair Dr. exit from 55	SB	55 Costa Mesa Fwy	Fair Dr.	5:00 - 10:00 AM

OC Marathon

Road Closure Re-Opening Times

Mesa Dr	WB	Santa Ana Ave	OC Fair & Event Center	5:00 - 10:00 AM
Santa Ana Ave	SB	Mesa Dr	Bristol St	5:00 - 9:35 AM

Red Hill Area

Street	Direction	From	To	Closed*
Bristol St.**	BOTH	at Santa Ana Avenue/Red Hill		
Red Hill Ave	SB	Bristol St	Baker St	5 - 9:30 am
Red Hill Ave	SB	Baker St	Main St	5 - 9:40 am

South Coast Plaza/Performing Arts Center

Street	Direction	From	To	Closed*
Main St (Irvine)	EB	Red Hill Ave	Sunflower Ave	5 - 9:55 AM
Sunflower Ave	EB	Main St (Irvine)	Bristol St	5 - 10:10 AM
Anton Blvd	NB	Sunflower Ave	405 Freeway Entrance	5 - 10:10 AM
Ave of the Arts	SB	Sunflower Ave	Anton	5 - 10:15 AM
Bear St	NB	South Coast Dr	Sunflower Ave	5 - 10:40AM
Sunflower Ave	WB	Bear St	Raitt St	5 - 11:55 AM

Santa Ana

Street	Direction	From	To	Closed*
MacArthur Blvd	Both	at Raitt Street		5 - 11:35 AM
Raitt St	NB	Sunflower Ave	Segerstrom Ave	5 - 11:55 AM
Alton Ave	BOTH	Greenville	Bear	5 - 11:55 AM
Segerstrom Ave	EB	Raitt St	Fairview St	5 - 11:20 AM
Greenville St	NB	MacArthur Blvd	Segerstrom Ave	5 - 11:35 AM
Segerstrom Ave	EB	Fairview St	Harbor Blvd	5 - 11:30 AM
Segerstrom Ave	EB	Harbor Blvd	Santa Ana River Trail	5 - 11:35 AM

Mesa Verde & Bird Streets

Street	Direction	From	To	Closed*
Gisler Ave	EB & WB	Santa Ana River Trail	Country Club Dr	5 - 11:55 AM
Country Club Dr	SB	Gisler Ave	Mesa Verde Dr W	5 - 11:55 AM
Mesa Verde Dr West	NB	Country Club Dr	Adams Ave	5 - 11:55 AM
Adams Ave	EB	Mesa Verde Dr E	Placentia	8:30 - 11:30 AM
Placentia Ave	NB	Estancia High School	Oriole Dr	5 - 11:55 AM****
Oriole Dr	EB	Placentia Ave	Canary Dr	5 - 11:55 AM
Canary Dr	SB	Oriole Dr	Tanager Dr	5 - 11:55 AM
Tanager Dr	EB	Canary Dr	Golf Course Dr	5 - 11:55 AM
Merrimac Way	EB	Harbor Blvd	OC Fair & Event Center	5 - 12:10 PM
Fairview Rd	NB	Fair Dr	Merrimac Way	5 - 12:30 PM

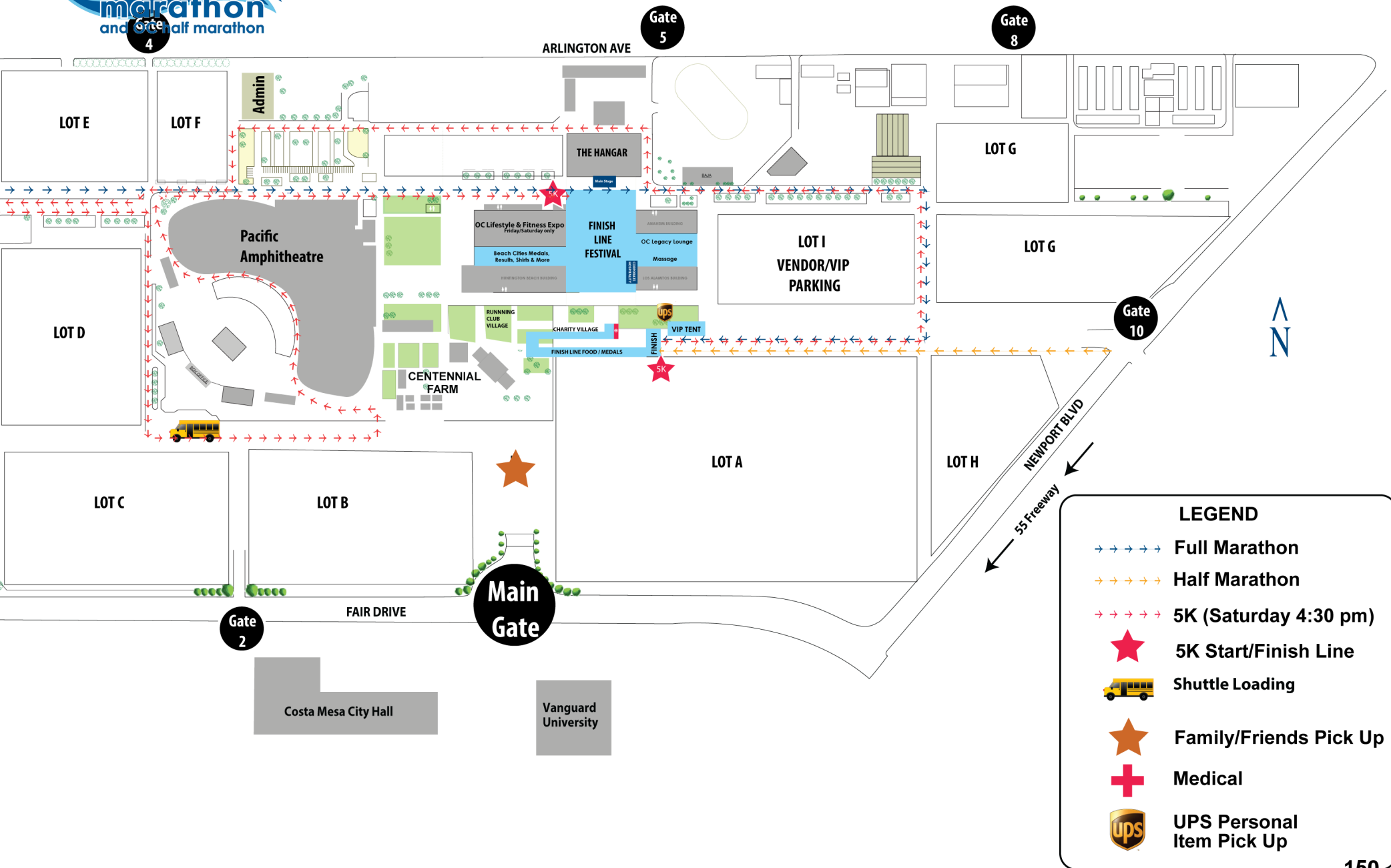
Legend

Both Sides of Traffic	Both	* Estimated time the street is open
East Bound Traffic	EB	** Soft Close @ Police Discretion
West Bound Traffic	WB	*** Fair Drive will be open East Bound to One Lane
South Bound Traffic	SB	**** Bird Street residents can travel NB on
North Bound Traffic	NB	Placentia Ave and turn right onto Swan Cir
No Parking On This Street	NP	



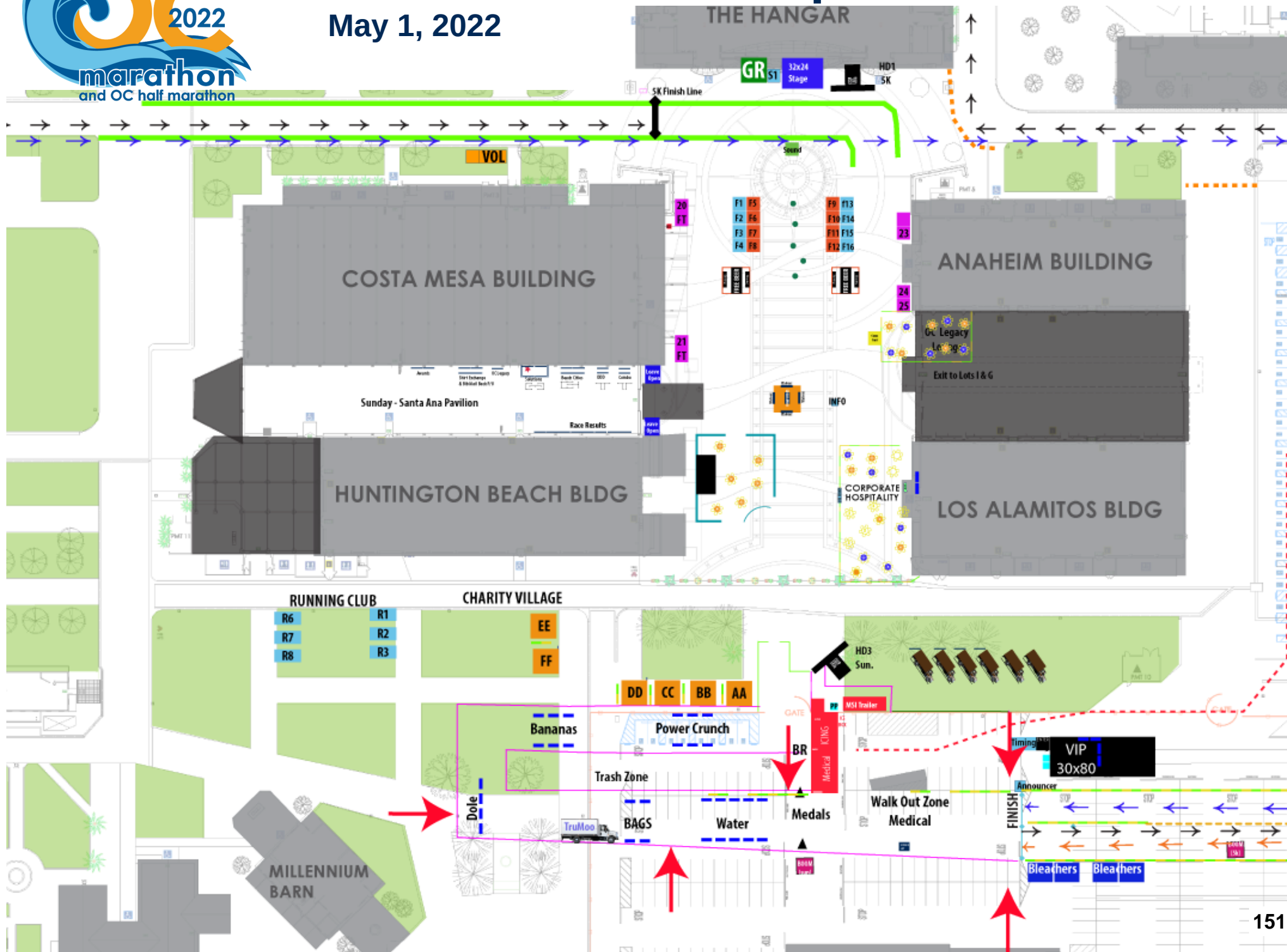
Finish Line Overview

May 1, 2022



Finish Line Close Up

May 1, 2022





Kids Run / Expo Overview

Saturday, April 30, 2022

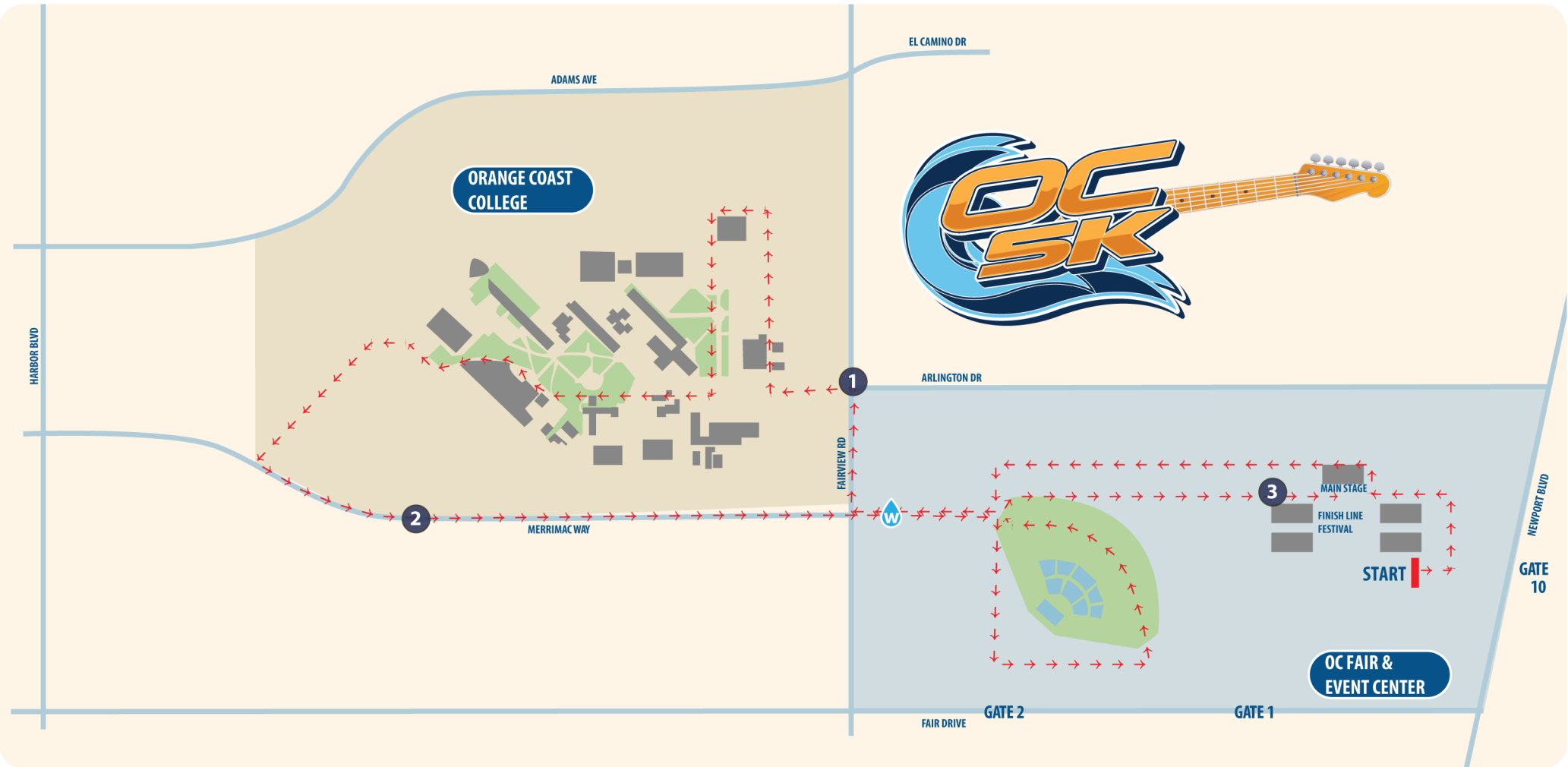




5K Map

Saturday, April 30, 2022

5:00 pm start time



Start Line

May 1, 2022



Dover Shores / Irvine Avenue:

To Exit/Enter:

-All residents that live east of Santiago Drive and need to leave between 5 am - 9:45 am are advised to park west of Santiago Dr. Residents can either walk to/from their vehicle OR use the Shuttle service referenced below.

-Highland, Francisco, Baycrest and Mariners are open to exit and return to the area.

Dover Shores Shuttle Service

To utilize the Shuttle Service, residents are advised to park west of Santiago Drive on Saturday, November 6 and Sunday, November 7, 2021. The OC Marathon will follow you to your car on Saturday and take you back to your house then pick you up on Sunday and take you back to your car. Please email us at traffic@ocmarathon.com or call (949) 393-9580 to schedule a pick up. Please allow 1 hour for the shuttle to pick you up.

Eastside Costa Mesa

University Dr./Del Mar (between Santa Ana & Irvine)

TO EXIT:

- Residents on the north side of University are advised to park on the south side, exiting to Irvine Ave.
- Residents on the south side of University will be able to turn right on University and right on Irvine Ave.

TO ENTER:

- The best way to return is from Victoria/22nd, turning left on 22nd, left on Santa Ana Ave.

Santa Ana Ave/Red Hill (NB closed from University to Mesa)

TO EXIT:

- Residents on the East side of Santa Ana Ave are advised to park west of Santa Ana Ave.
- Residents on the West side of Santa Ana Ave can turn right on Santa Ana and proceed south

Santa Ana Ave/Red Hill (SB closed from Mesa Dr to Main St (Irvine)

TO EXIT:

- Residents on the East side of Santa Ana Ave will be able to turn right on Santa Ana Ave to Bristol St.

TO ENTER:

- To return to the area, you can arrive on Mesa Dr from Irvine Ave.

Mesa Drive (between Newport Blvd & Santa Ana Ave)

TO EXIT:

- Turn right on Mesa, turn right on Santa Ana Ave

TO ENTER:

- Arrive from Elden and turn right on Mesa (Newport Blvd @ Mesa Drive will be closed until 10:00 am)

Mesa Drive: (Between Santa Ana Ave & Irvine Ave)

Both EB and WB lanes will be open, allowing residents to exit by going towards Irvine Ave, or by turning right on Santa Ana Ave and heading towards Bristol.

DRAFT

New Date!



ROAD CLOSURE NOTICE

Saturday

November 6, 2021 | 4:00 pm-6:30 pm
*affects OC Fair & Event Center area only

Sunday

November 7, 2021 | 4am-12 pm

Dover Shores/Irvine Ave.

STREET CLOSED	DIRECTION	FROM	TO	CLOSED*	STREET CLOSED	CLOSED*
Dover Dr	NB	Coast Highway	Castaways Ln/16th St	4-8:50 AM	Polaris Dr	No entry/exit* 4-9:45 AM
Westcliff Dr	Both	Dover Dr	Santiago Dr	4-9:30 AM	Westwind Way	No entry/exit* 4-9:45 AM
Santiago Dr	Both	Westcliff Dr	Galaxy Dr	4-9:30 AM	Morning Star Lane	No entry/exit* 4-9:45 AM
Galaxy Dr	Both	Santiago Dr (South)	Santiago Dr (North)	4-9:45 AM	Evening Star Lane	No entry/exit* 4-9:45 AM
Santiago Dr	Both	Galaxy Dr (North)	Irvine Ave	4-9:45 AM	North Star Lane	No entry/exit* 4-9:45 AM
Irvine Ave	NB	Santiago Dr	University Dr	4-10:30 AM	Blue Gum Lane	No entry/exit* 4-9:45 AM
					Grove Lane	No entry/exit* 4-9:45 AM

East Side Costa Mesa

STREET CLOSED	DIRECTION	FROM	TO	CLOSED*
University Dr/Del Mar Dr	WB	Irvine Blvd	Santa Ana Ave	5-10:30 am
Santa Ana Ave	NB	University Dr	Mesa Dr	5-10:15 am
Newport Blvd	NB	Del Mar	Mesa Dr	5-10:15 am
Newport Blvd	SB	Bristol St	Fair Dr	5-10:15 am
Fair Dr exit from 55	SB	55 Costa Mesa Fwy	Fair Dr	5-10:15 am
Mesa Dr	WB	Santa Ana Ave	OC Fair & Event Center	5-10:15 am

Contact Us

e: traffic@ocmarathon.com p: 949-393-9580

Interactive Maps

Visit OCMarathon.com! Click on Race Weekend and then road closures for interactive maps



Corona Del Mar Residents

The areas around Corona Del Mar will be heavily impacted 4 am-7:45 am.

Roads Closed:

Please see the full list of road closures to the right.

To Exit:

- Consider leaving before 4 am
- If you need to leave between 4-7:45 am, please park east of Orchid Ave and take Coast Highway west to MacArthur Blvd and then north to the 73 freeway.

To Enter:

- Coast Hwy – East bound traffic from Avocado Ave to Orchid Ave will be closed from 4:00-7:30 am. If you need to return to the area during these times, please approach from the south from Newport Coast Drive and enter from Poppy or Poinsettia.

NO PARKING:

- Please note there are several streets with **NO PARKING** on Saturday, November 6 at 11:30 pm through Sunday, November 7, 2021!
- Orchid Avenue – from PCH to Ocean Blvd
 - Ocean Blvd – from Orchid to Carnation
 - Carnation – from Ocean Blvd to Seaview
 - Seaview Ave – from Carnation to Marguerite
 - Bayside Dr – from Marguerite to Jamboree



Parking Alternatives:

- East of Orchid
- CDM State Beach (available Saturday after 5 pm. Must remove vehicle by 10 am on Sunday). To park here, please use code #CM1K91 at the meter to avoid a parking citation.
- Five Crowns Parking Lot – (available Saturday after 11:30 pm) must remove vehicle by 8:30 am Sunday.
- Sherman Library & Gardens Main Lot (available Saturday after 10 pm. Must remove vehicle by 9 am Sunday.)

Balboa Island/Promontory Point/Linda Isle/Harbor Island Residents

These areas will be heavily impacted from 4 am - 8:10 am.

Roads Closed:

Please refer to the list of closures to the right.

To Exit/Enter:

- Balboa Island residents can exit/enter via Balboa Island Ferry, beginning at 5am.
- Promontory Point residents can exit/enter via Promontory Drive.
- Harbor Island – access will be restricted as Bayside is closed.
- Linda Isle – access will be restricted as Bayside is closed.

OC Marathon Road Closures
Newport Beach Resident Notification Sunday, Nov. 7, 2021

Coast Highway Notes

- East Coast Highway will be down to one East Bound lane from Dover Dr. to Bayside Dr. from 10:00pm Saturday, Nov 6th through 2:00pm Sunday, November 7, 2021
- East bound traffic on East Coast Highway will be closed at Avocado Ave to Orchid Ave. from 4:00 am to 7:30 am
- West bound traffic on East Coast Highway will be closed from MacArthur Blvd. to Avocado Ave from 4:00 am to 7:00 am
- Balboa Island Bridge will be closed at Jamboree Rd. and Bayside Dr. from 4:00 am to 7:45 am

Street	Direction	From	To	Closed*
Newport Center & Fashion Island				
Newport Center Dr Loop	Both	Newport Center Dr	San Nicolas Dr	2 am -8:30 am
San Joaquin Hills Rd	EB	Santa Rosa Dr	MacArthur Blvd	4 am -8:30 am
San Nicolas	Both	Newport Center Loop	Avocado Ave	2 am -8:30 AM
Avocado	Both	San Miguel Drive	San Joaquin Hills Rd	2 am -8:30 AM
Newport Center Drive*	Both	Newport Center Loop	Civic Center	2 am -8:30 AM
*Fashion Island Retail Access - Please access Fashion Island retail from San Miguel and Avocado. (From Coast Hwy, turn on Avocado and turn left on San Miguel)				

Corona del Mar, Balboa Island, Promontory Point, Linda Isle and Harbor Island				
MacArthur Blvd.	SB	San Joaquin Hills Rd	East Coast Hwy	4-7:40 am
Coast Hwy	WB	MacArthur Blvd	Avocado Ave	4-7:45 am
Coast Hwy	EB	Avocado	Orchid Ave	4-7:45 am
Orchid Ave	Both	East Coast Hwy	Ocean Blvd	4-7:45 am
Ocean Blvd	Both	Orchid Ave	Carnation Ave	4-7:45 am
Seaview Ave	Both	Carnation Ave	Marguerite Ave	4-8:15 am
Carnation Ave	Both	Ocean Blvd	Seaview Ave	4-8:15 am
Marguerite Ave	Both	Seaview Ave	Bayside Dr	4-8:15 am
Bayside Dr	Both	Marguerite Ave	Jamboree Rd	4-8:54 am
Jamboree Rd	NB	N. Bay Front	E. Coast Hwy	4-7:45 am
Bayside Dr	EB	Jamboree Rd.	East Coast Hwy	4-8:45 am

LEGEND:

- No Parking, please refer to parking alternatives.
- Saturday Closures
- Sunday Closures

DIRECTION:

- WB - West Bound Traffic
- EB - East Bound Traffic
- SB - South Bound Traffic
- NB - North Bound Traffic
- Both - Both sides of Traffic

* The above reopening times are calculated on the last runner passing that location. The actual reopening for vehicle traffic may require an additional 15 to 20 minutes to remove barricades and cones.

Contact Us

e: traffic@ocmarathon.com p: 949-393-9580

Interactive Maps

Visit OCMarathon.com! Click on Race Weekend and then road closures for interactive maps

Bird Streets

Oriole, Canary Dr. and Tanager Dr:

- To Enter - arrive from Mesa Verde (E) to Golf Course Dr turning right on Tanager
- To Exit - If you need to leave between 5 am - 12 noon, please park on the appropriate side of the street and exit to Placentia:
 - Oriole Dr. - park on WB side
 - Canary Dr. - park on the NB side
 - Tanager Dr. - park on the WB side

Swan Drive, Swan Cir and Cardinal Drive:

- Enter by taking Placentia NB from Wilson St. Turn right on Swan Cir or left on Swan Dr.
- Exit to Placentia from Swan Cir and turn left

Longwood Court:

- Enter and Exit from Adams

Tern Circle:

- Enter by taking Placentia NB from Wilson Street. Turn left on Tern Circle
- Exit to Placentia and turn right.

Mesa Verde | State Streets

State Streets:

- To Enter and Exit, use Gisler and turn on California Street .

Country Club Drive:

- To Exit - between 5 am - 12 noon, please plan on parking on the north bound side of Country Club Drive exiting north with police supervision.
- To Enter - Arrive from Adams Ave and turn right on Mesa Verde East, and right on Country Club Dr.

Mesa Verde Drive:

- To Exit - residents on the west of Mesa Verde Dr will be able to exit going South on Mesa Verde Dr West to Adams Ave.
- To Enter - residents and golfers can enter from Adams Ave and turn on Mesa Verde E. Police will allow vehicles through at their discretion at the intersection of Mesa Verde Dr/Country Club Dr.

Adams Ave and Placentia Ave/Mesa Verde Dr West Intersection:

- Will be heavily impacted and is subject to full closures from 8:30 am – 11:30 am. Vehicles will be allowed through at police discretion, but expect delays.
- Traffic traveling east on Adams Ave (from Huntington Beach) will be forced south bound on Placentia Ave.

Road Closure Information

The OC Marathon and Half Marathon will take place in the cities of Newport Beach, Costa Mesa, Irvine and Santa Ana. Road closures will take place on Sunday, May 1, from approximately 5:00 am – 12 noon. The roads will be closed and reopened in a rolling method, so the closure won't be exactly at 5 am - 12 noon. It depends on where you are, where runners are on the course, etc. If you would like specific directions from point A to Point B, please email us at traffic@ocmarathon.com and include your starting point, ending point and approximate time and we will email alternate routes! !

Contact Us

e: traffic@ocmarathon.com p: (949) 393-9580

Area Specific Maps

Visit ocmarathon.com and click on Race Weekend and Road Closures for interactive maps and more detailed information.

Santa Ana Residents

Segerstrom Ave:

To Enter/Exit

- Residents North of Segerstrom Ave – take Warner Ave to the 405 Freeway or 55 Freeway. Return the same way.
- Residents South of Segerstrom Ave – take Harbor Blvd, Fairview Dr or Bristol St to the 405 freeway. Return the same way.

Aspen Village

- To Exit – Exit to Raitt St. Must turn right
- To Enter – Coming from Bristol St and MacArthur, turn south (left) on Raitt.

Sante Fe Village

- To Exit – The Raitt St exit will be closed. Exit to Sunflower Avenue.
- To Enter – Enter from Fairview, and head E on Sunflower.

OC Fair & Events Center Area

This area will be impacted on Saturday from 4:30 - 6:30 pm and Sunday from 4am - 12 noon. Please see road closure list on the reverse side for the list of closures.

Casa Granada Apartments

SATURDAY EVENING:

You will be able to exit anytime. To enter, you will need to enter the OCC parking lot and walk to your home. This is for a short duration!

SUNDAY MORNING:

To Exit – Turn right on Merrimac and right on Harbor Blvd.

To Enter – Arrive by coming south on Fairview and turning right on Merrimac.

Atwater Cove Apartments

SATURDAY EVENING:

You will be able to enter/exit anytime. To enter, arrive from Harbor Blvd and turn right.

SUNDAY MORNING:

If you need to enter/exit between 5 am - 12 noon, please plan on parking at OCC the night before.



ROAD CLOSURE NOTICE
COSTA MESA & SANTA ANA

Sunday
May 1, 2022



Eastside Costa Mesa

University Dr. (between Santa Ana & Irvine)

TO EXIT:
-Residents on the north side of University are advised to park on the south side, exiting to Irvine Ave.
-Residents on the south side of University will be able to turn right on Universityright on Irvine Ave.
TO ENTER:
-The best way to return is from Victoria/22nd, turning left on 22nd, left on Santa Ana Ave.

Santa Ana Ave (NB closed from University to Mesa)

TO EXIT:
- Residents on the East side of Santa Ana Ave are advised to park west of Santa Ana Ave.
- Residents on the West side of Santa Ana Ave can turn right on Santa Ana and proceed south

Santa Ana Ave/Red Hill (SB closed from Mesa Dr to Main St (Irvine)

TO EXIT:
- Residents on the East side of Santa Ana Ave will be able to turn right on Santa Ana Ave to Bristol St.
TO ENTER:
- To return to the area, you can arrive on Mesa Dr from Irvine Ave.

Mesa Drive (between Newport Blvd & Santa Ana Ave)

TO EXIT - Turn right on Mesa, turn right on Santa Ana Ave
TO ENTER - Arrive from Elden & turn right on Mesa (Newport Blvd @ Mesa Drive is closed until 10 am.

Mesa Drive: (Between Santa Ana Ave & Irvine Ave)

Both EB and WB lanes will be open, allowing residents to exit by going towards Irvine Ave, or by turning right on Santa Ana Ave and heading towards Bristol.

Red Hill Area

Bristol Street will be closed at Santa Ana/Red Hill Ave.

Red Hill All south bound lanes will be closed at all intersections, therefore, vehicles will not be able to cross over Red Hill Ave.

Businessess E of Red Hill Ave. (Airway Ave side)

TO ENTER – Take the 73 to Campus/Irvine. Head north on Bristol. Turn right on Red Hill Ave (North bound lanes will be open)
TO EXIT –You will be forced to turn right on Red Hill (heading north bound). Take Red Hill to Main St (Irvine) and turn left for 55, or right for 405.

Businesses W. of Red Hill Ave. (Pullman side)

TO ENTER – Take 55 and exit Baker or Paularino. Access your business from Pullman Street.
TO EXIT – Exit the same way, from Pullman.

South Coast Plaza/Performing Arts

Performing Arts Center
Enter by taking Bristol St. to Town Center Drive, turn left on Park Center Drive into parking structure. The box office will remain open at regular hours. The foot bridge over Bristol St will also be impacted. Pedestrians are urged to use cross walk at Bristol St and Sunflower Ave.

3400 Ave of the Arts

TO EXIT – The Ave of the Arts Exit will be closed. Exit Sakioka and turn right. Turn right on Anton.
TO ENTER – Enter through Sakioka, or by heading north on Ave of the Arts and turn right into the complex.

The Enclave

TO EXIT – Exit Vista Way and head South on Sakioka Drive, or exit Enclave Way and turn right on Anton.

Street	Direction	From	To	Sunday*	Saturday*
--------	-----------	------	----	---------	-----------

Eastside Costa Mesa

Irvine Ave	NB	Santiago Dr	University Dr	5- 9:50 am	
University Dr.	WB	Irvine Blvd	Santa Ana Ave	5- 9:50 am	
Santa Ana Ave	NB	University Dr	Mesa Dr	5-10:00 am	
Newport Blvd	NB	Del Mar	Mesa Dr	5-10:00 am	
Newport Blvd	SB	Bristol St	Fair Dr.	5-10:00 am	
Fair Dr. exit from 55	SB	55 Costa Mesa Fwy	Fair Dr.	5-10:00 am	
Mesa Dr	WB	Santa Ana Ave	OC Fair & Event Center	5-10:00 am	
Santa Ana Ave	SB	Mesa Dr	Bristol St	5-9:35 am	

Red Hill

Bristol St.	BOTH	at Santa Ana Ave/Red Hill			
Red Hill Ave	SB	Bristol St	Baker St	5-9:30 am	
Red Hill Ave	SB	Baker St	Main St	5-9:40 am	

South Coast Plaza/Performing Arts Center

Main St	EB	Red Hill Ave	Sunflower Ave	5-9:55 am	
Sunflower Ave	EB	Main St	Bristol St	5-10:10 am	
Anton Blvd	Both	Sunflower Ave	405 Freeway Entrance	5-10:10 am	
Ave of the Arts	SB	Sunflower Ave	Anton	5-10:15 am	
Bear St	NB	South Coast Dr	Sunflower Ave	5-10:40 am	
Sunflower Ave	WB	Bear St	Raitt St	5-11:55 am	

Santa Ana

Raitt St	NB	Sunflower Ave	Segerstrom Ave	5-11:55 am	
Alton Ave	Both	Greenville	Bear	5-11:55 am	
Segerstrom Ave	EB	Raitt St	Fairview St	5-11:20 am	
Segerstrom Ave	EB	Fairview St	Santa Ana River Trail	5-11:30 am	
Segerstrom Ave	EB	Newhope St	Santa Ana River Trail	5-11:35 am	
MacArthur Blvd	Both	at Raitt Street			
Greenville St	NB	MacArthur Blvd	Segerstrom Ave	5-11:35 am	
Fairview St @ Segerstrom	Both	Traffic will be allowed through at police discretion. Expect Delays.		5-11:35 am	
Harbor Blvd @ Segerstrom	Both	Traffic will be allowed through at police discretion. Expect Delays.		5-11:35 am	

Mesa Verde & Bird Streets

Gisler Ave	EB	Santa Ana River Trail	Country Club Dr	5-11:55 am	
Country Club Dr	SB	Gisler Ave	Mesa Verde Dr W	5-11:55 am	
Mesa Verde Dr West	NB	Country Club Dr	Adams Ave	5-11:55 am	
Adams Ave	WB	Mesa Verde Drive East	Placentia Ave	8:30-11:30 am	
Placentia Ave	NB	Estancia High School	Oriole Dr	5-11:55 am	
Oriole Dr	EB	Placentia Ave	Canary Dr	5-11:55 am	
Canary Dr	SB	Oriole Dr	Tanager Dr	5-11:55 am	
Tanager Dr	EB	Canary Dr	Golf Course Dr	5-11:55 am	
Harbor Blvd @ Merrimac	BOTH	Traffic will be allowed through at police discretion. Expect Delays.		5-12:15 pm	

OC Fair & Events Center

Harbor Blvd @ Merrimac	BOTH	Traffic will be allowed through at police discretion. Expect delays!	5-12:15 pm	n/a	
Merrimac Way	WB	Harbor Blvd	Fairview Dr	5-8:30 am	4:30 - 6:30 pm
Merrimac Way	EB	Harbor Blvd	Fairview Dr	5-12:10 pm	4:30 - 6:30 pm
Fairview Rd	NB	Fair Dr	Arlington Dr	5-12:30 pm	4:30 - 6:30 pm
Fairview Rd	SB	Mustang Way/Pirate Way	Arlington Dr	5-8:30 am	4:30 - 6:30 pm

LEGEND:

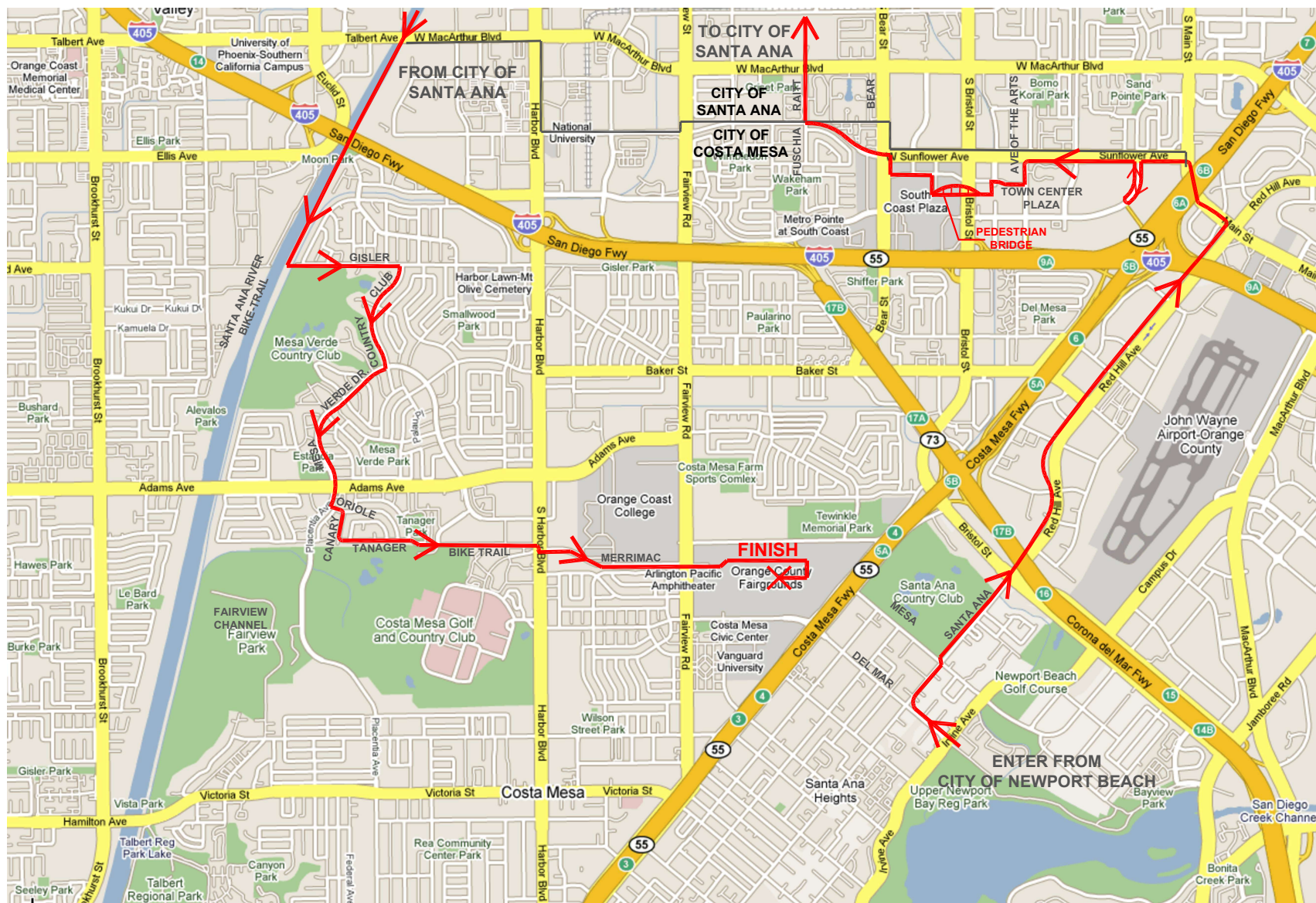
- No Parking, please refer to parking alternatives.
- Saturday Closures
- Sunday Closures

* The above reopening times are calculated on the last runner passing that location. The reopening for vehicle traffic may require an additional 15 minutes to remove barricades and cones.

DIRECTION:

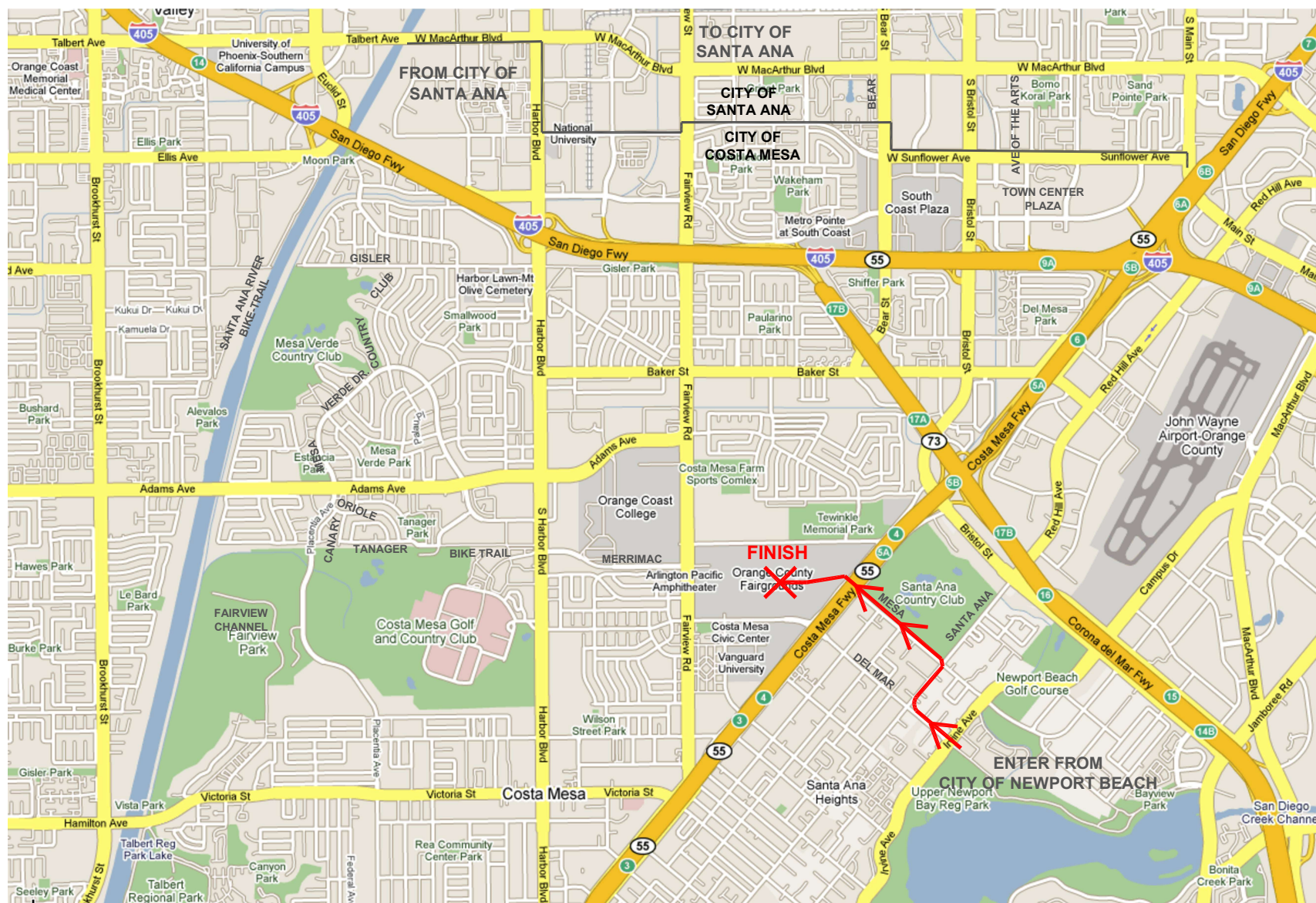
- WB - West Bound Traffic
- SB - South Bound Traffic
- EB - East Bound Traffic
- NB - North Bound Traffic

ATTACHMENT 3



2022 OC MARATHON FULL MARATHON ROUTE

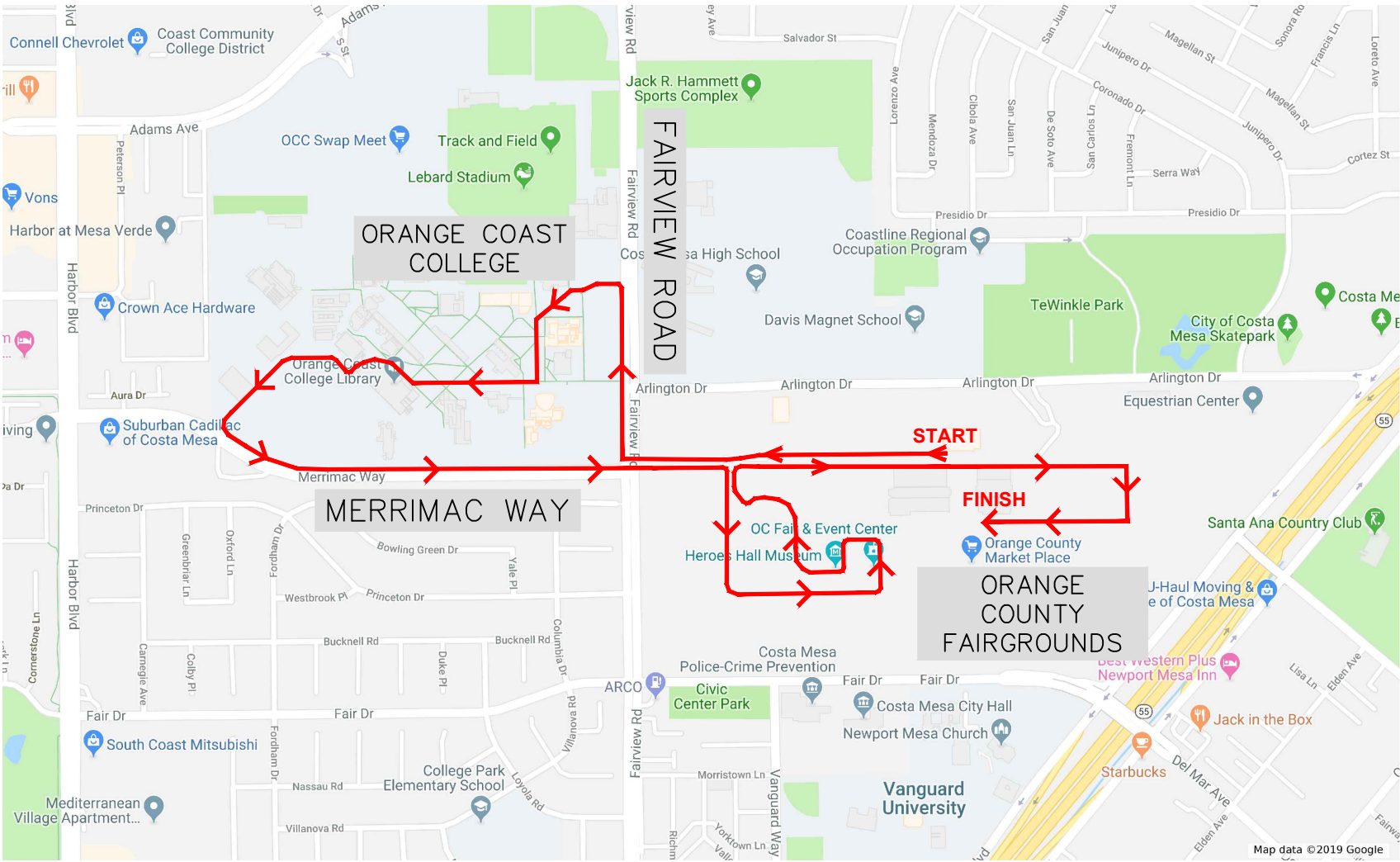
ATTACHMENT 4



X = FINISH @ OC FAIRGROUNDS



2022 OC MARATHON HALF MARATHON ROUTE



2022 OC MARATHON 5K FUN RUN/WALK

RESOLUTION NO. 04-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ESTABLISHING PRE-DESIGNATED EVENT ROUTES FOR SPECIAL EVENTS REQUIRING STREET CLOSURES.

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, because of the impact that special events have on city streets and traffic when a full or partial street closure is required for such a special event, the City Council of the City of Costa Mesa finds that it is expedient that routes be established to enable the public planning such special events advanced notice and options regarding areas in the city where such street closures are permitted.

WHEREAS, in accordance with the recently adopted special event ordinance, the City Council does hereby establish the following routes for any and all special events requiring full or partial street closures.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The City's pre-designated event routes are hereby established as follows and shown by the maps of each area in Attachment 1 which is attached hereto and incorporated herein by this reference:

//

//

//

Area 1- Harbor Gateway Area

Sunflower Avenue, west of Harbor
Scenic Avenue
Hyland Avenue
Cadillac Avenue
Harbor Gateway North
Harbor Gateway South
Howard Way
Toronto Way

Note: South Coast Drive is not included in order to maintain access to I-405 freeway as well as private streets that are not subject to the City's jurisdiction, but could be included in the above route with the private property owner's permission. Those private streets include: Business Park Drive, Corporate Drive, Metro Drive and Sunland Lane.

Area 2 - Airport Area

Streets located either east or west of Red Hill Avenue. No simultaneous closures will be allowed on both sides of Red Hill Avenue for a single event.

Airway Avenue
Airport Loop Drive
Pullman Street
McCormick Avenue
Briggs Avenue
Fischer Avenue
Kalmus Drive
Lear Avenue
Clinton Street

Note: Red Hill Avenue, Paularino Avenue, and Baker Street are not included in order to maintain access to the SR-55 freeway.

Area 3 – Fairgrounds Area – Rolling Partial Street Closure Only

Staging and Disbanding Area – Tewinkle Park

Arlington Drive, eastbound, to;
Newport Boulevard, southbound, to;
Fair Drive, westbound, to;
Fairview Road, northbound, to;
Arlington Drive, eastbound, to disbanding area.

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

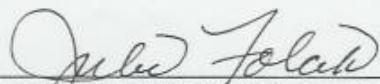
I, Julie Folcik, Deputy City Clerk and ex-officio Clerk of the City Council of the City of Costa Mesa, hereby certifies that the above foregoing Resolution No. 04-38 was duly and regularly passed and adopted by said City Council at a regular meeting thereof held on the 7th day of June, 2004, by the following roll call vote:

AYES: Monahan, Mansoor, Steel

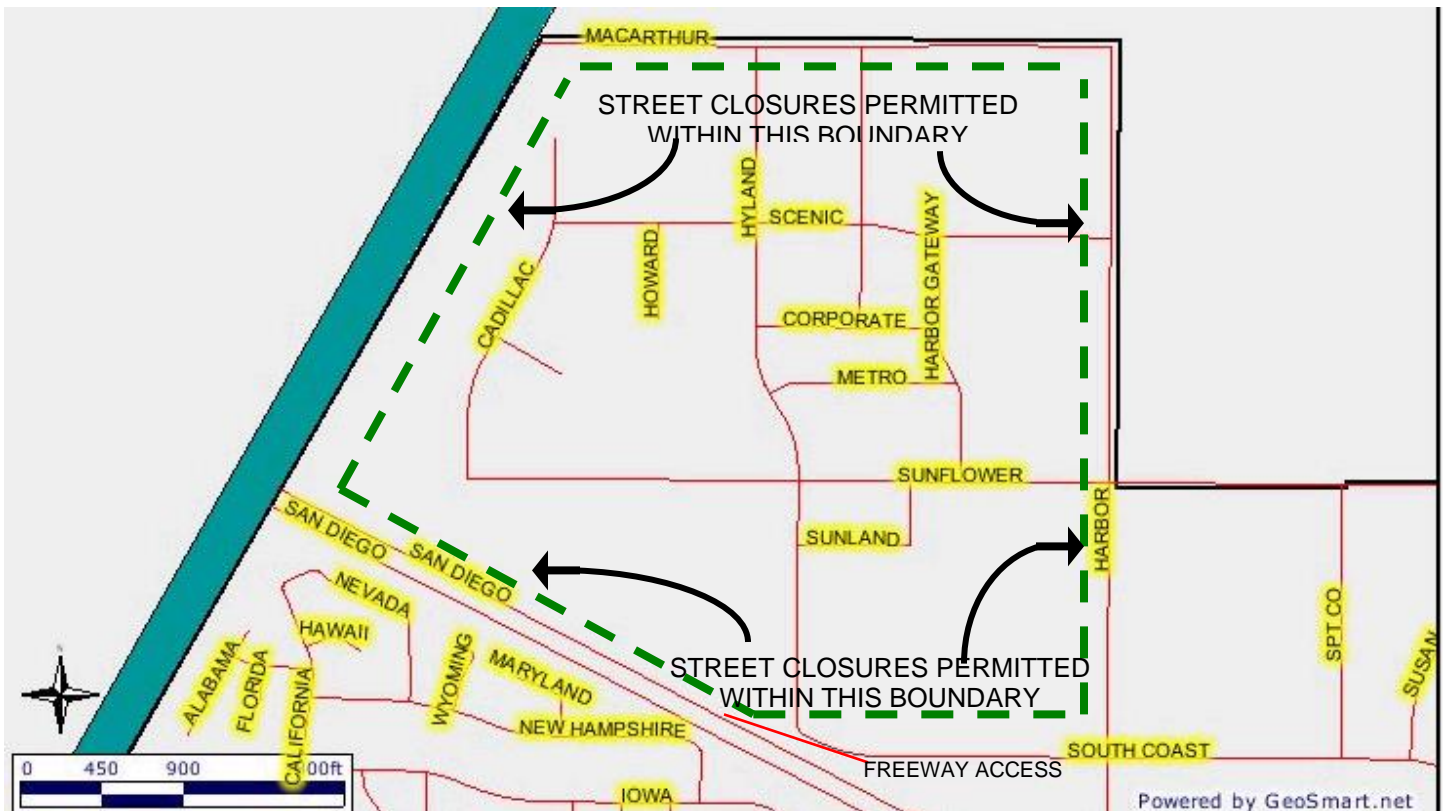
NOES: Cowan, Scheafer

ABSENT: None

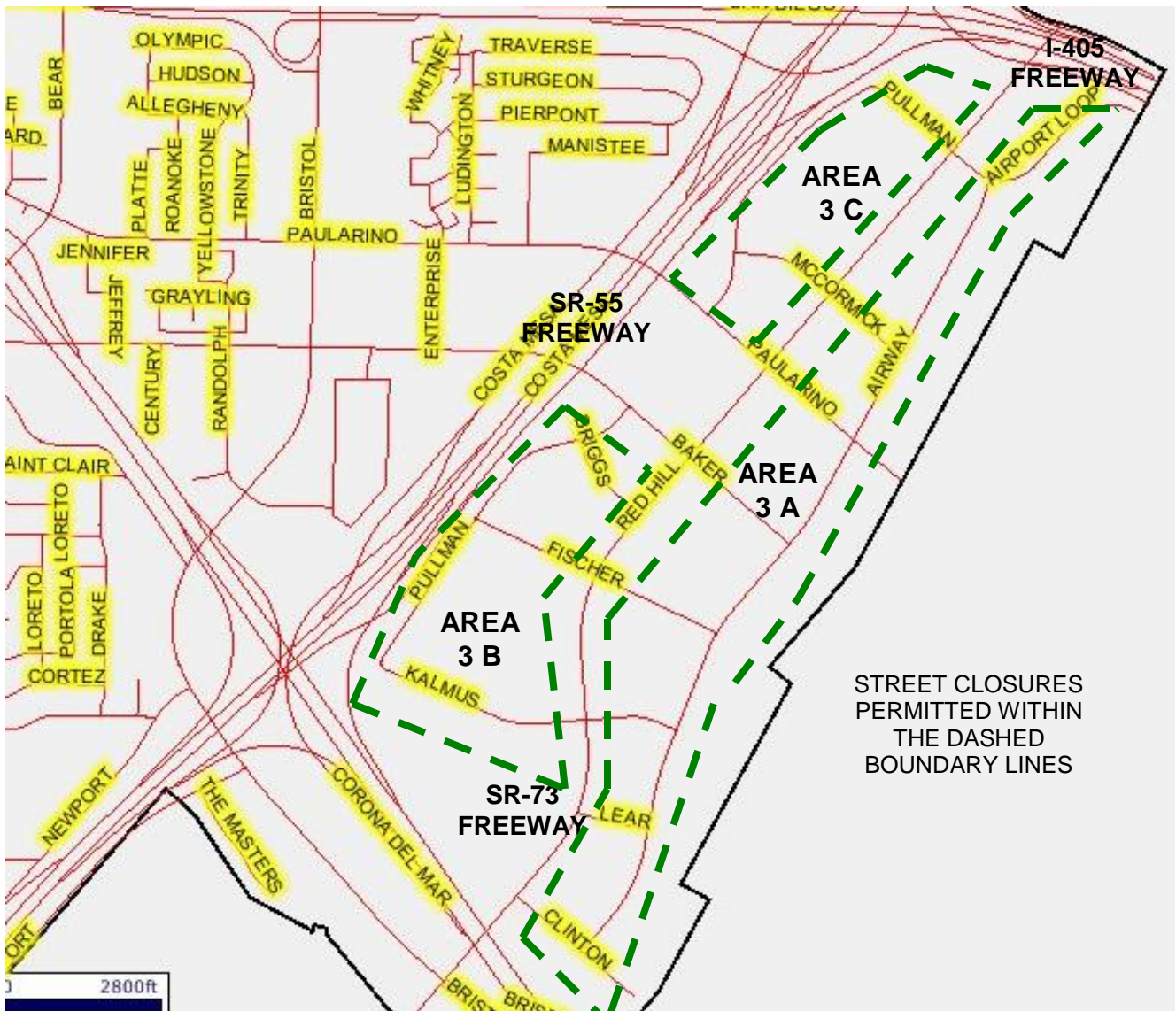
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this 8th day of June, 2004.



Deputy City Clerk and ex-officio Clerk of
the City Council of the City of Costa Mesa



SPECIAL EVENT AREA 1 HARBOR GATEWAY FULL STREET CLOSURES



SPECIAL EVENT AREA 2 AIRPORT AREA

**FULL STREET CLOSURES
EXCLUDES RED HILL AVENUE, BAKER STREET & PAULARINO AVENUE**

ATTACHMENT 7

FULL MARATHON – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Santa Ana Avenue	Mesa Drive	Bristol Street	Half	West
Red Hill Avenue	Bristol Street	Main Street	Half	West
Main Street	Red Hill Avenue	Sunflower Avenue	Half	South/West
Sunflower Avenue	Main Street	Avenue Of Arts	Partial	South
Anton Boulevard	Sunflower Avenue	Enclave Driveway	Full	---
Avenue Of Arts	Sunflower Avenue	Town Center Drive	Full	---
Bear Street	South Coast Plaza	Sunflower Avenue	Partial	East
Sunflower Avenue	Bear Street	Raitt Street	Partial	North
Gisler Avenue	Santa Ana River	Country Club Drive	Partial	South
Country Club Drive	Gisler Avenue	Mesa Verde Dr. W	Partial	West
Mesa Verde Dr. W	Country Club Drive	Adams Avenue	Partial	South/East
Placentia Avenue	Adams Avenue	Oriole Drive	Partial	East
Oriole Drive	Placentia Avenue	Canary Drive	Partial	South
Canary Drive	Oriole Drive	Tanager Drive	Partial	South
Tanager Drive	Canary Drive	Golf Course Drive	Partial	South
Merrimac Way	Harbor Boulevard	Fairview Road	Full	South
Fairview Road	Merrimac Way	Fair Drive	Partial	East

HALF MARATHON – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Santa Ana Avenue	Del Mar Avenue	Mesa Drive	Half	East
Mesa Drive	Santa Ana Avenue	Newport Boulevard	Half	North
SB Newport Frontage	Mesa Drive	Fair Drive	Full	---

5K FUN RUN/WALK – AFFECTED STREETS ON ROUTE

STREET	FROM	TO	CLOSURE TYPE	SIDE OF STREET
Fairview Road	Fair Drive	Arlington Drive	Full	---
Fairview Road	Arlington Drive	Pirate Way / Mustang Way	Half	West
Merrimac Way	Fairview Road	500' E/O Harbor Bl.	Half	North

OC MARATHON – MAJOR INTERSECTIONS AFFECTED

STREET	CROSSING	IMPACT
Newport Boulevard	@ Mesa Drive	Closed – Detour North/South Newport Boulevard Effective 7:00 – 10:30 A.M.
Bristol Street	@ Red Hill Avenue	Closed - Detour East/West Bristol Street Effective 6:45 – 10:00 A.M.
Baker Street	@ Red Hill Avenue	Closed - Detour East/West Baker Street Effective 6:45 – 10:00 A.M.
Paularino Avenue	@ Red Hill Avenue	Closed - Detour East/West Paularino Avenue Effective 6:45 – 10:00 A.M.
Sunflower Avenue	@ Bear Street	Closed - Detour East Sunflower Avenue/South Bear Street Effective 7:00 – 10:30 A.M.
Placentia Avenue	@ Adams Avenue	Closed – Detour Southbound Placentia Avenue Effective 7:30 A.M. – 9:30 A.M.
Placentia Avenue	@ Adams Avenue	“Soft Closure” – Open As Conditions Permit Effective 9:30 A.M. – 12:30 P.M.
Adams Avenue	@ Mesa Verde Drive East	Closed – Detour Mesa Verde Drive East Effective 8:00 A.M. – 10:00 A.M.
Harbor Boulevard	@ Merrimac Way	“ Soft Closure ” – Open As Conditions Permit Detour North/South Traffic As Necessary Effective 8:00 A.M. – 12:45 P.M.
Fairview Road	@ Merrimac Way	“ Soft Closure ” – Open As Conditions Permit Detour North/South Traffic As Necessary Effective 8:00 A.M. – 12:45 P.M.



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-589

Meeting Date: 3/15/2022

TITLE:

ACCEPTANCE OF PROPOSITION 69 FUNDS

DEPARTMENT: Police Department

PRESENTED BY: Ed Everett, Lieutenant

CONTACT INFORMATION: Ed Everett (714) 754-5395

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution 2022-xx, authorizing the acceptance of the 2021 Proposition 69 funds and authorizing the City Manager or designee to accept the funds in the amount of \$101,361.
2. Authorize revenue and expense appropriations in the amount of \$101,361 respectively, for the 2021 Proposition 69 funds.

BACKGROUND:

In November 2004, California voters passed Proposition (Prop) 69, the "DNA Fingerprint, Unsolved Crime and Innocence Protection Act," to expand and modify state law regarding the collection and use of criminal offender DNA samples and palm print impressions. As a result, Government Code 76104.6 was enacted, which levied additional penalty upon every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses. The additional penalty is deposited into the DNA Identification Fund.

Prop 69 established a guaranteed funding source for costs associated with the collection, verification, and/or management of DNA evidence and/or samples. In addition, the statute provided for each County to determine the methodology or eligibility criteria for the disbursement of their funds. An established Prop 69 Committee administers the Prop 69 funding received by the County. The Committee is comprised of two local Chiefs of Police, members from the County Executive Office, District Attorney's Office, Probation Department, Sheriff's Department, and the Orange County Crime Lab. Collectively, the Committee recognizes the funding is limited and has chosen to utilize the funds to promote innovation to enhance or strengthen DNA programs in Orange County with its public safety partners. The committee voted to allocate one-time funding requests to enhance the DNA programs for local law enforcement entities and county departments.

ANALYSIS:

In November of 2021, the Costa Mesa Police Department (CMPD) submitted a funding request for \$252,095 to fund equipment for the Crime Scene and Property Units. The Committee approved \$101,361 in funding for the purchase of a mobile storage system for cold case evidence (\$61,125) and Crime-lite AUTO camera (\$40,236).

On January 25, 2022, the Orange County Board of Supervisors authorized the allocation of the Prop 69 funds to local and county agencies.

The Prop 69 allocation approved for the City of Costa Mesa will allow the Police Department to purchase the above named equipment, which will improve and enhance CMPD's ability to identify, collect, process, and store DNA evidence.

ALTERNATIVES:

The alternative consideration is not to accept the Prop 69 funds. However, the Department does not recommend this alternative because alternative funding sources, such as the City's General Fund, would need to be used to purchase the required equipment.

FISCAL REVIEW:

Upon acceptance of the 2021 Proposition 69 funds, revenue and expense appropriations in the amount of \$101,361 respectively, will be established.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the City Council Goal: Strengthen the public's safety and improve the quality of life.

CONCLUSION:

Staff recommends City Council:

1. Adopt Resolution 2022-xx, which authorizes the acceptance of the 2021 Proposition 69 funds and authorizes the City Manager or designee to accept the funds in the amount of \$101,361.
2. Authorize revenue and expense appropriations in the amount of \$101,361, respectively, for the 2021 Proposition 69 funds.



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-589

Meeting Date: 3/15/2022

TITLE:

ACCEPTANCE OF PROPOSITION 69 FUNDS

DEPARTMENT: Police Department

PRESENTED BY: Ed Everett, Lieutenant

CONTACT INFORMATION: Ed Everett (714) 754-5395

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution 2022-xx, authorizing the acceptance of the 2021 Proposition 69 funds and authorizing the City Manager or designee to accept the funds in the amount of \$101,361.
2. Authorize revenue and expense appropriations in the amount of \$101,361 respectively, for the 2021 Proposition 69 funds.

BACKGROUND:

In November 2004, California voters passed Proposition (Prop) 69, the "DNA Fingerprint, Unsolved Crime and Innocence Protection Act," to expand and modify state law regarding the collection and use of criminal offender DNA samples and palm print impressions. As a result, Government Code 76104.6 was enacted, which levied additional penalty upon every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses. The additional penalty is deposited into the DNA Identification Fund.

Prop 69 established a guaranteed funding source for costs associated with the collection, verification, and/or management of DNA evidence and/or samples. In addition, the statute provided for each County to determine the methodology or eligibility criteria for the disbursement of their funds. An established Prop 69 Committee administers the Prop 69 funding received by the County. The Committee is comprised of two local Chiefs of Police, members from the County Executive Office, District Attorney's Office, Probation Department, Sheriff's Department, and the Orange County Crime Lab. Collectively, the Committee recognizes the funding is limited and has chosen to utilize the funds to promote innovation to enhance or strengthen DNA programs in Orange County with its public safety partners. The committee voted to allocate one-time funding requests to enhance the DNA programs for local law enforcement entities and county departments.

ANALYSIS:

In November of 2021, the Costa Mesa Police Department (CMPD) submitted a funding request for \$252,095 to fund equipment for the Crime Scene and Property Units. The Committee approved \$101,361 in funding for the purchase of a mobile storage system for cold case evidence (\$61,125) and Crime-lite AUTO camera (\$40,236).

On January 25, 2022, the Orange County Board of Supervisors authorized the allocation of the Prop 69 funds to local and county agencies.

The Prop 69 allocation approved for the City of Costa Mesa will allow the Police Department to purchase the above named equipment, which will improve and enhance CMPD's ability to identify, collect, process, and store DNA evidence.

ALTERNATIVES:

The alternative consideration is not to accept the Prop 69 funds. However, the Department does not recommend this alternative because alternative funding sources, such as the City's General Fund, would need to be used to purchase the required equipment.

FISCAL REVIEW:

Upon acceptance of the 2021 Proposition 69 funds, revenue and expense appropriations in the amount of \$101,361 respectively, will be established.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the City Council Goal: Strengthen the public's safety and improve the quality of life.

CONCLUSION:

Staff recommends City Council:

1. Adopt Resolution 2022-xx, which authorizes the acceptance of the 2021 Proposition 69 funds and authorizes the City Manager or designee to accept the funds in the amount of \$101,361.
2. Authorize revenue and expense appropriations in the amount of \$101,361, respectively, for the 2021 Proposition 69 funds.

RESOLUTION NO. 2022-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AUTHORIZING ACCEPTANCE OF PROPOSITION 69 FUNDS AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE ANY STEPS NECESSARY TO ACCEPT THE FUNDS

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA DOES HEREBY FIND AND DECLARE AS FOLLOWS:

WHEREAS, in November 2004, California voters passed Proposition 69 (“Prop 69”), known as the “DNA Fingerprint, Unsolved Crime and Innocence Protection Act,” to expand and modify state law regarding the collection and use of criminal offender DNA samples and palm print impressions; and

WHEREAS, Prop 69 added Section 76104.6 to the California Government Code (“Section 76104.6”), which requires that an additional penalty be levied upon every fine, penalty, or forfeiture imposed and collected by the courts for criminal offenses; and

WHEREAS, pursuant to Section 76104.6, the additional penalty is deposited into the DNA Identification Fund established in each county’s treasury; and

WHEREAS, Section 76104.6 establishes how the money in a county’s DNA Identification Fund shall be allocated, including a provision that provides for reimbursement to local law enforcement agencies for the collection of DNA specimens, samples, and print impressions, and for expenditures and administrative costs made or incurred in connection with the processing, analysis, tracking, and storage of DNA crime scene samples from cases in which DNA evidence would be useful in identifying or prosecuting suspects, including the procurement of equipment and software for the processing, analysis, tracking, and storage of DNA crime scene samples from unsolved cases; and

WHEREAS, the County of Orange (“County”) has established the Orange County Prop 69 Committee (“Committee”), which administers the Prop 69 funding received by the County; and

WHEREAS, the Committee approved allocating \$101,361.00 to Costa Mesa in 2021 Prop 69 funds; and

WHEREAS, the City Council desires to authorize the acceptance of the 2021 Prop 69 funds and to authorize the City Manager to take any steps necessary to accept the funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Costa Mesa hereby authorizes the acceptance of 2021 Prop 69 funds and authorizes the City Manager, or designee, to take any steps necessary to accept the funds.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 15th day of March, 2022.

Brenda Green, City Clerk

(SEAL)



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-590

Meeting Date: 3/15/2022

TITLE:

APPROVAL FOR THE HIGH FREQUENCY COMMUNICATIONS EQUIPMENT PROGRAM APPLICATION

DEPARTMENT: Police Department

PRESENTED BY: Jason Dempsey, Emergency Services Administrator

CONTACT INFORMATION: Jason Dempsey, Emergency Services Administrator (714) 754-5333

RECOMMENDATION:

Staff recommends the City Council:

1. Approve the City Manager, or designee, to apply for High Frequency Communications Equipment Program grant funding through the California Governor's Office of Emergency Services (Cal OES); and
2. Upon grant approval, authorize revenue and expense appropriations in amounts not to exceed \$60,000 respectively, for High Frequency Communications Equipment.

BACKGROUND:

Cal OES administers the High Frequency Communications Equipment (HF) Program. The purpose of the HF Program is to provide funding to Alerting Authorities and Emergency Operation Centers (EOC), for equipment that will enable participation in an integrated high frequency radio network service. This equipment utilizes frequencies authorized by the Federal Communications Commission (FCC) intended for communications with state, local, and federal agencies in support of emergency management.

Applicants may apply for up to \$60,000 to establish or maintain an HF communications system capable of communicating with local, regional, state, or federal partners.

The City of Costa Mesa has not previously participated in this grant.

Cal OES has tentatively accepted the submission from Costa Mesa, pending receipt of formal written authority granted by the City Council.

This grant requires specific Proof of Authority from the applicant:

Proof of Authority - SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

ANALYSIS:

The High Frequency Communications Equipment Program will establish the Costa Mesa HF radio program. The Costa Mesa HF radio program will serve as a redundancy/ continuity/complementary measure for other City communication systems including:

- landline telephone
- cellular telephone and internet
- encrypted public safety radio
- landline internet
- satellite phone and internet

The Costa Mesa HF radio program will enable the City to communicate with local, regional, state, and federal partners via HF voice communications using HF radios installed in the EOC radio room and the combined Police/Fire dispatch center in the same public safety complex. Some of these radios will be paired with computers supporting a data capability. A goal of this program is to establish maximum interoperability with all local, regional, state, and federal partners while using HF.

In the event of a disaster or other interruption in the communications infrastructure, Costa Mesa may use the HF radio system to share information, coordinate, plan, and deploy in conjunction with the Orange County Operational Area, other jurisdictions including neighboring cities and John Wayne Airport, local infrastructure partners including water and power, as well as complement the re-establishment of other public radio systems. The Costa Mesa HF radio program will also have complete interoperability with the City's public safety command vehicle.

HF frequencies will enable the City to communicate over longer distances than other public safety and amateur radio frequencies, without dependence on repeaters or other additional infrastructure. The procured HF radio capability is used as a supplemental continuity measure in the event cellular and internet systems are non-functional, such as in the aftermath of a major earthquake or cyber-attack. The value of this HF radio capability is compounded if the same disaster causes a loss of functionality in the public safety radio system used by agencies such as Costa Mesa Police and Costa Mesa Fire and Rescue. For instance, in the aftermath of an incident, the City may begin to coordinate information, mutual aid, and purchases from organizations in neighboring counties or states.

ALTERNATIVES:

The City Council may decide not to grant this authority and finalize its application; however, this is not recommended as Costa Mesa currently lacks this capability, and, thus, would not have the increased resiliency in the aftermath of a disaster that impacts communications infrastructure.

FISCAL REVIEW:

There is no fiscal impact to applying for the High Frequency Communications Equipment Program Grant through the State's Office of Emergency Services (CalOES).

Upon grant approval revenue and expense appropriations in amounts not to exceed \$60,000 respectively, for High Frequency Communications Equipment.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the public's safety and improve the quality of life.

CONCLUSION:

Staff recommends City Council:

1. Approve the City Manager, or designee, to apply for High Frequency Communications Equipment Program grant funding through California Governor's Office of Emergency Services (Cal OES); and
2. Upon grant approval, authorize revenue and expense appropriations in amounts not to exceed \$60,000 respectively, for High Frequency Communications Equipment.

(Cal OES Use Only)

081

Cal OES #	FIPS #	VS#	Subaward #
-----------	--------	-----	------------

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: City of Costa Mesa 1a. DUNS#: 066148016

2. Implementing Agency: City of Costa Mesa 2a. DUNS#: 066148016

3. Implementing Agency Address: 99 Fair Dr Costa Mesa 92626-6520
(Street) (City) (Zip+4)

4. Location of Project: Costa Mesa Orange 92626-6520
(City) (County) (Zip+4)

5. Disaster/Program Title: Select 6. Performance/Budget Period: 4/1/2022 to 10/31/2023
(Start Date) (End Date)

7. Indirect Cost Rate: 10% de minimis Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	PSC1	\$60,000						\$60,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$60,000		\$60,000				\$60,000

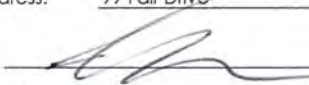
13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. **Official Authorized to Sign for Subrecipient:**

Name: Jason S. Dempsey Title: Emergency Services Administrator

Payment Mailing Address: 99 Fair Drive City: Costa Mesa Zip Code+4: 92626-6520

Signature:  Date: 02/03/2022

16. Federal Employer ID Number: 956005030

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) _____ (Date) _____ (Cal OES Director or Designee) _____ (Date) _____



Grant Subaward Contact Information

Grant Subaward #: _____

Subrecipient: _____

1. **Grant Subaward Director:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

2. **Financial Officer:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

3. **Programmatic Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

4. **Financial Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Signature Authorization

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

Implementing Agency: City of Costa Mesa

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Jason S. Dempsey

Signature: Jason S Dempsey Digitally signed by Jason S Dempsey
Date: 2022.02.08 14:42:32 -0800

Date: 02/07/2022

Financial Officer:

Printed Name: Carol Molina

Signature: Carol Molina

Date: February 8, 2022

The following persons are authorized to
sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to
sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: _____

Official Designee's Typed Name: Jason S. Dempsey

Official Designee's Title: Emergency Services Administrator

Date Executed: 02/03/2022

AUTHORIZED BY:

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☐ City Financial Officer

☐ County Financial Officer

☒ City Manager

☐ County Manager

☐ Governing Board Chair

Signature: _____

Typed Name: Lori Ann Farrell Harrison

Title: City Manager

Date Executed: 02/03/2022



Grant Subaward Budget Pages

Single Fund Source

Subrecipient: City of Costa Mesa		Grant Subaward #:	
A. Personnel Costs - Line-item description and calculation			Total Amount Allocated
PERSONNEL COSTS CATEGORY TOTAL			



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: City of Costa Mesa		Grant Subaward #:
B. Operating Costs - Line-item description and calculation		Total Amount Allocated
Computers - qty 4		\$12,000
Chairs - qty 4		\$2,500
HF tranceiver radios - qty 6		\$10,000
HF tranceiver radios - qty 12		\$5,000
HF Antennas - qty 18		\$5,000
Backup power - qty 6		\$8,000
hand/headsets, cable, accessories		\$8,500
Equipment & infrastructure install		\$2,000
Training		\$5,000
Software		\$2,000
OPERATING COSTS CATEGORY TOTAL		\$60,000



Single Fund Source

Subrecipient: City of Costa Mesa		Grant Subaward #:	
C. Equipment Costs - Line-item description and calculation			Total Amount Allocated
EQUIPMENT COSTS CATEGORY TOTAL			
Total Project Cost (Must match the Grant Subaward Face Sheet)			\$60,000



Grant Subaward Budget Narrative

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

The High Frequency Communications Equipment Program will be used to establish the Costa Mesa High Frequency (HF) HF radio program. The Costa Mesa High Frequency (HF) HF radio program will serve as a redundancy / continuity / complementary measure for other communication systems in use in the City of Costa Mesa including:

- landline telephone,
- cellular,
- encrypted public safety radio,
- internet/email,
- satellite phone

The Costa Mesa HF radio program will enable the City to communicate with local, regional, state, and federal partners via HF voice communications using HF radios installed in the Emergency Operations Center (EOC) radio room and the combined Police/Fire dispatch center in the same public safety complex. Some of these radios will be paired with computers supporting a data capability. A goal of this program is maximum interoperability with all local, regional, state, and federal partners while using HF.

HF communications will be planned and implemented in accordance with guidance from the Cal OES Auxiliary Communications Service, Orange County Operational Area (OA), FCC Public Safety and Homeland Security Bureau, DHS SHARed RESources (SHARES) HF Radio Program, and the current version of the DHS National Interoperability Field Operations Guide.

The full grant amount of \$60,000 is needed to enable the City to establish and operate redundant HF radios allowing radio operators to communicate with selected stations and communicate using voice and data. This critical communication capability will provide the City with the ability to address the need for specific assistance in the aftermath of a disaster, versus the inability to communicate externally. The inability to communicate effectively may lead to delays in crucial assistance deployed to the areas most in need.

The Costa Mesa HF radio program will enable the City to maintain critical communications with the Orange County OA, local, state, and federal partners. As a signatory of the County Operational Agreement, Costa Mesa may also use



Grant Subaward Budget Narrative

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

its HF radio capability to facilitate communication and liaison between critical infrastructure partners, such as Mesa Water District, which services Costa Mesa, the Water Emergency Response Organization of Orange County (WEROC), and other regional partners.

The system will not be solely dependent on shore-based electricity, having a redundant backup power system and the ability to supplement with small scale solar.

Expenditures for this effort will include the procurement of HF transceiver radios, antennas, computers, chairs, and supporting infrastructure equipment. Appropriate antennas and cabling will be procured and emplaced to maximize propagation, reliability, and receipt of transmitted signals on operating frequencies with local/regional partners including the County of Orange as well as state and federal partners. The communications capability achieved with the purchased equipment will directly support the City's ability to operate an interoperable HF communications system capable of voice / data independent of disaster impacted infrastructure.

HF radios selected will facilitate maximum interoperability over HF, particularly when coupled with the laptop computers for other methods of communication, such as Winlink. Software licensing will ensure basic software is available as necessary. Training will be facilitated to ensure all system operators gain the level of familiarity and proficiency necessary to operate the HF communications systems. Chairs will enable radio operators to sit down in the radio room. Backup power supplies will be procured to allow the HF radio systems to continue operation in the event of extended power loss. These backup systems will be supplemented with existing emergency fixed and portable generators, solar panels, and solar chargers. With redundant back up power, the Costa Mesa HF radio program will continue to have the means necessary to exchange critical communications with local, regional, state, and federal partners when other means of communication are adversely impacted. Costa Mesa is also prepared to relay communications taking place over HF, to other local and regional partners that may lack the same communications capability.



Grant Subaward Programmatic Narrative

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

The High Frequency Communications Equipment Program will be used to establish the Costa Mesa High Frequency (HF) HF radio program. The Costa Mesa High Frequency (HF) HF radio program will serve as a redundancy / continuity / complementary measure for other communication systems in use in the City of Costa Mesa including:

- landline telephone,
- cellular,
- encrypted public safety radio,
- internet/email,
- satellite phone

The Costa Mesa HF radio program will enable the City to communicate with local, regional, state, and federal partners via HF voice communications using HF radios installed in the Emergency Operations Center (EOC) radio room and the combined Police/Fire dispatch center in the same public safety complex. Some of these radios will be paired with computers supporting a data capability. A goal of this program is maximum interoperability with all local, regional, state, and federal partners while using HF.

HF communications will be planned and implemented in accordance with guidance from the Cal OES Auxiliary Communications Service, Orange County Operational Area (OA), FCC Public Safety and Homeland Security Bureau, DHS SHARed RESources (SHARES) HF Radio Program, and the current version of the DHS National Interoperability Field Operations Guide.

The full grant amount of \$60,000 is needed to enable the City to establish and operate redundant HF radios allowing radio operators to communicate with selected stations and communicate using voice and data. This critical communication capability will provide the City with the ability to address the need for specific assistance in the aftermath of a disaster, versus the inability to communicate externally. The inability to communicate effectively may lead to delays in crucial assistance deployed to the areas most in need.

The Costa Mesa HF radio program will enable the City to maintain critical communications with the Orange County OA, local, state, and federal partners. As a signatory of the County Operational Agreement, Costa Mesa may also use



Grant Subaward Programmatic Narrative

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

its HF radio capability to facilitate communication and liaison between critical infrastructure partners, such as Mesa Water District, which services Costa Mesa, the Water Emergency Response Organization of Orange County (WEROC), and other regional partners.

The system will not be solely dependent on shore-based electricity, having a redundant backup power system and the ability to supplement with small scale solar.

Costa Mesa has a population of approximately 111,918 per the 2020 Census. Of this group, more than 35% are Hispanic or Latino, and 25% are foreign born. With a poverty rate of 11.9%, Costa Mesa has less individual and household resilience in the aftermath of a disaster, thus necessitating the need for a robust HF communications program.

When possible, the equipment to be purchased will primarily be through vendors including Ham Radio Outlet and DX Engineering. Equipment to be procured will be provided per Costa Mesa specification and in accordance with the agreed upon time for delivery. Any substitutions or modifications in the order must be explicitly approved by Costa Mesa's HF radio program manager. Installation of coax and antennas will be done in partnership with the City of Costa Mesa Communications Division, which also manages public safety radio equipment and installation for the Fire Department, Police Department, and combined Police/Fire dispatch center.

Once approved for the grant, the details will be finalized with the confirmed layout of the equipment and specific runs of additional coax cable. Antenna placement has already been identified. Some HF equipment will be installed in an existing radio room currently lacking interoperability capability. Some HF equipment will be installed in the combined Police/Fire dispatch center in the same public safety complex.

Once the equipment is received from the vendors, the timeline for the installation is anticipated to be less than 90 days. Much of this time is due to scheduling requirements and safety preparations for antenna and coax installation.



Grant Subaward Programmatic Narrative

Grant Subaward #: HF Communications Equipment Program

Subrecipient: City of Costa Mesa

In the event of a disaster or other interruption in the communications infrastructure, Costa Mesa will use the HF radio system to share information, coordinate, plan, and deploy with the Orange County Operational Area, other jurisdictions including neighboring cities and John Wayne Airport, local infrastructure partners including water and power, as well as complement the re-establishment of other public radio systems. The Costa Mesa HF radio program will have complete interoperability with the City's public safety command vehicle.

HF frequencies will enable the City to communicate over longer distances than VHF without dependence on additional infrastructure in the form of repeaters. The procured HF radio capability will be used as a supplemental continuity measure in the event cellular and internet systems are non-functional, such as in the aftermath of a major earthquake. The value of this HF radio capability will be compounded if the same disaster causes a loss of functionality in the public safety radio system used by agencies such as Costa Mesa Police and Costa Mesa Fire Rescue. For instance, in the aftermath of an incident, the City may begin to coordinate some contract purchases from organizations in neighboring counties or states without being solely dependent on the aid provided by state and federal partners. Costa Mesa is also prepared to relay communications taking place over HF, to other local and regional partners that may lack the same communications capability.

Costa Mesa will support testing through a combination of public safety dispatchers from the combined Police/Fire dispatch center in the same public safety complex, and the auxiliary communication unit of the Costa Mesa Police Department, an affiliated amateur radio organization known as Mesa Emergency Service Amateur Communications (MESAC). Costa Mesa High Frequency (HF) HF radio program is under the purview of the Costa Mesa Office of Emergency Management.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient City of Costa Mesa **Duns#** 066148016 **FIPS#** _____
Disaster/Program Title: HF Communications Equipment Program
Performance Period: 04/01/22 to 10/31/23 **Subaward Amount Requested:** \$ 60,000
Type of Non-Federal Entity (Check Box): ☐ State Gov. ☒ Local Gov. ☐ JPA ☐ Non-Profit ☐ Tribe

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	3-10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 300,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Periodically
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	3-5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)



Date:

03/03/2022

Print Name and Title: Emer Srvcs Admin

Phone Number: 714-754-5333

Cal OES Staff Only: SUBAWARD #



CITY OF COSTA MESA

P.O. BOX 1200

CALIFORNIA 92628-1200

OFFICE OF EMERGENCY MANAGEMENT

February 7, 2022

From: Jason Dempsey, Emergency Services Administrator
To: California Governor's Office of Emergency Services, Grants Management Section

Subject: REQUEST FOR EXTENSION, SUBRECIPIENT AUTHORITY

I am requesting acceptance and approval of the City of Costa Mesa's submission in response to the High Frequency Communications Equipment Program grant as identified in the California Office of Emergency Services (Cal OES) Request for Application of January 12, 2022.

The Request for Application from Cal OES dated January 12, 2022, lists the requirement for a grant specific resolution or proof of authority to apply and indicates the forms of proof accepted. The limited window provided by Cal OES to get this item before a local jurisdiction's City Council was improbable as many local jurisdictions require at least 30 days to coordinate non-emergency agenda items.

The City Manager of Costa Mesa already has the authority to apply for grants and other financing necessary as a part of their role. This is identified in Chapter 6 of the City Municipal Code, amended in 2020:

6-5. Director of emergency services—Assistant director.

- (a) There is hereby created the office of director of emergency services. The city manager shall be the director of emergency services.
- (b) There is hereby created the office of assistant director of emergency services. The emergency services manager shall be the assistant director of emergency services. (Ord.No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-6. Powers and duties of the director of emergency services. (in part)

- (a) The director and assistant director of emergency services are hereby empowered to:
 - (6) In the event of the proclamation of a local emergency as herein provided, or by the board of supervisors or operational area coordinator of the County of Orange for an area including this city, the proclamation of a state of emergency by the governor or the director of the state office of emergency services, or the existence of a state of war emergency, the director is hereby empowered:
 - a. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council;


- b. To obtain vital supplies, equipment and such other properties found lacking and needed for the protection of life and property and to bind the city for the fair value thereof and, if required immediately, to commandeer the same for public use. In so acquiring such property, the city waives no immunities and incurs no liabilities other than those at common law or those liabilities created by applicable state or federal law;
- c. To require emergency services of any city officer or employee and to command the aid of as many citizens of this community as he or she deems necessary in the execution of his or her duties; such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered disaster service workers;
- d. To requisition necessary personnel or material of any city department or agency;
- e. To execute all of the special powers conferred upon him or her by this title or by resolution or emergency plan pursuant hereto adopted by the city council, all powers conferred upon him or her by any statute, by any agreement approved by the city council, and by any other lawful authority.

Additionally, I have attached a letter from the City Clerk validating the City Manager has the authority to request financial assistance, such as that from the HF Communications Equipment Program.

I am requesting this letter, and the attached substantiating evidence of authority to apply for this grant be accepted until such time as this item can go before City Council. It is expected to go before City Council in late February, early March.

If you have any questions, please reach me at jdempsey@costamesaca.gov or 714-754-5333

V/R



Jason Dempsey

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Costa Mesa
(Governing Body) (Name of Applicant)

THAT City Manager OR
(Title of Authorized Agent)

Director of Finance OR
(Title of Authorized Agent)

Emergency Services Administrator
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Costa Mesa, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Costa Mesa, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- ☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s)

Passed and approved this 4 day of February, 2020

Katrina Foley, Mayor
(Name and Title of Governing Body Representative)

John Stephens, Mayor Pro Tem
(Name and Title of Governing Body Representative)

Manuel Chavez, Sandra Genis, Allan Mansoor, Andrea Marr, Arlis Reynolds; Council Members
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Brenda Green duly appointed and City Clerk of
(Name) (Title)

City of Costa Mesa, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Costa Mesa
(Governing Body) (Name of Applicant)

on the 4 day of February, 2020

Brenda Green
(Signature)

City Clerk
(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."



CITY OF COSTA MESA

CALIFORNIA 92628-1200

P O. BOX 1200

FROM THE OFFICE OF THE CITY CLERK

August 20, 2020

To Whom It May Concern:

The following officials of the City of Costa Mesa are hereby authorized to execute for, and on behalf of, the City of Costa Mesa, a public entity established under the laws of the State of California, to make application and to file with the California Office of Emergency Services (CalOES), the Federal Emergency Management Agency (FEMA) or any other agency or organization for the purpose of obtaining state and federal assistance, such as that under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 100-707), during a State Proclaimed, or Federally Declared disaster.

Lori Ann Farrell Harrison, City Manager
 Carol Molina, Director of Finance
 Jason Dempsey, Emergency Services Administrator

Sincerely,

Brenda Green
 City Clerk

[TITLE 6 DISASTER RELIEF AND CIVIL DEFENSE](#)**CHAPTER I. IN GENERAL**

6-1. Purposes.

The purposes of this title are to provide for the preparedness, response, recovery and the protection of persons and property within this city in the event of an emergency; the direction of the emergency management organization; and the coordination of the emergency functions of this city with all other public agencies, corporations, organizations, and affected private persons. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-2. Definition.

As used in this title, *emergency* means the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within this city caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage or earthquake or other conditions, including conditions resulting from war or imminent threat of war, but other than conditions resulting from a labor controversy, which conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of this city, requiring the combined forces of other political subdivisions to combat or with respect to regulated utilities, a sudden and severe energy shortage requiring extraordinary measures beyond the authority vested in the California Public Utilities Commission. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-3. Disaster council membership.

The Costa Mesa disaster council is hereby created and shall consist of the following:

- (a) The mayor, or his/her appointee, who shall be an ex officio member.
- (b) The director of emergency services, who shall be chair.
- (c) The assistant director of emergency services, who shall be vice-chair.
- (d) Department directors.
- (e) Such representatives of civic, business, labor, veterans, professional or other organizations having an official emergency responsibility as may be appointed by the director or assistant director or city council. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-4. Disaster council powers and duties.

It shall be the duty of the Costa Mesa disaster council, and it is hereby empowered, to develop and recommend for adoption by the city council, emergency and mutual aid plans and agreements and such ordinances and resolutions and rules and regulations as are necessary to implement such plans and agreements. The disaster council shall meet upon call of the chair, or in his or her absence from the city or inability to call such meeting, upon call of the vice-chair. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-5. Director of emergency services—Assistant director.

- (a) There is hereby created the office of director of emergency services. The city manager shall be the director of emergency services.
- (b) There is hereby created the office of assistant director of emergency services. The emergency services manager shall be the assistant director of emergency services. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-6. Powers and duties of the director of emergency services.

- (a) The director and assistant director of emergency services are hereby empowered to:
- (1) Request the city council to proclaim the existence of a local emergency if the city council is in session, or to issue such proclamation if the city council is not in session. If the city council is not in session, the proclamation may be issued by the director of emergency services. If the city council is not in session and the director of emergency services is not available, then the assistant director of emergency services may issue the proclamation. Whenever a local emergency is proclaimed by the director or assistant director of emergency services, the city council shall take action to ratify the proclamation within seven (7) days thereafter, or the proclamation shall have no further force or effect. The city council shall review the need for continuing the emergency as required by [Government Code](#) section 8630 until such local emergency is terminated and shall proclaim the termination of such local emergency at the earliest possible date that conditions warrant.
 - (2) Request the governor to proclaim a state of emergency when, in the opinion of the director, the locally available resources are inadequate to cope with the emergency.
 - (3) Control and direct the effort of the emergency management organization of this city for the accomplishment of the purposes of this title.
 - (4) Direct cooperation and coordination of services and staff of the emergency management organization of this city, and resolve questions of authority and responsibility that may arise between them.
 - (5) Represent this city in all dealings with public or private agencies on matters pertaining to emergencies as defined herein.
 - (6) In the event of the proclamation of a local emergency as herein provided, or by the board of supervisors or operational area coordinator of the County of Orange for an area including this city, the proclamation of a state of emergency by the governor or the director of the state office of emergency services, or the existence of a state of war emergency, the director is hereby empowered:
 - a. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council;
 - b. To obtain vital supplies, equipment and such other properties found lacking and needed for the protection of life and property and to bind the city for the fair value thereof and, if required immediately, to commandeer the same for public use. In so acquiring such property, the city waives no immunities and incurs no liabilities other than those at common law or those liabilities created by applicable state or federal law;
 - c. To require emergency services of any city officer or employee and to command the aid of as many citizens of this community as he or she deems necessary in the execution of his or her duties; such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered disaster service workers;
 - d. To requisition necessary personnel or material of any city department or agency;
 - e. To execute all of the special powers conferred upon him or her by this title or by resolution or emergency plan pursuant hereto adopted by the city council, all powers conferred upon him or her by any statute, by any agreement approved by the city council, and by any other lawful authority.
- (b) The director of emergency services shall designate the order of succession to that office to take effect in the event the director and assistant director are unavailable to attend meetings and otherwise perform his or her duties during an emergency. Such order of succession shall be approved by the city council. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-7. Emergency management organization.

All officers and employees of this city, together with those volunteer forces enrolled to aid them during an emergency, and all groups, organizations and persons who may by agreement or operation of law, including persons impressed into

service under the provisions of this title, be charged with duties incident to the protection of life and property in this city during such emergency, shall constitute the emergency management organization of the City of Costa Mesa. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-8. Emergency plan.

The Costa Mesa disaster council shall be responsible for the development of the City of Costa Mesa Emergency Plan, which plan shall provide for the effective mobilization of all of the resources of this city, both public and private, to meet any condition constituting a local emergency, state of emergency or state of war emergency; and shall provide for the organization, powers and duties, services and staff of the emergency management organization. Such plan shall take effect upon adoption by resolution of the city council. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-9. Punishment of violations.

It is a misdemeanor for any persons during an emergency to:

- (a) Willfully obstruct, hinder or delay any member of the emergency management organization in the enforcement of any lawful rule or regulation issued pursuant to this title or in the performance of any duty imposed upon such member by virtue of this title.
- (b) Do any act forbidden by any lawful rule or regulation issued pursuant to this title, if such act is of such a nature as to give or be likely to give assistance to the enemy or to imperil the lives or property of inhabitants of this city, or to prevent, hinder or delay the defense or protection thereof.
- (c) Wear, carry or display, without authority, any means of identification specified by the emergency agency of the state. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-10. Expenditures.

Any expenditures made in connection with emergency activities, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the City of Costa Mesa. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-11. Repeal of conflicting ordinances.

Any ordinance or portion thereof in conflict herewith is hereby repealed to the extent of such conflict and no further. Provided that it is the intent of the city council in enacting this title that it shall be considered a revision and continuation of the title repealed by this title, and the status of volunteers shall not be affected by such repeal; nor shall plans and agreements, rules and regulations or resolutions adopted pursuant to such repealed title be affected by such repeal until amended, modified, or superseded as provided in this title. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

6-12. Severability.

If any provision of this title is found to be invalid or unconstitutional by interpretation or application to any person or circumstances, such invalidity or unconstitutionality shall not affect the other provisions or applications thereof which can be given valid effect. (Ord. No. 80-20, § 3, 11-3-80; Ord. No. 20-10, § 2, 4-7-20)

View the [mobile version](#).

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

APRIL 7, 2020

CALL TO ORDER

The Closed Session was called to order by Mayor Foley at 4:01 p.m. in the Council Chambers at Costa Mesa City Hall, 77 Fair Drive, Costa Mesa, California

ROLL CALL

Present by Teleconference: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley.

Absent: None

PUBLIC COMMENTS – NONE

The City Council recessed to Room 1A at 4:07 p.m. for Closed Session to consider the following items:

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Subdivision (a) of Section 54957.6, California Government Code
Agency Designated Representatives: Peter Brown, Partner, Liebert Cassidy Whitmore, Lori Ann Farrell Harrison, City Manager
Name of Employee Organization: Costa Mesa Firefighters Association (CMFA)

2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Subdivision (a) of Section 54957.6, California Government Code
Agency Designated Representative: Lori Ann Farrell Harrison, City Manager
Name of Employee Organization: Costa Mesa City Employees Association (CMCEA).

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

APN: 424-211-12; Property: 1885 Anaheim Street, Costa Mesa, CA 92627
Pursuant to Section 54956.8, California Government Code
Agency Negotiator: Lori Ann Farrell Harrison, City Manager
Negotiating Parties: Pastor Phil Eyskens, Church of the Nazarene/Lighthouse Church; Cities in the Central Orange County Service Planning Area (SPA)
Negotiation: Price and Terms of Payment

4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

APN: 427-091-12; Property: 3175 Airway Avenue, Costa Mesa, CA 92627

Pursuant to Section 54956.8, California Government Code

Agency Negotiator: Lori Ann Farrell Harrison, City Manager

Negotiating Parties: Cities in the Central Orange County Service Planning Area (SPA)

Negotiation: Price and Terms of Payment

5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Subdivision (d)(1) of Section 54956.9, California Government Code

Name of Case: Orange County Catholic Worker, an unincorporated association: Lisa Bell, Shawn Carroll, Melissa Fields, Larry Ford, Cameron Ralston, Kathy Schuler, Gloria Shoemake, as individuals v. Orange County, City of Anaheim, City of Costa Mesa, and City of Orange, United States District Court for the Central District of California – Southern Division, Case No. 8:18-cv-00155

6. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - ONE CASE - Pursuant to Subdivision (d)(4) of Section 54956.9, California Government Code, potential initiation of litigation.

7. THREAT TO SECURITY

Pursuant to subdivision (a) of Section 54957, California Government Code

Consultation with: Costa Mesa Director of Emergency Services, and City Manager, Lori Ann Farrell Harrison; Bryan Glass, Police Chief; Dan Stefano, Fire Chief; and Jason Dempsey, Emergency Services Administrator.

The City Council reconvened at 6:17 p.m.

CALL TO ORDER (00:00:12)

The meeting was called to order by Mayor Foley at 6:17 p.m. in the Council Chambers at Costa Mesa City Hall, 77 Fair Drive, Costa Mesa, California.

PLEDGE OF ALLEGIANCE (00:02:33)

Mayor Foley played the National Anthem and led the City Council and staff in the Pledge of Allegiance.

ROLL CALL (00:07:21)

Present by Teleconference: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley.

Absent: None

Officials Present by Teleconference: City Manager Lori Ann Farrell Harrison, Assistant City Manager Susan Price, City Attorney Kimberly Hall Barlow, Fire Chief Dan Stefano, Police Chief Bryan Glass, Emergency Services Administrator Jason Dempsey, Economic Development Services Director Barry Curtis, and Information Technology Director Steve Ely.

Officials Present in Chambers: City Clerk Brenda Green, Lt. LaPointe, and Public Services Director Raja Sethuramen.

CITY ATTORNEY CLOSED SESSION REPORT (00:07:49)

Ms. Hall Barlow reported that direction was received on items 1, 2, and 7, and that items 3, 4, 5, and 6 will come back at a later time, and no reportable action was taken.

PRESENTATIONS

1. Ms. Price, Assistant City Manager, provided an update on the Costa Mesa bridge shelter and homelessness in the city. (00:09:32)
2. Ms. Farrell Harrison, City Manager, provided an update on COVID-19. (00:18:18)

PUBLIC COMMENT– MATTER NOT LISTED ON THE AGENDA (00:24:52)

Ms. Green, City Clerk, read into the record public comments received from Kelly Jo Grandy, Alison Burchette, Richard Wall, Nicole Simon, Sarah Glass, Amber Cowell, and Sharon Barnard requesting to stop the deployment of wireless infrastructure during the COVID-19 emergency.

Ms. Green, City Clerk, read into the record public comment received from Michelle Schumacher regarding taxes and the Transportation Corridor Agency (TCA).

Ms. Green, City Clerk, read into the record public comments received from Geoff West, Costa Mesa, thanking the City Council and staff for work during the COVID-19 crisis, and expressed concern on city finances.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS (00:33:27)

Council Member Reynolds thanked staff and first responders for efforts during the COVID-19 pandemic. Encouraged communication between residents and staff, expressed concerned about pedestrian safety and requested slow down signage, and requested crosswalk buttons be sanitized. (00:34:00)

Council Member Chavez spoke on the great efforts by Costa Mesa to limit the spread of COVID-19, thanked staff, spoke on different avenues to promote the City programs, and spoke on checking up on family and neighbors. (00:37:45)

Council Member Marr thanked everybody for their efforts during the COVID-19 pandemic, and spoke on helping small businesses. (00:39:57)

Council Member Mansoor read the Moment of Solemn Expression by Pastor Manne, spoke on the Planning Commission meeting and One Metro West, spoke on the public comments, requested a Finance Pension Advisory Committee (FiPAC) meeting, spoke on an appeal to the Planning Commission due to traffic fees, and spoke on the need to address fees in the City. (00:40:46)

Council Member Genis spoke on addressing a ban on short term rentals except for emergency personnel, communication to the State about not closing all State beaches, thanked staff for their efforts during the pandemic, and thanked grocery and delivery workers. (00:44:57)

Mayor Pro Tem Stephens thanked everybody for their efforts during the COVID-19 pandemic, spoke on online church services, and spoke on hope during the pandemic. (00:47:15)

Mayor Foley expressed appreciation to sponsors who are feeding employees, spoke on Costa Mesa High School signs for the seniors that are graduating, the COVID-19 statistics and following guidelines, testing, thanked City Council for their efforts during the pandemic, spoke on a Town Hall Q & A with Council Member Chavez and the resource guide being in both English and Spanish, spoke on beach closures being addressed by Assembly Member Cottie Petrie-Noris, on financial impacts due to COVID-19, requested research on safety practices for grocery workers and delivery drivers, the lack of safety protocols and supplies, and creating standards. (00:49:24)

CITY MANAGER REPORT – NONE (00:57:57)

CITY ATTORNEY REPORT - NONE (00:58:05)

CONSENT CALENDAR: (Items 1-7) (00:58:17)

MOVED/SECOND: Council Member Chavez/Council Member Marr

MOTION: Approve recommended actions for Consent Calendar Item Nos. 1 through 7 except for 4 and 5.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley.

Nays: None

Absent: None

Motion carried: 7-0

1. PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS

ACTION:

City Council and Agency Board approved the reading by title only and waived full reading of Ordinances and Resolutions.

2. READING FOLDER

Claims received by the City Clerk: Alex Huynh, Arlene Pfeifer, Rynnerth Pineda

ACTION:

City Council received and filed.

3. WARRANT RESOLUTION NO. 2638

ACTION:

City Council approved Warrant Resolution No. 2638 of the City Council of the City of Costa Mesa, California, allowing certain claims and demands, including Payroll Register Nos. 20-05 "A" for \$3,722.31 and 20-06 for \$2,668,835.50; and City operating expenses for \$2,153,478.59.

6. 2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM ALLOCATION

ACTION:

1. City Council approved the Agreement to Transfer Funds for the 2019 Emergency Management Performance Grant (EMPG) Program and authorize the City Manager to execute the Agreement.
2. Adopted Resolution No. 2020-15, which authorizes the application for and acceptance of funds under the EMPG Program, and authorizes the City Manager, or designee, to accept the EMPG Program funds.
3. Approved a budget adjustment recognizing \$14,666.00 from the EMPG Program funds and appropriating \$14,666.00 in the Police Department budget for the specified purposes.

7. APPROVAL OF RETAINER AGREEMENTS FOR LEGAL SERVICES WITH HAYNES AND BOONE, LLC

ACTION:

1. City Council approved the proposed Retainer Agreement with Haynes and Boone, LLP for legal services in connection with the case Costa Mesa v. United States of America, United States District Court Case No. 8:20-cv-00368-JLS-JDE;
2. Approved the proposed Retainer Agreement with Haynes and Boone, LLP for legal services in connection with appeal proceedings in Casa Capri, United States District Court Case No. 8:18-cv-00329-JVS-PJW;
3. Authorized the City Manager and City Clerk to execute the Retainer Agreements and future authorized amendments to the Agreements and the City Attorney to take necessary steps to associate Haynes and Boone as co-counsel in the legal matters; and

4. Authorized the City Manager to appropriate additional funding amounts, as necessary, to pay legal costs above the amount budgeted for litigation costs in Non-Departmental in the Adopted FY 2019-20 Budget from unassigned fund balance in the General Fund for attorneys' services, if needed, to represent the City in these cases through completion.

ITEMS PULLED FROM THE CONSENT CALENDAR

4. BEVERAGE CONTAINER RECYCLING PAYMENT PROGRAM AUTHORIZATION (01:00:03)

Staff presentation by Mr. Sethuraman, Public Services Director.

Discussion ensued on effectively using the monies, reaching out to the recycling center, municipal recycling facilities not in operation, and sorting trash using protective measures.

Public Comments: None

MOVED/SECOND: Council Member Reynolds/Council Member Marr

MOTION: Approve the recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley.

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

ACTION:

1. City Council adopted Resolution No. 2020-12 authorizing City staff to submit applications for CalRecycle payment programs, including the beverage container recycling payment program, for which the City is eligible.
 2. Authorized the City Manager or designee with signature authority to execute all required documents to implement the program.
- 5. RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SENATE BILL 1: THE ROAD REPAIR & ACCOUNTABILITY ACT OF 2017 (01:07:59)**

Staff presentation by Mr. Sethuraman, Public Services Director.

Discussion ensued on the design process and incorporating complete streets elements.

Public Comments:

Ms. Green, City Clerk, read into the record a comment from Flo Martin, Costa Mesa, requesting specific information on what improvements are under consideration.

MOVED/SECOND: Council Member Chavez/Council Member Reynolds

MOTION: Adopt Resolution No. 2020-14 adopting a list of projects for Fiscal Year (FY) 2020-21 proposed to be funded with Road Maintenance and Rehabilitation Account (RMRA) revenues.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

ACTION:

City Council adopted Resolution No. 2020-14 adopting a list of projects for Fiscal Year (FY) 2020-21 proposed to be funded with Road Maintenance and Rehabilitation Account (RMRA) revenues.

----- **END OF CONSENT CALENDAR** -----

PUBLIC HEARINGS: NONE

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

OLD BUSINESS: NONE

NEW BUSINESS: (01:15:53)

1. **UPGRADE OF THE AT&T VESTA 911 TELEPHONE SYSTEM THROUGH FUNDING PROVIDED BY THE STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES), EMERGENCY COMMUNICATIONS BRANCH (CA 911) (01:16:00)**

Staff presentation by Lt. LaPointe.

Public Comments: None

MOVED/SECOND: Council Member Reynolds/Council Member Mansoor

MOTION: Approve the recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: None

Absent: None
 Abstain: None
 Motion carried: 7-0

ACTION:

City Council approved the upgrade and maintenance of the AT&T VESTA 911 telephone system with partnership funding from the California 911 Emergency Communications Branch (CA 911 Branch), and authorized the City Manager to execute any documents necessary to secure funding from the State. The total cost, including tax, is \$417,978.35 and the project is fully funded by the State.

2. ADOPT AN ORDINANCE AMENDING CHAPTER I (IN GENERAL) OF TITLE 6 (DISASTER RELIEF AND CIVIL DEFENSE) OF THE COSTA MESA MUNICIPAL CODE RELATING TO EMERGENCY PREPAREDNESS, ORGANIZATION AND COORDINATION (01:21:52)

Staff presentation by Ms. Hall Barlow, City Attorney.

Discussion ensued on emergency powers, bringing the items to council if time permits, actions needed to be made publicly, the role of the City Council as policy makers, the purpose of the ordinance, the order of succession, if City Council and Planning Commissioners are part of the emergency management operation, and specific emergency plans for each emergency or a broad plan.

Public Comments: None

MOVED/SECOND: Council Member Reynolds/Council Member Marr

MOTION: Approve the recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

ACTION:

City Council adopted Ordinance No. 2020-10 amending Chapter I (In General) of Title 6 (Disaster Relief and Civil Defense) of the Costa Mesa Municipal Code relating to emergency preparedness, organization and coordination.

3. **ADOPT RESOLUTION NO. 2020-16 RATIFYING REGULATION NO. 2 PURSUANT TO PROCLAMATION NO. 2020-01 AND INTRODUCTION OF ORDINANCE NO. 2020-11 IMPOSING A TEMPORARY MORATORIUM ON THE EVICTION OF RESIDENTIAL OR COMMERCIAL TENANTS UNABLE TO PAY RENT BECAUSE OF COVID-19 (01:43:10)**

Staff presentation by Ms. Hall Barlow, City Attorney.

Discussion ensued on when the effective date, clarifying the action being voted on, the 4/5 voting requirements, clarifying the Governors Executive Orders, and penalties for landlords who don't follow this order.

Public Comments:

Ms. Green, City Clerk, read into the record a comment from Mary Spadoni, Costa Mesa, requesting a change to the action to exclude small, local landlords with rental units under four (4).

MOVED/SECOND: Mayor Pro Tem Stephens/Council Member Marr
MOTION: Approve the recommended actions.

Council Members Genis and Mansoor spoke against the motion.

Mayor Pro Tem Stephens, Council Members Marr, Chavez, and Reynolds, and Mayor Foley spoke on supporting the motion.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: Council Member Genis, Council Member Mansoor

Absent: None

Abstain: None

Motion carried: 5-2

ACTION:

1. City Council adopted Resolution No. 2020-16 ratifying Regulation No. 2 Pursuant to Proclamation No. 2020-01 issued by Emergency Services Director.
2. Introduced by title only Ordinance No. 2020-11 to establish a temporary moratorium on the eviction of residential or commercial tenants who are unable to pay rent due to the impacts of the novel coronavirus disease (COVID-19).

4. INTRODUCTION OF REGULAR ORDINANCE NO. 2020-12 TEMPORARILY SUSPENDING MUNICIPAL CODE SECTION 13-174 IMPOSING A LIMIT OF THIRTY DAYS MAXIMUM FOR MOTEL STAYS DURING THE COVID-19 EMERGENCY (02:17:39)

Staff presentation by Ms. Hall Barlow, City Attorney.

Public Comments: None

MOVED/SECOND: Council Member Reynolds/Council Member Chavez

MOTION: Approve the recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

ACTION:

City Council introduced by title only and waived further reading of Ordinance No. 2020-12 that would establish a temporary suspension of Costa Mesa Municipal Code section 13-174 as to short-term occupancy motels which are restricted to allowing stays of no longer than 30 consecutive days, due to the impacts of the novel coronavirus disease (COVID-19).

5. AUTHORIZATION TO EXPLORE PARTNERSHIP WITH THE ORANGE COUNTY INLAND EMPIRE SMALL BUSINESS DEVELOPMENT CENTER NETWORK (02:21:21)

Staff presentation by Ms. Farrell Harrison, City Manager.

Public Comments:

Ms. Green, City Clerk, read into the record a public comment received in support of the item.

MOVED/SECOND: Council Member Marr/Mayor Foley

MOTION: Approve the recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Genis, Council Member Mansoor, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Stephens, and Mayor Foley

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

ACTION:

City Council authorized the City Manager to explore partnership with the Orange County Inland Empire Small Business Development Center (SBDC) Network to potentially develop an economic revitalization program including resource assistance for Costa Mesa small businesses.

ADDITIONAL COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS (02:29:20)

Council Member Chavez thanked all staff who attended the meeting in person.

Council Member Mansoor wished everybody the best.

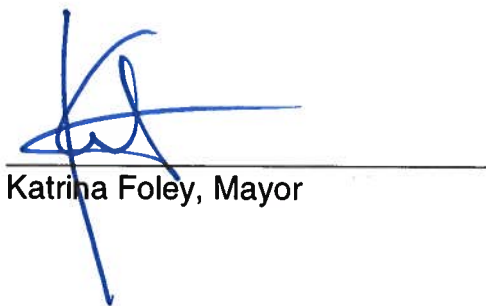
Council Member Genis thanked everyone for their hard work and to be safe.

Mayor Pro Tem Stephens wished Happy Easter to everyone.

Mayor Foley thanked the Costa Mesa Soup Kitchen team for hygiene protocols and social distancing, shared the following announcements: text alerts from OC health for COVID-19 updates, second harvest food bank distribution from 9:00 a.m. to 12:00 p.m. (noon), senior meal delivery, working with Council Member Chavez and volunteers on calling as many seniors as possible who may need assistance, City and State help hotlines, and please stay home and save lives.

ADJOURNMENT (02:33:44) – Mayor Foley adjourned the meeting at 8:51 p.m.

Minutes adopted on this 1st day of September, 2020.



Katrina Foley, Mayor

ATTEST:



Brenda Green, City Clerk



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-591

Meeting Date: 3/15/2022

TITLE:

ADOPT A RESOLUTION TO ELIMINATE THE THREAT OF FENTANYL IN OUR COMMUNITIES.

DEPARTMENT: Police Department

PRESENTED BY: Ronald Lawrence, Chief of Police

CONTACT INFORMATION: Ronald Lawrence 714-754-5117

RECOMMENDATION:

Staff recommends City Council adopt Resolution 2022-xx joining the County of Orange and Orange County Law Enforcement's effort to eliminate the threat of fentanyl in our communities.

BACKGROUND:

On January 25, 2022, the Orange County Board of Supervisors adopted a Resolution joining Orange County Law Enforcement in the commitment to eliminate the threat of fentanyl in Orange County. Fentanyl continues to pose a serious public health and safety risk to local communities. From 2016 through 2020, fentanyl-related deaths in Orange County increased at an alarming rate of 1100%.

Through the adoption of this Resolution, the City of Costa Mesa, and the Costa Mesa Police Department affirms its commitment to support the County of Orange and Orange County Law Enforcement's effort to eliminate the deadly impacts of fentanyl in our communities.

ANALYSIS:

Between 2018-2022, the Costa Mesa Police Department seized over 267 pounds of fentanyl and 15,000 fentanyl laced pills, which potentially contained over a million lethal doses and had a total street value in \$2.5 million. The Costa Mesa Police Department and other police agencies have begun issuing advisements to anyone identified as distributing fentanyl to others. The advisement explains that fentanyl use is extremely dangerous to human life and if the individual continues to distribute fentanyl to others and its use causes the death of a person, the individual can be charged with homicide. The Orange County District Attorney's Office has adopted a similar policy advising offenders who distribute fentanyl.

The Costa Mesa Police Department has partnered with the Drug Enforcement Agency public awareness campaign, "One Pill Can Kill," to raise awareness that pills obtained outside of a licensed pharmacy are illegal, dangerous, and potentially lethal. The Police Department has adopted the same awareness campaign to inform our local community of the dangers fentanyl poses to residents.

ALTERNATIVES:

The City Council has the options to adopt the Resolution or provide alternative direction.

FISCAL REVIEW:

No fiscal impact.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the City Council Goal: Strengthen the public's safety and improve the quality of life.

CONCLUSION:

Staff recommends City Council adopt Resolution 2022-xx joining the County of Orange and Orange County Law Enforcement's effort to eliminate the threat of fentanyl in our communities.

RESOLUTION NO. 2022-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, EXPRESSING SUPPORT FOR EFFORTS BY THE COSTA MESA POLICE DEPARTMENT AND ORANGE COUNTY LAW ENFORCEMENT AGENCIES TO ELIMINATE THE THREAT OF FENTANYL IN THE COMMUNITY

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, the increasing prevalence of fentanyl poses a significant public health and safety risk to Costa Mesa residents and Orange County communities; and

WHEREAS, nationwide drug-related deaths exceeded 100,000 between April 2020 and April 2021. Fentanyl is a significant contributing factor to this alarming statistic; and

WHEREAS, Orange County fentanyl-related deaths increased from 37 in 2016 to 432 in 2020, an 1100% increase. In that same period, statewide fentanyl related deaths increased from 239 to 3,857, an increase of over 1600%; and

WHEREAS, many of these deaths are the result of individuals and drug dealers furnishing counterfeit pills containing illicit fentanyl. The person consuming is unaware of the fentanyl presence; and

WHEREAS, the Costa Mesa Police Department continues its efforts to interdict and seize illegal narcotics. During the period of 2018 to 2022, the Costa Mesa Police Department's Special Investigation Unit seized 267.5 pounds of fentanyl and over 15,000 fentanyl-laced pills, and arrested numerous suspects identified in the manufacturing of fentanyl pills. The total street value was approximately \$2.5 million. These seizures contained millions of potentially lethal doses and saved countless lives; and

WHEREAS, the Costa Mesa Police Department and other Orange County law enforcement agencies have begun issuing advisements to anyone identified as furnishing fentanyl to others. The advisement explains that fentanyl use is extremely dangerous to human life and if the individual continues to furnish fentanyl to others and its use causes the death of a person, the individual can be charged with homicide. The Orange County District Attorney's Office has adopted a similar policy advising offenders convicted of

certain drug-related charges that if they commit an additional drug-related crime again and someone dies as a result, they can be charged with murder; and

WHEREAS, the Costa Mesa Police Department has partnered with the Drug Enforcement Agency on its public awareness campaign, "One Pill Can Kill," to raise awareness that pills obtained outside of a licensed pharmacy are illegal, dangerous, and potentially deadly. This message is reiterated on the Costa Mesa Police Department's social media pages. The Costa Mesa Police Department has also adopted a campaign to inform local motels of the dangers fentanyl poses to their customers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY RESOLVES that the City Council joins the Costa Mesa Police Department and Orange County law enforcement agencies in committing to eliminate the threat of fentanyl to our community. The City of Costa Mesa commits to devoting resources to the interdiction of narcotics, holding drug traffickers accountable, and raising public awareness about the dangers of drug use.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

THIS PAGE IS RESERVED FOR CITY CLERK'S OFFICE

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022- __ and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 15th day of March, 2022.

Brenda Green, City Clerk



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 21-576

Meeting Date: 3/15/2022

TITLE:

APPROVAL OF MID-YEAR STAFFING PLAN AND SALARY SCHEDULE REVISIONS TO ADDRESS RECRUITMENT AND RETENTION CHALLENGES

DEPARTMENT: CITY MANAGER'S OFFICE- HUMAN RESOURCES DIVISION

PRESENTED BY: KASAMA LEE, HUMAN RESOURCES MANAGER

CONTACT INFORMATION: KASAMA LEE, HUMAN RESOURCES MANAGER (714) 754-5169

RECOMMENDATION:

Staff recommends the City Council adopt Resolution Numbers 2022-XX, 2022-XX, 2022-XX, 2022-XX and 2022-XX revising the Compensation Plans and Salary Schedules of designated classifications to address Phase 2 of the City's hard-to-fill and/or hard-to-retain positions, corresponding supervisory classifications to adjust for compression, adding new classifications, and updating the Citywide Table of Organization (Attach. I-VII).

BACKGROUND:

In January 2021, the City Council and City leadership team attended a workshop and identified their Three Year Goals and certain key priorities for the next six months through July 2021. One of the City Council's Goals is to "Recruit and Retain High Quality Staff". Strategic Objectives were identified over the next six months to assist the Human Resources Division in meeting this goal. This included developing a framework for a market analysis of employee compensation for hard-to-fill and/or hard-to retain positions and to present the results to the City Manager.

On September 27, 2021, the City Council and City leadership team conducted a second workshop to revisit the Three Year Goals and identify the key priorities for the next six months through March 2022. The Three Year Goal to "Recruit and Retain High Quality Staff" was re-affirmed. In addition, new six-month objectives were created to better achieve this goal. One of these new objectives was to "Present to the City Council for consideration hard-to-fill positions requiring a market adjustment based on current data" and to "Develop HR staffing recommendations for inclusion in the mid-year budget to be presented to the City Council for consideration" to reduce vacancies Citywide.

The Fiscal Year 2021-2022 budget includes a total of 530 full-time employees. During the Great Recession, the City lost 146 full-time positions. While the number of full-time staff at the City has grown, the workload attributed to the pandemic, implementation of Measure Q and major development projects across the City, in addition to an increased workload overall, has magnified the need to both stabilize and enhance the workforce commensurately.

Over the last several years, the City has conducted numerous recruitments at all levels within the organization that have required multiple application periods and/or multiple rounds of interviews before a final candidate is selected. In some cases, despite multiple attempts, certain positions remain vacant. In other cases, positions are filled, but become vacant shortly thereafter due to higher compensation offered by competing cities.

Prior to the Great Recession, the City would annually conduct a market analysis and adjust salary ranges to meet the average or median total compensation of the contiguous cities. As a result, salary ranges were consistently at market year after year. As the City did not continue reviewing market data on a regular basis since the Great Recession, the compensation packages for many classifications have fallen significantly below market. In 2017, the City did conduct a market analysis for management employees (whose salaries had not been adjusted since 2008). At that time, management salary ranges were updated and set at 5% below market. Even with the adjustments, the City has struggled to recruit qualified individuals for management level positions, as this level of compensation still falls below the average provided by competing cities.

Staff has learned that the City's current compensation package in many classifications, ranging all the way from part-time positions (e.g., Community Services Leaders) to management level positions (including even executive/management classifications) is significantly below neighboring and other local agencies. This makes it difficult to attract and retain high quality and experienced applicants to fill key leadership positions within the City. With the increased rate of retirements across all Departments, significant discrepancies in compensation levels for many positions will become a greater challenge. In addition, the City is experiencing turnover for employees in certain classifications who are leaving for higher salary and benefit packages with other local agencies.

The current market analysis conducted for the hard-to-fill and/or hard-to-retain positions included in this recommendation includes an assessment of the average total compensation of comparable positions in the five cities that border the City of Costa Mesa. These cities include the Cities of Fountain Valley, Huntington Beach, Irvine, Santa Ana and Newport Beach. The total compensation for each classification includes: the classification's base salary, PERS retirement benefit formulas, employee retirement contributions, and City contribution(s) to medical and dental plans or cafeteria plans. This framework is similar to the framework that has been used for the City's market compensation studies in the past.

ANALYSIS:

To continue the implementation of the Council approved Strategic Plan Goal of recruiting and retaining high quality employees, staff is requesting that the City Council approve the following staffing changes.

Public Safety

Police Department

The Police Department is requesting to upgrade the existing Emergency Services Administrator to a newly established Emergency Services Manager, upgrade the existing Police Records Administrator to a newly established Records, Property & Evidence Manager, and to reestablish one (1) civilian 9-1-1 Telecommunications Manager. These new Division Managers will supplement the Police Department's management team by adding additional technical expertise and knowledge to each

individual bureau and complement the department as a whole. Moreover, it would allow for a Lieutenant position to return to performing sworn law enforcement duties in the field.

The Emergency Services Manager will administer all aspects of the City's emergency preparedness program. This position currently serves as an Authorized Agent to the California Office of Emergency Services for emergency and disaster relief funds; manages a range of emergency preparedness, hazard mitigation, and homeland security grants; partners with and advises executive leadership on homeland security intelligence, crisis management, and emergency preparedness; interacts directly with the City Manager, Chief of Police, Fire Chief, and other Directors to provide briefings, guidance, interpretation, and recommendations on topics pertaining to emergency management such as alert and warning, cyber vulnerabilities, continuity of operations, resilience, and emerging threats. Due to the additional management responsibilities, the department is requesting to upgrade the position from an Emergency Services Administrator to an Emergency Services Manager.

The Records, Property & Evidence Manager will manage both the Records and Property and Evidence Bureau. The Records and Property and Evidence Bureaus consists of approximately 23 personnel combined. Due to the nature of its management responsibility of more than one unit, one of which has multiple shifts, this position is better aligned as a management position.

The 9-1-1 Telecommunications Manager will improve management of both police and fire dispatching and complement recruitment and retention efforts, which have historically been very challenging. The Telecommunications Bureau consists of approximately 20 personnel. With a professional in management of a Public Safety Access Point (PSAP) with experience in emergency call-taking and emergency dispatch, along with needed management and technical skills, it will improve management to both police and fire dispatching allowing better input and access, help retain and hold employees accountable to work standards, and provide expertise in communications dispatching.

Currently, both the Records, Property & Evidence and Communications Bureaus are overseen by a Police Lieutenant. By creating the Records and Property & Evidence Manager and the Telecommunications Manager, this would deploy the Police Lieutenant to be better utilized in other capacities and to function in a sworn manager role.

The Police Department is also requesting to add one (1) Police Sergeant. The addition of a Police Sergeant will reestablish a dedicated supervisor to manage retail crime and enhance the Police Department's presence at prime retail locations. This dedicated position was eliminated during the economic downturn and the current responsibilities have been assigned to a Police Sergeant who oversees Area 2, the largest patrol area in the City. The addition of a dedicated Police Sergeant will improve span-of-control and increase proactive crime fighting in these areas.

The Police Department is also requesting to convert one (1) part-time Crime Scene Specialist to one (1) full-time Crime Scene Specialist and two (2) part-time Police Records Technicians to one (1) full-time Community Services Specialist.

Converting one (1) part-time Crime Scene Specialist to full-time will allow an expert to conduct crime scene investigations and provide enhanced community services. This will relieve patrol officers from having to conduct crime scene investigations and return to patrol field operations quickly. Subsequently, it will improve productivity in patrol services due to enhanced patrol response time and

coverage for each of the current patrol shifts.

In addition, converting the Police Records Technicians to a Community Services Specialist will alleviate the increased workload in the Crime Scene Unit associated with discovery requests. The workload of gathering and producing the information has been challenging under the time constraints requested/required by the judicial system. This reclassification will create a position that is more in line with the current operational needs of the Department.

Fire Department

The Fire Department is requesting to add one (1) full-time administrative Fire Captain to oversee Emergency Medical Services (EMS). The Administrative EMS Captain is needed to provide more substantive management and oversight of the City's EMS section and programs, which includes, but is not limited to managing our Electronic Patient Care Reports (ePCR), providing more support to the ambulance transportation program and actively developing opportunities to explore innovative service delivery options, all of which are complex and have evolved significantly in recent years. Additionally, the position will provide a field perspective for all EMS related functions, tasks and activities while enhancing EMS supervisory oversight and building much stronger regional partnerships with hospitals, public safety partners, the county public health department and capacity for critical community issues. This is also inclusive of incorporating higher levels of EMS quality assurance, risk management and service to the community, supported through improving our specialized continuing education and training for the department's Firefighters, EMT's, and Paramedics.

City Manager's Office

The City Manager's Office is requesting to add one (1) full-time Human Resources Administrator and one (1) full-time Human Resources Analyst. Currently, the Human Resources Division has six employees working on recruitment and selection efforts, but only one of these employees works on recruitments as their sole assignment. The other five employees work on recruitments concurrently with other assignments. With the addition of these new positions, the Human Resources Division will create a new team focused exclusively on recruitment and retention. The new Human Resources Administrator will oversee and supervise all recruitment efforts including implementing new plans to innovate and modernize the recruitment process, improve outreach to diversify and expand the applicant pool, develop partnerships with local colleges and universities to assist with the development of the next generation of public sector employees and implement new electronic onboarding processes. The new Human Resources Analyst will function as an additional recruiter to supplement the City's recruitment team. The recruitment team will consist of four employees solely assigned to recruitment and selection efforts and an additional three employees who will assist the recruitment team on a half-time basis.

The City Manager's Office is also requesting to convert one (1) part-time Community Outreach worker and one (1) part-time Management Aide to one (1) newly established full-time Community Outreach Supervisor. This new full-time position will supervise Community Outreach efforts and staff, lead the Network for Homeless Solutions and oversee Bridge Shelter operations including coordination with and oversight of the shelter and kitchen operators.

Finance Department

The Finance Department is requesting to add one (1) newly established full-time Senior Accountant-Confidential.

Currently, the Finance Department only has one Accountant position. This position is responsible for bank and account reconciliations for the City, the Costa Mesa Community Foundation, and the Costa Mesa Housing Authority, which includes the balancing of cash and accounts payable transactions. In addition, this position prepares the monthly journal entries, quarterly reimbursement grant claim forms, and aids the Accounting Supervisor with researching and identifying accounting issues that need to be resolved within specified time constraints.

The department is requesting this Senior Accountant (Confidential) position to review and upload the payroll transactions into the City's financial system (PeopleSoft), prepare reports for payroll related adjustments for CalPERS retirement, assist in the preparation of financial reports including the tracking of capital projects funded by restricted funding sources and grants, prepare the schedules and financial reports for the annual audits, and prepare the Federal Single Audit documents.

Currently, these tasks are being performed by either consultants or retired annuitants, depending on their availability, at times leaving gaps in the completion of some tasks. Hiring a full-time employee will ensure smooth completion of the above-mentioned tasks and ability to properly plan for year-end closure and publishing of the City's Annual Comprehensive Financial Report (ACFR). The Finance Department is also requesting to upgrade two (2) full-time Budget Analyst positions to two (2) newly established full-time Senior Budget Analysts.

The Budget Analysts in the Finance Department assist the Budget and Purchasing Manager in the preparation and development of the City's Annual Operating and Capital Improvement Budget, which involves complex cost and statistical analysis. In addition, these positions also serve as liaisons to other City departments during the development and implementation stages of the budget process. They also maintain continuing reviews of budget expenditures and recommend appropriate action in response to budget variances and research, analyze and prepare reports.

Neighboring cities such as Huntington Beach and Santa Ana, with similar responsibilities are assigned to Senior Budget Analysts. In the last three years, the Finance Department has experienced complete turnover in the Budget Analyst positions two separate times. In order to recruit and retain budgeting personnel, staff is recommending upgrading the Budget Analyst positions to Senior Budget Analysts.

Information Technology Department

The Information Technology Department is requesting to convert one (1) part-time Management Analyst to one (1) full-time Management Analyst. The department's workload has increased due to the growth of the City's workforce, technology tools and established Information Technology Strategic Plan (ITSP). Converting the part-time Management Analyst position to full-time status will provide additional analytical and administrative support to the department.

Parks and Community Services

The Parks and Community Services Department is requesting to convert one (1) part-time Senior Community Services Leader, one (1) part-time Community Services Leader III and one (1) part-time

Community Services Leader II to one (1) full-time Recreation Coordinator. The Recreation Coordinator will be responsible for coordinating the facility rental and reservation program. Converting these part-time positions to a full-time Recreation Coordinator would allow for more available and consistent support in scheduling and renting facilities which would maximize the potential revenue benefit of the facility rental program, specifically, with the newly constructed Community Center.

In sum, the total net increase to the Citywide Table of Organization of all these changes within all departments including the new positions, upgrades to higher classifications and part-time to full-time conversions is 6.5 FTE for all Departments including Police and Fire. A summary of all proposed changes is shown under Attachment VI.

Compensation Adjustments: “Hard-to-Fill” Phase 2

The Human Resources Division makes recommendations to the City Manager that may require adjustments based on input from City departments and labor associations along with recruitment and retention trends. Hard-to-fill positions include positions that are currently vacant, positions that are not currently vacant but are traditionally hard to fill, and positions which are currently filled but are expected to be difficult to fill in the future or retain for long term due to their relative position in the marketplace as being well under market compensation. Further, certain positions would adversely impact City operations if the position were to become vacant, and would be difficult to fill at current salaries.

Several positions were identified as hard-to-fill and/or hard-to-retain and the Human Resources Division will be presenting recommendations for adjustments in phases. Some adjustments will also be recommended to maintain internal alignment or to address compaction issues with supervisory classifications. The first phase of adjustments was presented to the City Council for approval at the December 7, 2021 City Council meeting.

In this second phase, classifications in the Planning, Fire Prevention, IT Programming, Accounting and Administrative/Secretarial Support series along with the City Clerk classifications are recommended for salary adjustments. A summary of the proposed updates and resultant costs is contained in Attachment VII.

ALTERNATIVES:

Do not approve the recommended action(s) and direct staff accordingly.

FISCAL REVIEW:

There are sufficient vacant positions citywide that departments can absorb the proposed staffing changes within their FY2021-22 Adopted Budget appropriations. The costs are estimated at \$275,905 in the current fiscal year for all departments combined. The full annual costs are \$606,400 for the public safety department changes; and \$497,200 for all other departments.

For the Hard-to-Fill and Hard-to-Retain classification adjustments, the current fiscal year cost is approximately \$175,000 with a full annual cost of \$711,000. Based on the City's mid-year budget review, the current year is expected to end with a \$2.8 million positive balance that is recurring that can accommodate these costs. Given current projections, Staff anticipates these costs will be viable in the next fiscal year as the economy is improving. The Proposed Budget for the Fiscal Year starting

July 1, 2022 will incorporate these changes if approved by the City Council, with additional revenue still available for other Council priorities. Given the City's fiscal prudence to date, Staff is confident that these modest adjustments and staffing changes will help to stabilize the workforce and enhance the provision of high quality services to all residents, businesses and visitors.

Moreover, these are eligible expenses under the Federal American Rescue Plan Act (ARPA). The City still has \$13.5 million in ARPA funds available to expend through December 31, 2024 for all eligible expenses. While the City will not need to utilize these funds for this purpose, the ARPA funds provide an additional safety net, if needed.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolutions and this report and approved them as to form.

CITY COUNCIL GOALS AND OBJECTIVES

This agenda item works towards achieving the following City Council goals:

- Recruit and Retain High Quality Staff
- Strengthen the Public's Safety and Improve the Quality of Life
- Achieve Long Term Fiscal Sustainability
- Diversify, Stabilize and Increase Housing to Reflect Community Needs

CONCLUSION:

In order to support the City's Strategic Plan Goals to recruit and retain high quality staff and to achieve the City Council's goals, priorities and objectives, Staff recommends that the City Council:

Adopt Resolution Numbers 2022-XX, 2022-XX, 2022-XX, 2022-XX and 2022-XX revising the Compensation Plans and Salary Schedules of designated classifications to address Phase 2 of the City's hard-to-fill and/or hard-to-retain positions, corresponding supervisory classifications to adjust for compression, adding new classifications, and updating the Citywide Table of Organization (Attach. I-VII).

RESOLUTION NO. 2022-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 17-14 TO ADD A NEW CLASSIFICATION AND REVISE THE PAY RANGES FOR VARIOUS CLASSIFICATIONS OF EMPLOYEES REPRESENTED BY COSTA MESA CITY EMPLOYEES ASSOCIATION

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on March 7, 2017, the City Council adopted Resolution No. 17-14, revising the pay ranges for job classifications represented by the Costa Mesa City Employees Association, effective July 7, 2019; and

WHEREAS, the City Council desires to amend Resolution No. 17-14 to revise the pay ranges for the classifications specified herein; and

WHEREAS, the City Council further desires to rename the existing “Administrative Secretary” job classification as the “Administrative Assistant” classification and rename the existing “Executive Secretary” job classification as “Executive Assistant” and to revise the pay ranges for said classifications; and

WHEREAS, the City Council further desires to add a new classification of Community Outreach Supervisor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 1 of Resolution No. 17-14 is hereby amended to reflect the revised salary ranges and monthly rates of pay specified below for the following classifications, effective March 27, 2022.

Class Code	Title	Salary Plan	Grade	1	2	3	Step 4	5	6	7	
0062	Accountant	CMC	644	\$6,384	\$6,703	\$7,038	\$7,390	\$7,759	\$8,147	\$8,554	Monthly
				\$76,608	\$80,436	\$84,456	\$88,680	\$93,108	\$97,764	\$102,648	Annual
				\$36.83	\$38.67	\$40.60	\$42.63	\$44.76	\$47.00	\$49.35	Hourly
0151	Assistant Planner	CMC	889	\$6,093	\$6,398	\$6,718	\$7,054	\$7,407	\$7,777	\$8,166	Monthly
				\$73,116	\$76,776	\$80,616	\$84,648	\$88,884	\$93,324	\$97,992	Annual
				\$35.15	\$36.91	\$38.76	\$40.70	\$42.73	\$44.87	\$47.11	Hourly
0152	Associate Planner	CMC	649	\$7,008	\$7,358	\$7,726	\$8,112	\$8,518	\$8,944	\$9,391	Monthly
				\$84,096	\$88,296	\$92,712	\$97,344	\$102,216	\$107,328	\$112,692	Annual
				\$40.43	\$42.45	\$44.57	\$46.80	\$49.14	\$51.60	\$54.18	Hourly

0149	Economic Development Administrator	CMC	898	\$9,269	\$9,732	\$10,219	\$10,730	\$11,266	\$11,829	\$12,420	Monthly
				\$111,228	\$116,784	\$122,628	\$128,760	\$135,192	\$141,948	\$149,040	Annual
				\$53.48	\$56.15	\$58.96	\$61.90	\$65.00	\$68.24	\$71.65	Hourly
0215	Fire Protection Specialist	CMC	861	\$6,197	\$6,507	\$6,832	\$7,174	\$7,533	\$7,910	\$8,305	Monthly
				\$74,364	\$78,084	\$81,984	\$86,088	\$90,396	\$94,920	\$99,660	Annual
				\$35.75	\$37.54	\$39.42	\$41.39	\$43.46	\$45.63	\$47.91	Hourly
0154	Principal Planner	CMC	704	\$9,269	\$9,732	\$10,219	\$10,730	\$11,266	\$11,829	\$12,420	Monthly
				\$111,228	\$116,784	\$122,628	\$128,760	\$135,192	\$141,948	\$149,040	Annual
				\$53.48	\$56.15	\$58.96	\$61.90	\$65.00	\$68.24	\$71.65	Hourly
0043	Programmer Analyst I	CMC	870	\$6,731	\$7,068	\$7,421	\$7,792	\$8,182	\$8,591	\$9,021	Monthly
				\$80,772	\$84,816	\$89,052	\$93,504	\$98,184	\$103,092	\$108,252	Annual
				\$38.83	\$40.78	\$42.81	\$44.95	\$47.20	\$49.56	\$52.04	Hourly
0044	Programmer Analyst II	CMC	692	\$8,078	\$8,482	\$8,906	\$9,351	\$9,819	\$10,310	\$10,825	Monthly
				\$96,936	\$101,784	\$106,872	\$112,212	\$117,828	\$123,720	\$129,900	Annual
				\$46.60	\$48.93	\$51.38	\$53.95	\$56.65	\$59.48	\$62.45	Hourly
0067	Senior Accountant	CMC	663	\$7,021	\$7,372	\$7,741	\$8,128	\$8,534	\$8,961	\$9,409	Monthly
				\$84,252	\$88,464	\$92,892	\$97,536	\$102,408	\$107,532	\$112,908	Annual
				\$40.51	\$42.53	\$44.66	\$46.89	\$49.23	\$51.70	\$54.28	Hourly
0153	Senior Planner	CMC	878	\$8,060	\$8,463	\$8,886	\$9,330	\$9,796	\$10,286	\$10,800	Monthly
				\$96,720	\$101,556	\$106,632	\$111,960	\$117,552	\$123,432	\$129,600	Annual
				\$46.50	\$48.83	\$51.27	\$53.83	\$56.52	\$59.34	\$62.31	Hourly
0048	Senior Programmer Analyst	CMC	710	\$8,846	\$9,288	\$9,752	\$10,240	\$10,752	\$11,290	\$11,854	Monthly
				\$106,152	\$111,456	\$117,024	\$122,880	\$129,024	\$135,480	\$142,248	Annual
				\$51.03	\$53.58	\$56.26	\$59.08	\$62.03	\$65.13	\$68.39	Hourly

SECTION 2. The existing “Administrative Secretary” classification is hereby renamed as the “Administrative Assistant” classification and the existing “Executive Secretary” classification is hereby renamed as the “Executive Assistant” classification.

SECTION 3. Section 1 of Resolution No. 17-14 is hereby amended to reflect the renamed title classification and to revise salary ranges and monthly rates of pay specified below for Administrative Assistant and Executive Assistant classifications, effective March 27, 2022.

Class	Title	Salary	Grade	Step
-------	-------	--------	-------	------

Code		Plan		1	2	3	4	5	6	7	
0013	Administrative Assistant	CMC	590	\$4,738	\$4,975	\$5,224	\$5,485	\$5,759	\$6,047	\$6,349	Monthly
				\$56,856	\$59,700	\$62,688	\$65,820	\$69,108	\$72,564	\$76,188	Annual
				\$27.33	\$28.70	\$30.14	\$31.64	\$33.23	\$34.89	\$36.63	Hourly
0014	Executive Assistant	CMC	609	\$5,210	\$5,471	\$5,745	\$6,032	\$6,334	\$6,651	\$6,984	Monthly
				\$62,520	\$65,652	\$68,940	\$72,384	\$76,008	\$79,812	\$83,808	Annual
				\$30.06	\$31.56	\$33.14	\$34.80	\$36.54	\$38.37	\$40.29	Hourly

SECTION 4. The Costa Mesa City Council hereby amends Resolution No. 17-14 to establish the new job classification of Community Outreach Supervisor and to establish the pay ranges for the new job classification as set forth herein.

SECTION 5. Section 1 of Resolution No. 17-14 is hereby amended to add the Community Outreach Supervisor job classification at the salary ranges and monthly rates of pay specified below effective March 27, 2022.

Class Code	Title	Salary Plan	Grade	1	2	3	Step 4	5	6	7	
0611	Community Outreach Supervisor	CMC	900	\$6,386	\$6,705	\$7,040	\$7,392	\$7,762	\$8,150	\$8,558	Monthly
				\$76,632	\$80,460	\$84,480	\$88,704	\$93,144	\$97,800	\$102,696	Annual
				\$36.84	\$38.68	\$40.62	\$42.65	\$44.78	\$47.02	\$49.37	Hourly

SECTION 6. Except as expressly provided herein, the terms of Resolution No. 17-14, as modified by Resolutions No. 17-46, 18-47, 19-32, 19-70, 2021-04, 2021-27 and 2021-49 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 17-18 TO REVISE THE PAY RANGES FOR VARIOUS CLASSIFICATIONS IN THE CONFIDENTIAL EMPLOYEES UNIT**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on March 7, 2017, the City Council adopted Resolution No. 17-18, revising the pay ranges for job classifications within the Confidential Employees Unit, effective July 7, 2019; and

WHEREAS, the City Council desires to amend Resolution No. 17-18 to revise the pay ranges for the Executive Assistant to the City Manager classification; and

WHEREAS, the City Council further desires to rename the existing “Administrative Secretary (Confidential)” job classification as the “Administrative Assistant (Confidential)” classification, rename the “Human Resources Secretary” job classification as the “Human Resources Assistant” classification and rename the existing “Executive Secretary - Administration” job classification as “Executive Assistant (Confidential)” and to revise the pay ranges for said classifications; and

WHEREAS, the City Council further desires to add a new classification of Senior Accountant (Confidential) and Senior Budget Analyst.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 2 of Resolution No. 17-18 is hereby amended to reflect the revised salary ranges and monthly rates of pay specified below for the Executive Assistant to the City Manager, effective March 27, 2022.

0016	Executive Assistant to the	CON	648	\$6,452	\$6,775	\$7,114	\$7,470	\$7,844	\$8,236	\$8,648	Monthly
	City Manager			\$77,424	\$81,300	\$85,368	\$89,640	\$94,128	\$98,832	\$103,776	Annual
				\$37.22	\$39.09	\$41.04	\$43.10	\$45.25	\$47.52	\$49.89	Hourly

SECTION 2. The existing “Administrative Secretary (Confidential)” classification is hereby renamed as the “Administrative Assistant (Confidential)” classification, the existing “Human Resources Secretary” is hereby renamed as the “Human Resources Assistant” classification and the existing “Executive Secretary - Administration” classification is hereby renamed as the “Executive Assistant (Confidential)” classification.

SECTION 3. Section 2 of Resolution No. 17-18 is hereby amended to reflect the renamed title classifications and to revise salary ranges and monthly rates of pay specified below for Administrative Assistant (Confidential), Human Resources Assistant and Executive Assistant (Confidential), effective March 27, 2022.

Class Code	Title	Salary Plan	Grade	Step							
				1	2	3	4	5	6	7	
0026	Administrative Assistant (Confidential)	CON	593	\$4,810	\$5,050	\$5,302	\$5,567	\$5,845	\$6,137	\$6,444	Monthly
				\$57,720	\$60,600	\$63,624	\$66,804	\$70,140	\$73,644	\$77,328	Annual
				\$27.75	\$29.13	\$30.59	\$32.12	\$33.72	\$35.41	\$37.18	Hourly
0019	Executive Assistant (Confidential)	CON	609	\$5,290	\$5,554	\$5,832	\$6,124	\$6,430	\$6,751	\$7,089	Monthly
				\$63,480	\$66,648	\$69,984	\$73,488	\$77,160	\$81,012	\$85,068	Annual
				\$30.52	\$32.04	\$33.65	\$35.33	\$37.10	\$38.95	\$40.90	Hourly
0017	Human Resources Assistant	CON	590	\$4,810	\$5,050	\$5,302	\$5,567	\$5,845	\$6,137	\$6,444	Monthly
				\$57,720	\$60,600	\$63,624	\$66,804	\$70,140	\$73,644	\$77,328	Annual
				\$27.75	\$29.13	\$30.59	\$32.12	\$33.72	\$35.41	\$37.18	Hourly

SECTION 4. The Costa Mesa City Council hereby amends Resolution No. 17-18 to establish the new job classification of Senior Budget Analyst and to establish the pay ranges for the new job classification as set forth herein.

SECTION 5. Section 1 of Resolution No. 17-18 is hereby amended to add the Senior Budget Analyst job classification at the salary ranges and monthly rates of pay specified below effective March 27, 2022.

0054	Senior Budget Analyst	CON	680	\$7,607	\$7,987	\$8,386	\$8,805	\$9,245	\$9,707	\$10,192	Monthly
				\$91,284	\$95,844	\$100,632	\$105,660	\$110,940	\$116,484	\$122,304	Annual
				\$43.89	\$46.08	\$48.38	\$50.80	\$53.34	\$56.00	\$58.80	Hourly

SECTION 4. Except as expressly provided herein, Resolution No. 17-18 as modified by Resolutions No. 19-71, 2020-53, 2020-39, 2021-05, 2021-14 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 17-26 TO ADD NEW CLASSIFICATIONS AND REVISE THE PAY RANGES FOR THE FIRE MARSHAL AND TELCOMMUNICATIONS MANAGER CLASSIFICATIONS**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on April 18, 2017, the City Council adopted Resolution No. 17-26, revising the pay ranges for job classifications represented by the Costa Mesa Division Managers Association, effective April 16, 2017; and

WHEREAS, the City Council desires to amend Resolution No. 17-26 to revise the pay ranges for the Fire Marshal and Telecommunications Manager classifications; and

WHEREAS, the City Council further desires to add new classifications of Emergency Services Manager and Records, Property and Evidence Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 1 of Resolution No. 17-26 is hereby amended to reflect the revised salary ranges and monthly rates of pay specified below for the following classifications, effective March 27, 2022.

Class Code	Title	Grade	Step							
			1	2	3	4	5	6	7	
0216	Fire Marshal	898	\$10,756	\$11,294	\$11,859	\$12,452	\$13,075	\$13,729	\$14,415	Monthly
			\$129,072	\$135,528	\$142,308	\$149,424	\$156,900	\$164,748	\$172,980	Annual
			\$62.05	\$65.16	\$68.42	\$71.84	\$75.43	\$79.21	\$83.16	Hourly
0236	Telecommunications Manager	894	\$9,495	\$9,970	\$10,468	\$10,991	\$11,541	\$12,118	\$12,724	Monthly
			\$113,940	\$119,640	\$125,616	\$131,892	\$138,492	\$145,416	\$152,684	Annual
			\$54.78	\$57.52	\$60.39	\$63.41	\$66.58	\$69.91	\$73.41	Hourly

SECTION 2. The Costa Mesa City Council hereby amends Resolution No. 17-26 to establish the new job classifications of Emergency Services Manager and Records, Property and Evidence Manager and to establish the pay ranges for the new job classification as set forth herein.

SECTION 3. Section 1 of Resolution No. 17-26 is hereby amended to add the Emergency Services Manager and Records, Property and Evidence Manager job

classifications at the salary ranges and monthly rates of pay specified below effective March 27, 2022.

Class Code	Title	Grade	Step							
			1	2	3	4	5	6	7	
0239	Emergency Services Manager	855	\$8,630	\$9,062	\$9,515	\$9,991	\$10,491	\$11,016	\$11,567	Monthly
			\$103,560	\$108,744	\$114,180	\$119,892	\$125,892	\$132,192	\$138,804	Annual
			\$49.79	\$52.28	\$54.89	\$57.64	\$60.53	\$63.55	\$66.73	Hourly
0464	Police Records, Property & Evidence Manager	899	\$8,630	\$9,062	\$9,515	\$9,991	\$10,491	\$11,016	\$11,567	Monthly
			\$103,560	\$108,744	\$114,180	\$119,892	\$125,892	\$132,192	\$138,804	Annual
			\$49.79	\$52.28	\$54.89	\$57.64	\$60.53	\$63.55	\$66.73	Hourly

SECTION 4. Except as expressly provided herein, the terms of Resolution No. 17-26, as modified by Resolutions No. 17-47, 19-30, 19-36, 2021-50 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 17-27 TO REVISE THE PAY RANGES FOR THE ASSISTANT FINANCE DIRECTOR, CITY CLERK AND INFORMATION TECHNOLOGY MANAGER CLASSIFICATIONS**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on April 18, 2017, the City Council adopted Resolution No. 17-27, revising the pay ranges for job classifications within the Confidential Management Unit, effective April 16, 2017; and

WHEREAS, the City Council desires to amend Resolution No. 17-27 to revise the pay ranges for the City Clerk and Assistant Finance Director classifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 2 of Resolution No. 17-27 is hereby amended to reflect the revised salary ranges and monthly rates of pay specified below for the Assistant Finance Director, City Clerk and Information Technology Manager classifications, effective March 27, 2022.

Class Code	Title	Grade	Step							
			1	2	3	4	5	6	7	
0068	Assistant Finance Director	750	\$11,476	\$12,050	\$12,653	\$13,286	\$13,950	\$14,647	\$15,379	Monthly
			\$137,712	\$144,600	\$151,836	\$159,432	\$167,400	\$175,764	\$184,548	Annual
			\$66.21	\$69.52	\$73.00	\$76.65	\$80.48	\$84.50	\$88.73	Hourly
0023	City Clerk	892	\$10,054	\$10,557	\$11,085	\$11,639	\$12,221	\$12,832	\$13,474	Monthly
			\$120,648	\$126,684	\$133,020	\$139,668	\$146,652	\$153,984	\$161,688	Annual
			\$58.00	\$60.91	\$63.95	\$67.15	\$70.51	\$74.03	\$77.73	Hourly
0047	Information Technology Manager	741	\$10,912	\$11,458	\$12,031	\$12,633	\$13,265	\$13,928	\$14,624	Monthly
			\$130,944	\$137,496	\$144,372	\$151,596	\$159,180	\$167,136	\$175,488	Annual
			\$62.95	\$66.10	\$69.41	\$72.88	\$76.53	\$80.35	\$84.37	Hourly

SECTION 2. Except as expressly provided herein, Resolution No. 17-27 as modified by Resolutions No. 19-31, 19-72, 2020-38, 2021-06 and 2021-13 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, REVISING THE EXECUTIVE COMPENSATION PLAN AND EXECUTIVE SALARY SCHEDULE**

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Costa Mesa City Council previously established the Executive Compensation Plan to: 1) promote maximum commitment by City executives to objectives and standards of the City Council and City Manager; 2) establish a system in which compensation serves as an effective device for promoting better job performance; 3) foster the identification of an executive employee group and recognize the distinct character of executive jobs; and, 4) improve the City's ability to attract and retain outstanding executives. The Executive Compensation Plan and Executive Salary Schedule was passed and adopted by the City Council of the City of Costa Mesa on April 18, 2017 as Resolution No. 17-25 and sets forth terms and conditions of employment for covered classifications.

SECTION 2. Resolution No. 19-19 modified Resolution No. 17-25 to update the City Manager's salary schedule. Resolution No. 2020-37 modified Resolution No. 17-25 to update the Fire Chief's salary and retirement contributions, among other things. Resolution No. 17-25 was further modified in certain respects by Resolution No. 2021-12. Resolution No. 2021-33 modified Resolution No. 17-25 to update the Police Chief and Fire Chief's salary. Resolution No. 2021-51 modified Resolution No. 17-25 to update the Economic and Development Services Director and Public Services Director salaries. Resolution No. 2021-53 modified Resolution No. 17-25 to update the salary schedules and benefits for the City Manager position.

SECTION 3. Resolution No. 17-25, as modified by section 8 of Resolution No. 2020-37, 2021-33, 2021-51 and 2021-53 is further amended as to salary ranges in the following respects only:

Effective on March 27, 2022, the salary ranges for the Finance Director and Information Technology Director shall be as follows:

Class Code	Title	Grade	Step							
			1	2	3	4	5	6	7	
0069	Finance Director	772	\$13,254	\$13,917	\$14,613	\$15,344	\$16,111	\$16,917	\$17,763	Monthly
			\$159,048	\$167,004	\$175,356	\$184,128	\$193,332	\$203,004	\$213,156	Annual
			\$76.47	\$80.29	\$84.31	\$88.52	\$92.95	\$97.60	\$102.48	Hourly
0049	Information Technology Director	851	\$12,550	\$13,177	\$13,836	\$14,528	\$15,254	\$16,017	\$16,818	Monthly
			\$150,600	\$158,124	\$166,032	\$174,336	\$183,048	\$192,204	\$201,816	Annual
			\$72.40	\$76.02	\$79.82	\$83.82	\$88.00	\$92.41	\$97.03	Hourly

SECTION 4. Except as expressly provided herein, the terms of Resolution No. 17-25, as modified by Resolutions No. 19-19, 2020-37 and 2021-12, 2021-33, 2021-51 and 2021-53 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, Brenda Green, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022- XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

BRENDA GREEN, CITY CLERK

(SEAL)

POLICE DEPARTMENT

Attachment VI

Challenge	Solution	Net FTE	Current Year \$ Impact	Annual \$ Amount
Need to better address crime and enhance presence at prime retail locations	Add a new Police Sergeant (sworn)	1.0	\$40,975	\$163,900
Need to strengthen the emergency management team and functions	Upgrade Emergency Svcs Admin to Emergency Svcs Mgr	0.0	4,900	19,600
To relieve sworn Police Lieutenant from Records/Evidence Management to align to sworn duties	Upgrade Records Administrator to Records, Property & Evidence Mgr	0.0	3,525	14,100
Reduce crime scene investigations performed by sworn Police Officers to better provide patrol services	Convert P/T Crime Scene Specialist to F/T	0.5	12,625	50,500
To alleviate the heavy workload in the Crime Scene Unit associated with discovery requests	Convert 2 P/T Records Tech to 1 F/T Community Svcs Specialist	0.0	6,700	26,800
Subtotal		1.5	\$68,725	\$274,900



FIRE AND RESCUE DEPARTMENT

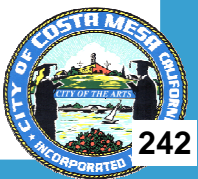
Challenge	Solution	Net FTE	Current Year \$ Impact	Annual \$ Amount
Need more substantive management and oversight of the Emergency Medical Services (EMS) program	EMS Fire Captain	1.0	\$43,625	\$174,500
Currently, no direct Fire and Rescue governance within the chain of command	9-1-1 Telecommunications Manager*	1.0	39,250	157,000
Subtotal		2.0	\$82,875	\$331,500

*Position will be reporting to a unified command structure from both Police Department and Fire and Rescue Department



OTHER DEPARTMENTS

Challenge	Solution	FTE	Current Year \$ Impact	Annualized \$ Amount
Need to create a recruitment team with a dedicated supervisor to oversee recruitment and retention efforts.	Create new HR Administrator for recruitment	1.0	\$33,600	\$134,400
Need to create a recruitment team with dedicated recruiters to fill vacancies.	Add new HR Analyst for recruitment	1.0	28,600	114,400
Need to enhance internal controls to ensure timely and accurate accounting and financial reporting.	Add a Senior Accountant (Confidential)	1.0	27,900	111,600
Subtotal		3.0	\$90,100	\$360,400
To alleviate heavy workload due to growth of City's workforce and technology tools and resources made available to the public.	Convert One P/T Management Analyst to F/T	0.5	15,150	60,600
To coordinate facility rental and reservation program which is revenue generating.	Utilize Three P/T Community Services Leaders to add a F/T Recreation Coordinator	(0.5)	\$3,100	12,400
To supervise homelessness efforts and staff and oversee Bridge Shelter operations.	Convert One P/T Mgt Aide and One P/T Community Outreach Worker to One F/T Supv	0.0	10,825	43,300
Need to adjust compensation to reduce turnover in this critical operation.	Upgrade Two F/T Budget Analyst positions to Senior Budget Analysts	0.0	5,130	20,520
Total Request		3.0	\$124,305	\$497,220



SUMMARY OF PROPOSED COMPENSATION UPDATES

Classification	Current Monthly Max Salary	% Below Market/ Adjustment	Proposed Monthly Max Salary¹
Planning			
Assistant Planner	6,708	-16.70%	8,166
Associate Planner	7,869	-17.58%	9,391
Senior Planner	9,228	-16.82%	10,800
Principal Planner / Economic Development Administrator	10,350	-20.00%	12,420
Fire Prevention			
Fire Protection Specialist	7,060	-19.02%	8,305 ²
Fire Marshal	13,068	-10.30% ³	14,415 ³
Programming			
Programmer Analyst I	8,191	Internal alignment	9,021 ⁵
Programmer Analyst II	9,853	9.87%	10,825 ⁵
Sr Programmer Analyst / Sr Programmer Analyst (Conf) ⁴	10,776 / 10,936	10.00%	11,854 / 12,031 ⁵
Systems & Programming Supervisor	12,083	10.00%	13,295
Information Technology Manager	13,243	-2.09%	14,624
Information Technology Director	14,921	-8.72%	16,818
Accounting			
Accountant / Accountant (Confidential) ⁴	7,780 / 7,897	-6.26%	8,554 / 8,682
Senior Accountant / Senior Accountant (Confidential) ⁴	8,554 / new	-9.63%	9,409 / 9,550
Assistant Finance Director	13,243	-14.15%	15,379
Finance Director	15,313	-15.91%	17,763
Administrative Support			
Admin Asst / Admin Asst (Conf) & HR Asst ⁴	5,841 / 5,929	-5.25%	6,349 / 6,444
Executive Assistant / Executive Assistant (Conf) ⁴	6,422 / 6,519	-8.62%	6,984 / 7,089
Executive Assistant to the City Manager	7,918	-9.06%	8,648
City Clerk			
City Clerk	11,691	-15.25%	13,474

¹Proposed monthly salary based on combination market survey results and internal alignment within classification series.

²Based on internal alignment with Building Inspection series.

³Based on internal alignment with Building Official

⁴Confidential classifications salary based on 1.5% differential

⁵Based on estimated increases needed to fill vacant positions.