



CITY OF COSTA MESA

PARKS AND COMMUNITY SERVICES COMMISSION

Agenda

Thursday, February 13, 2025

6:00 PM

**City Council Chambers
77 Fair Drive**

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- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

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Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the paccomments@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission, made available to the public, and will be part of the meeting record.

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PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING

FEBRUARY 13, 2025 – 6:00 P.M.

ELIZABETH DORN PARKER
Commissioner

KELLY BROWN
Commissioner

JAKE HUSEN
Commissioner

BRANDICE LEGER
Commissioner

CRISTIAN GARCIA ARCOS
Commissioner

JASON KOMALA
Commissioner

SHAYANNE WRIGHT
At-Large - Commissioner

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADMINISTRATION OF OATH OF OFFICE

ROLL CALL

PRESENTATION:

1. STAFF LEADERSHIP TRAINING RECAP

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments are limited to three (3) minutes, or as otherwise directed.

COMMISSIONER COMMENTS AND SUGGESTIONS

Comments are limited to three (3) minutes, or as otherwise directed.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the Parks and Community Services Commission, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion. The public can make this request via email at PACSCComments@costamesaca.gov and should include the item number to be addressed. Items removed from the Consent Calendar will be discussed and voted upon immediately following Parks and Community Services Commission action on the remainder of the Consent Calendar.

1. **MINUTES** **25-189**

RECOMMENDATION:

Approval of the minutes of the November 14, 2024, Parks & Community Services Commission meeting.

Attachments: [11/14/24 PACS Draft Minutes](#)

2. **DEPARTMENT REPORT** **25-190**

RECOMMENDATION:

Parks and Community Services Commission receive and file report.

Attachments: [Department Report - November 2024, December 2024, and January 2025](#)

MONTHLY REPORTS

1. PARKS AND COMMUNITY SERVICES DIRECTOR'S UPDATE

OLD BUSINESS: NONE

NEW BUSINESS:

1. **PARK RANGER REPORT UPDATE** **25-192**

RECOMMENDATION:

Staff recommends the Parks and Community Services Commission engage in dialogue with Police Department to provide feedback for future Park Ranger reports.

Attachments: [Agenda Report](#)

2. **ELECTION OF CHAIR, VICE CHAIR, AND LIAISON ASSIGNMENTS** **25-191**

RECOMMENDATION:

Staff recommend the Parks and Community Services Commission (PACS):

1. Elect a Chair and Vice Chair for the term of approximately one year; and
2. Appoint a Commissioner to serve as the Liaison to the Fairview Park Steering Committee; and
3. Appoint a Commissioner to serve as the Senior Liaison.

Attachments: [Agenda Report](#)

ADDITIONAL COMMISSION MEMBER & STAFF COMMENTS

ADJOURNMENT

Next Regularly Scheduled Meeting: Thursday, March 13, 2025



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 25-189

Meeting Date: 2/13/2025

TITLE:

MINUTES

DEPARTMENT: **PARKS AND COMMUNITY SERVICES**

RECOMMENDATION:

Approval of the minutes of the November 14, 2024, Parks & Community Services Commission meeting.

NOVEMBER 14, 2024
6:00 P.M. – UNOFFICIAL MINUTES

CALL TO ORDER by Vice Chair Dorn Parker at 6:00pm.

PLEDGE OF ALLEGIANCE by Commissioner Wall.

ROLL CALL

= Present = Absent

Commissioners

- Cristian Garcia Arcos
- Scott Glabb
- Brandine Ledger
- Terry Wall
- Shayanne Wright
- Kelly Brown, Vice Chair
- Elizabeth Dorn Parker, Chair

City Staff

- Brian Gruner, Parks and Community Services Director
- Monique Villasenor, Recreation Manager
- Robert Ryan, Maintenance Services Manager
- Laura Fautua, Executive Assistant
- Kathia Viter, Office Specialist II

PUBLIC COMMENTS

John: Acknowledged Scott Glabb for his involvement as a Commissioner. Highlighted the heavy use of the pickleball courts at Tanager Park. Emphasized the need for essential amenities, particularly fencing. He stated inefficient fencings can lead to safety hazards. Additionally, he mentioned that while new courts have been developed at the Costa Mesa Tennis Center, they are not free or publicly accessible. He urged the City and Commission to consider both additional courts and better amenities at existing and future locations.

Charles Peltier: 26-year resident, and frequent park court user and expressed a need for fencing. Drew concern for how wet, slippery, and/or sandy it can get when retrieving the ball to play the game. Also, expressed the demand for more free courts.

Ellen Quan: Huntington Beach resident, expressed appreciation for the existing pickleball courts and strongly advocated for fencing. She emphasized the safety concerns and concluded by thanking the Commission for their time and consideration.

COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Wall: Announced that this meeting will be his last, as he is relocating to Huntington Beach. He reflected on the bittersweet nature of his departure, expressed gratitude for the meaningful experience and hope he has made a positive contribution. He emphasized the importance of addressing the high demand for community gardens, and more pickleball courts. Thanked everyone for the opportunity to serve and expressed his continued interest in the city’s progress.

Commissioner Ledger: Expressed appreciation for Commissioner Wall and suggested naming a future community garden in his honor. Addressed residents’ safety concerns regarding the pickleball courts, Ledger proposes installing rubberized material, similar to playground surfaces, to help absorb moisture and reduce slipping hazards. Additionally,

supported adding more benches for player comfort.

Commissioner Glabb: Thanked John, the public commenter, for showing up and speaking.

Commissioner Garcia Arcos: Thanked public commenters, emphasized the importance of speaking up to help staff understand community needs. Highlighted the heavy use of the pickleball courts. Mentioned the growing issue of graffiti, expressing concern and urging the community to organize efforts to educate residents in Costa Mesa. Concluded by expressing gratitude for the opportunity to serve and thanked Commissioner Wall for his contributions.

Vice Chair Brown: Expressed gratitude to Commissioner Wall for his service, highlighted his warm and engaging presence at events. She also thanked Commissioner Garcia Arcos for raising concerns about graffiti. Spoke out disparities in park access, mentioning that her district lacks easily accessible parks compared to others and supports efforts to improve the park and enhance its community value. Lastly, she expressed a desire for the return of Park Ranger reports. She noted past discussions about modifying the reports and suggested potential collaboration with Costa Mesa Police department to improve data accessibility.

Chair Dorn Parker: Expressed appreciation for Commissioner Wall's contributions, emphasizing the diversity of priorities within the commission and noting that Costa Mesa's loss would be Huntington Beach's gain. She addressed the ongoing discussions about community gardens, advocating for innovative approaches to improve accessibility and efficiency. She thanked public commenters for voicing their concerns, recognizing the importance of active users in identifying strengths and weaknesses on park use. She also highlighted the impact of Save Our Youth organization providing crucial resources and safe spaces for students. Additionally, she shared observations from walking and biking around local parks, noting their high usage and the valuable feedback from the community. Lastly, expressed appreciation for the city's evolving communications, including the *Spotlight*.

CONSENT CALENDAR

- 1. Minutes – 09/12/2024 PACS Draft Minutes**
- 2. Department Report – October 2024**

MOTION: to approve Consent Calendar

MOVED/SECOND: Commissioner Leger/ Wall.

The motion carried by the following roll call vote:

Ayes: Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Ledger, Commissioner Wall, Vice Chair Brown, Chair Dorn Parker

Nays: none

Absent: Commissioner Wright

Motion Carried: 6 – 0

MONTHLY REPORTS

- 1. PARKS AND COMMUNITY SERVICES DIRECTOR'S UPDATE**

Mr. Gruner, Parks and Community Services Director presented. Mr. Ryan to provide Capital Improvement Projects (CIP).

Commissioner Garcia Arcos expressed concern over vehicle driving on tree roots and expressed route mapping to avoid impacts to tree roots.

Commissioner Leger asked about Brentwood Park construction and if it could be scheduled around the summer break, so it does not impact during summer use.

Vice Chair Brown expressed curiosity about the duration of the lakes' repairs, given the project's scale.

Chair Dorn Parker thanked the city for supporting marginalized communities through programs like *Think! Together* and free-swimming lessons. Spoke about construction debris under the bike jumps, noting potential hazards. Asked for clarification on security for city facilities, inquired if it was separate from the security agreement with Newport-Mesa Unified School District schools. Also suggested creating a framed "thank-you" photo for State Senator Min. Lastly, confirmed that formal input would be solicited for Brentwood Park's design, similar to previous park projects.

Public Comment: None.

OLD BUSINESS: NONE

NEW BUSINESS:

1. DONATION OF TREE AND PLAQUE AT CANYON PARK

Mr. Rob Ryan, Public Works Maintenance Services Manager presented.

Commissioner Garcia Arcos spoke about oak trees in the area were thriving but noted one tree near the bridge that had split in half, leaving only part of it standing. He emphasized the importance of selecting suitable trees to prevent such issues. He also acknowledged the presence of sycamores and eucalyptus in the area, appreciating the effort put into the tree selection and planning.

MOTION: to approve donation of tree and plaque at Canyon Park.

MOVED/SECOND: Commissioner Wall/Leger.

The motion carried by the following roll call vote:

Ayes: Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Ledger, Commissioner Wall, Vice Chair Brown, Chair Dorn Parker

Nays: none

Absent: Commissioner Wright

Motion Carried: 6 – 0

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

Commissioner Garcia Arcos raised concerns about the presence and displacement of coyotes in the area, near Victoria Street. He expressed concern over their poor condition, noting that they appeared unhealthy and distressed.

The Commission inquired about Commissioner term expiration and application process.

ADJOURNMENT by Chair Dorn Parker at 7:19 PM.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 25-190

Meeting Date: 2/13/2025

TITLE:

DEPARTMENT REPORT

DEPARTMENT: **PARKS AND COMMUNITY SERVICES**

RECOMMENDATION:

Parks and Community Services Commission receive and file report.



PARKS & COMMUNITY SERVICES

COMMISSION REPORT

MEETING DATE: FEBRUARY
13, 2024

ITEM NUMBER: CC 2

SUBJECT: DEPARTMENT REPORT NOVEMBER, DECEMBER 2024, and JANUARY 2025

DATE: FEBRUARY 10, 2025

FROM: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR

FOR FURTHER INFORMATION CONTACT: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR, (714) 754 - 5009

❖ Adult Sports

- **Adult Sports**

- Softball League – Operated by Major League Softball
 - Winter 2025 begins February 3 – April 18
 - Fall 2024 begins September 14 – December 15
- Senior Softball League – Operated by City Staff
 - Spring begins February 1- August 3
 - Fall 2024 begins September 14 – December 15

Adult Basketball League - Operated by City Staff				
Season YYYY	Duration	Mon. Teams	Wed. Teams	Participant Total
Winter 2025	Feb. 4 – April 14	8	7	110
Fall 2024	Sept. 30 – Dec. 16	7	5	114

- **Fields**

Field Usage	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan
# of Organizations	51	51	51	51	51	51	52	52
Hours	14,586	12,688	16,821	37,518	45,604	30,672	15,566	9,761

❖ Community Gardens

Garden Location	Parcel Quantity	Parcels Rented	Waitlisted
Del Mar	57	57	132
Hamilton	42	42	38

❖ Contract Classes

	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Youth & Adult Totals:	329	369	291	319	381	282	199	337

- New classes for November: Fit First Floor Hockey, Dog Flyball – Beginning
- New classes for December: Winter Break Skateboarding Camp
- New classes for January: Sport Dog

❖ **Costa Mesa Senior Center**

- The January 2025 monthly newsletter was mailed to 4252 members. This is an increase of 211 members since December 2024.
- Senior Center Staff, City Manager’s office, CMPD, and CMFD joined forces to bring holiday cheer to seniors at the Senior Center’s event Breakfast with the Grinch on December 12. Seniors enjoyed a delicious breakfast, entertainment, games, and raffles.

Senior Programs	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Meals on Wheels OC - Meals	3,576	1,582	4,216	1,627	1,268	1,384	1,234	1,250
Meals on Wheels OC - Seniors	1,929	1,493	2,202	1,519	1,154	1,291	1,169	1,235
Second Harvest Grocery Boxes	501	405	430	422	379	420	208	395
Wellness Calls	1,950	2,118	1,692	2,111	1,790	1,903	1,769	2,179
Transportation Program Trips	1,773	2,413	2,147	2,517	1,829	2,252	2,082	2,101

❖ **Downtown Aquatic Center**

Aquatics Programs	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Drop-In Participants	186	174	265	124	141	124	87	87
Total Drop-In Visits	641	678	961	549	534	482	326	322
Instructional Class Participants	292	516	782	429	238	9	0	6
Instructional Class Attendance	1,105	1,705	1,697	1,192	502	78	0	27

❖ **Downtown Recreation Center**

Gym Programs	Nov.		Dec.		Jan.	
	Participants	Total Visits	Participants	Total Visits	Participants	Total Visits
Pickleball	148	580	135	666	151	798
Youth Open Gym	62	109	80	164	91	183
Basketball	18	52	22	75	23	68
Volleyball	98	179	112	162	165	282

❖ **Facility Rentals**

	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Number of Rentals	38	41	45	31	42	30	32	34

❖ **Fairview Park**

- The City hosted its Second Saturday restoration days on November 9, December 14, January 11, and February 8 in partnership with Fairview Park Alliance. The next Second Saturday restoration day is scheduled for Saturday, March 8th.

❖ **Permits**

November - Park Rental Permits			
Park Location	Permits Issued	Park Location	Permits Issued
Del Mesa	3	Shiffer	4
Estancia	1	Smallwood	3
Harper	1	TeWinkle	15
Heller	3	Vista	2
Jordan	1	Wakeham	7

December - Park Rental Permits			
Park Location	Permits Issued	Park Location	Permits Issued
Del Mesa	3	TeWinkle	9
Heller	4	Wakeham	6
Jordan	2		

January - Park Rental Permits			
Park Location	Permits Issued	Park Location	Permits Issued
Estancia	2	Shiffer	1
Heller	3	Smallwood	1
Jordan	1	TeWinkle	11
Marina View	1	Wakeham	1

Film Permits			
	Nov.	Dec.	Jan.
Permits Issued	3	3	2
Permits at City Facilities	2	2	0
Permits at Private Commercial Property	1	1	2
Pending Permits on TESSA	2	2	2
Total Permits Issued for 2024/2025	16	19	2

Special Event Permits			
	Nov.	Dec.	Jan.
Permits Issued for October	4	7	2
Permits at City Facilities	1	4	1
Permits at Private Commercial Property	3	3	1
Pending Permits on TESSA	4	5	11
Total Permits Issued for 2024/2025	47	54	2

❖ **Youth Programs**

• **L.E.A.P. Program**

- August 19, 2024 – May 23, 2025
- Held at Balearic Community Center in 2 classrooms of 20
- Operates Monday – Friday for all ages

Age (Days)	Capacity	Nov.	Dec.	Jan.
3-5 year old	40	33	32	37

• **R.O.C.K.S Afterschool Program**

- August 19, 2024 – June 6, 2025
- Registration open now for nine (9) NMUSD school sites

School Site	Nov.	Dec.	Jan.
Adams	27	29	30
California	133	128	124
College Park	63	65	58
Davis	184	189	188
Killybrooke	59	57	61
Paularino	29	30	30
Sonora	47	43	42
Victoria	43	44	39
Whittier	41	39	38

• **Mobile Recreation**

- Free drop-in program providing recreation to elementary-age children at neighborhood parks with limited access to summer programs
- Registration is not required
- Attends City events to provide interactive games and crafts to the public

Day of the Week	Location	Nov.	Dec.	Jan.
Monday	Paularino Park	11	16	-
Tuesday	Shalimar Park	102	68	17
Wednesday	Ketchum-Libolt Park	4	4	-
Thursday	Wilson Park	8	12	-
Weekends	City Events	N/A	N/A	N/A

• **Youth Sports**

○ **BeFIT Futsal**

- Inaugural season
- Free program teaching fundamentals of Futsal in an eight-week session
- Split into three (3) divisions, with practices held at Downtown Recreation Center Gym
- Season: October 15 – December 14, 2024

Divisions / Grade level	Capacity	Enrolled
A. 6th - 8th Grade	20	20
B. 4th - 5th Grade	20	16
C. 1st - 3rd Grade	20	27

- **BeFIT Basketball**

- Free clinic-based instruction at the Downtown Recreation Center Gym
- Season: January 14 – March 15, 2025
- Due to an extensive waitlist, there are two C-Division groups

Divisions / Grade level	Capacity	Enrolled
A. 6th - 8th Grade	40	29
B. 4th - 5th Grade	40	31
C. 1st - 3rd Grade	40	40/40

- **Cheer**

- Free clinic-based instruction at the Balearic Community Center
- Season: January 13 – March 15, 2025

Divisions / Grade level	Capacity	Enrolled
A. 6th - 8th Grade	40	13
B. 4th - 5th Grade	40	16
C. 1st - 3rd Grade	40	45

- **Teen Program**

- Free afterschool care for 7th - 12th grades from August 19, 2024 – June 5, 2025
- Teen Centers at TeWinkle Middle School and Downtown Recreation Center (DRC)
- Offers shuttle transportation from Ensign Inter./Newport Harbor High School to the DRC Teen Center and Save Our Youth (SOY)

Program Location	Nov.	Dec.	Jan.
Downtown Recreation Center (DRC)	203	156	191
TeWinkle Middle School	315	180	322
Excursions	42	133	302
Shuttle Service	Nov.	Dec.	Jan.
Downtown Recreation Center (DRC)	223	171	138
Save Our Youth (SOY)	88	58	115

Upcoming Events	Dates	Location
Access Costa Mesa Friendship Dance	Friday, February 21	Costa Mesa Senior Center
Restoration Saturday	Saturday, March 8	Fairview Park



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 25-192

Meeting Date: 2/13/2025

TITLE:

PARK RANGER REPORT UPDATE

DEPARTMENT: POLICE DEPARTMENT

RECOMMENDATION:

Staff recommends the Parks and Community Services Commission engage in dialogue with Police Department to provide feedback for future Park Ranger reports.



Agenda Report

Parks and Community Services Commission

Item #: 25-192

Meeting Date: 2/13/2025

TITLE: PARK RANGER REPORT UPDATE
DEPARTMENT: PARKS AND COMMUNITY SERVICES
PRESENTED BY: POLICE DEPARTMENT
CONTACT INFORMATION: CARLOS DIAZ, LIEUTENANT, (714) 754-5009

RECOMMENDATION:

Staff recommends the Parks and Community Services Commission engage in dialogue with Police Department to provide feedback for future Park Ranger reports.

BACKGROUND:

In previous meetings, the Park Ranger report had been presented monthly as an attachment to the agenda. After evaluation and discussion from Commissioners and current Police Department staff, the report underwent several revisions. The recommendation from prior discussions concluded that ranger reports will now be presented to the Commission on a bi-annual basis.

ANALYSIS:

Staff will present a brief overview with respect to park ranger operations and then solicit feedback and engage with the Commission for future reports.

FISCAL REVIEW:

There is no fiscal review at this time.

LEGAL REVIEW

There is no legal review required for this report.

CONCLUSION:

Staff recommends the Parks and Community Services Commission engage in dialogue with Police Department to provide feedback for future Park Ranger reports.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 25-191

Meeting Date: 2/13/2025

TITLE:

ELECTION OF CHAIR, VICE CHAIR, AND LIAISON ASSIGNMENTS

DEPARTMENT: PARKS AND COMMUNITY SERVICES

PRESENTED BY: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES
DIRECTOR

CONTACT INFORMATION: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES
DIRECTOR, (714) 754-5009

RECOMMENDATION:

Staff recommend the Parks and Community Services Commission (PACS):

1. Elect a Chair and Vice Chair for the term of approximately one year; and
2. Appoint a Commissioner to serve as the Liaison to the Fairview Park Steering Committee;
and
3. Appoint a Commissioner to serve as the Senior Liaison.



Agenda Report

Parks and Community Services Commission

Item #: 25-191

Meeting Date: 2/13/2025

TITLE: ELECTION OF CHAIR, VICE CHAIR, AND LIAISON ASSIGNMENTS

DEPARTMENT: PARKS AND COMMUNITY SERVICES

PRESENTED BY: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR

CONTACT INFORMATION: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR, (714) 754-5009

RECOMMENDATION:

Staff recommend the Parks and Community Services Commission (PACS):

1. Elect a Chair and Vice Chair for the term of approximately one year; and
2. Appoint a Commissioner to serve as the Liaison to the Fairview Park Steering Committee; and
3. Appoint a Commissioner to serve as the Senior Liaison.

BACKGROUND:

The Parks and Community Services Commission annually appoints a Chair and Vice Chair to direct the Parks and Community Services Commission meetings. The Parks and Community Services Commission also annually appoints a member to serve as the Fairview Park Steering Committee liaison and a Senior Liaison. The role of a Commission liaison is to attend the meetings and report back to the Commission any information that may be pertinent to PACS. Commission liaisons are not required, however they can provide a link between various bodies that are all working towards common goals in the community.

ANALYSIS:

The Chair role is critical to the Commission as the Chair is responsible for running the meetings on a monthly basis. The Chair typically has more interaction with staff liaisons, and is often consulted on the agenda prior to posting. The Chair is often a senior member of the Commission, and typically has experience leading meetings. The Chair not only leads the meeting, but is responsible for providing direction and instructions to both the Commissioners and members of the public in attendance to ensure all meetings are orderly.

The Vice Chair role has the primary responsibility of serving as the backup to the Chair. The Vice Chair will run the meetings in the absence of the Chair, whether it be through an excused absence

or if the Chair needs to recuse themselves for any reason. The Vice Chair is also typically a senior member of the Commission, with experience leading meetings. As with the Chair, the Vice Chair will be filled on an annual basis.

The liaison positions can serve an important role for the Commission, as the Liaison is required to attend meetings for the body to which they are appointed as the liaison. The Liaison reports back to the Commission on a monthly basis regarding topics that are related to the PACS. The Liaison may be asked by the Commission and/or staff to share information regarding the Commission with the associated body, including program information, survey and community feedback opportunities, and other information that may be relevant to the body and the community.

ALTERNATIVES:

The Commission may choose to reappoint the incumbent for the Chair position, if the Chair is willing to serve as the Chair for an additional one-year term. This applies to the Vice Chair position as well.

The Commission may decide not to appoint liaisons at this time. This would leave the Commission unrepresented at the various meetings. If the Commission would like to add liaison positions, those can be brought back to the Commission at a future meeting.

LEGAL REVIEW:

No legal review is required for this item.

FISCAL REVIEW:

No fiscal review is required for this item.

CONCLUSION:

Staff recommends the Parks and Community Services Commission (PACS):

1. Elect a Chair and Vice Chair for the term of approximately one year; and
2. Appoint a Commissioner to serve as the Liaison to the Fairview Park Steering Committee;
and
3. Appoint a Commissioner to serve as the Senior Liaison.