



CITY OF COSTA MESA

PARKS AND COMMUNITY SERVICES COMMISSION

Agenda

Thursday, August 10, 2023

6:00 PM

**City Council Chambers
77 Fair Drive**

The Commission meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

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- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

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Call: 1 669 900 6833 Enter Webinar ID: 999 9334 6354 / Password: 945795

During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the pacscomments@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission, made available to the public, and will be part of the meeting record.

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Note regarding agenda-related documents provided to a majority of the Commission after distribution of the agenda packet (GC §54957.5): Any related documents provided to a majority of the Commission after distribution of the Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

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PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING

AUGUST 10, 2023 – 6:00 P.M.

CASSIUS RUTHERFORD
District 2 - Chair

SCOTT GLABB
District 1 - Commissioner

ELIZABETH DORN PARKER
District 6 - Vice Chair

KELLY BROWN
District 5 - Commissioner

CRISTIAN GARCIA ARCOS
District 4 - Commissioner

TERRY WALL
District 3 - Commissioner

SHAYANNE WRIGHT
At-Large - Commissioner

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA
Comments are limited to three (3) minutes, or as otherwise directed.

COMMISSIONER COMMENTS AND SUGGESTIONS
Comments are limited to three (3) minutes, or as otherwise directed.

OLD BUSINESS:

1. **[MINUTES](#)** **[23-1249](#)**

RECOMMENDATION:

Approval of the minutes of May 11, 2023, Parks & Community Services Commission meeting.

Attachments: [05/11/23 PACS Draft Minutes](#)

2. **[MINUTES](#)** **[23-1342](#)**

RECOMMENDATION:

Approval of the minutes of June 8, 2023, Parks & Community Services Commission meeting.

Attachments: [06/08/23 PACS Draft Minutes](#)

NEW BUSINESS:

1. [KETCHUM-LIBOLT PARK AND SHALIMAR PARK PROJECTS 23-1345 UPDATE](#)

RECOMMENDATION:

Provide an update and seek input on Ketchum-Libolt Park and Shalimar Park improvements.

Attachments: [Agenda Report](#)

[1. Costa Mesa Summary for Parks Projects](#)

MONTHLY REPORTS

1. [PARK RANGER REPORT](#) [23-1343](#)

Attachments: [Park Ranger Report - June 2023](#)

[Park Ranger Report - July 2023](#)

2. [DIRECTOR'S REPORT](#) [23-1344](#)

Attachments: [Director's Report - June/July 2023](#)

ADDITIONAL COMMISSION MEMBER & STAFF COMMENTS

ADJOURNMENT

Next Regularly Scheduled Meeting: Thursday, September 7, 2023



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1249

Meeting Date: 6/8/2023

TITLE:

MINUTES

DEPARTMENT: PARKS AND COMMUNITY SERVICES

RECOMMENDATION:

Approval of the minutes of May 11, 2023, Parks & Community Services Commission meeting.

MAY 11, 2023
6:00 P.M. – UNOFFICIAL MINUTES

CALL TO ORDER by Chair Rutherford at 6:00pm

PLEDGE OF ALLEGIANCE by Commissioner Garcia Arcos

ROLL CALL

☒ = Present ☐ = Absent

Commissioners

☒ Kelly Brown*
☒ Cristian Garcia Arcos
☐ Scott Glabb**
☒ Terry Wall
☒ Shayanne Wright
☒ Elizabeth Dorn Parker, Vice Chair
☒ Cassius Rutherford, Chair

City Staff

☒ Jason Minter, Parks & Community Services Director
☒ Monique Villasenor, Recreation Manager
☒ Robert Ryan, Maintenance Services Manager
☒ Laura Fautua, Executive Assistant

**Commissioner Brown entered the at 6:32 P.M. Arrived during New Business 1 presentation*

***Mr. Minter mentioned Commissioner Glabb requested an excused absence*

PRESENTATION: STAFF UPDATE: PART-TIME RECRUITMENT

Ms. Villasenor presented.

PUBLIC COMMENTS

Mat Garcia (Zoom): Spoke about sharing the part-time employment opportunities to the Save Our Youth participants, Invited Commissioners to walk Fairview Park for those who are interested to learn more about the flying field.

COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Wright: Attended the Earth Day event and was happy to see the kick-off of community input meetings for Ketchum-Libolt and Shalimar Park. Encouraged the public to partake in Love Costa Mesa Day.

Commissioner Wall: Highlighted the Spotlight and Public Works staff. Attended two (2) outreaches for Ketchum-Libolt and Shalimar Park. Looks forward to the future public outreach.

Commissioner Garcia Arcos: Spoke about a successful collaborative event, *Dia de Los Niños*, that occurred on April 30. Toured the community gardens with staff, saw concern of overgrown shrubs next to Hamilton gardens. Highlighted Love Costa Mesa Day on May 20, is looking forward to planting trees in the community.

Vice Chair Dorn Parker: Did a garden tour with staff where management, parcel beds, membership activity, and the waitlist were discussed. Will be touring with Andy Campbell around Fairview Park to discuss park matters and will be attending Love Costa Mesa Day.

Chair Rutherford: Attended the community meeting at Shalimar Park and happy to see the amount of youth that came out to give input at that meeting. Thanked Commission Garcia Arcos for his garden update.

OLD BUSINESS

1. Minutes – 040823 Draft Minutes

MOTION/SECOND: Vice Chair Dorn Parker made a motion to approve the minutes/Seconded by Chair Rutherford.

The motion carried by the following roll call vote:

Ayes: Commissioner Garcia Arcos, Commissioner Wall, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

Nays: none

Absent: Commissioner Brown and Commissioner Glabb

Motion Carried: 5 – 0

NEW BUSINESS:

1. PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR FISCAL YEAR 2023-24 AND THE FIVE-YEAR CIP BUDGET THROUGH FISCAL YEAR 2027-28

Mr. Sethuraman, Mr. Dalton, and Mr. Ryan presented.

Public Comment:

Amy: Mom who petitioned and collected 350 signatures to update Brentwood Park and is happy to see \$400,000 for Brentwood Park updates. Advocated for ADA compliant seating, shading structure to alleviate hot equipment during warm weather, additional seating, and more engaging play equipment. Child: Would really like swings.

Brentwood Park Grandparent: His three (3) granddaughters are in walking distance within Brentwood Park and as a disabled Vietnam Veteran, advocated for improvement on playground equipment and better accessibility for people with mobility issues.

Costa Mesa Resident: Supported Brentwood Park improvements. Hopes the Commission approves the budget request and expects the amounts not used last year also roll over.

Amiee G Onizuka (Zoom): Thanked the Commission and excited for Brentwood updates.

Sheila Lang (Zoom): Expressed gratitude and excitement for the proposed budget.

Cristina Fabian (Zoom): Excited to see what is in store for Brentwood Park updates.

Jessica (Zoom) experienced technical difficulties.

Gavin Fabian (Zoom): Spoke about the Brentwood Park updates.

Jessica on Zoom was still experiencing technical difficulties, did not speak.

Commissioner Wall acknowledged the veteran public commenter and ADA compliance within the park.

Commissioner Wright was excited to see the increase in funding for Brentwood and impressed with the amount of park users who came to comment on behalf their local park. Spoke about different community engagement types depending on demographics. Asked staff for clarification on phase definitions.

Commissioner Wall asked staff if there can be overlap in projects.

Vice Chair Dorn Parker inquired if phase one (1) can include external project management to help execute phase two (2) as the community has been waiting for 10 to 15 years for updates.

Commissioner Wright discussed alternative approaches to move Brentwood Park phase transition.

Commissioner Garcia Arcos requested staff to provide an earlier notice to allow opportunity for more community engagement and allow the community to commit to dates accordingly.

Commissioner Brown touched on items in the proposed budget, masterplan status, staff feedback, Fairview Park signage, community engagement, green space and use of creative space within the community.

Vice Chair Dorn Parker asked staff if there could be an engagement to update the Newport Mesa Unified School District joint use agreement to help provide more green space.

Chair Rutherford inquired if there could be a combination of multiple parks in one project. Suggested staff include a review for park space development and a review on the west side for year 5 goal. Also asked about Fairview Park bathroom updates and fencing.

Commissioner Wright feels really honored to be a part of this process, asked about any trends seen from the current Ketchum-Libolt and Shalimar engagement, and asked about the NMUSD joint use agreement.

Commissioners discussed the recommendation and agreed to move forward with the CIP recommendations as proposed with the additional input:

- Review the westside need for recreation, open space, reengage and bring back existing recreation projects “to the streets”
- Review the organization of the phases 1 and include Brentwood, if possible, and look into opportunities to have consultants/staff/outside knowledge to make that possible
- Support the planning of Fairview park. The master plan has to be in place and support the concept of the use of trails, signs, and outside expertise

- Review input of community engagement in a way that makes more sense locally
- Look at city owned parcels and school district green spaces (Start by City owned parcel on Victoria and Pomona)
- Continue to explore pickleball opportunities

MOTION/SECOND: Vice Chair Dorn Parker made a motion to approve the minutes/Seconded by Chair Rutherford.

The motion carried by the following roll call vote:

Ayes: Commissioner Brown, Commissioner Garcia Arcos, Commissioner Wall, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

Nays: none

Absent: Commissioner Glabb

Motion Carried: 6 – 0

2. COMMUNITY OUTREACH

Ms. Villasenor presented.

Commissioner Brown explained her letter that was supplemental for this item. Explored the idea of potentially incorporating staff specifically for public engagement or an external agency that expertise's in the field as it is an on-going need to increase the engagement of the community.

Public Comment:

Public Commenter: advocated that there is community interest to place the work and input for engagement needed for projects.

Christina: Spoke about the community seeking validating the need for updates to occur and how passionate people can be in the topics, and help develop data on priority.

David Martinez: Seeks engagement to be out in the community and not just regularly scheduled public commission/committee meetings, and including Spanish notices.

Charlene Ashendorf (Zoom): highlighted Commissioners for their support within their districts. Would like see more networking to help increase community engagement and tackle topics and potentially collaborate with organization to help create solutions on matters that need addressing.

Vice Chair Dorn Parker highlighted that once the community buys in, feel heard and collaborative partners, they take care of the facilities, they then engage in productive outcomes, such as more engagement public meetings, parks, volunteer or attend events. Creating an on-going wave that just gets larger.

Commissioner Wright thanked public commenters and their feedback. Discussed the benefits on enhancing engagement focus can help solve problems the community advocated and show collaborative efforts.

Commissioner Garcia Arcos looks forward to future collaboration to expand on community engagement.

Chair Rutherford challenged the commissioners that there is also onus on them to help expand the community engagement too and encouraged Commissioners to be proactive with feedback.

Commissioner Brown discussed a need for structural change.

Commissioner Wright would like this returned with a more in-depth overview.

Ms. Villasenor elaborated on outreach that occurs variety forms depending on type currently.

MONTHLY REPORTS

1. PARK RANGER REPORT – April 2023

Mr. Minter presented.

2. DIRECTOR'S REPORT – April 2023

Mr. Minter and Ms. Villasenor presented.

Commissioner Wright if there was a status update on the Luke Davis Field.

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

ADJOURNMENT by Chair Rutherford at 9:29 P.M.

NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, June 8, 2023 at 6:00 P.M.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1342

Meeting Date: 8/10/2023

TITLE:

MINUTES

DEPARTMENT: PARKS AND COMMUNITY SERVICES

RECOMMENDATION:

Approval of the minutes of June 8, 2023, Parks & Community Services Commission meeting.

JUNE 8, 2023
6:00 P.M. – UNOFFICIAL MINUTES

CALL TO ORDER by Chair Rutherford at 6:01pm

PLEDGE OF ALLEGIANCE by Commissioner Wall

ROLL CALL

☒ = Present ☐ = Absent

Commissioners

- ☒ Kelly Brown
- ☐ Cristian Garcia Arcos
- ☒ Scott Glabb**
- ☒ Terry Wall
- ☒ Shayanne Wright
- ☐ Elizabeth Dorn Parker, Vice Chair
- ☒ Cassius Rutherford, Chair

City Staff

- ☒ Jason Minter, Parks & Community Services Director
- ☒ Monique Villasenor, Recreation Manager
- ☒ Robert Ryan, Maintenance Services Manager
- ☒ Laura Fautua, Executive Assistant
- ☒ Kevin Stoddart, Sr. Recreation Supervisor
- ☒ Ashley Thomas, Sr. Recreation Supervisor
- ☒ Tracy Habiger, Recreation Supervisor
- ☒ Jose Guzman, Recreation Coordinator

PRESENTATION: STAFF UPDATE: PROJECT FOOD BOX

Presented by Project Food Box representative, Mr. Barrier.

PUBLIC COMMENTS

Jenn Tanaka, Costa Mesa, spoke against the fencing at Harper Park, and requested collaboration with Newport Mesa Unified School District (NMUSD).

COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Glabb: Thanked staff for their service at Norma Hertzog Community Center and spoke about the facility amenities.

Commissioner Brown: Very excited to see all of the programs that are going to take place over the summer. Acknowledged Ms. Tanaka's public comment request and looks forward to seeing future public engagement within the community and for the future of Costa Mesa.

Commissioner Wall: Visited Harper Park and mentioned the high use for 9:30am and hopes to see a workable solution and communication with the public.

Commissioner Wright: Spoke in support of City Council action in support of Brentwood Park, community engagement, in support of more open space on the West Side and mobile programming in the neighborhoods. Requested information on the NMUSD Joint Use Agreement and highlighted the June 17th Luke Davis Field Extravaganza and the Movies in the Park.

Chair Rutherford read a letter provided by Vice Chair Dorn Parker.

Chair Rutherford: None.

OLD BUSINESS

1. Minutes – 05/11/2023 PACS Draft Minutes

MOTION: Agendize the May 11, 2023 meeting minutes to July 13, 2023 Parks and Community Services meeting.

MOVED/SECOND: Commissioner Brown/Chair Rutherford.

The motion carried by the following roll call vote:

Ayes: Commissioner Brown, Commissioner Glabb, Commissioner Wall, Commissioner Wright, Chair Rutherford

Nays: none

Absent: Commissioner Garcia Arcos and Vice Chair Dorn Parker

Motion Carried: 5 – 0

NEW BUSINESS:

1. SUMMER AQUATICS PROGRAMS

Presentation by Mr. Stoddart, Sr. Recreation Supervisor, and Mr. Guzman, Recreation Coordinator.

Discussion ensued on capacity at the pool, programming, and recruitment of staff.

Public Comment: None.

2. SUMMER YOUTH PROGRAMS

Presentation by Ms. Thomas, Sr. Recreation Supervisor, and Ms. Habiger, Recreation Supervisor.

Discussion ensued on SMART Camp registration, programming, and affordable or free programs.

Public Comment: None.

3. CITY BUDGET UPDATE

Mr. Minter, Parks and Community Services Director, provided a verbal update from June 6, 2023 City Council meeting.

Discussion ensued on Animal Care Services and the Commission reviewing the room rental rates.

Public Comment: None.

MONTHLY REPORTS

1. PARK RANGER REPORT – May 2023

Mr. Minter, Parks and Community Services Director, provided Ranger Report updates.

Public Comment: None.

2. DIRECTOR'S REPORT – May 2023

Mr. Minter, Parks and Community Services Director, and Ms. Villasenor, Recreation Manager, presented.

Discussion ensued on the Chargers, Harper Park, clarification of Concerts in the Park dates, a chart to track the progress of projects with a timeline, future agenda items, Shalimar Park public engagement, the Open Space Master Plan, and partnering with the Women's Club for facility space.

Ms. Villasenor provided the correct dates for the Concerts in the Park Tuesday, July 11, July 18, and July 25.

Public Comment: None.

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS - None.

ADJOURNMENT by Chair Rutherford at 9:23 P.M.

NEXT REGULAR ARTS COMMISSION MEETING: Thursday, July 13, 2023 at 6:00 P.M.

DRAFT



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1345

Meeting Date: 8/10/2023

TITLE:

KETCHUM-LIBOLT PARK AND SHALIMAR PARK PROJECTS UPDATE

DEPARTMENT: PUBLIC WORKS DEPARTMENT

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR, (714) 754-5343

RECOMMENDATION:

Provide an update and seek input on Ketchum-Libolt Park and Shalimar Park improvements.

BACKGROUND:

As part of the current Fiscal Year 2023-24 Capital Improvement Program (CIP) budget, the City Council appropriated grant funds received through Assemblymember Cottie Petrie Norris' office and Senator Min's office for Ketchum-Libolt Park and Shalimar Park, respectively. An appropriation of \$1.2 million for upgrades to Ketchum-Libolt Park was secured by the Assemblymember for park expansion and recreation amenities. An appropriation of \$1 million for park expansion and rehabilitation of Shalimar Park was approved by City Council from the \$10 million state grant received through State Senator Min.

ANALYSIS:

In order to understand community needs prior to proceeding with the formal design process, the City engaged the services of Pat West, LLC, for community outreach and engagement, and City Fabrik, for the preparation of conceptual rendering of ideas generated by the community. A total of six (6) community engagement meetings were held in May and June at Ketchum-Libolt and at Shalimar Parks to solicit input. Attachment 1 provides a summary of the community engagement activities.

City Fabrik attended several of the community outreach meetings and interacted with several community members. Using the feedback received from stakeholders as well as staff, conceptual renderings were prepared by City Fabrik. These conceptual renderings will be presented during this Parks and Community Services Commission Meeting for further discussion and input. Staff will use these renderings for soliciting consultants for final design.

Over the next three months, staff will be soliciting design proposals and go through the contract award process. During the design phase, there will be additional opportunities for community and Commission input. It is anticipated that the design phase will take approximately nine months.

Construction is anticipated in Fall 2024.

ALTERNATIVES:

There are no alternatives suggested for this item.

FISCAL REVIEW:

Ketchum-Libolt Park and Shalimar Park have allocated state grant funding.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report and approves it as to form.

CONCLUSION:

Staff requests Parks and Community Services Commission to provide input on Ketchum-Libolt Park and Shalimar Park improvements.



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1345

Meeting Date: 8/10/2023

TITLE:

KETCHUM-LIBOLT PARK AND SHALIMAR PARK PROJECTS UPDATE

DEPARTMENT: PUBLIC WORKS DEPARTMENT

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR, (714) 754-5343

RECOMMENDATION:

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Over the next three months, staff will be soliciting design proposals and go through the contract award process. During the design phase, there will be additional opportunities for community and Commission input. It is anticipated that the design phase will take approximately nine months.

Construction is anticipated in Fall 2024.

ALTERNATIVES:

There are no alternatives suggested for this item.

FISCAL REVIEW:

Ketchum-Libolt Park and Shalimar Park have allocated state grant funding.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report and approves it as to form.

CONCLUSION:

Staff requests Parks and Community Services Commission to provide input on Ketchum-Libolt Park and Shalimar Park improvements.



August 2, 2023

Raja Sethuraman
Public Works Director
City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626

RE: Community Outreach for Newly Proposed Park Designs: Shalimar and Ketchum-Libolt Parks

The City of Costa Mesa recently received specific state funding for the redesign, improvement and enhancement of both Shalimar Park and Ketchum-Libolt Park. This funding is extremely unique in that it included community outreach, design, and ultimate construction of both parks. It was decided early on by Council Member Chavez that new park design recommendations would come from the neighborhoods and communities adjacent to each park through a series of community outreach events.

In June, Costa Mesa retained the services of PatWest LLC to work with both the Costa Mesa Parks and Recreation Department and Public Works Department to facilitate this outreach. In July, Costa Mesa brought on board the design services of City Fabrick, a local firm specializing in placemaking in an urban environment. City Fabrick participated in the community outreach early on, prior to considering any design proposals. Community outreach included 'pop-up' events at both Shalimar and Ketchum-Libolt Parks. Shalimar Park had events on Saturday, May 6 and on Thursday, June 22, while Ketchum-Libolt Park saw 'pop-up' events on Saturday May 6 and on Thursday, June 15. Additionally, during this Spring's annual "Love Costa Mesa Day" festival on Saturday, May 20, there was a staffed booth that gathered community input for the redesigns of both Shalimar and Ketchum-Libolt Parks.

Each community outreach event was advertised thru social media and in neighborhood flyers, City Council newsletters, and neighborhood canvassing. These were all City sponsored events with full support of multiple departments including the City Manager, Planning, Public Works, and the Parks and Recreation team, all which provided outreach, set-up, snacks and beverages, and the mobile recreation vehicle. Each event was attended by team members from PatWest LLC and City Fabrick to engage the community through surveys and activities and discuss with individual community members issues with each park and what the neighborhood would like to

see in a new design. Survey's regarding the parks were distributed in both English and Spanish with comments collated into a summary for consideration. Each attendee was not only encouraged to complete the survey, but to leave an email (or home) address so they could be included in future events and follow the process as the City continued to solicit ideas and comments to be incorporated in the new park designs.

Comments from the community regarding **Shalimar Park** included:

ADULTS

- Not enough light
- Park needs to feel safe
- Needs more play area
- The back area needs to be visible
- Do not remove the rock, it could be historical
- Add outdoor gym area
- Place for families and community to gather
- Consider the back area to be multi-purpose, active space (i.e.: soccer, handball, basketball, or pickle ball)
- Close the park at night

KIDS

- Swings
- Vertical climbers
- Overhead climbers
- Keep the tire swing, slide, trees and small area behind the trees
- Room to play soccer

Comments from the community regarding **Ketchum-Libolt Park** included:

ADULTS

- New play equipment
- More visibility
- Remove the concrete
- More grass
- No sand
- Larger play structure
- The wall along Victoria should be more transparent
- Have an aviation theme to honor the fallen officers
- When the park gets dark there is loitering and drugs
- Playground is old and not functional for kids under 5
- Picnic area is not functional

KIDS

- Would like to see swings
- Slides
- Vertical climbers
- Spinners
- Balance features for playground
- Soccer area
- Keep the tables but move them to a more open space area

This engagement provided valuable insight into park users concerns and wishes for City Fabrick to initiate design options for both parks. City Fabrick also engaged Parks maintenance staff, Public Works, and the Police Department to consider the operations of the future parks. Two design options were developed for both parks, both built on common themes drawn from the engagement process, while testing diverging ideas from the community (example handball court versus half-court of basketball). These two options can be used to continue engaging community members, city staff, and the commission to opine for the ultimate design direction.

At the August 10, 2023 Parks and Recreation Commission meeting, members from PatWest LLC and City Fabrick teams will be available to present and answer questions about the potential new optional park designs.

Sincerely,



Patrick H. West, Principal
PatWest LLC



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1343

Meeting Date: 8/10/2023

TITLE:

PARK RANGER REPORT

DEPARTMENT:

POLICE

City of Costa Mesa Police Department

Memorandum



DATE: July 3rd, 2023

TO: Lieutenant D. Casarez

FROM: Park Ranger Stanley Garcia

RE: **PARKS COMMISSION MONTHLY REPORT
June 2023**

<u>INCIDENT</u>	<u>TOTALS</u>
• Alcohol Violations	7
• Smoking Violations	2
• Camping Violations	2
• Off trail Violations	27
• Leash Law Violations	0
• Parking Cites	41
• Miscellaneous Code Violations	16
• Reports	1
• Park Disturbance Calls	62
• Picnic Permit Checks	0
• City Assist Calls	27
• Foot Patrol Checks	56
• Bike Patrol Checks	0
• Patrol Checks	416

CITY OF COSTA MESA
Park Ranger Unit
Enforcement Summary

Talbert Park **34 Citations Issued**

1298 and 1299 Victoria St. 27 citations issued OCCO 2-5-46(a)
4 citations issued OCCO 2-5-35
2 citations issued H&S 11364(a)
1 citation issued CMMC 11-304(a)(3)

Wilson Park **7 Citations Issued and 1 Arrest**

360 W Wilson St. 4 citations issued CMMC 4-36(a)
1 citation issued CMMC 12-18(a)
1 citation issued CMMC 8-133(b)
1 citation issued B&P 25620(a)
1 Arrest per PC 21310, H&S 11377(a), CMMC 11-304(a)(3)

Lions Park **3 Citations Issued and 1 Arrest**

570 W 18TH St. 2 citations issued B&P 25620(a)
1 citation issued CMMC 8-133(b)
1 Arrest per H&S 11377 and H&S 11364(a)

Vista Park **1 Citation Issued**

1200 Victoria St. 1 citation issued H&S 11364(a)

Canyon Park **1 Citation Issued**

970 Arbor St. 1 citation issued H&S 11364(a)

Ketchum and Libolt Park **1 Citation Issued**

2150 Maple St. 1 citation issued H&S 11364(a)

Joann Bike Trail **1 Arrest**

558 Joann Street. 1 Arrest per an outstanding warrant and H&S 11364(a)

COSTA MESA MUNICIPAL CODE (CMMC)

3-112	Leash Law
4-3	Bike license required
4-36(a)	Bicycle not parked within bicycle rack
8-83(d)	Scavenging trash
8-133(b)	Smoking prohibited in parks
9-1	Business license required
9-114	Permit required for certain business
9-191(a)	Vending pushcarts prohibited
10-194	Sleeping in a parked vehicle
11-3	Drinking in public
11-4(a)	Urinating/ defecating in public
11-304(a)	Unlawful camping
11-306(a)	Storage of personal property in public places
12-18 (a)	Signs and notices to be obeyed
12-20(a) (4)	Possession or firing of fireworks in park
12-20(a) (5)	Hold illegal fire
12-20(a) (7)	Climb on building, facility
12-20(a) (9)	Damage, deface... plants, trees, shrubs... in park
12-20(a) (10)	Deface park property
12-20(a) (16)	Operate remote controlled ground based vehicle
12-20(a) (19)	Fishing in city park prohibited
12-23	Presence in parks after dark
12-24	Riding animals, Operating Vehicles
12-26	Stopping, parking vehicles between dusk and 0500 hours
12-32	Performing labor in parks prohibited
12-42(b)	Dog off leash
12-43	Dogs excluded from children's playgrounds
12-51	Rubbish to be put into receptacles
12-53(a)	Permits needed for groups of 10 or more persons
12-57(b)	Safety equipment required at Skate Park
12-65(a)	Model aircraft may not be flown higher than 400 feet
2-5-46(a)	Off Trail in County Park. OCCO (Orange County Code)
2-5-37	Firearms, BB guns, fireworks, or any other weapon prohibited.
2-5-35	Possession of alcoholic beverage. OCCO (Orange County Code)

Business and Professions, Health & Safety, Penal Codes & Vehicle Codes

B&P 25608	Possession of alcohol on school grounds
B&P 25620(a)	Open alcoholic beverage
B&P 25662(a)	Minor in possession of alcohol
B&P 22435.2(b)	Misuse of shopping cart
H&S 11357(b)	Possession of marijuana less than 1 oz.
H&S 11364(a)	Possession of drug paraphernalia
H&S 11377(a)	Possession of controlled substance

PC 308(b)	Minor in possession of a tobacco product
PC 148(a)	Resist /delay/obstruct a law enforcement officer
CVC 21211(a)	No stopping, standing, sitting, loitering, or impeding bicycle traffic.
CVC 21211(b)	No parking or placing any object on a class one bikeway.

City of Costa Mesa Police Department

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29

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CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1344

Meeting Date: 8/10/2023

TITLE:

DIRECTOR'S REPORT

DEPARTMENT:

PARKS AND COMMUNITY SERVICES



PARKS & COMMUNITY SERVICES

COMMISSION REPORT

MEETING DATE: AUGUST 10, 2023

ITEM NUMBER: MR – 2.1

SUBJECT: DIRECTOR'S REPORT – JUNE/JULY 2023

DATE: August 7, 2023

FROM: ALMA REYES, DEPUTY CITY MANAGER

FOR FURTHER INFORMATION CONTACT: (714) 754 - 5009

❖ **Animal Care Services**

	Dec.	Jan.	Feb.	Mar.	April	May	June	July
Impounded animals	47	33	37	44	47	59	48	45
Returned to owner	11	3	9	12	10	8	9	8
Transferred to adoption center	34	26	9	24	37	23	36	24
Adopted	39	7	7	17	23	24	25	35
Animal License Issued/Renewed	201	249	211	251	234	251	235	239

- Priceless Pet Rescue – Microchip Clinic
 - The City of Costa Mesa partnered with Priceless Pet Rescue to host a microchip clinic on Saturday, June 24, from 4pm-6pm located at The Orphanage – Priceless Pet Rescue (Costa Mesa) where free microchips were offered to City of Costa Mesa residents in anticipation for the Independence Day Holiday. The event was successful and a total of 26 pets were successfully microchipped at this event.

❖ **Community Gardens**

Garden Location	Parcel Quantity	Parcels Rented	Waitlisted
Del Mar	57	57	86
Hamilton	42	42	23

❖ **Contract Classes**

	Dec.	Jan.	Feb.	Mar.	April	May	June	July
Youth & Adult Totals:	84	205	183	366	590	407	348	598

- New summer classes include: Cheernastics & Dance, Coding Camps: Modding with Minecraft Intro to Roblox Development, LEGO Python Engineers, eSports Camps: Rocket League Bootcamp, Fortnite Training Camp
- New classes July: Jr. Makers with Microcontrollers, eSports Camp: Super Smash Bros. Ultimate Camp, Overwatch 2 Training Camp, League of Legends Camp

❖ **Costa Mesa Senior Center**

- The July monthly newsletter was mailed to 2,684 members. This is an increase of 290 members from June 2023.
- The Costa Mesa Senior Center hosted Father's Day Bingo and Brunch on Friday, June 16. Seniors and their families enjoyed delicious sandwiches and treats before playing exciting rounds of bingo. The event celebrated fathers and created lasting memories for everyone involved.

- On June 28, seniors kicked off Independence Day at the Costa Mesa Senior Center. The event featured Sweet Lou's BBQ catering, entertainment by guitarist Ken Earnest, Fun Photos photobooth, engaging games, and exciting raffle prizes. Seniors were delighted to have CMPD, CMFD, and directors Steve Fly and Jason Minter serve them and take photos.
- To commemorate National Ice Cream month, the Senior Center filled up their drop-down freezer with ice cream for seniors to enjoy a cold sweet treat on their way to their favorite activity.

Senior Programs	Dec.	Jan.	Feb.	Mar.	April	May	June	July
Meals on Wheels OC - Meals	3,091	2,450	3,023	3,465	3,836	3,459	4014	3,196
Meals on Wheels OC - Seniors	1,287	1,085	1,405	1,724	1,879	1,682	1997	1,609
Second Harvest Grocery Boxes	141	110	255	280	246	258	390	134
Wellness Calls	1,168	1,066	1,457	1,288	1,412	1,321	759	1,264
Transportation Program Trips	727	553	758	842	1,169	1,122	1,000	1,164

❖ **Downtown Recreation Center**

June				
Gym Programs	Pickleball	Youth Open Gym	Basketball	Volleyball
Participants	135	128	37	105
Visits	678	228	49	163
July				
Gym Programs	Pickleball	Youth Open Gym	Basketball	Volleyball
Participants	135	108	20	114
Visits	603	208	46	183

❖ **Downtown Aquatic Center**

2022 Aquatics Programs	Dec.	Jan.	Feb.	Mar.	April	May	June	July
Adult Lap Swim Participants	112	81	88	92	124	128	177	456
Total Lap Swim Visits	249	341	305	350	561	458	510	893
Instructional Class Participants	0	0	10	52	64	122	293	427
Instructional Class Attendance	0	0	33	200	442	562	688	1,667

❖ **Facility Rentals**

June				
Facility	Non-Profit	Private Resident	Private Commercial	Non-Resident Commercial
DD Library – Adams Room	-	-	-	2
BCC	-	1	-	-
DRC - Gym	4	-	-	-
NHCC	5	3	-	-
July				
Facility	Non-Profit	Private Resident	Private Commercial	Non-Resident Commercial
DD Library – Adams Room	4	-	-	-
BCC	-	1	-	-
DRC - Gym	4	1	-	1
NHCC	3	3	-	-

❖ **Fairview Park**

- The City hosted its *Second Saturday* restoration day on Saturday, July 8, in partnership with the Fairview Park Alliance. The focus for the day was the vernal pool 5/6/7 watershed buffer area.
 - ~15 volunteers members of the public in attendance to support non-native plant removal activities. The next Second Saturday restoration day is scheduled for Saturday, August 12. In addition to volunteer support with weed removal in the buffer area, City staff and contractors continue with site maintenance and watering of the new plantings.
- The City has partnered with the Banning Ranch Conservancy in hosting additional monthly restoration days on the 3rd Saturday of each month. These 3rd Saturday Restoration days focus on the coastal sage scrub areas in the upper canyon. On Saturday, July 15, volunteers from the Banning Ranch Conservancy assisted in non-native plant removal activities.
- In June, the consultant for the Master Plan update, MIG, kicked off the Community Outreach phase of the project by meeting with the Fairview Park Steering Committee. The next step in this phase is a general community outreach meeting tentatively scheduled on Thursday, August 31. The meeting will be held at 6:00 pm at the Norma Hertzog Community Center, 1845 Park Ave, Costa Mesa.

❖ **Adult Sports**

- **Adult Sports – June**
 - Adult Softball League – Operated by Major League Softball
 - Summer 2023 Season began May 22 – July 17 with 66 teams and a total 657 participants enrolled.
 - Adult Basketball League – Operated by City Staff
 - Spring 2023 Season began April 10 – June 19
 - Monday nights were enrolled with 7 teams and Wednesday nights were enrolled with 8 teams with a total 192 participants enrolled.
 - Senior Softball League – Operated by City Staff
 - Spring 2023 Season began February 1 to August 6 with a total of 24 participants enrolled.
- **Adult Sports – July**
 - Adult Softball League – Operated by Major League Softball
 - Summer 2023 Season began May 22 – July 17 with 66 teams and a total 657 participants enrolled.
 - Adult Basketball League – Operated by City Staff
 - Spring 2023 Season began April 10 – June 19
 - Monday nights were enrolled with 6 teams and Wednesday nights were enrolled with 6 teams with a total 125 participants enrolled.
 - Senior Softball League – Operated by City Staff
 - Spring 2023 Season began February 1 to August 6 with a total of 24 participants enrolled.

• **Fields**

Field Usage	Dec.	Jan.	Feb.	Mar.	April	May	June	July
# of Organizations	45	45	48	48	48	48	48	48
Hours	8,648	7,705	14,241	24,385	26,027	77,983	26,124	11,265.75

❖ Park Reservations

June 2023			
Park Location	Permits Issued		Park Location
Del Mesa	5		Shiffer
Estancia	9		TeWinkle
Heller	5		Vista
Marina View	1		Wakeham
July 2023			
Park Location	Permits Issued		Park Location
Brentwood	1		Shiffer
Canyon	1		Smallwood
Del Mesa	6		TeWinkle
Estancia	4		Vista
Fairview	1		Wakeham
Heller	6		

❖ Youth Programs

• **Summer Camp Costa Mesa**

- Fee-based program during NMUSD's summer recess
- Held at Estancia Park
- Registration began on May 8, 2023

Week #	Capacity	Enrolled
1 (June 12-June 16)	90	90
2 (June 19-June 23)	90	90
3 (June 26-June 30)	90	90
4 (July 3-July 7)	90	74
5 (July 10-July 14)	90	70
6 (July 17-July 21)	90	81
7 (July 24-July 28)	90	71
8 (July 31-August 4)	90	81
9 (August 7-August 11)	90	90

• **Camp Mini Explorers**

- Fee-based program from June 12, 2023-July 21, 2023
- Held at Balearic Community Center in 2 classrooms
- Registration began on May 8, 2023

Age (Days)	Capacity	Enrolled
4-5 year old (M/W/F)	40	40
3-4 year old (T/Th)	40	35

• **R.O.C.K.S Afterschool Program**

- Fee-based program from August 22, 2022 – June 9, 2023
- Registration open now for nine (9) NMUSD school sites
 - No enrollment capacity

- **Summer R.O.C.K.S**

- Free resident summer program from June 12, 2023 – August 18, 2023
- Held at Balearic Community Center and Downtown Recreation Center
- Registration began on May 8, 2023

Balearic Community Center	Enrolled
Session 1 (June 12-July 14)	307
Session 2 (July 17-August 11)	305
Session 3 (August 14-August 18)	285
Downtown Recreation Center	Enrolled
Session 1 (June 12-July 14)	95
Session 2 (July 17-August 11)	109

- **Teen Program - June**

- Free afterschool care for 7th - 12th grades from August 22, 2022 – June 8, 2023
- Teen Centers at TeWinkle Middle School and Downtown Recreation Center (DRC)
- Offers shuttle transportation from Ensign Inter./Newport Harbor High School to the DRC Teen Center and Save Our Youth (SOY)

Program Location	Students
Downtown Recreation Center (DRC)	20
TeWinkle Middle School	99
Shuttle Service	Students
Downtown Recreation Center (DRC)	18
Save Our Youth (SOY)	3

- **Teen Camp**

- Fee-based program during NMUSD's summer recess
- Held at Downtown Recreation Center
- Registration began on May 8, 2023

Week #	Capacity	Enrolled
1 (June 12-June 16)	27	18
2 (June 19-June 23)	27	15
3 (June 26-June 30)	27	21
4 (July 3-July 7)	27	22
5 (July 10-July 14)	27	21
6 (July 17-July 21)	27	25
7 (July 24-July 28)	27	27
8 (July 31-August 4)	27	27
9 (August 7-August 11)	27	27

- **Youth Sports – Happy Feet Running Club**

- Free program teaching short and long-distance running techniques
- Practices held at Balearic and Fairview Parks
- Season: June 14 – August 5, 2023
 - Registration began on May 8, 2023
 - Season ends with a 5K Fun Run at Fairview Park

Grade level	Capacity	Enrolled
1st - 8th Grade	60	60

❖ **Block Parties**

- 4th of July

2023 Block Party Permit	
Permits Issued for 4 th of July Holiday	9

- Now accepting September 4th Labor Day block parties
 - Deadline to submit: 5:00pm, Thursday, August 10, 2023

❖ **Special Event Permits**

June	
Total Permits Issued for 2023	29
Permits Issued for June	5
Permits at City Facilities	4
Permits at Private Commercial Property	1
Pending Permits	3
July	
Total Permits Issued for 2023	35
Permits Issued for July	5
Permits at City Facilities	4
Permits at Private Commercial Property	1
Pending Permits	2

Upcoming Events	Dates	Location
Concert in the Park The Reflexx	Tuesday, July 11	Fairview Park
Concert in the Park Savor	Tuesday, July 15	Fairview Park
Concert in the Park Tijuana Dogs	Tuesday, July 25	Fairview Park
Movies in the Park <i>Sonic 2</i>	Saturday, August 19	TeWinkle Park
Symphony in the Park	Saturday, August 26	Shiffer Park
Hispanic Heritage Month Event	Saturday, September 23	Lions Park