



CITY OF COSTA MESA

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY*

Agenda - Final Amended

Tuesday, June 6, 2023

6:00 PM

**City Council Chambers
77 Fair Drive**

***Note: All agency memberships are reflected in the title "Council Member"
4:00 P.M. Closed Session**

**Council Member Marr will be attending the meeting via Zoom Webinar from:
Hyatt Place Arlington
2401 Wilson Blvd
Arlington, VA 22201**

**PLEASE NOTE, THE FOLLOWING TWO ITEMS HAVE BEEN REMOVED FROM THE
AGENDA:**

**PUBLIC HEARING ITEM #1: REVIEW OF THE PLANNING COMMISSION'S APPROVAL
OF THE NORTHGATE MARKET AT 2300 HARBOR BOULEVARD (UNIT C), AND**

NEW BUSINESS ITEM #1: COSTA MESA BRIDGE SHELTER CAPACITY PROJECT.

The City Council meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

TRANSLATION SERVICES AVAILABLE / SERVICIOS DE TRADUCCIÓN DISPONIBLE
Please contact the City Clerk at (714) 754-5225 to request language interpreting services for City meetings. Notification at least 48 hours prior to the meeting will enable the City to make arrangements.

Favor de comunicarse con la Secretaria Municipal al (714) 754-5225 para solicitar servicios de interpretación de idioma para las juntas de la Ciudad. Se pide notificación por lo mínimo 48 horas de anticipación, esto permite que la Ciudad haga los arreglos necesarios.

Members of the public can view the City Council meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true and online at [youtube.com/costamesatv](https://www.youtube.com/c/costamesatv).

Zoom Webinar: (For both 4:00 p.m. and 6:00 p.m. meetings)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/98376390419?pwd=dnpFelc5TnU4a3BKWVlyRVZMa1ZZz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 983 7639 0419/ Password: 905283

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone: (For both 4:00 p.m. and 6:00 p.m. meetings)

Call: 1 669 900 6833 Enter Webinar ID: 983 7639 0419/ Password: 905283

During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Note, if you have installed a zoom update, please restart your computer before participating in the meeting.

Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the City Clerk at cityclerk@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the City Council, made available to the public, and will be part of the meeting record.

Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or cityclerk@costamesaca.gov and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information. All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments, for both videos and pictures. Please e-mail to the City Clerk at cityclerk@costamesaca.gov NO LATER THAN 12:00 Noon on the date of the meeting. If you do not receive confirmation from the city prior to the meeting, please call the City Clerks office at 714-754-5225.

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5): Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM_Council. The password is: cmcouncil1953.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

En conformidad con la Ley de Estadounidenses con Discapacidades (ADA), aparatos de asistencia están disponibles y podrán ser prestados notificando a la Secretaria Municipal. Si necesita asistencia especial para participar en esta junta, comuníquese con la oficina de la Secretaria Municipal al (714) 754-5225. Se pide dar notificación a la Ciudad por lo mínimo 48 horas de anticipación para garantizar accesibilidad razonable a la junta. [28 CFR 35.102.35.104 ADA Title II].

CLOSED SESSION - 4:00 P.M.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS Members of the public are welcome to address the City Council only on those items on the Closed Session agenda. Each member of the public will be given a total of three minutes to speak on all items on the Closed Session agenda.

CLOSED SESSION ITEMS:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9 (d)(1)
Name of Case: Ohio House, LLC v. City of Costa Mesa, USDC, Central District of CA,
Case No. 8:19 cv 01710 DOC (KESx)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to California Government Code Section 54957 (b) (1)
Title: City Manager

**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY**

JUNE 6, 2023 – 6:00 P.M.

JOHN STEPHENS
Mayor

JEFFREY HARLAN
Mayor Pro Tem - District 6

ANDREA MARR
Council Member - District 3

MANUEL CHAVEZ
Council Member - District 4

LOREN GAMEROS
Council Member - District 2

ARLIS REYNOLDS
Council Member - District 5

DON HARPER
Council Member - District 1

KIMBERLY HALL BARLOW
City Attorney

LORI ANN FARRELL HARRISON
City Manager

CALL TO ORDER

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

MOMENT OF SOLEMN EXPRESSION

[Per Council Policy 000-12, these presentations are made by community volunteers stating their own views. The City Council disclaims any intent to endorse or sponsor the views of any speaker.]

ROLL CALL

CITY ATTORNEY CLOSED SESSION REPORT

PRESENTATIONS:

1. [Presentation: Estancia High School Girls Softball CIF Southern Section Playoffs Champions](#)
2. [Presentation: Costa Mesa High School Boys' Swimming CIF Southern Section Division Champions](#)

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3. [Presentation: Newport Harbor High School Boys Volleyball CIF23-1240 Southern Section Division Champions](#)
 4. [Proclamation: 2023 National Gun Violence Awareness Day](#) [23-1237](#)
Attachments: [06.06.2023 National Gun Violence Awareness Day](#)
 5. [Proclamation: 2023 Pride Month](#) [23-1238](#)
Attachments: [06.06.2023 Pride Month](#)

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments on Consent Calendar items may also be heard at this time.
Comments are limited to 3 minutes, or as otherwise directed.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Each council member is limited to 4 minutes. Additional comments will be heard at the end of the meeting.

1. Council Member Gameros
2. Council Member Harper
3. Council Member Marr
4. Council Member Reynolds
5. Council Member Chavez
6. Mayor Pro Tem Harlan
7. Mayor Stephens

REPORT – CITY MANAGER

REPORT – CITY ATTORNEY

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the City Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion.

1. [PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALI23-1211 ORDINANCES AND RESOLUTIONS](#)

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.

2. [READING FOLDER](#) [23-1212](#)

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Hallock Derickson Davis, Geico (Claire Ting), Kailyn Mensing, Melissa Moore, Chad Peters, The Ledger Law Firm (Landon Hurtado), Daniel Vo.

3. [ADOPTION OF WARRANT RESOLUTION](#) [23-1215](#)

RECOMMENDATION:

City Council approve Warrant Resolution No. 2699.

Attachments: [1. Summary Check Register week of 4.24.23](#)
[2. Summary Check Register week of 5.1.23](#)
[3. Summery Check Register week of 5.8.23](#)
[4. Summary Check Register week of 5.15.23](#)
[5. Summary Check Register week of 5.22.23](#)

4. [MINUTES](#) [23-1213](#)

RECOMMENDATION:

City Council approve the Minutes of the Strategic Planning Retreat of March 10, 2023, the Regular meeting of May 2, 2023, the Study Session meeting of May 9, 2023, and the Special Joint Study Session of May 16, 2023.

Attachments: [1. 03-10-2023 Draft Minutes](#)
[2. 05-02-2023 Draft Minutes](#)
[3. 05-09-2023 Draft Minutes](#)
[4. 05-16-2023 Draft Minutes](#)

5. [SERVICE AGREEMENT AMENDMENT WITH TYLER TECHNOLOGIES](#)[§3-1214](#)
[TO MODIFY THE AGREEMENT FROM A NAMED USER LICENSE TO](#)
[A CITY-WIDE SITE LICENSE FOR THE CITY'S LAND MANAGEMENT](#)
[SYSTEM](#)

RECOMMENDATION:

Staff recommends the City Council:

Authorize the City Manager and City Clerk to execute Amendment No. 3 with Tyler Technologies to modify the agreement to provide for a citywide site license, increasing the total compensation by \$150,000 for a not-to-exceed amount of \$1,210,856, in substantially the form as attached and in such final form as approved by the City Attorney.

Attachments: [1. Draft Amendment](#)

6. [AWARD OF CITY SIDEWALK AND GUTTER FLOW GRINDING](#)[§3-1216](#)
[SERVICES TO BPR, INC.](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Award the Maintenance Services Agreement (MSA) for citywide sidewalk grinding and gutter flow grinding with BPR, Incorporated, for an initial three-year period with two one-year renewal periods for a not to exceed annual amount of \$150,000.
2. Authorize a 10% contingency annually for emergency response, special events and other unforeseen costs; and approval for Consumer Price Index (CPI) escalation and de-escalation.
3. Authorize the City Manager and the City Clerk to execute the agreement and future amendments to this agreement within Council authorized limits.

Attachments: [1. Maintenance Services Agreement with BPR, Inc.](#)
[2. Bid Tabulation](#)

7. [REJECT ALL BIDS - PLACENTIA AVENUE STORM WATER QUALITY IMPROVEMENT PROJECT, CITY PROJECT NO. 23-02](#)

RECOMMENDATION:

Staff recommends the City Council reject all bids for the Placentia Avenue Storm Water Quality Improvement Project, City Project No. 23-02.

Attachments: [1. Bid Abstract](#)

8. [RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 AND RE-ALLOCATE FISCAL YEAR 2018-19 CAPITAL IMPROVEMENT PROGRAM ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDS](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution No. 2023-xx approving the Fairview Road Improvement Project (Adams Avenue to Fair Drive) for funding with Road Maintenance and Rehabilitation Account (RMRA) revenues for Fiscal Year 2023-24.
2. Appropriate previously approved allocation of Fiscal Year 2018-19 Capital Improvement Program RMRA Funds from the Fairview Road (I-405 to Adams Avenue) project, in the amount of \$1,178,820, to the Newport Boulevard (Victoria Street / 22nd Street to 19th Street) project.

Attachments: [1. Resolution](#)

9. [SENATE BILL 1205 COMPLIANCE REPORT FOR 2022 STATE-MANDATED ANNUAL FIRE INSPECTIONS](#)

RECOMMENDATION:

Staff recommends that the City Council adopt a resolution to accept this Compliance Report as its report on the status of all 2022 state-mandated annual fire inspections in the City as required by California Health and Safety Code Section 13146.4.

Attachments: [1. SB 1205 Resolution](#)

10. [REQUEST TO CANCEL THE REGULAR CITY COUNCIL MEETING 023-1068
JULY 5, 2023](#)

RECOMMENDATION:

Staff recommends the City Council cancel the regular meeting of Wednesday, July 5th, 2023.

AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR

-----END OF CONSENT CALENDAR-----

PUBLIC HEARINGS:

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

1. **THIS ITEM HAS BEEN REMOVED FROM THE AGENDA.**

~~REVIEW OF THE PLANNING COMMISSION'S APPROVAL OF THE NORTHGATE-
MARKET AT 2300 HARBOR BOULEVARD (UNIT C)~~

2. [BUSINESS IMPROVEMENT AREA \(BIA\) REAUTHORIZATION 2023-1217
LEVY ANNUAL ASSESSMENT](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Conduct a public hearing regarding the Business Improvement Area (BIA) reauthorization and levy of the annual assessment for Fiscal Year 2023-2024.
2. Adopt Resolution No. 2023-XX, confirming the annual report filed by Travel Costa Mesa and levying an annual assessment for Fiscal Year 2023-2024 for the Business Improvement Area covering certain Costa Mesa hotels and motels.

Attachments: [1. BIA Resolution](#)

3. **CONSOLIDATED MASTER FEE SCHEDULE** **23-1222**

RECOMMENDATION:

Staff recommends the City Council

1. Open a Public Hearing and take testimony, if any.

2. Adopt a Resolution of the City Council of the City of Costa Mesa, California, Adopting a Consolidated Schedule of User and Regulatory Fees for Various City Services.

Attachments: [1. Consolidated Master Fee Schedule - 060123](#)
[2. Resolution - Consolidated Fee Schedule - DRAFT](#)
[3. FIPAC Letter to Council by the Revenue Subcommittee](#)

4. FISCAL YEAR 2023-24 PROPOSED OPERATING AND CAPITAL IMPROVEMENT PROGRAM AND HOUSING AUTHORITY BUDGET

RECOMMENDATION:

Staff recommends that City Council:

1. Approve Resolution 23-XX, adopting the Proposed Fiscal Year 2023-24 Operating and Capital Improvement Program (CIP) Budget; and
2. Approve Joint Resolution 23-XX adopting the Housing Authority Budget including Housing and Community Development expenditures for Fiscal Year 2023-24; and
3. Authorize and approve staffing as follows:
 - a. Authorize the following full-time positions: Business License Inspector, Cyber Security Analyst, Associate Engineer, and a Management Analyst (Solid Waste Coordinator) for an increase of 4.0 FTE as presented at the May 9, 2023 Study Session; and
 - b. Authorize the following part-time to full-time conversions: Animal Control Officer, Community Services Specialist to Crime Analyst, Property Evidence Specialist, four Recreation Specialists, Video Production Specialist, and a Maintenance Worker to one Equipment Mechanic for a net 2.62 FTE increase as presented at the May 9, 2023 Study Session; and
 - c. Authorize an additional 0.25 FTE to convert a part-time Management Aide to full-time in the Homeless Services Division to help support increasing homeless services; and
 - d. Consolidate the Animal Services and Enforcement Program by transferring the Animal Services Program and associated staff from the Parks and Community Services Department to the Police Department and authorize a full-time Animal Control Supervisor position in the Police Department; and
 - e. Approve Salary and Classification Updates Resolution 23-xx (new Assistant Fire Chief positions); and
 - f. Approve Salary and Classification Updates Resolution 23-xx for (Animal Control Supervisor and Cyber Security Analyst); and

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4. Authorize the City Manager, or her designee, to appropriate funding to fully cover all prior years and new FY 2023-24 Arts and Culture Master Plan costs by utilizing FY 2022-23 General Fund year-end savings; and
 5. Authorize the City Manager, or her designee, to work with the City Attorney's Office to execute any and all documents necessary to finance and purchase the large equipment and machinery purchases: water truck, stake bed, sign truck, street stencil truck, asphalt roller truck, and two Fire pumper trucks (one partially offset by CDBG funds) for an estimated lease amount of \$2.3 million; and
 6. Authorize the City Manager, or her designee, to work with the Newport Mesa Unified School District for the use of school fields for expanded community and recreational use and open space opportunities, including but not limited to, the addition of new full time or part time staff and operating appropriations; and
 7. Approve Resolution 23-XX establishing the Fiscal Year 2023-2024 GANN Appropriations Limit for the City of Costa Mesa at \$298,356,781, by using Orange County's growth for population adjustment, and the California per capita income growth for inflationary adjustment; and
 8. Approve the City of Costa Mesa's Revised Special Event Rates; and
 9. City Council action is requested for the following to comply with AB 481 Police Equipment Report and Resolution:
 - a. Receive and file the 2023 Annual AB 481 Report and take public comment; and
 - b. Approve Resolution 23-XX Renewing Ordinance No. 2022-03, the AB 481 Equipment Use Policy of the City of Costa Mesa, California, governing the use of police safety equipment.

Attachments: [Proposed Budget Agenda Report](#)

- [1. Proposed Fiscal Year 2023-24 Operating and Capital Improvement Program Budget Resolution 23-xx](#)
- [2. City Manager Transmittal Letter](#)
- [3. Revised FY 2023-24 All Funds Revenues with General Fund, without CIP](#)
- [4. FY 2023-24 Revised All Funds Appropriations with General Fund, without CIP](#)
- [5. FY 2023-24 Capital Improvement Program](#)
- [6. Revised FY 2023-24 Table of Organization](#)
- [7. Housing Authority Budget Resolution No 23-xx](#)
- [8. FY 2023-24 Housing Authority Budget](#)
- [9.A - Executive Resolution.Final](#)
- [9.B - CMCEA Resolution.Final](#)
- [10. FY 2023-24 Appropriations Limit Resolution](#)
- [11. Rate Determination Schedule](#)
- [12.A - Annual AB 481 Report](#)
- [12.B - AB 481 Proposed Resolution 23-xx](#)
- [12.C - 2022-03 Approved AB481 Ordinance](#)
- [12.D - Equipment Inventory](#)

OLD BUSINESS: NONE.

NEW BUSINESS:

1. THIS ITEM HAS BEEN REMOVED FROM THE AGENDA.

~~**COSTA MESA BRIDGE SHELTER CAPACITY PROJECT**~~

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND
SUGGESTIONS**

ADJOURNMENT



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1239

Meeting Date: 6/6/2023

TITLE:

Presentation: Estancia High School Girls Softball CIF Southern Section Playoffs Champions

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1241

Meeting Date: 6/6/2023

TITLE:

Presentation: Costa Mesa High School Boys' Swimming CIF Southern Section Division Champions

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1240

Meeting Date: 6/6/2023

TITLE:

Presentation: Newport Harbor High School Boys Volleyball CIF Southern Section
Division Champions

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1237

Meeting Date: 6/6/2023

TITLE:

Proclamation: 2023 National Gun Violence Awareness Day

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA, CALIFORNIA

Proclamation

WHEREAS, in the United States, gun violence is a national concern and is a major health crisis; firearm-related injuries are the second leading cause of death for American children and teens; every day, an average of seven children under the age of 19 are killed by gun violence; and

WHEREAS, every day, more than 100 Americans are killed by gun violence, and on average, there are almost 13,000 gun homicides annually; the lives of countless others are injured, and Americans are 25 times more likely to be murdered with guns than people in other developed countries; and

WHEREAS, support of the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who performed during President Obama's second inaugural parade, was tragically shot and killed just one week later. On June 2nd, she would have celebrated her 26th birthday; and

WHEREAS, National Gun Violence Awareness Day is observed on the first Friday of June, was first celebrated in June 2015 in Hadiya's honor and in honor of the hundreds of Americans whose lives are cut short as well as the countless survivors who are injured by shootings every; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing the color orange; choosing this color because hunters wear orange to announce themselves to other hunters when out in the woods; orange is a color that symbolizes the value of human life; and

WHEREAS, the consequences of gun violence are more pervasive and affect entire communities, families, and children; and

WHEREAS, protecting public safety is the City's highest responsibility, local law enforcement officers know their communities best and are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, the City of Costa Mesa supports continued statewide efforts to strengthen gun safety laws, pledges to keep firearms out of the wrong hands, and encourages responsible gun ownership to help keep our children safe.

NOW, THEREFORE, I, John B. Stephens, Mayor of the City of Costa Mesa, do hereby proclaim Friday, June 2, 2023, to be **National Gun Violence Awareness Day** in Costa Mesa. I encourage all residents to support their community's efforts to prevent the tragic effects of gun violence and to honor and value human lives.

DATED this 6th day of June, 2022.

John B. Stephens, Mayor of the City of Costa Mesa



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1238

Meeting Date: 6/6/2023

TITLE:

Proclamation: 2023 Pride Month

DEPARTMENT:

City Manager's Office



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CITY OF COSTA MESA, CALIFORNIA

Proclamation

WHEREAS, all human beings are born free and equal in dignity and rights; and

WHEREAS, the fight for equality for lesbian, gay, bisexual, transgender, and queer (LGBTQ) people is reflected in the unwavering dedication of those who work to build a more inclusive society; and

WHEREAS, Pride Month is celebrated each year in the month of June to honor the 1969 Stonewall Uprising in Manhattan, NY; the Stonewall Uprising was a tipping point for the Gay Liberation Movement in the United States; and

WHEREAS, every June, communities across the United States celebrate the contributions of LGBTQ- identified people and commemorate those individuals who fight to secure equality, who experienced discrimination and have historically been disenfranchised of rights afforded to other Americans; and

WHEREAS, celebrating Pride Month influences awareness and provides support and advocacy for Costa Mesa's LGBTQ community, and is an opportunity to take action and engage in dialogue to strengthen alliances, build acceptance and advance equal rights; and

WHEREAS, the rainbow flag is widely recognized as a symbol of pride, inclusion, and support for social movements that advocate for LGBTQ people in society; and

WHEREAS, the City of Costa Mesa proudly raises the rainbow flag every year from May 22-June 30 in support of the Costa Mesa LGBTQ community; and

WHEREAS, the LGBTQ community is an integral part of the vibrant culture and climate of the City and has had a significant impact on history locally, nationally, and internationally; and

WHEREAS, Costa Mesa is committed to diversity and prevention of discrimination based on sexual orientation and gender identity, and the LGBTQ community has the right to feel safe and not live in fear, and are an important part of the Costa Mesa family; and

WHEREAS, the City of Costa Mesa is committed to equality, and the month of June is an opportunity to recognize the impact that lesbian, gay, bisexual, and transgender individuals have had and will continue to have on our city and nation; and a time to reflect on the progress that has been made while focusing on the steps that can still be taken to eliminate prejudice and exclusion, celebrate diversity, and create a more inclusive society for all.

NOW, THEREFORE, I, John B. Stephens, Mayor of the City of Costa Mesa, do hereby proclaim the month of June 2023 as **Pride Month** in support of the LGBTQ community, the City of Costa Mesa cherishes the value and dignity of each person and appreciates the importance of equality and freedom.

DATED this 6th day of June, 2023.

John B. Stephens, Mayor of the City of Costa Mesa



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1211

Meeting Date: 6/6/2023

TITLE:

PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1212

Meeting Date: 6/6/2023

TITLE:

READING FOLDER

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Hallock Derickson Davis, Geico (Claire Ting), Kailyn Mensing, Melissa Moore, Chad Peters, The Ledger Law Firm (Landon Hurtado), Daniel Vo.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1215

Meeting Date: 6/6/2023

TITLE:

ADOPTION OF WARRANT RESOLUTION

DEPARTMENT: Finance Department

PRESENTED BY: Carol Molina, Finance Director

CONTACT INFORMATION: Carol Molina at (714) 754-5243

RECOMMENDATION:

City Council approve Warrant Resolution No. 2699.

BACKGROUND:

In accordance with Section 37202 of the California Government Code, the Director of Finance or their designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

FISCAL REVIEW:

Funding Payroll Register No. 23-08 "A" Off Cycle for \$132.04, 23-09 On Cycle for \$3,113,190.74, 23-10 On Cycle for \$3,131,606.41, and 23-11 On Cycle for \$3,159,889.72 and City operating expenses for \$ 5,193,378.84.

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242279	04/28/23	O	Galls LLC <i>Line Description: Overflow</i>	0000002297	0.00
TOTAL					0.00

amount

157,246.69

581,149.63

860.00

0.00

739,256.32

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242276	04/28/23	P	CDW Government Inc	0000005402	16,281.21
		<i>Line Description:</i>	ELECTRONIC EQUIPMENT		
			DROPBOX RENEWAL		
			ELECTRONIC EQUIPMENT		
			ELECTRONIC EQUIPMENT		
			ELECTRONIC EQUIPMENT		
0242277	04/28/23	P	Executive Facilities Services Inc	0000029510	48,379.31
		<i>Line Description:</i>	Janitorial Services - Fairview		
			Janitorial Services - All Park		
			Janitorial Services - City Hal		
			Janitorial Services - Communic		
			Janitorial Services - New Corp		
			Janitorial Services - Old Corp		
			Janitorial Services - Police D		
			Janitorial Services - Senior C		
			Janitorial Services - DRC		
			Janitorial Services - NHCC		
			Janitorial Services - FS 1-6		
			Janitorial Services - West Sid		
			Janitorial Services - Bridge S		
			Janitorial Services - Balearic		
0242278	04/28/23	P	Galls LLC	0000002297	18,248.47
		<i>Line Description:</i>	Uniform-Dallard		
			Uniform-Griffin		
			Uniform-Wood		
			Uniform-Milella		
			Uniform-Tripp		
			Uniform-Hagan		
			Uniform-Stafford		
			Uniform-Fay		
			Uniform-Holl		
			Uniform-Getz		
			Uniform-Howard		
			Uniform-Stafford		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
<i>Line Description:</i> Uniform-Gutierrez Uniform-Apahidean Uniform-Miles Uniform-Wadkins Uniform-Ramirez Uniform-Villazuela Uniform-Sapida Uniform-Soto Uniform-Evans. Uniform-Guenthal Uniform-Schulee Uniform-Bush Uniform-Foxwell Uniform-Fricke Uniform-Bush Badge Patches Uniform-Gonzalez Uniform-Elisarraraz Uniform-Cedillo Uniform-Precido Uniform-Montoya Uniform-Frankle Uniform-Chamness Uniform-Gonzales Uniform-Grimmond					
0242280	04/28/23	P	Newport Center Animal Hospital	0000025961	20,000.00
<i>Line Description:</i> March 23 Shelter Services					
0242281	04/28/23	P	Newport Mesa Unified School District	0000003339	29,973.60
<i>Line Description:</i> Developer Fee-Feb 2023 Developer Fee-Jan 2023					
0242282	04/28/23	P	Penhall Company	0000003586	20,287.15
<i>Line Description:</i> Contract Sidewalk Grinding					

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242283	04/28/23	P	Pinnacle Petroleum, Inc	0000029315	21,823.85
			Line Description: Unleaded Fuel-PD		
0242284	04/28/23	P	Proactive Engineering Consultants Inc	0000028916	27,736.25
			Line Description: Westside Storm Drain Improvmt		
0242285	04/28/23	P	Sagecrest Planning & Environmental	0000025748	15,810.00
			Line Description: Staffing Srvs Michelle Halliga		
0242286	04/28/23	P	The Home Depot Credit Services	0000002560	16,712.86
			Line Description: Tools-Signs/Markings		
			Locksmith-Equip Maint		
			Agriculture- Park Maint		
			Gen Supp-Signs/Markings		
			Tools-Graffiti Abatement		
			Bldg/Structures-Bldg Maint		
			Hardware Supplies-Bldg Maint		
			Hardware Supplies-Park Maint		
			Inventory Purchase-Warehouse		
			Tools- Fire Response/Control		
			General Supplies-Street Maint		
			Electrical Supplies-Bldg Maint		
			Electrical Supplies-Park Maint		
			Gen Supplies-Graffiti Abatemen		
			Maint Equip-Police Ops Tech/Ma		
			Tools-Equip Maint		
0242287	04/28/23	P	West Coast Arborists Inc	0000004498	34,119.20
			Line Description: Tree Maint. 3/16-3/31/23		
0242288	04/28/23	P	Yunex LLC	0000029573	44,936.00
			Line Description: 19th&Pomona VDS Install		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Superior 26th lmdust. Loops Newport&Victoria IISNS Bear&Metropointe E IISNS Baker&Pullman ETC Signs Placentia&Wilson IISNS Adams&Pinecreek CCTV Install Harbor&Harbor CTR MMU2-Lei Placentia&Victoria IISNS Adams & Shantar IISNS Bristol Fiber Repair		
0242289	04/28/23	P	A & A Wiping Cloth Inc	0000018633	2,763.79
			<i>Line Description:</i> Warehouse Stock		
0242290	04/28/23	P	AKAL Consultants	0000021519	9,920.00
			<i>Line Description:</i> Caltrans Fed Fund Pkg-Fairview		
0242291	04/28/23	P	AT & T	0000001107	191.89
			<i>Line Description:</i> Internet-Skate Park Camera Internet-Fleet Svs		
0242292	04/28/23	P	AT & T	0000001107	185.41
			<i>Line Description:</i> 911 Cama Trucks 4/14-5/13/23		
0242293	04/28/23	P	Adam Ereth	0000029232	400.00
			<i>Line Description:</i> Planning Comm Mtn-Apr 23		
0242294	04/28/23	P	Adlerhorst International	0000000906	463.57
			<i>Line Description:</i> K-9 Supplies Narc Re-Cert For Officer Memor		
0242295	04/28/23	P	Ai Ley Tan	0000029642	1,250.00

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Health Item, Wellness Program		
0242296	04/28/23	P	Alta Planning & Design	0000013648	13,237.60
			<i>Line Description:</i> Bike Sign Prog-2/24/23 Bike Sign Prog-3/31/23		
0242297	04/28/23	P	Angely Vallarta	0000029193	400.00
			<i>Line Description:</i> Planning Comm Mtn-Apr 23		
0242298	04/28/23	P	Animal Pest Management Services Inc	0000001049	3,680.00
			<i>Line Description:</i> Pest Control Svcs		
0242299	04/28/23	P	Anthony Mancillas	0000012990	100.00
			<i>Line Description:</i> 2022 Service Awards-5/4/23		
0242300	04/28/23	P	Aramark Correctional Services Inc	0000013108	1,936.40
			<i>Line Description:</i> Jail Food Svcs 3/1-3/29/23		
0242301	04/28/23	P	Aureus LLC	0000030091	140.00
			<i>Line Description:</i> Rfnd Operational Permit #15209		
0242302	04/28/23	P	Bee Busters Inc	0000007572	330.00
			<i>Line Description:</i> Bee Swarm Abatement Bee Swarm Abatement Bee Swarm Abatement		
0242303	04/28/23	P	Blue Cosmo	0000026920	709.89
			<i>Line Description:</i> Credit on Late Fees April Satellite Phone Svcs. Plan Apr		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242304	04/28/23	P	Brian Hernandez	0000019509	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242305	04/28/23	P	CBE	0000015149	6.35
			Line Description: Copier Maint 3/20-4/16/23		
0242306	04/28/23	P	CM Triangle Enterprises LLC	0000030085	3,825.00
			Line Description: Refund Appeal Fee		
0242307	04/28/23	P	CSG Consultants Inc	0000001887	172.48
			Line Description: Cons Plan Check BX23-00203		
0242308	04/28/23	P	Cal Stripe Inc	0000029093	2,133.75
			Line Description: NBD Traffic Mgmt Signing/Strip Neighborhood Traffic Mngt Sign Neighborhood Trffc Mngt Sign		
0242309	04/28/23	P	CalPERS Long-Term Care Program	0000006287	184.27
			Line Description: Payroll Deduction 23-09		
0242310	04/28/23	P	California Forensic Phlebotomy Inc	0000001500	6,780.00
			Line Description: Blood Draw Srvs Mar 23		
0242311	04/28/23	P	California State Disbursement Unit	0000017443	1,328.30
			Line Description: Payroll Deduction 23-09		
0242312	04/28/23	P	Chambers Law Firm	0000029871	185.32
			Line Description: Rfnd Subpna Dep 001-00363121		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242313	04/28/23	P	Charles Torres	0000011845	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242314	04/28/23	P	Clean Street	0000001098	3,299.00
			Line Description: Npt/19th Powerwash-Mar 23		
0242315	04/28/23	P	CoStar Realty Information Inc	0000024413	600.00
			Line Description: License Agreement		
0242316	04/28/23	P	Community SeniorServ	0000018540	6,981.00
			Line Description: Grab & Go Meal Svcs 3rd Qtr Home Meal Delivery-3rd Qtr		
0242317	04/28/23	P	Costa Mesa Lock & Key	0000001817	271.90
			Line Description: Keys-NHCC PD Vanguard Door Repair		
0242318	04/28/23	P	Daniel Jojola	0000020888	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242319	04/28/23	P	Daniels Tire Service	0000001922	3,916.47
			Line Description: Tire Recycle Warehouse Stock		
0242320	04/28/23	P	Darren DeFluiter	0000006106	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242321	04/28/23	P	Darrick Hanson	0000026160	75.00
			Line Description: 2022 Service Awards-5/4/23		

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242322	04/28/23	P	Datum Storage Solutions	0000023655	75.00
			Line Description: Cabinet & Shelves to store Tas		
0242323	04/28/23	P	David Dehuff	0000026161	400.00
			Line Description: 2022 Service Awards-5/4/23		
0242324	04/28/23	P	Dell Computer Corp	0000001962	3,685.05
			Line Description: Sales Tax 7.75%		
			Dell Monitor Slim Soundbar		
0242325	04/28/23	P	Digital Magic Signs	0000012837	362.44
			Line Description: Graphics-530		
0242326	04/28/23	P	Dixon Resources Unlimited	0000027441	9,046.25
			Line Description: Citywide Parking Study		
0242327	04/28/23	P	Entenmann Rovin Company	0000002130	1,118.79
			Line Description: Badges		
			Badges for Explorers		
			Retirement Badges		
0242328	04/28/23	P	Enterprise Rent A Car	0000002131	5,840.06
			Line Description: Undercover Rental Car		
			Undercover Rental Car		
			Undercover Rental Car		
			Undercover Car Rental		
			Undercover Car Rental		
0242329	04/28/23	P	Ever After Event Productions LLC	0000030097	721.50
			Line Description: Instructor Pmnt-Spring 2023		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242330	04/28/23	P	Families Forward Inc	0000024105	5,587.37
			Line Description: Affordable Housing Prog-3rd Qt		
0242331	04/28/23	P	First Choice Fire Protection	0000030087	125.00
			Line Description: Rfnd Mbrshp Chamber of Commere		
0242332	04/28/23	P	Fleet Services Inc	0000002239	756.69
			Line Description: Stock-Switch Turn Signal		
			Stock-Whalen Light		
			Stock-Protection Valves		
0242333	04/28/23	P	Fuel Pros Inc	0000026476	1,623.25
			Line Description: PD Monitor Cert/Spill Bucket		
			Monitor Cert-CY		
0242334	04/28/23	P	GMS Elevator Services	0000028704	716.66
			Line Description: Elevator Maintenance & Repair		
0242335	04/28/23	P	Gabrielle Tarbert	0000030095	1,000.00
			Line Description: Property DamageStlmnt-12/11/22		
0242336	04/28/23	P	George Cortez	0000020416	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242337	04/28/23	P	Gillis & Panichapan Architects Inc	0000027487	5,765.00
			Line Description: Architectural Engineering Svcs		
0242338	04/28/23	P	Grainger	0000002393	803.32

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Plumbing Supplies Supplies Changing Station for DRC Return of Electrical Wire DRC Electrical Supplies Quick Coupler 1/4 in V Belt V Belt Exposed Manual Flush Valve		
0242339	04/28/23	P	Granicus LLC	0000015382	11,282.40
			<i>Line Description:</i> Legister Annual Fee		
0242340	04/28/23	P	Guadalupe Lopez	0000026159	75.00
			<i>Line Description:</i> 2022 Service Awards-5/4/23		
0242341	04/28/23	P	Hanks Electrical Supplies	0000002445	209.55
			<i>Line Description:</i> Electrical Supplies		
0242342	04/28/23	P	Healthy U	0000012092	302.25
			<i>Line Description:</i> Instructor Payment-Spring 23		
0242343	04/28/23	P	Hinderliter De Llamas & Associates	0000002537	750.00
			<i>Line Description:</i> Cannabis Mgnt Prog-Mar 2023		
0242344	04/28/23	P	IDS Group Inc	0000022643	10,479.00
			<i>Line Description:</i> IT Offices & Training Room Pro		
0242345	04/28/23	P	IndustrialEnet	0000029760	7,472.84
			<i>Line Description:</i> CCTV CAMERA @ ADAMS AVE & PINE		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242346	04/28/23	P	Integrated Impressions	0000003403	11,570.11
			Line Description: Promotional Items-Earth Day		
0242347	04/28/23	P	Intent Digital LLC	0000027621	3,700.00
			Line Description: VOTELYNX		
0242348	04/28/23	P	Interstate Batteries of California Coast	0000002700	1,958.02
			Line Description: Stock-31-AGM7 Batteries		
0242349	04/28/23	P	Interwest Consulting Group Inc	0000021505	2,170.92
			Line Description: Bldg/Safety Plan Review-Dec 22		
			Bldg/Safety Plan Review-Jan 23		
			Bldg/Safety Plan Review-Feb 23		
0242350	04/28/23	P	Irv Seaver Motorcycles	0000010272	533.18
			Line Description: Body Repair-Unit #628		
0242351	04/28/23	P	Irvine Pipe & Supply Inc	0000002711	126.34
			Line Description: Plumbing Supplies		
0242352	04/28/23	P	Jaime Serrato	0000005953	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242353	04/28/23	P	James Blincoe	0000013708	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242354	04/28/23	P	Jason Chamness	0000014287	100.00
			Line Description: 2022 Service Awards-5/4/23		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242355	04/28/23	P	Jess Long	0000026620	120.00
			Line Description: Basketball Referee-4/1923		
0242356	04/28/23	P	Jimmy Vivar	0000029412	400.00
			Line Description: Planning Comm Mtn-Apr 23		
0242357	04/28/23	P	Joe Mar Polygraph & Investigation	0000027462	250.00
			Line Description: Pre-Employment Polygraphs		
0242358	04/28/23	P	John Brock	0000012888	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242359	04/28/23	P	John Elliott	0000007490	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242360	04/28/23	P	Jonathan Zich	0000026312	400.00
			Line Description: Planning Comm Mtn-Apr 23		
0242361	04/28/23	P	Jose Rojas	0000029411	400.00
			Line Description: Planning Comm Mtn-Apr 23		
0242362	04/28/23	P	Jose Torres	0000006277	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242363	04/28/23	P	Joseph Noceti	0000007101	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242364	04/28/23	P	Joyce LaPointe	0000006332	175.00
			Line Description: 2022 Service Awards-5/4/23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242365	04/28/23	P	Juan Santos	0000013436	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242366	04/28/23	P	Julie Dance	0000006665	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242367	04/28/23	P	Julie Schall	0000022142	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242368	04/28/23	P	Juliette Suguitan	0000026158	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242369	04/28/23	P	Kasama Lee	0000020859	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242370	04/28/23	P	Kevin Condon	0000007561	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242371	04/28/23	P	Kevin Westman	0000014096	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242372	04/28/23	P	Kimball Midwest	0000006819	278.97
			Line Description: Shop Stock Credit		
0242373	04/28/23	P	Lisette Aguilar Torrez	0000030099	50.00
			Line Description: 2022 Service Awards-5/4/23		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242374	04/28/23	P	Leader Emergency Vehicles	0000029784	983.76
			Line Description: Bellows		
0242375	04/28/23	P	Lester L Sacks MD Inc	0000002946	2,300.00
			Line Description: Physician Review/Rpt-Jail		
0242376	04/28/23	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			Line Description: Public Records Access Mar 23		
0242377	04/28/23	P	Los Angeles Times	0000003000	3,465.43
			Line Description: Legal Advertising		
0242378	04/28/23	P	Lucille Castillo	0000021408	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242379	04/28/23	P	Luzelena Garcia Narjera	0000030092	750.00
			Line Description: Refund Rec Dep 2007534.002		
0242380	04/28/23	P	Marcella Holt	0000026739	50.00
			Line Description: 2022 Service Awards-5/4/23		
0242381	04/28/23	P	Matthew Selinske	0000006063	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242382	04/28/23	P	Michael Hurd	0000006340	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242383	04/28/23	P	Michael Moussalli	0000030084	3,800.00
			Line Description: Rfnd CUP Amandment FeeZA-22-41		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242384	04/28/23	P	Michael S Brumbaugh	0000013798	50.00
			Line Description: 2022 Service Awards-5/4/23		
0242385	04/28/23	P	Michelle Bradbury	0000014380	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242386	04/28/23	P	Michelle V McKay	0000030096	65.00
			Line Description: Instructor Pmnt-Spring 2023		
0242387	04/28/23	P	Mobile Home Improvement	0000015213	5,498.00
			Line Description: HCD Rehabilitation Grant		
0242388	04/28/23	P	Monte Peters	0000022201	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242389	04/28/23	P	Mouse Graphics	0000001170	1,369.50
			Line Description: SALES TAX (7.75%) UTILITY BOX WRAP		
0242390	04/28/23	P	Mufon Orange County	0000000696	500.00
			Line Description: Rfn Rec Dep 2007536.002		
0242391	04/28/23	P	Naman Vinson Cobb	0000029729	90.00
			Line Description: Basketball Referee-4/24/23		
0242392	04/28/23	P	Napa Auto & Truck Parts	0000012968	8,138.57
			Line Description: Parts Warehouse Stock		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Credit		
0242393	04/28/23	P	National Safety Compliance Inc	0000020714	79.95
			<i>Line Description:</i> DOT Random Drug Test		
0242394	04/28/23	P	Office Depot	0000003394	6,993.36
			<i>Line Description:</i> Telecom Ops-Office Supplies		
			Police Admin-Office Supplies		
			Police Field-Office Supplies		
			Police Invest-Office Supplies		
			Police Prop&Evid-Office Supply		
			Public Svcs-Office Supplies		
			Police CSI-Office Supplies		
			Finance-Office Supplies		
			Police-Office Supplies		
			Fire-Office Supplies		
			Rec-Office Supplies		
			Police Records-Office Supplies		
			CM-Office Supplies		
			CC-Office Supplies		
			MS-Office Supplies		
0242395	04/28/23	P	Omari Smith	0000029906	210.00
			<i>Line Description:</i> Basketball Referee-4/24/23		
			Basketball Referee 4/19/23		
0242396	04/28/23	P	Orange Coast College	0000003458	126.75
			<i>Line Description:</i> Instructor Payment-Spring 23		
0242397	04/28/23	P	Paul Beckett	0000030089	43.50
			<i>Line Description:</i> Refund Citation #CM070018110		
0242398	04/28/23	P	Paul Kim	0000014451	100.00

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: 2022 Service Awards-5/4/23		
0242399	04/28/23	P	Paul Mackinen	0000003987	50.00
			Line Description: 2022 Service Awards-5/4/23		
0242400	04/28/23	P	Permit Management Solutions	0000024925	1,170.00
			Line Description: Consulting Staffinf Srvs		
0242401	04/28/23	P	Pete Melgoza Jr	0000005936	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242402	04/28/23	P	Philip Willey	0000018735	100.00
			Line Description: 2022 Service Awards-5/4/23		
0242403	04/28/23	P	Prudential Overall Supply	0000025480	634.24
			Line Description: Towel Svcs-Feb 2023 Towel Svc-Mar 2023		
0242404	04/28/23	P	Ramiro Lexama	0000030088	54.00
			Line Description: Rfnd Duplicate BusinesLicense		
0242405	04/28/23	P	Rene Macias	0000000536	50.00
			Line Description: 2022 Service Awards-5/4/23		
0242406	04/28/23	P	Rental By Emmie Corp	0000030100	290.93
			Line Description: Marquee letters-Service Awards		
0242407	04/28/23	P	Robert Berger	0000020230	698.29
			Line Description: Refund Permit BC23-00173		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Refund Permit PS22-01175		
0242408	04/28/23	P	Ron Gorman	0000025863	921.05
			<i>Line Description:</i> Instructor Payments-Spring 23		
0242409	04/28/23	P	Rosa Ordaz	0000030090	500.00
			<i>Line Description:</i> Refund Rec Dep #2007535.002		
0242410	04/28/23	P	Russell Toler	0000029127	400.00
			<i>Line Description:</i> Planning Comm Mtn-Apr 23		
0242411	04/28/23	P	SCA of CA, LLC	0000029971	2,978.00
			<i>Line Description:</i> Quarterly Pressure Washing Bus Bi-Weekly Pressure Wash Bus Sh		
0242412	04/28/23	P	SHI International Corp	0000016007	2,513.65
			<i>Line Description:</i> COMPUTER EQUIPMENT		
0242413	04/28/23	P	Save Our Youth	0000003929	2,056.00
			<i>Line Description:</i> Tansportation Reimbursement		
0242414	04/28/23	P	Scott Fazekas & Associates Inc	0000003961	1,016.78
			<i>Line Description:</i> Consulting Plan Check Services		
0242415	04/28/23	P	Sims Orange Welding Supply Inc	0000004030	54.78
			<i>Line Description:</i> Shop-Welding Supplies		
0242416	04/28/23	P	Slawek Luczkiewicz	0000021389	75.00
			<i>Line Description:</i> 2022 Service Awards-5/4/23		

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242417	04/28/23	P	So Cal First Aid & Safety	0000026397	779.81
			<i>Line Description:</i> First Aid Refill-City Hall First Aid Refill-PD		
0242418	04/28/23	P	Special Services Group LLC	0000004117	4,985.71
			<i>Line Description:</i> Shipping Fee Sales Tax 7.75% Stealth Tracker Annual Covert Trach Svcs Replacement of active Stealth		
0242419	04/28/23	P	State Farm Automobile Insurance Company	0000012788	1,233.24
			<i>Line Description:</i> Property Damage Stlmt -9/20/22		
0242420	04/28/23	P	Steven Cathey	0000012995	100.00
			<i>Line Description:</i> 2022 Service Awards-5/4/23		
0242421	04/28/23	P	Tecta America	0000003718	8,666.00
			<i>Line Description:</i> Leak Repair for Senior Center Repair Leak for Senior Center Repair Leak for PD Repair Leak for Balearic Repair Leak for Hertzog Commun Repair Leak for Balearic Repair Leak for Substation Repair Leak for PD Repair Leak for Senior Center Leak Repair for NITCC Patch Work for FS4 Reapir for Leak for Substation Repair Leak for FS6		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242422	04/28/23	P	Terry Webb	0000026157	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242423	04/28/23	P	Thomas T Thompson Jr	0000005131	500.00
			Line Description: 2022 Service Awards-5/4/23		
0242424	04/28/23	P	Time Warner Cable	0000011202	4,146.43
			Line Description: Internet Services City Hall Internet Services Senior Cente Internet Svs-Fire Sta#4 3175 Airway Ave B Bridge Shelt Comm Fiber-PD Warehouse		
0242425	04/28/23	P	Timothy Taber	0000012929	400.00
			Line Description: Planning Comm Mtn-Apr 23		
0242426	04/28/23	P	Timothy Vasin	0000007772	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242427	04/28/23	P	Todd Palombo	0000007100	175.00
			Line Description: 2022 Service Awards-5/4/23		
0242428	04/28/23	P	Tom Do	0000030086	289.50
			Line Description: Refund Citation CM040014711		
0242429	04/28/23	P	Townsend Public Affairs Inc	0000021510	6,500.00
			Line Description: Legislative Advocacy		
0242430	04/28/23	P	Triton Technology Solutions Inc	0000021687	3,500.00
			Line Description: Creston PROGRAMMING		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: 1A & Community Room Camera Mai		
0242431	04/28/23	P	Tumble-N-Kids Inc	0000030098	4,400.50
			Line Description: Instructor Pmnt-Spring 2023		
0242432	04/28/23	P	UCI Domestic Violence Clinic	0000024907	103.07
			Line Description: Subpn Dep Rfnd 001-00366534		
0242433	04/28/23	P	USI Inc	0000005890	897.82
			Line Description: Laminate Materials		
0242434	04/28/23	P	United Site Services of California Inc	0000015552	246.68
			Line Description: Portable Toilet Seat 3/1-3/28 Portable Toilet Srvs 3/1-3/31/ Portable Toilet Srvs 3/1-3/28/		
0242435	04/28/23	P	Valente R Martinez	0000000719	75.00
			Line Description: 2022 Service Awards-5/4/23		
0242436	04/28/23	P	Verified First LLC	0000027240	40.00
			Line Description: Pre-Employment Credit Checks		
0242437	04/28/23	P	Verizon Wireless	0000008717	2,895.52
			Line Description: Broadband Svc 2/24-3/23/23		
0242438	04/28/23	P	WEX Health Inc	0000029308	372.40
			Line Description: FSA Admin Fees Mar 23		
0242439	04/28/23	P	Waterline Technologies Inc	0000014520	350.19

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Pool Chemicals		
0242440	04/28/23	P	Waxie Sanitary Supply	0000004480	71.92
			Line Description: Warehouse Floor Stock		
0242441	04/28/23	P	West Coast Fence Co	0000021495	9,985.00
			Line Description: Trail Fence Installation @ W19		
0242442	04/28/23	P	Western DC Systems, Inc.	0000029864	8,036.05
			Line Description: Replace defective batteries fo		
0242443	04/28/23	P	William H Kershaw	0000002821	300.00
			Line Description: 2022 Service Awards-5/4/23		
0242444	04/28/23	P	World Oil Environmental Services	0000001088	205.00
			Line Description: HAZARDOUS WASTE DISPOSAL HAZARDOUS WASTE DISPOSAL		
TOTAL					\$581,149.63

Bank: CITY

Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242445	04/28/23	P	CHC: Creating Healthier Communities	0000008015	10.00
			Line Description: Payroll Deduction 23-09		
0242446	04/28/23	P	Pamela Lilly	0000025324	750.00
			Line Description: Payroll Deduction 23-09		
0242447	04/28/23	P	State of California	0000001546	100.00
			Line Description: Payroll Deduction 23-09		
TOTAL					\$860.00

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015525	04/28/23	P	Alan F Kent	0000006393	2,174.79
			Line Description: 1% Supplemental Pay May 23		
015526	04/28/23	P	Beckee Cost	0000016309	946.08
			Line Description: 1% Supplemental Pay May 23		
015527	04/28/23	P	Chris Morris	0000007439	2,500.00
			Line Description: 1% Supplemental Pay May 23		
015528	04/28/23	P	Costa Mesa Employees Association	0000006284	3,766.18
			Line Description: Payroll Deduction 23-09		
015529	04/28/23	P	Costa Mesa Executive Club	0000006286	150.00
			Line Description: Payroll Deduction 23-09		
015530	04/28/23	P	Costa Mesa Firefighters Association	0000001812	8,334.17
			Line Description: Payroll Deduction 23-09		
015531	04/28/23	P	Costa Mesa Police Association	0000001819	7,140.00
			Line Description: Payroll Deduction 23-09		
015532	04/28/23	P	Costa Mesa Police Management Assn	0000005082	280.00
			Line Description: Payroll Deduction 23-09		
015533	04/28/23	P	Danny Hogue	0000006802	1,137.03
			Line Description: 1% Supplemental Pay May 23		
015534	04/28/23	P	Darlene Bell	0000005602	580.54
			Line Description: 1% Supplemental Pay May 23		

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015535	04/28/23	P	David A Dye	0000002065	260.90
			Line Description: 1% Supplemental Pay May 23		
015536	04/28/23	P	Edward Dryzmala	0000006686	1,377.28
			Line Description: 1% Supplemental Pay May 23		
015537	04/28/23	P	Ezell Broome	0000030083	407.00
			Line Description: Records Clerk Trng-EB		
015538	04/28/23	P	Gale Tusio	0000017460	233.08
			Line Description: 1% Supplemental Pay May 23		
015539	04/28/23	P	George J Yezbick Jr	0000005045	1,164.00
			Line Description: 1% Supplemental Pay May 23		
015540	04/28/23	P	Harlan Pauley	0000003569	232.12
			Line Description: 1% Supplemental Pay May 23		
015541	04/28/23	P	James M Miller	0000007440	2,500.00
			Line Description: 1% Supplemental Pay May 23		
015542	04/28/23	P	Jones & Mayer	0000014653	115,144.00
			Line Description: 115584-IT		
			115572-Cruz		
			115570-Corum		
			115580-Hauck		
			115595-Peper		
			115560-Armand		
			115579-Garten		
			115585-Lawson		

Bank: BDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
<i>Line Description:</i>					
			115586-Leaman		
			115590-Nasiri		
			115592-Opioid		
			115593-Oshiro		
			115561-Bernard		
			115563-Carrera		
			115577-Finance		
			115583-Housing		
			115587-Lehmand		
			115603-Tippett		
			115562-Carranza		
			115568-City Mgr		
			115588-McCready		
			115589-Murtaugh		
			115601-Schaefer		
			115602-Shalhoub		
			115564-Cervantes		
			115576-Donaldson		
			115578-Fire Dept		
			115600-Risk Mgnt		
			115566-City Clerk		
			115599-Recreation		
			115554-153 Del Mar		
			115556-196 Wallace		
			115558-277 Mesa Dr		
			115597-Police Dept		
			115598-Public Svcs		
			115604-Yellowstone		
			115605-Zavala-Cruz		
			115606-Zavala-Cruz		
			115555-1858 Newport		
			115571-City Council		
			115557-2162 Maple St		
			115565-City Attorney		
			115596-Planning Comm		
			115567-City Clerk PRR		
			115591-One Metro West		
			115573-DAlessio Appeal		
			115583-Human Resources		

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> 115559-440 Fair/1179 NP 115569-Code Enforcement 115575-Development Svcs 115594-Park & Comm Svcs 115574-DAlessio Investment 115581-Homeless Task Force		
015543	04/28/23	P	Joshua Kuo	0000010901	185.00
			<i>Line Description:</i> Sherman Block SLI#7-JK		
015544	04/28/23	P	Kathleen Zuorski	0000025225	504.52
			<i>Line Description:</i> 1% Supplemental Pay May 23		
015545	04/28/23	P	Luis Gomez	0000004237	70.00
			<i>Line Description:</i> TIS Subscription		
015546	04/28/23	P	Matthew J Collett	0000001720	856.58
			<i>Line Description:</i> 1% Supplemental Pay May 23		
015547	04/28/23	P	Michelle Bradbury	0000014380	180.00
			<i>Line Description:</i> Peer Support Mtng Food		
015548	04/28/23	P	Mikelle Daily	0000029937	44.55
			<i>Line Description:</i> Public Svc Grant Mtng		
015549	04/28/23	P	Paul A Cappuccilli	0000007705	1,214.50
			<i>Line Description:</i> 1% Supplemental Pay May 23		
015550	04/28/23	P	Phil Dickens	0000005801	511.76
			<i>Line Description:</i> 1% Supplemental Pay May 23		

Bank: DBP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
015551	04/28/23	P	Richard J Johnson	0000005620	1,255.66
		<i>Line Description:</i> 1% Supplemental Pay May 23			
015552	04/28/23	P	Robert Moody	0000003215	771.12
		<i>Line Description:</i> Qtrly Retiree Medical Pyments			
015553	04/28/23	P	Thomas J Lazar	0000002925	1,703.25
		<i>Line Description:</i> 1% Supplemental Pay May 23			
015554	04/28/23	P	William H Bechtel	0000001224	1,622.58
		<i>Line Description:</i> 1% Supplemental Pay May 23			
TOTAL					\$157,246.69

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242467	05/05/23	O	AT & T <i>Line Description: Overflow</i>	0000001107	0.00
TOTAL					0.00

\$ 9,320.67
\$ 950,923.83
\$ 960,244.50

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
015555	05/05/23	P	Frank Nguyen	0000025830	4,758.17
		<i>Line Description:</i> Advance Disability 5/1-5/30/23			
015556	05/05/23	P	Todd Palombo	0000007100	4,562.50
		<i>Line Description:</i> Advanced Disability 5/1-5/30/2			
TOTAL					\$9,320.67

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242448	05/05/23	P	Adamson Police Products	0000014519	22,601.19
		Line Description:	Sales Tax 7.75% Holsters-Sig P320RX X300U Shipping Fee Sales Tax 7.75% Holsters-Sig P320RX X300U Holsters-ALS/SLS L-R LV3 SigP3		
0242449	05/05/23	P	Benefit Coordinators Corp	0000029594	41,273.30
		Line Description:	Delta Dental-May 2023 Vision Ins Premium-May 2023		
0242450	05/05/23	P	Bracken's Kitchen Inc	0000029468	24,765.64
		Line Description:	Brdige Shelter Meal Svcs 3/27- Shelter Meal Svcs 4/10-4/21/23		
0242451	05/05/23	P	CDW Government Inc	0000005402	17,305.20
		Line Description:	HPE NIMBLE SUPPORT RENEWAL		
0242452	05/05/23	P	Cal Stripe Inc	0000029093	18,300.00
		Line Description:	Citywide Bicycle Routes Citywide Bicycle Route		
0242453	05/05/23	P	Care Ambulance Service Inc	0000019807	150,125.00
		Line Description:	Ambulance Svcs 4/1-4/15/23 Ambulance Svcs 4/16-4/30/23 Surge Unit Charge-Mar 23		
0242454	05/05/23	P	Clean Street	0000001098	62,203.87
		Line Description:	St Sweep-Residential/Arterial		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242455	05/05/23	P	County Of Orange Treasurer-Tax Collector	0000007209	15,609.98
			Line Description: Parking Citation Process-Mar23		
0242456	05/05/23	P	H2I Group Inc	0000029993	25,692.00
			Line Description: Basketball Winch Replacement @		
0242457	05/05/23	P	Law Offices of Buchsbaum & Haag, LLP	0000030104	150,000.00
			Line Description: Claim-Settled Lorna Lyttle		
0242458	05/05/23	P	National Auto Fleet Group	0000021631	40,629.60
			Line Description: 2023 Chev Express Van Replace		
0242459	05/05/23	P	Onward Engineering	0000003212	33,232.08
			Line Description: Newport Blvd Widening Imrov Pr		
0242460	05/05/23	P	Pacific Advanced Civil Engineering Inc	0000014386	17,965.00
			Line Description: Annual CIP Budget Programming		
0242461	05/05/23	P	Project Hope Alliance	0000027373	32,313.06
			Line Description: CDBG-CV Feb-Mar 2023		
0242462	05/05/23	P	Show Development West Inc	0000023063	20,000.00
			Line Description: Holiday Lighting Services		
			Holiday Lighting Services		
0242463	05/05/23	P	Ware Disposal Inc	0000000255	17,059.73
			Line Description: CM Bulky Item Collection Apr23		
			Solid Waste Collection @ City		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242464	05/05/23	P	Wittman Enterprises LLC	0000026639	17,094.00
		<i>Line Description:</i>	Billing Srvs March 2023		
0242465	05/05/23	P	ARC	0000022726	14,263.68
		<i>Line Description:</i>	Doc Scanning Svs-Bin 6 Doc Scanning Svs-Bin 7 Doc Scanning Svs-Bin 8 Doc Scanning Svs-Bin 9 Doc Scanning Svs-Bin 5 Doc Scanning Svs-Bin 4 Doc Scanning Svs-Bin 3 Doc Scanning Svs-Bin 2 Earth Day Banners Doc Scanning Svs-Bin 10 Wedding Expo Banners Sanning Svcs PD Boundary 2005 with Beat		
0242466	05/05/23	P	AT & T	0000001107	3,782.67
		<i>Line Description:</i>	PD DSL Line WSS Alarm Red Phone Fire Sta#6 Red Phone Fire Sta#4 Red Phone Fire Sta#1 Red Phone Fire Sta#2 Red Phone Fire Sta#3 Red Phone Fire Sta#5 PRI Circuit Inbound Metro Net Local Usage Fire Emergency Line Jack Hamett Sports Complex Balearic Center Fax DRC Fire Alarm Senior Center Fire Alarm Syste Senior Center Elevator		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Lions Park Senior Center Fire Alarm Syste Fire Sta#1 Fire Alarm System 2310 Placentia Irrigation Sr Center DSL for Bldg Maint Lions Park Baseball Field NCC Fire Alarm		
0242468	05/05/23	P	All City Management Services Inc	0000009480	13,363.39
			<i>Line Description:</i> School Crossing Guard Svs		
0242469	05/05/23	P	Allstar Fire Equipment Inc	0000000986	8,093.68
			<i>Line Description:</i> FIREFIGHTING PERSONAL PROTECTI FIREFIGHTING PERSONAL PROTECTI FIREFIGHTING PERSONAL PROTECTI		
0242470	05/05/23	P	American Alarm Systems Inc	0000008900	127.50
			<i>Line Description:</i> Fire Alarm FS #18/1-7/31/23		
0242471	05/05/23	P	Beau Hossler	0000029714	90.00
			<i>Line Description:</i> Basketball Referee		
0242472	05/05/23	P	Bound Tree Medical LLC	0000011695	12,987.98
			<i>Line Description:</i> EMS Supplies EMS Supplies EMS Supplies EMS Supplies		
0242473	05/05/23	P	BrightView Landscape Services Inc	0000026055	7,680.00
			<i>Line Description:</i> Replace 3in Backflow Estncia P		
0242474	05/05/23	P	CAPF	0000004755	2,478.00

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Firefighters LTD-May 23		
0242475	05/05/23	P	CBE	0000015149	38.64
			Line Description: COPIER MAINTENANCE COPIER MAINTENANCE		
0242476	05/05/23	P	CLEA	0000004754	3,240.00
			Line Description: Police Officers LTD-May 2023		
0242477	05/05/23	P	CSG Consultants Inc	0000001887	383.28
			Line Description: Fire Plan Review Svs March 23		
0242478	05/05/23	P	CentralSquare Technologies LLC	0000028721	2,145.00
			Line Description: Public Safety Data Conversion Public Safety Project Mgmt Svc		
0242479	05/05/23	P	City Net	0000029222	12,820.60
			Line Description: CDBG-CV Street Outreach Mar 23		
0242480	05/05/23	P	Continental Interpreting Services Inc	0000024355	1,300.00
			Line Description: Spanish Interpreter CM Meeting Spanish Interpreter CM Meeting		
0242481	05/05/23	P	Costa Mesa Auto Glass	0000010001	366.20
			Line Description: PD Undercover-Window Tint PD Undercover-Window Tint		
0242482	05/05/23	P	Costa Mesa Lock & Key	0000001817	282.34
			Line Description: Duplicate Keys		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242483	05/05/23	P	County of Orange	0000003473	576.63
			Line Description: Refuse Disposal @ CO Mar 23		
0242484	05/05/23	P	County of Orange	0000003486	1,129.32
			Line Description: Teletype Svs-April 23		
0242485	05/05/23	P	Daniels Tire Service	0000001922	1,207.87
			Line Description: Warehouse Automotive Stock		
0242486	05/05/23	P	ECKERSALL LLC	0000025412	1,567.50
			Line Description: Snr GIS Analyst-March 2023		
0242487	05/05/23	P	Eagle Print Dynamics	0000026736	123.58
			Line Description: Uniform		
0242488	05/05/23	P	Ecolab Pest Elimination	0000024420	1,299.70
			Line Description: Pest Control Services		
0242489	05/05/23	P	FM Thomas Air Conditioning Inc	0000017151	2,586.00
			Line Description: Motor Replacement-AC 5		
0242490	05/05/23	P	Fire Information Support Services Inc	0000006757	1,250.00
			Line Description: Professional Services		
0242491	05/05/23	P	Fuel Pros Inc	0000026476	4,134.32
			Line Description: Replace FS6 Drop-Tube		
0242492	05/05/23	P	GBS Linens	0000023879	362.61
			Line Description: LAUNDRY SERVICE		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242493	05/05/23	P	Galls LLC	0000002297	1,839.60
		<i>Line Description:</i>	Code Enf Uniform-Saito Code Enf Uniform-Aguilar Code Enf Uniform-Aguilar Code Enf Uniform-Aguilar Code Enf Uniform-Gallardo Code Enf Uniform-Macias Code Enf Uniform-Karuga Code Enf Uniform-Saito Code Enf Uniform-Karuga Code Enf Uniform-Godinez Code Enf Uniform-Gallardo Code Enf Uniform Code Enf Uniform-Aguilar Code Enf Uniform-Pierini Code Enf Uniform-Macias Code Enf Uniform-Ruiz Code Enf Uniform Code Enf Uniform		
0242494	05/05/23	P	General Data Company	0000023334	375.52
		<i>Line Description:</i>	PRINTER AND SCANNER REPAIR SER		
0242495	05/05/23	P	Grainger	0000002393	1,654.38
		<i>Line Description:</i>	Plumbing Supplies Hardware Supplies Ceiling Tiles HVAC Supplies		
0242496	05/05/23	P	IAM Pacific Wellness Inc.	0000029833	175.00
		<i>Line Description:</i>	Diagnostic-Sta 5		
0242497	05/05/23	P	Interwest Consulting Group Inc	0000021505	843.28

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Cons Plan Check Svs BX23-00228 Pro Svs March 2023		
0242498	05/05/23	P	Irv Seaver Motorcycles	0000010272	2,559.51
			<i>Line Description:</i> Stock-Brake Pads 631-Safety Equipment 622-Front Tire		
0242499	05/05/23	P	Jess Long	0000026620	90.00
			<i>Line Description:</i> Basketball Referee		
0242500	05/05/23	P	Knorr Systems Inc	0000005036	519.86
			<i>Line Description:</i> Chemical Delivery		
0242501	05/05/23	P	LA Testing	0000015572	680.00
			<i>Line Description:</i> Asbestos Testing for FS4		
0242502	05/05/23	P	Leader Emergency Vehicles	0000029784	983.76
			<i>Line Description:</i> Bellows		
0242503	05/05/23	P	Loomis	0000019082	374.66
			<i>Line Description:</i> ARMORED CAR SERVICES Mar 23		
0242504	05/05/23	P	Marissa Lopez	0000030102	714.65
			<i>Line Description:</i> Pre Paid Ins Permium Refund		
0242505	05/05/23	P	Marx Brothers Fire Extinguisher Company	0000003073	1,266.34
			<i>Line Description:</i> Fire Ext Inspection Fire Ext Inspection Fire Ext Inspection Fire Ext Inspection		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Fire Ext Inspection		
0242506	05/05/23	P	Merrimac Energy Group	0000021566	2,365.05
			Line Description: Fuel-Station 5		
0242507	05/05/23	P	Mesa Art & Framing	0000002944	2,909.25
			Line Description: SALES TAX (7.75%) UTILITY BOX WRAPPING		
0242508	05/05/23	P	Napa Auto & Truck Parts	0000012968	6,245.04
			Line Description: Warehouse Stock Credit Parts Credit Parts		
0242509	05/05/23	P	NorMed	0000003366	408.84
			Line Description: Warehouse Floor Stock		
0242510	05/05/23	P	Norwood Management LLC	0000029243	12,875.00
			Line Description: Rent for May 2023		
0242511	05/05/23	P	Office Depot	0000003394	5,688.02
			Line Description: PC Equip-Records Police Supplies-Senior Center Supplies-Finance Admin Supplies-Police Jail Supplies-DS Planning Supplies-Fire Admin Supplies-PD Admin Supplies-Records Police Supplies-PD Field Ops/Patrol Supplies-Engineer Const Mgmt		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> PC Equip-PD Field Ops/Patrol Supplies-Police/Crime Scene Supplies-City Manager Admin		
0242512	05/05/23	P	Omari Smith	0000029906	120.00
			<i>Line Description:</i> Basketball Referee		
0242513	05/05/23	P	Orange County Mosquito & Vector Control	0000021750	229.52
			<i>Line Description:</i> Agreement No. CON13-006		
0242514	05/05/23	P	Peace of Mind Financial Consulting Inc	0000029150	4,060.00
			<i>Line Description:</i> Consulting Svcs-Apr 2023		
0242515	05/05/23	P	Permit Management Solutions	0000024925	7,449.00
			<i>Line Description:</i> Staffing Svs 4/24-4/27/23 Staffing Services Staffing Services Consulting Staff Services		
0242516	05/05/23	P	Post Alarm Systems Inc	0000026907	109.15
			<i>Line Description:</i> May 23 BS Fire Alarm Monitorin		
0242517	05/05/23	P	Priceless Pet Rescue	0000026000	600.00
			<i>Line Description:</i> Animal Transfer Fee Mar 23 Ado		
0242518	05/05/23	P	Quality Code Publishing	0000025378	1,127.00
			<i>Line Description:</i> Codification Services & Code A		
0242519	05/05/23	P	Quality Information Technology	0000029496	5,250.00
			<i>Line Description:</i> LMS Consult Svcs Mar 2023		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242520	05/05/23	P	RSCCD/Santa Ana College	0000003752	8,944.00
			Line Description: MATERIAL FEE CLASS REGISTRATION FEES		
0242521	05/05/23	P	Red Wing Business Advantage Account	0000003772	225.00
			Line Description: Safty Boots Diego Palemonte		
0242522	05/05/23	P	SHI International Corp	0000016007	912.50
			Line Description: SOFTWARE ACQUISITION 3 Adobe Carobat Pro Subscripti		
0242523	05/05/23	P	Sean Simon	0000029869	120.00
			Line Description: Basketball Referee		
0242524	05/05/23	P	Siemens Industry Inc	0000002904	5,727.56
			Line Description: Equipment Repair Credit on Overbilling Equipment Repair		
0242525	05/05/23	P	Sims Orange Welding Supply Inc	0000004030	104.26
			Line Description: Welding Supplies Welding Supplies		
0242526	05/05/23	P	SiteOne Landscape Supply LLC	0000024133	511.74
			Line Description: Irrigation Supplies Irrigation Supplies		
0242527	05/05/23	P	South Coast Emergency Vehicle Services	0000003643	446.45
			Line Description: 525-Map Light		

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242528	05/05/23	P	Southern California Edison Company	0000004088	10,942.37
<i>Line Description:</i> 2301 Harbor 3/24-4/23/23					
3351 Sakioka 3/27-4/24/23					
3120 Manistee 3/23-4/20/23					
702 1/2 Victoria 3/30-4/27/23					
702 Victoria 3/30-4/27/23					
1860 Anaheim 3/30-4/27/23					
NCC 3/29-4/26/23					
Sr Cntr 3/29-4/26/23					
FS #1 3/22-4/19/23					
1071 Bristol 3/20-4/17/23					
1040 Paularino 3/17-4/16/23					
555 1/2 Paularino 3/23-4/20/23					
735 Baker St 3/22-4/19/23					
3349 Sakioka 3/27-4/24/23					
1860 Anaheim 3/29-4/26/23					
0242529	05/05/23	P	Southern California Gas Company	0000004092	7,641.32
<i>Line Description:</i> FS #5 3/23-4/21/23					
BCC 3/27-4/25/23					
3350 Sakioka 3/29-4/27/23					
FS #2 3/24-4/24/23					
Sr Cntr 3/22-4/20/23					
DRC 3/22-4/20/23					
721 James 3/22-4/20/23					
717 James 3/22-4/20/23					
567 W 18th 3/22-4/20/23					
Telecomm 3/23-4/21/23					
1870 Anaheim 3/22-4/20/23					
2310 Placentia 3/23-4/21/23					
2300 Placentia 3/23-4/21/23					
PD 3/23-4/21/23					
FS #4 3/23-4/21/23					
FS #1 3/22-4/20/23					
NHCC 3/22-4/20/23					
DRC Pool 3/22-4/20/23					

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242530	05/05/23	P	Southern California Shredding Inc	0000025605	175.00
			Line Description: On-Site Shredding Services ON-SITE SHREDDING SERVICES		
0242531	05/05/23	P	Spectrum Gas Products	0000012653	187.92
			Line Description: Station 5 Station 5		
0242532	05/05/23	P	State of California Dept of Justice	0000001534	2,769.00
			Line Description: Livescan/Fingerprinting Servic		
0242533	05/05/23	P	TK Burgers Catering, Inc	0000030105	3,508.73
			Line Description: Public Srvs Week Food		
0242534	05/05/23	P	The Code Group Inc	0000025073	96.48
			Line Description: Plan Check Services		
0242535	05/05/23	P	Time Warner Cable	0000011202	1,079.23
			Line Description: Internet Services-PD (Data) HVAC Alarm-Basement at CH NCC Internet (New Bldg) Cable Services-City Hall Internet Svs-City Hall (Data)		
0242536	05/05/23	P	Trellis/Love Costa Mesa	0000025584	3,000.00
			Line Description: Love Costa Mesa Day 2023		
0242537	05/05/23	P	Tropical Acai & Juicery	0000029628	3,600.00
			Line Description: Public Srvs Week Refreshmnts		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242538	05/05/23	P	Turnout Maintenance Company LLC	0000020182	937.86
		Line Description:	Fire Apparel Cleaned Turnout Pants Received		
0242539	05/05/23	P	US Bank	0000002228	3,272.50
		Line Description:	23-08 Payroll Deduction		
0242540	05/05/23	P	United Industries	0000010867	3,246.72
		Line Description:	Safety Items @ Warehouse Safety Items @ Warehouse Safety Items @ Warehouse		
0242541	05/05/23	P	Verizon Wireless	0000008717	2,962.55
		Line Description:	Cell Svs 3/18-4/17/23 Cell Svs 3/18-4/17/23 Cell Svs 3/18-4/17/23		
0242542	05/05/23	P	Vulcan Materials Company	0000007403	358.78
		Line Description:	Asphalt Potholes Sidewalk Ramp Asphalt Potholes Sidewalk Ramp		
0242543	05/05/23	P	WSP USA Environment & Infrastructure Inc	0000029873	1,424.00
		Line Description:	Industrial/Commercial Inspecti		
0242544	05/05/23	P	Waterline Technologies Inc	0000014520	337.80
		Line Description:	Chemical Delivery		
0242545	05/05/23	P	West Coast Arborists Inc	0000004498	7,833.60
		Line Description:	City Project #21-03		

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242546	05/05/23	P	West Coast Fence Co	0000021495	1,895.00
			<i>Line Description:</i> Replaced Back Boards at TAC		
0242547	05/05/23	P	Western DC Systems, Inc.	0000029864	755.00
			<i>Line Description:</i> Quarter Service		
0242548	05/05/23	P	Wex Bank	0000014258	1,429.14
			<i>Line Description:</i> Fuel 3/6-4/6/23		
0242549	05/05/23	P	Youngblood & Associates	0000029630	1,050.00
			<i>Line Description:</i> Polygraph Srvs		
0242550	05/05/23	P	Youth Employment Service of the Harbor	0000000324	10,066.75
			<i>Line Description:</i> 2022-2023 SUBRECIPIENT AGREEME		
TOTAL					\$950,923.83

Bank: CITY
Cycle: AWKLY

Payment Ref	Cancel Date	Status	Remit To	Remit ID	Payment Date	Payment Amt
0239876	5/11/2023	V	Architectural Engineering Technology Inc <i>Line Description:</i> Vendor did jnot received check.	0000029448	11/04/22	(282,839.44)
0240164	5/8/2023	V	South Coast Air Quality Mgmt District <i>Line Description:</i> 05/08/2023 Vendor waited too long (over 90 days) to deposit the check.	0000003939	11/18/22	(628.20)
0240316	5/11/2023	V	Scott Fazekas & Associates Inc <i>Line Description:</i> Vendor did jnot received check.	0000003961	12/02/22	(1,008.37)
0241097	5/11/2023	V	EVENTography Business Services <i>Line Description:</i> Vendor did jnot received check.	0000029169	02/03/23	(550.00)
TOTAL						(\$285,026.01)

amount

18,247.32

1,237,871.18

2,372.57

(282,839.44)

(628.20)

(1,008.37)

(550.00)

161,580.01

0.00

1,135,045.07

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City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

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Bank: CITY
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242551	05/09/23	P	Time Warner Cable	0000011202	17,069.12
			Line Description: Internet Fiber Svs-Var Loc		
0242552	05/09/23	P	Andrew Lucio	0000030106	250.00
			Line Description: CM Leadership Award April 2023		
0242553	05/09/23	P	David Levy	0000030054	300.00
			Line Description: Utility Box Art Program		
0242554	05/09/23	P	South Coast Air Quality Mgmt District	0000003939	628.20
			Line Description: Last FY Emmissions		
			Annual Operating Fees		
			Last FY Emmissions		
			Annual Operating Fees		
TOTAL					\$18,247.32

End of Report

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242555	05/12/23	P	Advantage Color Graphics <i>Line Description:</i> SPOTLIGHT MAGAZINE	0000025397	19,704.99
0242556	05/12/23	P	All American Asphalt <i>Line Description:</i> Retention #21-03/\$400015 Prkway Maint #21-03/#400015	0000000971	211,904.64
0242557	05/12/23	P	Architectural Engineering Technology Inc <i>Line Description:</i> Baker-Placentia-Victoria-19th Baker-Placentia-Victoria-19th	0000029448	282,839.44
0242558	05/12/23	P	County Of Orange Treasurer-Tax Collector <i>Line Description:</i> 800 MhZ Allocation 4/1-6/30/23	0000007209	81,675.00
0242559	05/12/23	P	Endemic Environmental Services Inc <i>Line Description:</i> FVP Bio Mgmt Svs 3/16-3/31/23 FVP Bio Mgmt Svs 3/1-3/15/23 FVP Bio Mgmt Svs 2/16-2/28/23 FVP Bio Mgmt Svs 2/1-2/15/23 FVP Bio Mgmt Svs 4/1-4/15/23	0000021277	68,965.00
0242560	05/12/23	P	Gray West Construction Inc <i>Line Description:</i> Refund Permit PS22-015202	0000030115	18,500.00
0242561	05/12/23	P	Interwest Consulting Group Inc <i>Line Description:</i> Fairview Rd Design March 2023 CM CIP Pro Svs March 2023	0000021505	28,305.00
0242562	05/12/23	P	Lyons Security Service Inc <i>Line Description:</i> Security Srvs Apr 23 SC Lyons Securitiy Srvs Lions Park	0000027168	22,765.73

Bank: CITY
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242563	05/12/23	P	Mark Burkhart	0000030112	25,000.00
			<i>Line Description:</i> Refund Permit PS23-00224		
0242564	05/12/23	P	Mercy House	0000003138	87,340.38
			<i>Line Description:</i> Feb 23 Bridge Shelter Ops		
0242565	05/12/23	P	Penhall Company	0000003586	18,388.50
			<i>Line Description:</i> Contract Sidewalk Grinding		
0242566	05/12/23	P	Pinnacle Petroleum, Inc	0000029315	22,670.27
			<i>Line Description:</i> Unleaded Fuel-PD		
0242567	05/12/23	P	Sagecrest Planning & Environmental	0000025748	15,300.00
			<i>Line Description:</i> Consulting Svcs-Michelle H		
0242568	05/12/23	P	USCutter Inc	0000029762	16,550.60
			<i>Line Description:</i> FC 9000 Vinyl Printer&Cutter		
0242569	05/12/23	P	West Coast Arborists Inc	0000004498	59,162.10
			<i>Line Description:</i> Tree Maint. 4/1-4/15/23		
0242570	05/12/23	P	AH Accounting LLC	0000029518	9,450.00
			<i>Line Description:</i> Acct Spvrs Tem Svcs-Apr 2023		
0242571	05/12/23	P	ARC	0000022726	2,659.00
			<i>Line Description:</i> Doc Scanning Svcs-Bin 12 Doc Scanning Svcs-Bin 11		

Bank: CITY
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242572	05/12/23	P	Abdolhossein Ardarkani	0000030116	1,000.00
			Line Description: Refund Permit PS22-01654		
0242573	05/12/23	P	Agriserve Pest Control Inc	0000025268	990.00
			Line Description: Fruit Suppression		
0242574	05/12/23	P	Ai Ley Tan	0000029642	500.00
			Line Description: Yoga Glasses-Earth Day Event		
0242575	05/12/23	P	Allstar Fire Equipment Inc	0000000986	13,779.99
			Line Description: SALES TAX (7.75%) KEY HOSE SHIPPING FEE SALES TAX (7.75%) CMC p/n 281207		
0242576	05/12/23	P	Atlas Planning Solutions	0000026909	4,275.00
			Line Description: Consult-Local Hazard Mitigatio		
0242577	05/12/23	P	BKF Engineers	0000024944	5,318.80
			Line Description: Placentia Ave Stormwater Trash		
0242578	05/12/23	P	Barr & Clark Environmental	0000009300	525.00
			Line Description: LBP Test-1845 Monrovia 35		
0242579	05/12/23	P	Brandy Young-Guzman	0000029791	1,750.00
			Line Description: PHOTOGRAPHY SERVICES		
0242580	05/12/23	P	Bureau Veritas North America Inc	0000016616	5,133.00
			Line Description: Consultant Plan Check		

Bank: CITY
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242581	05/12/23	P	CBE	0000015149	83.00
		<i>Line Description:</i> COPIER MAINT 4/5-5/4/23			
0242582	05/12/23	P	City of Huntington Beach	0000002599	7,600.00
		<i>Line Description:</i> Helicopter Svs-March 23			
0242583	05/12/23	P	Connell Chevrolet	0000001763	542.82
		<i>Line Description:</i> 750-Tires			
0242584	05/12/23	P	Cost Recovery Systems Inc	0000007287	11,750.00
		<i>Line Description:</i> Annual State Mandate Claim			
0242585	05/12/23	P	Costa Mesa Lock & Key	0000001817	637.63
		<i>Line Description:</i> CSI Door-PD Locks-Use Citywide			
0242586	05/12/23	P	Craig Silvers	0000030114	9,186.00
		<i>Line Description:</i> Refund Permit PS22+-01488			
0242587	05/12/23	P	Darin Cunningham	0000030113	10,000.00
		<i>Line Description:</i> Refund Permit PS22-00477			
0242588	05/12/23	P	Data Ticket Inc	0000010929	5,108.04
		<i>Line Description:</i> Parking Citation Process-Feb23			
0242589	05/12/23	P	David Frankenberger	0000030117	4,800.00
		<i>Line Description:</i> Refund Permit PS22-01425			

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242590	05/12/23	P	Dell Computer Corp	0000001962	4,985.01
		<i>Line Description:</i>	ENVIRONMENTAL FEE		
			SALES TAX (7.75%)		
			DELL ULTRASHARP 24" MONITOR		
			Sales Tax 7.75%		
			Environmental Fee		
			Laptop-Dell Latitude 5430		
			Sales Tax 7.75		
			Enviornmental Fee		
			Dell 24 Monitors		
0242591	05/12/23	P	Demetrius Mayhand	0000030111	90.00
		<i>Line Description:</i>	Basketball Referee		
0242592	05/12/23	P	EVENTography Business Services	0000029169	550.00
		<i>Line Description:</i>	Exec Headshoots Balance		
			Exec Headshoots Balance		
0242593	05/12/23	P	Eagle Print Dynamics	0000026736	450.60
		<i>Line Description:</i>	Staff Uniform-Field Ambassador		
0242594	05/12/23	P	Employment Development Department	0000001543	7,269.06
		<i>Line Description:</i>	Unemployment Jan-Mar 23		
0242595	05/12/23	P	Entenmann Rovin Company	0000002130	228.10
		<i>Line Description:</i>	Retirement Badge		
0242596	05/12/23	P	FM Thomas Air Conditioning Inc	0000017151	4,518.58
		<i>Line Description:</i>	HVAC Maint-Apr 2023		
0242597	05/12/23	P	Fleet Services Inc	0000002239	843.51

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Stock-Whalen Bulb		
0242598	05/12/23	P	Ford Fleet Care	0000026262	3,110.26
			<i>Line Description:</i> Repairs-April 2023		
0242599	05/12/23	P	Fuel Pros Inc	0000026476	1,798.95
			<i>Line Description:</i> Monitor Certification-FS2 Monthly DO Inspection-FS2 Monthly DO Inspection-CY		
0242600	05/12/23	P	GPA Consulting	0000029928	3,483.05
			<i>Line Description:</i> 208 Magnolia St Mills Act		
0242601	05/12/23	P	Galls LLC	0000002297	266.69
			<i>Line Description:</i> Code Enforce Uniform-Jennings		
0242602	05/12/23	P	Grainger	0000002393	3,966.23
			<i>Line Description:</i> Asphalt Compactor Plate		
0242603	05/12/23	P	Hoag Memorial Hospital Presbyterian	0000002546	159.24
			<i>Line Description:</i> 1st Qtr CY 23 Pharmaceuticals		
0242604	05/12/23	P	IAM Pacific Wellness Inc.	0000029833	473.90
			<i>Line Description:</i> Sta5-Equipment Repair		
0242605	05/12/23	P	Inland Engineering Services Inc	0000029606	3,500.00
			<i>Line Description:</i> Refund Permit PS22-01455		
0242606	05/12/23	P	Interstate Batteries of California Coast	0000002700	868.86

Bank: CITY
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Stock Batteries		
0242607	05/12/23	P	Jess Long	0000026620	120.00
			<i>Line Description:</i> Basketball Referee		
0242608	05/12/23	P	Kelly Spicers Stores	0000029500	308.43
			<i>Line Description:</i> Presentation Bond Paper		
0242609	05/12/23	P	LN Curtis & Sons	0000002983	6,186.01
			<i>Line Description:</i> BRACKETING PARTS SALES TAX (7.75%) SHIPPING SHIPPING SALES TAX (7.75%) DC FLASHLIGHT		
0242610	05/12/23	P	Leader Emergency Vehicles	0000029784	101.95
			<i>Line Description:</i> Actuator		
0242611	05/12/23	P	Loomis	0000019082	422.66
			<i>Line Description:</i> ARMORED CAR SERVICES Apr 23		
0242612	05/12/23	P	Los Angeles Times	0000003000	1,848.20
			<i>Line Description:</i> English & Spanish Annual Actio		
0242613	05/12/23	P	Mad Science of West Orange County	0000029437	218.00
			<i>Line Description:</i> SCIENCE ENRICHMENT WORKSHOPS		
0242614	05/12/23	P	Michael Balliet	0000008858	13,427.50
			<i>Line Description:</i> Beverage Containr Conslt Feb23 Beverage Contnr Grnt Mar 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Waste Hauler Consult Mar 23 Bevrge Contrr Cnslt Jan 23 Wste Hauler Cnslt Feb 23		
0242615	05/12/23	P	New Horizons Computer Learning Center	0000003319	2,246.25
			<i>Line Description:</i> TRAINING COURSE		
0242616	05/12/23	P	Omari Smith	0000029906	210.00
			<i>Line Description:</i> Basketball Referee Basketball Referee		
0242617	05/12/23	P	Orange Coast Plumbing Inc	0000009431	300.00
			<i>Line Description:</i> Drain Clean our for PD		
0242618	05/12/23	P	Pacific Medical Waste	0000029793	183.20
			<i>Line Description:</i> Biohazard Disposal Apr 2023		
0242619	05/12/23	P	Paul's Pet Food Express	0000026626	220.01
			<i>Line Description:</i> Food&Supplies for PSD Bodi		
0242620	05/12/23	P	Post Alarm Systems Inc	0000026907	1,942.38
			<i>Line Description:</i> Fire Alarm System Monitoring		
0242621	05/12/23	P	Priceless Pet Rescue	0000026000	650.50
			<i>Line Description:</i> EMERGENCY PET SERVICES		
0242622	05/12/23	P	Pyxis Water Systems Inc	0000015837	5,000.00
			<i>Line Description:</i> Lake Maint Feb 23 Lake Maint Mar 2023		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242623	05/12/23	P	Santa Ana College	0000003752	2,944.00
			Line Description: Post Training Post Training		
0242624	05/12/23	P	Scott Fazekas & Associates Inc	0000003961	1,008.37
			Line Description: Plan Check Srvs Plan Check Srvs		
0242625	05/12/23	P	Southern California Gas Company	0000004092	103.94
			Line Description: FS #1 3/27-4/25/23		
0242626	05/12/23	P	Southwest Lift & Equipment Inc	0000025759	2,575.00
			Line Description: Annual Hoist Safety Inspection		
0242627	05/12/23	P	Spectrum Gas Products	0000012653	215.56
			Line Description: Medical Cyl Large&Small Medical Lg Cyl Rent Medical Lg Sm Cyl Rent		
0242628	05/12/23	P	St. Nick's	0000029854	10,725.00
			Line Description: BOW RENTAL TREE RENTAL		
0242629	05/12/23	P	Stephen Brahs	0000023128	13,500.00
			Line Description: Refund Permit PS19-01474		
0242630	05/12/23	P	Superior Pavement Markings Inc	0000003955	2,864.00
			Line Description: Congress Street Edgline Stripi		
0242631	05/12/23	P	Termite Terry Pest Control	0000030103	4,050.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> HCD Rehab Grant Suzanne R 1845		
0242632	05/12/23	P	Thales Consulting Inc	0000010332	2,400.00
			<i>Line Description:</i> SCO REPORT PREPARATION		
0242633	05/12/23	P	The Bank of New York Mellon	0000005664	1,646.59
			<i>Line Description:</i> Qtrly Svc Fee 1/1-3/31/23		
0242634	05/12/23	P	The Code Group Inc	0000025073	8,160.00
			<i>Line Description:</i> Consult Staffing Svcs		
0242635	05/12/23	P	The Lincoln National Life Insurance Co	0000030039	14,377.50
			<i>Line Description:</i> Short-Term Disability Ins Prem		
0242636	05/12/23	P	The Lincoln National Life Insurance Co	0000030039	12,612.99
			<i>Line Description:</i> Accident Ins Prem Critical Illness Ins Prem		
0242637	05/12/23	P	Uline	0000010970	297.02
			<i>Line Description:</i> Envelopes for the Jail		
0242638	05/12/23	P	Verizon Wireless	0000008717	821.74
			<i>Line Description:</i> Broadband Svcs Through 3/31/23		
0242639	05/12/23	P	Verizon Wireless	0000008717	11,367.69
			<i>Line Description:</i> Cell Phones 3/16-4/15/23 Broadband Subnet 3/18-4/17 Cell and Hotspots Public Wks Cell Phone 3/18-4/1		

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City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242640	05/12/23	P	Vulcan Materials Company	0000007403	1,534.10
		<i>Line Description:</i>	Asphalt Pothole Sidewalk Ramps		
			Asphalt Potholes Sidewalk Ramp		
			Asphalt Potholes Sidewalk Ramp		
			Asphalt Potholes Sidewalk Ramp		
0242641	05/12/23	P	Ware Disposal Inc	0000000255	2,560.62
		<i>Line Description:</i>	Bridge Shelter Wste Rem May 23		
			James St Removal May 2023		
					TOTAL \$1,237,871.18

End of Report

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date May 11, 2023

Run Time 1:21:31 PM

Bank: CITY

Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242642	05/12/23	P	CHC: Creating Healthier Communities	0000008015	10.00
			Line Description: Payment Deduction 23-10		
0242643	05/12/23	P	CalPERS Long-Term Care Program	0000006287	184.27
			Line Description: Payment Deduction 23-10		
0242644	05/12/23	P	California State Disbursement Unit	0000017443	1,328.30
			Line Description: Payment Deduction 23-10		
0242645	05/12/23	P	Pamela Lilly	0000025324	750.00
			Line Description: Payment Deduction 23-10		
0242646	05/12/23	P	State of California	0000001546	100.00
			Line Description: Payment Deduction 23-10		
TOTAL					\$2,372.57

End of Report

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015557	05/12/23	P	Andrew Harris	0000021289	250.00
			Line Description: Paramedic License Recert		
015558	05/12/23	P	Arnold Alegado	0000022089	32.00
			Line Description: Hostage Rescue Tactics		
015559	05/12/23	P	Barbara Carpenter	0000000976	176.31
			Line Description: CAPE Conference		
015560	05/12/23	P	Candyce McMorris	0000026552	16.00
			Line Description: Narcotics Recert		
015561	05/12/23	P	Chasen Gaunt	0000027734	24.00
			Line Description: Active Shooter Response		
015562	05/12/23	P	Christopher Greeley	0000026152	196.27
			Line Description: Bicycle Patrol		
015563	05/12/23	P	Costa Mesa Employees Association	0000006284	3,784.18
			Line Description: Payment Deduction 23-10		
015564	05/12/23	P	Costa Mesa Executive Club	0000006286	150.00
			Line Description: Payment Deduction 23-10		
015565	05/12/23	P	Costa Mesa Firefighters Association	0000001812	8,334.17
			Line Description: Payment Deduction 23-10		
015566	05/12/23	P	Costa Mesa Police Association	0000001819	7,140.00
			Line Description: Payment Deduction 23-10		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015567	05/12/23	P	Costa Mesa Police Management Assn	0000005082	280.00
			Line Description: Payment Deduction 23-10		
015568	05/12/23	P	Daniel Holl	0000023321	80.00
			Line Description: Supervisory Course		
015569	05/12/23	P	Guyon Foxwell	0000029370	40.00
			Line Description: Interview & Interrogation		
015570	05/12/23	P	Harrison Schwab	0000026985	153.42
			Line Description: Instructor Orientation		
015571	05/12/23	P	Jared Barnes	0000014094	1,282.00
			Line Description: Hostage Rescue Tactics		
			College Tuition Reimb-Spring23		
015572	05/12/23	P	Jason Chamness	0000014287	1,250.00
			Line Description: College Tuition Reimb-Fall		
015573	05/12/23	P	Joanna Phipps	0000026638	121.46
			Line Description: CALNENA Conf		
015574	05/12/23	P	John Glasgow	0000008875	250.00
			Line Description: Paramedic License Recert		
015575	05/12/23	P	Justin Horner	0000017579	450.00
			Line Description: Advanced ICS		
			Paramedic License Recert		

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
015576	05/12/23	P	Marian Traylor	0000005004	300.39
			<i>Line Description:</i> Earth Day Exp		
015577	05/12/23	P	Monique Pham	0000026754	126.72
			<i>Line Description:</i> CAPE Conference Parking Exp		
			CAPE Conf Mileage Exp Reimb		
015578	05/12/23	P	Ramon Hernandez	0000024528	683.48
			<i>Line Description:</i> ICI Homicide		
			ICI HOmicide		
015579	05/12/23	P	Ronald Lawrence	0000029540	79.00
			<i>Line Description:</i> IACP Midyear Conf		
015580	05/12/23	P	Taylor Scavo	0000029682	300.00
			<i>Line Description:</i> Intermediate ICS		
015581	05/12/23	P	US Bank	0000002228	136,080.61
			<i>Line Description:</i> Foil Tape-AED Training		
			CFED Conf Reg-Cpt Heunemann		
			CFED Conf Reg-FF/PM Herrera-Ma		
			Business PR Academy Supplies		
			CERT Training Course Supplies		
			Community Event Recog Supplies		
			Parking-3 days		
			Lunch-4 Employees		
			Baggage-Turner, Anderson, Cath		
			Blueprint 2030 Airport Parking		
			Ambulance Glove Holders		
			Station Project Materials		
			Peer Support Class (Scavo)		
			Meals-4 Firefighters		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i>		
			Lodging-4 Firefighters		
			Fuel-Fresno Training Symposium		
			Microsoft 365		
			Parking-Leadership Tomorrow		
			Flight-Cal Cities Leadership		
			Reg-2023 Cal Cities Leadership		
			Lodging-PREPO Cal OES		
			Food-Strike Team-PREPO Cal OES		
			Ambo Outfitting Bins		
			LT Public Safety Day Lunch		
			Credit-Ambo Outfitting Bins		
			Reg-2023 City Leaders Summit		
			Coffee-Command Staff/CMFA Meet		
			Flight-2023 City Leaders Summi		
			Battery-USAR		
			AFSS Conf Reg		
			CMFR Patches-Uniforms		
			Shutterstock Monthly Fee		
			File Sharing-Dept Personnel		
			POW Nylon Flags-Fire Stations		
			Annual Report Software-Members		
			Orange Reflective Helmet Decal		
			White Reflective Helmet Decals		
			Tree Ties		
			Fuel-Vehicle 342		
			DD Library Clocks		
			Warehouse-Roll Up Door Transfo		
			Flooring-FS3		
			Batteries Thermostats		
			USB Drives-HVAC Programs		
			Business Meeting		
			EV Training		
			Parts Manual		
			Hose & Fittings		
			Office Supplies		
			Credit-Tube Asy.		
			Credit-Office Supplies		
			Tube Asy. Cable Asy. Spring As		
			March/April CEAO Meeting		

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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<i>Line Description:</i>	Reg-CEAOC April Meeting				
	Hex Bolt-533				
	Liftgate Power Unit-380				
	CEAOC Reg				
	Course Reg-R Serb				
	Pleaxeearth-R Nikoui				
	Food-Business Meeting				
	Office Supplies-Administration				
	Office Supplies-Transportation				
	Meal/Food-Staff Meeting				
	Pro Dev MHAOC Conf				
	Prime Membership Fee				
	Boots-Outreach Worker				
	Pro Dev CPR/First Aid				
	Essential Items-Shelter				
	iCloud Storage Monthly Fee				
	Ride Shares-Outreach Clients				
	Mileage Tracking App Software				
	Office Supplies-Computer Paper				
	Office Supply-Cable Replacemen				
	3 APA Memberships				
	CALBO Mini Education Week				
	12 Month Renewal for Fred Pyor				
	2 Updated Code Book References				
	Business Meeting				
	Cannabis Software App				
	APA March Lunch Progrm				
	Cannabis Cloud Base Storage				
	Posting Stakes for Noticing				
	TRIPP lite 750VA Smart UPS				
	VMWare Fusion13 Pro License				
	Coffee Supplies				
	Costa Mesa Apparel For Staff				
	Microsoft Visio Monthly Subs				
	Microsoft Power BI Monthly Sub				
	2 Headsets				
	Microsoft 365 Monthly Subs				
	Monthly Tablet Subscription				
	Monthly Fee for On-Line Que				

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i>		
			Fee/Unused Time for Online Que		
			Monthly Fee On-Line Meeting PI		
			Monthly Tablet Subscription EI		
			OtterBox Cell Case&HDMI Adaptr		
			Coffee Supplies		
			Computer Equipment		
			Filters-Air Purifier		
			Food-Business Meeting		
			reMarkable Monthly Fee		
			Flowers-Huy Pham Memorial		
			Strategic Planning Retreat-Foo		
			Strategic Planning Retreat-Mea		
			Strategic Planning Retreat-Sup		
			Working Lunches		
			Spare Laptop Charger		
			Monthly Connection Fee		
			Halloween Contest Pizza Party		
			TCI Comm Repairs		
			Gimbal Repair for Drone		
			Program Fee		
			Dais Supplies		
			Council-Dais Snacks		
			Event Registration Fee		
			reMarkable Monthly Fee		
			Tactical Vest		
			Office Supplies		
			Event Registration		
			Food-Business Meeting		
			OCCMA Event Registration		
			Bicycle Helmets for CPU		
			Cleaning Solution for Jail		
			Cleaning Solutions for Jail		
			MMASC Memb Renewal-Lori K		
			Meals-City Council Meeting		
			Lens Filter		
			Parking Fees		
			Monthly Subscription Fees		
			Chairs for Media Room		
			Monthly Cloud Subscription		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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Line Description:

Annual Svcs for Video Channel
Director Chair for Media Room
Table For PAM Office
Frames-Employee Recognition
Pictures-Employee Recognition
Water-Conference Room Meeting
Boarding
Hotel-LWC Conf
Hotel-LCW Conf
LCW Training
Raters Meals
Training-Meals/Refreshments
Energizer Battery
Nikon Z5 Accessories
CHIA Membership-Korte
Fred Pryor Memberships
Gun Cleaning Range/Kits
Refund 2 Officers Trainings
Tuition/Supervsry Course/Holl
2 Tuitions/CHIA/Hostage Rescue
2 Tuitions/Officer Involved Sh
Tools for Cleansers for Gun Op
Art Crawl
Health & Wellness
Meet & Greet/Rater's Meet
Latent Print Examination-Photo
Bodi Exam
Office Supplies
Compact Max Scanner
Rubber Pins Backs, Velcro
MCV Supplies-Chargers Cables
Uniform Shirts
CR2032 Batteries
Accessory for Table Saw
Vehcile Laptop Mounting Pole
Vehicle Laptop Mounting Base
Portable Radio Battery Charger
Tuitions/Lodgings
Black&Decker Microwave

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i>		
			Refund-Hostage Rescue Tactics		
			Water-Citizens Academy		
			Baggage Fees (Cal Chiefs)		
			Credit		
			Backage Fee		
			Monthly Membership		
			Flight Change Charge		
			CPCA Conference 2 Ppl		
			Preferred Seating Charge		
			Air Fare SACOP Conference		
			Charge for Aisle Seat Return t		
			Civic Center Parking-Grand Jur		
			Office Supplies for Fields		
			Office Equipment for Fields		
			Food and Supplies for Staff Tr		
			Recreation Equipment for Field		
			Subscription Notify Public Prk		
			Subsript Notify Public Prk Cl		
			Food Order for 3/8 FVP Meeting		
			Community Garden Equipment		
			Spring Fest Entrtnmnt/Supplies		
			Event Supplies		
			Promotional Materies		
			Professional Development		
			Participant Clothing Day Camp		
			Recreation Equipt for Day Camp		
			Arts&Crafts for ROCKS		
			Rood&Supplies for ROCKS		
			Office Supplies for ROCKS		
			Rec Equipt for LEAP		
			Arts&Crafts for LEAP		
			Food&Supplies for LEAP		
			2 Excursion Fees		
			Tools for ROCKS Program		
			CPRS Conference Registration		
			Office Supplies for BCC		
			Food&Supplies for Youth Sports		
			Rec Equipt for Youth Sports Pr		
			Scan Natoa Membership		

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i>		
			SM-Annual Subscription		
			Special Event Supplies		
			Disputed Charge-Claim Filed		
			Refreshments-Strategic Plan		
			Scan Natao Award Registration		
			Commumity Trip Admission		
			Supplies for Recreation Class		
			Staff Uniforms		
			Office Supplies		
			Classroom Equip/Office Supplie		
			Tissues		
			Ink Cartridge Ear Phones Noteb		
			Earth Day Event Food		
			Reoccurring Monthly Fee		
			Fuel-ST 1860A		
			Meal-ST 1860A		
			Hotel-ST 1860A		
			Hotel-3/17-3/20		
			Supplies for NHCC		
			Supplies for Wedding Expo		
			Equipment-Rec Center		
			Wedding Expo Supplies		
			Office Supples for DRC		
			Office Supplies for DAC		
			Tools for Aquatic Center		
			Equiptment for Aqua Center		
			Uniforms for Aquatic Center		
			Movie Subs/Renewal		
			Coffee Maker for Center		
			Supplies for Crafts/Games		
			Decor&Supplies for Luncheons		
			Refreshments for Movie Monday		
			Ergonomic Supplies for Chair E		
			Equip/Insur for Ice Dispenser		
			Professinal Development Traini		
			Supplies for Membership Packet		
			Supplies/Decor/Food for Events		
			Animal Care Srvs Event Equipme		
			Animal Care Srvs Office Suppli		

Run Time 1:24:13 PM

TOTAL \$161,580.01

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date May 11, 2023

Run Time 1:25:06 PM

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
015582	05/12/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
015583	05/12/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
015584	05/12/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
<u>TOTAL</u>					<u>0.00</u>

End of Report

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date May 18, 2023

Run Time 1:04:12 PM

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242662	05/19/23	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
0242697	05/19/23	O	Galls LLC <i>Line Description: Overflow</i>	0000002297	0.00
TOTAL					0.00

\$ 42,793.00
\$ 1,056,413.37
\$ 275,998.09
\$ 6,009.14
\$ 1,381,213.60

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242647	05/18/23	P	Haven XX LLC	0000030119	39,731.00
		<i>Line Description:</i> Cannabis Retail CBP Fee Cannabis Retail CUP Fee Cannabis Retail ApplicationFee			
0242648	05/18/23	P	Jeffrey Harlan	0000020142	31.00
		<i>Line Description:</i> ICSC Exp Adv-JH			
0242649	05/18/23	P	John Stephens	0000002112	31.00
		<i>Line Description:</i> ICSC Exp Adv-JS			
0242650	05/18/23	P	Sweet Flower Costa Mesa	0000030118	1,500.00
		<i>Line Description:</i> Cannabis Retail Appliation Fee			
0242651	05/18/23	P	Travis Hackett	0000030120	1,500.00
		<i>Line Description:</i> Cannabis Retail ApplicationFee			
TOTAL					\$42,793.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242652	05/19/23	P	All City Management Services Inc	0000009480	20,009.96
		Line Description:	Schl Crsng Guard 4/2-4/15/23 Schl Crsng Guard 4/16-4/29/23		
0242653	05/19/23	P	Architectural Engineering Technology Inc	0000029448	90,266.71
		Line Description:	Baker-Placentia RTSSP Proj		
0242654	05/19/23	P	BrightView Landscape Services Inc	0000026055	211,887.98
		Line Description:	Irrigation Repair-Apr 23 Backflow Repair Backflow Repair-Estancia Park Backflow Repair-FS #6 Landscape Maint-Apr 23		
0242655	05/19/23	P	Costa Mesa Chamber of Commerce	0000004963	23,966.10
		Line Description:	CC Mbrshp 6/1-6/30/22 CC Mbrshp 7/1/22-3/31/23		
0242656	05/19/23	P	Executive Facilities Services Inc	0000029510	48,379.31
		Line Description:	Janitorial Services - NHCC Janitorial Services - DRC Janitorial Services - FS 1-6 Janitorial Services - Balearic Janitorial Services - Bridge S Janitorial Services - City Hal Janitorial Services - Communic Janitorial Services - New Corp Janitorial Services - Old Corp Janitorial Services - Police D Janitorial Services - Senior C Janitorial Services - West Sid Janitorial Services - All Park Janitorial Services - Fairview		

SUMMARY CHECK REGISTER

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242657	05/19/23	P	Glenn Lukos & Associates Inc	0000011626	16,113.78
			Line Description: FP Vernal Pool Proj1/7-2/17/23		
0242658	05/19/23	P	LINA	0000015623	30,699.62
			Line Description: Retiree Life Ins Prem May 23		
			Voluntay Life Ins Prem 23		
			Life/AD&D Ins Prem May 23		
			LTD Ins Prem May 23		
0242659	05/19/23	P	Mesa Verde Partners	0000006080	28,023.00
			Line Description: Irrigation Pump Replacement		
0242660	05/19/23	P	Newport Mesa Unified School District	0000003339	84,050.14
			Line Description: Balearic Lease PMT (-5k Maint)		
0242661	05/19/23	P	Southern California Edison Company	0000004088	187,711.73
			Line Description: 1624 Gisler 3/31-4/30/23		
			1587 Sunflower 4/7-5/7/23		
			1035 Park Crest 4/3-5/1/23		
			1990 Placentia 4/5-5/3/23		
			3129 Harbor 3/31-4/30/23		
			152 Baker 4/10-5/8/23		
			Park Maint 3/8-4/5/23		
			885 Junipero 4/3-5/1/23		
			707 W 18th 4/6-5/4/23		
			711 W 18th 4/6-5/4/23		
			734 James 4/6-5/4/23		
			740 James 4/6-5/4/23		
			744 James 4/6-5/4/23		
			745 W 18th 4/6-5/4/23		
			2293 Canyon 4/6-5/4/23		
			1560 Adams 4/12-5/10/23		
			EE/OBF Loan Pymnt-May 23		
			Sunflower/Plaza 4/1-4/30/23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
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Line Description: 3175 Airway 4/10-5/8/23
Arlington 4/10-5/8/23
782 Shalimar 4/7-5/7/23
Joann St Bike 4/1-4/30/23
360 Ogle 4/11-5/9/23
Signals 3/8-4/5/23
Tennis Center 4/3-5/1/23
1940 Placentia 4/6-5/4/23
308 University 4/12-5/10/23
SD Fwy On/Off 4/1-4/30/23
Npt Fwy/Baker 4/1-4/30/23
19th/NPT 4/1-4/30/23
Baker/Royal Palm 4/1-4/30/23
Street Lights 4/1-4/30/23
Facilities 3/10-4/30/23
567 W 18th 4/6-5/4/23
BCC 4/6-5/4/23
350 Bristol 4/10-5/8/23
2590 Placentia 4/6-5/4/23
2750 Fairview 4/3-5/1/23
970 Arlington 4/3-5/1/23
980 Arlington 4/3-5/1/23
717 & 721 James 4/6-5/4/23
Volcom Skate Prk 4/3-5/1/23

0242663	05/19/23	P	The Home Depot Credit Services	0000002560	17,720.93
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Line Description: Inventory Purchase-Warehouse
Hardware Supplies-Park Maint
Hardware Supplies-Bldg Maint
Bldg/Structures-Bldg Maint
Agriculture- Park Maint
Tools-Signs/Markings
Gen Supplies-Storm Drain Maint
Gen Supplies-Graffiti Abatemen
General Supplies-Street Maint
Tools- Fire Response/Control
Promo Items-Public Svs Admin
Plumbing Supplies-Bldg Maint

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Tools-Bldg Maint		
0242664	05/19/23	P	Thermo Scientific	0000030011	34,268.83
			Line Description: Sales Tax 7.75% Digital Scanning System for pr Digital Scanning System-Soluti		
0242665	05/19/23	P	Trellis	0000025584	32,891.90
			Line Description: Trellis CIT Prog Apr 23 CDBG-C Trellis CIT Prog Mar 23		
0242666	05/19/23	P	1 Solorio Inc	0000029253	8,900.00
			Line Description: Provide & install new cabintes		
0242667	05/19/23	P	AAA Electric Motor Sales & Service Inc	0000019861	223.87
			Line Description: Motor		
0242668	05/19/23	P	AGA Engineers Inc	0000028838	495.00
			Line Description: Traffoc Eng On Call Svc-Mar 23		
0242669	05/19/23	P	AT & T	0000001107	95.59
			Line Description: Internet-Skate Park Camera		
0242670	05/19/23	P	AT & T	0000001107	3,413.95
			Line Description: Estancia Park Outgoing Trunk Line DID Trunk Line PD Emergency Line TeWinkle Park Cool Line for PD DRC Alarm Wakeham Park		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Smallwood Park IT Computer Room 800 Mhz Radio Link DSL Line for Traffic Operation		
0242671	05/19/23	P	AT & T Mobility	0000001107	92.58
			Line Description: Comm Cell Phones 3/12-4/11/23		
0242672	05/19/23	P	AT & T Teleconference Services	0000001107	623.80
			Line Description: Teleconference Svc-Mar 23		
0242673	05/19/23	P	Adamson Police Products	0000014519	775.59
			Line Description: Sales Tax 7.75% Remington 700 Trigger Right Ha		
0242674	05/19/23	P	Angel Auto Spa LLC	0000027465	2,578.48
			Line Description: City Vehicles Wash-Apr 23 PD Vehicle Wash-Apr 23		
0242675	05/19/23	P	Animal Pest Management Services Inc	0000001049	2,760.00
			Line Description: Weed Abatemenr Svs Jan 23		
0242676	05/19/23	P	Aramark Correctional Services Inc	0000013108	932.30
			Line Description: Jail Food Svc 4/6-12/23		
0242677	05/19/23	P	Athletic Field Specialists	0000023215	2,190.00
			Line Description: Sports Field Application-Apr23		
0242678	05/19/23	P	Autodesk Inc	0000029201	4,825.00
			Line Description: Transportation Design & Review		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242679	05/19/23	P	BC Traffic Specialist	0000022225	9,532.78
			Line Description: Safety Corn, Signage, Stencils		
0242680	05/19/23	P	Bee Busters Inc	0000007572	110.00
			Line Description: Bee Abatement		
0242681	05/19/23	P	Bracken's Kitchen Inc	0000029468	12,472.54
			Line Description: Bridge Shelter Meals 4/24-5/6		
0242682	05/19/23	P	CBE	0000015149	1,481.87
			Line Description: COPIER MAINT 4/5-5/4/23		
			COPIER MAINT 4/5-5/4/23		
			Copier Maint 4/5-5/4/23		
			Copier Maint 3/5-4/4/23		
			Copier Maint 3/5-4/4/23		
			COPIER MAINT 4/5-5/4/23		
			COPIER MAINT 4/5-5/4/23		
			COPIER MAINT 10/5-11/4/22		
			COPIER MAINT 4/5-5/4/23		
			Copier Maint 4/5-5/4/23		
			Copier Maint 3/5-4/4/23		
0242683	05/19/23	P	CSG Consultants Inc	0000001887	575.00
			Line Description: Plan Check Svc-Apr 23		
0242684	05/19/23	P	California Casualty	0000030124	3,496.44
			Line Description: Property Damage Stmnt-9/6/21		
0242685	05/19/23	P	Canon Financial Services Inc	0000023241	5,869.37
			Line Description: Copier Lease-May 2023		
			Copier Maint-May 2023		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Copier Lease-May 2023 Copier Lease-May 2023 Copier Maint-May 2023		
0242686	05/19/23	P	Central Restaurant Products	0000025780	9,796.07
			<i>Line Description:</i> Liftgate Svc Shipping Fee Sales Tax 7.75% Economy Series Reach-In Refrig		
0242687	05/19/23	P	Commercial Door of Orange County Inc	0000004861	14,400.00
			<i>Line Description:</i> Install New Rolling Aluminum G		
0242688	05/19/23	P	Continental Interpreting Services Inc	0000024355	1,300.00
			<i>Line Description:</i> Spanish Interpreters-CC Meetin		
0242689	05/19/23	P	Costa Mesa Lock & Key	0000001817	21.55
			<i>Line Description:</i> Lock & Key Service		
0242690	05/19/23	P	Dell Computer Corp	0000001962	10,698.06
			<i>Line Description:</i> Webcam Monitor Arms Slim Soundbar Dell 24 Monitor Sales Tax 7.75% Environmental Fee 32 USB Hub Monitor 7000 Small Form Factor 600VA UPS Battery Backup Two Monitors for Executive Ass		
0242691	05/19/23	P	FM Thomas Air Conditioning Inc	0000017151	4,518.58
			<i>Line Description:</i> HVAC Maint-May 23		

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0242692	05/19/23	P	Federal Technology Solutions Inc	0000024174	1,368.22
			Line Description: Network Drop @ Senior Center		
0242693	05/19/23	P	Fire Information Support Services Inc	0000006757	1,150.00
			Line Description: Profess. Svcs Prep Work		
0242694	05/19/23	P	Fuel Pros Inc	0000026476	2,645.00
			Line Description: Monthly DO Inspection-FS2		
			DO Svcs-PD		
			Monthly DO Inspection-CY		
			DO Svcs-PD		
			DO Svcs-FS #6		
			Monitor Cert-FS #6		
			DO Inspection-FS #6		
0242695	05/19/23	P	GMS Elevator Services	0000028704	716.66
			Line Description: Elevator Maint		
0242696	05/19/23	P	Galls LLC	0000002297	13,054.75
			Line Description: Uniform-Brown		
			Executive Staff Insignia		
			Uniform-Bruno		
			Uniform-Mezzo		
			Safety Vest-Troung		
			Uniform-Phot		
			Uniform-Ruffalo		
			Uniform-Pham		
			Uniform-Elliott		
			Uniform-Rosado		
			Uniform-Gonzales		
			Uniform-Josett		
			Uniform-Lopez		
			Uniform-Osborne		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Uniform-Code Enf Uniform-Nicolas Uniform-Westman Uniform-Guenther Uniform-Code Fnf Uniforms Safety Vest-Alegado Uniform-Chamness Uniform-Toy Uniform-Hagan Uniform-Soukhaseum Safety Vest-Westman Safety Vest-Fricke		
0242698	05/19/23	P	Grainger	0000002393	136.74
			<i>Line Description:</i> Manhole Cover Tool Crank Handle Thermoplastic		
0242699	05/19/23	P	Integrated Impressions	0000003403	8,626.46
			<i>Line Description:</i> Promotional Items		
0242700	05/19/23	P	Interwest Consulting Group Inc	0000021505	1,494.69
			<i>Line Description:</i> Construction Svc-Apr 23 Trans Eng On-Call-Mar 23 Consultant Plan Check		
0242701	05/19/23	P	Johnson Controls Fire Protection LP	0000026089	13,092.50
			<i>Line Description:</i> Alarm Maint-PD Alarm Maint-PD Alarm Maint-FS #3 Alarm Maint-FS #3 Alarm Maint-FS #5 Alarm Maint-FS #5 Alarm Maint-FS #6 Alarm Maonit-FS #6		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Alarm Maint-DRC Alarm Maint-Sr Cntr Alarm Maint-Sr Cntr Alarm Maint-Telecomm Alarm Maint-DRC Alarm Maint-City Hall Alarm Maint-City Hall Alarm Maint-NHCC Alarm Maint-NHCC Alarm Maint-Library Alarm Maint-Library Alarm Maint-Telecomm		
0242702	05/19/23	P	Kelly Spicers Stores	0000029500	393.74
			<i>Line Description:</i> Copier Paper		
0242703	05/19/23	P	Leader Emergency Vehicles	0000029784	1,522.48
			<i>Line Description:</i> Expansion Valve Latch Bellows		
0242704	05/19/23	P	Learning Tree International	0000009019	2,355.00
			<i>Line Description:</i> TRAINING COURSE		
0242705	05/19/23	P	Los Angeles Times	0000003000	1,845.77
			<i>Line Description:</i> Legal Notices		
0242706	05/19/23	P	Marx Brothers Fire Extinguisher Company	0000003073	1,643.07
			<i>Line Description:</i> Extinguisher Srvs Extinguisher Srvs Extinguisher Srvs Extinguisher Services Extinguisher Inspection Extinguisher Services		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Extinguisher Services Extinguisher Services Extinguisher Srvs Extinguisher Srvs Extinguisher Srvs Extinguisher Srvs Extinguisher		
0242707	05/19/23	P	MetLife Legal Plans Inc	0000014707	4,281.00
			<i>Line Description:</i> MetLife Legal May 2023		
0242708	05/19/23	P	Naman Vinson Cobb	0000029729	180.00
			<i>Line Description:</i> Basketball Referee-5/10/23		
0242709	05/19/23	P	National Data & Surveying Services	0000021249	370.00
			<i>Line Description:</i> 24 Hr ADT Counts-Various Locat		
0242710	05/19/23	P	Newport Mesa Unified School District	0000003339	2,160.50
			<i>Line Description:</i> Bus Transportation 12/28/22 Bus Transportation 4/13/23 Bus Transportation 4/11/23 Bus Transportation 2/23/23 Bus Transportation 2/22/23 Bus Transportation 1/5/23 Bus Transportation 12/29/22 Bus Transportation 1/4/23		
0242711	05/19/23	P	Nutrien AG Solutions Inc	0000026392	2,842.98
			<i>Line Description:</i> Fertilizer for Sports Fields Field Marking Material		
0242712	05/19/23	P	Paul's Pet Food Express	0000026626	61.20
			<i>Line Description:</i> Food for PSD Aran		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242713	05/19/23	P	Permit Management Solutions	0000024925	975.00
			Line Description: Consulting Staff Srvs		
0242714	05/19/23	P	Pyxis Water Systems Inc	0000015837	2,500.00
			Line Description: TeWinkle Lake Maint Jan 23		
0242715	05/19/23	P	Quirl Law Firm LLP	0000030125	3,000.00
			Line Description: Settlement Claim --DOL 8/28/20		
0242716	05/19/23	P	SCA of CA, LLC	0000029971	1,344.00
			Line Description: Bi-Weekly Pressure Washing		
0242717	05/19/23	P	Save Our Youth	0000003929	10,000.00
			Line Description: 2023 SOY Gala Sponsorship		
0242718	05/19/23	P	Southern California Shredding Inc	0000025605	451.50
			Line Description: ON-SITE SHREDDING SERVICES		
0242719	05/19/23	P	Sparkletts	0000015725	245.29
			Line Description: WATER DELIVERY SERVICES - FIRE		
0242720	05/19/23	P	Spectrum Gas Products	0000012653	50.72
			Line Description: Medical Lg Cyl Rent		
0242721	05/19/23	P	Staples Advantage	0000024532	7,911.36
			Line Description: PS Maint-Office Supplies		
			Planning- Office Supplies		
			City Clerk Office Supplies		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Code Enforcement Office Supply Police Records-Office Supplies Building-Office Supplies HR-Office Supplies IT-Office Supplies Parks-Office Supplies NCC Office Supplies		
0242722	05/19/23	P	Straps Unlimited	0000019773	1,077.50
			<i>Line Description:</i> SALES TAX (7.75%) BLS BAGS		
0242723	05/19/23	P	The Code Group Inc	0000025073	2,973.67
			<i>Line Description:</i> Consulting Inspectors Srvs Mik		
0242724	05/19/23	P	Thermal Concepts, Inc.	0000030042	10,410.00
			<i>Line Description:</i> Install a Floating Assembly fo Replace a Valve for Chiller 2		
0242725	05/19/23	P	Time Warner Cable	0000011202	1,484.38
			<i>Line Description:</i> Ethernet Fiber4 Svs-City Hall 2310 Placentia A Internet/Cabl Cable Services Bridge Shelter 3175 Airway Ave B Ethernet Cable Svs-City Hall Cable Svs-City Hall HVAC Alarm-Library Cable Box Upgrade for 2nd FI		
0242726	05/19/23	P	Tomoko Sato	0000030078	300.00
			<i>Line Description:</i> HARPIST		
0242727	05/19/23	P	Turnout Maintenance Company LLC	0000020182	1,728.26

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
		<i>Line Description:</i>	Fire Apparel Cleaned		
			Fire Apparel Cleaned		
			Fire Apparel Cleaned		
0242728	05/19/23	P	US Bank	0000002228	2,816.00
		<i>Line Description:</i>	Payroll Deduction 23-09		
0242729	05/19/23	P	Verizon Wireless	0000008717	3,282.58
		<i>Line Description:</i>	2/18-3/17/23 Fire		
			3/18-4/17/23 Fire Cell Phones		
0242730	05/19/23	P	VincentBenjamin	0000024972	3,249.38
		<i>Line Description:</i>	Temp Alexis L Week End 4/30		
			Temp Dustin C Week End 4/30		
			Temp Julie C Week End 4/30		
0242731	05/19/23	P	Vulcan Materials Company	0000007403	442.24
		<i>Line Description:</i>	Asphalt Potholes Sidewalk Ramp		
0242732	05/19/23	P	Wittman Enterprises LLC	0000026639	12,320.00
		<i>Line Description:</i>	Ambulance Billing Srvs		
0242733	05/19/23	P	Zoll Medical Corporation	0000021290	1,742.32
		<i>Line Description:</i>	Medical		
TOTAL					\$1,056,413.37

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015585	05/16/23	P	Barry Curtis	0000027103	2,024.73
		<i>Line Description:</i> Expert Witness Ohio House v CM			
015586	05/16/23	P	Travel Costa Mesa	0000024750	273,383.36
		<i>Line Description:</i> BIA Receipts April 2023			
015587	05/18/23	P	Alma Reyes	0000021563	31.00
		<i>Line Description:</i> ICSC Exp Adv-AR			
015588	05/18/23	P	Daniel Inloes	0000023442	240.00
		<i>Line Description:</i> ICSC Exp Adv-DI			
015589	05/18/23	P	Janet Hauser	0000023945	240.00
		<i>Line Description:</i> ICSC Exp Adv-JH			
015590	05/18/23	P	Jennifer Le	0000027832	48.00
		<i>Line Description:</i> ICSC Exp Adv-JL			
015591	05/18/23	P	Nancy Huynh	0000026630	31.00
		<i>Line Description:</i> ICSC Exp Adv-NH			
TOTAL					\$275,998.09

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015592	05/19/23	P	Ameerah Ghaznavi	0000029966	51.55
			Line Description: Outreach Prog Exp-Feb 23		
015593	05/19/23	P	Blake Cole	0000029962	750.00
			Line Description: Rope Rescue Operations		
015594	05/19/23	P	Craig Bates	0000029422	1,050.00
			Line Description: Confined Space Rescue Tech		
015595	05/19/23	P	Danial Bangle	0000017521	300.00
			Line Description: Paramedic License Receert		
015596	05/19/23	P	Griffin Dooley	0000030016	1,063.88
			Line Description: Outreach Prog Exp-Feb 23		
			Outreach Prog Exp-Nov 22		
			Outreach Prog Exp-Dec 22		
			Outreach Prog Exp-Jan 23		
015597	05/19/23	P	Guyon Foxwell	0000029370	80.00
			Line Description: ICI Core Course		
015598	05/19/23	P	James Mun	0000029931	1,034.73
			Line Description: Outreach Prog Exp-Feb 23		
			Outreach Prog Exp-Jan 23		
			Outreach Prog Exp 3/23-3/31/23		
015599	05/19/23	P	Joe Lopez	0000026113	16.00
			Line Description: Terrorism 1		
015600	05/19/23	P	Kevin Humphreys	0000026928	250.00

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Paramedic License Receert		
015601	05/19/23	P	Lindsey Olson	0000027343	40.00
			Line Description: Physical/Chemical ProcessPrint		
015602	05/19/23	P	Mario Garcia	0000008746	59.37
			Line Description: Internal Affairs		
015603	05/19/23	P	Olivia Rogers	0000025187	205.50
			Line Description: Central Square Conf-OR		
015604	05/19/23	P	Ramon Hernandez	0000024528	24.00
			Line Description: Elder/Dependent Adult Symp		
015605	05/19/23	P	Robert Gonzalez	0000024196	205.50
			Line Description: Central Square Conf-RG		
015606	05/19/23	P	Sarah Davila	0000026049	40.00
			Line Description: Physical/Chemical ProcessPrint		
015607	05/19/23	P	Taylor Scavo	0000029682	360.36
			Line Description: Rope Recue Operations		
015608	05/19/23	P	Tony Gracia	0000029589	203.25
			Line Description: Outreach Prog Exp-Jan 23		
			Outreach Prog Exp-Feb 23		
015609	05/19/23	P	Zachary Finkelstein	0000029123	275.00
			Line Description: Fireline Paramedic/EMT		

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID		Payment Amt
					TOTAL	\$6,009.14

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
015610	05/26/23	P	Costa Mesa Employees Association	0000006284	3,820.18
<i>Line Description:</i> Payment Deduction 23-11					
015611	05/26/23	P	Costa Mesa Executive Club	0000006286	150.00
<i>Line Description:</i> Payment Deduction 23-11					
015612	05/26/23	P	Costa Mesa Firefighters Association	0000001812	8,334.17
<i>Line Description:</i> Payment Deduction 23-11					
015613	05/26/23	P	Costa Mesa Police Association	0000001819	7,260.00
<i>Line Description:</i> Payment Deduction 23-11					
015614	05/26/23	P	Costa Mesa Police Management Assn	0000005082	280.00
<i>Line Description:</i> Payment Deduction 23-11					
TOTAL					\$19,844.35

955,402.43
2,372.57
19,844.35
\$ 977,619.35

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242734	05/26/23	P	Affant Communication	0000013540	69,219.80
			Line Description: FIREWALL REPLACEMENT INSTALLAT FIREWALL REPLACEMENT MATERIALS		
0242735	05/26/23	P	All American Asphalt	0000000971	207,996.69
			Line Description: Retention Payable #22-01 Wilson St Proj#22-01/300008 Wilson St Proj#22-01/400015		
0242736	05/26/23	P	AssetWorks Inc	0000020210	24,128.32
			Line Description: ANNUAL SOFTWARE MAINTENANCE		
0242737	05/26/23	P	Benefit Coordinators Corp	0000029594	41,776.90
			Line Description: VSP Prem Ins June 23 Delta Dental Prem Ins June 23		
0242738	05/26/23	P	Families Forward Inc	0000024105	29,225.17
			Line Description: TBRA Program 1/1-3/31/23		
0242739	05/26/23	P	Kazoni Construction	0000029763	202,776.13
			Line Description: PD Indoor Range 22-03/#200094 Retention Proj #22-03/200094		
0242740	05/26/23	P	Merrimac Energy Group	0000021566	33,244.16
			Line Description: Diesel Fuel-CY Tank 02 Diesel Fuel-FS5 Diesel Fuel-FS1 Diesel Fuel- FS2 Tank 12 Diesel Fuel-FS1 Tank 10 Diesel Fuel-FS6 Tank 15 Diesel Fuel-FS2 Diesel Fuel-FS6		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242741	05/26/23	P	Newport Mesa Unified School District	0000003339	26,132.40
		<i>Line Description:</i>	Developer Fee-March 2023 Developer Fee-Apr 2023		
0242742	05/26/23	P	Ware Disposal Inc	0000000255	15,914.73
		<i>Line Description:</i>	Solid Waste Collection May 23 Bulky Item Collection May 2023		
0242743	05/26/23	P	West Coast Arborists Inc	0000004498	39,311.25
		<i>Line Description:</i>	Tree Maint 4/16-4/30/23		
0242744	05/26/23	P	AA District 18	0000029978	700.00
		<i>Line Description:</i>	Refund Rec Deposit 2007561.002		
0242745	05/26/23	P	AM Painting Inc.	0000029887	9,362.50
		<i>Line Description:</i>	Release Retention Proj 22-05		
0242746	05/26/23	P	ASSA ABLOY Entrance Systems US Inc	0000021745	475.28
		<i>Line Description:</i>	Front Double Doors Repair		
0242747	05/26/23	P	AT & T	0000001107	165.41
		<i>Line Description:</i>	911 Cama Trucks 5/14-6/13/23		
0242748	05/26/23	P	AT & T	0000001107	74.90
		<i>Line Description:</i>	Internet-Fleet Svs		
0242749	05/26/23	P	Advanced Chemical Transport Inc	0000002951	9,691.31
		<i>Line Description:</i>	Hazmat Pick-up		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242750	05/26/23	P	Avalon Fire Protection	0000030138	270.00
			Line Description: Refund Sprinkler System App		
0242751	05/26/23	P	Beau Hossler	0000029714	120.00
			Line Description: Basketball Referee		
0242752	05/26/23	P	Beginners Edge Sports Training LLC	0000027270	3,038.75
			Line Description: Instructor Payment-Spring 23		
0242753	05/26/23	P	Boomers	0000011212	458.73
			Line Description: Teen Camp Excursion Tix 6/29/2		
0242754	05/26/23	P	Bracken's Kitchen Inc	0000029468	217.50
			Line Description: SALES TAX (7.75%) READY-TO-EAT MEALS		
0242755	05/26/23	P	CAPF	0000004755	2,389.50
			Line Description: Firefighters LRD-June 23		
0242756	05/26/23	P	CBE	0000015149	1,399.67
			Line Description: COPIER MAINT 4/20-5/19/23 COPIER MAINT 9/5/-10/4/22 COPIER MAINT 11/5-12/4/22 COPIER MAINTENANCE 4/5-5/4/23 COPIER MAINTENANCE 3/5-5/4/23		
0242757	05/26/23	P	CLEA	0000004754	3,375.00
			Line Description: Police Officers LTD-June 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242758	05/26/23	P	Cabco Yellow Inc	0000028576	23.40
			Line Description: NHS Client Transportation		
0242759	05/26/23	P	City Net	0000029222	7,785.81
			Line Description: Street Outreach April 2023		
0242760	05/26/23	P	Connell Chevrolet	0000001763	233.63
			Line Description: 534-Sensor/Valve Caps 770-Knob		
0242761	05/26/23	P	Costa Mesa Auto Glass	0000010001	636.29
			Line Description: PD Undercover-Repair Window Tint-Undercover		
0242762	05/26/23	P	Costa Mesa High School Boosters Wrestling	0000023959	500.00
			Line Description: Rec Refund 2007560.002		
0242763	05/26/23	P	Costa Mesa Lock & Key	0000001817	2,334.74
			Line Description: CSI Locks Locks for Communication Office Parts/Svs-latch at Perez Park		
0242764	05/26/23	P	County of Orange	0000003486	4,312.00
			Line Description: AFIS Fees-May 23		
0242765	05/26/23	P	County of Orange	0000007209	1,946.30
			Line Description: Radio Repai-Fire Feb 2023 Radio Repairs-Dec 22 Radio Repairs-Feb 23 Radio Repairs-Fire-Jan 23 Radio Repair Jan 2023		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242766	05/26/23	P	County of Orange-Collections	0000021743	8,235.76
			Line Description: Material Test-Wilson St 22-01		
0242767	05/26/23	P	Dennis Grubb & Associates LLC	0000026619	2,160.16
			Line Description: April 2023		
0242768	05/26/23	P	Diana Catsoulas	0000030132	500.00
			Line Description: Rec Room Refund-2007574.002		
0242769	05/26/23	P	Dixon Resources Unlimited	0000027441	9,693.88
			Line Description: Citywide Parking Study		
0242770	05/26/23	P	ECKERSALL LLC	0000025412	2,232.50
			Line Description: Snr GIS Analyst April 23		
0242771	05/26/23	P	Eagle Print Dynamics	0000026736	278.76
			Line Description: Staff Uniforms for Field Amb		
0242772	05/26/23	P	Elvira Torres	0000000959	50.00
			Line Description: Park Cancellation Refund-20075		
0242773	05/26/23	P	Endemic Environmental Services Inc	0000021277	13,305.00
			Line Description: FVP Wetlands Maint&Rehab		
0242774	05/26/23	P	Entenmann Rovin Company	0000002130	1,662.48
			Line Description: Deputy Chief Badges Flat Badges		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242775	05/26/23	P	Enterprise Rent A Car	0000002131	3,741.75
		<i>Line Description:</i>	Undercover Car Rental		
			Undercover Car Rental		
			Undercover Car Rental		
0242776	05/26/23	P	Environmental Equipment Supply Inc	0000028884	1,478.50
		<i>Line Description:</i>	Pressure Washer Parts		
			Pressure Washer Parts		
0242777	05/26/23	P	Erin Ranallo	0000030131	4,500.00
		<i>Line Description:</i>	Refund Request PS22-01479		
0242778	05/26/23	P	Everbridge Inc	0000026884	1,500.00
		<i>Line Description:</i>	NIXLE ADDITIONAL ENGAGE SYSTEM		
0242779	05/26/23	P	Fair Housing Foundation	0000019956	1,504.78
		<i>Line Description:</i>	Fair Housing Svs-Apr 2023		
0242780	05/26/23	P	Federal Technology Solutions Inc	0000024174	4,610.94
		<i>Line Description:</i>	Install new cables for New Sig		
0242781	05/26/23	P	Ferguson Enterprises Inc #1350	0000007785	1,649.74
		<i>Line Description:</i>	Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
0242782	05/26/23	P	Fun Photos	0000030108	600.00
		<i>Line Description:</i>	ENTERTAINMENT AGREEMENT		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242783	05/26/23	P	G3 Quality, Inc.	0000030076	10,176.00
			Line Description: Material Testing-Proj 22-01		
0242784	05/26/23	P	GMS Elevator Services	0000028704	658.00
			Line Description: Elevator Maintenance & Repair		
0242785	05/26/23	P	GPA Consulting	0000029928	2,812.40
			Line Description: 208 Magnolia St Mills Act		
0242786	05/26/23	P	Galls LLC	0000002297	32.10
			Line Description: Credit Uniforms Uniform Uniform		
0242787	05/26/23	P	Gaylord Bros, Inc	0000030150	2,939.99
			Line Description: ICSC Display Case		
0242788	05/26/23	P	Gillis & Panichapan Architects Inc	0000027487	10,228.78
			Line Description: Srvs Design CMPD Shooting Rang		
0242789	05/26/23	P	Gorilla Marketing	0000029678	652.48
			Line Description: 1650 Bicycle Stickers		
0242790	05/26/23	P	Healthy U	0000012092	422.50
			Line Description: Spring 23 Instructor Spring 23 Instructor Payment		
0242791	05/26/23	P	IGM Technology Corp	0000029367	1,900.00
			Line Description: GRAVITY BUDGET SOFTWARE		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> GRAVITY BUDGET SOFTWARE		
0242792	05/26/23	P	Interstate Batteries of California Coast	0000002700	1,535.70
			<i>Line Description:</i> Batteries-Stock Core Credit Stock-Batteries Batteries-Stock		
0242793	05/26/23	P	James Snordan	0000029974	90.00
			<i>Line Description:</i> Basketball Referee		
0242794	05/26/23	P	Jason Kacura	0000027003	90.00
			<i>Line Description:</i> Basketball Referee		
0242795	05/26/23	P	Jehovahs Witnesses	0000014298	500.00
			<i>Line Description:</i> Park Rec Refund-2007569.002		
0242796	05/26/23	P	Jennifer Andrus Nelson	0000026595	677.95
			<i>Line Description:</i> Spring 23 Instructor		
0242797	05/26/23	P	Jess Long	0000026620	180.00
			<i>Line Description:</i> Basketball Referee Basketball Referee		
0242798	05/26/23	P	Keri Switalski	0000030136	100.00
			<i>Line Description:</i> Rec Refund-2007568.002		
0242799	05/26/23	P	Keyser Marston Associates Inc	0000002824	7,625.00
			<i>Line Description:</i> #1139.031-Inclusionary Housing		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242800	05/26/23	P	LA Testing	0000015572	134.25
			<i>Line Description:</i> Asbestos Test for PW Officer		
0242801	05/26/23	P	LN Curtis & Sons	0000002983	14,114.04
			<i>Line Description:</i> 4-PIN"Y" Cable Mask Adapter		
			Microphone Assembly		
			Sales Tax 7.75%		
			Shipping Fee		
			Voice Projection Unit fo C50 &		
			Chemical Agents-SWAT		
0242802	05/26/23	P	Learning Tree International	0000009019	2,833.00
			<i>Line Description:</i> TRAINING COURSE		
0242803	05/26/23	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			<i>Line Description:</i> Public Record Access Apr 2023		
0242804	05/26/23	P	Marx Brothers Fire Extinguisher Company	0000003073	797.91
			<i>Line Description:</i> Fire Ext Services		
0242805	05/26/23	P	Matthew J Collett	0000001720	120.00
			<i>Line Description:</i> Park Refund-2007558.002		
0242806	05/26/23	P	Melad & Associates	0000005068	839.76
			<i>Line Description:</i> Fire Review, Alarm, Suppression,		
0242807	05/26/23	P	Miguel Angel Mancinez	0000030134	75.00
			<i>Line Description:</i> Refund for CM020006162		
0242808	05/26/23	P	Mike Raahauges Shooting Enterprises	0000006853	100.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Range Fees for Apr 2023		
0242809	05/26/23	P	Mouse Graphics	0000001170	1,638.88
			Line Description: SALES TAX (7.75%) GRAND FORMAT PRINTS FOR UTILIT		
0242810	05/26/23	P	Northgate Market	0000030133	270.00
			Line Description: Refund for Tent		
0242811	05/26/23	P	Off The Wall Social	0000030144	2,495.00
			Line Description: Off The Wall Excursion Admissi		
0242812	05/26/23	P	Oracle America Inc	0000003419	2,586.14
			Line Description: MICROSOFT FOCUS VISUAL		
0242813	05/26/23	P	Orange County Mosquito & Vector Control	0000021750	250.38
			Line Description: Agreement No. CON13-006		
0242814	05/26/23	P	Outhouse Custom FX	0000029759	6,803.37
			Line Description: SHIPPING STORAGE SHEDS SALES TAX (7.75%)		
0242815	05/26/23	P	Parr Lumber Co.	0000029785	5,432.98
			Line Description: OSB DF S4S CA LUMBER TAX SALES TAX (7.75%)		
0242816	05/26/23	P	Paulette Suiter	0000026820	546.00
			Line Description: Spring Instructor 2023		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242817	05/26/23	P	Permit Management Solutions	0000024925	468.00
			Line Description: Staffing Srvs		
0242818	05/26/23	P	Planned Parenthood	0000012262	500.00
			Line Description: Park Refund-2007591.002		
0242819	05/26/23	P	Planning Directors Association of OC	0000003646	125.00
			Line Description: Director's Membership Planning		
0242820	05/26/23	P	Post Alarm Systems Inc	0000026907	2,515.61
			Line Description: Fire Alarm System Monitoring		
			Fire Alarm System Monitoring		
			March 23 Bridge Shelter Alarm		
0242821	05/26/23	P	Priority Landscape Services LLC	0000026592	9,272.00
			Line Description: Tree Care&Plantings Apr 23		
			Tree Care&Planting Mar 23		
0242822	05/26/23	P	Proactive Realty Investments Inc	0000024109	6,300.00
			Line Description: Gas Leak Repair at James St		
0242823	05/26/23	P	Proforce Law Enforcement	0000015742	2,078.01
			Line Description: Sales Tax 7.75%		
			Non-stick 578-450-411 Holster		
			Sales Tax 7.75%		
			Non-stick SG-181 Amerigio Sigh		
			Sales Tax 7.75%		
			Non-stick SG-181 Amerigio Sigh		
0242824	05/26/23	P	Pump It Up of Lake Forest	0000030145	1,200.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Excursion Admission Summer 23		
0242825	05/26/23	P	Quadient Inc	0000028798	9,008.28
			Line Description: PMT-Remainin Bal (Closed Acct Credit Postage Used		
0242826	05/26/23	P	Roy Center	0000002158	93.60
			Line Description: 23/181 Spring 2023		
0242827	05/26/23	P	Ryan Todd	0000030135	850.00
			Line Description: Park Refund-2007571.002		
0242828	05/26/23	P	Samantha Waltz	0000030137	47.00
			Line Description: Park Refund-Colton Waltz		
0242829	05/26/23	P	Sean Simon	0000029869	120.00
			Line Description: Basketball Referee		
0242830	05/26/23	P	Sims Orange Welding Supply Inc	0000004030	311.48
			Line Description: Stock-N1 Rods		
0242831	05/26/23	P	SiteOne Landscape Supply LLC	0000024133	692.92
			Line Description: Supplier for Ballfields		
0242832	05/26/23	P	South Coast Emergency Vehicle Services	0000003643	218.26
			Line Description: Stock-End Caps		
0242833	05/26/23	P	Southern California Fleet Services Inc	0000030072	1,617.12
			Line Description: 514- Service Call		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: 522 Service Call		
0242834	05/26/23	P	Southern California Shredding Inc	0000025605	40.00
			Line Description: ON-SITE SHREDDING SERVICES		
0242835	05/26/23	P	State of California Dept of Justice	0000001534	1,720.00
			Line Description: Livescan/Fingerprinting Servic		
0242836	05/26/23	P	T-Mobile USA	0000021384	25.00
			Line Description: Phone Record Retrieval for Inv		
0242837	05/26/23	P	Tanaka Farms, LLC	0000030146	1,991.76
			Line Description: Excursion Admission Tickets 2 Excursion Admission Tickets 23		
0242838	05/26/23	P	The Code Group Inc	0000025073	6,990.00
			Line Description: Consulting Staff		
0242839	05/26/23	P	The Press Owner LLC	0000030139	3,885.25
			Line Description: Refund 22-14211		
0242840	05/26/23	P	The Terry Carter Foundation	0000030140	500.00
			Line Description: Park Refund-2007590.002		
0242841	05/26/23	P	Time Warner Cable	0000011202	1,834.42
			Line Description: Internet Services Senior Cente Internet Svs-Fire Sta#4 3175 Airway Ave B Internet Bri Internet Svs-City Hall (Data) 3175 Airway Ave B Bridge Shelt Internet Services-PD (Data)		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Comm Fiber-PD Warehouse		
0242842	05/26/23	P	Townsend Public Affairs Inc	0000021510	6,500.00
			<i>Line Description:</i> Legislative Advocacy May		
0242843	05/26/23	P	Trellis	0000025584	4,866.33
			<i>Line Description:</i> 2022-2023 SUBRECIPIENT AGREEME		
0242844	05/26/23	P	Triton Technology Solutions Inc	0000021687	1,053.88
			<i>Line Description:</i> Audio/Video Technology Repair		
0242845	05/26/23	P	V & V Manufacturing Inc	0000009249	3,659.56
			<i>Line Description:</i> The Bars Purchase		
0242846	05/26/23	P	Veritone, Inc.	0000029794	653.20
			<i>Line Description:</i> Redcaction Services - Term: Ap		
0242847	05/26/23	P	Verizon Wireless	0000008717	2,054.91
			<i>Line Description:</i> WIRELESS PHONE SERVICE		
0242848	05/26/23	P	VincentBenjamin	0000024972	3,716.26
			<i>Line Description:</i> Temp Alexis L Week End 5/14 Temp Julie C Week End 5/14/23 Temp Dustin C Week End 5/14		
0242849	05/26/23	P	Vulcan Materials Company	0000007403	541.66
			<i>Line Description:</i> Asphalt Potholes Sidewalk Ramp Asphalt Potholes Sidewalk Ramp		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242850	05/26/23	P	WLC Architects Inc	0000023955	1,961.62
		<i>Line Description:</i> FS#4 Training Facility Project			
0242851	05/26/23	P	Waterline Technologies Inc	0000014520	877.02
		<i>Line Description:</i> Chemicals for Pool Chemicals for Pool			
0242852	05/26/23	P	West Coast Dance Arts	0000021602	228.15
		<i>Line Description:</i> Spring 23 Instructor			
TOTAL					\$955,402.43

Bank: CITY
Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0242853	05/26/23	P	CHC: Creating Healthier Communities	0000008015	10.00
			Line Description: Payment Deduction 23-11		
0242854	05/26/23	P	CalPERS Long-Term Care Program	0000006287	184.27
			Line Description: Payment Deduction 23-11		
0242855	05/26/23	P	California State Disbursement Unit	0000017443	1,328.30
			Line Description: Payment Deduction 23-11		
0242856	05/26/23	P	Pamela Lilly	0000025324	750.00
			Line Description: Payment Deduction 23-11		
0242857	05/26/23	P	State of California	0000001546	100.00
			Line Description: Payment Deduction 23-11		
TOTAL					\$2,372.57



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1213

Meeting Date: 6/6/2023

TITLE:

MINUTES

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council approve the Minutes of the Strategic Planning Retreat of March 10, 2023, the Regular meeting of May 2, 2023, the Study Session meeting of May 9, 2023, and the Special Joint Study Session of May 16, 2023.



SPECIAL MEETING - STRATEGIC PLANNING RETREAT MINUTES FRIDAY - MARCH 10, 2023 – 8:00 A.M.

CALL TO ORDER - The Special City Council meeting was called to order by Mayor Stephens at 8:00 a.m.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros (Arrived 8:51 a.m.), Council Member Harper (Left 10:23 a.m.), Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Absent: None.

8:00 a.m. Welcome and Public Comments - Mayor John Stephens

Public Comments are limited to 3 minutes, or as otherwise directed.

Andy Campbell spoke on including the Fairview Park Steering Committee on decisions related to their scope of work, and spoke on a project pertaining to a recirculation pump for the wetlands at Fairview Park.

Ralph Taboada spoke on parks and open space, and on active transportation in the city.

Speaker, spoke on the cannabis industry.

Jim Fitzpatrick spoke on the cannabis industry.

Flo Martin spoke on active transportation.

Geoff West spoke on a variety of topics and goals for City Council.

Juana Trejo spoke on translation services and equity.

Speaker, spoke on equity and sustainability.

Ms. Farrell Harrison, City Manager, spoke on the purpose of the retreat/workshop and introduced Patrick Ibarra, Facilitator, The Mejorando Group

Break at 10:00 a.m. - 10:15 a.m.

Patrick Ibarra from The Mejorando Group Facilitated the Strategic Planning Retreat.

Lunch 12:00 p.m. – 12:45 p.m.

Ms. Farrell Harrison, City Manager, presented City Councils goals and accomplishments completed so far and City Council provided feedback for the next set of goals and priorities.

ADJOURNMENT - The Mayor adjourned the meeting at 2:38 p.m. in memory of Costa Mesa Police Officers Ketchum and Libolt.

Minutes adopted on this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk



**REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY*
MAY 2, 2023 – 6:00 P.M. - MINUTES**

CALL TO ORDER –The Closed Session meeting was called to order by Mayor Stephens at 4:00 p.m.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Absent: None.

PUBLIC COMMENTS – NONE.

CLOSED SESSION ITEMS:

**1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
THREE CASES**

Pursuant to California Government Code Section 54956.9 (d)(2)

City Council recessed at 4:03 p.m. for Closed Session.

Closed Session adjourned at 5:50 p.m.

CALL TO ORDER –The Regular City Council and Successor Agency to the Redevelopment Agency, and Housing Authority meeting was called to order by Mayor Stephens at 6:01 P.M.

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

A video was played of the National Anthem and Mayor Stephens led the Pledge of Allegiance.

MOMENT OF SOLEMN EXPRESSION - Led by Pastor David Manne.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Absent: None.

CITY ATTORNEY CLOSED SESSION REPORT – No reportable action.

PRESENTATIONS:

Mayor Stephens recognized the Vanguard University Men's Volleyball National Championship.

Mayor Stephens recognized the Vanguard University Women's Beach Volleyball National Championship.

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Sue Lester spoke on the City supporting the Wetlands & Wildlife Center, spoke on a fundraiser on May 20th and thanked staff and Council for the Earth Day event.

Speaker, thanked the City and West Coast Arborist for caring for the trees along Fair Drive.

Jay Humphrey spoke on an Inclusionary Housing Ordinance.

Juana Trejo thanked Mayor Stephens and Council Member Marr for meeting and walking with them, thanked council and staff for resource fairs, requested collaboration with the Police Department, and spoke on treating people with respect.

Kim Hendricks spoke in memory of Dr. Mehren.

Cynthia McDonald, Costa Mesa, spoke on signage at Triangle Square, and repairs needed at Triangle Square.

Ida Wolf thanked City staff for repairs at the Senior Center, requested a microwave, and to open at 8:00 a.m. instead of 9:00 a.m.

Speaker, spoke in support of flying field at Fairview park.

Larry Courter spoke in memory of Dr. Mehren, and spoke on Fairview Park.

Speaker, spoke on maintenance problems at apartments, and rental increases.

Speaker, spoke on Measure K, local control for development, and on Ourneighborhoodvoices.com.

Jenn Tanaka spoke on traffic calming measures, and mode-share statistics.

Hank Castignetti, representing Orange County Model Engineers, spoke on free train rides, spoke on the beauty at Fairview Park, and spoke in memory of Dr. Mehren.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Council Member Chavez recognized Families Forward on receipt of housing awards, spoke on the Shalimar Park community event, and spoke on housing options.

Council Member Gameros spoke on rental needs and livable wages.

Council Member Harper thanked citizens and students for attending the council meeting, spoke on being involved in government, requested an update on the Tennis Center Request For Proposal.

Council Member Marr thanked staff for the Earth Day event, spoke on SB 567, the OC Marathon on Sunday and spoke on street closures.

Council Member Reynolds spoke on youth and community involvement, the Walk and Roll Festival on May 27, provided an update on the Mobile Home Committee, spoke on community leaders and connecting people with resources, thanked the Costa Mesa Alliance for Better Streets, spoke on Project Food Box for people on Medi-Cal, requested an update on Measure K planning schedule and visioning.

Mayor Pro Tem Harlan spoke on a Families Forward project for affordable housing, spoke on attendance at Tewinkle Park Spring Bark Fest, spoke on Walk and Bike to School event on May 3rd, requested an update on an Inclusionary Housing Ordinance, spoke on attending the ISCS conference and requested an update of the Economic Development Strategic Plan.

Mayor Stephens spoke on Earth Day and Arbor Day, spoke on collaboration with the private sector on community events, stated he will be starting the OC marathon, spoke on attending Assembly Member Cottie Petrie Noris press conference on Fentanyl, spoke on Fentanyl poisoning, spoke on the One Pill Can Kill educational program, spoke on Narcan being available over the counter, requested Narcan be available at City facilities, and spoke in memory of Dr. Mehren and Gordon Bowley.

REPORT – CITY MANAGER – Ms. Farrell Harrison announced Alma Reyes as Deputy City Manager, provided an update regarding the May 16th Special Joint Planning Commission and City Council Study Session meeting on an Inclusionary Housing Ordinance, spoke on an update on an economic development strategic plan, spoke on Project Food Box and staff will be meeting with them next week, and Carol Molina, Finance Director provided an update on the Tennis Center Request For Proposal.

REPORT – CITY ATTORNEY – NONE.

CONSENT CALENDAR (Items 1-9)

MOVED/SECOND: Council Member Marr/Council Member Chavez

MOTION: Approve recommended actions for consent calendar items 1-9.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: Mayor Stephens recused himself on item 3 the Warrant Resolution due to campaign contributions received.

Motion carried: 7-0

1. PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS

ACTION:

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

2. READING FOLDER

ACTION:

City Council received and filed Claims received by the City Clerk: Julie May, Britt Lisa Meyer, Robert Edmund Meyer, Suzanne Tarvin, Ken Zammit.

3. ADOPTION OF WARRANT RESOLUTION

Mayor Stephens recused himself on this item due to campaign contributions received.

ACTION:

City Council approved Warrant Resolution No. 2698.

4. MINUTES

ACTION:

City Council approved the Minutes of the Study Session meetings of March 14, 2023 and April 11, 2023 and Regular meetings of March 21, 2023 and April 4, 2023.

5. BUSINESS IMPROVEMENT AREA (BIA) REAUTHORIZATION, RESOLUTION OF INTENTION, AND REVIEW OF ANNUAL REPORT

ACTION:

1. City Council approved the 2022-2023 Annual Report for the Business Improvement Area (BIA).
2. Received and filed the audited financial report for Fiscal Years Ended June 30, 2021 and June 30, 2022.

3. Adopted Resolution No. 2023-19 declaring the City's intention to levy an annual assessment for Fiscal Year 2023-24 for the Business Improvement Area covering certain Costa Mesa hotels and motels and setting the time and place for a Public Hearing on the proposal.

6. LICENSE PLATE READER CAMERA MOBILE SYSTEM

ACTION:

1. City Council authorized the use of National Cooperative Purchasing Alliance (NCPA) Contract #05-81 with IPS Group, Inc. for the purchase of a License Plate Reader Mobile System.
2. Authorized the purchase of the License Plate Reader Mobile System, in the amount of \$127,085.74 through National Cooperative Purchasing Alliance.

7. RESOLUTION TO EXECUTE RIGHT-OF-WAY CERTIFICATIONS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)

ACTION:

City Council adopted Resolution No. 2023-20 authorizing the Public Works Director or designee(s) to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements, including Right-of-Way Certifications, and any other certifications, amendments, and documents to facilitate processes related to the California Department of Transportation (Caltrans) and Federal Highway Administration (FHWA).

8. AUTHORIZE THE USE OF SOURCEWELL'S NATIONAL COOPERATIVE AGREEMENT 032119 WITH QUINN COMPANY FOR THE PURCHASE OF ONE (1) NEW CATERPILLAR INC. MODEL: 308 EXCAVATOR AND ONE (1) CATERPILLAR INC. MODEL: 262d3 SKID STEER LOADER

ACTION:

City Council authorized the use of Sourcewell's Cooperative Agreement No. 032119 with Caterpillar Inc. for the purchase of one (1) Caterpillar Inc. Model: 308 Excavator; and one (1) Caterpillar Inc. Model: 262D3 Skid Steer Loader for \$294,235.37 from Quinn Company.

9. MICROSOFT ® ENTERPRISE AGREEMENT LICENSING COMPLIANCE

ACTION:

City Council approved the true-up of the Microsoft ® Enterprise Agreement with SoftwareONE in the amount of \$279,050.60.

-----**END OF CONSENT CALENDAR**-----

PUBLIC HEARINGS:

1. FISCAL YEAR (FY) 2023-2024 ANNUAL ACTION PLAN IDENTIFYING FUNDING PRIORITIES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS GRANT (HOME) PROGRAMS

Staff Presentation by Ms. Daily, Grant Administrator.

Discussion ensued on the Mercy House application, funding of the case management position, TBRA rules, CDBG eligible areas, low to moderate income population, mobile home programs, application process for housing rehabilitation assistance programs, funding for the fire engine, and utilizing ARPA funds.

Public Comments:

Speaker, a member of the Housing and Public Service Grant Committee, thanked the applicants, spoke on the Committees recommendation, and spoke on the factors for the decision making.

Christine Nolf requested to reconsider the allocation to Labors of Love projects.

Michelle Silva with Families Forward, expressed appreciation for the support of the Council.

Reina Cuthill, spoke on Love Costa Mesa and requested additional funding.

Speaker, spoke in support of additional funding for Labors of Love.

MOVED/SECOND: Mayor Stephens/Council Member Marr

MOTION: Approve staff recommendation and to use \$40,000 in ARPA monies to supplement the CDBG Public Service funds requests.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council held a Public Hearing regarding the FY 2023-2024 Annual Action Plan.
2. Approved the recommended allocation of \$1,689,303 for FY 2023-2024 Community Development Block Grant, which includes the annual allocation of \$1,010,506, \$78,797 in prior year(s) uncommitted program funds, and \$600,000 in re-programmed CDBG funds and supplement CDBG funding requests with \$40,000 in ARPA funds.

3. Approved the recommended allocation of \$549,260 for the Fiscal Year 2023-2024 HOME Investment Partnerships Grant, which includes the annual allocation of \$509,260 and \$40,000 in program income (lien/HOME loan repayments).
4. Adopted Resolution No. 2023-21 in order to:
 - a. Approve the FY 2023-2024 Annual Action Plan.
 - b. Authorize the City Manager, or the City Manager's designee, to submit the FY 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development.
 - c. Designate the City Manager, or the City Manager's designee, as the official representative of the City to administer the programs and to execute and submit all required agreements, certifications, and documents required by HUD, and execute all subrecipient agreements for the use of funds approved in the FY 2023-2024 Annual Action Plan.

City Council recessed into a break at 8:20 p.m.

City Council reconvened at 8:30 p.m.

OLD BUSINESS:

1. AWARD OF STREET SWEEPING SERVICES

Presentation by Mr. Ryan, Maintenance Services Manager.

Public Comments: None.

MOVED/SECOND: Council Member Chavez/Council Member Marr

MOTION: Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council awarded a Maintenance Services Agreement (MSA) for citywide street sweeping services to Sweeping Corp of America (SCA) for an initial two-year period with three one-year renewal periods for a not to exceed annual amount of \$1,467,791.
2. Authorized a ten percent (10%) contingency annually for emergency response, special events and other unforeseen costs and approval for Consumer Price Index (CPI) escalation and de-escalation.

3. Authorized the City Manager and City Clerk to execute the agreement and future amendments to this agreement within Council authorized limits.

2. CONSIDERATION OF MODEL FLYING ACTIVITY AT FAIRVIEW PARK

Presentation by Mr. Dalton, Fairview Park Administrator and Mr. Minter, Parks and Community Services Director.

Public Comments:

Larry Courter spoke in support of closing the flying field.

Jay Humphrey, Costa Mesa, spoke in support of closing the flying field.

Mat Garcia, President of Harbor Soaring Society, spoke in support of allowing glider flying.

Rob Dickson spoke in support of flying and in support of Harbor Soaring Society.

Mike Costello, past president of Harbor Soaring Society, spoke in support of allowing glider flying.

Speaker, spoke in support of allowing glider flying.

Henry Smith spoke in support of allowing glider flying.

Cynthia McDonald spoke in support of the staff recommendation and to hold off allowing flying until after an assessment.

Rhett Roback spoke in support of allowing glider flying.

Speaker, spoke in support of closing the flying field, and in support of staffs recommendation.

Kari Vozenilek spoke in support of allowing glider flying.

James Robertson spoke in support of allowing glider flying.

Speaker, spoke in support of allowing glider flying.

Richard Huffman spoke in support of closing the flying field.

Jim Erickson spoke in support of allowing glider flying.

Andy Campbell spoke in support of no flying and in support of the staff recommendation.

Cassius Rutherford spoke on the process and spoke on the groups being engaged.

Puneet Singh spoke in support of the flying field and Harbor Soaring Society.

MOVED/SECOND: Mayor Stephens/Mayor Pro Tem Harlan

MOTION: Receive and file the report, with additional direction to staff to develop policies and procedures regarding permitting of flyers; training of flyers; enforcement of the rules that are put into place; monitoring of the flying; limitations on use including the conditions of the field; the timing of use; and general rules of use.

Council Member Reynolds spoke in opposition to the motion because the focus of staff's attention should be on implementing the Fairview Park Master Plan.

Discussion ensued on completion of the policy, and staff indicated 30 – 45 days.

MOVED/SECOND: Mayor Stephens/Mayor Pro Tem Harlan

MOTION: Receive and file the report, with additional direction to staff to develop policies and procedures regarding permitting of flyers; training of flyers; enforcement of the rules that are put into place; monitoring of the flying; limitations on use including the conditions of the field; the timing of use; and general rules of use.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: Council Member Reynolds.

Absent: None.

Abstain: None.

Motion carried: 6-1

ACTION:

Receive and file the report, with additional direction to staff to develop policies and procedures regarding permitting of flyers; training of flyers; enforcement of the rules that are put into place; monitoring of the flying; limitations on use including the conditions of the field; the timing of use; and general rules of use.

NEW BUSINESS: NONE.

ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS – NONE.

ADJOURNMENT –The Mayor adjourned the meeting at 9:37 p.m.

Minutes adopted on this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

DRAFT



STUDY SESSION MEETING OF THE CITY COUNCIL MAY 9, 2023 – 5:00 P.M. - MINUTES

CALL TO ORDER –The Study Session meeting was called to order by Mayor Stephens at 5:02 p.m.

PLEDGE OF ALLEGIANCE – Led by the Mayor.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Present Via Zoom Webinar: Council Member Marr (Left at 5:44 p.m.).

Absent: None.

PUBLIC COMMENTS:

Andrew Barnes spoke in support of funding bike safety projects.

Cynthia McDonald spoke on cannabis tax revenue projections, spoke on the traffic signal at Belfast, and on the Measure K community visioning budget.

Kate Ryan spoke in support of funding programs for the Arts.

Dianne Russell spoke in support of funding programs for the Arts.

Fisher Derderian spoke in support of funding programs for the Arts.

Speaker, spoke in support of funding for the Police Department.

STUDY SESSION ITEM:

1. FISCAL YEAR 2023-24 PROPOSED BUDGET STUDY SESSION

Presentation by Ms. Molina, Finance Director.

City Council conducted a Study Session regarding the Fiscal Year 2023-24 Proposed All Funds Budget of \$232.8 million, with a General Fund component of \$180.3 million, and provided feedback and direction to staff in advance of final adoption of the budget by June 30, 2023.

ADJOURNMENT –The Mayor adjourned the meeting at 6:42 p.m.

Minutes adopted on this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

DRAFT



SPECIAL JOINT STUDY SESSION MEETING OF THE CITY COUNCIL AND PLANNING COMMISSION - MAY 16, 2023 – 6:00 P.M. - MINUTES

CALL TO ORDER– The Study Session meeting was called to order by Mayor Stephens at 6:02 p.m.

ROLL CALL

Present: Planning Commission Chair Adam Ereth, Planning Commissioner Angely Andrade Vallarta, Planning Commissioner Tim Taber, and Planning Commissioner Jimmy Vivar, Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens,

Present Via Zoom Webinar: Planning Commission Vice Chair Russell Toler.

Absent: Planning Commissioner Johnny Rojas and Planning Commissioner Jon Zich.

PUBLIC COMMENTS:

Jay Humphrey thanked staff, council, and planning commission for addressing the issue.

Dianne Russell spoke on housing needs and rental housing.

Juana Trejo spoke on rental assistance organizations and individuals who need assistance.

Speaker, spoke on rent increases and interest rate increases.

Jenn Tanaka spoke on proceeding with caution and the risks associated with inclusionary zoning.

Margaret Sharp inquired on the City's plan and spoke on creative solutions.

Speaker, spoke on Measure K and representing residents.

Speaker, spoke on market rate housing.

Speaker, spoke on talking with businesses who will be affected, and regulating low income housing.

Kathy Esfahani, Costa Mesa Housing Coalition, encouraged the City to not be conservative and to focus on the need for very low-income affordable housing, and encouraged a 15% requirement.

Minutes – Special Joint City Council and Planning Commission Study Session – May 16, 2023

Page 1 of 3

Speaker, thanked staff, council, and commissioners for the opportunity to participate in the study session.

Linda Tang spoke on the need for affordable housing.

Eric Nelson spoke on a comprehensive analysis, and exploring all facets on the issue.

STUDY SESSION ITEM:

1. JOINT STUDY SESSION REGARDING INCLUSIONARY HOUSING PROGRAM OVERVIEW AND POLICY DISCUSSION

Presentation by Kathe Head, Consultant and Jennifer Le, Economic and Development Services Director.

City Council and Planning Commission recessed into a break at 7:11 p.m.

City Council and Planning Commission reconvened at 7:30 p.m.

The City Council and Planning Commission provided feedback and direction regarding a potential inclusionary housing ordinance.

ADJOURNMENT – The Mayor adjourned the meeting at 8:45 p.m.

Minutes adopted on this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

DRAFT



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1214

Meeting Date: 6/6/2023

TITLE:

SERVICE AGREEMENT AMENDMENT WITH TYLER TECHNOLOGIES TO MODIFY THE AGREEMENT FROM A NAMED USER LICENSE TO A CITY-WIDE SITE LICENSE FOR THE CITY'S LAND MANAGEMENT SYSTEM

**DEPARTMENT: ECONOMIC AND DEVELOPMENT SERVICES
DEPARTMENT/PLANNING DIVISION**

PRESENTED BY: JENNIFER LE, DIRECTOR OF ECONOMIC AND DEVELOPMENT SERVICES

CONTACT INFORMATION: JENNIFER LE, DIRECTOR OF ECONOMIC AND DEVELOPMENT SERVICES, 714-754-5270

RECOMMENDATION:

Staff recommends the City Council:

Authorize the City Manager and City Clerk to execute Amendment No. 3 with Tyler Technologies to modify the agreement to provide for a citywide site license, increasing the total compensation by \$150,000 for a not-to-exceed amount of \$1,210,856, in substantially the form as attached and in such final form as approved by the City Attorney.

BACKGROUND:

On October 1, 2019, the City Council approved \$1,974,693 for the City's comprehensive LMS update, including approving a contract with Tyler Technologies for the new land management software and the associated services for a not-to-exceed amount of \$901,606. The staff report is provided at the following link:

<http://ftp.costamesaca.gov/costamesaca/council/agenda/2019/2019-10-01/NB-2.pdf>

On April 19, 2022, the City Council approved an additional \$159,250, for a not-to-exceed amount of \$1,060,856, to increase the implementation services from Tyler Technologies to further develop and complete certain components of the land management system. The staff report is provided at the following link:

<https://costamesa.legistar.com/View.ashx?M=F&ID=10769393&GUID=EA223007-8F20-44C8-B63F-1E9623E9B409>

This request is to modify the provisions of the agreement that relate to access to the software. The original service agreement included an assumption of 70 named users that would be licensed to use the system. The proposed amendment would secure a citywide site license which would allow for an

unlimited number of City users to access and use the software.

ANALYSIS:

The City of Costa Mesa's four-year implementation of a new land management system is almost complete, with a system launch planned for this summer. In 2019, when the original service agreement with Tyler Technologies was prepared, the City had only 70 user licenses for the "Permits Plus" system currently being used. Therefore, the original agreement with Tyler Technologies assumed the number of licenses for the new system would remain the same.

During the last four years of permit system planning and configuration, additional staff have been hired and the full scope and functionality of the system has been developed. As a result, and in order for the system to provide integrated information and access across Departments as originally envisioned, system access for a larger group of City staff is required. The Project Manager, consultants, and subject matter experts from all City departments agree that approximately 150 user licenses would be needed to achieve the City's goals. Since the cost to increase the number of user licenses from 70 to 150 is similar to the cost for the citywide site license, staff is recommending the agreement with Tyler Technologies be amended to reflect the City-wide site license approach as the more fiscally prudent option with the greatest amount of flexibility to meet the current and future needs of the organization. The cost for the proposed amendment is \$150,000, increasing the not-to-exceed amount to \$1,210,856. The draft agreement is provided as Attachment 1.

It should be noted that the City pays annual license maintenance fees for many of its software systems. For the Land Management System, the additional annual license maintenance fees for the site wide license is \$30,000 starting in 2024. Software maintenance costs are budgeted and managed by the Information Technology (IT) Department as part of standard City operations.

ALTERNATIVES:

The City could elect to purchase the number of user licenses a la carte that we now need for the land management system (which is approximately 150 named user licenses). While this option would allow the City to launch the system and function, the cost difference between this approach and a citywide site license is minimal and allows the City to provide greater access to the system throughout the organization. It also provides the flexibility to expand access and use of the system in the future.

FISCAL REVIEW:

Funding for proposed amendment is available in the Information Technology Replacement Fund (ITRF), under the Land Management System (LMS) Project Budget (Project #200086). Ongoing software maintenance costs will be managed by the Information Technology Department as part of the operating budget.

LEGAL REVIEW:

The City Attorney's Office has prepared the subject agreement amendments and reviewed and approved this report as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council to authorize the City Manager and City Clerk to execute Amendment No. 3 with Tyler Technologies to modify the agreement to provide for a City-wide site license, increasing the total compensation by \$150,000 for a not-to-exceed amount of \$1,210,856.



AMENDMENT THREE

This Amendment Three ("Amendment Three") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. ("Tyler") and the City of Costa Mesa, California ("Client").

WHEREAS, Tyler and the Client are parties to an agreement dated October 30, 2019 ("Agreement"); and

WHEREAS, Tyler and Client amended certain terms of the Agreement through Amendment One to the Agreement, which Amendment One was effective on May 4, 2020; and

WHEREAS, Tyler and Client amended certain terms of the Agreement through Amendment Two to the Agreement, which Amendment Two was effective on Jul 11, 2022; and

WHEREAS, Client requires additional software from Tyler; and

WHEREAS, Tyler and Client desire to amend the terms of the Agreement as provided herein, including increasing the Contract Total by One Fifty- Thousand Dollars (\$150,000).

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The items set forth in the sales quotation attached as Exhibit 1 to this Amendment are hereby added to the Agreement as of the Amendment Effective Date. Payment of fees and costs for such items shall conform to the following terms:
 - a. License Fees. License fees will be invoiced on the date when Tyler provides the Client with access to the applicable Tyler Software (the "Software Access Date").
 - b. Maintenance and Support Fees: Year 1 maintenance and support fees are waived for one (1) year from the Effective Date. Year 2 maintenance and support fees, at our then-current rates, are payable one year from the Effective Date. Subsequent maintenance and support fees are invoiced annually in advance of each anniversary thereof and in accord with the Agreement. Your fees for each subsequent year will be set at our then-current rates.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. Except as expressly indicated in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Costa Mesa, California

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____





Exhibit 1
Amendment Investment Summary

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement. In the event of conflict between the Agreement and terms in the Comments section of this Investment Summary, the language in the Agreement will prevail.

Sales quotation inserted on the following pages.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



Quoted By:
Quote Expiration:
Quote Name:

Chuck Newberry
10/9/23
Tyler EPL Site License

Sales Quotation For:
City of Costa Mesa
PO Box 1200
Costa Mesa CA 92628-1200
Phone: +1 (714) 754-5223

Tyler Software				
Description	License	Users/Units	Module Total	Year One Maintenance
Enterprise Permitting & Licensing Core Software				
Community Development Suite - Site License	\$ 150,000	1	\$ 150,000	\$ 30,000
TOTAL			\$ 150,000	\$ 30,000



Summary	One Time Fees	Recurring Fees
Total License Fees	\$ 150,000	\$ 30,000
Total Services	\$ 0	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	150,000	\$ 30,000
Contract Total	\$ 180,000	

Comments

Tyler is extending a site license agreement for the additional \$150,000 included in this investment summary. The

Annual Support and maintenance for this additional amount (\$30,000) will be waived for the first 12 months from signed amendment date.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1216

Meeting Date: 6/6/2023

TITLE:

AWARD OF CITY SIDEWALK AND GUTTER FLOW GRINDING SERVICES TO BPR, INC.

DEPARTMENT: PUBLIC WORKS DEPARTMENT/MAINTENANCE SERVICES
DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: ROBERT RYAN, MAINTENANCE SERVICES MANAGER, (714) 327-7499

RECOMMENDATION:

Staff recommends the City Council:

1. Award the Maintenance Services Agreement (MSA) for citywide sidewalk grinding and gutter flow grinding with BPR, Incorporated, for an initial three-year period with two one-year renewal periods for a not to exceed annual amount of \$150,000.
2. Authorize a 10% contingency annually for emergency response, special events and other unforeseen costs; and approval for Consumer Price Index (CPI) escalation and de-escalation.
3. Authorize the City Manager and the City Clerk to execute the agreement and future amendments to this agreement within Council authorized limits.

BACKGROUND:

The City of Costa Mesa has over 1,500,000 linear feet of sidewalk throughout the City. Historically, the Public Works Department has utilized a combination of in-house staff and outside contractors to maintain uneven sidewalk lifts and gutter flow locations throughout the City. Penhall Company has provided these services since 2016. The most recent agreement ends on June 30, 2023.

Effective July 1, 2022, the union labor rates for sidewalk grinding services increased by approximately 12%. The wage increase along with other cost increases to the contractor resulted in an increase in per linear foot costs from \$7.96 in 2016 to a current cost of \$14.00 per linear foot.

As the maintenance service contract term is ending, the work needed to be re-bid and a new contract established in order to continue services. The new costs for grinding services resulted in a need for an increase to contracting authority, which requires formal bidding.

ANALYSIS:

On March 27, 2023, the Purchasing Division advertised an Invitation for Bid (IFB) No. 23-16 for

sidewalk and gutter flow grinding services as required by the City of Costa Mesa Municipal Code. The IFB was posted on the Planet Bids website.

BPR, Incorporated and WE R Builders submitted proposals in response to the IFB. BPR, Incorporated met all of the minimum requirements and submitted the appropriate forms. The cost submitted was \$13.00 per linear foot, which made BPR, Incorporated the most responsive bidder. Staff recommends that the City Council award the Maintenance Services Agreement (Attachment 1) to BPR, Incorporated, in the amount of \$150,000. The bid tabulation is provided in Attachment 2.

ALTERNATIVES:

The City Council could re-advertise the Invitation for Bid. However, staff believes that the alternative would not result in locating a higher-rated company with more competitive pricing than received in the initial process. Additionally, the City would be without critical sidewalk and gutter-grinding services until the new process and contract award are completed.

FISCAL REVIEW:

The funding for this contract will be included in the Fiscal Year 2023-24 and future Public Works Department operations budget.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report, prepared the Maintenance Services Agreement, and approves them both as to form.

CITY COUNCIL GOALS AND OBJECTIVES:

This agreement works toward achieving the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

CONCLUSION:

Staff recommends the City Council:

1. Award the Maintenance Services Agreement (MSA) for citywide sidewalk grinding and gutter flow grinding with BPR, Incorporated, for an initial three-year period with two one-year renewal periods for a not to exceed annual amount of \$150,000.
2. Authorize a 10% contingency annually for emergency response, special events and other unforeseen costs; and approval for Consumer Price Index (CPI) escalation and de-escalation.
3. Authorize the City Manager and the City Clerk to execute the agreement and future amendments to this agreement within Council authorized limits.

**CITY OF COSTA MESA
MAINTENANCE SERVICES AGREEMENT
WITH
BPR, INC.**

THIS MAINTENANCE SERVICES AGREEMENT ("Agreement") is made and entered into this 6th day of June, 2023 ("Effective Date"), by and between the City of Costa Mesa, a municipal corporation ("City"), and BPR, Inc. a California corporation ("Contractor").

W I T N E S S E T H :

A. City proposes to utilize the services of Contractor as an independent contractor to provide maintenance of City property, as more fully described herein; and

B. Contractor represents that it has the experience and expertise to properly perform such services and holds all necessary licenses to practice and perform the services; and

C. City and Contractor desire to contract for the services and desire to set forth their rights, duties and liabilities in connection with the performance of such services; and

D. No official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the services described in the City's Invitation for Bids ("IFB"), attached hereto as Exhibit "A," and Contractor's response to City's IFB (the "Proposal") attached hereto as Exhibit "B," both incorporated herein (the "Services").

1.2. Prevailing Wage Requirements.

- (a) Prevailing Wage Laws. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. This project is a "maintenance" project and requires compliance with the Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.
- (b) Payment of Prevailing Wages. Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations,

Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is incorporated into this Agreement as if fully set forth herein. Contractor shall post a copy of such wage rates at all times at the project site(s).

- (c) Legal Working Day. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of the Labor Code regarding eight (8)-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Work performed by Contractor's or any subcontractor's employees in excess of eight (8) hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight (8) hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City Twenty-Five Dollars (\$25.00), or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight (8) hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.
- (d) Apprentices. Contractor shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code Section 1777.5.
- (e) Payroll Records. Pursuant to Labor Code Section 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor or any subcontractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Sections 1771, 1881, and 1815 of the Labor Code for any work performed by his or her employees on this project. The payroll records shall be certified and shall be available for inspection at all reasonable hours in accordance with the requirements of Labor Code Section 1776.
- (f) Registration with DIR. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code Section 1771 and Labor Code Section 1725.5 requiring registration with the DIR.

1.3. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of City. Evaluations of the work will be done by City's Maintenance Services Manager or his or her designee. If the quality of work is not satisfactory, City in its

discretion has the right to:

- (a) Meet with Contractor to review the quality of the work and resolve the matters of concern;
- (b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Compliance with Applicable Law. Contractor warrants that it shall perform the services required by this Agreement in compliance with all applicable federal and state employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other applicable federal, state and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

1.5. Non-Discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to section 12940 of the Government Code.

1.6. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other contractors for services similar to the Services in this Agreement or may have its own employees perform services similar to those Services contemplated by this Agreement.

1.7. Delegation and Assignment. Contractor may not delegate or assign this Agreement, in whole or in part, to any person or entity without the prior written consent of City. Contractor may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Contractor's sole cost and expense.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Contractor shall be paid in accordance with the fee schedule set forth in Exhibit B. Contractor's total compensation shall not exceed One Hundred Fifty Thousand Dollars annually (\$ 150,000.00). In the event the term of this Agreement is extended, Contractor may request, no less than 60 days prior to commencement of the renewal term, an increase to its fees using the Consumer Price Index for All Items, Not Seasonally Adjusted, for the Los Angeles-Riverside-Orange County area (CPI) for the year preceding the adjustment shall take effect.

2.2. Additional Services. Contractor shall not receive compensation for any services provided outside the Scope of Services set forth in this Agreement without amending this Agreement as provided herein. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Contractor may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the Services performed, the date of performance, and the associated time for completion.

2.4. Records and Audits. Records of Contractor's Services shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times throughout the term of this Agreement through three (3) years after its termination.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The Services shall commence on July 1, 2023, and shall be performed in strict compliance with Exhibits A and B and. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, pandemics (excluding COVID-19) or any other conditions beyond the reasonable control of a party.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of two years, ending on June 30, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may be extended up to a maximum of three additional one-year periods upon mutual written agreement of both parties.

4.2. Notice of Termination. City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Contractor. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Contractor shall immediately stop rendering services under this Agreement unless directed otherwise by the City.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and Services satisfactorily performed up to and including the date of City's written notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Contractor shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Commercial general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00) per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00) combined single limit per accident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California. Contractor agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Costa Mesa and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of Contractor pursuant to its contract with City; products and completed operations of Contractor; premises owned, occupied or used by Contractor; automobiles owned, leased, hired, or borrowed by Contractor."
- (b) Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- (c) Other insurance: "Contractor's insurance coverage shall be primary insurance as respects the City of Costa Mesa, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Costa Mesa shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not

affect coverage provided to the City of Costa Mesa, its officers, officials, agents, employees, and volunteers.

- (e) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement.

5.5. Non-limiting. The insurance provisions contained in this Agreement shall not be construed as limiting in any way, the indemnification provisions contained in this Agreement, or the extent to which Contractor may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Contractor shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Contractor in the performance of this Agreement.

Contractor shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Contractor or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile

or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONTRACTOR:

BPR, Inc.
461 Las Palomas Drive
Port Hueneme, CA 93401
Tel: (805) 290-5548
Attn: Bryan P. Rifly, Jr.

IF TO CITY:

City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626
Tel: (714) 754-
Attn: Robert Ryan

Courtesy copy to:

City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626
Attn: Finance Dept. | Purchasing

6.5. Drug-free Workplace Policy. Contractor shall provide a drug-free workplace by complying with all provisions set forth in City's Council Policy 100-5, attached hereto as Exhibit "C" and incorporated herein by reference. Contractor's failure to conform to the requirements set forth in Council Policy 100-5 shall constitute a material breach of this Agreement and shall be cause for immediate termination of this Agreement by City.

6.6. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.7. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California.

6.8. Assignment. Contractor shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Contractor's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Contractor of Contractor's obligation to perform all other obligations to be performed by Contractor hereunder for the term of this Agreement.

6.9. Indemnification and Hold Harmless. Contractor agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents and employees, at Contractor's sole expense, from and against any and all claims, actions, suits or other legal

proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents and employees based upon the work performed by the Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.10. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.11. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to

any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.12. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

6.13. Conflict of Interest. Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this Agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.14. Prohibited Employment. Contractor will not employ any regular employee of City while this Agreement is in effect.

6.15. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.16. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.17. Binding Effect. This Agreement binds and benefits the parties and their respective permitted successors and assigns.

6.18. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.19. Headings. Headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.20. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.21. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.22. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.23. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.24. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.25. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CONTRACTOR

Signature

Date: _____

[Name and Title]

Signature

Date: _____

[Name and Title]

CITY OF COSTA MESA

Lori Ann Farrell Harrison
City Manager

Date: _____

ATTEST:

Brenda Green
City Clerk

APPROVED AS TO FORM:

Kimberly Hall Barlow
City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Ruth Wang
Risk Management

Date: _____

APPROVED AS TO CONTENT:

Robert Ryan
Project Manager

Date: _____

DEPARTMENTAL APPROVAL:

Raja Sethuraman
Public Works Director

Date: _____

APPROVED AS TO PURCHASING:

Carol Molina
Finance Director

Date: _____

EXHIBIT A
INVITATION FOR BIDS



INVITATION FOR BID

FOR

UPLIFTED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING

IFB NO. 23-16



Public Works Department

CITY OF COSTA MESA

March 27, 2023

**IFB NO. 23-16
FOR
UPLIFTED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING**

The City of Costa Mesa (hereinafter referred to as the "City") is requesting bids from a qualified public entity or private firm, to establish a contract **on a as needed basis** for uplifted concrete sidewalk grinding and gutter flow line grinding services. The term is expected to be for three (3) years with two (2) one-year options to renew.

I. GENERAL INFORMATION

The City of Costa Mesa is a general law city, which operates under the council/manager form of government with an annual General Fund budget of over \$206 million and a total budget of \$163.5 million for fiscal year 2022-2023.

The City of Costa Mesa, incorporated in 1953, has an estimated population of 115,000 and has a land area of 16.8 square miles. It is located in the northern coastal area of Orange County, California, and is bordered by the cities of Santa Ana, Newport Beach, Huntington Beach, Fountain Valley and Irvine.

The City is a "full service city" providing a wide range of services. These services include: police and fire protection; animal control; emergency medical aid; building safety regulation and inspection; street lighting; land use planning and zoning; housing and community development; maintenance and improvement of streets and related structures; traffic safety maintenance and improvement; and full range of recreational and cultural programs.

The City of Costa Mesa is home of the Segerstrom Center for the Arts, Orange County Fairgrounds, South Coast Repertory Theater and the South Coast Plaza Shopping Center, which is the single largest commercial activity center in the City. The volume of sales generated by South Coast Plaza secures its place as the highest volume regional shopping center in the nation.

- 1. Important Notice:** The City has attempted to provide all information available. It is the responsibility of each Bidder to review, evaluate, and, where necessary, request any clarification prior to submission of a bid. **Bidders are not to contact other City personnel with any questions or clarifications concerning this Invitation for Bid (IFB).** Any City response relevant to this IFB other than through or approved by City's Purchasing Department is unauthorized and will be considered invalid.

If clarification or interpretation of this solicitation is considered necessary by City, a written addendum shall be issued and the information will be posted on PlanetBids. Any interpretation of, or correction to, this solicitation will be made only by addendum issued by the City's Purchasing Department. It is the responsibility of each Proposer to periodically check PlanetBids website to ensure that it has received and reviewed any and all addenda to this solicitation. The City will not be responsible for any other explanations, corrections to, or interpretations of the documents, including any oral information.

- 2. Bid Validity:** Bids will be valid for a period of 120 days after the IFB closing date.
- 3. Bidder's Minimum Requirements:** Interested and qualified Bidders that can demonstrate their ability to successfully provide the required services outlined in **Appendix A, Scope of Services**, of this IFB are invited to submit a bid, provided they meet the following requirements. All requirements must be met at the time of the bid due date. **If these requirements are not met, the bid may not receive further consideration, as determined in the sole discretion of the City.**
- Bidder must have a Planning/Project Manager/Supervisor assigned to the Contract with five (5) years of experience, within the last 8 years, providing services equivalent or similar to the services identified in **Appendix A, Scope of Services**.
 - Bidder will be required to abide by the prevailing wage laws as required by state law, **Appendix C**.
 - Bidder must be registered with the Department of Industrial Relations for the electronic submission of their certified payroll for prevailing wage.
 - Bidder shall be required to comply with all NPDES Permit requirements, AQMD requirements and all other applicable federal, state, county or city ordinances dealing with sweeping of streets, water quality, air quality, hazardous wastes and rubbish disposal.
- 4. Schedule of Events:** The invitation for bid will be governed by the following schedule:
- | | |
|--|----------------------------------|
| Release of IFB | March 27, 2023 |
| Deadline for Written Questions | April 4, 2023 by 11:00 am |
| Responses to Questions Posted on City's Website | April 6, 2023 |
| Bids Due | April 10, 2023 by 2:00 pm |
| Approval of Contract | TBD |

II. GENERAL INSTRUCTIONS AND PROVISIONS

1. Before submitting a bid, Bidders shall carefully examine the solicitation contents, including the sample maintenance services agreement, conditions and **Scope of Services, Appendix A**. Bidders shall include in their bid response a monetary sum to cover the cost of all items included in the agreement. The sample agreement contained in this solicitation is the proposed agreement for execution. Upon award, awarded Bidder will be required to sign and submit contract for execution.
2. **Cover Letter:** A cover letter, not to exceed three pages in length, should summarize key elements of the Bid. An individual authorized to bind the Contractor must sign the letter. Indicate the address and telephone number of the contractor's office located nearest to Costa

Mesa, California, and the office from which the project will be managed. And include proposed working relationship among the offering agency and subcontractors, if applicable.

3. **Background and Project Summary Section:** The Background and Project Summary Section should describe your understanding of the City, the work to be done, and the objectives to be accomplished. Refer to **Appendix A, Scope of Services** of this IFB.
4. **Bid (Appendix B):**
 - Bid prices quoted shall be firm for the full term of the contract. The bid price(s) shall include all fees, including, shipping, freight, transportation, travel and any other fees. **No additional compensation will be allowed.**
 - Bid prices offered shall reflect all addendum(s) issued by the City.
 - Bids shall be submitted only for the items and/or services as stated in the Scope of Work; bids for other than the items and/or services listed will not be considered.
 - The City will only consider firm price bids.
 - The net amount of profit will remain firm during the period of the contract. Contract adjustments which increase Contractor's profit will not be allowed.
 - All price/rate decreases will automatically be extended to the City.
 - Bids must be provided for each item separately; "all-or-none" bids will not be accepted unless in the best interest of the City.
5. **Substitutions:** Bids offering equivalent items meeting the standards of quality specified in the solicitation may be considered, unless otherwise specified, providing the bid clearly describes the article offered and how it differs from the specified brand. Unless Bidder specifies otherwise, it is understood that the Bidder is offering the brand item as specified in the solicitation. If Bidder bids an "equal," Bidder must state the brand name and must submit complete specifications and/or provide samples with the bid. Determination of equality shall be at the sole discretion of the City, and the City reserves the right to request a sample for determining equality with the specified brand. If it has been justified and accepted by the requesting agency/department and/or a City standards committee that only one brand can meet the City's requirements, "**no exceptions**" shall be noted in the specifications.
6. **Accuracy of Bids:** Bidders shall take all responsibility for any errors or omissions in their bids. Any discrepancies in numbers or calculations shall be interpreted to reflect the lowest price to the City.

If prior to contract award, a Bidder discovers a mistake in their bid which renders the Bidder unwilling to perform under any resulting contract, the Bidder must immediately notify the facilitator and request to withdraw the bid. It shall be solely within the City's discretion as to

whether withdrawal will be permitted. If the solicitation contemplated evaluation and award of "all or none" of the items, then any withdrawal must be for the entire bid. If the solicitation provided for evaluation and award on a line item or combination of items basis, the City may consider permitting withdrawal of specific line item(s) or combination of items.

- 7. Responsibility of Bidders:** The City shall not be liable for any expenses incurred by potential Contractors in the preparation or submission of their bids. Pre-contractual expenses are not to be included in the Contractor's Pricing Sheet. Pre-contractual expenses are defined as, including but not limited to, expenses incurred by Bidder in:

- Preparing its bid in response to this IFB;
- Submitting that bid to the City;
- Negotiating with the City any matter related to the bid; and,
- Any other expenses incurred by the Bidder prior to the date of the award and execution, if any, of the contract.

- 8. Submission of Bids:** Complete written Bids must be submitted electronically in PDF file format via the planetbids.com website not later than **12:00 p.m. (P.S.T) on April 10, 2023**. Bids will not be accepted after this deadline. Bids received after the scheduled closing time will not be accepted. It shall be the sole responsibility of the Bidder to see that the bid is received in proper time. Faxed or e-mailed Bids will not be accepted. **NO EXCEPTIONS.**
- 9. Inquiries:** Questions about this IFB must be posted in the Q & A tab on Planetbids no later than **April 6, 2023 at 2:00 P.M.** The City reserves the right not to answer all questions.

The City reserves the right to amend or supplement this IFB prior to the Bid due date. All addendum(s), responses to questions received, and additional information will be posted to the Costa Mesa Procurement Registry, Costa Mesa-Official City Web Site, Business-Bids & RFP's. Proposers should check this web page daily for new information.

From the date that this IFB is issued until a firm or entity is selected and the selection is announced, firms or public entities are not allowed to communicate outside the process set forth in this IFB with any City employee other than the contracting officer listed above regarding this IFB. The City reserves the right to reject any Bid for violation of this provision. No questions other than posted on Planetbids will be accepted, and no response other than written will be binding upon the City.

- 10. Conditions for Bid Acceptance:** This IFB does not commit the City to award a contract or to pay any costs incurred for any services. The City, at its sole discretion, reserves the right to accept or reject any or all bids received as a result of this IFB or to cancel this IFB in part or in its entirety. The City may waive any irregularity in any bid. All bids will become the property of

the City of Costa Mesa. If any proprietary information is contained in the bid, it should be clearly identified by Bidder

11. Acceptance/Rejection/Award

- Bids submitted in response to this IFB may become subject to public disclosure under the California Public Records Act, and other applicable law. The City shall not be liable in any way for disclosure of any such records. Additionally, all bids shall become the property of the City.
- The lowest, responsive and responsible, Bidder will be recommended for contract award.
- Bids will be reviewed by the City for responsiveness to all requirements. The City has the right to reject any bid deemed unresponsive or lacking the resources or experience to adequately perform the services described herein.
- Only those responsible and responsive bids that meet all solicitation requirements and specifications, shall be further reviewed for consideration for award. Award shall be based on the lowest, responsive, responsible bid.
- Please take notice that non-acceptance of City terms and conditions may deem a bid non-responsive. The City will not accept any other terms, conditions, or provisions contrary to those contained within this solicitation.
- By submitting a response to this solicitation, Bidders agree to accept the decision of the City as final.

12. Checklist of Forms to Accompany Bid: As a convenience to Bidders, following is a list of the Form, (Appendix E) included in this IFB, which should be included with Bids:

1. Vendor Application Form
2. Company Profile & References
3. Ex Parte Communications Certificate
4. Disclosure of Government Positions
5. Disqualifications Questionnaire
6. Bidder/Applicant/Contractor Campaign Contribution

13. Protests: Failure to comply with the rules set forth herein may result in rejection of the protest. Protests based upon restrictive specifications or alleged improprieties in the bid procedure, which are apparent or reasonably should have been discovered prior to receipt of bids shall be filed in writing with the City's Purchasing Department at least 10 calendar days prior to the deadline for receipt of bids. The protest must clearly specify in writing the grounds and evidence on which the protest is based.

Protests based upon alleged improprieties that are not apparent or that could not reasonably have been discovered prior to submission date of the bids, such as disputes over the staff

recommendation for contract award, shall be submitted in writing to the City's Purchasing Department, within 48 hours from receipt of the notice from the City advising of City's recommendation for award of contract. The protest must clearly specify in writing the grounds and evidence on which the protest is based. The City's Purchasing Department will respond to the protest in writing at least 3 days prior to the meeting at which City's recommendation to the City Council will be considered. Should Bidder decide to appeal the response of the City's Purchasing Department, and pursue its protest at the Council meeting, it will notify the City's Purchasing Department of its intention at least 2 days prior to the scheduled meeting.

- a. **Procedure** – All protests shall be typed under the protester's letterhead and submitted in accordance with the provisions stated herein. All protests shall include at a minimum the following information:
- The name, address and telephone number of the protester;
 - The signature of the protester or the protester's representative;
 - The solicitation or contract number;
 - A detailed statement of the legal and/or factual grounds for the protest; and
 - The form of relief requested.

14. Confidentiality: The California Public Records Act (Cal. Govt. Code Sections 6250 et seq.) mandates public access to government records. Therefore, unless information is exempt from disclosure by law, the content of any request for explanation, exception, or substitution, response to this IFB, protest, or any other written communication between the City and Bidder, shall be available to the public. The City intends to release all public portions of bid submissions following the evaluation process at such time as a recommendation is made to the City Council.

If Bidder believes any communication contains trade secrets or other proprietary information that the Bidder believes would cause substantial injury to the Bidder's competitive position if disclosed, the Bidder shall request that the City withhold from disclosure the proprietary information by marking each page containing such proprietary information as confidential. Bidder may not designate its entire bid as confidential nor designate its Price Bid as confidential.

Submission of a bid shall indicate that, if Bidder requests that the City withhold from disclosure information identified as confidential, and the City complies with the Bidder's request, Bidder shall assume all responsibility for any challenges resulting from the non-disclosure, indemnify and hold harmless the City from and against all damages (including but not limited to attorneys' fees and costs that may be awarded to the party requesting the Bidder information), and pay any and all costs and expenses related to the withholding of Bidder information. Bidder shall not make a claim, sue, or maintain any legal action against the City or its directors, officers, employees, or agents concerning the disclosure, or withholding from disclosure, of any Bidder information. If Bidder does not request that the City withhold from

disclosure information identified as confidential, the City shall have no obligation to withhold the information from disclosure and may release the information sought without any liability to the City.

- 15. Ex Parte Communications:** Bidders' representatives should not communicate with the City Council members about this IFB. In addition, Bidders, and Bidders' representatives, should not communicate outside the procedures set forth in this IFB with an officer, employee or agent of the City, including any member of the evaluation panel, with the exception of the IFB facilitator, regarding this IFB until after contract award. This solicitation requires due process and therefore set-forth herein must be explicitly complied with. Bidders and their representatives are not prohibited, however, from making oral statements or presentations in public to one or more representatives of the City during a public meeting.

A "Bidder" or "Bidder's representative" includes all of the Bidder's employees, officers, directors, consultants and agents, any subcontractors or suppliers listed in the Bidder's bid, and any individual or entity who has been requested by the Bidder to contact the City on the Bidder's behalf. Bidders shall include the Ex Parte Communications form (**Appendix D**) with their bids certifying that they have not had or directed prohibited communications as described in this section.

- 16. Conflict of Interest:** The Bidder warrants and represents that it presently has no interest and agrees that it will not acquire any interest that would present a conflict of interest under California Government Code, Sections 1090, et seq., or sections 87100 et seq., during the performance of services under any contract awarded. The Bidder further covenants that it will not knowingly employ any person having such an interest in the performance of any Agreement awarded. Violation of this provision may result in any awarded contract being deemed void and unenforceable.

- 17. Disclosure of Governmental Position:** In order to analyze possible conflicts that might prevent a Bidder from acting on behalf of the City, the City requires that all Bidders disclose in their bids any positions that they hold as directors, officers, or employees of any governmental entity. Additional disclosure may be required prior to contract award or during the term of the contract. Each Bidder shall disclose whether any owner or employee of the firm currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past 12 months using the attached "Disclosure of Government Positions Form." (**Appendix E**)

- 18. Sample Maintenance Services Agreement:** The firm selected by the City will be required to execute a Maintenance Service Agreement with the City. A sample of the Agreement is enclosed as **Appendix D**, but may be modified to suit the specific services and needs of the City. If a Bidder has any exceptions or conditions to the Agreement, these must be submitted for consideration with the Bid. Otherwise, the Bidder will be deemed to have accepted the form of Agreement.

- 19. Upon recommendation of contract award,** Contractor will be required to submit the following documents with ten (10) days of City notification, unless otherwise specified in the solicitation:

- **Insurance** - City requires that licensees, lessees, and vendors have an approved Certificate of Insurance (not a declaration or policy) or proof of legal self-insurance on file with the City for the issuance of a permit or contract. Within ten (10) consecutive calendar days of award of contract, successful Bidder must furnish the City with the Certificates of Insurance proving coverage as specified in the sample contract.
- **W-9** – Current signed form W-9 (Taxpayer Identification Number & Certification) which includes Contractor's legal business name(s).

20. Disqualification Questionnaire: Bidders shall complete and submit, under penalty of perjury, a standard form of questionnaire inquiring whether a Bidder, any officer of a Bidder, or any employee of a Bidder who has a proprietary interest in the Bidder, has ever been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local government project because of a violation of law or safety regulation and if so, to explain the circumstances. A bid may be rejected on the basis of a Bidder, any officer or employee of such Bidder, having been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local project because of a violation of law or a safety regulation. See (Appendix D).

21. Standard Terms and Conditions: The City reserves the right to amend or supplement this RFP prior to the Proposal due date. All addendum(s) and additional information will be posted on the planetbids.com website. Proposers should check this web page daily for new information.

APPENDIX A SCOPE OF SERVICES

The contractor shall provide all labor, supervision, equipment, materials and supplies needed for repairing concrete sidewalk trip hazards by grinding concrete sidewalks to specified levels, and the grinding of gutter displacements to re-establish flow line for water flow as designated and/or required by the City of Costa Mesa. Contractor is to provide all equipment, labor and services as may be necessary for completing the work identified in the Scope of Work Standards.

No personnel shall be employed on any work under these specifications that are found to be incompetent, disorderly, troublesome, intemperate, or otherwise objectionable. Any employee who fails or refuses to perform the work properly and acceptably, as determined the City's Representative, shall be immediately removed from work on the City contract.

If, in the judgment of the City, the level of maintenance is less than specified herein, the City shall, at its option, in addition to or in lieu of other remedies provided herein, withhold appropriate payment from the Bidder until services are rendered in accordance with specifications set forth within this document and providing no other arrangements have been made between the Bidder and the City. Failure to notify of a change and/or failure to perform an item or work on a scheduled day may result in deduction of payment for that date or week. Payment will be retained for work not performed until such time as the work is performed to City standards.

Working Hours

Working hours shall be between 7:00 a.m. and 3:30 p.m. Monday thru Friday on non-arterial streets. Working hours on arterial streets shall be between 7: a.m. and 3:30 p.m. Monday thru Friday.

Safety and Traffic Control

Contractor must provide all safety apparel, such as reflective vests and breathing equipment, as per OSHA requirements. Traffic safety vests must be worn by all contractor employees at all times while on the job site. "Sidewalk Closed" or other appropriate warning signs must be placed at each end of the work area during all grinding operations. Work areas are to be coned off to public access.

Equipment / Equipment Capabilities

Each internal combustion engine used for any purpose on the job or related to the job shall be equipped with a muffler of a type recommended by the manufacturer of such equipment. No internal combustion engine shall be operated on the project without said muffler.

Except for hand-held grinders, all grinding machines shall be equipped with a vacuum dust control system. At no time shall water be used as a dust control agent.

All grinding operations will be performed on City sidewalks and gutters. No private property shall be affected. Damage caused to public or private improvements by the Contractor's operations shall be repaired or replaced at the City's direction to the satisfaction of the City's Representative, and at no cost to the City.

Sidewalk and gutter grinding will be performed in compliance with the California Storm Water best management practices for saw-cutting and/or grinding surfaces. Storm drain perimeters will be blocked so as to prevent polluted water from entering storm drains. Discharge of any polluted water into storm drains is strictly prohibited.

Sidewalk Grinding

Uneven sidewalks in relation to other sidewalks, curbs, aprons and utility covers are to be ground.

All sidewalk grinding locations shall be ground so as to provide a smooth transition between concrete slabs. Sidewalk grinding will be performed so as to provide complete trip hazard abatement for the full width of the sidewalk. Vertical offsets from three-eighths (3/8") up to one and one half inches (1 1/2") will require grinding. The minimum taper width should be six inches (6"). Offsets shall be ground so as to produce a finished product that is a non-skid surface and free of rough or sharp edges.

Contractor agrees to notify and alert the City Representative of all sidewalk locations with vertical offsets exceeding one and one half (1 1/2") inches.

Grinding residue shall not be left on sidewalk or in nearby parkway areas. All grinding residue shall be the responsibility of the contractor and is to be removed and disposed of by the contractor in a manner prescribed by law. Contractor is required to sweep, remove and dispose of any debris resulting from grinding operations; with acute care being given to locate and remove visible fragments from lawn areas where they might pose a hazard to the public during grass cutting operations.

Gutter Flow Line Drilling and Grinding

To relieve ponding water condition at gutter/curb displacements and/or vertical offsets.

The gutter flow line drilling-grinding shall be performed using a Flowline II (2) or equivalent piece of equipment which should be capable of grinding a channel two (2") inches wide and up to four (4") inches deep, flush with the curb's vertical face. The equipment must be capable of operating with no water usage. At no time shall water be used as either a dust control agent or a residue management agent by washing grinding residue into storm drains.

APPENDIX B BID SHEET

Provide quantity of Sidewalk Grinds along with estimated unit*pricing in accordance with the City's current requirements, as set forth in the Scope of Work. Also provide the Bidder's proposed Staffing Plan on a separate sheet of paper. Bidder should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all invitations for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI) data for Los Angeles-Riverside-Orange County, CA, All Items, Not Seasonally Adjusted, "annualized change comparing the original Bid month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

*Unless specified with options, bid pricing should be submitted on a "per location" basis with each location being up to 5 feet in width/length.

Description of Work	Est. Qty	Billing Unit	Price/Unit
Uplifted Concrete Sidewalk Grinding per the Scope of Work Specifications	5	Linear foot	\$
Grinding of Gutter Flow line per the Scope of Work Specifications	5	Linear foot	\$
Total Bid Amount			

TO THE CITY OF COSTA MESA:

The Undersigned hereby offers and shall furnish the material, labor, special equipment and permits or service in compliance with all terms, scope of work, conditions, specifications, and amendments in the Invitation for Bid which is incorporated by reference as if fully set forth herein.

All material is guaranteed to be as specified, all work to be completed in a workmanlike manner according to standard practices, according to terms and conditions on the attached hereon and made a part thereof. A Purchase Order will not be issued until the insurance certificate is approved by Risk Management.

For clarification of this offer, contact:

Company Name

Name: _____

Address

Title: _____

City State Zip

Phone: _____

Signature of Person Authorized to Sign

Fax: _____

Printed Name

E-mail: _____

Title

APPENDIX C PREVAILING WAGE

1. This Contract calls for work to be performed constituting public works. Contractor and all subcontractors shall pay the general prevailing rate of per diem wages as determined and as published by the State Director of the Department of Industrial Relations pursuant to Article 2 of Chapter 1 of Part 7, of Division 2 of the State Labor Code, including, but not limited to, Sections 1770, 1771, 1773, 1773.2 and 1774.
2. This is a public work and requires the payment of prevailing wages for the work or craft in which the worker is employed for any public work done under the contract by Contractor or by any subcontractor pursuant to Section 1771 of the Labor Code. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute this contract from the Director of the Department of Industrial Relations. These rates are on file with the City or may be obtained at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>.
Contractor shall post a copy of such wage rates at the job site and shall pay the adopted prevailing wage rates as a minimum. Contractor shall comply with the provisions of Sections 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Contractor shall forfeit to the City, as a penalty, not more than \$200.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this Contract, by him or by any subcontractor under him, in violation of the provisions of this Agreement.
3. Contractors and subcontractors who are ineligible to bid for work on, or be awarded, a public works project pursuant to Labor Code Sections 1777.1 and 1777.7 are prohibited from bidding on, being awarded, or performing work as a subcontractor, on this Project pursuant to Public Contract Code Section 6109.
4. Contractor's attention is directed to the provisions in Sections 1774, 1775, 1776, 1777.5 and 1777.6 of the Labor Code. Contractor shall comply with the provisions in these Sections. The statutory provisions for penalties for failure to comply with the State's wage and hours laws will be enforced. Pursuant to Section 1775 of the Labor Code, the Contractor and any subcontractors, shall, as a penalty to the City forfeit the prescribed amounts per calendar day, or portion thereof, for each worker paid less than the prevailing wage rates.
5. Pursuant to Labor Code Section 1771.4, the Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations.

6. Each Contractor and subcontractor shall furnish the records specified in Labor Code Section 1776 directly to the State Labor Commissioner at least monthly in the format prescribed by the State Labor Commissioner.
7. Sections 1774 and 1775 require the Contractor and all subcontractors to pay not less than the prevailing wage rates to all workmen employed in the execution of the Contract and specify forfeitures and penalties for failure to do so. The minimum wages to be paid are those determined by the State Director of the Department of Industrial Relations. Section 1776 requires the Contractor and all subcontractors to keep accurate payroll records, specifies the contents thereof, their inspection and duplication procedures and certain notices required of the Contractor pertaining to their location.
8. Section 1777.5 of the Labor Code requires Contractor or subcontractor employing workers in any apprenticeable occupation to apply to the Joint Apprenticeship Committee nearest the site of the public works project, which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen to be used in the performance of the Contract. The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeable trade and if other contractors on the public works site are making such contributions. Information relative to apprenticeship standards, contributions, wage schedules and other requirements may be obtained from the State Director of Industrial Relations or from the Division of Apprenticeship Standards. Section 1777.6 of the Labor Code provides that it shall be unlawful to refuse to accept otherwise qualified employees as registered apprentices solely on the grounds of race, religious creed, color, national origin, ancestry, sex, or age.
9. Eight hours labor constitutes a legal day's work, as set forth in Labor Code Section 1810. The statutory provisions for penalties for failure to comply with the State's wage and hour laws will be enforced as set forth in Labor Code Section 1813.

APPENDIX D
SAMPLE MAINTENANCE SERVICES AGREEMENT

**CITY OF COSTA MESA
MAINTENANCE SERVICES AGREEMENT
WITH**

THIS MAINTENANCE SERVICES AGREEMENT ("Agreement") is made and entered into this ___ day of _____, 202_ ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and _____, a [state] [type of corporation] ("Contractor").

WITNESSETH:

A. City proposes to utilize the services of Contractor as an independent contractor to provide maintenance of City property, as more fully described herein; and

B. Contractor represents that it has the experience and expertise to properly perform such services and holds all necessary licenses to practice and perform the services; and

C. City and Contractor desire to contract for the services and desire to set forth their rights, duties and liabilities in connection with the performance of such services; and

D. No official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the services described in the City's Request for Proposal ("RFP"), attached hereto as Exhibit "A," and Contractor's response to City's RFP (the "Proposal") attached hereto as Exhibit "B," both incorporated herein (the "Services").

1.2. Prevailing Wage Requirements.

- (a) Prevailing Wage Laws. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. This project is a "maintenance" project and requires compliance with the Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.
- (b) Payment of Prevailing Wages. Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations,

Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is incorporated into this Agreement as if fully set forth herein. Contractor shall post a copy of such wage rates at all times at the project site(s).

- (c) Legal Working Day. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of the Labor Code regarding eight (8)-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Work performed by Contractor's or any subcontractor's employees in excess of eight (8) hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight (8) hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City Twenty-Five Dollars (\$25.00), or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight (8) hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.
- (d) Apprentices. Contractor shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code Section 1777.5.
- (e) Payroll Records. Pursuant to Labor Code Section 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor or any subcontractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Sections 1771, 1881, and 1815 of the Labor Code for any work performed by his or her employees on this project. The payroll records shall be certified and shall be available for inspection at all reasonable hours in accordance with the requirements of Labor Code Section 1776.
- (f) Registration with DIR. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code Section 1771 and Labor Code Section 1725.5 requiring registration with the DIR.

1.3. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of City. Evaluations of the work will be done by City's Maintenance Services Manager or his or her designee. If the quality of work is not satisfactory, City in its

discretion has the right to:

- (a) Meet with Contractor to review the quality of the work and resolve the matters of concern;
- (b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Compliance with Applicable Law. Contractor warrants that it shall perform the services required by this Agreement in compliance with all applicable federal and state employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other applicable federal, state and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

1.5. Non-Discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to section 12940 of the Government Code.

1.6. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other contractors for services similar to the Services in this Agreement or may have its own employees perform services similar to those Services contemplated by this Agreement.

1.7. Delegation and Assignment. Contractor may not delegate or assign this Agreement, in whole or in part, to any person or entity without the prior written consent of City. Contractor may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Contractor's sole cost and expense.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Contractor shall be paid in accordance with the fee schedule set forth in Exhibit B. Contractor's total compensation shall not exceed _____ Dollars (\$ _____.00).

2.2. Additional Services. Contractor shall not receive compensation for any services provided outside the Scope of Services set forth in this Agreement without amending this Agreement as provided herein. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Contractor may submit invoices to the City for approval on a

progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the Services performed, the date of performance, and the associated time for completion.

2.4. Records and Audits. Records of Contractor's Services shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times throughout the term of this Agreement through three (3) years after its termination.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The Services shall be performed in strict compliance with Exhibits A and B. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, pandemics (excluding COVID-19) or any other conditions beyond the reasonable control of a party.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of _____ years, ending on _____, 20__, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Contractor. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Contractor shall immediately stop rendering services under this Agreement unless directed otherwise by the City.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and Services satisfactorily performed up to and including the date of City's written notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Contractor shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Commercial general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00) per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00) combined single limit per accident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California. Contractor agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Costa Mesa and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of Contractor pursuant to its contract with City; products and completed operations of Contractor; premises owned, occupied or used by Contractor; automobiles owned, leased, hired, or borrowed by Contractor."
- (b) Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- (c) Other insurance: "Contractor's insurance coverage shall be primary insurance as respects the City of Costa Mesa, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Costa Mesa shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Costa Mesa, its officers, officials, agents, employees, and volunteers.
- (e) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement.

5.5. Non-limiting. The insurance provisions contained in this Agreement shall not be construed as limiting in any way, the indemnification provisions contained in this Agreement, or the extent to which Contractor may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Contractor shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Contractor in the performance of this Agreement.

Contractor shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Contractor or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONTRACTOR:

Tel: _____
Attn: _____

IF TO CITY:

City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626
Tel: (714) 754-
Attn: _____

Courtesy copy to:

City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626
Attn: Finance Dept. | Purchasing

6.5. Drug-free Workplace Policy. Contractor shall provide a drug-free workplace by complying with all provisions set forth in City's Council Policy 100-5, attached hereto as Exhibit "C" and incorporated herein by reference. Contractor's failure to conform to the requirements set forth in Council Policy 100-5 shall constitute a material breach of this Agreement and shall be cause for immediate termination of this Agreement by City.

6.6. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.7. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California.

6.8. Assignment. Contractor shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Contractor's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Contractor of Contractor's obligation to perform all other obligations to be performed by Contractor hereunder for the term of this Agreement.

6.9. Indemnification and Hold Harmless. Contractor agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents and employees, at Contractor's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the

Contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents and employees based upon the work performed by the Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.10. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.11. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.12. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

6.13. Conflict of Interest. Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this Agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.14. Prohibited Employment. Contractor will not employ any regular employee of City while this Agreement is in effect.

6.15. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.16. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.17. Binding Effect. This Agreement binds and benefits the parties and their respective permitted successors and assigns.

6.18. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.19. Headings. Headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.20. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.21. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.22. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a

waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.23. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.24. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.25. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CONTRACTOR

Signature

Date: _____

[Name and Title]

Signature

Date: _____

[Name and Title]

CITY OF COSTA MESA

Lori Ann Farrell Harrison
City Manager

Date: _____

ATTEST:

Brenda Green
City Clerk

APPROVED AS TO FORM:

Kimberly Hall Barlow
City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Ruth Wang
Risk Management

Date: _____

APPROVED AS TO CONTENT:

[Name]
Project Manager

Date: _____

DEPARTMENTAL APPROVAL:

[Name]
[Title]

Date: _____

APPROVED AS TO PURCHASING:

Carol Molina
Finance Director

Date: _____

EXHIBIT A
REQUEST FOR PROPOSALS

EXHIBIT B
CONTRACTOR'S PROPOSAL

EXHIBIT C
CITY COUNCIL POLICY 100-5

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	1 of 3

BACKGROUND

Under the Federal Drug-Free Workplace Act of 1988, passed as part of omnibus drug legislation enacted November 18, 1988, contractors and grantees of Federal funds must certify that they will provide drug-free workplaces. At the present time, the City of Costa Mesa, as a sub-grantee of Federal funds under a variety of programs, is required to abide by this Act. The City Council has expressed its support of the national effort to eradicate drug abuse through the creation of a Substance Abuse Committee, institution of a City-wide D.A.R.E. program in all local schools and other activities in support of a drug-free community. This policy is intended to extend that effort to contractors and grantees of the City of Costa Mesa in the elimination of dangerous drugs in the workplace.

PURPOSE

It is the purpose of this Policy to:

1. Clearly state the City of Costa Mesa's commitment to a drug-free society.
2. Set forth guidelines to ensure that public, private, and nonprofit organizations receiving funds from the City of Costa Mesa share the commitment to a drug-free workplace.

POLICY

The City Manager, under direction by the City Council, shall take the necessary steps to see that the following provisions are included in all contracts and agreements entered into by the City of Costa Mesa involving the disbursement of funds.

1. Contractor or Sub-grantee hereby certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in Contractor's and/or sub-grantee's workplace, specifically the job site or location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibition;

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	2 of 3

- b. Establishing a Drug-Free Awareness Program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. Contractor's and/or sub-grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by subparagraph A;
- d. Notifying the employee in the statement required by subparagraph 1 A that, as a condition of employment under the contract, the employee will:
 1. Abide by the terms of the statement; and
 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- e. Notifying the City of Costa Mesa within ten (10) days after receiving notice under subparagraph 1 D 2 from an employee or otherwise receiving the actual notice of such conviction;
- f. Taking one of the following actions within thirty (30) days of receiving notice under subparagraph 1 D 2 with respect to an employee who is so convicted:
 1. Taking appropriate personnel action against such an employee, up to and including termination; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health agency, law enforcement, or other appropriate agency;

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	3 of 3

- g. Making a good faith effort to maintain a drug-free workplace through implementation of subparagraphs 1 A through 1 F, inclusive.
2. Contractor and/or sub-grantee shall be deemed to be in violation of this Policy if the City of Costa Mesa determines that:
 - a. Contractor and/or sub-grantee has made a false certification under paragraph 1 above;
 - b. Contractor and/or sub-grantee has violated the certification by failing to carry out the requirements of subparagraphs 1 A through 1 G above;
 - c. Such number of employees of Contractor and/or sub-grantee have been convicted of violations of criminal drug statutes for violations occurring in the workplace as to indicate that the contractor and/or sub-grantee has failed to make a good faith effort to provide a drug-free workplace.
3. Should any contractor and/or sub-grantee be deemed to be in violation of this Policy pursuant to the provisions of 2 A, B, and C, a suspension, termination or debarment proceeding subject to applicable Federal, State, and local laws shall be conducted. Upon issuance of any final decision under this section requiring debarment of a contractor and/or sub-grantee, the contractor and/or sub-grantee shall be ineligible for award of any contract, agreement or grant from the City of Costa Mesa for a period specified in the decision, not to exceed five (5) years. Upon issuance of any final decision recommending against debarment of the contractor and/or sub-grantee, the contractor and/or sub-grantee shall be eligible for compensation as provided by law.

**APPENDIX E
FORMS**

**Vendor Application Form
Ex Parte Communications Certification
Disclosure of Government Positions
Disqualification Questionnaire
Company Profile & References
Bidder/Applicant/Contractor Campaign Contribution**



**VENDOR APPLICATION FORM
FOR
IFB NO. 23-16 UPLIFTED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE
GRINDING**

TYPE OF APPLICANT: ☐ NEW ☐ CURRENT VENDOR

Legal Contractual Name of Corporation: _____

Contact Person for Agreement: _____

Title: _____ E-Mail Address: _____

Business Telephone: _____ Business Fax: _____

Corporate Mailing Address: _____

City, State and Zip Code: _____

Contact Person for Proposals: _____

Title: _____ E-Mail Address: _____

Business Telephone: _____ Business Fax: _____

Is your business: (check one)

☐ NON PROFIT CORPORATION ☐ FOR PROFIT CORPORATION

Is your business: (check one)

☐ CORPORATION ☐ LIMITED LIABILITY PARTNERSHIP

☐ INDIVIDUAL ☐ SOLE PROPRIETORSHIP

☐ PARTNERSHIP ☐ UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Federal Tax Identification Number: _____

City of Costa Mesa Business License Number: _____

(If none, you must obtain a Costa Mesa Business License upon award of contract.)

City of Costa Mesa Business License Expiration Date: _____

EX PARTE COMMUNICATIONS CERTIFICATION

Please indicate by signing below one of the following two statements. **Only sign one statement.**

I certify that Proposer and Proposer's representatives have not had any communication with a City Councilmember concerning **IFB NO. 23-16 UPLIFED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING** at any time after **March 27, 2023**.

Signature

Date: _____

Print

OR

I certify that Proposer or Proposer's representatives have communicated after **March 27, 2023** with a City Councilmember concerning **IFB NO. 23-16 UPLIFTED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING**. A copy of all such communications is attached to this form for public distribution.

Signature

Date: _____

Print

DISQUALIFICATION QUESTIONNAIRE

The Contractor shall complete the following questionnaire:

Has the Contractor, any officer of the Contractor, or any employee of the Contractor who has proprietary interest in the Contractor, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation?

Yes _____ No _____

If the answer is yes, explain the circumstances in the following space.

DISCLOSURE OF GOVERNMENT POSITIONS

Each Proposer shall disclose below whether any owner or employee of Contractor currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months. List below or state "None."

COMPANY PROFILE & REFERENCES

Company Legal Name:

Company Legal Status (corporation, partnership, sole proprietor etc.):

Active licenses issued by the California State Contractor's License Board:

Business Address:

Website Address:

Telephone Number:

Facsimile Number:

Email Address:

Length of time the firm has been in business:

Length of time at current location:

Is your firm a sole proprietorship doing business under a different name: ____Yes
____No

If yes, please indicate sole proprietor's name and the name you are doing business under:

Federal Taxpayer ID Number:

Regular Business Hours:

Regular holidays and hours when business is closed:

Contact person in reference to this solicitation:

Telephone Number:

Facsimile Number:

Email Address:

Contact person for accounts payable:

Telephone Number:

Facsimile Number:

Email Address:

Name of Project Manager:

Telephone Number:

Facsimile Number:

Email Address:

COMPANY PROFILE & REFERENCES (Continued)

Submit the company names, addresses, telephone numbers, email, contact names, and brief contract descriptions of at least three clients, preferably other municipalities for whom comparable projects have been completed or submit letters from your references which include the requested information.

Company Name:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:



BIDDER/APPLICANT/CONTRACTOR CAMPAIGN CONTRIBUTION
DISCLOSURE FORM

Proposer/Consultant/Applicant is required to identify any campaign contribution or cumulative contributions greater than \$249 to any city council member in the twelve months prior to submitting an application, proposal, statement of qualifications or bid requiring approval by the City Council.

[illegible]

Except as described above, I/we have not made any campaign contribution in the amount of \$250 or more to any Costa Mesa City Council Member in the twelve months preceding this Application/Proposal.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder/Applicant/Proposer

Date _____

EXHIBIT B
CONTRACTOR'S PROPOSAL



BPR INC

The leader in trip hazard saw cutting

April 7, 2023

City of Costa Mesa
77 Fair Drive
Attn: Public Works Department
Costa Mesa, CA

Invitation For Bid
Uplifted Concrete Sidewalk Grinding & Gutter Flow Line Grinding
IFB NO. 23-16

BPR Inc. would like to introduce our company to you as a potential candidate to perform Sidewalk Grinding in your city.

We have been in business since 1997. Along the way, we have become a leader in Trip Hazard Repairs.

With years of experience our technique uniformly tapers edge differences of up to 2 inches to the ADA minimum required 1:8 slope. Our equipment is fully self-contained; from making the Grind while a self-contained vacuum picks up the debris and dust, disposing it into a sealed container. Once the crew returns to our shop, it is disposed of. Our methods take very little time, and the result is a safe, clean-cut walking path. Our crews have been with us for many years and have completed numerous City and County contracts throughout California.

Not only does BPR Inc. perform Sidewalk Grinding, we expanded into the Trip Hazard Saw Cutting method as well. This process is usually used in the private sector. We are a member of the Department of Industrial Relations (DIR) – Public Works Contractor Registration. We are aware of the Prevailing Wage requirements to work on a Public Works Project and can provide the Certified Payroll to all agencies.

We have had, and currently have two and three year contracts with the surrounding cities. Our Shop is located in Ventura, CA. and even though we may work in cities that are two or four hours away, our crews will secure lodging close to the on-going work in your city so they are only 15 – 30 minutes away.

BPR Inc. looks forward to the opportunity to work with your city and its employees. We hope you will keep all of our experience in mind and our competitive pricing to complete your Sidewalk Grinding and Gutter Flow Line Grinding work.

Respectfully,

Bryan P. Rifley Jr.
President, Owner

APPENDIX B BID SHEET

Provide quantity of Sidewalk Grinds along with estimated unit pricing in accordance with the City's current requirements, as set forth in the Scope of Work. Also provide the Bidder's proposed Staffing Plan on a separate sheet of paper. Bidder should use a separate form to state pricing for any added value.

Pricing shall remain firm for a minimum of two (2) years. Any and all invitations for pricing adjustments for follow-on contract renewal periods shall be provided no later than sixty (60) days prior to the end of the contract period. Any such proposed price adjustments shall not exceed The Bureau of Labor Statistics Consumer Price Index (CPI) data for Los Angeles-Riverside-Orange County, CA, All Items, Not Seasonally Adjusted, "annualized change comparing the original Bid month and the same month in the subsequent year. (This information may be found on the U.S. Department of Labor's website at www.bls.gov.)

*Unless specified with options, bid pricing should be submitted on a "per location" basis with each location being up to 5 feet in width/length.

Description of Work	Est. Qty	Billing Unit	Price/Unit
Uplifted Concrete Sidewalk Grinding per the Scope of Work Specifications	5	Linear foot	\$13.00
	1	Per Location	\$35.00
Grinding of Gutter Flow line per the Scope of Work Specifications	5	Linear foot	\$10.00
Total Bid Amount			\$75.00

TO THE CITY OF COSTA MESA:

Total Bid Amount - Per Location \$45.00

The Undersigned hereby offers and shall furnish the material, labor, special equipment and permits or service in compliance with all terms, scope of work, conditions, specifications, and amendments in the Invitation for Bid which is incorporated by reference as if fully set forth herein.

All material is guaranteed to be as specified, all work to be completed in a workmanlike manner according to standard practices, according to terms and conditions on the attached hereon and made a part thereof. A Purchase Order will not be issued until the insurance certificate is approved by Risk Management.

For clarification of this offer, contact:

BPR, Inc
 Company Name
 461 Las Palomas Dr
 Address
 Port Hueneme Ca 93041
 City State Zip
 Signature of Person Authorized to Sign
 Pat Rifley
 Printed Name
 President
 Title

Name: Pat Rifley
 Title: President
 Phone: 805 290-5548
 Fax:
 E-mail: pat@bpr1.com

**APPENDIX E
FORMS**

**Vendor Application Form
Ex Parte Communications Certification
Disclosure of Government Positions
Disqualification Questionnaire
Company Profile & References
Bidder/Applicant/Contractor Campaign Contribution**



**VENDOR APPLICATION FORM
FOR
IFB NO. 23-16 UPLIFTED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE
GRINDING**

TYPE OF APPLICANT:

☒ NEW☐ CURRENT VENDORLegal Contractual Name of Corporation: BPR INC.Contact Person for Agreement: Bryan P. Rifley Jr. (Pat)Title: President E-Mail Address: pat@bpr1.comBusiness Telephone: 855-804-7336 Business Fax: 855-814-7336Corporate Mailing Address: 461 Las Palomas DRIVECity, State and Zip Code: Port Hueneme, CA 93041Contact Person for Proposals: Bryan P. Rifley Jr.Title: President E-Mail Address: pat@bpr1.comBusiness Telephone: 855-804-7336 Business Fax: 855-814-7336

Is your business: (check one)

☐ NON PROFIT CORPORATION☒ FOR PROFIT CORPORATION

Is your business: (check one)

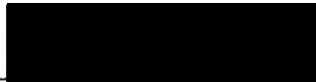
☒ CORPORATION☐ LIMITED LIABILITY PARTNERSHIP☐ INDIVIDUAL☐ SOLE PROPRIETORSHIP☐ PARTNERSHIP☐ UNINCORPORATED ASSOCIATION

Names & Titles of Corporate Board Members

(Also list Names & Titles of persons with written authorization/resolution to sign contracts)

Names	Title	Phone
Bryan P. Rifley Jr.	President	805-290-5548

Federal Tax Identification Number:

City of Costa Mesa Business License Number: none

(If none, you must obtain a Costa Mesa Business License upon award of contract.)

City of Costa Mesa Business License Expiration Date: _____

EX PARTE COMMUNICATIONS CERTIFICATION

Please indicate by signing below one of the following two statements. **Only sign one statement.**

I certify that Proposer and Proposer's representatives have not had any communication with a City Councilmember concerning **IFB NO. 23-16 UPLIFED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING** at any time after **March 27, 2023**.



Signature

Date: 4/7/23



Print

OR

I certify that Proposer or Proposer's representatives have communicated after **March 27, 2023** with a City Councilmember concerning **IFB NO. 23-16 UPLIFED CONCRETE SIDEWALK GRINDING & GUTTER FLOW LINE GRINDING**. A copy of all such communications is attached to this form for public distribution.

Signature

Date: _____

Print

DISQUALIFICATION QUESTIONNAIRE

The Contractor shall complete the following questionnaire:

Has the Contractor, any officer of the Contractor, or any employee of the Contractor who has proprietary interest in the Contractor, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation?

Yes _____ No ☒

If the answer is yes, explain the circumstances in the following space.

DISCLOSURE OF GOVERNMENT POSITIONS

Each Proposer shall disclose below whether any owner or employee of Contractor currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months. List below or state "None."

NONE

COMPANY PROFILE & REFERENCES

Company Legal Name: **BPR Inc.**Company Legal Status (corporation, partnership, sole proprietor etc.): **Corporation**

Active licenses issued by the California State Contractor's License Board:

Business Address: **461 Las Palomas Dr., Port. Hueneme, CA 93041**Website Address: **www.bpr1.com**Telephone Number: **855-804-7336** Facsimile Number: **855-814-7336**Email Address: **pat@bpr1.com**Length of time the firm has been in business: **26 years**Length of time at current location: **26**Is your firm a sole proprietorship doing business under a different name: ☐ Yes
☒ No

If yes, please indicate sole proprietor's name and the name you are doing business under:

Federal Taxpayer ID Number: **27-1178321**Regular Business Hours: **7:00 AM - 4:00 pm**Regular holidays and hours when business is closed: **for after hours & holidays**
Call 805-290-5548 or email pat@bpr1.comContact person in reference to this solicitation: **PAT RIFLEY**Telephone Number: **805-290-5548** Facsimile Number: **855-814-7336**Email Address: **pat@bpr1.com**Contact person for accounts payable: **PAT RIFLEY**

Telephone Number: Facsimile Number:

Email Address: **same as above**

Name of Project Manager:

Telephone Number: **PAT RIFLEY** Facsimile Number:Email Address: **same as above**

COMPANY PROFILE & REFERENCES (Continued)

Submit the company names, addresses, telephone numbers, email, contact names, and brief contract descriptions of at least three clients, preferably other municipalities for whom comparable projects have been completed or submit letters from your references which include the requested information.

Company Name: See Attached

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

Company Name:

Telephone Number:

Contact Name:

Contract Amount:

Email:

Address:

Brief Contract Description:

References

City of Santa Ana

20 Civic Center Plaza

Santa Ana, Ca 92701

Antonio Munoz

(714) 309-8277

Project: Removal of Sidewalk Trip Hazards

City of Mission Viejo

Mission Viejo, Ca

Brendan Carpenter

(949) 470-8473

Concrete Grinding

City of Santee

Santee, Ca

Victor Michelle

(619) 572-6949

Citywide Trip Hazard repair

City of Camarillo

601 Carmen Dr

Camarillo, Ca 93010

Tony Sota

805-823-3965

Citywide Sidewalk Grinding



BIDDER/APPLICANT/CONTRACTOR CAMPAIGN CONTRIBUTION
DISCLOSURE FORM

Proposer/Consultant/Applicant is required to identify any campaign contribution or cumulative contributions greater than \$249 to any city council member in the twelve months prior to submitting an application, proposal, statement of qualifications or bid requiring approval by the City Council.

[illegible]

Except as described above, I/we have not made any campaign contribution in the amount of \$250 or more to any Costa Mesa City Council Member in the twelve months preceding this Application/Proposal.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Pat Riley B-12
Bidder/Applicant/Proposer

Date _____

EXHIBIT C
CITY COUNCIL POLICY 100-5

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	1 of 3

BACKGROUND

Under the Federal Drug-Free Workplace Act of 1988, passed as part of omnibus drug legislation enacted November 18, 1988, contractors and grantees of Federal funds must certify that they will provide drug-free workplaces. At the present time, the City of Costa Mesa, as a sub-grantee of Federal funds under a variety of programs, is required to abide by this Act. The City Council has expressed its support of the national effort to eradicate drug abuse through the creation of a Substance Abuse Committee, institution of a City-wide D.A.R.E. program in all local schools and other activities in support of a drug-free community. This policy is intended to extend that effort to contractors and grantees of the City of Costa Mesa in the elimination of dangerous drugs in the workplace.

PURPOSE

It is the purpose of this Policy to:

1. Clearly state the City of Costa Mesa's commitment to a drug-free society.
2. Set forth guidelines to ensure that public, private, and nonprofit organizations receiving funds from the City of Costa Mesa share the commitment to a drug-free workplace.

POLICY

The City Manager, under direction by the City Council, shall take the necessary steps to see that the following provisions are included in all contracts and agreements entered into by the City of Costa Mesa involving the disbursement of funds.

1. Contractor or Sub-grantee hereby certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in Contractor's and/or sub-grantee's workplace, specifically the job site or location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibition;

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	2 of 3

- b. Establishing a Drug-Free Awareness Program to inform employees about:
 - 1. The dangers of drug abuse in the workplace;
 - 2. Contractor's and/or sub-grantee's policy of maintaining a drug-free workplace;
 - 3. Any available drug counseling, rehabilitation and employee assistance programs; and
 - 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by subparagraph A;
- d. Notifying the employee in the statement required by subparagraph 1 A that, as a condition of employment under the contract, the employee will:
 - 1. Abide by the terms of the statement; and
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- e. Notifying the City of Costa Mesa within ten (10) days after receiving notice under subparagraph 1 D 2 from an employee or otherwise receiving the actual notice of such conviction;
- f. Taking one of the following actions within thirty (30) days of receiving notice under subparagraph 1 D 2 with respect to an employee who is so convicted:
 - 1. Taking appropriate personnel action against such an employee, up to and including termination; or
 - 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health agency, law enforcement, or other appropriate agency;

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	3 of 3

- g. Making a good faith effort to maintain a drug-free workplace through implementation of subparagraphs 1 A through 1 F, inclusive.
2. Contractor and/or sub-grantee shall be deemed to be in violation of this Policy if the City of Costa Mesa determines that:
 - a. Contractor and/or sub-grantee has made a false certification under paragraph 1 above;
 - b. Contractor and/or sub-grantee has violated the certification by failing to carry out the requirements of subparagraphs 1 A through 1 G above;
 - c. Such number of employees of Contractor and/or sub-grantee have been convicted of violations of criminal drug statutes for violations occurring in the workplace as to indicate that the contractor and/or sub-grantee has failed to make a good faith effort to provide a drug-free workplace.
3. Should any contractor and/or sub-grantee be deemed to be in violation of this Policy pursuant to the provisions of 2 A, B, and C, a suspension, termination or debarment proceeding subject to applicable Federal, State, and local laws shall be conducted. Upon issuance of any final decision under this section requiring debarment of a contractor and/or sub-grantee, the contractor and/or sub-grantee shall be ineligible for award of any contract, agreement or grant from the City of Costa Mesa for a period specified in the decision, not to exceed five (5) years. Upon issuance of any final decision recommending against debarment of the contractor and/or sub-grantee, the contractor and/or sub-grantee shall be eligible for compensation as provided by law.

Bid Results for Project Uplifted Concrete Sidewalk Grinding & Gutter Flow Grinding (IFB NO. 23-16)

DESCRIPTION	ESTIMATE QUANTITY	BILLING UNIT	BPR INC.	WE R BUILDERS
			COST	COST
Uplifted Concrete Sidewalk Grinding per the Scope of Work Specifications	5	Linear Foot	\$13.00	\$776.00
Grinding of Gutter Flow line per the Scope of Work Specifications	5	Linear Foot	\$10	\$829
			\$23.00	\$1,605.00
Total Bid			\$115.00	\$8,025.00



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1218

Meeting Date: 6/6/2023

TITLE:

REJECT ALL BIDS - PLACENTIA AVENUE STORM WATER QUALITY IMPROVEMENT PROJECT, CITY PROJECT NO. 23-02

DEPARTMENT: PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER, (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council reject all bids for the Placentia Avenue Storm Water Quality Improvement Project, City Project No. 23-02.

BACKGROUND:

The proposed trash capture system and storm water quality improvement involve the construction of a continuous deflection separator (CDS) unit adjacent to Placentia Avenue on the Costa Mesa Golf Course. The CDS unit is designed to capture and treat storm water runoff from an existing 72-inch storm drain line along Placentia Avenue.

The storm drain line conveys runoff from a drainage area, consisting of various high-priority land uses such as high-density residential, industrial, commercial, and mixed-urban development in the local vicinity south of Fairview Park. The CDS unit is intended to capture storm runoff from these high priority areas and treat the runoff for trash and pollutants before allowing treated storm water to reach downstream water bodies.

The project is partially funded by the Orange County Transportation Authority's (OCTA's) Environmental Cleanup Program (ECP) Tier 1 (Project X) grant.

ANALYSIS:

On April 11, 2023, staff received five (5) bids for this project. The bid abstract is shown in Attachment 1. Staff has reviewed all bids and has determined that they significantly exceed the current allotted budget for this project. The lowest bid submitted by GCI Construction, Inc., was deemed non-responsive since the original bid bond was not submitted to the City Clerk's office in a timely manner. In addition, GCI Construction elected to withdraw its bid within five (5) working days of the bid opening, which is allowed under Section 5103 of the Public Contract Code.

The lowest responsive bid was submitted by Diamond Construction at a bid amount of \$647,870. This amount is approximately 69% over the Engineer's estimate of \$383,500. Rising construction costs in both the procurement of the CDS unit and the labor for its installation, are reasons for the

higher bid amount. Therefore, staff requests that the City Council reject all bids at this time.

Staff applied for the FY 2023-24 OCTA ECP Tier 1 grant for this project again in April 2023. The new grant application was modified with higher funding request in order to procure and install the CDS unit based on current prices. Upon the receipt of the grant monies, staff will re-advertise this project.

ALTERNATIVES:

The alternative would be to reject the staff's recommendation and award a contract to the lowest responsive bidder, Diamond Construction. The staff has determined that this alternative is not recommended since the current budget does not support the amount required for the lowest responsive bidder.

FISCAL REVIEW:

There is no fiscal impact at this time if all bids are rejected and the project is re-advertised as recommended.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report and approves it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council reject all bids for the Placentia Avenue Storm Water Quality Improvement Project, City Project No. 23-02.

ATTACHMENT 1

CITY OF COSTA MESA PUBLIC WORKS DEPARTMENT

PLACENTIA AVE STORM WATER QUALITY IMPROVEMENT CITY PROJECT NO. 23-02

BID OPENING DATE: April 11, 2023

<i>Bidder</i>	<i>City</i>	<i>Total Base Bid</i>
GCI CONSTRUCTION, INC. <i>*Non Responsive* Bid Bond not Provided to City Clerk and Withdrawal by Contractor</i>	<i>San Clemente</i>	<i>\$560,900.00</i>
DIAMOND CONSTRUCTION	<i>La Habra</i>	\$647,870.00
ZUSSER COMPANY, INC.	<i>Los Angeles</i>	\$681,600.00
CLARKE CONTRACTING CORPORATION	<i>Lawndale</i>	\$996,000.00
BONADIMAN WATER, INC.	<i>Perris</i>	\$1,242,000.00

AVERAGE BID: \$891,867.50

LOW BID: \$647,870.00
BY: DIAMOND CONSTRUCTION

ENGINEER'S
ESTIMATE: \$383,500.00



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1226

Meeting Date: 6/6/2023

TITLE:

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 AND RE-ALLOCATE FISCAL YEAR 2018-19 CAPITAL IMPROVEMENT PROGRAM ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDS

DEPARTMENT: PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution No. 2023-xx approving the Fairview Road Improvement Project (Adams Avenue to Fair Drive) for funding with Road Maintenance and Rehabilitation Account (RMRA) revenues for Fiscal Year 2023-24.
2. Appropriate previously approved allocation of Fiscal Year 2018-19 Capital Improvement Program RMRA Funds from the Fairview Road (I-405 to Adams Avenue) project, in the amount of \$1,178,820, to the Newport Boulevard (Victoria Street / 22nd Street to 19th Street) project.

BACKGROUND:

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide. SB 1 increases several taxes and fees to raise billions of dollars annually in new transportation revenues. Moreover, SB 1 makes adjustments for inflation every year so that the purchasing power of the revenues does not diminish as it has historically.

SB 1 prioritizes this funding towards critical maintenance, rehabilitation, and safety improvements on state highways, local streets and roads, and bridges and to improve the state's trade corridors, transit, and active transportation facilities.

As part of SB 1's various accountability and transparency measures and according to the California Transportation Commission's (CTC) Reporting Guidelines for Local Streets and Roads Funding Program, the City is required to submit a proposed project list to the CTC by July 1st of each year and subsequently provide year-end updates on the progress and expenditures of previously proposed projects by October 1st of each year.

At the April 17, 2018, regular City Council meeting, the City Council approved the allocation of RMRA funds from the Fairview Road Improvements (I-405 to Adams Avenue). However, a portion of the Fairview Road project between Adams Avenue and Baker Street was completed with federal funds and the remaining portion north of Baker Street has potential funding from the I-405 project mitigation funds. Therefore, staff requests these funds be reallocated to the Newport Boulevard Frontage Road project for the segment between Victoria Street/22nd Street to 19th Street.

ANALYSIS:

It is estimated that the City will receive \$2,780,829 from RMRA funding in FY 2023-24. To be eligible for funding, the City must submit a proposed project list to the CTC by July 1, 2023, along with an adopted resolution documenting the City Council's approval of the project proposed to be implemented with specific RMRA funding allocations. The City is proposing that the FY 2023-24 RMRA funding be allocated towards the construction of the following new street improvement project that would not have otherwise been funded:

- **Fairview Road Improvement Project (from Adams Avenue to Fair Drive)**

The City will work on improving Fairview Road between Adams Avenue and Fair Drive. In addition to roadway rehabilitation, the project will enhance bicycle facilities and pedestrian access within the vicinity and also the surrounding area. Staff will coordinate the design of the project with the Active Transportation Committee, OC Fair, Newport Mesa Unified School District, Orange Coast College, and the City's police and fire departments.

SB 1 requires that the project list include the following components: description and location of the proposed project, a proposed schedule for its completion, and the estimated useful life of the improvement. The required project components are reflected in the proposed resolution. This improvement project will benefit all the residents and businesses in the community and will also be included in the FY 2023-24 Capital Improvement Program (CIP) budget for City Council adoption.

On April 17, 2018, the City Council adopted a list of projects for FY 2018-19 to be funded with RMRA revenues, one of which was the Fairview Road Improvements (I-405 to Adams Avenue) in the amount of \$1,178,820, which the City Council also approved in the Capital Improvement Program (CIP) budget for FY 2018-19. However, a portion of the project between Adams Avenue and Baker Street was implemented with federal Highway Safety Improvement Program (HSIP) funds and the remaining segment between Baker Street and I-405 will be constructed with funding from the Orange County Transportation Authority (OCTA), as a result of increased wear on this section of Fairview Road as vehicles are detoured onto this street because of the ongoing I-405 freeway widening project.

Staff has identified Newport Boulevard Frontage Road Improvements (Victoria Street / 22nd Street to 19th Street) for the reallocation of RMRA funds from the Fairview Road Improvements. Other sections of Newport Boulevard have been funded through RMRA, and adding this portion of Newport Boulevard from Victoria Street / 22nd Street to 19th Street, will complete the entire length of Newport Boulevard Frontage Road under RMRA funding. The design of the entire Newport Frontage Road improvements is currently underway.

Staff is requesting that the City Council approve the reallocation of the FY 2018-19 RMRA funds from

the Fairview Road Improvements (I-405 to Adams Avenue) to the Newport Boulevard Improvements (Victoria Street / 22nd Street to 19th Street). Fairview Road project has other funding sources for implementation.

ALTERNATIVES:

The City Council may elect not to adopt the proposed resolution. Staff does not recommend this action, as it would result in continued deterioration of Fairview Road (from Adams Avenue to Fair Drive) and potentially more expensive repairs if continually deferred.

The City Council may elect not to re-allocate the FY 2018-19 RMRA funds from the Fairview Road Improvements (I-405 to Adams Avenue) to the Newport Boulevard Improvements (Victoria Street / 22nd Street to 19th Street). Staff does not recommend this action, as this would result in the implementation of partial improvements only to the Newport Boulevard Frontage Road project.

FISCAL REVIEW:

The City anticipates receiving \$2,780,829 in FY 2023-24 from RMRA funding based on the January 2023 State Department of Finance statewide RMRA revenue projections. The approved project will be included in the FY 2023-24 proposed CIP budget.

The appropriate re-allocation of the FY 2018-19 RMRA funds from the Fairview Road Improvements (I-405 to Adams Avenue) to the Newport Boulevard Improvements (Victoria Street / 22nd Street to 19th Street) will result in full funding for the Newport Boulevard Improvement project, while also implementing Fairview Road project with other funds.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report, prepared the resolution, and approves them both as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This project supports the following City Council Goal:

- Maintain and Enhance the City's Infrastructure, Facilities, Equipment and Technology

CONCLUSION:

Staff recommends the City Council:

1. Adopt Resolution No. 2023-xx approving the Fairview Road Improvement Project (Adams Avenue to Fair Drive) for funding with Road Maintenance and Rehabilitation Account (RMRA) revenues for Fiscal Year 2023-24.
2. Appropriate previously approved allocation of Fiscal Year 2018-19 Capital Improvement Program RMRA Funds from the Fairview Road (I-405 to Adams Avenue) project, in the amount of \$1,178,820, to the Newport Boulevard (Victoria Street / 22nd Street to 19th Street) project.

RESOLUTION NO. 2023-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SENATE BILL 1 (SB 1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA DOES HEREBY FIND AND DECLARE AS FOLLOWS:

WHEREAS, the Governor signed Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, into law in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in the community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$2,780,829 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, this is the seventh year in which the City of Costa Mesa is receiving SB 1 funding. It will enable the City to continue essential road maintenance and rehabilitation projects and increase access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate one local street and road and provide resources for similar projects in the future; and

WHEREAS, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an overall good condition, with

some streets identified in poor condition, and this revenue will help the City increase the quality of such streets and assist in bringing citywide streets and roads into an excellent condition; and

WHEREAS, the SB 1 project list and overall investment in local streets and roads infrastructure, with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The foregoing recitals are true and correct.

Section 2. The Fiscal Year 2023-24 list of project(s) planned to be funded with Road Maintenance and Rehabilitation Account revenues includes:

FY 2023-24 List of Project(s)

Project Title: **Fairview Road Improvement Project
(from Adams Avenue to Fair Drive)**

Project Description: This project will include rehabilitation and repair of the existing pavement and aims to enhance bicycle facilities and pedestrian access. Striping, markings, and bicycle facilities will be consistent with the City's Active Transportation Plan (ATP). The proposed RMRA funding, programmed for the construction phase, will enable the transition of Fairview Road to be a more complete street that promotes Active Transportation. These RMRA funds will be used towards rehabilitation of Fairview Road from Adams Avenue to Fair Drive.

Proposed Schedule for Construction: **Estimated Start Date: March 2024
Estimated Completion Date: August 2024**

Estimated Useful Life of Improvement: **10 years**

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

DRAFT

THIS PAGE IS RESERVED FOR CITY CLERK'S OFFICE

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of June, 2023.

Brenda Green, City Clerk



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1219

Meeting Date: 6/6/2023

TITLE:

SENATE BILL 1205 COMPLIANCE REPORT FOR 2022 STATE-MANDATED ANNUAL FIRE INSPECTIONS

DEPARTMENT: COSTA MESA FIRE & RESCUE DEPARTMENT / COMMUNITY RISK REDUCTION DIVISION

PRESENTED BY: JON NEAL, FIRE MARSHAL

CONTACT INFORMATION: JON NEAL, FIRE MARSHAL, (714) 754-5049

RECOMMENDATION:

Staff recommends that the City Council adopt a resolution to accept this Compliance Report as its report on the status of all 2022 state-mandated annual fire inspections in the City as required by California Health and Safety Code Section 13146.4.

BACKGROUND:

California Senate Bill 1205 (SB 1205) was signed into law on September 27, 2018, after the tragic Ghost Ship Fire (December 2016) brought national attention to California and put a spotlight on fire safety laws as well as the performance of fire inspections. Effective January 1, 2019, SB 1205 amended the California Health and Safety Code (HSC) to add Section 13146.4. This new provision requires those fire departments mandated to perform annual inspections pursuant to Sections 13146.2 and 13146.3 to report annually to their administering authority on compliance therewith. These sections mandate that city and county fire departments conduct annual inspections of public and private schools, hotels, motels, lodging houses, and apartment buildings (except individual dwelling units). Pursuant to SB 1205, the City of Costa Mesa Fire & Rescue Department (CMFR) submits this report to demonstrate its compliance with H&S Code Sections 13146.2 and 13146.3 for the 2022 calendar year.

ANALYSIS:

The purpose of annual fire and life safety inspections is to mitigate known hazards, reduce risk to the community and ensure reasonable compliance with the California Fire Code. CMFR utilizes a fire records management system, FireRMS, to schedule the annual inspections and document observed code enforcement violations. Each year in January, inspections are batched according to occupancy and assigned to a Fire Station Crew or Community Risk Reduction personnel based on coverage area. In 2022, CMFR requested that the FireRMS consultant complete the batch with mandated inspections tagged as SB 1205 to prioritize them over the non-mandated fire and life safety inspections.

Section 13146.2 mandates that the local fire department inspect all hotels, motels, and lodging houses annually. There are no lodging houses identified in the city. CMFR inspected 100% of the 29 hotels and motels identified in FireRMS.

Section 13146.2 also mandates that the local fire department inspect all apartment buildings, except dwelling units. An apartment shall consist of three or more attached units and excludes all duplex-style buildings. CMFR inspected 100% of the 1133 apartment locations identified in FireRMS with three attached units or greater.

Section 13146.3 also mandates that the local fire department annually inspect all public and private schools. CMFR inspected 56 of 56 public and private school locations identified in FireRMS.

CMFR completed 100% of the 1218 mandated annual inspections during the 2022 calendar year as required by California Health and Safety Code mandate.

ALTERNATIVES:

There are no alternatives considered for this item.

FISCAL REVIEW:

There are no fiscal impacts with the filing and acceptance of this report.

LEGAL REVIEW:

According to H&S Code Section 13146.4, this Report shall be made when the City Council discusses the annual budget or at another time as determined by the Council. The City Attorney's Office has reviewed this Report and the attached resolution and approved them as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

CONCLUSION:

CMFR achieved the goal of 100% compliance with H&S Code Sections 13146.2 and 13146.3 in 2022. Currently, FireRMS functions independently from the City's existing construction permit and land management program PermitsPlus. FireRMS lacks a direct connection to update the over 6,000 occupancies as changes in use or occupancy are permitted in PermitsPlus. It is critical that occupancy data and inspection schedules are updated in real-time with changes of use so that annual inspection scheduling is completed according to HSC 13146.2 and 13146.3. CMFR plans to shift all of the fire occupancy management portions of the annual inspection and operational permit programs from FireRMS to the new Land Management System (LMS) when it is implemented. As part of the City's new LMS implementation, all occupancy records, including educational and residential, will be examined and assigned appropriate scheduling according to mandates before import. CMFR is committed to 100% compliance in 2023, and staff will be deployed to meet the goal.

Therefore, staff recommends that the City Council:

Adopt the attached Resolution accepting this report as CMFR's Report on the status of all 2022 state-mandated annual fire inspections in the City of Costa Mesa as required by H&S Code Section 13146.4.

RESOLUTION NO. 2023-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ACCEPTING A REPORT ON THE STATUS OF 2022 STATE MANDATED ANNUAL FIRE INSPECTIONS IN THE CITY OF COSTA MESA PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 13146.4.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY FINDS AND DECLARES AS FOLLOWS:

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 require all fire departments, including the Costa Mesa Fire & Rescue Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, these annual inspections are required of specified Educational Group E occupancies and Residential Group R occupancies as classified in the California Building Code; and

WHEREAS, Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the City of Costa Mesa, there lie 56 Group E occupancy campuses; and

WHEREAS, Residential Group R occupancies are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etcetera, as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etcetera. The residents may also be non-ambulatory or bedridden. Within the City of Costa Mesa, there lie 1162 Group R (and their associated sub-categories) occupancies of this nature; and

WHEREAS, Section 13146.4 was added to the California Health & Safety Code by Senate Bill 1205 (Hill, 2018), and became effective on January 1, 2019; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments, including the Costa Mesa Fire & Rescue Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the Costa Mesa Fire & Rescue Department has presented its report to the City Council on the status of all 2022 state-mandated annual fire inspections in the City as required by SB 1205 and California Health and Safety Code Section 13146.4; and

WHEREAS, the City Council of the City of Costa Mesa intends this Resolution to fulfill the requirements of the California Health & Safety Code Section 13146.4 regarding compliance with California Health & Safety Code Sections 13146.2 and 13146.3 and desires to accept the Costa

Mesa Fire & Rescue Department's report thereon as its Report on the status of all 2022 state-mandated annual fire inspections in the City; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa that said City Council expressly acknowledges the measure of compliance of the Costa Mesa Fire & Rescue Department with California Health & Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Costa Mesa, as follows:

1. Educational Group E Occupancies:

During 2022, the Costa Mesa Fire & Rescue Department completed the annual inspection of 56 Group E occupancies. This is a compliance rate of 100% for this reporting period.

2. Residential Group R Occupancies:

During 2022, the Costa Mesa Fire & Rescue Department completed the annual inspection of 1162 Group R locations, occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

BE IT FURTHER RESOLVED as follows:

1. That the above recitations are true and correct.

2. That this Resolution, and all actions taken subsequent hereto in connection herewith, are taken pursuant to the provisions of California Health & Safety Code Section 13146 et seq.

4. The City of Costa Mesa is in compliance with 100% of the state-mandated fire inspection requirements contained within California Health & Safety Code Sections 13146.2 and 13146.3.

5. The City Council accepts the Costa Mesa Fire & Rescue Department's Report on the status of all 2022 state-mandated annual fire inspections in the City, and determines that the Costa Mesa Fire & Rescue Department has met its mandatory reporting requirements to the City Council as the administering agency, pursuant to California Health and Safety Code Section 13146.4.

BE IT FURTHER RESOLVED that if any section, division, sentence, clause, phrase or portion of this Resolution, or the documents in the record in support of this Resolution, are for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions.

The City Clerk shall certify to the passage and adoption of this Resolution and shall enter it into the book of original resolutions.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

THIS PAGE IS RESERVED FOR THE CITY CLERK'S OFFICE.

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of June, 2023.

Brenda Green, City Clerk



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1068

Meeting Date: 6/6/2023

TITLE:

REQUEST TO CANCEL THE REGULAR CITY COUNCIL MEETING OF JULY 5, 2023

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council cancel the regular meeting of Wednesday, July 5th, 2023.

BACKGROUND:

The City conducts regularly scheduled City Council meetings on the first and third Tuesday of the month. The July 4th City Council meeting falls on a City observed holiday resulting in City Hall closure. When the day for any regular meetings falls on a holiday, the Costa Mesa Municipal Code states the meeting shall be held at the same hour and place on the next succeeding day, or such other time as designated by the City Council.

ANALYSIS:

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper public notice. Canceling the July 5th meeting in advance allows staff enough time to place items on the June 20th or the July 18th City Council meeting agendas.

ALTERNATIVES:

City Council may choose to call for a Special Meeting on another date in July, or hold a meeting on July 5, 2023. However, staff have no agenda items to bring forth for City Council review or approval on July 5th at this time.

FISCAL REVIEW:

There is no fiscal impact to approving this item.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report and approved as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council cancel the regular meeting of Wednesday, July 5th, 2023.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1217

Meeting Date: 6/6/2023

TITLE:

BUSINESS IMPROVEMENT AREA (BIA) REAUTHORIZATION TO LEVY ANNUAL ASSESSMENT

DEPARTMENT: CITY MANAGER'S OFFICE

PRESENTED BY: ALMA REYES, DEPUTY CITY MANAGER

CONTACT INFORMATION: ALMA REYES, DEPUTY CITY MANAGER, (714) 754-5090

RECOMMENDATION:

Staff recommends the City Council:

1. Conduct a public hearing regarding the Business Improvement Area (BIA) reauthorization and levy of the annual assessment for Fiscal Year 2023-2024.
2. Adopt Resolution No. 2023-XX, confirming the annual report filed by Travel Costa Mesa and levying an annual assessment for Fiscal Year 2023-2024 for the Business Improvement Area covering certain Costa Mesa hotels and motels.

BACKGROUND:

The Parking and Business Improvement Area Law of 1989 (Streets and Highways Code §§ 36500, et seq.) enables cities to impose an assessment fee on businesses within an area designated by the City.

On July 5, 1995, the City Council adopted Ordinance No. 95-9 to establish a Business Improvement Area (BIA) for the purpose of assisting the hotel and motel industry in its promotion of tourism within the City.

The City Council authorized the City Manager to enter into an agreement with the Costa Mesa Tourism and Promotion Council to develop and administer the BIA. In 2001, the Costa Mesa Conference & Visitor Bureau (CVB), now known as Travel Costa Mesa (TCM), became the administrator of the BIA.

In accordance with TCM bylaws, TCM's Board of Directors is currently comprised of eleven (11) General Managers from the eleven (11) participating hotels and motels, one member of the City Council, and the City Manager's designee.

Since November 2010, the City levies a three percent (3%) special assessment on the eleven (11)

participating hotels in the BIA based on the sale of overnight guestroom stays in the partner hotels (2,375 total available rooms). The levy is transmitted by the hotels to the City and ninety-nine-percent (99%) of the assessment is remitted to TCM. The remaining one percent is retained by the City to offset administrative costs.

At the May 2, 2023, City Council meeting, the City Council approved a resolution declaring the intention to levy an annual assessment for Fiscal Year 2023-2024 and set a public hearing for June 6, 2023, at 7 p.m. Staff mailed out notices, including a copy of the resolution, to all hotel and motel owners on file with the City. Hotel and motel owners were notified of the proposed assessment renewal and their opportunity to protest the annual assessment or raise other concerns regarding the BIA.

ANALYSIS:

During the public hearing, property owners are provided an opportunity to speak in support of, protest the annual assessment, and/or address any concerns regarding the BIA. The City Council will vote to adopt or deny the resolution levying an annual assessment for the upcoming fiscal year, and makes the ultimate decision as to the size of and the properties to be included in the BIA. Upon the approval of the annual assessment, the three percent (3%) assessment is collected along with the City's Transient Occupancy Tax (TOT). The hotels and motels included in the BIA are required to itemize the BIA levy as a separate assessment. The staff at TCM manage the day-to-day activities and provide all services to administer the BIA.

Per the agreement between the City of Costa Mesa and TCM and as required by Streets and Highways Code section 36533, TCM is required to provide an annual report describing the programs and activities implemented during the previous fiscal year as well as the status of the programs and activities implemented during the current fiscal year (Attachment 1). The City Council may approve the report as filed or modify the report and approve it as modified. Once the City Council approves the report, it may adopt the resolution of intention to levy the annual assessment.

Highlights of the 2022-2023 Fiscal Year

Travel Costa Mesa continues its dedication to showcasing the City of Costa Mesa as the City of the Arts and further enhancing the City's brand as a premier destination in Orange County. The celebration of the City's most anticipated opening of the decade, the Orange County Museum of Art (OCMA), was one of the year's highlights. In addition, TCM continued an "always-on" marketing strategy in 2022-23, mixing brand awareness campaigns with promotions to help increase hotel occupancy during times of need. Website traffic increase, with new website users increased by 28.8% and page views increased by 27.8%. Successful campaigns included the Create Your Escape Close to Home, Road Trip, What If, What Will You See Next in Costa Mesa, and other sub-campaigns.

Leisure travel during the summer was substantial due to continued pent-up demand and group business travel was on an upward trajectory. Overall occupancy grew 7% and average daily rate grew 22% compared to 2021. Compared to 2019 levels, the overall weekend occupancy segment was 81.1%, almost fully recovered, and the transient weekday occupancy segment was 47.5% of the

overall business, down only one percentage point. The weekday contract occupancy segment was 7%, approximately half of what it was in 2019. However, Costa Mesa's weekday group segment exceeded 2019 numbers by 2%. TCM pursued group sales success by attending 12 industry trade shows in FY 2022-23, with 254 leads generated and 73,899 lead room nights of these leads generated.

ALTERNATIVES:

City Council may choose not to adopt the resolution, which will prevent the City from levying an annual assessment for the upcoming fiscal year.

FISCAL REVIEW:

According to the audit report, TCM's cash equity as of June 30, 2022 totaled \$2,599,536. Based on the 2022-23 annual report, TCM is forecasting to come in at \$2.9 million for the current fiscal year, a 121% increase from the prior fiscal year. As of February 2023, BIA revenues were at \$2.1 million.

The City receives one percent (1%) of the BIA revenue/assessment as partial reimbursement for its collection and administrative costs. The one percent (1%) allocated to the City for reimbursement is estimated at \$29,000 for the 2022-2023 Fiscal Year.

Since 2014, TCM has also provided funding to the City to support community-wide marketing and community events that attract many visitors to Costa Mesa under a Professional Services Agreement (PSA). The City began budgeting the TCM Community Events Programing for a total of \$164,000 within the City's financial system. This budget typically added annually as an addendum to the existing Professional Services Agreement between the City and TCM, approved by City Council at a public hearing. Although the TCM community event funds were not available during FY 2020-21 and FY 2021-22, the City intends to resume all special community events and marketing efforts to pre-pandemic levels and reinstate this funding in FY 2023-24.

LEGAL REVIEW:

The City Attorney's Office reviewed this report, and has reviewed and approved the resolution as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the City Council's continuous efforts to promote the City of Costa Mesa for its rich and vibrant community that offers many attractions for residents, visitors and businesses.

CONCLUSION:

State law mandates the specific procedure to be followed in the establishment of business improvement areas and the levying of a voluntary annual assessment. Adoption of Resolution No. 2023-XX is the final step in the reauthorization of the BIA assessment, and the City Council must

adopt the proposed resolution before an annual assessment can be levied for Fiscal Year 2023-2024.

Therefore, staff recommends that the City Council:

1. Conduct a public hearing regarding the Business Improvement Area (BIA) reauthorization and levy of the annual assessment for Fiscal Year 2023-2024.
2. Adopt Resolution No. 2023-XX, confirming the annual report filed by Travel Costa Mesa and levying an annual assessment for Fiscal Year 2023-2024 for the Business Improvement Area covering certain Costa Mesa hotels and motels.

RESOLUTION NO. 2023-xx**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, CONFIRMING THE ANNUAL REPORT FILED BY TRAVEL COSTA MESA AND LEVYING AN ANNUAL ASSESSMENT FOR FISCAL YEAR 2023-2024 FOR A BUSINESS IMPROVEMENT AREA COVERING CERTAIN COSTA MESA HOTELS AND MOTELS**

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, in adopting the Parking and Business Improvement Area Law of 1989 (California Streets and Highways Code sections 36500, *et seq.*), the California Legislature authorized cities to levy assessments on businesses in order to promote economic revitalization and tourism, to create jobs, attract new businesses, and prevent erosion of business districts; and

WHEREAS, on July 5, 1995, by Ordinance No. 95-9, the City Council adopted a business improvement area, commonly known as the Costa Mesa Tourism & Promotion Business Improvement Area ("BIA"), the purpose of which is to promote tourism to the City and to fund programs and activities that benefit the hotel and motel businesses within the City of Costa Mesa; and

WHEREAS, the eleven (11) hotels and motels listed in Exhibit A, attached hereto and incorporated herein by this reference, are currently subject to the assessment; and

WHEREAS, the City Council appointed the general managers of the 11 hotels and motels subject to the assessment to serve as the advisory board as required by California Streets and Highways Code section 36530; and

WHEREAS, said advisory board is known as Travel Costa Mesa ("TCM"); and

WHEREAS, the City Council has voted to continue the special assessment for the BIA each year since its inception, and it has been levied upon the 11 hotel and motel businesses listed in Exhibit A; and

WHEREAS, in January 2000, the City Council approved an increase in the assessment, raising the assessment from one percent (1%) to two percent (2%) based on the sale of overnight room stays; and

WHEREAS, in November 2010, the City Council approved an increase in the assessment, raising the assessment from two percent (2%) to three percent (3%) based on the sale of overnight room stays; and

WHEREAS, the City desires to levy and collect a three percent (3%) assessment within the BIA for Fiscal Year 2023-2024; and

WHEREAS, on May 2, 2023, the City Council adopted Resolution No. 2023-19, a resolution of intention to levy an assessment for Fiscal Year 2023-2024, pursuant to California Streets and Highways Code section 36534; and

WHEREAS, the City Council has conducted a public hearing pursuant to California Streets and Highways Code section 36535; and

WHEREAS, the City Council now desires to confirm the annual report as filed by TCM and adopt this Resolution to levy the assessment for the 2023-2024 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

Section 1. Annual Report. The City Council hereby confirms the annual report on the Business Improvement Area as originally filed by Travel Costa Mesa in accordance with California Streets and Highways Code section 36535. The report shall be kept on file in the City Clerk's Office.

Section 2. Assessment. An annual assessment for the BIA shall be levied pursuant to California Streets and Highways Code sections 36500, *et seq.* The boundaries of the territory are the 11 motels and hotels listed in Exhibit A. The amount of the annual assessment is three percent (3%) based on the sale of overnight room stays. New hotel and motel businesses commenced after the effective date of the resolution levying the assessment will be exempt from the levy of assessment pursuant to California Streets and Highways Code section 36531.

Section 3. Types of Activities to Be Funded. The type or types of activities to be funded by and through the annual levy of assessments on businesses within the Costa Mesa Tourism & Promotion Council Business Improvement Area are specified in the referenced annual report and Exhibit B, attached hereto and incorporated herein.

Section 4. Reporting and Remitting to the City of Costa Mesa Finance Department. Each hotel/motel owner shall separate the Business Improvement Assessment from the Transient Occupancy Tax on guest billing statements. The specific term "Business Improvement Assessment" shall be included on the billing to identify the assessment amount. The hotel/motel owner shall collect and subsequently remit the assessment to the Costa Mesa Finance Department at the same time and manner as the Transient Occupancy Tax. A ten percent (10%) penalty and half percent (0.5%) interest will be assessed on late remittances.

Section 5. Method and Basis of Levy. To allow each business owner to estimate the amount of the assessment to be levied against his or her business, the method and basis of levying the assessment are set forth in the annual report relative to the Business Improvement Area, Ordinance No. 95-9, and Exhibit B.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of June, 2023.

Brenda Green, City Clerk

EXHIBIT A

The Business Improvement Area (“BIA”) benefit zone encompasses the entire City of Costa Mesa boundaries. It is anticipated that the entire City, including businesses and residents, will benefit from increased revenues generated by the activities financed by the BIA assessment.

The following businesses will be included in the BIA that is established pursuant to California Streets and Highways Code sections 36500, *et seq.*, the businesses commonly known as:

Avenue of the Arts, A Tribute Portfolio Hotel

Property Address: 3350 Avenue of the Arts, Costa Mesa

Business Owner: Rosanna Inc.
3350 Avenue of the Arts
Costa Mesa, CA 92627

Property Owner: Rosanna Inc.
3350 Avenue of the Arts
Costa Mesa, CA 92627

Ayres Country Inn & Suites

Property Address: 325 Bristol Street, Costa Mesa

Business Owner: Newport Country Inn & Suites, Inc.
355 Bristol Street, Suite A
Costa Mesa, CA 92626

Property Owner: Newport Country Inn & Suites, Inc.
355 Bristol Street, Suite A
Costa Mesa, CA 92626

Best Western Plus Newport Mesa Inn

Property Address: 2642 Newport Boulevard, Costa Mesa

Business Owner: James Hsuen
Shang-Pu Lee
2642 Newport Boulevard,
Costa Mesa, CA 92627

Property Owner: James Hsuen
Shang-Pu Lee
2642 Newport Boulevard,
Costa Mesa, CA 92627

Crowne Plaza

Property Address: 3131 Bristol Street, Costa Mesa

Business Owner: Brighton Management
20342 SW Acacia St.
Newport Beach, CA 92660

Property Owner: Bright Bristol Street LLC
3131 Bristol Street
Costa Mesa, CA 92626

Hilton

Property Address: 3050 Bristol Street, Costa Mesa

Business Owner: Ashford TRS CM LLC
14185 Dallas Parkway, Suite 1100
Dallas, TX 75254

Property Owner: Remington Lodging & Hospitality LP
14185 Dallas Parkway, Suite 1100
Dallas, TX 75254

Holiday Inn Express Hotel & Suites

Property Address: 2070 Newport Boulevard, Costa Mesa

Business Owner: Narendra B. Patel
2070 Newport Blvd.
Costa Mesa, CA 92667

Property Owner: Narendra B. Patel
2070 Newport Blvd.
Costa Mesa, CA 92667

Costa Mesa Marriott

Property Address: 500 Anton Boulevard, Costa Mesa

Business Owner: Starwood Capital Group
591 West Putnam Avenue
Greenwich, CT 06830

Property Owner: HEI Hotels & Resorts
101 Merritt 7 Corporate Park, 1st Floor
Norwalk, CT 06851

OC Hotel Costa Mesa (Formerly BLVD Hotel)

Property Address: 2430 Newport Boulevard, Costa Mesa

Business Owner: Sai Hospitality Services, LLC
11556 Manchester Way
Porter Ranch, CA 91326

Property Owner: Sanjay Panchal
11556 Manchester Way
Porter Ranch, CA 91326

Ramada Inn & Suites Costa Mesa

Property Address: 1680 Superior Avenue, Costa Mesa

Business Owner: B.D. Inns Inc./Ramada Ltd.
1680 Superior Ave.
Costa Mesa, CA 92627

Property Owner: B.D. Inns Inc./Ramada Ltd.
1680 Superior Ave.
Costa Mesa, CA 92627

Residence Inn by Marriott

Property Address: 881 Baker Street, Costa Mesa

Business Owner: Marriott International
10400 Fernwood Rd.
Bethesda, MD 20817

Property Owner: BRE Select Hotels and Resorts
6201 15th Avenue
Brooklyn, NY 11219

The Westin South Coast Plaza Hotel

Property Address: 686 Anton Boulevard, Costa Mesa

Business Owner: Host Hotels & Resorts
6903 Rockledge Dr., Suite 1500
Bethesda, MD 20817

Property Owner: CJ Segerstrom & Sons
c/o South Coast Plaza
686 Anton Boulevard
Costa Mesa, CA 92626

EXHIBIT B

The BIA assessment will be used to fund Travel Costa Mesa ("TCM"). TCM will fund activities to promote tourism in Costa Mesa and will sponsor related tourist events that benefit the hotel and motel businesses within the City.

Revenue

A three percent (3%) levy will be assessed against each of the 11 hotels listed in Exhibit A, based on the net revenue from the sale of overnight room stays.

Business owners shall pay the assessment to the Costa Mesa City Finance Department on a monthly basis. A penalty and interest shall be assessed on late payments.

Note: New hotel and motel businesses commenced after the effective date of this resolution will be exempt from the levy of assessment.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1222

Meeting Date: 6/6/2023

TITLE:

CONSOLIDATED MASTER FEE SCHEDULE

DEPARTMENT: FINANCE DEPARTMENT

PRESENTED BY: CAROL MOLINA, FINANCE DIRECTOR

CONTACT INFORMATION: CAROL MOLINA, FINANCE DIRECTOR, (714) 754-5036

RECOMMENDATION:

Staff recommends the City Council

1. Open a Public Hearing and take testimony, if any.
2. Adopt a Resolution of the City Council of the City of Costa Mesa, California, Adopting a Consolidated Schedule of User and Regulatory Fees for Various City Services.

BACKGROUND:

Fee-related services typically benefit a particular individual, business, or group. Since these services typically provide a specific benefit, communities often seek to recover all, or a portion of, the costs of providing fee-related services from those benefitting from the service provided. This allows unobligated revenues to be more purposefully directed to funding services provided to the community as a whole (e.g., public safety services).

User and regulatory fees are established by the City Council.

Staff desires to implement a practice of annual review and adjustment of fees. Implementing this practice will provide multiple benefits, including:

- Increasing the availability of General Fund revenues to be used for services and activities available to all Costa Mesa residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, City staff, and City policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases.

ANALYSIS:

The main purpose of this action is to consolidate the City's multiple existing user and regulatory fees into one schedule. Consolidating the City's current fees into a one master fee and charges schedule enhances transparency and ease of use for the public when trying to ascertain the cost of City services as opposed to the current practice of searching through various disparate fee schedules. It will also allow for a more effective annual review and periodic update of fees. Accordingly, staff recommends the City Council adopt a consolidated schedule of fees and direct staff to implement an annual review of fees as part of the City's normal course of business operations. Typically, a cost-of-service study is anticipated to be completed every three to five years, with incremental updates occurring in the years in between any comprehensive studies, if the Council so chooses.

Additionally, the City Council may authorize an annual inflationary adjustment to certain fees. However, staff is recommending not to make any changes for CPI increases at this time while the data conversion and testing processes for the City's new comprehensive Land Management System is underway.

Authorized annual adjustments to building fees have been in place since 2018. If the City Council authorizes CPI adjustments, it will allow for an automatic adjustment to various fees based on the Consumer Price Index - All-Urban Consumers for the Los Angeles-Long Beach-Anaheim, CA region (CPI-U). The inflationary adjustment will be effective July 1 of each year, to align with the City's fiscal year, and will be based on the annual CPI-U change of the immediately preceding year, not to exceed an increase of five percent (5%) per year.

If the CPI remains stagnant or experiences a decline, no change shall be made to the fee schedule for that year unless an adjustment is made to targeted cost recovery levels or fee study findings indicate that an adjustment is appropriate.

- Fees that can be adjusted annually are identified in the Schedule of User Fees with a "Y" in the column labeled "Allowable."
- Staff reviewed the fees with FiPAC. Fees not recommended by FiPAC for annual adjustment, or due to State limitations, are marked with an "N" in the column labeled "Option 2". These are primarily Recreation and Facility Rental Fees.

While the proposed action provides for an annual review and update of fees, during the course of the year the City Council may elect to adopt new fees, modify existing fees, or repeal existing fees. As these changes are made, the consolidated fee schedule will be updated to reflect the changes.

The most recent annual change in regional CPI was 7.45%. Consequently, if the City Council approves the annual inflationary adjustment to fees, the adjustment for Fiscal Year 2023/24 will be 5% (based on annual inflation, not to exceed 5%).

Staff intends to conduct periodic studies that will identify the City's full cost of providing fee-related services based on current labor rates and service delivery methods. These studies will provide an opportunity to recalibrate fees based on cost-of-service findings and adjustments to targeted cost recovery levels. The results will be brought to City Council at a future date.

ALTERNATIVES:

The City Council may choose to increase the CPI, or any fees that are eligible, or adopt Option 2 which includes the recommended fees that are not to be increased by the CPI as per FiPAC by resolution and provide direction to staff.

FISCAL REVIEW:

There is no fiscal impact associated with the Consolidated Fee Schedule. However, if the City Council chose to increase eligible fees by the value of the COI, the anticipated revenue is \$200,000. It is important to note that while adjusting fees and billing rates will provide a fiscal impact in the form of additional revenue; the revenue is not intended to be used to fund new services, rather the revenue is intended to offset the costs of providing existing services that are recoverable from fees. Authorizing an annual inflationary adjustment to fees simply allows the City to better recoup its costs.

LEGAL REVIEW:

The City Attorney's Office has reviewed this agenda report and approves as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Achieve Long-Term Fiscal Sustainability

CONCLUSION:

It is recommended that the City Council approve the attached resolution consolidating the City's fees and charges into one master fee schedule for the City of Costa Mesa.



Schedule of User and Regulatory Fees

City of Costa Mesa

MASTER FEE SCHEDULE

Services / Activities / Subject Matter	Page
Animal License Fees	1
Business License Processing Fees	2
Administrative / Finance Department Fees	3
Administrative / City Clerk Fees	4
Appeal Fees	5
Building Fees	6
Cannabis Permit Fee	12
Fire & Rescue Department EMS & Emergency Ground Ambulance Transport & Vehicle Accident Fees	13
Fire Prevention and Community Risk Reduction Fees	14
Planning Fees	16
Police Fees	19
Public Works	20
Contractor Self-Haul Fees	21
Impact Fees	22
Watershed Fees	23
Recreation and Facility Rental Fees	24
Video Duplication Fees	32

City of Costa Mesa

MASTER FEE SCHEDULE - ANIMAL LICENSE FEES

					Yearly Inflator			
Activity Description		Fees	Penalty Fees	Charge Basis	Note	Allowable	Option 2	Effective Date
Dog License								
1	Altered	\$25.00	\$12.50	per license		Y	N	July 6, 2010
2	Unaltered	\$80.00	\$40.00	per license		Y	N	July 6, 2010
3	Senior Citizen Altered (62+ yrs.)	\$10.00	\$5.00	per license	[a]	Y	N	July 6, 2010
4	Senior Citizen Unaltered (62+ yrs.)	\$40.00	\$20.00	per license	[a]	Y	N	July 6, 2010
5	Replacement Tag	\$5	n/a	per tag		Y	N	July 6, 2010
6	Late Renewal	50% of license fee			[b]	N	N	July 6, 2010

[a] Senior Citizens must submit proof of age to receive rate (Government ID).

[b] If application was provided by an Animal Control Officer, payment is required within 15 days of notification and will result in a penalty of 50% of licensing fees. Failure to obtain and keep current a dog license can result in a citation. If a renewal is more than 30 days overdue, a late fee of 50% of the applicable license fee will be charged in addition to the yearly fee.

City of Costa Mesa

MASTER FEE SCHEDULE - BUSINESS LICENSE PROCESSING FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Business License Administrative Processing							
1	Changes and Amendments – Existing Accounts	\$25			Y	Y	June 18, 2019
2	Reactivations – Existing Accounts	\$35			Y	Y	June 18, 2019
3	Reprint Fee	\$10			Y	Y	June 18, 2019
4	Delinquent Payment Penalty	25%	per month, not to exceed 100% of the fee		N	N	June 18, 2019
5	Noncompliance Penalties						
	a) After 90 days for Renewals	\$50			N	N	June 18, 2019
	b) After 45 days for New Applicants	\$50			N	N	June 18, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - ADMINISTRATIVE / FINANCE DEPARTMENT FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
1 Bad Check Fee						
a) First Bad Check	\$25			N	N	January 1, 2009
b) Each Subsequent Bad Check	\$35			N	N	January 1, 2009
2 Christmas Tree Lots						
a) Permit	\$215			Y	N	January 1, 2009
b) Clean Up Fee	\$200			Y	N	January 1, 2009
3 Fireworks Stand Permit						
a) Fireworks Stand Permit	waived			N	N	January 1, 2009
b) Fireworks Cleanup Fee	\$100			Y	N	January 1, 2009
4 Home Occupation Permit	\$100	one-time fee		Y	N	January 1, 2009
5 Operator Permit	\$75			Y	N	January 1, 2009
6 Sidewalk/Parking Lot Sale Permit	\$45			Y	N	January 1, 2009
7 Solicitation Permit	\$160			Y	N	January 1, 2009
8 Sidewalk Vendor Permit	\$250	non-refundable		Y	N	March 17, 2020

City of Costa Mesa

MASTER FEE SCHEDULE - ADMINISTRATIVE / CITY CLERK FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
1 Certification of Documents	\$10			N	N	January 1, 2009
2 Political Reform Act Late Filing Fee	\$10			N	N	January 1, 2009
3 Photocopies - Citywide						
a) Per page - Black and White Copies	\$0.10	per page		Y	N	January 1, 2009
b) Per Page - Color Copies	\$0.50	per page		Y	N	January 1, 2009
c) Digital	\$8	per digital storage device		Y	N	January 1, 2009
4 Subpoena Fee	\$15			N	N	January 1, 2009

City of Costa Mesa
MASTER FEE SCHEDULE - APPEAL FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
1 Appeal Fees						
a) Appeal of Planning Commission Decision						
i) Tier I	\$1,220		[a]	Y	Y	September 1, 2019
ii) Tier II	\$3,825		[b]	Y	Y	September 1, 2019
b) Appeal of Non-Planning Commission Decision						
i) Tier I	\$690		[a]	Y	Y	September 1, 2019
ii) Tier II	\$3,825		[b]	Y	Y	September 1, 2019

[a] Includes owners and/or occupants of a property located within 500 feet of project site (excluding owners and/or occupants of the project site.)
[b] Includes the project applicant, owners and/or occupants of the project site, and owners and/or occupants of a property located greater than 500 feet from project site.

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Building Permit Fee							
TOTAL VALUATION							
1	\$1 - \$500	\$40.12			Y	Y	July 1, 2022
2	\$501 - \$2,000						
	a) for the first \$500	\$40.12			Y	Y	July 1, 2022
	b) for each additional \$100, or fraction thereof, to and including \$2,000	\$5.20			Y	Y	July 1, 2022
3	\$2,001 - \$25,000						
	a) for the first \$2,000	\$118.18			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof, to and including \$2,000	\$23.87			Y	Y	July 1, 2022
4	\$25,001 - \$50,000						
	a) for the first \$25,000	\$667.19			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof, to and including \$50,000	\$17.21			Y	Y	July 1, 2022
5	\$50,001 - \$100,000						
	a) for the first \$50,000	\$1,097.63			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof, to and including \$100,000	\$11.94			Y	Y	July 1, 2022
6	\$100,001 - \$500,000						
	a) for the first \$100,000	\$1,694.57			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof, to and including \$500,000	\$9.54			Y	Y	July 1, 2022
7	\$500,001 - \$1,000,000						
	a) for the first \$500,000	\$5,648.19			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof, to and including \$1,000,000	\$8.10			Y	Y	July 1, 2022
8	\$1,000,001 and up						
	a) for the first \$1,000,000	\$9,698.98			Y	Y	July 1, 2022
	b) for each additional \$1,000, or fraction thereof	\$5.98			Y	Y	July 1, 2022
Plan Check Fee							
9	Building Plan Check	65%	percent of permit fee		Y	N	July 1, 2021
10	Accelerated Building Plan Check						
	a) Consultant Fee	65%	percent of permit fee		Y	N	July 1, 2021
	b) City Administrative Fee	16.25%	percent of permit fee		Y	N	July 1, 2021
Document Retention Fee							
11	Document Retention	5%	percent of permit fee		Y	N	July 1, 2021
GRADING PERMITS							
Total Cut and Fill Cubic Yards (CY)							
12	1 CY to 50 CY	\$40.12			Y	Y	July 1, 2022
13	51 CY - 100 CY	\$63.08			Y	Y	July 1, 2022
14	101 CY - 1,000 CY						
	a) for the first 100 CY	\$63.21			Y	Y	July 1, 2022
	b) for each additional 100 CY, or fraction thereof, to and including 1,000 CY	\$29.90			Y	Y	July 1, 2022
15	1,001 CY - 10,000 CY						
	a) for the first 1,000 CY	\$332.35			Y	Y	July 1, 2022
	b) for each additional 1,000 CY, or fraction thereof, to and including 10,000 CY	\$24.77			Y	Y	July 1, 2022
16	10,001 CY - 100,000 CY						
	a) for the first 10,000 CY	\$555.35			Y	Y	July 1, 2022
	b) for each additional 10,000 CY, or fraction thereof, to and including 100,000	\$112.76			Y	Y	July 1, 2022

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
17 100,001 CY or more						
a) for the first 100,000 CY	\$1,570.19			Y	Y	July 1, 2022
b) for each additional 10,000 CY, or fraction thereof	\$62.37			Y	Y	July 1, 2022
ELECTRICAL PERMIT FEES						
18 Issuance Fee	\$40.07			Y	Y	July 1, 2022
19 New Residential Buildings						
a) Multi-Family Residential	\$0.08	per SF		Y	Y	July 1, 2022
b) Single and Two-Family Residential	\$0.09	per SF		Y	Y	July 1, 2022
20 Private Swimming Pools	\$91.73			Y	Y	July 1, 2022
21 Carnivals and Circuses						
a) Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable type rides, booths, displays and attractions. For electrical generators and electrically driven rides	\$40.07	each		Y	Y	July 1, 2022
b) Mechanically driven rides and walk-through attractions or displays having electric lighting	\$12.36	each		Y	Y	July 1, 2022
c) System of area and booth lighting	\$12.36	each		Y	Y	July 1, 2022
22 Temporary Power Service						
a) Temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances	\$40.07	each		Y	Y	July 1, 2022
b) Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc.	\$20.97	each		Y	Y	July 1, 2022
23 Unit Fee Schedule			[a]			
a) First 20 fixtures	\$1.88	each	[b]	Y	Y	July 1, 2022
b) Additional fixtures	\$1.24	each	[b]	Y	Y	July 1, 2022
24 Lighting Fixtures						
a) Lighting fixtures, sockets or other lamp-holding devices						
i) First 20 fixtures	\$1.88	each		Y	Y	July 1, 2022
ii) Additional fixtures	\$1.24	each		Y	Y	July 1, 2022
b) Pole or platform-mounted lighting	\$1.88	each		Y	Y	July 1, 2022
c) Theatrical-type lighting fixtures or assemblies	\$1.88	each		Y	Y	July 1, 2022
25 Residential Appliances	\$8.09	each	[c]; [d]	Y	Y	July 1, 2022
26 Non-Residential Appliances	\$8.09	each	[c]; [e]	Y	Y	July 1, 2022
27 Power Apparatus						
a) Up to and including 1 HP, kW, kVA, kVAR	\$8.09	each	[f]; [g]	Y	Y	July 1, 2022
b) Over 1 and not over 10 HP, kW, kVA, kVAR	\$20.97	each	[f]; [g]	Y	Y	July 1, 2022
c) Over 10 and not over 50 HP, kW, kVA, kVAR	\$41.95	each	[f]; [g]	Y	Y	July 1, 2022
d) Over 50 and not over 100 HP, kW, kVA, kVAR	\$84.40	each	[f]; [g]	Y	Y	July 1, 2022
e) Over 100 HP, kW, kVA, kVAR	\$127.02	each	[f]; [g]	Y	Y	July 1, 2022

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
28 Busways						
a) For trolley and plug-in-type busways, each 100 feet (30 480 mm) or fraction thereof	\$12.36		[h]	Y	Y	July 1, 2022
29 Signs, Outline Lighting and Marquees						
a) Signs, outline lighting systems or marquees supplied from one branch circuit	\$41.95	each		Y	Y	July 1, 2022
b) Additional branch circuits within the same sign, outline lighting system or marquee	\$8.09	each		Y	Y	July 1, 2022
30 Services						
a) 600 volts or less and not over 200 amperes in rating	\$52.01		[i]	Y	Y	July 1, 2022
b) 600 volts or less and over 200 amperes to 1, 000 amperes	\$105.97			Y	Y	July 1, 2022
c) Over 600 volts or over 1,000 amperes in rating	\$211.93			Y	Y	July 1, 2022
d) Miscellaneous Apparatus, Conduits and Conductors. For electrical apparatus, conduits and conductors for which a permit is required, but for which no fee is herein set forth	\$31.03			Y	Y	July 1, 2022
31 Plan Check Fee						
a) Electrical plan review fee when required (minimum charge - one-hour)	\$133.73	per hour		Y	Y	July 1, 2022
MECHANICAL PERMIT FEES						
32 Issuance Fee	\$40.07			Y	Y	July 1, 2022
33 Furnaces						
a) installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$25.23			Y	Y	July 1, 2022
b) installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)	\$31.03			Y	Y	July 1, 2022
c) installation or relocation of each floor furnace, including vent	\$25.23			Y	Y	July 1, 2022
d) installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$25.23			Y	Y	July 1, 2022
e) Appliance Vents: For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit	\$12.36			Y	Y	July 1, 2022

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
f) Repairs or Additions: For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$23.36			Y	Y	July 1, 2022
34 Boilers, Compressors, and Absorption Systems						
a) Installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW) ²	\$25.06			Y	Y	July 1, 2022
b) Installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$46.29			Y	Y	July 1, 2022
c) Installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$63.52			Y	Y	July 1, 2022
d) Installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$94.54			Y	Y	July 1, 2022
e) Installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9kW)	\$157.97			Y	Y	July 1, 2022
35 Air Handlers						
a) air-handling unit to and including 10,000 cubic feet per minute (cfm)(4719 L/s), including ducts attached thereto	\$18.15	each	[j]	Y	Y	July 1, 2022
b) air-handling unit over 10,000 cfm (4719 L/s)	\$30.86	each		Y	Y	July 1, 2022
c) Evaporative Coolers: For each evaporative cooler other than portable type	\$18.15	each		Y	Y	July 1, 2022
36 Ventilation and Exhaust						
a) ventilation fan connected to a single duct	\$12.36	each		Y	Y	July 1, 2022
b) ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$18.15	each		Y	Y	July 1, 2022

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
c) installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$18.15	each		Y	Y	July 1, 2022
37 Incinerators						
a) installation or relocation of each domestic-type incinerator	\$31.03			Y	Y	July 1, 2022
b) installation or relocation of each commercial or industrial-type incinerator	\$24.72			Y	Y	July 1, 2022
38 Miscellaneous						
a) For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table	\$18.15			Y	Y	July 1, 2022
39 Plan Check Fee						
a) Mechanical plan review fee when required per hour (minimum charge - one-hour).	\$133.73			Y	Y	July 1, 2022
PLUMBING PERMIT FEES						
40 Issuance Fee	\$40.07			Y	Y	July 1, 2022
41 FIXTURES AND VENTS						
a) For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$16.71			Y	Y	July 1, 2022
b) repair or alteration of drainage or vent piping, each fixture	\$8.09			Y	Y	July 1, 2022
42 SEWERS, DISPOSAL SYSTEMS, AND						
a) Building sewer and each trailer park	\$42.02	each		Y	Y	July 1, 2022
b) Cesspool	\$63.52	each		Y	Y	July 1, 2022
c) Private sewage disposal system	\$127.02	each		Y	Y	July 1, 2022
d) Industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$33.93	each		Y	Y	July 1, 2022
e) Rainwater systems-per drain (inside building)	\$16.71			Y	Y	July 1, 2022
43 WATER PIPING AND WATER HEATERS						
a) Installation, alteration, or repair of water piping or water-treating equipment, or both, each	\$8.09	each		Y	Y	July 1, 2022
b) Water heater including vent ; For vents only, see Section 3	\$20.97	each		Y	Y	July 1, 2022
44 GAS PIPING SYSTEMS						
a) 1 to 5 outlets	\$10.48			Y	Y	July 1, 2022
b) Each additional outlet over 5	\$1.88			Y	Y	July 1, 2022

City of Costa Mesa

MASTER FEE SCHEDULE - BUILDING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
45 LAWN SPRINKLERS, VACUUM BREAKERS AND BACKFLOW PROTECTION DEVICES						
a) For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$25.23			Y	Y	July 1, 2022
b) Additional Vacuum Breakers and Backflow Protection Devices						
i) 1 to 5 devices	\$20.97			Y	Y	July 1, 2022
ii) Over 5 devices, each	\$3.84		[k]	Y	Y	July 1, 2022
iii) 2 inches (50.8 mm) and smaller	\$20.97			Y	Y	July 1, 2022
iv) Over 2 inches (50.8 mm)	\$42.02			Y	Y	July 1, 2022
46 SWIMMING POOLS						
a) Public Pool	\$155.58			Y	Y	July 1, 2022
b) Public Spa	\$103.58			Y	Y	July 1, 2022
c) Private Pool	\$103.58			Y	Y	July 1, 2022
d) Private Spa	\$51.58			Y	Y	July 1, 2022
47 MISCELLANEOUS						
a) For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$16.71			Y	Y	July 1, 2022
48 PLAN CHECK FEE						
a) Plumbing plan review fee when required (minimum charge - one hour), per hour listed in the table	\$133.73			Y	Y	July 1, 2022
49 OTHER INSPECTION AND FEES						
a) Reinspection Fees	\$122.58	per hour	[l]	Y	Y	July 1, 2022
b) Inspections outside of normal business hours	\$122.58	per hour, min 2 hrs		Y	Y	July 1, 2022
c) Inspections for which no fee is specifically indicated	\$122.58	per hour, min 1 hr		Y	Y	July 1, 2022
d) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed	\$133.73	per hour, min 0.5 hrs		Y	Y	July 1, 2022
e) Inspection due to change of use in accordance with CBC 111.1	\$122.58	per hour, min 1 hr		Y	Y	July 1, 2022

[a] The following do not include permit-issuing fee: Receptacle, Switch and Light Outlets: For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters.

[b] For multi-outlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered as one outlet.

[c] For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.

[d] Residential appliances or receptacle outlets for same, including wall mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall air conditioners; space heaters; food waste grinders; dish washers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating.

[e] Nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA), in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment.

[f] For equipment or appliances having more than one motor, transformer and heater, These fees include all switches, circuit breakers, contactors, thermostats, relays.

[g] For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows: Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes- reactive (kVAR).

[h] An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.

[i] Not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.

[j] Does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.

[k] For each backflow-protection device other than atmospheric-type vacuum breakers.

[l] A reinspection fee may be assessed for each inspection or reinspection when such portion of work for which the inspection is called is not complete or when the corrections called for are not made or when the work for which the inspection is called is not ready for inspection.

City of Costa Mesa
MASTER FEE SCHEDULE - CANNABIS PERMIT FEE

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
<u>Conditional Use Permit</u>							
1	Conditional Use Permit - Measure X Facility	\$21,529			Y	Y	June 1, 2021
2	Conditional Use Permit - Measure Q Facility	\$18,499			Y	Y	June 1, 2021
<u>Cannabis Business Permit - Initial Application</u>							
3	Measure X Facility	\$20,380			Y	Y	June 1, 2021
4	Measure Q Facility	\$19,732			Y	Y	June 1, 2021
<u>Cannabis Business Permit - Renewal Application</u>							
5	Measure X Facility	\$16,996			Y	Y	June 1, 2021
6	Measure Q Facility	\$16,348			Y	Y	June 1, 2021
<u>Cannabis Business Permit Modification - Major</u>							
7	Measure X Facility	\$3,099			Y	Y	June 1, 2021
8	Measure Q Facility	\$3,099			Y	Y	June 1, 2021
<u>Cannabis Business Permit Modification - Minor</u>							
9	Measure X Facility	\$1,300			Y	Y	June 1, 2021
10	Measure Q Facility	\$1,300			Y	Y	June 1, 2021
<u>Cannabis Business Permit - Employee Badge</u>							
11	Measure X Facility	\$631			Y	Y	June 1, 2021
12	Measure Q Facility	\$631			Y	Y	June 1, 2021

City of Costa Mesa

MASTER FEE SCHEDULE - FIRE & RESCUE DEPARTMENT EMS & EMERGENCY GROUND AMBULANCE TRANSPORT & VEHICLE ACCIDENT FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
Emergency Medical Services & Emergency Ground Ambulance Transportation						
1	First Responder	\$275	fee charged to non-resident patients transported by ambulance	Y	N	January 1, 2009
2	Emergency Ground Ambulance Transportation Program - As approved and authorized by the City Council at the inception of the City of Costa Mesa Fire & Rescue Emergency Ground Ambulance Transportation Program, the City utilizes the most recently adopted annual billing rate structure that is consistent with and replicates the most current maximum emergency ground ambulance rates that are identified through the Orange County Health Care Agency (OCHCA) EMS Policy and Procedures (e.g., #700.00 Section; 714.00 - #715.00) and approved through formal resolution by the Orange County Board of Supervisors. *Attachment: Example of OCHCA - OCEMS Policy #714.00.					

3 Significant motor vehicle accidents and/or heavy rescue responses will be billed/charged by an hourly rate for personnel which can be identified in the most recently adopted City of Costa Mesa Hourly Rate Determination Schedule and for apparatus and equipment as outlined in the OES state rates for equipment and apparatus.

Pursuant to Government Code § 53150-53159, “Any person who is under the influence of an alcoholic beverage or any drug, or the combined influence of an alcoholic beverage and any drug, whose negligent operation of a motor vehicle caused by the influence proximately causes any incident resulting in an appropriate emergency response, and any person whose intentionally wrongful conduct proximately causes any incident resulting in an appropriate emergency response, is liable for the expense of an emergency response by a public agency to the incident.”

California courts have required that the "incident" involved must be something more than a standard DUI stop and investigation. Usually, a public agency will only make a request for expense recovery under Government Code § 53150 where there has been a DUI collision or other similar type of event that required a significant emergency response. Under Government Code § 53155, a driver’s liability is capped at \$12,000.

In many cases following a DUI arrest involving an emergency response, the driver will receive a bill in the mail directly from the public agency requesting reimbursement for the emergency response. In other cases, the prosecution will make the reimbursement request directly from the Court as part of the DUI case. The prosecution will seek this amount as part of any DUI restitution that may be owed by the defendant.

City of Costa Mesa

MASTER FEE SCHEDULE - FIRE PREVENTION AND COMMUNITY RISK REDUCTION FEES

				Yearly Inflator		
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Fire System Plan Review & Permit Fees						
1	New Fire Sprinkler System NFPA 13 & 13R (includes 2 inspections)					
	a) Plan Review and Permit Fee	\$775		Y	Y	January 1, 2019
	b) Plus, Per Head Fee	\$7		Y	Y	January 1, 2019
2	New Fire Sprinkler System NFPA 13D (includes 2 inspections)					
	a) Plan Review and Permit Fee	\$430		Y	Y	January 1, 2019
	b) Plus, Per Head Fee	\$7		Y	Y	January 1, 2019
3	Tenant Improvement - New Fire Sprinkler System NFPA 13 & 13R (includes 2 inspections)					
	a) Plan Review and Permit Fee	\$300		Y	Y	January 1, 2019
	b) Plus, Per Head Fee	\$7		Y	Y	January 1, 2019
4	Fire Alarm System (includes 1 inspection)					
	a) Plan Review and Permit Fee	\$395		Y	Y	January 1, 2019
	b) Plus, Per Device	\$7		Y	Y	January 1, 2019
5	Commercial Hood Extinguishing System (includes 1 inspection)					
	a) Plan Review and Permit Fee	\$360		Y	Y	January 1, 2019
	b) Plus, Per Nozzle	\$7		Y	Y	January 1, 2019
6	Underground Fire Line/Hydrant System (includes 2 inspections)	\$485		Y	Y	January 1, 2019
7	Special Extinguishing System (includes 1 inspection)	\$555		Y	Y	January 1, 2019
8	Compressed Gas System (includes 1 inspection)	\$400		Y	Y	January 1, 2019
9	Fire Pump (includes 1 inspection)	\$465		Y	Y	January 1, 2019
10	Standpipe System (includes 1 inspection)	\$555		Y	Y	January 1, 2019
11	Additional Plan Check / Revision / Resubmittal	hourly	[a]	Y	Y	January 1, 2019
12	Additional Inspections	hourly	[a]	Y	Y	January 1, 2019
Building Plan Review for Fire & Life Safety						
13	A, E, High Rise, I, R, S, and others at request of Building Department	hourly	[a]	Y	Y	January 1, 2019
14	Single Family Residence - Remodel/Addition	hourly	[a]	Y	Y	January 1, 2019
15	Multi-Family Residential/Subdivision	hourly	[a]	Y	Y	January 1, 2019
16	Grading - Rough/Precise	hourly	[a]	Y	Y	January 1, 2019
17	Commercial/Industrial - New	hourly	[a]	Y	Y	January 1, 2019
18	Commercial/Industrial - Remodel/Tenant Improvement	hourly	[a]	Y	Y	January 1, 2019
19	Rack/High Pile Storage	hourly	[a]	Y	Y	January 1, 2019
20	High-Hazard Groups H1, H2, H3, H4 or Laboratory	hourly	[a]	Y	Y	January 1, 2019
21	High Rise	hourly	[a]	Y	Y	January 1, 2019
22	Fire Access / Fire Master Plan	hourly	[a]	Y	Y	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - FIRE PREVENTION AND COMMUNITY RISK REDUCTION FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
23 Plant Processing and Extraction Equipment / Facility	hourly		[a]	Y	Y	January 1, 2019
Fire & Life Safety Inspections (Company)						
24 1 to 2,500 sq ft	\$50			Y	Y	January 1, 2019
25 Over 2,501 sq ft	\$250			Y	Y	January 1, 2019
Operational Permit Fees						
26 New Operational Permit (range based on occupancy type)	\$270			Y	Y	January 1, 2019
27 Renewal of Operational Permit	\$140			Y	Y	January 1, 2019
False Alarms						
28 False Alarm						
a) First and Second Responses	no charge	within 12 month period		N	N	January 1, 2009
b) Each Subsequent Response	\$405	within 12 month period		Y	Y	January 1, 2009
Pre-Inspection of Community Care Licensing						
29 Pre-Inspection of Community Care Licensing						
a) Facility with a capacity of 25 or fewer persons	\$50	fee set by state		N	N	August 14, 1992
b) Facility with a capacity of 26 or more persons	\$100	fee set by state		N	N	August 14, 1992
Fire Incident Report						
30 Fire Incident Report	\$15			N	N	January 1, 2009
High-Rise Building Inspection						
31 High-Rise Building Inspection	\$360	per hour		Y	N	January 1, 2009

[a] Billed/charged by an hourly rate for personnel which can be identified in the most recently adopted City of Costa Mesa Rate Determination Schedule.

City of Costa Mesa

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
1 ABC, Use Confirmation Requests	\$500			Y	Y	September 1, 2019
2 Administrative Adjustment	\$3,800			Y	Y	September 1, 2019
3 Address/Address Change	\$200			Y	Y	September 1, 2019
4 Appeal Fees						
a) Appeal of Planning Commission Decision						
i) Tier I	\$1,220		[a]	Y	Y	September 1, 2019
ii) Tier II	\$3,825		[b]	Y	Y	September 1, 2019
b) Appeal of Non-Planning Commission						
i) Tier I	\$690		[a]	Y	Y	September 1, 2019
ii) Tier II	\$3,825		[b]	Y	Y	September 1, 2019
5 Banner Permit	\$25			Y	Y	September 1, 2019
6 CC&Rs Review	\$1,000			Y	Y	September 1, 2019
7 Certificate of Appropriateness	\$7,500			Y	Y	September 1, 2019
8 Certificate of Compliance	\$1,500			Y	Y	September 1, 2019
9 Conditional Use Permit	\$7,500			Y	Y	September 1, 2019
10 Conditional Use Permit - Minor	\$3,800			Y	Y	September 1, 2019
11 Density Bonus Review	\$12,000			Y	Y	September 1, 2019
12 Design Review						
a) Minor	\$1,500			Y	Y	September 1, 2019
b) Major	\$3,800			Y	Y	September 1, 2019
13 Designating a cultural resource	No Fee			Y	N	September 1, 2019
14 Development Agreement	\$20,000	time and materials with \$20,000 min deposit		Y	N	September 1, 2019
15 Development Agreement Annual Review						
a) Planning Commission Review	\$1,425			Y	Y	September 1, 2019
b) City Council Review	\$1,875			Y	Y	September 1, 2019
16 Development Review	\$1,500			Y	Y	September 1, 2019
17 Environmental Review/CEQA	Actual Cost + 10%	total consultant contract estimate plus 10%		Y	N	September 1, 2019
18 Flood Zone Determination	\$250			Y	Y	September 1, 2019
19 Gate Permits	\$500			Y	Y	September 1, 2019
20 General Plan						
a) Amendment Screening	\$5,000			Y	Y	September 1, 2019
b) Amendment	\$12,000			Y	Y	September 1, 2019
21 Home Occupation Permit (Planning Review)	\$100			Y	Y	September 1, 2019
22 Land Use Restriction	\$500			Y	Y	September 1, 2019
23 Lot Line Adjustment	\$1,500			Y	Y	September 1, 2019
24 Master Plan	\$9,000			Y	Y	September 1, 2019
25 Master Plan Minor Change	\$1,250			Y	Y	September 1, 2019
26 Master Plan Minor Amendment	\$6,000			Y	Y	September 1, 2019
27 Master Plan Major Amendment	\$7,500			Y	Y	September 1, 2019
28 Minor Modification	\$500			Y	Y	September 1, 2019
29 Mixed Use Development Plan Screening	\$5,000			Y	Y	September 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
30 Mobile Home Park Applications						
a) Mobile Home Park Conversion	\$7,500			Y	Y	September 1, 2019
b) Tenant Relocation						
i) Staff Review	\$5,000			Y	Y	September 1, 2019
ii) Third Party Review	Actual Cost + 10%	total consultant contract estimate plus 10%		Y	N	September 1, 2019
31 Off-site Hazardous Waste Facility						
a) Notice of Intent	\$5,000		[c]	Y	Y	September 1, 2019
b) Conditional Use Permit	\$12,000		[c]	Y	Y	September 1, 2019
c) Local Assessment Committee (Formation and Convening)	\$5,000		[c]	Y	Y	September 1, 2019
32 Planned Signing Program	\$1,500			Y	Y	September 1, 2019
33 Plan Check						
a) Commercial	\$250			Y	Y	September 1, 2019
b) Industrial	\$250			Y	Y	September 1, 2019
c) Residential- Minor, 4 or less	\$250			Y	Y	September 1, 2019
d) Residential- Major, 5 or more	\$500			Y	Y	September 1, 2019
e) Landscape Plan Only	\$500			Y	Y	September 1, 2019
34 Pre-application Review	\$1,500			Y	Y	September 1, 2019
35 Public Entertainment Permit	\$1,500			Y	Y	September 1, 2019
36 Public Notice (500 ft Radius and Newspaper Publishing)	\$1	per mailing address plus publishing costs				September 1, 2019
37 Reasonable Accommodation	No Fee			N	N	September 1, 2019
38 Renewal/Time Extension						
a) Director Action	\$500			Y	Y	September 1, 2019
b) Zoning Administrator Action	\$2,500			Y	Y	September 1, 2019
c) Planning Commission Action	\$3,800			Y	Y	September 1, 2019
39 Residential and Non-Residential Common Interest Development Conversion						
a) Base Fee	\$7,500			Y	Y	September 1, 2019
b) Per Unit Required for Building	\$115			Y	Y	September 1, 2019
40 Rezone	\$10,000			Y	Y	September 1, 2019
41 Second-story notification	\$500			Y	Y	September 1, 2019
42 Shared Parking Approval	\$500			Y	Y	September 1, 2019
43 Small Cell Facility Encroachment Permit - Planning Review	\$1,000			Y	Y	September 1, 2019
44 Special Use Permit	\$5,500			Y	Y	September 1, 2019
45 Specific Plan						
a) Specific Plan Amendment	\$12,000			Y	Y	September 1, 2019
b) Specific Plan Conformity Review	\$9,000			Y	Y	September 1, 2019
46 Tentative Tract Map	\$6,000			Y	Y	September 1, 2019
47 Tentative Parcel Map	\$3,800			Y	Y	September 1, 2019
48 Tree Removal Review/Tree Replacement Plan (separate from plan check)	\$500			Y	Y	September 1, 2019
49 Urban Master Plan Screening	\$5,000			Y	Y	September 1, 2019
50 Use Determination	\$500			Y	Y	September 1, 2019
51 Variance	\$7,500			Y	Y	September 1, 2019

City of Costa Mesa
MASTER FEE SCHEDULE - PLANNING FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
52 Wireless Telecommunications Use Permit						
a) Discretionary	\$3,500			Y	Y	March 3, 2020
b) Ministerial	\$2,500			Y	Y	March 3, 2020
c) Eligible Facilities Exemption Request	\$1,000			Y	Y	March 3, 2020
53 Wireless Technical Review	Consultant costs plus 10% administration fee			Y	N	March 3, 2020
54 Zoning Verification Letter	\$250			Y	Y	September 1, 2019

[a] Includes owners and/or occupants of a property located within 500 feet of project site (excluding owners and/or occupants of the project site.)

[b] Includes the project applicant, owners and/or occupants of the project site, and owners and/or occupants of a property located greater than 500 feet from project site.

[c] Minimum deposit, actual cost includes total consultant contract estimate plus 10%.

City of Costa Mesa
MASTER FEE SCHEDULE - POLICE FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
1 911 Audio	\$40			Y	N	January 1, 2009
2 Adult Establishment Permit	\$315			Y	N	January 1, 2009
3 Adult Practitioner Permit	\$315			Y	N	January 1, 2009
4 Adult Practitioner Renewal	\$200			Y	N	January 1, 2009
5 Citation Sign Off	\$10	Non-Residents Only		Y	N	January 1, 2009
6 Civil Deposition Subpoena	\$275	\$275 Deposit; Officer's total hrs x rate of pay + benefit + mileage + misc.		N	N	January 1, 2009
7 Clearance Letter	\$30			Y	N	January 1, 2009
8 Contract Policing	Hourly Rate	Rate set annually per Admin Reg. 2.13		Y	N	January 1, 2009
9 CSI Photos	\$29.75	\$29.75 for photo(s) and \$50 for video(s) disk		Y	N	January 1, 2009
10 DAR (Digital Audio Recording)	\$30			Y	N	January 1, 2009
11 DVAR (Digital Video/Audio Recording)	\$50			Y	N	January 1, 2009
12 Large Party Disturbance	Cost	Per CMMC 11-170, 11-171 & 11-172		Y	N	January 1, 2009
13 Livescan (Fingerprinting)	\$10			Y	N	January 1, 2009
14 Massage Establishment Permit	\$315			Y	N	January 1, 2009
15 Massage Establishment Renewal	\$200			Y	N	January 1, 2009
16 Peddler/Solicitor Permit	\$75	Plus \$32.00 livescan fee paid to Dept. of Justice		Y	N	January 1, 2009
17 Police Report	\$9			Y	N	January 1, 2009
18 Purge Letters	\$30			Y	N	January 1, 2009
19 Repossession Receipts	\$15	Processing fee for lien holder to retrieve towed vehicle		N	N	January 1, 2009
20 Subpoena (Duces Tecum)	\$15			N	N	January 1, 2009
21 Vehicle Impound Storage - Public	\$200	Fee collected by tow company and remit to the City		Y	N	January 1, 2009

City of Costa Mesa

MASTER FEE SCHEDULE - PUBLIC WORKS FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
1 Blueprints	\$5	per page		Y	N	January 1, 2009
2 Construction Access Permit	\$230			Y	N	January 1, 2009
3 Construction Dumpster Permit	\$40	per site, for up to 2 weeks		Y	N	January 1, 2009
4 Curb and Gutter Permit	\$365			Y	N	January 1, 2009
5 Curb Drain	\$305			Y	N	January 1, 2009
6 Drainage Fee Schedule						
a) Low Density Residential Use	\$6,283	per acre		Y	N	January 1, 2009
b) Medium Density Residential Use	\$7,539	per acre		Y	N	January 1, 2009
c) High Density Residential Use	\$10,052	per acre		Y	N	January 1, 2009
d) Commercial/Industrial Use	\$11,309	per acre		Y	N	January 1, 2009
7 Driveway Approach	\$425			Y	N	January 1, 2009
8 Encroachment Permit	\$465			Y	N	January 1, 2009
9 Film Permit	\$460	per location, 7 day max		Y	N	June 2, 1997
10 Final Map Check	\$90	per hour, avg time 25hrs		Y	N	January 1, 2009
11 Lane Closure Permit	\$220			Y	N	January 1, 2009
12 Oversize Load Permit						
a) Single Trip	\$16	State mandated		N	N	July 1, 2020
b) Annual	\$90	State mandated		N	N	July 1, 2020
13 Public R/W Inspection						
a) First 2 hours	no charge			Y	N	January 1, 2009
b) Each Additional Hour	\$125	staff time after 2nd hr		Y	N	January 1, 2009
14 Sidewalk Permit	\$380			Y	N	January 1, 2009
15 Storm Drain Connection	\$425			Y	N	January 1, 2009
16 Street Cut						
a) Arterial	\$390			Y	N	January 1, 2009
b) Local	\$300			Y	N	January 1, 2009
17 Street Improvement Plan Check	\$90	per hour		Y	N	January 1, 2009
18 Utility Permit	\$265			Y	N	January 1, 2009
19 Vacation/Abandonment of Right of Way	\$150	flat fee		Y	N	January 1, 2009
20 Water District Permit	no charge	State govt code precludes charging		N	N	January 1, 2009
21 Wheelchair Ramp	\$365			Y	N	January 1, 2009

City of Costa Mesa

MASTER FEE SCHEDULE - CONTRACTOR SELF-HAUL FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
1 Annual Permit Fee	\$200			N	N	
2 Nonrefundable Per-Project Fee						
Project Valuation						
a) Up to \$20,000	\$160	flat fee		N	N	
b) \$20,001 - \$100,000						
i) Flat Fee, plus	\$160	flat fee		N	N	
ii) Fee for each additional \$1,000 in value above \$20,000, or fraction thereof, up to and including \$100,000	\$3			N	N	
c) \$100,001 - \$500,000						
i) Flat Fee, plus	\$400	flat fee		N	N	
ii) Fee for each additional \$1,000 in value above \$100,000, or fraction thereof, up to and including \$500,000	\$2			N	N	
d) \$500,001 or more						
i) Flat Fee, plus	\$960	flat fee		N	N	
ii) Fee for each additional \$1,000 in value above \$500,000, or fraction thereof	\$0.50			N	N	

City of Costa Mesa
MASTER FEE SCHEDULE - IMPACT FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Traffic Impact Fees							
1	Citywide Traffic Impact Fees	\$235	per daily net trip		N	N	November 12, 2022
2	San Joaquin Hills Corridor Traffic Impact Fee	See TCA Fee Schedule					
Park Development Fees							
3	Park Development Fees						
	a) Single Family Residential	\$13,572.00	per dwelling unit		N	N	November 12, 2022
	b) Multi-Family Residential	\$13,829.00	per dwelling unit		N	N	November 12, 2022
	c) Apartment	\$5,000.00	per dwelling unit		N	N	November 12, 2022
4	Drainage Fee - See Public Works Fee Schedule						
Measure Z -Open Space and Public Park Impact Fee							
5	Measure Z -Open Space and Public Park Impact Fee	\$1.50	per sq ft of new development		N	N	November 18, 2016
Fire System Development Fees							
6	Fire System Development Fees						
	a) Commercial	\$0.285	per sq ft		N	N	January 1, 2013
	b) Industrial	\$0.285	per sq ft		N	N	January 1, 2013
	c) Residential	\$0.285	per sq ft		N	N	January 1, 2013

City of Costa Mesa

MASTER FEE SCHEDULE - WATERSHED FEES

				Yearly Inflator		Effective Date	
Activity Description		Adopted Fee	Charge Basis	Note	Allowable		Option 2
Storm Drain Cost for Apportioned Share to Construct							
Areas:							
1	Area 1	\$4,639.16	per acre		N	N	October 15, 2008
2	Area 2	\$0.00			N	N	October 15, 2008
3	Area 3	\$17,567.14	per acre		N	N	October 15, 2008
4	Area 4	\$9,528.61	per acre		N	N	October 15, 2008
5	Area 5	\$17,098.52	per acre		N	N	October 15, 2008
6	Area 6	\$5,051.68	per acre		N	N	October 15, 2008
7	Area 7	\$17,571.61	per acre		N	N	October 15, 2008
8	Area 8	\$27,044.16	per acre		N	N	October 15, 2008
9	Area 9	\$5,355.86	per acre		N	N	October 15, 2008
10	Area 10	\$12,872.73	per acre		N	N	October 15, 2008
11	Area 11	\$20,162.49	per acre		N	N	October 15, 2008
12	Area 12	\$11,936.40	per acre		N	N	October 15, 2008
13	Area 13	\$10,219.93	per acre		N	N	October 15, 2008
14	Area 14	\$20,392.55	per acre		N	N	October 15, 2008
15	Area 15	\$17,472.62	per acre		N	N	October 15, 2008
16	Area 16	\$3,302.64	per acre		N	N	October 15, 2008
17	Area 17	\$7,783.39	per acre		N	N	October 15, 2008
18	Area 18	\$0.00			N	N	October 15, 2008
19	Area 19	\$0.00			N	N	October 15, 2008
20	Area 20	\$0.00			N	N	October 15, 2008
21	Area 21	\$0.00			N	N	October 15, 2008
22	Area 22	\$0.00			N	N	October 15, 2008
23	Area 23	\$0.00			N	N	October 15, 2008
24	Area 24	\$0.00			N	N	October 15, 2008
25	Area 25	\$0.00			N	N	October 15, 2008
26	Area 26	\$0.00			N	N	October 15, 2008
27	Area 27	\$2,547.79	per acre		N	N	October 15, 2008
28	Area 28	\$0.00			N	N	October 15, 2008
29	Area 29	\$0.00			N	N	October 15, 2008
30	Area 30	\$0.00			N	N	October 15, 2008
31	Area 31	\$0.00			N	N	October 15, 2008
32	Area 32	\$0.00			N	N	October 15, 2008
33	Area 33	\$0.00			N	N	October 15, 2008
34	Area 34	\$0.00			N	N	October 15, 2008
35	Area 35	\$0.00			N	N	October 15, 2008
36	Area 36	\$0.00			N	N	October 15, 2008
37	Area 37	\$0.00			N	N	October 15, 2008

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Fly Field Permits							
1	Adult/Resident	\$50.00			Y	N	September 1, 2017
2	Adult/Non-Resident	\$55.00			Y	Y	September 1, 2017
3	Learners Permit/Resident (Ages 6-14)	\$30.00			Y	N	September 1, 2017
4	Learners Permit/Non-Resident (Ages 6-14)	\$35.00			Y	Y	September 1, 2017
5	Administrative Fee Applicable, in Addition to Base Fee	\$5.00			Y	N	September 1, 2017
Sports/Fitness							
6	Open Gym/Drop In (Adult Open Gym)						
	a) 1 Visit	\$4.00			Y	N	January 1, 2019
	b) 10 Visits	\$24.00			Y	N	January 1, 2019
	c) 20 Visits	\$45.00			Y	N	January 1, 2019
	d) Non-Resident Fee, In Addition to Base Fee	\$5.00			Y	Y	January 1, 2019
7	Men's Basketball						
	a) League Fee	\$355.00	per team		Y	N	January 1, 2019
	b) Officials Fee	\$230.00	per team		Y	N	January 1, 2019
Aquatic Programs							
8	Lap Swim / Open Swim						
	a) 1 Visit						
	i) Adult (16+)	\$4.00			Y	N	January 1, 2019
	ii) Senior (55+ with ID)	\$2.00			Y	N	January 1, 2019
	b) 10 Visits						
	i) Adult (16+)	\$38.00			Y	N	January 1, 2019
	ii) Senior (55+ with ID)	\$18.00			Y	N	January 1, 2019
	c) 20 Visits						
	i) Adult (16+)	\$70.00			Y	N	January 1, 2019
	ii) Senior (55+ with ID)	\$34.00			Y	N	January 1, 2019
	d) 30 Visits						
	i) Adult (16+)	\$90.00			Y	N	January 1, 2019
	ii) Senior (55+ with ID)	\$42.00			Y	N	January 1, 2019
9	Jr. Guard Prep	\$75.00			Y	N	January 1, 2019
10	Learn-to-Swim Programs						
	a) Private Lessons	\$125.00	Four 25 minute classes		Y	N	January 1, 2019
	b) Group Lessons						
	i) Youth	\$50.00			Y	N	January 1, 2019
	ii) Adult	\$48.00			Y	N	January 1, 2019
	c) Adult Water Aerobics	\$48.00			Y	N	January 1, 2019
11	Aqua Camp	\$35.00					January 1, 2019
12	Transfer Fee	\$10.00			Y	N	January 1, 2019
13	Cancellation Fee	\$20.00			Y	N	January 1, 2019
Youth Programs							
14	L.E.A.P. (effective August 2023)						
	a) Resident M-F	\$347.00	per month		Y	N	August 1, 2023
	b) Non-Resident	\$352.00	per month		Y	Y	August 1, 2023
15	L.E.A.P. (effective June 2024)						
	a) Resident M-F	\$500.00	per month		Y	N	June 1, 2024
	b) Non-Resident	\$505.00	per month		Y	Y	June 1, 2024

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
16 Camp Mini Explorers (Summer L.E.A.P.)						
a) Resident: Tue-Thurs	\$192.00			Y	N	September 1, 2017
b) Non-resident: Tue-Thurs	\$197.00			Y	Y	September 1, 2017
c) Resident: Mon-Wed-Fri	\$308.00			Y	N	September 1, 2017
d) Non-resident: Mon-Wed-Fri	\$313.00			Y	Y	September 1, 2017
17 R.O.C.K.S. (school year)						
a) 2 Weeks	\$33.00	per session		Y	N	September 1, 2017
b) 3 Weeks	\$47.00	per session		Y	N	September 1, 2017
c) 4 Weeks	\$58.00	per session		Y	N	September 1, 2017
d) 5 Weeks	\$70.00	per session		Y	N	September 1, 2017
e) 6 Weeks	\$83.00	per session		Y	N	September 1, 2017
Summer R.O.C.K.S.						
a) Resident	Free			Y	N	September 1, 2017
b) Non-resident: 4 Weeks	\$52.00	per session		Y	Y	September 1, 2017
c) Non-resident: 5 Weeks	\$63.00	per session		Y	Y	September 1, 2017
18 Camp Costa Mesa						
a) Resident: 4-day week	\$180.00	per week		Y	N	September 1, 2017
b) Resident: 5-day week	\$200.00	per week		Y	N	September 1, 2017
c) Non-resident: 4-day week	\$185.00	per week		Y	Y	September 1, 2017
d) Non-resident: 5-day week	\$205.00	per week		Y	Y	September 1, 2017
19 1-Day Camp (NMUSD non-Holiday Closure Day)						
a) Resident fee	\$51.00			Y	N	September 1, 2017
b) Non-resident fee	\$56.00			Y	Y	September 1, 2017
20 Teen Camp						
a) Resident: 4-day week	\$140.00	per week		Y	N	September 1, 2017
b) Resident: 5-day week	\$165.00	per week		Y	N	September 1, 2017
c) Non-resident: 4-day week	\$145.00	per week		Y	Y	September 1, 2017
d) Non-resident: 5-day week	\$170.00	per week		Y	Y	September 1, 2017
21 Cancellation Fee	\$20.00			Y	N	September 1, 2017
22 Late Fee	\$20.00			Y	N	September 1, 2017
Senior Programs						
23 Special Events	\$10.00	average		Y	N	January 1, 2019
24 Facility Rentals	Varies			Y	N	January 1, 2019
25 Senior Travel Administrative Fee	\$5.00			Y	N	January 1, 2019
Field Rentals						
26 Group Field Rental Fee						
a) Group 1 - Youth Resident Non-Profit	N/A	fees waived per City Council ("everyone plays, no child is turned away")		Y	N	January 1, 2019
b) Group 2 - NMUSD	N/A	fees waived (joint user agreement)		Y	N	January 1, 2019
c) Group 3 - Resident Youth Organization Non-Profit (90%)	\$25.00	per hour per field		Y	N	January 1, 2019
d) Group 4 - Resident Youth Organization Non-Profit (75%)	\$25.00	per hour per field		Y	N	January 1, 2019
e) Group 5 - Non-Resident Youth Organization Non-Profit (90%)	\$35.00	per hour per field		Y	Y	January 1, 2019
f) Group 6 - Non-Resident Youth Organization Non-Profit (75%)	\$35.00	per hour per field		Y	Y	January 1, 2019
g) Resident Adult Private (75%)	\$77.00	per hour per field		Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
h) Non-Resident Private						
a) Youth	\$239.00	per hour per field		Y	Y	January 1, 2019
b) Adult	\$239.00	per hour per field		Y	Y	January 1, 2019
Extra Fees						
27 Softball/Baseball Field Prep	\$40.00	per field		Y	N	January 1, 2019
28 Permanent Lights	\$15.00	per hour per field		Y	N	January 1, 2019
29 Portable Lights (2 minimum)	\$10.00	per unit per hour		Y	N	January 1, 2019
Tournaments and Large Event Deposits						
30 1 Field with 20 or more participants	\$100.00	per event		Y	N	January 1, 2019
31 2 Fields	\$100.00	per event		Y	N	January 1, 2019
32 3-6 Fields	\$300.00	per event		Y	N	January 1, 2019
33 7 or more Fields	\$500.00	per event		Y	N	January 1, 2019
Downtown Recreation Center						
34 Gymnasium Rental						
a) Resident/Non-Profit	\$40.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/Private	\$70.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Commercial Resident	\$95.00	per hr, 2 hr min		Y	N	January 1, 2019
d) Non-Resident	\$80.00	per hr, 2 hr min		Y	Y	January 1, 2019
e) Commercial Non-Resident	\$125.00	per hr, 2 hr min		Y	Y	January 1, 2019
35 Multi-Purpose Room						
a) Resident/Non-Profit	\$30.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/Private	\$45.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Commercial Resident	\$95.00	per hr, 2 hr min		Y	N	January 1, 2019
d) Non-Resident	\$55.00	per hr, 2 hr min		Y	Y	January 1, 2019
e) Commercial Non-Resident	\$140.00	per hr, 2 hr min		Y	Y	January 1, 2019
36 Pool Rental						
a) Resident/Non-Profit	\$60.00	per hr, 2 hr min, + staff time		Y	N	January 1, 2019
b) Resident/Private	\$100.00	per hr, 2 hr min, + staff time		Y	N	January 1, 2019
c) Commercial Resident	\$125.00	per hr, 2 hr min, + staff time		Y	N	January 1, 2019
d) Non-Resident	\$125.00	per hr, 2 hr min, + staff time		Y	Y	January 1, 2019
e) Commercial Non-Resident	\$155.00	per hr, 2 hr min, + staff time		Y	Y	January 1, 2019
37 Refundable Deposit						
a) Room	\$250.00	per event for gym and mpr		Y	N	January 1, 2019
b) Pool	\$500.00	per event for pool		Y	N	January 1, 2019
38 Cancellation/Transfer of Reservation	\$25.00	per cancellation/transfer		Y	N	January 1, 2019
Balearic Community Center						
39 Adobe Room						
a) Non-Profit	\$35.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/Private	\$57.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Commercial Resident	\$95.00	per hr, 2 hr min		Y	N	January 1, 2019
d) Non-Resident	\$85.00	per hr, 2 hr min		Y	Y	January 1, 2019
e) Commercial Non-Resident	\$140.00	per hr, 2 hr min		Y	Y	January 1, 2019
f) Refundable Deposit	\$250.00	per event		Y	N	January 1, 2019
40 Sierra Room						
a) Non-Profit	\$27.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/Private	\$35.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Commercial Resident	\$55.00	per hr, 2 hr min		Y	N	January 1, 2019
d) Non-Resident	\$55.00	per hr, 2 hr min		Y	Y	January 1, 2019
e) Commercial Non-Resident	\$80.00	per hr, 2 hr min		Y	Y	January 1, 2019
f) Refundable Deposit	\$100.00	per event		Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Norma Hertzog Community Center							
41	Costa Mesa Room (MPR)						
	a) Non-Profit	\$80.00	per hr, 2 hr min		Y	N	January 1, 2019
	b) Resident/ Private	\$130.00	per hr, 2 hr min		Y	N	January 1, 2019
	c) Non-Resident/ Private	\$180.00	per hr, 2 hr min		Y	Y	January 1, 2019
	d) Commercial/ Resident	\$230.00	per hr, 2 hr min		Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$255.00	per hr, 2 hr min		Y	Y	January 1, 2019
	f) Partial Kitchen (Flat)	Varies: \$20 - \$45	per hr, 2 hr min		Y	N	January 1, 2019
	g) Coffee Service						
	i) 50 Cups	\$35.00			Y	N	January 1, 2019
	ii) 100 Cups	\$45.00			Y	N	January 1, 2019
	h) Deposit						
	i) No Alcohol	\$500.00			Y	N	January 1, 2019
	ii) With Alcohol	\$750.00			Y	N	January 1, 2019
	i) Microphone						
	i) Extra Microphones	\$10.00			Y	N	January 1, 2019
	ii) Extra Lapel Microphone	\$30.00			Y	N	January 1, 2019
42	Fairview						
	a) Non-Profit Resident	\$25.00	per hr, 2 hr min		Y	N	January 1, 2019
	b) Resident/ Private	\$30.00	per hr, 2 hr min		Y	N	January 1, 2019
	c) Non-Resident/ Private	\$55.00	per hr, 2 hr min		Y	Y	January 1, 2019
	d) Commercial/ Resident	\$90.00	per hr, 2 hr min		Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$105.00	per hr, 2 hr min		Y	Y	January 1, 2019
	f) Partial Kitchen (Flat)	N/A			Y	N	January 1, 2019
	g) Coffee Service						
	i) 50 Cups	\$35.00			Y	N	January 1, 2019
	ii) 100 Cups	\$45.00			Y	N	January 1, 2019
	h) Deposit (based on max capacity)						
	i) No Alcohol	\$100.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	i) Microphone						
	i) Extra Microphones	\$10.00			Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
43 Capri Courtyard - Addition to MPR or Fairview only						
a) Non-Profit Resident	\$25.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/ Private	\$30.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Non-Resident/ Private	\$55.00	per hr, 2 hr min		Y	Y	January 1, 2019
d) Commercial/ Resident	\$90.00	per hr, 2 hr min		Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$105.00	per hr, 2 hr min		Y	Y	January 1, 2019
f) Partial Kitchen (Flat)	N/A			Y	N	January 1, 2019
g) Coffee Service						
i) 50 Cups	\$35.00			Y	N	January 1, 2019
ii) 100 Cups	\$45.00			Y	N	January 1, 2019
h) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
i) Microphone						
i) Extra Microphones	\$10.00			Y	N	January 1, 2019
44 Event Lawn						
a) Non-Profit	\$80.00	per hr, 2 hr min		Y	N	January 1, 2019
b) Resident/ Private	\$130.00	per hr, 2 hr min		Y	N	January 1, 2019
c) Non-Resident/ Private	\$180.00	per hr, 2 hr min		Y	Y	January 1, 2019
d) Commercial/ Resident	\$230.00	per hr, 2 hr min		Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$255.00	per hr, 2 hr min		Y	Y	January 1, 2019
f) Partial Kitchen (Flat)	\$45.00	per hr, 2 hr min		Y	N	January 1, 2019
g) Coffee Service						
i) 50 Cups	\$35.00			Y	N	January 1, 2019
ii) 100 Cups	\$45.00			Y	N	January 1, 2019
h) Deposit						
i) No Alcohol	\$500.00			Y	N	January 1, 2019
ii) With Alcohol	\$750.00			Y	N	January 1, 2019
i) Microphone						
i) Extra Microphones	\$10.00			Y	N	January 1, 2019
ii) Extra Lapel Microphone	\$30.00			Y	N	January 1, 2019
45 Donald Dungan Library						
a) Non-Profit	\$30.00			Y	N	January 1, 2019
b) Resident/ Private	\$40.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$65.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$100.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$120.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Costa Mesa Senior Center							
46	GH						
	a) Non-Profit	\$70.00			Y	N	January 1, 2019
	b) Resident/ Private	\$120.00			Y	N	January 1, 2019
	c) Non-Resident/ Private	\$170.00			Y	Y	January 1, 2019
	d) Commercial/ Resident	\$220.00			Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$245.00			Y	Y	January 1, 2019
	f) Deposit (based on max capacity)						
	i) No Alcohol	\$500.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	g) Projector Deposit	\$500.00			Y	N	January 1, 2019
47	GH1						
	a) Non-Profit	\$45.00			Y	N	January 1, 2019
	b) Resident/ Private	\$95.00			Y	N	January 1, 2019
	c) Non-Resident/ Private	\$145.00			Y	Y	January 1, 2019
	d) Commercial/ Resident	\$195.00			Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$220.00			Y	Y	January 1, 2019
	f) Deposit (based on max capacity)						
	i) No Alcohol	\$500.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	g) Projector Deposit	\$500.00			Y	N	January 1, 2019
48	GH2						
	a) Non-Profit	\$35.00			Y	N	January 1, 2019
	b) Resident/ Private	\$80.00			Y	N	January 1, 2019
	c) Non-Resident/ Private	\$130.00			Y	Y	January 1, 2019
	d) Commercial/ Resident	\$180.00			Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$195.00			Y	Y	January 1, 2019
	f) Deposit (based on max capacity)						
	i) No Alcohol	\$250.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	g) Projector Deposit	\$500.00			Y	N	January 1, 2019
49	101						
	a) Non-Profit	\$25.00			Y	N	January 1, 2019
	b) Resident/ Private	\$30.00			Y	N	January 1, 2019
	c) Non-Resident/ Private	\$55.00			Y	Y	January 1, 2019
	d) Commercial/ Resident	\$90.00			Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$105.00			Y	Y	January 1, 2019
	f) Deposit (based on max capacity)						
	i) No Alcohol	\$100.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	g) Projector Deposit	\$500.00			Y	N	January 1, 2019
50	102						
	a) Non-Profit	\$25.00			Y	N	January 1, 2019
	b) Resident/ Private	\$30.00			Y	N	January 1, 2019
	c) Non-Resident/ Private	\$55.00			Y	Y	January 1, 2019
	d) Commercial/ Resident	\$90.00			Y	N	January 1, 2019
	e) Commercial/ Non-Resident	\$105.00			Y	Y	January 1, 2019
	f) Deposit (based on max capacity)						
	i) No Alcohol	\$100.00			Y	N	January 1, 2019
	ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
	g) Projector Deposit	\$500.00			Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

Activity Description	Adopted Fee	Charge Basis	Note	Yearly Inflator		Effective Date
				Allowable	Option 2	
51 201						
a) Non-Profit	\$20.00			Y	N	January 1, 2019
b) Resident/ Private	\$25.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$50.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$85.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$100.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
g) Projector Deposit	\$500.00			Y	N	January 1, 2019
52 202						
a) Non-Profit	\$20.00			Y	N	January 1, 2019
b) Resident/ Private	\$25.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$50.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$85.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$100.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
g) Projector Deposit	\$500.00			Y	N	January 1, 2019
53 203						
a) Non-Profit	\$20.00			Y	N	January 1, 2019
b) Resident/ Private	\$25.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$50.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$85.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$100.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
g) Projector Deposit	\$500.00			Y	N	January 1, 2019
54 Library						
a) Non-Profit	\$15.00			Y	N	January 1, 2019
b) Resident/ Private	\$20.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$30.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$40.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$45.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
g) Projector Deposit	\$500.00			Y	N	January 1, 2019
55 Patio						
a) Non-Profit	\$20.00			Y	N	January 1, 2019
b) Resident/ Private	\$25.00			Y	N	January 1, 2019
c) Non-Resident/ Private	\$50.00			Y	Y	January 1, 2019
d) Commercial/ Resident	\$85.00			Y	N	January 1, 2019
e) Commercial/ Non-Resident	\$100.00			Y	Y	January 1, 2019
f) Deposit (based on max capacity)						
i) No Alcohol	\$100.00			Y	N	January 1, 2019
ii) With Alcohol	Not Allowed			Y	N	January 1, 2019
g) Projector Deposit	\$500.00			Y	N	January 1, 2019

City of Costa Mesa

MASTER FEE SCHEDULE - RECREATION AND FACILITY RENTAL FEES

				Yearly Inflator			
Activity Description		Adopted Fee	Charge Basis	Note	Allowable	Option 2	Effective Date
Park Rental Fees							
56	Private Resident/Non-Profit						
	a) 11-50 Attendees	\$15.00	per hour, 4-hour min		Y	N	September 1, 2017
	b) 51 - 150 Attendees	\$40.00	per hour, 4-hour min		Y	N	September 1, 2017
	c) 151+ Attendees	\$62.50	per hour, 4-hour min		Y	N	September 1, 2017
57	Private Non-Resident						
	a) 11-50 Attendees	\$52.50	per hour, 4-hour min		Y	Y	September 1, 2017
	b) 51 - 150 Attendees	\$102.50	per hour, 4-hour min		Y	Y	September 1, 2017
	c) 151+ Attendees	\$152.50	per hour, 4-hour min		Y	Y	September 1, 2017
58	Commercial Companies/Organization						
	a) 11-50 Attendees	\$102.50	per hour, 4-hour min		Y	N	September 1, 2017
	b) 51 - 150 Attendees	\$152.50	per hour, 4-hour min		Y	N	September 1, 2017
	c) 151+ Attendees	\$202.50	per hour, 4-hour min		Y	N	September 1, 2017
59	Park Utility Fee - Gas or Electric / event	\$40.00			Y	N	September 1, 2017
60	Basketball/Volleyball Court Rental - With Shelter	\$15.00	per event - not available separately, add-on to reservation space		Y	N	September 1, 2017
61	Vendor Deposit	\$100.00	per event		Y	N	September 1, 2017
62	Cancellation/Transfer of Reservation	\$25.00	per cancellation/transfer		Y	N	September 1, 2017
63	Deposit (50+ Attendees)	\$100.00	if over 50 people		Y	N	September 1, 2017
64	Administrative Fee Required Per Transaction	\$5.00			Y	N	September 1, 2017
Special Events							
65	Special Event Permit	\$425	per application		Y	N	September 1, 2017
66	Special Event - Street Banner	\$115			Y	N	September 1, 2017

City of Costa Mesa

MASTER FEE SCHEDULE - VIDEO DUPLICATION FEES

				Yearly Inflator		Effective Date
Activity Description	Adopted Fee	Charge Basis	Note	Allowable	Option 2	
1 Public Safety Comm. Tape	\$40	hourly rate, includes audiotape stock (\$0.54)		Y	N	January 1, 2019
2 Video Tape Duplication	\$25	rate includes videotape stock (\$2.10)		Y	N	January 1, 2019

RESOLUTION NO. 2023-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ESTABLISHING USER AND REGULATORY FEES AND ADOPTING A CONSOLIDATED SCHEDULE OF USER AND REGULATORY FEES**

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY FINDS AND DECLARES AS FOLLOWS:

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City of Costa Mesa is authorized to adopt and implement rates, fees, and charges for municipal services; provided, however, that such rates, fees, and/or charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, on November 6, 2008, the City Council of the City of Costa Mesa adopted a consolidated schedule of user fees and charges; and

WHEREAS, since that time the City has made periodic updates to various user fees and charges and over time the City's schedules of user fees and charges have transitioned from being adopted and maintained in a consolidated format, to being adopted and maintained by various City departments; and

WHEREAS, in order to provide a primary repository of current fees and charges and to provide for more effective communication with the public and more consistent ongoing review and periodic update of fees, the City desires to resume documenting various schedules of rates, fees, and charges for services in a consolidated Schedule of User and Regulatory Fees included as Exhibit "A" of this resolution; and

WHEREAS, existing fees are proposed to remain unchanged, they are simply being consolidated into a single document; and

WHEREAS, the City Council has previously authorized the annual adjustment of various fees each July 1, based on the annual percentage change in the all-urban Consumer Price Index for Los Angeles-Long Beach-Anaheim, CA (CPI-U) calculated each May based on changes in the CPI-U from the previous May; and

WHEREAS, the City Council authorizes the continued annual adjustment of fees, however, in order to provide staff with additional time to update fees and fee collection systems, and in order to address the recent increase in regional cost inflation, the City Council authorizes the annual adjustment of various fees each July 1, based on the prior year annual change in CPI-U, typically published each January, not to exceed five percent (5%) per year. If the CPI-U does not change or goes down in a given year, no change shall be made to the fee schedule that year; and

WHEREAS, in adopting this Resolution, the City Council is taking action only on those fees for the services, programs or products set forth in Exhibit "A" which have been modified from prior resolutions of the City Council. The remaining fees that have not been modified from prior resolutions shall remain in full force and effect; and

WHEREAS, all legal prerequisites to the adoption of this resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1: The City Council hereby finds and determines that based upon the data, information, analysis, oral and written documentation presented to the City Council concerning the rates, fees, and charges described in Exhibit "A" attached hereto and by this reference incorporated herein, the rates, fees, and charges set forth in said Exhibit "A" do not exceed the established reasonable cost of providing the service for which the rates, fees, or charges are levied.

Section 2: The rates, fees, and charges set forth in Exhibit "A" are hereby adopted and approved as the rates, fees, and charges for the services identified for each such rate, fee, and/or charge.

Section 3: Any newly adopted fees or adjustments to existing rates, fees, and/or charges shall be effective September 1, 2023 to comply with California Government Code requirements and allow staff time to update fee collection systems.

Section 4: Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council of the City of Costa Mesa

hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 5: The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED ON _____.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

May 10, 2023

Costa Mesa City Council
77 Fair Drive
Costa Mesa, CA 92626
citycouncil@costamesaca.gov

Dear Members of the City Council,

We are writing on behalf of the Finance and Pension Advisory Committee (“FiPAC”) regarding the master fee schedule of all fees being charged by the City of Costa Mesa for all City services (the “MFS”), which include Staff’s recommendations regarding which fees should be adjusted yearly to account for inflation and changes in the Consumer Price Index (“CPI”). We have reviewed the MFS and the Staff’s inflation recommendations and, while we are pleased to recommend that the MFS be presented to the City Council, we have also requested that our separate recommendations be included in such presentation.

First, we want to commend the efforts of the Staff and our outside consultants who have worked tirelessly to create a comprehensive and detailed document that reflects the current fees being charged by the City of Costa Mesa for all City services. We believe that presenting this schedule to the City Council will provide transparency to the public and will enable the City to make informed decisions about its revenue policies.

We agree with Staff that adjusting City fees for inflation, especially in this period of relative economic uncertainty, is generally reasonable and necessary to maintain the City’s financial stability. However, we would like to highlight certain categories of fees where we believe an independent evaluation by the City Council would be appropriate before adopting the Staff’s proposals set forth in the MFS.

Non-resident Fees

While we concur with Staff that areas where the City is intentionally subsidizing resident activities, such as the use of our parks and recreation facilities, should not be adjusted for inflation, we recommend the City Council reconsider such recommendations as they apply to *non-residents*. For example, many of our park usage fees distinguish between residents and non-residents. While the interest in providing *residents* with access to our parks below cost is clear, it is less clear why non-residents should be similarly subsidized. Therefore, we would ask that the City Council consider applying a CPI

adjustment throughout the MFS to *non-resident* fees wherever a distinction is made between residents and non-residents.

“Policy” Fees

The MFS does not distinguish between fees that are intended *only* for the purpose of cost recovery – that is, a fee we charge only to cover some or all of the costs of providing the service – versus fees that are also intended to also support a particular policy. For example, a delinquent payment fee may be set at a particular level to *discourage delinquent payments* in addition to defraying the costs caused by delinquency. Where policy is a relevant factor in setting the fee, we would recommend that the City Council independently evaluate, or instruct a resident committee or commission with review jurisdiction over such fees to evaluate and report on, the relevant policy goals behind such fees before setting those fees to adjust with inflation. Examples of such fees include:

- *Animal license fees.* We would specifically recommend these be reviewed by the Animal Services Committee before any adjustments are made.
- *Temporary vendor fees, such as fees relating to Christmas Tree Lots, Fireworks Stands, Sidewalk Vendor Permits, etc.* In addition to revisiting the specific policy questions regarding the encouragement or discouragement of such establishment, we would also specifically recommend the City Council consider distinguishing between residents and non-resident applicants with respect to such fees.
- *Re-hearing or appeals fees.* As these fees can burden legitimate political activity within the City, and due the fact that these fees have not been reviewed in over 10 years (see commentary below), we caution against automatically adjusting such fees for inflation before the Council has an opportunity to substantively review these fees.

Similarly, though we ultimately agree with Staff that the “line item” nature of building and development fees means that annual inflation adjustments are appropriate, we also expect that such fees will be broadly revisited as part of the implementation of Measure K. We recommend that such reevaluation take place before the fees are automatically set to adjust for inflation.

Fees without Recent Evaluation

There are several fees, specifically the animal licensing fees, the administrative/finance department fees, the appeals/rehearing fees, the fire department motor vehicle accident fees, and the police fees, which have been recommended by Staff to be adjusted for inflation, and we generally agree (except as otherwise noted in this letter). However, we

note that these fees have not been reviewed and adopted/reaffirmed by the City Council *for over ten years*. Therefore, we would strongly recommend prioritizing these fees for reevaluation with respect to Council policy and cost recovery in conjunction with determining whether to adjust these fees for inflation. As the upward adjustment to such fees on an inflationary basis alone could be substantial, and as Council policy may have changed in the intervening years, we believe the residents should be provided with analysis and commentary by their current elected officials alongside such adjustments.

In conclusion, we would like to again express our appreciation to the Staff for their hard work and dedication to the City of Costa Mesa. We are confident that the presentation of the MFS to the City Council will be beneficial to all residents and will ensure the long-term success of the City.

Sincerely,

The Members of the Finance and Pension Advisory Committee



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1224

Meeting Date: 6/6/2023

TITLE:

**FISCAL YEAR 2023-24 PROPOSED OPERATING AND CAPITAL IMPROVEMENT PROGRAM
AND HOUSING AUTHORITY BUDGET**

DEPARTMENT: CITY MANAGER'S OFFICE, FINANCE DEPARTMENT

RECOMMENDATION:

Staff recommends that City Council:

1. Approve Resolution 23-XX, adopting the Proposed Fiscal Year 2023-24 Operating and Capital Improvement Program (CIP) Budget; and
2. Approve Joint Resolution 23-XX adopting the Housing Authority Budget including Housing and Community Development expenditures for Fiscal Year 2023-24; and
3. Authorize and approve staffing as follows:
 - a. Authorize the following full-time positions: Business License Inspector, Cyber Security Analyst, Associate Engineer, and a Management Analyst (Solid Waste Coordinator) for an increase of 4.0 FTE as presented at the May 9, 2023 Study Session; and
 - b. Authorize the following part-time to full-time conversions: Animal Control Officer, Community Services Specialist to Crime Analyst, Property Evidence Specialist, four Recreation Specialists, Video Production Specialist, and a Maintenance Worker to one Equipment Mechanic for a net 2.62 FTE increase as presented at the May 9, 2023 Study Session; and
 - c. Authorize an additional 0.25 FTE to convert a part-time Management Aide to full-time in the Homeless Services Division to help support increasing homeless services; and
 - d. Consolidate the Animal Services and Enforcement Program by transferring the Animal Services Program and associated staff from the Parks and Community Services Department to the Police Department and authorize a full-time Animal Control Supervisor position in the Police Department; and
 - e. Approve Salary and Classification Updates Resolution 23-xx (new Assistant Fire Chief positions); and
 - f. Approve Salary and Classification Updates Resolution 23-xx for (Animal Control Supervisor

and Cyber Security Analyst); and

4. Authorize the City Manager, or her designee, to appropriate funding to fully cover all prior years and new FY 2023-24 Arts and Culture Master Plan costs by utilizing FY 2022-23 General Fund year-end savings; and
5. Authorize the City Manager, or her designee, to work with the City Attorney's Office to execute any and all documents necessary to finance and purchase the large equipment and machinery purchases: water truck, stake bed, sign truck, street stencil truck, asphalt roller truck, and two Fire pumper trucks (one partially offset by CDBG funds) for an estimated lease amount of \$2.3 million; and
6. Authorize the City Manager, or her designee, to work with the Newport Mesa Unified School District for the use of school fields for expanded community and recreational use and open space opportunities, including but not limited to, the addition of new full time or part time staff and operating appropriations; and
7. Approve Resolution 23-XX establishing the Fiscal Year 2023-2024 GANN Appropriations Limit for the City of Costa Mesa at \$298,356,781, by using Orange County's growth for population adjustment, and the California per capita income growth for inflationary adjustment; and
8. Approve the City of Costa Mesa's Revised Special Event Rates; and
9. City Council action is requested for the following to comply with AB 481 Police Equipment Report and Resolution:
 - a. Receive and file the 2023 Annual AB 481 Report and take public comment; and
 - b. Approve Resolution 23-XX Renewing Ordinance No. 2022-03, the AB 481 Equipment Use Policy of the City of Costa Mesa, California, governing the use of police safety equipment.



Agenda Report

Item #: 23-1224

Meeting Date: 6/06/2023

TITLE:

FISCAL YEAR 2023-24 PROPOSED OPERATING AND CAPITAL IMPROVEMENT PROGRAM AND HOUSING AUTHORITY BUDGET

DEPARTMENT: CITY MANAGER'S OFFICE, FINANCE DEPARTMENT

**PRESENTED BY: LORI ANN FARRELL HARRISON, CITY MANAGER,
CAROL MOLINA, FINANCE DIRECTOR**

CONTACT INFORMATION: CAROL MOLINA, FINANCE DIRECTOR, (714) 754-5243

RECOMMENDATION:

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 - c. Authorize an additional 0.25 FTE to convert a part-time Management Aide to full-time in the Homeless Services Division to help support increasing homeless services; and
 - d. Consolidate the Animal Services and Enforcement Program by transferring the Animal Services Program and associated staff from the Parks and Community Services Department to the Police Department and authorize a full-time Animal Control Supervisor position in the Police Department; and
 - e. Approve Salary and Classification Updates Resolution 23-xx (new Assistant Fire Chief positions); and

- f. Approve Salary and Classification Updates Resolution 23-xx for (Animal Control Supervisor and Cyber Security Analyst); and
4. Authorize the City Manager, or her designee, to appropriate funding to fully cover all prior years and new FY 2023-24 Arts and Culture Master Plan costs by utilizing FY 2022-23 General Fund year-end savings; and
5. Authorize the City Manager, or her designee, to work with the City Attorney's Office to execute any and all documents necessary to finance and purchase the large equipment and machinery purchases: water truck, stake bed, sign truck, street stencil truck, asphalt roller truck, and two Fire pumper trucks (one partially offset by CDBG funds) for an estimated lease amount of \$2.3 million; and
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 - b. Approve Resolution 23-XX Renewing Ordinance No. 2022-03, the AB 481 Equipment Use Policy of the City of Costa Mesa, California, governing the use of police safety equipment.

BACKGROUND:

The Fiscal Year 2023-24 Proposed Operating and Capital Improvement Budget includes collaboration efforts throughout all sectors, including public safety, parks, facilities, streets and housing for the City of Costa Mesa residents, businesses and visitors.

Operating departments have restructured to support organizational effectiveness and interdepartmental coordination; internal processes have been evaluated; and digital customer service tools have been developed with more being developed to enhance responsiveness and maximize efficiencies.

Guiding Principles

The guiding principles that inspired the recommendations for the FY 2023-24 Proposed Budget were created when the City Council conducted a Strategic Planning workshop identifying key priorities, as well as the Mission Statement for Costa Mesa, as follows:

"The City of Costa Mesa serves our residents, businesses, and visitors by promoting a safe, inclusive, and vibrant community."

In addition, the City Council has developed the FY 2021- 2024 Three-Year Strategic Plan Goals:

- Strengthen the Public's Safety and Improve the Quality of Life;
- Achieve Long-Term Fiscal Sustainability;
- Recruit and Retain High Quality Staff;
- Diversify, Stabilize, and Increase Housing to Reflect Community Needs; and
- Advance Environmental Sustainability and Climate Resiliency.

The recommendations contained in the FY 2023-24 Proposed Budget are rooted in the Strategic Plan Goals created by the City Council for a safe, inclusive, and vibrant City.

ANALYSIS:

The theme for the FY 2023-24 Proposed Budget, **"The Art of Collaboration,"** reflects the City Council's successful efforts in securing over \$14 million from the State and the County towards the enhancement of our City parks. This amount of funding allows us to achieve shared goals in addressing our most pressing needs and concerns. With support from State Senator Dave Min, Assemblywoman Cottie Petrie-Norris, and County Supervisor Katrina Foley, the City was able to allocate this historic funding to address neighborhood improvements.

The FY 2023-24 Proposed Budget underwent a thorough review and in-depth analysis. Funding requests contained herein to ensure both short-and long-term fiscal sustainability while committing resources to achieve Council's goals. Recommended budget adjustments contained in the Proposed Budget were prudently selected based on operational needs, the provision of essential core services to our community and to more effectively implement the City Council's stated Goals and Priorities.

At the April 11, 2023 and May 9, 2023 City Council FY 2023-24 Proposed Operating and Capital Improvement Budget Study Sessions, City Council provided feedback to staff regarding several items to include or adjust in the Proposed Budget. At the April 12, 2023 and the May 10, 2023 Finance and Pension Advisory Committee meetings, the FY 2023-24 Proposed Operating and Capital Improvement Budget were also presented and discussed.

The agenda reports and videos for the April 11, 2023 and May 9, 2023 City Council Study Sessions can be found here:

April 11, 2023 Agenda Report

- [FY2023-24 Proposed Capital Improvement Program Budget Study Session Staff Report and Corresponding Attachments](#)

May 9, 2023 Agenda Report

- [FY2023-24 Proposed Operating and Capital Improvement Program Budget Study Session Staff Report and Corresponding Attachments](#)

Overview of FY 2023-24 Proposed All Funds Budget

The FY 2023-24 Proposed Budget totals \$234 million in All Funds. This reflects an increase of \$27.9 million, or 14 percent, from the FY 2022-23 All Funds Adopted Budget of \$206.2 million.

Table 1 - FY 2023-24 Proposed Budget – All Funds

Appropriations All Funds	FY 2022/23 Adopted	FY 2023/24 Proposed	Park, Arts, Service Programs, and Rental Assistance	Adjusted Proposed	Increase / Amount	(Decrease) Percent
Operating Budget	\$170,215,673	\$187,491,589	\$857,476	\$188,349,065	\$18,133,392	11%
Transfers Out	10,627,990	14,198,326	384,576	14,582,902	3,954,912	37%
Capital Budget	25,312,023	31,081,719	-	31,081,719	5,769,696	23%
Total	\$206,155,686	\$232,771,634	\$1,242,052	\$234,013,686	\$27,858,000	14%

Operating Budget

The proposed increase of \$18.1 million, or 11 percent, for a total of \$188.3 million in the Operating Budget's portion of the FY 2023-24 All Funds Budget is primarily attributed to address the Council's goal to Recruit and Retain High Quality Staff, by annualizing the compensation to align with current market levels. Additionally, a \$2.4 million increase in the CalPERS retirement plan; a \$1.0 million debt service allocation for the future rehabilitation of two aging fire stations; a \$500,000 allocation for the Police Department security enhancements in the Asset Forfeiture special revenue fund; a \$500,000 increase to adjust the Fire Department's overtime account; a \$250,000 additional allocation for the Self-Insurance Fund; and overall contractual increases.

American Rescue Plan Act

At the May 2, 2023 City Council meeting, the Council voted to approve an allocation increase of \$40,000 to fully fund Meals on Wheels, Families Forward, and Labor of Love programs that were not entirely funded by the Community Development Block Grant (CDBG). These three programs received partial funding from CDBG in FY 2023-24, as a result, the City Council requested that these programs' remaining balances be funded in the new fiscal year's budget. Therefore, Staff recommends utilizing available American Rescue Plan Act funds to fully cover their requests for a total of \$40,000.

At the May 9, 2023 Proposed Budget Study Session, City Council recommended a \$300,000 appropriation for rental assistance to be funded from the American Rescue Plan (ARP) Fund. City residents continue to experience hardships due to rising rents; as a result, Staff included allotment for additional assistance.

Parks Land Acquisition Fund

During the May 9, 2023 Proposed Budget Study Session, City Council discussed the need of park spaces in the Westside. As a result, Staff recommends to appropriate the unallocated \$384,576 in the Capital Improvement Fund and transfer into the new fund for seed money towards a Westside park acquisition. City staff created a new fund, the Park Land Acquisition Fund, to initiate the funding for park acquisition, design, and construction.

Arts and Culture Master Plan Policy Recommendation

During the May 9, 2023 Study Session, Staff recommended fully funding year three of the Arts and Culture Master Plan (additional \$132,900 appropriation) by utilizing FY 2022-23 savings. Therefore, Staff is requesting authorization from the City Council to allow the City Manager, or her designee, to allocate \$469,075 in FY 2022-23 to fully fund year three of the Plan and eliminate the shortfall in years one and two due to insufficient revenues (\$66,848 for year one, \$214,898 in year two, and \$187,329 for year three).

In the City's efforts to fully fund the Arts and Culture Master Plan in the outyears, Staff is recommending to implement a new policy to fund the differential amount from available General Fund Cannabis revenues into the Arts and Culture Master Plan Fund when a shortfall exists from the insufficient Cannabis Measure Q revenues 1/2 percent allocation.

Animal Services Program

At the May 9, 2023 Proposed Operating and Capital Improvement Budget Study Session, City Council discussed the opportunity to transfer the Animal Care Services program from the Parks and Community Services Department to the Police Department. The Police Department currently manages the Animal Control Program that enforces laws and ordinances applying to animals. As a result, Staff recommends the consolidation of the Animal Care Services and Enforcement Program in the Police Department. Staff is requesting an Animal Control Supervisor to assist in the management of the Animal Services and Enforcement Program. This reorganization aligns with the City Council goal to Strengthen the Public's Safety and Improve the Quality of Life.

Transfers Out

Transfers Out from All Funds total \$14.6 million, an increase of \$4 million, or 37 percent. Of that total, \$13.1 million are Transfers Out from the General Fund into three funds: \$6.8 million into the Capital Improvement Fund, \$3.1 million into the Information Technology Replacement Fund, and \$3.2 million into the Equipment Replacement Fund. During the Proposed Budget Study Session, City Council recommended to allocate the available funding in the Capital Improvement Fund to be used for park acquisition in the Westside area of the City. As mentioned above, \$384,576 is included as a Transfer Out from the Capital Improvement Fund into the Park Land Acquisition Fund.

The remaining \$1.1 million in Transfer Out of the \$14.6 million is from the American Rescue Plan Fund, consisting of an \$868,898 transfer into the General Fund for replacement of the revenue loss during the pandemic, and \$231,839 into the Housing Authority Fund to support homeless prevention and supportive services.

Equipment Replacement

The FY 2023-24 Proposed Budget includes an estimated debt service payment for the acquisition of one Pierce 1500 GPM Triple Combination Pumper Truck with South Coast Fire Equipment Inc., utilizing HGACBuy (Helping Governments Across the Country Buy) cooperative contract # FS12-19. The existing 2003 American LaFrance Pumper apparatus has high mileage with heavy wear and tear on all powertrain suspension, steering and pump. The manufacturer, American LaFrance, is out of business and parts are becoming obsolete which delays maintenance and repairs. The estimated cost for the replacement Fire pumper is \$1.2 million, plus \$0.3 million for the required equipment and fixtures for both Pumpers. The purchase of the second Fire Pumper is mostly offset by CDBG funds.

In addition, the Public Works Department is in need of several items of equipment to increase efficiencies during road maintenance and construction. Staff is recommending that the City Council authorize the City Manager and/or Finance Director to enter into a Master Lease Agreement for the Public Works equipment (estimated at \$775,000). The estimated annual lease payments are already included in the FY 2023-24 Proposed Budget:

- Water Truck (estimate at \$200,000), and
- Stake Bed (estimated at \$100,000), and
- Sign Truck (estimated at \$175,000), and
- Stencil Truck (estimated at \$125,000), and
- Asphalt Roller Truck (estimated at \$175,000).

These units are utilized by our Street Maintenance Section on a daily basis and are vital to continue maintenance operations and ensure public safety on City streets.

The existing water truck, stake bed, and the sign truck are aging, have become obsolete, and have high mileage, making it extremely difficult to locate parts. The units experience regular breakdowns resulting in being repaired by a specialty shop due to the rarity of these types of vehicles. This causes additional down time as there are limited vendors available to service these trucks. Additionally, Costa Mesa Fire and Rescue Department relies on the water truck at times for brush fire support. The stake bed, stencil truck, and asphalt roller truck all have surpassed service life expectancies, are high-use vehicles, have worn out suspension, and have transmission issues. The stencil truck paint system is currently inoperable.

Capital Improvement Program Budget

The All Funds Capital Budget of \$31.1 million reflects the City's annual Capital Improvement Program (CIP) Budget that contains an increase of \$5.8 million. It includes grant funding from State Senator Min, State Assemblywoman Petrie-Norris and County Supervisor Foley to invest in the City's parks, streets, active transportation network, facilities and other infrastructure. The CIP Budget was presented at the April 11, 2023 Study Session and is contained in the Proposed Budget.

The \$31.1 million consists of \$15.3 million in park improvement projects, \$6 million in street improvement projects, \$5.6 million in transportation projects, \$3.8 million in facilities improvement projects, \$375,000 in parkway and median improvement projects, and the transfer of \$385,576 into the new Parks Land Acquisition Fund.

Staff presented the CIP budget pertaining to parks, parkways and medians to the Parks and Community Services Commission at their May 11, 2023 meeting. The Commission unanimously approved the CIP budget with the following recommendations:

- Review the need for recreation and open space in the Westside, and re-engage and bring back existing recreation projects "to the streets";
- Include Brentwood Park improvements as Phase 1 project if possible, and look into opportunities to have consultants to make that possible;
- Support the Fairview park Master Plan process and include improvements to trails and signage using consultants;
- Review input of community engagement in a way that makes more sense locally; and

- Look at City-owned parcels and school district green spaces to provide additional park space, starting with City-owned parcel on Victoria and Pomona.

Staff presented the CIP to the Planning Commission at their May 22, 2023 meeting to review for General Plan conformity and approve a resolution. The Planning Commission unanimously approved the proposed one-year and five-year CIP and the General Plan conformity.

At the April 12, 2023 meeting, the Finance and Pension Advisory Committee members reviewed and discussed the FY 2023-24 CIP on April 12, 2023.

Coordination with Newport Mesa Unified School District

City staff is currently working alongside NMUSD staff to maximize open space opportunities for City of Costa Mesa resident use. In an effort to expedite the implementation of a new shared project with NMUSD, Staff is requesting City Council authority to the City Manager, or her designee, to enhance full-time and/or part-time staff and operating expenses for this purpose only from designated Contingency Funds. City staff will provide the City Council with the agreed upon plan, as well as any additional staff and appropriations that will be needed to guarantee a successful outcome.

FY 2023-24 Proposed General Fund Budget

The Proposed FY 2023-24 General Fund expenditure budget is a balanced budget and totals \$180.3 million. This reflects an increase of \$16.7 million or 10 percent, from the FY 2022-23 Adopted Budget of \$163.6 million. Table 2 is a summary of the FY 2023-24 General Fund Proposed Revenue and Expenditure Budget.

Table 2 - FY 2023-24 General Fund Proposed Budget

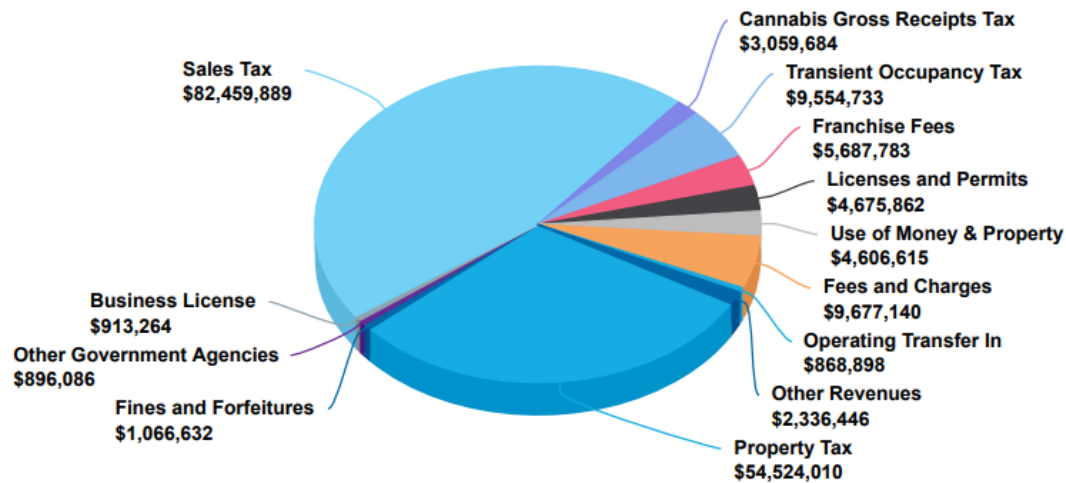
	FY 2022/23 Adopted	FY 2023/24 Proposed	Increase Amount	(Decrease) Percent
Estimated Revenues	\$163,627,538	\$179,458,144	\$15,830,606	10%
Transfers In		868,898	868,898	100%
Total Resources	\$163,627,538	\$180,327,042	\$16,699,504	10%
Operating Budget	\$152,999,548	\$167,229,453	\$14,229,905	9%
Transfers Out	10,627,990	13,097,589	2,469,599	23%
Total Appropriations	\$163,627,538	\$180,327,042	\$16,699,504	10%

General Fund Revenue Highlights

The FY 2023-24 Proposed Budget for Total General Fund Resources totals \$180.3 million, a \$16.7 million, or 10 percent increase from the FY 2022-23 Adopted Budget.

Recurring General Fund Revenue is recovering favorably for the second year with several categories already back to or above pre-pandemic levels such as Sales and Use Tax, Licenses and Permits, Use of Money and Property, and Fees and Charges. The funds typically are used to cover public safety, parks and community services, development services, and other activities and programs known to residents.

Graph 1 - General Fund Revenue Estimates by Category



Staffing Levels

The FY 2023-24 Proposed Budget includes 588 full-time employees which includes FY 2022-23 amendment staffing adjustments of a net 6.91 FTEs. The Proposed Budget incorporates an additional net of 7.87 full-time equivalents; however only 6.37 FTEs are funded from the General Fund. Even with the proposed changes, full-time staffing levels remain under FY 2009-10 pre-recession levels.

Department / Title Description	FTE
Information Technology	
Cybersecurity Analyst (funded by the IT Replacement Fund)	1.00
Finance	
Business License Inspector	1.00
City Manager's Office	
Convert a Video Production Specialist (0.75) to full time	0.25
Parks and Community Services	
Convert four Recreation Specialists 4 part time positions to full time	1.12
Fire and Rescue	
Reclass Division Chief to Assistant Fire Chief (sworn)	0.00
Reclass Fire Marshal to Assistant Fire Chief (non-sworn)	0.00
Police	
Convert a Property and Evidence Specialist (0.75) to full time	0.25
Convert a Community Services Specialist (0.75) to a full time Crime Analyst	0.25
Convert an Animal Control Officer (0.50) to full time	0.50
Public Works	
Associate Engineer	1.00
Solid Waste Coordinator (Management Analyst, net neutral impact as a result of increased solid waste franchise revenues)	1.00
Maintenance Worker (0.75) to full time Equipment Mechanic (funded by the Equipment Replacement Fund)	0.25
Subtotal Request at the May 9, 2023 Study Session	6.62

Staff is requesting additional staffing adjustments since the Proposed Budget Study Session presentation

Department / Title Description	FTE
City Manager's Office/Homeless Services	
Convert a Management Aide (0.75) to full time	0.25
Police	
Animal Control Supervisor	1.00
New Requested Staffing	1.25

- During the May 9, 2023 Proposed Budget Study Session, Council discussed the option of transferring the Animal Care Services program from the Parks and Community Services Department to the Police Department. As a result, Staff is recommending to add a full-time Animal Control Supervisor to the Police Department. Staff is recommending the use of Citywide salary savings as a bridge in the first year to support this additional expense.
- Staff also recommends to adjust the staffing proposal requested at the May 9, 2023 Budget Study Session, by converting a 0.75 part-time Management Aide to full-time in the Housing Authority to help support homeless services increases.

Strengthen the Public's Safety

The FY 2023-24 Proposed Budget includes \$94 million designated as support to the City's commitment to public safety comprised of the Police and Fire Departments. The public safety budgets make up more than 52 percent of the General Fund Proposed Budget at 32 percent and 20 percent, respectively. Of the 588 Citywide full-time personnel, approximately 39 percent are sworn which is the highest level since the Great Recession.

The Police Department budget now contains 142 full-time sworn personnel, reflecting one Deputy Police Chief position approved at mid-year. The Proposed Budget includes the conversion of three part-time positions to full-time, resulting in an increase of 1.0 FTE as well as the addition of a full-time Animal Control Supervisor. In addition, the Police Department's maintenance and operations budget increased by a net of \$391,579 mostly for necessary contractual agreements and an increase in internal rent for Workers Compensation. As in prior years and to balance the General Fund, the Department includes a vacancy factor of approximately \$3.7 million to capture its routine vacancy rate. Furthermore, this budget will increase as a result of the Animal Care Services Program transfer from the Parks and Community Services Department. Staff is currently evaluating the staffing and operating budget transfer if this realignment is approved.

The Fire and Rescue Department contains 85 full-time sworn personnel. Staff requests the reclassification of two positions: Fire Division Chief to Assistant Fire Chief (sworn) and Fire Marshal to Assistant Fire Chief (non-sworn). This reclassification results in an estimated cost of \$56,797 annually, however does not increase the staffing levels for the department. The Fire Chief's benefits have also been updated for internal alignment. Additionally, the Proposed Budget includes a \$500,000 increase in the department's overtime costs to begin to address the structural issue. The FY 2023-24 Proposed Budget for the Equipment Replacement Fund includes funding to replace public safety aging vehicles and equipment including a 2003 American LaFrance Pumper with a replacement cost of \$1.2 million, a 2004 American LaFrance Combination Pumper for \$1.2 million with partial funding from the

Community Development Block Grant funds, \$0.3 million for the equipment outfitting for both Fire Pumper apparatus, and 16 police vehicles for an estimated replacement costs totaling \$1.05 million.

General Fund Reserves

The City continues to demonstrate strong fiscal prudence and controls on spending. The combined commitment for emergency reserves including the declared disaster and economic reserves, is indicative of financial discipline. The General Fund reserves currently at \$57.8 million exceeds the City Council policy of \$55 million.

Table 3 – General Fund Reserves (in millions)

Fund Balance Category	FY 2019/20 Audited	FY 2020/21 Audited	FY 2021/22 Audited	FY 2022/23 Estimate
Committed				
Declared Disasters	\$14,125	\$14,125	\$14,125	\$14,125
Self-Insurance	2,000	2,000	2,000	2,000
Economic Reserves	9,000	9,000	9,000	9,000
Assigned				
Compensated Absences	5,036	5,920	5,584	5,584
Police Retirement 1% Supplemental	2,365	2,275	1,885	1,885
Workers' Compensation			1,000	2,000
Facilities Reserve			2,000	2,000
Strategic Plan Projects			2,000	2,000
Section 115 Trust	1,750	-	-	1,500
Restricted				
Pension and OPEB	-	1,778	3,061	3,061
Non-spendable	362	965	604	604
Unassigned	18,825	17,429	16,517	16,517
Total Fund Balance	\$53,463	\$53,492	\$57,776	\$60,276

FY 2023-24 Housing Authority

On January 17, 2012, under the California Housing Authorities Law, Health and Safety Code Section 34200, *et seq.* ("HAL"), the City Council established the Costa Mesa Housing Authority ("Housing Authority"). Also, on that date by resolution, the City Council selected the Housing Authority to serve as the "housing successor" and to assume the housing assets, duties, functions and obligations of the former Costa Mesa Redevelopment Agency ("Former Agency") as of February 1, 2012.

Section 34176.1 establishes certain limitations on expenditures by housing successors; thus, each fiscal year the Housing Authority's funding is limited in two categories: (1) administrative costs, including covenant monitoring, and (2) homelessness prevention and rapid rehousing.

Homeless Outreach

The Homeless Outreach program combines the City's Network for Homeless Solutions with the Housing Authority's Homeless Prevention and Rapid Rehousing Program. Both programs serve the same functions and offer a broad range of services to homeless individuals, such as assisting with

housing options; creating a social service registry; establishing a network of nonprofit and faith-based organizations; providing outreach services; and reconnecting new homeless persons to their families and services in their city/state of origin. As a result of an increase of homeless services, Staff is requesting to convert a 0.75 Management Aide position to full-time.

Costa Mesa Bridge Shelter

The Housing Authority accounts for all shelter operating activities, including shelter operator contract, utilities, external rents, maintenance, and other operational costs.

In March 2021, the Costa Mesa Bridge Shelter on Airway Avenue was completed and opened, and a partnership was established between the City of Costa Mesa and the City of Newport Beach. The permanent shelter serves as a temporary home for as many as 70 men and women in need. It is intended to help homeless individuals and residents who are touched by homelessness.

The Housing Authority's FY 2023-24 budget consists of funding from a variety of resources with distinct purposes. This includes rental income, loan repayments, grants, subsidies, and contributions/donations.

Table 4 – FY2023-24 Proposed Housing Authority Budget

	FY 2022/23 Adopted	FY 2023/24 Proposed	Increase/(Decrease) Amount/Percentage	
Total Resources	\$4,060,211	\$4,017,325	\$42,886	1%
Total Appropriations	\$4,192,863	\$4,017,325	\$175,325	4%

FY2023-24 Successor Agency

As of February 1, 2012, all California redevelopment agencies were dissolved. The Successor Agency to the Costa Mesa Redevelopment Agency (Successor Agency) is performing its functions under Division 24, Parts 1.8 and 1.85 of the Health and Safety Code, as amended by Assembly Bill 1484 and other subsequent legislation (together as amended, the "Dissolution Law"), to administer the enforceable obligations and unwind the affairs of the former Agency.

As of July 1, 2018, the Orange Countywide Oversight Board (Oversight Board) serves as the oversight board to the 25 successor agencies in Orange County. Under Section 34171(h) of the California Health and Safety Code, as amended, the Recognized Obligation Payment Schedule (ROPS) is "the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each fiscal year as provided in subdivision(o) of Section 34177."

The enforcement obligation remaining is the annual payment on the \$9.3 million loan from the City's General Fund to the former Redevelopment Agency. The current loan balance (as of June 2023) is \$1,710,056.

On January 17, 2023, the Successor Agency approved the FY2023-24 annual ROPS payment of \$1,710,056. The Successor Agency's annual ROPS payment was subsequently approved by the Oversight Board on January 24, 2023 and the Department of Finance on March 24, 2023.

FY2023-24 Appropriations Limit

Article XIII B of the Constitution of the State of California requires that the City establish annually an Appropriations Limit. This appropriations limit determines the maximum amount of specific tax revenues which an agency is allowed to spend. Pursuant to Article XIII B and its implementing legislation, the total annual appropriations limit must be calculated by adjusting the prior year's appropriations limit for changes in the cost of living and population growth.

The City may choose one of the following factors to use for inflationary adjustment:

- (a) the growth in California per capita income from the preceding year, or
- (b) the growth in the non-residential assessed property valuation due to new construction within the City.

For population growth, the City may choose to use either:

- (a) the population growth of the City, or
- (b) the population growth within the County. These two adjustment factors (one for inflation and one for population) are both annual elections for the City in determining its Appropriations Limit for the following Fiscal Year.

For the FY 2023-2024 calculation, the City is electing to use the City's population growth of -0.42% rather than the population growth of the County of Orange of -0.46% since it yields a higher population growth factor, and the growth in California per capita income as its inflation factor as provided by the State Department of Finance (DOF).

The City is \$142.0 million less, or 47.6% below the proposed Fiscal Year 2023-2024 appropriations limit. Therefore, the City is well within its appropriations limit established pursuant to Section 7910 of the California Government Code and will not exceed this limit during Fiscal Year 2023-2024. Below is the calculation utilized for the appropriations limit.

**CITY OF COSTA MESA
CALCULATION OF APPROPRIATIONS LIMIT
FOR FY 2023-2024**

The City's Appropriations Limit for FY 23-24 is calculated as follows:

Step 1	Appropriations Limit for FY 22-23	\$ 286,881,520
Step 2	Multiply the FY 22-23 Appropriations Limit by the cumulative growth factors for changes in the California per capita personal income and the population change for the City of Costa Mesa.	1.0400
	Appropriations Limit for FY 23-24	<u>\$ 298,356,781</u>

***CALCULATION OF CUMULATIVE GROWTH FACTORS:**

Personal Income Factor	1.0444
Orange County Population Change	0.9954
Costa Mesa Population Change	0.9958
*(1.0444 x 0.9958) =	1.0400
Per capita Cost of Living converted to ratio (4.44+100/100)	1.0444
Orange County Population converted to ratio (-0.46+100/100)	0.9954
Costa Mesa Population converted to ratio (-0.42+100/100)	0.9958

* The City has the option to utilize the larger of the annual percentage change of the City or the County.

FY 2023-24 Special Event Rates

Regarded as one of the most livable cities in the County, Costa Mesa offers community celebrations, festivals, and parades that provide opportunities for social activity, cultural experience, creative expression, and engagement in public life. Being named the City of the Arts, special events benefit the community through exposure to artistic and creative innovation, while providing entertaining ways to relax and enjoy life.

Each year, the City hosts, sponsors and/or coordinates with other agencies and local organizations to hold programs and activities that our local citizenry enjoy and love. These activities include the OC Fair and the OC Marathon, to name a couple.

A majority of events require public safety, public works, community development, and/or parks and community services staff. As such, the City costs out an hourly rate for the City personnel requested/needed to staff these events. The City takes into consideration a position's hourly rate and corresponding benefits attributed to the position/classification. Every year, City Council approves updated special event rates.

Staff is requesting the approval of the attached Rate Determination Schedule that has been realigned with the rates of our neighboring cities.

2023 Annual AB 481 Police Safety Equipment Report

Per AB 481, law enforcement agencies are required to submit an annual report to the governing body on the use of the equipment, any complaints regarding the use of the equipment, results of any internal audits on the use of the equipment, annual costs of the equipment, quantity possessed by the agency, and any intent to purchase new equipment in the following year.

Items deemed to be AB 481 equipment are used as a component of best practices for law enforcement agencies throughout the country. These tools have been tested in the field and used by law enforcement agencies to enhance both citizen safety and officer safety. Loss of these items would jeopardize the welfare of citizens and peace officers within the Costa Mesa Police Department

The term "military equipment," as used in AB 481, does not necessarily indicate equipment that has been used by, or obtained from, the military. Pursuant to AB 481, items deemed to be "military equipment" include, but are not limited to, unmanned aerial or ground vehicles, armored rescue vehicles, command and control vehicles, specialized firearms and ammunition, less lethal 40mm projectile launchers, long range acoustic devices, flashbangs, "tear gas," and pepper balls.

CMPD is committed to using the most up to date tools and equipment to safeguard the citizens of Costa Mesa. Many of the items deemed to be AB 481 equipment are utilized by CMPD, and law enforcement agencies across the country, in order to specifically reduce risk to community members. These items provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter. Items listed in this report, and accompanying AB 481 Equipment Use Policy, also provide CMPD's peace officers with vital tools that facilitate compliance with its comprehensive use of force policy.

Other items deemed to be AB 481 equipment include equipment such as specialized rifles. Specialized rifles allow peace officers in rare and unpredictable circumstances to address lethal threats from a greater distance and with greater precision.

There is significant interest to ensure law enforcement continues to have access to equipment that will provide peace officers as many options as possible to safeguard lives, ensure safety, de-escalate volatile circumstances, and protect civil liberties. The use of the tools identified below are vital to CMPD's mission and will continue to be strictly regulated through internal processes and oversight. Staff seeks to authorize the CMPD's continued use of the specified equipment based upon the attached Annual AB 481 Report. The report addressed each item responsive to the requirements of AB 481 and includes a list of equipment prescribed under AB 481, including information regarding the description, cost, quantity, capabilities, purpose, authorized use, lifespan, fiscal impact, training, and legal and procedural rules for each item. A majority of these particular items have been in place prior to the implementation of AB 481.

ALTERNATIVES

The City Council can provide alternative direction to Staff on the Proposed Budgets for FY 2023-24 through June 30, 2023.

FISCAL REVIEW

The FY 2023-24 Operating and Capital Improvement Budget provides the funding and expenditure plan for all funds. As such, it serves as the City's financial plan for the upcoming fiscal year. The City Council will be kept apprised regarding actual operating results for the General Fund through a quarterly financial report and the Mid-Year Budget Review. The Mid-Year Budget Review will include an update of the fiscal year's projected revenues and expenditures, and any recommended adjustments, if necessary.

LEGAL REVIEW

The City Attorney's Office has reviewed and approved this report as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the City Council goals:

- Strengthen the Public's Safety and Improve the Quality of Life;
- Achieve Long-term Fiscal Sustainability;
- Recruit and Retain High Quality Staff;
- Diversify, Stabilize, and Increase Housing to Reflect Community Needs;
- Advance Environmental Sustainability and Climate Resiliency.

CONCLUSION:

The strong commitment of our City Council, residents and community partners for healthy, sustainable neighborhoods and balanced economic activity, both facilitate and aid us to continue the quality of services we provide.

Staff recommends that City Council:

1. Approve Resolution 23-XX, adopting the Proposed Fiscal Year 2023-24 Operating and Capital Improvement Program (CIP) Budget; and
2. Approve Joint Resolution 23-XX adopting the Housing Authority Budget including Housing and Community Development expenditures for Fiscal Year 2023-24; and
3. Authorize and approve staffing as follows:
 - a. Authorize the following full-time positions: Business License Inspector, Cyber Security Analyst, Associate Engineer, and a Management Analyst (Solid Waste Coordinator) for an increase of 4.0 FTE as presented at the May 9, 2023 Study Session; and
 - b. Authorize the following part-time to full-time conversions: Video Production Specialist, Animal Control Officer, Community Services Specialist to one Crime Analyst, Property Evidence Specialist, four Recreation Specialists, and a Maintenance Worker to one Equipment Mechanic for a net 2.62 FTE increase as presented at the May 9, 2023 Study Session; and
 - c. Authorize an existing 0.75 part-time Management Aide to full-time in the Homeless Services Division to help support increasing homeless services; and
 - d. Consolidate the Animal Services and Enforcement Program by transferring the Animal Services Program from the Parks and Community Services Department to the Police Department and authorize a full-time Animal Control Supervisor position; and
 - e. Approve Salary and Classification Updates Resolution 23-xx for (Assistant Fire Chief); and
 - f. Approve Salary and Classification Updates Resolution 23-xx for (Animal Control Supervisor and Cyber Security Analyst); and
4. Authorize the City Manager, or her designee, to appropriate funding to cover the prior years' deficit and fully fund FY 2023-24 of the Arts and Culture Master Plan Fund by utilizing FY 2022-23 General Fund year-end savings; and
5. Authorize the City Manager, or her designee, to work with the City Attorney's Office to execute any and all documents necessary to finance and purchase the following: water truck, stake bed, sign truck, street stencil truck, asphalt roller truck, and two Fire pumper trucks (one partially offset by CDBG funds) for an estimated lease amount of \$2.3 million; and
6. Authorize the City Manager, or her designee, to work with the Newport Mesa Unified School District for shared open space options, including but not limited to, the addition of new full time or part time staff and operating appropriations; and

7. Approve Resolution 23-XX establishing the Fiscal Year 2023-2024 Appropriations Limit for the City of Costa Mesa at \$298,356,781, by using Orange County's growth for population adjustment, and the California per capita income growth for inflationary adjustment; and
8. Approve the City of Costa Mesa's Revised Special Event Rates; and
9. City Council action is requested for the following to comply with AB 481 Police Equipment Report and Resolution:
 - g. Receive and file the 2023 Annual AB 481 Report and take public comment; and
 - h. Approve Resolution 23-XX Renewing Ordinance No. 2022-03, the AB 481 Equipment Use Policy of the City of Costa Mesa, California, governing the use of police safety equipment.

RESOLUTION NO. 23-xx**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2023-2024**

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed Operating and Capital Improvement Budget for Fiscal Year 2023-2024 in compliance with Section 2-119 of the Costa Mesa Municipal Code; and

WHEREAS, Section 2-209 of the Costa Mesa Municipal Code requires the City to allocate a minimum of five percent (5%) of the annual General Fund revenues to the capital expenditures Fund and a minimum of one and a half percent (1.5%) of the annual General Fund revenues to the Information Technology Replacement Fund, for a combined minimum allocation of six and a half percent (6.5%); and

WHEREAS, the City Council conducted a Strategic Planning workshop identifying key priorities, as well as a new Mission Statement for the City of Costa Mesa: "The City of Costa Mesa serves our residents, businesses, and visitors by promoting a safe, inclusive, and vibrant community." and

WHEREAS, in addition to a new Mission Statement, five new Strategic Plan Goals were developed: (1) Strengthen the Public's Safety and Improve the Quality of Life; (2) Achieve Long-Term Fiscal Sustainability; (3) Recruit and Retain High Quality Staff; (4) Diversify, Stabilize, and Increase Housing to Reflect Community Needs; and (5) Advance Environmental Sustainability and Climate Resiliency; and

WHEREAS, the American Rescue Plan Act of 2021, signed into law by President Joe Biden in March 2021, is a \$1.9 trillion in economic stimulus plan; thereby providing for a wide variety of funding efforts to offset the economic losses resulting from the worldwide pandemic. Included is the State and Local Fiscal Recovery Fund delivering \$350 billion for State, Local, and Tribal Governments to address economic loss as a result of the pandemic. The City of Costa Mesa was allocated \$26.5 million, receiving 50% in FY 2020-2021, and the other 50% in FY 2021-2022; and

WHEREAS, the City Council conducted a duly noticed public hearing at its regular meeting on June 6, 2023 regarding the proposed Operating and Capital Improvement Budget for Fiscal Year 2023-2024; and

WHEREAS, the City Council has considered the proposed Operating & Capital Improvement Budget for Fiscal Year 2023-2024 and input from the public, and desires to adopt the Proposed Operating & Capital Improvement Budget for Fiscal Year 2023-2024, as the Operating and Capital Improvement Budget for Fiscal Year 2023-2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

Section 1. The Operating and Capital Improvement Program Budget for Fiscal Year 2023-2024 is incorporated by reference as if fully set forth herein.

Section 2. The Operating and Capital Improvement Program Budget for Fiscal Year 2023-2024, as prepared and submitted by the City Manager, is hereby approved and adopted in the amount of \$234,013,686.

Section 3. The Operating Budget for Fiscal Year 2023-2024 shall be considered amended upon the close of Fiscal Year 2023-2024 to include and reappropriate any outstanding encumbrances carried forward.

Section 4. The Capital Improvement Program Budget for Fiscal Year 2023-2024 shall be considered amended upon the close of Fiscal Year 2023-2024 to include and reappropriate funds for all previously approved projects that have not been initiated or completed.

Section 5. The City Council authorizes the City Manager or Finance Director to make changes in internal service fund allocations to departments to reflect any modifications made after the Adopted Budget was presented.

Section 6. The City Manager, or her designee, for the purpose of administrative necessity in implementing the budget, shall have the authority to transfer monies to the appropriate item, account, program, department, or fund to cover expenditures which have been approved by the City Council, except where such transfer is expressly prohibited in a resolution or ordinance approved by the City Council. The City Manager or Finance Director shall also have the authority to transfer monies between and within funds to meet the operational needs of the City within established spending limits.

Section 7: That the Tables of Organization, a copy of which is attached hereto as Attachment 5 and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager may revise the Tables of Organization provided that the authorized number of personnel within the City is not exceeded.

Section 8: That the City Manager, or her designee, may, as necessary, appropriate donations and grants received during the fiscal year up to \$100,000 per source or grantor. Donations and grant awards requiring matching funds (in-cash), or exceeding \$100,000 from a single source or grantor, shall require City Council approval. Any resolutions authorizing budget amendments related to donations and grants in conflict herewith are hereby repealed.

Section 9: That the City Manager, or her designee, may, as necessary, appropriate revenue and expenditure allocations, for emergency public safety mutual aid requests, as expenses are incurred and reimbursements are received, for a net neutral fiscal impact.

Section 10: That the City Manager, or her designee, may, as necessary, appropriate and transfer Federal American Rescue Plan (ARP) Funds, to comply with U.S. Treasury Guidelines and to facilitate audit review and compliance.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 23-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of June, 2023.

Brenda Green, City Clerk



CITY OF COSTA MESA

CITY MANAGER'S OFFICE

May 9, 2023

To the Honorable Mayor, Members of the City Council, and Citizens of Costa Mesa:

The Fiscal Year 2023-24 Proposed Budget includes collaboration efforts throughout all sectors, including public safety, parks, facilities, streets and housing for the City of Costa Mesa residents, businesses and visitors.

Guiding Principles

The guiding principles that inspired the recommendations for the FY 2023-24 Proposed Operating and Capital Improvement Budget were created when the City Council conducted a Strategic Planning workshop identifying key priorities, as well as the Mission Statement for Costa Mesa, as follows:

“The City of Costa Mesa serves our residents, businesses, and visitors by promoting a safe, inclusive, and vibrant community.”

The City Council adopted the FY 2021-2024 Three-Year Goals as outlined below:

- Strengthen the Public's Safety and Improve the Quality of Life;
- Achieve Long-Term Fiscal Sustainability;
- Recruit and Retain High Quality Staff;
- Diversify, Stabilize, and Increase Housing to Reflect Community Needs; and
- Advance Environmental Sustainability and Climate Resiliency.

The recommendations contained in the FY 2023-24 Proposed Budget are rooted in the Strategic Plan Goals created by the City Council for a safe, inclusive, and vibrant City.

The theme for the FY 2023-24 Proposed Budget, “**The Art of Collaboration**,” reflects the City Council's successful efforts in securing over \$14 million from the State and the County towards the enhancement of our City parks. This amount of funding allows us to achieve shared goals in addressing our most pressing needs and concerns. With support from State Senator Dave Min, Assemblywoman Cottie Petrie-Norris, and County Supervisor Katrina Foley, the City was able to allocate this historic funding to address neighborhood improvements.

The FY 2023-24 Proposed Budget underwent a thorough review and in-depth analysis of each budget request. Funding requests contained herein to ensure both short-and long-term fiscal sustainability while committing resources to achieve City Council's goals. Recommended budget adjustments contained in the Proposed Budget were prudently selected based on operational needs, the provision of essential core services to our

community and to more effectively implement the City Council's stated Goals and Priorities.

Overview of FY 2023-24 Proposed All Funds Budget

The FY 2023-24 Proposed Budget totals \$234 million in All Funds. This reflects an increase of \$27.9 million, or 14 percent, from the FY 2022-23 All Funds Adopted Budget of \$206.2 million.

Table 1

FY 2023-24 PROPOSED BUDGET – ALL FUNDS

Appropriations All Funds	Proposed FY 2023-24	Adopted FY 2022-23	Increase / Amount	Decrease Percent
Operating Budget	\$188,349,065	\$170,215,673	\$18,133,392	11%
Transfers Out	14,582,902	10,627,990	3,954,912	37%
Capital Budget	31,081,719	25,312,023	5,769,696	23%
Total	\$234,013,686	\$206,155,686	\$27,858,000	14%

The All Funds Budget for the City includes governmental, proprietary and internal service funds, including grants and other restricted funds designated for specific services and purposes provided by higher levels of government (i.e. Federal, State and County governments and agencies). Many of the City's special and restricted funds receive ongoing revenue streams, while some are one-time competitive grants and require careful monitoring and record-keeping.

In some instances, a fund can have available fund balances that have accumulated over time and are expended as the need arises and/or to complete specific projects within assigned timeframes. As such, the All Funds Budget contains many funds that are separate entities with specific accounting and reporting requirements as per government regulations and in some cases, statutes.

The City's General Fund is not restricted and can be used to provide a broad array of public services and is comprised of multiple revenue sources including taxes (such as property, sales and hotel taxes, among others), user fees, fines, facility rentals, and development related fees, to name a few.

Operating Budget

The proposed increase of \$18.1 million, or 11 percent, for a total of \$188.3 million in the Operating Budget's portion of the FY 2023-24 All Funds Budget is primarily attributed to address the City Council's goal to Recruit and Retain High Quality Staff, by annualizing the compensation to align with current market levels. Additionally, the Proposed Budget includes a \$2.4 million increase in CalPERS retirement plan; a \$1.0 million debt service allocation for the future rehabilitation of two aging fire stations; a \$500,000 allocation for the Police Department security enhancements in the Asset Forfeiture special revenue

fund; a \$500,000 increase to adjust the Fire Department's overtime account; a \$250,000 additional allocation within the Self-Insurance Fund; and overall contractual increases.

Park Land Acquisition Fund

City Council discussed and staff incorporated a new fund, the Park Land Acquisition Fund, to initiate the funding for park acquisition, design, and construction. The Proposed Budget includes a transfer from the Capital Improvement Fund of \$384,576 into the new fund for seed money towards a Westside park acquisition.

Arts and Culture Master Plan

On November 3, 2020, voters approved the "City of Costa Mesa Retail Cannabis Tax and Regulation" Measure, also known as Measure Q, which allows cannabis retail storefront and delivery uses. City Council voted to adopt a seven (7) percent tax on cannabis retail businesses. Of this seven (7) percent, half of a percent was approved to fund the Arts and Culture Master Plan. As the City is still onboarding retail storefront and non-storefront Cannabis businesses, there is insufficient funding in the Arts and Culture Master Plan Fund at this time to support the items contained in the approved Master Plan for year three.

The FY 2023-24 Proposed Budget includes fully funding year three of the Arts and Culture Master Plan for \$353,996 of which \$132,900 was appropriated by utilizing FY 2022-23 year-end savings. A total of \$469,075 in FY 2022-23 has been allocated to fully fund year three of the Plan and eliminate the shortfall in years one and two due to insufficient revenues (\$66,848 for year one, \$214,898 in year two, and \$187,329 for year three). However, this transfer adjustment provides for a one-year bridge needed to cover the prior year's shortfall and fund FY 2023-24. Therefore, City staff recommends a new policy to help support the arts in the outyears. This new policy request to fund the differential amount from available General Fund Cannabis revenues into the Arts and Culture Master Plan Fund when a shortfall exists from the insufficient Cannabis Measure Q revenues 1/2 percent allocation.

Transfers Out

Transfers Out from All Funds total \$14.6 million, an increase of \$4 million, or 37 percent. Of that total, \$13.1 million are Transfers Out from the General Fund into three funds: \$6.8 million into the Capital Improvement Fund, \$3.1 million into the Information Technology Replacement Fund, and \$3.2 million into the Equipment Replacement Fund; and a \$384,576 transfer from the Capital Improvement Fund into the newly created Park Land Acquisition Fund.

The remaining \$1.1 million Transfer Out of the \$14.6 million is from the American Rescue Plan Fund, consisting of a transfer into the General Fund for \$868,898 as revenue replacement and into the Housing Authority Fund \$231,839 to support homeless prevention and supportive services.

Capital Asset Needs (CAN)

On March 3, 2020, the City Council updated the City's Financial and Budget Policies providing that the City allocates a minimum of five percent of General Fund revenues to fund capital expenditures and reallocating one and a half percent previously dedicated to the Capital Facilities Account to the City's Information Technology needs. The Proposed FY 2023-24 General Fund Budget includes \$6.8 million to fund investments to the City's infrastructure and capital assets, and to fund existing debt for the \$30 million Lions Park Capital Projects Bonds; and includes \$3.1 million to fund the City's Five-Year IT Strategic Plan.

Federal American Rescue Plan Act (ARPA) Funds

The American Rescue Plan Act (ARPA) of 2021 passed by the United States Congress and signed into law by President Joe Biden on March 11, 2021, is a \$1.9 trillion economic stimulus bill providing for a wide variety of funding efforts to offset the economic losses resulting from the worldwide pandemic, COVID-19.

The Proposed Budget includes a transfer of \$868,898 from the ARPA Fund to the General Fund from the second tranche of \$13.2 million. This transfer amount will be deposited into the Capital Improvement Fund and IT Replacement Fund to ensure compliance with the CAN. These monies were received as a result of the City's revenue loss due to the COVID-19 worldwide pandemic.

The FY 2023-24 Proposed Budget includes the use of the ARPA funds to supplement Community Development Block Grant (CDBG) funding in the amount of \$40,000 for Labor of Love, Meals on Wheels, and Families Forward; and \$300,000 for rental assistance. After this proposed transfer, the Fund will have a remaining unallocated balance of \$6.9 million.

Furthermore, during the pandemic, the City utilized the Disaster Fund to track expenditures in order to claim reimbursements from other agencies. At this time, the Disaster Fund has a projected negative fund balance of \$664,960. Expenditures were captured in the Disaster Fund in anticipation of reimbursements from Federal and State agencies in addition to ARPA and CARES Act funds. However, submitted claims have not been reimbursed by FEMA. However, the County has reimbursed the City for submitted claims related to vaccination PODS, distribution of vaccine, testing at various locations and motel vouchers resulting in \$0.7 million in refunds. With the anticipated positive results ending in FY 2022-23, the negative fund balance can be supported by the General Fund. If federal agencies reimburse the City, the intent is to refund the General Fund all receipts.

Capital Budget

The All Funds Capital Budget of \$31.1 million reflects the City's annual Capital Improvement Program (CIP) Budget that contains an increase of \$5.8 million. The Capital Budget includes \$14.4 million in grant funding from Senator Min, State Assemblywoman Petrie-Norris and County Supervisor Foley to invest in the City's parks, streets, active

transportation network, facilities and other infrastructure. The CIP Budget was presented at the April 11, 2023 Study Session and contained in the Proposed Budget.

The \$31.1 million consists of \$15.3 million in park improvement projects, \$6 million in street improvement projects, \$5.6 million in transportation projects, \$3.8 million in facilities improvement projects, and \$375,000 in parkway and median improvement projects.

FY 2023-24 Proposed General Fund Budget Overview

The Proposed FY 2023-24 General Fund expenditure budget is a balanced budget and totals \$180.3 million. This reflects an increase of \$16.7 million, or 10 percent, from the FY 2022-23 Adopted Budget of \$163.6 million. Table 2 is a summary of the FY 2023-24 General Fund Proposed Revenue and Expenditure Budget.

Table 2

FY 2023-24 GENERAL FUND PROPOSED BUDGET

	Proposed FY 2023-24	Adopted FY 2022-23	Increase / Decrease (Proposed/Adopted) Amount/Percent	
Estimated Revenues	\$179,458,144	\$163,627,538	\$15,860,606	10%
Transfers In	868,898		868,898	100%
Total Resources	\$180,327,042	\$163,627,538	\$16,699,504	10%
Operating Budget	\$167,229,453	\$152,999,548	\$14,229,905	9%
Transfers Out	13,097,589	10,627,990	2,469,599	23%
Total Appropriations	\$180,327,042	\$163,627,538	\$16,699,504	10%

General Fund Revenue Highlights

The FY 2023-24 Proposed Budget for Total General Fund Resources totals \$180.3 million, an \$16.7 million, or 10 percent increase from the FY 2022-23 Adopted Budget. Recurring General Fund Revenue is recovering favorably for the second year with several categories already back to or above pre-pandemic levels such as Sales and Use Tax, Licenses and Permits, Use of Money and Property, and Fees and Charges. The funds typically are used to cover public safety, parks and community services, development services, and other activities and programs known to residents. The Fiscal Year commencing July 1, 2023 budget will be balanced without the use General Fund reserves or the American Rescue Plan Fund.

Sales and Use Tax: Sales tax is the largest revenue category in Costa Mesa, and is estimated at \$82.5 million, or a 13 percent increase, over the FY 2022-23 Amended Budget; and \$9.8 million over the FY 2022-23 Adopted Budget. Strong job numbers and low unemployment rates allowed consumption spending to remain solid in FY 2022-23.

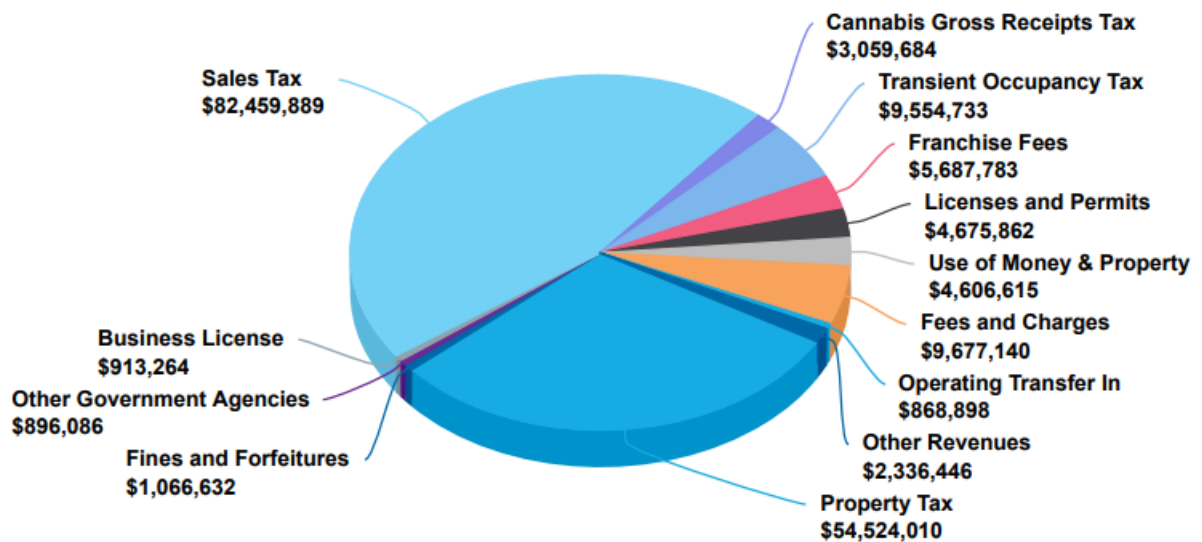
Property Tax: All combined Property Tax revenues are estimated at \$54.5 million, reflecting a three percent growth over the prior fiscal year. Despite a slight decline in home sales, the competitiveness in the housing market continues to intensify as home are selling faster and the sales to price ratio is improving.

Transient Occupancy Tax (TOT): Hotel tax revenues are projected to surpass pre-pandemic levels, with an estimated \$9.6 million anticipated next year versus the FY 2022-23 Adopted Budget of \$7.4 million. As a result of an increase in leisurely travel, revenue is on an upward trend. Due to the shift from consumers spending less on tangible items and more on experiences, spending on travel and leisure is expected to continue a steady rise.

Fees and Charges: Fees and Charges are showing signs of recovery at \$9.7 million, an increase of \$1.3 million, or 15 percent increase. Approximately \$600,000 is attributed to an increase in paramedic fee, and \$640,000 are revenues anticipated from plan checking fees.

Measure Q Retail Cannabis Business Tax: On November 3, 2020, voters approved the “City of Costa Mesa Retail Cannabis Tax and Regulation” Measure, also known as Measure Q, which allows cannabis retail storefront and delivery uses. City Council voted to adopt a seven (7) percent tax on cannabis retail businesses. The FY 2023-24 Proposed Budget includes an estimated \$2.9 million in cannabis taxes, as the City has already approved over 20 retail storefront and non-storefront businesses. Staff anticipates that with these businesses, the projected retail tax revenue will be realized in FY 2023-24. Also, as previously approved by the City Council, the Proposed Budget has two restricted special revenue funds that are financed by the cannabis retail tax: The Arts and Culture Master Plan Fund and First Time Homebuyers Fund.

Graph 1 - General Fund Revenue Estimates by Category



FY 2023-24 General Fund Budget Expenditure Highlights

The Proposed General Fund Budget for FY 2023-24 reflects total expenditures of \$180.3 million. Of this amount, \$167.3 million in operating costs represents an increase of \$14.2 million, or nine percent, from the current year adopted operating budget of \$153 million. The remaining \$13.1 million represents the Transfers Out to the Capital Improvement Fund, the Information Technology and Equipment Replacement Funds described earlier. The FY 2023-24 Proposed Budget for expenditures includes the following significant items:

- \$3.1 million for the City Council approved Five-Year Information Technology Strategic Plan (Year 4) and in compliance with the City's municipal code;
- Transfer of \$3.2 million to the Equipment Replacement Fund to acquire the replacement of vehicles and equipment;
- A \$2.4 million increase in the annual required CalPERS contributions;
- An additional \$1.0 million in funding for medical, dental and vision benefits as per contractual MOU requirements;
- \$1.0 million as seed money for the anticipated annual bond debt payment for the replacement of Fire Station 2 built in 1966 (57 years old), and Station 4 built in 1967 (56 years old);
- \$250,000 increase in Internal Rent allocation to all departments for the Self-Insurance Fund;
- An increase of \$187,471 for software contractual increases and additional licenses in the Information Technology Department;
- The continuation of the \$4.0 million vacancy factor (negative appropriation); and
- No use of General Fund Reserves or ARPA funds to balance the General Fund.

Total Appropriations – General Fund by Department \$180,327,042

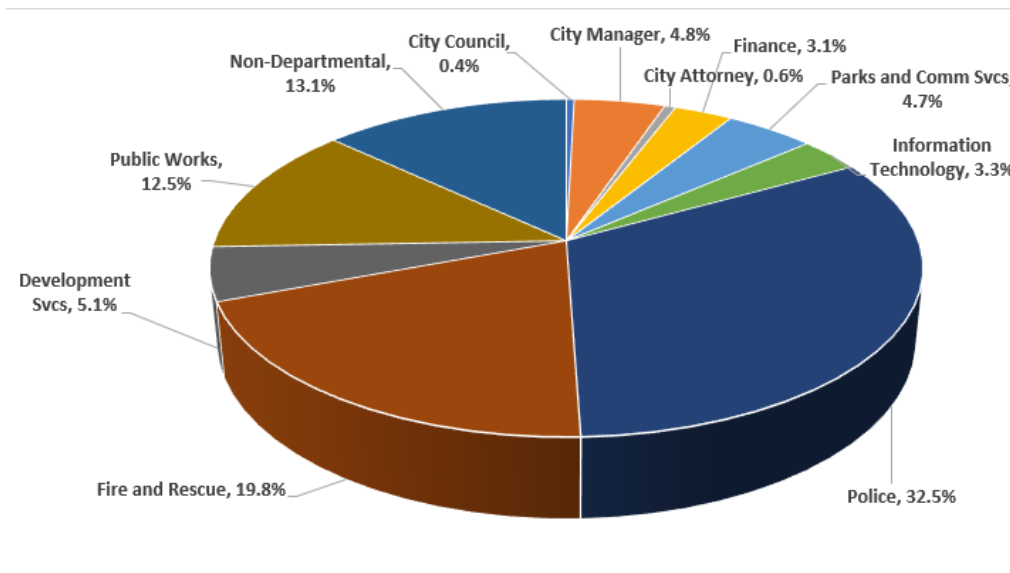


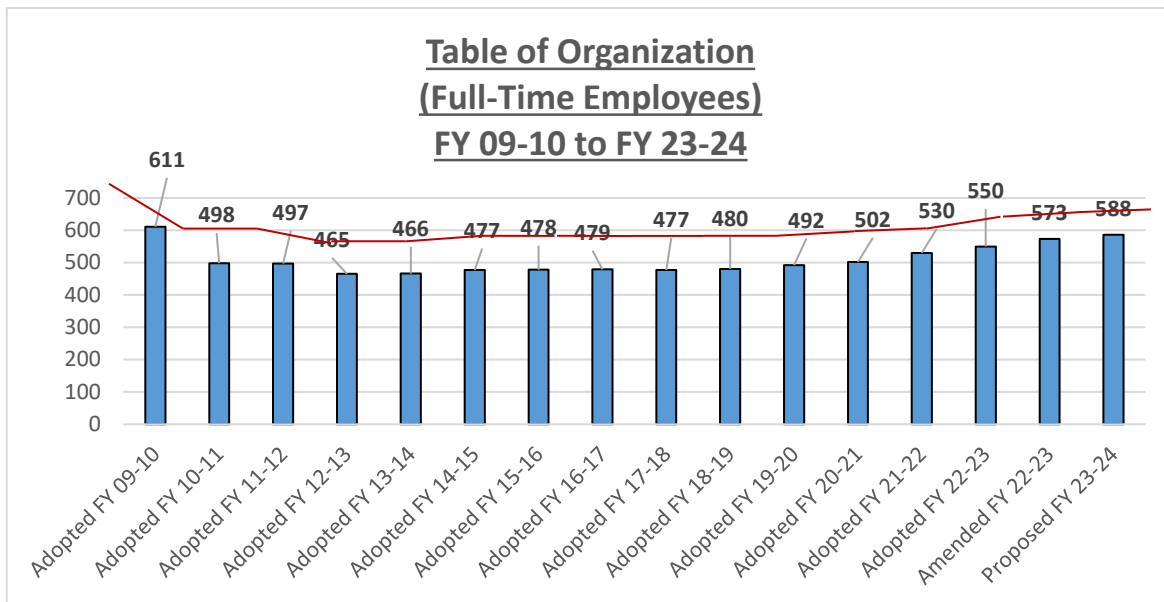
Table 3**Breakdown of General Fund Appropriations by Department**

Department	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Adopted	FY 2023-24 Proposed
City Council *	\$667,505	\$773,216	\$769,749	\$867,909	\$950,773	\$750,150
City Manager*	4,762,486	4,056,091	4,235,745	3,723,953	4,968,539	5,145,209
City Clerk	975,348	1,065,377	1,206,780	936,973	1,165,645	1,017,066
Human Resources	1,508,554	1,593,914	1,700,155	1,481,897	1,660,523	2,167,524
Risk Management	2,492,586	2,978,575	337,909	362,657	369,648	350,756
City Attorney	1,170,015	1,000,000	950,000	958,775	1,000,000	1,050,000
Finance	3,310,638	4,369,638	4,485,375	3,811,155	5,233,711	5,590,659
Parks and Comm Svcs	6,611,825	7,298,474	7,414,732	6,379,328	7,679,331	8,561,844
Information Technology	3,043,527	3,665,497	3,714,192	4,104,946	5,002,953	5,923,476
Police	46,271,525	49,482,346	48,334,032	53,504,411	53,591,408	58,614,373
Fire and Rescue	28,809,137	28,237,213	27,747,083	32,298,517	32,518,135	35,785,123
Development Svcs	6,250,876	6,950,075	6,325,666	7,522,770	8,509,974	9,256,476
Public Works	18,561,083	19,209,987	17,801,071	19,517,456	20,416,296	22,457,898
Non-Departmental	23,086,207	11,475,099	11,614,781	27,397,679	20,560,603	23,656,488
TOTAL	\$147,521,312	\$142,155,502	\$136,637,270	\$162,868,426	\$163,627,538	\$180,327,042

*City staff were transferred from the City Council Department to the City Manager's Office.

Staffing Levels

The FY 2023-24 Proposed Budget includes 588 full-time employees which includes FY 2022-23 amendment staffing adjustments of a net 6.91 FTEs. The Proposed Budget incorporates an additional net of 7.87 full-time equivalents; however only 6.37 FTEs are funded from the General Fund. Even with the proposed changes, full time staffing levels remain under FY 2009-10 pre-recession levels.



The Table of Organization reflects 588 full-time employees that includes the following proposed staffing requests.

Table 4: Full Time Staffing Request

Description	FTE
Information Technology	
Cyber Security Analyst (funded by the IT Replacement Fund)	1.00
Finance	
Business License Inspector	1.00
Fire and Rescue	
Reclass Division Chief to Assistant Fire Chief (sworn)	0.00
Reclass Fire Marshal to Assistant Fire Chief (non-sworn)	0.00
Police	
Animal Control Supervisor	1.00
Public Works	
Associate Engineer	1.00
Solid Waste Coordinator (Management Analyst)	1.00
Total	5.00

The Proposed Budget includes the request to add five new positions. The Public Works Department includes a new Associate Engineer to expedite the preparation and processing of permits to ensure timely insurance and a new Management Analyst (Solid Waste Coordinator) to manage the Citywide waste collection and recycle programs and address upcoming State regulations and requirements. This position will be offset by the revenue generated from SB2383 Solid Waste Franchise Fees. The Finance department includes a Business License Inspector to ensure compliance for businesses within City limits. The new Land Management System has identified that there are businesses that need a business license and will require outreach. The Information Technology Department includes a new Cybersecurity Analyst, funded by the IT Replacement Fund, to update and secure the City's technological infrastructure to protect and prevent from potential data compromise. Finally, the Police Department includes a new Animal Control Supervisor to oversee the new Animal Services Program as result of the consolidation of the Animal Care Services and Animal Control Programs.

There are also 2.87 positions included that will be converted from part-time to full-time within the Police Department, Parks and Community Services, City Manager's Office and Public Works Department. The Police Department includes the conversion of a Property and Evidence Specialist to address additional enforcement due to expected increase in non-compliant dispensaries; an Animal Control Officer to allow for additional enforcement due to increase call volume and community expectations; a Crime Analyst (from Community Services Specialist) to provide support for mitigation analytics to respond more efficiently and appropriately to emergency public safety issues. Parks and Community Services includes a conversion of four Recreation Specialists to assist with the retention of hard to fill positions and day-to-day program supervision. The City Manager's Office includes a Video Production Specialist to enhance the City's communication and public engagement strategies for City initiatives and special events. The Public Works Department includes an Equipment Mechanic (from Maintenance Worker) funded by the

Equipment Replacement Fund to assist with retention of hard to fill position and address increase demands of workload due to aging fleet.

Table 5: Part Time Staffing Conversion Request

Description	FTE
City Manager's Office	
Convert a Video Production Specialist (0.75) to full-time	0.25
Convert a Management Aide (0.75) to full-time	0.25
Parks and Community Services	
Convert four Recreation Specialists 4 part time positions to full-time	1.12
Police	
Convert a Property and Evidence Specialist (0.75) to full-time	0.25
Convert a Comm. Svcs. Spec. (0.75) to full-time Crime Analyst	0.25
Convert an Animal Control Officer (0.50) to full-time	0.50
Public Works	
Maintenance Worker (0.75) to full-time Equipment Mechanic (funded by the Equipment Replacement Fund)	0.25
Total	2.87

Strengthen the Public's Safety

The FY 2023-24 Proposed Budget includes \$94.4 million designated as support to the City's commitment to public safety comprised of the Police and Fire Departments. The public safety budgets make up more than 52 percent of the General Fund Proposed Budget at 32 percent and 20 percent, respectively. Of the 588 Citywide full-time personnel, approximately 39 percent are sworn which is the highest level since the Great Recession.

The Police Department budget now contains 142 full-time sworn personnel, reflecting one Deputy Police Chief position approved at mid-year. The Proposed Budget includes the conversion of three part-time positions to full-time, along with one new 1.0 FTE for a full-time Animal Control Supervisor to help support the transfer of the Animal Care Services Program from the Parks and Community Services Department to the Police Department. Police Department will now manage the entire Animal Control Services and Enforcement Program. The reorganization aligns with the City Council Goal – Strengthen the Public's Safety and Improve the Quality of Life.

In addition, the Police Department's maintenance and operations budget increased by a net of \$391,579, mostly for necessary contractual agreements and an increase in internal rent for Workers Compensation. As in prior years and to balance the General Fund, the Department includes a vacancy factor of approximately \$3.7 million in the to capture its routine vacancy rate.

The Fire and Rescue Department contains 85 full-time sworn personnel. Staff requests the reclassification of two positions: Fire Division Chief to Assistant Fire Chief (Sworn) and Fire Marshal to Assistant Fire Chief (Non-sworn). This reclassification results in an estimated cost of \$56,797 annually however does not increase the staffing levels for the department. Additionally, the Proposed Budget includes a \$500,000 increase in the department's overtime costs to minimize the structural issue.

The FY 2023-24 Proposed Budget for the Equipment Replacement Fund includes funding to replace public safety aging vehicles and equipment including a 2003 American LaFrance Pumper with a replacement cost of \$1.2 million, a 2004 American LaFrance Combination Pumper for \$1.2 million with partial funding from the Community Development Block Grant funds plus \$0.3 million for the required equipment and fixtures for both Pumps, 16 police vehicles with replacement costs totaling \$1.05 million.

Diversify, Stabilize and Increase Housing to Reflect Community Needs

To support affordable housing, \$700,000 is recommended to be allocated from the current fiscal year's savings towards consulting services associated with the community visioning and rezoning work to comply with State law and the City's Housing Element. The Proposed Budget includes continued funding for the City's homeless outreach and bridge shelter programs and operations of \$3.6 million and \$3.5 million in unappropriated State funding for the Fairview Development Center Landing Use Planning. One project forthcoming, not yet in the Proposed Budget, includes an additional 15 beds for the permanent Bridge Shelter for City Council approval. Currently, there is a second potential project Homekey Motel Conversion under development planned.

Advance Environmental Sustainability and Climate Resiliency

To achieve environmental sustainability and climate resiliency, the Proposed Budget includes funding a new full-time Management Analyst (Solid Waste Coordinator) which addresses the SB 1383 compliance requirements in addition to one new Planning and Sustainable Development Manager approved and added at mid-year. An investment of an additional \$150,000 is included in the General Fund for tree planting and maintenance. The Capital Improvement Budget consists of projects such as Active Transportation of \$4.1 million including Safe Routes to School Action Plan of \$600,000, TeWinkle Park lake repairs of \$2 million along with the Jack Hammett Sports Complex LED lighting upgrade, TeWinkle sports field LED lighting upgrade and the initiation of the Climate Action Adaption Plan study.

Transfers Out

The General Fund Transfers Out proposed budget of \$13.1 million, an increase of \$2.5 million, or 23 percent, provides full funding for the Capital Asset Needs (CAN) requirement of five percent of General Fund Revenues, the 1.5 percent towards the Information Technology Replacement Fund, and \$3.2 million into the Equipment Replacement Fund for the ongoing replacement and maintenance of the City's aging fleet.

GENERAL FUND RESERVES OVERVIEW

The City continues to demonstrate strong fiscal prudence and controls on spending. The combined commitment for emergency reserves including the declared disaster and economic reserves, is indicative of financial discipline. The General Fund reserves currently at \$57.8 million exceeds the City Council policy of \$55 million. If available, Staff recommends the deposit of \$1.5 million towards the City's pension liability, Section 115 Trust and \$1.0 million into the Workers' Compensation category to fulfill the \$2.0 million per claim.

Table 6**General Fund Balance Overview**

Fund Balance Category	FY 2019/20 Audited	FY 2020/21 Audited	FY 2021/22 Audited	FY 2022/23 Estimated
Committed				
Declared Disasters	\$14,125	\$14,125	\$14,125	\$14,125
Self-Insurance	2,000	2,000	2,000	2,000
Economic Reserves	9,000	9,000	9,000	9,000
Assigned				
Compensated Absences	5,036	5,920	5,584	5,584
Police Retirement 1% Supplemental	2,365	2,275	1,885	1,885
Workers Compensation			1,000	2,000
Facilities Reserve			2,000	2,000
Strategic Plan Project			2,000	2,000
Section 115 Trust	1,750	-	-	1,500
Restricted				
Pension and OPEB	-	1,778	3,061	3,061
Non-spendable	362	965	604	604
Unassigned	18,825	17,429	16,517	16,517
Total Fund Balance	\$53,463	\$53,492	\$57,776	\$60,276

CONCLUSION

The overview of the Proposed General Fund expenditure and revenue projections for FY 2023-24 was fully vetted by staff, being prudent in any proposed budget increases.

The strong commitment to our City Council, residents and community partners for healthy, sustainable neighborhoods and balanced economic activity, both facilitate and aid us to continue the quality of services we provide.

The high degree of professionalism, commitment, and effort of City staff to our community, our neighbors, and our businesses has provided us the ability to meet our overall goals, objectives, and programs, of which we are proud to serve.

It is our hope and belief that the FY 2023-24 Proposed Budget theme “**The Art of Collaboration**” represents the City’s Strategic Plan Goals and core values.

I would like to thank the Finance Department and its Budget Team, as well as the Executive Team and their managers and departmental budget liaisons for their commitment in preparing the FY 2023-24 Proposed Operating and Capital Improvement Budget. With the City Council’s leadership, Costa Mesa will continue to collaborate with our residents and

community partners for healthy, sustainable neighborhoods and balanced economic activity, both facilitate and aid us to continue the quality of services we provide daily.

Respectfully submitted,

Lori Ann Farrell Harrison
City Manager
City of Costa Mesa

All Funds Revenues and Sources of Funds

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget	% Incr/ (Dec)
GENERAL FUND					
Fund 101 - General Fund	\$ 150,212,010	\$ 165,941,399	\$ 163,627,538	\$ 180,327,042	10%
SPECIAL REVENUE FUNDS					
Fund 130 - Cultural Arts Master Plan					
Cannabis Q Bus Tax	-	-	166,667	166,667	0%
Total Fund 130	\$ -	\$ -	\$ 166,667	\$ 166,667	0%
Fund 140 - First Time Homebuyer Program					
Cannabis X Bus Tax	\$ -	\$ -	\$ 166,667	\$ 166,667	0%
Total Fund 140	\$ -	\$ -	\$ 166,667	\$ 166,667	0%
Fund 150 - Disaster Fund					
Other County Grants/Programs	\$ 793,904	\$ 498	\$ -	\$ -	0%
FEMA Disaster Reimbursement	-	107,377	-	-	0%
Operating Transfers In	5,053,108	-	-	-	0%
Other Federal Grants	1,528,403	-	-	-	0%
Total Fund 150	\$ 7,375,416	\$ 107,876	\$ -	\$ -	0%
Fund 201 - Gas Tax					
Investment Earnings	\$ 102,420	\$ 63,481	\$ 0	\$ 0	0%
GASB 31 Market Value Adjustmnt	(107,544)	(226,216)	-	-	0%
Gasoline Tax - Section 2103	765,768	891,312	1,110,769	1,114,720	0%
Gasoline Tax - Section 2105	584,754	625,561	727,641	738,171	1%
Gasoline Tax - Section 2106	360,600	392,595	444,705	461,312	4%
Gasoline Tax - Section 2107.1	791,272	747,903	994,072	886,642	-11%
Gasoline Tax - Section 2107.5	10,000	10,000	10,000	10,000	0%
Other Reimbursements	71,583	32,354	-	-	0%
Total Fund 201	\$ 2,578,852	\$ 2,536,990	\$ 3,287,187	\$ 3,210,845	-2%
Fund 203 - Air Quality					
Air Quality Improvement Fees	\$ 149,875	\$ 108,657	\$ 150,000	\$ 145,800	-3%
Investment Earnings	5,013	4,629	-	-	0%
GASB 31 Market Value Adjustmnt	(6,419)	(14,523)	-	-	0%
Other Governmental Agencies	122,540	-	-	-	0%
Total Fund 203	\$ 271,009	\$ 98,763	\$ 150,000	\$ 145,800	-3%
Fund 204 - American Rescue Plan					
American Rescue Plan	\$ 13,113,464	\$ -	\$ -	\$ 1,440,737	100%
Investment Earnings	381	50,330	-	-	0%
Total Fund 204	\$ 13,113,845	\$ 50,330	\$ -	\$ 1,440,737	100%

All Funds Revenues and Sources of Funds From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget	% Incr/ (Dec)
Fund 205 - HOME Investment Partnerships Program (HOME)					
Lien/Loan Repayment	\$ 46,325	\$ 45,009	\$ 20,000	\$ 20,000	0%
Investment Earnings	21,986	14,226	-	14,803	0%
HOME Invest. Partnership Grant	41,261	16,638	501,749	509,260	1%
GASB 31 Market Value Adjustmnt	(21,084)	(51,498)	-	-	0%
Total Fund 205	\$ 88,487	\$ 24,376	\$ 521,749	\$ 544,063	4%
Fund 207 - Community Development Block Grant (CDBG)					
Lien/Loan Repayment	\$ -	\$ 7,500	\$ -	\$ -	0%
Community Dev. Block Grant	\$ 1,895,056	\$ 594,256	\$ 1,121,215	\$ 1,722,893	54%
Investment Earnings	-	153	-	-	0%
Total Fund 207	\$ 1,895,056	\$ 601,909	\$ 1,121,215	\$ 1,722,893	54%
Fund 213 - Supplemental Law Enforcement Services (SLESF)					
Citizens' Option Public Safety	\$ 273,945	\$ 279,629	\$ 271,551	\$ 331,480	22%
Investment Earnings	322	(60)	-	-	0%
GASB 31 Market Value Adjustmnt	(259)	(634)	-	-	0%
Total Revenues	\$ 274,009	\$ 278,936	\$ 271,551	\$ 331,480	22%
Total Fund 213	\$ 274,009	\$ 278,936	\$ 271,551	\$ 331,480	22%
Fund 216 - Rental Rehabilitation Program					
Investment Earnings	\$ 3,774	\$ 2,658	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(3,754)	(9,509)	-	-	0%
Total Fund 216	\$ 19	\$ (6,851)	\$ -	\$ -	0%
Fund 217 - Narcotics Forfeiture					
Asset Forfeiture-County/Other	\$ 4,641	\$ 4,728	\$ -	\$ -	0%
Asset Forf OC Drug/Gang Actvty	819	834	-	-	0%
Investment Earnings	23,102	15,660	-	-	0%
GASB 31 Market Value Adjustmnt	(22,688)	(56,873)	-	-	0%
Total Fund 217	\$ 5,873	\$ (35,650)	\$ -	\$ -	0%
Fund 219 - Local Law Enforcement Block Grant					
Investment Earnings	\$ 462	\$ 325	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(459)	(1,164)	-	-	0%
Total Fund 219	\$ 2	\$ (838)	\$ -	\$ -	0%
Fund 220 - Office of Traffic Safety					
Other Federal Grants	\$ 273,383	\$ 130,022	\$ -	\$ -	0%
Total Fund 220	\$ 273,383	\$ 130,022	\$ -	\$ -	0%
Fund 230 - Federal Grants					
Investment Earnings	\$ 5,533	\$ -	\$ -	\$ -	0%
Other Federal Grants	2,818,645	252,925	331,116	3,830,472	1057%
Total Fund 230	\$ 2,824,178	\$ 252,925	\$ 331,116	\$ 3,830,472	1057%

All Funds Revenues and Sources of Funds

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget	% Incr/ (Dec)
Fund 231 - State Grants					
Other State Grants	\$ 1,196,710	\$ 742,996	\$ 527,803	\$ 11,531,955	2085%
Beverage Container Program	-	(103,431)	-	-	0%
Investment Earnings	352	-	-	-	0%
Total Fund 231	\$ 1,197,062	\$ 639,565	\$ 527,803	\$ 11,531,955	2085%
Fund 251 - Road Maintenance and Rehabilitation Account (RMRA) Gas Tax					
Investment Earnings	\$ 71,625	\$ 68,651	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(77,806)	(269,430)	-	-	0%
Gasoline Tax - RMRA	2,127,817	2,270,154	2,570,782	2,780,829	8%
Total Fund 251	\$ 2,121,636	\$ 2,069,375	\$ 2,570,782	\$ 2,780,829	8%
CAPITAL PROJECTS FUNDS					
Fund 208 - Park Development Fees					
Park Development Fees	\$ 766,372	\$ 1,278,941	\$ 328,095	\$ 328,095	0%
Contributions	100,000	-	-	-	0%
Other Reimbursements	6,966	-	-	-	0%
Investment Earnings	77,781	43,050	-	-	0%
GASB 31 Market Value Adjustmnt	(69,760)	(143,842)	-	-	0%
Total Fund 208	\$ 881,359	\$ 1,178,149	\$ 328,095	\$ 328,095	0%
Fund 209 - Drainage Fees					
Drainage Assessment Fees	\$ 433,328	\$ 348,736	\$ 213,206	\$ 213,206	0%
Investment Earnings	34,027	20,782	-	-	0%
GASB 31 Market Value Adjustmnt	(31,927)	(77,839)	-	-	0%
Total Fund 209	\$ 435,428	\$ 291,679	\$ 213,206	\$ 213,206	0%
Fund 214 - Traffic Impact Fees					
Traffic Impact Fees	\$ 1,212,500	\$ 437,943	\$ 1,533,025	\$ 1,533,025	0%
Other Reimbursements	1,855	-	-	-	0%
Investment Earnings	64,666	53,938	-	-	0%
GASB 31 Market Value Adjustmnt	(74,161)	(197,108)	-	-	0%
Total Fund 214	\$ 1,204,859	\$ 294,773	\$ 1,533,025	\$ 1,533,025	0%
Fund 218 - Fire System Development					
Investment Earnings	\$ 4,572	\$ 3,220	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(4,548)	(11,520)	-	-	0%
Total Fund 218	\$ 23	\$ (8,300)	\$ -	\$ -	0%
Fund 228 - Fire Protection System Paramedic Fund					
Investment Earnings	\$ 4,163	\$ 2,932	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(4,141)	(10,490)	-	-	0%
Total Fund 228	\$ 21	\$ (7,557)	\$ -	\$ -	0%

All Funds Revenues and Sources of Funds From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20'21 Actual	FY 21'22 Actual	FY 22'23 Adopted Budget	FY 23'24 Proposed Budget	% Incr/ (Dec)
Fund 401 - Capital Outlay					
Other Federal Grants	\$ 605,285	\$ 530,982	\$ -	\$ -	0%
Other County Grants/Programs	2,529,126	-	-	-	0%
Other Governmental Agencies	1,670,000	-	-	-	0%
Contributions	100,000	-	-	-	0%
Other State Grants	244,004	15,147	-	-	0%
Investment Earnings	154,011	174,364	-	-	0%
GASB 31 Market Value Adjustmnt	(155,755)	(778,219)	-	-	0%
Other Reimbursements	183,801	59,435	-	-	0%
Total Revenues	\$ 5,330,472	\$ 1,708	\$ -	\$ -	0%
Operating Transfers In	\$ 7,787,926	\$ 8,533,467	\$ 5,372,077	\$ 6,849,994	28%
Total Other Financing Sources	\$ 7,787,926	\$ 8,533,467	\$ 5,372,077	\$ 6,849,994	28%
Total Fund 401	\$ 13,118,398	\$ 8,535,176	\$ 5,372,077	\$ 6,849,994	28%
Fund 409 - Vehicle Parking District 1					
Secured Property Tax	\$ 3,685	\$ 4,607	\$ 4,000	\$ 4,000	0%
Unsecured Property Tax	12	13	12	12	0%
Supplemental Property Tax	8	9	11	11	0%
Homeowners Property Tax	2	2	2	2	0%
Delinquent Tax - Penalties/Int	1	1	1	1	0%
Investment Earnings	484	383	-	-	0%
GASB 31 Market Value Adjustmnt	(503)	(1,430)	-	-	0%
Total Fund 409	\$ 3,689	\$ 3,584	\$ 4,026	\$ 4,026	0%
Fund 410 - Vehicle Parking District 2					
Secured Property Tax	\$ 10,501	\$ 12,277	\$ 12,260	\$ 12,260	0%
Unsecured Property Tax	10	10	11	11	0%
Supplemental Property Tax	7	8	11	11	0%
Homeowners Property Tax	2	2	2	2	0%
Delinquent Tax - Penalties/Int	1	1	1	1	0%
Investment Earnings	1,076	873	-	-	0%
GASB 31 Market Value Adjustmnt	(1,132)	(3,281)	-	-	0%
Total Fund 410	\$ 10,465	\$ 9,890	\$ 12,285	\$ 12,285	0%
Fund 413 - Golf Course Improvement					
Investment Earnings	\$ 4,545	\$ 4,546	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(4,979)	(18,093)	-	-	0%
Golf Course Operations	163,715	163,020	110,000	110,000	0%
Total Fund 413	\$ 163,281	\$ 149,474	\$ 110,000	\$ 110,000	0%
Fund 415 - Measure M2 Competitive					
Measure "M2" Regional Grant	\$ 83,149	\$ 1,323,463	\$ 385,000	\$ 385,000	0%
Investment Earnings	1,417	-	-	-	0%
Total Fund 415	\$ 84,566	\$ 1,323,463	\$ 385,000	\$ 385,000	0%

All Funds Revenues and Sources of Funds

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget	% Incr/ (Dec)
Fund 416 - Measure M2 Fairshare					
Measure "M2" Fairshare	\$ 2,666,018	\$ 3,096,611	\$ 2,927,964	\$ 3,010,812	3%
Other Governmental Agencies	64,568	-	-	-	0%
Other Reimbursements	6,600	-	-	-	0%
Investment Earnings	68,048	41,711	-	-	0%
GASB 31 Market Value Adjustmnt	(50,058)	(147,423)	-	-	0%
Total Fund 416	\$ 2,755,176	\$ 2,990,899	\$ 2,927,964	\$ 3,010,812	3%
Fund 417 - Jack Hammett Sports Complex Capital Improvement					
Jack Hammett Field Rental	\$ 100,750	\$ 271,500	\$ 150,750	\$ 150,750	0%
Investment Earnings	6,692	3,696	-	-	0%
GASB 31 Market Value Adjustmnt	(6,657)	(3,163)	-	-	0%
Total Fund 417	\$ 100,784	\$ 272,033	\$ 150,750	\$ 150,750	0%
Fund 418 - Lions Park Project 2017 Bond					
Investment Earnings	\$ 1,799	\$ 234	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(160)	(404)	-	-	0%
Total Fund 418	\$ 1,640	\$ (170)	\$ -	\$ -	0%
Fund 420 - Park Land Acquisition					
Operating Transfers In	\$ -	\$ -	\$ -	\$ 384,576	0%
Total Fund 420	\$ -	\$ -	\$ -	\$ 384,576	0%
INTERNAL SERVICE FUNDS					
Fund 601 - Equipment Replacement Fund					
Investment Earnings	\$ 24,637	\$ 43,626	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(58,925)	(246,084)	-	-	0%
Sale of Automotive Equipment	3,804	55,749	-	-	0%
Sale of Other Equipment	3,842	9,831	-	-	0%
Other Governmental Agencies	25,670	-	-	-	0%
Automotive Equipment, Rental	2,635,841	2,629,809	2,656,416	2,656,416	0%
Contributions	182,126	-	-	-	0%
Damage to City Property	3,427	-	-	-	0%
Other Reimbursements	-	500,000	-	-	0%
Total Revenues	\$ 2,820,422	\$ 2,992,932	\$ 2,656,416	\$ 2,656,416	0%
Operating Transfers In	\$ 2,862,342	\$ 3,567,549	\$ 2,803,300	\$ 3,167,403	13%
Total Other Financing Sources	\$ 2,862,342	\$ 3,567,549	\$ 2,803,300	\$ 3,167,403	13%
Total Fund 601	\$ 5,682,764	\$ 6,560,481	\$ 5,459,716	\$ 5,823,819	7%
Fund 602 - Self Insurance Fund					
Investment Earnings	\$ 167,905	\$ 129,090	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(169,676)	(553,025)	-	-	0%
Unemployment Premiums	80,914	80,180	80,000	80,000	0%
General Liability Premiums	2,072,577	2,072,221	2,051,459	2,051,459	0%
Settlements Revenue	685	3,000	-	-	0%
Workers' Compensation Premiums	2,735,854	2,689,915	2,690,018	2,940,018	9%

All Funds Revenues and Sources of Funds From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20'21 Actual	FY 21'22 Actual	FY 22'23 Adopted Budget	FY 23'24 Proposed Budget	% Incr/ (Dec)
Total Revenues	\$ 4,888,260	\$ 4,421,381	\$ 4,821,477	\$ 5,071,477	5%
Operating Transfers In	\$ 4,004,586	\$ 1,800,000	\$ -	\$ -	0%
Total Other Financing Sources	\$ 4,004,586	\$ 1,800,000	\$ -	\$ -	0%
Total Fund 602	\$ 8,892,846	\$ 6,221,381	\$ 4,821,477	\$ 5,071,477	5%
Fund 603 - IT Replacement Fund					
Investment Earnings	\$ 73,512	\$ 71,168	\$ -	\$ -	0%
GASB 31 Market Value Adjustmnt	(79,851)	(286,085)	-	-	0%
Total Revenues	\$ (6,339)	\$ (214,917)	\$ -	\$ -	0%
Operating Transfers In	\$ 2,365,266	\$ 2,881,301	\$ 2,452,613	\$ 3,080,192	26%
Total Other Financing Sources	\$ 2,365,266	\$ 2,881,301	\$ 2,452,613	\$ 3,080,192	26%
Total Fund 603	\$ 2,358,927	\$ 2,666,383	\$ 2,452,613	\$ 3,080,192	26%
TOTAL REVENUES	\$ 200,904,945	\$ 186,388,147	\$ 185,884,519	\$ 219,674,542	18%
TOTAL OTHER SOURCES	\$ 17,020,120	\$ 16,782,317	\$ 10,627,990	\$ 13,482,165	27%
GRAND TOTAL ALL FUNDS	\$ 217,925,065	\$ 203,170,464	\$ 196,512,509	\$ 233,156,707	19%

General Fund Revenues and Sources of Funds

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20'21 Actual	FY 21'22 Actual	FY 22'23 Adopted Budget	FY 23'24 Proposed Budget	% Incr/ (Dec)
GENERAL FUND					
Fund 101 - General Fund					
Taxes					
Secured Property Tax	\$ 31,562,371	\$ 32,400,163	\$ 34,459,174	\$ 35,950,166	4%
Unsecured Property Tax	909,820	979,084	1,011,083	1,259,526	25%
Supplemental Property Tax	611,140	719,344	698,565	1,136,171	63%
Homeowners Property Tax	146,527	143,036	155,598	161,822	4%
Delinquent Tax - Penalties/Int	59,449	63,080	69,085	69,085	0%
Property Transfer Tax	948,274	1,166,982	1,294,733	949,671	-27%
Property Tax In-Lieu of VLF	13,264,658	13,615,485	14,358,890	14,997,569	4%
Sales Tax	63,834,760	77,312,837	71,243,148	80,953,882	14%
Sales Tax - Prop 172	1,151,953	1,467,174	1,372,284	1,506,007	10%
Transient Occupancy Tax	4,282,804	8,366,278	7,373,732	9,554,733	30%
Electric Utility Franchise Tax	1,219,285	1,341,613	1,368,446	1,756,995	28%
Cable TV Franchise Tax	920,523	892,882	861,236	821,236	-5%
PEG Cable TV Franchise Tax	184,514	178,996	163,590	162,788	0%
Gas Utility Franchise Tax	225,067	275,468	280,978	300,000	7%
Business License Tax	901,602	919,489	913,264	913,264	0%
Solid WasteHauler Franchise Tax	2,346,183	2,629,582	2,494,543	2,646,764	6%
Cannabis X Bus Tax	326,241	548,710	420,000	559,684	33%
Cannabis Q Bus Tax	-	-	2,500,000	2,500,000	0%
Total Taxes	\$ 122,895,170	\$ 143,020,204	\$ 141,038,349	\$ 156,199,363	11%
Licenses and Permits					
Dog Licenses	\$ 77,543	\$ 74,808	\$ 74,066	\$ 74,066	0%
Fire Permits	88,210	94,790	91,872	91,872	0%
Fire Construction Permits	133,957	136,963	210,632	220,000	4%
Building Permits	1,567,539	2,248,335	2,321,051	2,533,211	9%
Electrical Permits	211,736	258,011	265,887	265,887	0%
Plumbing/Mechanical Permits	243,238	275,473	281,108	281,108	0%
Street Permits	832,055	997,740	856,421	856,421	0%
Special Business Permits	-	215	430	430	0%
Cannabis X Bus Permit	176,087	192,080	227,250	186,956	-18%
Cannabis Q Bus Permit	-	934,855	500,000	61,140	-88%
Home Occupation Permits	25,078	22,329	25,963	25,963	0%
Operator's Permits	1,425	2,125	2,100	2,500	19%
Self-Haul Permit	12,800	32,600	21,700	36,000	66%
Other Permits	39,542	37,071	40,308	40,308	0%
Total Licenses and Permits	\$ 3,409,210	\$ 5,307,395	\$ 4,918,788	\$ 4,675,862	-5%

General Fund Revenues and Sources of Funds From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20'21 Actual	FY 21'22 Actual	FY 22'23 Adopted Budget	FY 23'24 Proposed Budget	% Incr/ (Dec)
Fund 101 - General Fund (continued)					
Fines and Forfeitures					
Municipal Code Violations	\$ 145,877	\$ 217,681	\$ 175,000	\$ 175,000	0%
Vehicle Code Violations	312,857	319,078	293,588	293,588	0%
Parking Citations	573,380	614,086	568,044	568,044	0%
Red-Light Camera Violation	23,769	19,950	30,000	30,000	0%
Total Fines and Forfeitures	\$ 1,055,883	\$ 1,170,795	\$ 1,066,632	\$ 1,066,632	0%
Use of Money and Property					
Investment Earnings	\$ 413,739	\$ 395,082	\$ 100,000	\$ 50,000	-50%
GASB 31 Market Value Adjustmnt	(509,639)	(1,520,938)	-	-	0%
Int. Earned on Lease Payments	-	96,092	-	-	0%
Buildings/Grounds, Rental	227,529	250,362	220,000	220,000	0%
Downtown Community Center,Rent	8,635	9,767	11,250	11,250	0%
Balearic Community Center,Rent	146	-	20,000	10,000	-50%
N Hertzog Comm Center, Rent	146	118	42,500	42,500	0%
Senior Center, Rental	-	-	52,500	-	-100%
Field Rental	23,519	32,300	85,000	85,000	0%
Tennis,Rental	85,650	86,414	100,000	100,000	0%
3175 Airway Rental	132,276	125,940	172,272	172,272	0%
Golf Course Operations	3,526,236	3,470,925	3,782,130	3,825,761	1%
Bus Shelter Advertising	108,304	66,503	110,000	89,832	-18%
Total Use of Money and Property	\$ 4,016,543	\$ 3,012,564	\$ 4,695,652	\$ 4,606,615	-2%
Other Government Agencies					
Other Federal Grants	\$ 297,945	\$ 32,807	\$ -	\$ 53,354	0%
Motor Vehicle In-Lieu Tax	84,182	130,289	136,804	115,307	-16%
Peace Offcrs. Stand./Training	6,364	25,977	30,300	30,300	0%
Beverage Container Program	-	-	30,000	30,000	0%
Mattress Recycling Council	17,145	11,295	10,500	10,500	0%
Reimb. of Mandated Costs	111,647	-	100,000	55,000	-45%
Other State Grants	752,487	907,487	55,023	350,000	536%
Other County Grants/Programs	94,977	407,878	230,000	230,000	0%
Other Governmental Agencies	-	21,625	21,625	21,625	0%
Total Other Govt. Agencies	\$ 1,364,747	\$ 1,537,357	\$ 614,252	\$ 896,086	46%
Fees and Charges					
Plan Check Fee	\$ 753,286	\$ 1,006,125	\$ 959,914	\$ 1,603,056	67%
Zoning, Variance & CUP Fees	334,080	422,790	437,855	372,740	-15%
Cannabis X CUP	102,532	135,923	104,215	129,640	24%
Cannabis Q CUP	-	774,794	255,270	300,000	18%
Subdivision Map Fees	6,000	15,200	23,750	26,600	12%
Environmental Impact Fees	(1,841)	2,398	5,000	6,250	25%
Open Space Public Park Impact	-	277,016	-	-	0%
Vacation/Abandonment of R-O-W	150	-	750	750	0%

General Fund Revenues and Sources of Funds

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget	% Incr/ (Dec)
Fund 101 - General Fund (continued)					
Fees and Charges (continued)					
Source Reduction/Recycling	\$ 6,100	\$ 2,440	\$ 12,000	\$ 2,400	-80%
Self Haul Per-Project Fee	39,667	79,316	83,500	160,000	92%
Special Policing Fees	-	38,084	400,000	400,000	0%
Cannabis X Background	46,061	90,351	75,000	75,000	0%
Cannabis Q Background	-	1,800	181,728	75,720	-58%
Vehicle Storage/Impound Fees	467,287	359,453	350,000	350,000	0%
Vehicle Code Violation Fee	170	160	1,085	1,085	0%
Repossessed Veh. Release Fees	3,765	3,630	3,728	3,728	0%
Jail Booking Fees - City	75,904	13	-	-	0%
Police False Alarms	96,413	204,590	100,000	100,000	0%
Fingerprinting	3,135	8,109	23,175	23,175	0%
Fire Inspections	16,745	8,671	100,000	100,000	0%
EMS - First Responder Fee	-	1,001	1,001	1,001	0%
Paramedic Fee - Advanced	3,507,832	4,470,812	4,021,675	4,620,812	15%
EMS - Ambulance Program	(226,152)	(249,673)	(360,000)	(360,000)	0%
Fire Plan Review Fees	103,701	110,713	147,793	150,000	1%
Fire False Alarms	-	-	1,400	1,400	0%
Accident Cost Recovery	5,491	16,122	10,000	14,000	40%
Fire Special Event Fees	41,462	22,687	41,462	41,462	0%
Park Permits	2,323	57,324	50,000	50,000	0%
Park Improvements	17,940	12,210	17,624	17,624	0%
Aquatics	29,536	49,594	63,000	63,000	0%
Day Camp	33,465	211,044	183,330	183,330	0%
Playgrounds	(292)	224,136	230,000	230,000	0%
Special Events	16,110	26,713	37,800	37,800	0%
Early Childhood	12,660	73,647	131,328	131,328	0%
Instructional Classes	20,170	107,722	350,000	350,000	0%
Basketball	1,649	719	15,750	21,000	33%
Adult Open Gym	-	3,865	6,750	6,750	0%
Softball	7,344	6,032	36,000	37,500	4%
Adult Futsal	-	-	1,650	1,650	0%
Teen Camp	3,551	16,481	34,000	34,000	0%
Senior Center Charges	-	780	10,635	10,635	0%
Community Event Charges	-	670	4,500	7,500	67%
Photocopies	2,380	3,744	3,300	3,300	0%
Building Doc Retention Fee	61,063	88,295	60,000	88,000	47%
Police Reports	25,202	26,892	29,246	29,246	0%
Police Clearance Letters	3,090	2,205	3,958	3,958	0%
Sale of Other Supplies	110	385	700	700	0%
Central Services Charges	61,712	40,652	80,000	80,000	0%
Business License Proc Fee	49,113	26,771	45,000	45,000	0%
EV Charge Station Fees	4,510	13,617	15,000	15,000	0%
Other Charges for Services	13,275	58,916	14,000	30,000	114%
Special Assessments	799	-	1,000	1,000	0%
Total Fees and Charges	\$ 5,747,499	\$ 8,854,937	\$ 8,404,872	\$ 9,677,140	15%

General Fund Revenues and Sources of Funds From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Fund/Account Description	FY 20'21 Actual	FY 21'22 Actual	FY 22'23 Adopted Budget	FY 23'24 Proposed Budget	% Incr/ (Dec)
Fund 101 - General Fund (continued)					
Other Revenues					
Contributions	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	0%
Sponsorship	-	88,100	60,000	60,000	0%
Donations	50,000	60,612	70,000	70,000	0%
Construction Permit Insp. Fees	110,490	139,350	115,000	115,000	0%
Damage to City Property	20,096	(4,877)	25,000	25,000	0%
Civil Subpoena Costs	14,265	37,968	14,407	14,407	0%
Settlements Revenue	-	242,075	-	-	0%
Bus Shelter Maint Reimb	35,000	35,000	35,000	35,000	0%
Public Notices	26,273	9,605	24,000	24,000	0%
Other Reimbursements	420,292	446,453	470,000	470,000	0%
Nonoperating Income - Other	1,581,124	1,524,562	1,749,586	1,197,039	-32%
Sale of Other Equipment	-	-	1,000	1,000	0%
Other	292,272	434,299	300,000	300,000	0%
Total Other Revenues	\$ 2,549,813	\$ 3,038,147	\$ 2,888,993	\$ 2,336,446	-19%
Total Revenues	\$ 141,038,864	\$ 165,941,399	\$ 163,627,538	\$ 179,458,144	10%
Other Financing Sources					
Operating Transfers In	\$ 9,173,146	\$ -	\$ -	\$ 868,898	0%
Total Other Financing Sources	\$ 9,173,146	\$ -	\$ -	\$ 868,898	0%
Total Fund 101	\$ 150,212,010	\$ 165,941,399	\$ 163,627,538	\$ 180,327,042	10%
Fund 150 - Disaster Fund					
Other Federal Grants	\$ 1,528,403	\$ -	\$ -	\$ -	0%
Other County Grants/Programs	793,904	498	-	-	0%
Total Revenues	\$ 2,322,308	\$ 498	\$ -	\$ -	0%
Operating Transfers In	\$ 5,053,108	\$ -	\$ -	\$ -	0%
Total Other Financing Sources	\$ 5,053,108	\$ -	\$ -	\$ -	0%
Total Fund 150	\$ 7,375,416	\$ 498	\$ -	\$ -	0%

Summary of Appropriations by Department/by Category – All Funds (Excludes CIP)

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Department/Category	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
City Council				
Salaries and Benefits	\$ 576,329	\$ 721,605	\$ 787,591	\$ 586,969
Maintenance and Operations	75,072	150,593	161,181	161,181
Fixed Assets	-	4,149	2,000	2,000
Subtotal City Council	\$ 651,401	\$ 876,347	\$ 950,772	\$ 750,150
City Manager's Office				
Salaries and Benefits	\$ 6,925,457	\$ 6,636,335	\$ 8,567,839	\$ 9,264,772
Maintenance and Operations	6,291,706	3,716,053	4,519,189	4,470,359
Fixed Assets	8,832	25,407	16,900	16,900
Subtotal City Manager's Office	\$ 13,225,995	\$ 10,377,795	\$ 13,103,928	\$ 13,752,031
City Attorney				
Maintenance and Operations	1,020,568	965,843	1,000,000	1,050,000
Subtotal City Attorney	\$ 1,020,568	\$ 965,843	\$ 1,000,000	\$ 1,050,000
Finance				
Salaries and Benefits	\$ 2,710,936	\$ 3,063,697	\$ 3,925,980	\$ 4,280,029
Maintenance and Operations	980,626	766,643	1,270,430	1,273,330
Fixed Assets	50,469	60,089	37,300	37,300
Subtotal Finance	\$ 3,742,031	\$ 3,890,428	\$ 5,233,710	\$ 5,590,659
Parks and Community Services				
Salaries and Benefits	\$ 3,122,392	\$ 4,109,052	\$ 5,193,213	\$ 5,859,474
Maintenance and Operations	1,972,444	2,808,948	3,031,308	3,399,371
Fixed Assets	480	215	3,800	3,800
Subtotal Parks and Community Services	\$ 5,095,316	\$ 6,918,216	\$ 8,228,321	\$ 9,262,645
Information Technology				
Salaries and Benefits	\$ 2,233,613	\$ 2,631,490	\$ 3,845,235	\$ 4,435,399
Maintenance and Operations	496,323	510,300	609,663	610,670
Fixed Assets	1,193,665	1,099,026	2,714,745	3,786,211
Subtotal Information Technology	\$ 3,923,602	\$ 4,240,816	\$ 7,169,643	\$ 8,832,280
Police Department				
Salaries and Benefits	\$ 44,987,381	\$ 47,198,919	\$ 47,395,997	\$ 52,034,331
Maintenance and Operations	6,570,434	6,863,091	7,015,431	7,148,467
Fixed Assets	368,544	609,168	217,414	715,010
Subtotal Police Department	\$ 51,926,360	\$ 54,671,177	\$ 54,628,842	\$ 59,897,808
Fire and Rescue Department				
Salaries and Benefits	\$ 24,943,737	\$ 27,497,513	\$ 27,415,852	\$ 30,632,989
Maintenance and Operations	4,764,999	5,516,769	5,067,282	5,117,134
Fixed Assets	40,656	93,077	35,000	35,000
Subtotal Fire and Rescue Department	\$ 29,749,393	\$ 33,107,359	\$ 32,518,134	\$ 35,785,123

Summary of Appropriations by Department/by Category – All Funds (Excludes CIP)

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Department/Category	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
Development Services				
Salaries and Benefits	\$ 5,495,888	\$ 6,194,331	\$ 8,005,554	\$ 8,786,675
Maintenance and Operations	6,110,035	2,157,795	2,015,076	2,016,612
Fixed Assets	79,530	78,645	13,200	938,200
Subtotal Development Services	\$ 11,685,453	\$ 8,430,771	\$ 10,033,830	\$ 11,741,487
Public Works				
Salaries and Benefits	\$ 9,168,615	\$ 9,712,094	\$ 11,749,645	\$ 13,460,865
Maintenance and Operations	13,976,617	14,338,405	12,414,033	14,999,641
Fixed Assets	186,832	114,545	3,252,202	1,942,900
Subtotal Public Works	\$ 23,332,064	\$ 24,165,044	\$ 27,415,880	\$ 30,403,406
Non-Departmental				
Salaries and Benefits	\$ -	\$ 1,926,415	\$ 2,611,000	\$ 2,611,000
Maintenance and Operations	6,498,145	7,122,528	7,321,613	8,287,899
Fixed Assets	31,246,374	18,348,736	10,627,990	14,967,478
Subtotal Non-Departmental	\$ 37,744,519	\$ 27,397,679	\$ 20,560,603	\$ 25,866,377
TOTAL APPROPRIATIONS - ALL FUNDS				
Salaries and Benefits	\$ 102,132,733	\$ 109,691,451	\$ 119,497,906	\$ 131,952,503
Maintenance and Operations	\$ 48,756,970	44,916,967	44,425,206	48,534,665
Fixed Assets	\$ 33,175,382	20,433,057	16,920,551	22,444,799
TOTAL APPROPRIATIONS - ALL FUNDS	\$ 184,065,085	\$ 175,041,476	\$ 180,843,663	\$ 202,931,967

Summary of Appropriations by Account - All Funds (Excludes CIP)

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Account Description	Account Number	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
Salaries and Benefits					
Salaries and Wages	501000	\$ -	\$ -	\$ (4,019,104)	\$ (4,019,104)
Regular Salaries - Sworn	501100	22,816,872	23,807,989	26,453,129	27,664,096
Regular Salaries - Non-Sworn	501200	19,944,782	22,518,813	29,492,500	34,482,354
Regular Salaries - Part-Time	501300	3,956,381	4,349,512	5,031,708	5,478,561
Overtime	501400	6,005,502	7,455,603	4,039,324	4,904,449
Accrual Payoff - Excess Max.	501500	544,193	547,368	191,128	191,128
Vacation/Comp. Time Cash Out	501600	339,273	621,619	303,980	303,980
Holiday Allowance	501700	790,135	945,976	931,829	886,313
Separation Pay-Off	501800	427,400	468,359	145,776	145,776
Other Compensation	501900	2,570,924	2,908,337	3,129,275	4,079,024
Furloughs	502200	1,634,270	1,659	-	-
Cafeteria Plan	505100	9,012,954	10,085,251	12,617,318	13,604,307
Medicare	505200	872,435	967,931	941,069	945,032
Retirement	505300	29,191,353	31,508,915	35,238,203	37,617,542
Longevity	505400	3,610	4,378	4,404	785,763
Executive Prof Development	505500	60,021	70,537	96,700	80,915
Auto Allowance	505600	45,892	48,432	153,500	55,200
Unemployment	505800	-	29,829	80,020	80,020
Workers' Compensation	505900	2,084,776	1,497,421	2,207,147	2,207,147
City Contrib - Retiree Medical	506100	1,831,960	1,853,524	2,460,000	2,460,000
Subtotal Salaries and Benefits		\$ 102,132,733	\$ 109,691,451	\$ 119,497,906	\$ 131,952,503
Maintenance and Operations					
Stationery and Office	510100	\$ 155,333	\$ 198,539	\$ 227,950	\$ 220,400
Multi-Media, Promos, Subscript.	510200	315,791	604,630	552,789	632,789
Small Tools and Equipment	510300	269,852	416,520	268,417	265,667
Uniforms and Clothing	510400	464,330	330,858	414,160	392,160
Safety and Health	510500	704,118	1,580,465	564,480	581,913
Maintenance and Construction	510600	663,692	1,195,455	676,850	691,750
Agriculture	510700	71,487	70,644	97,000	97,000
Fuel	510800	470,963	698,298	501,400	501,400
Electricity - Buildings & Fac.	515100	602,939	680,488	581,220	580,020
Electricity - Power	515200	232,269	304,306	281,800	281,800
Electricity - Street Lights	515300	1,041,778	1,097,881	1,000,000	1,000,000
Gas	515400	61,813	77,743	45,400	45,400
Water - Domestic	515500	97,359	101,757	77,100	76,100
Water - Parks and Parkways	515600	1,010,482	1,051,167	859,100	859,100
Waste Disposal	515700	129,257	232,551	262,400	262,447
Janitorial and Housekeeping	515800	432,229	527,387	643,143	692,143
Postage	520100	1,858	-	442	442
Legal Advertising/Filing Fees	520200	238,936	245,963	240,332	256,332

Summary of Appropriations by Account - All Funds (Excludes CIP)

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Account Description	Account Number	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
Maintenance and Operations (Continued)					
Advertising and Public Info.	520300	13,542	15,837	16,850	16,850
Telephone/Radio/Communications	520400	881,929	926,088	956,400	952,400
Business Meetings	520500	17,195	52,622	54,280	51,780
Mileage Reimbursement	520600	445	167	3,300	3,300
Dues and Memberships	520700	142,976	192,146	203,047	203,957
Board Member Fees	520800	37,400	38,400	41,300	49,700
Professional Development	520900	252,475	491,428	613,646	653,856
Buildings and Structures	525100	202,715	257,270	326,500	371,500
Landscaping and Sprinklers	525200	2,727,856	3,194,907	3,250,500	3,400,500
Automotive Equipment	525400	211,690	201,314	256,250	262,500
Office Furniture	525600	-	-	2,000	2,000
Office Equipment	525700	59,334	57,876	49,100	64,550
Other Equipment	525800	844,146	852,952	945,800	943,650
Streets, Alleys and Sidewalks	525900	991,658	1,001,029	1,007,200	1,727,790
Employment	530100	536,474	217,154	26,000	26,000
Consulting	530200	3,754,879	4,030,479	4,705,933	4,470,595
Legal	530300	2,923,117	3,499,851	2,764,420	2,814,420
Engineering and Architectural	530400	223,716	673,639	578,962	578,962
Financial & Information Svcs.	530500	503,245	560,820	1,078,750	1,078,750
Medical and Health Inspection	530600	184,604	149,877	192,100	228,100
Public Safety	530700	2,152,776	2,238,968	2,505,300	2,563,920
Recreation	530800	35,932	221,030	476,110	628,120
Sanitation	530900	715	1,591	1,200	1,200
Principal Payments	535100	1,675,000	1,941,839	2,450,000	3,642,600
Interest Payments	535200	1,148,277	1,115,882	1,067,905	1,146,705
External Rent	535400	349,719	641,274	841,798	889,364
Grants, Loans and Subsidies	535500	6,788,668	2,117,444	821,766	2,434,260
Depreciation	535600	1,216,665	1,248,411	50,000	1,325,000
Internal Rent Central Services	535800	61,712	40,652	99,722	99,722
Internal Rent Postage	535900	95,570	86,923	111,334	111,334
Internal Rent - Maintenance	536100	884,837	894,887	884,887	884,887
Internal Rent - Repl Cost	536200	1,224,816	1,225,836	1,217,816	1,217,816
Internal Rent - Fuel	536400	522,812	513,166	501,400	501,400
Internal Rent Genl Liability	536500	2,072,577	2,072,221	2,072,221	2,072,221
Internal Rent Workers' Comp	536600	2,735,854	2,689,915	2,689,915	2,939,915
Internal Rent Unemployment	536700	80,914	80,180	80,180	80,180
General Liability	540100	1,178,015	1,722,409	1,625,875	1,705,250
Special Liability	540200	-	-	9,400	9,400
Buildings & Personal Property	540500	92,326	-	165,200	195,200
Taxes and Assessments	540700	220,416	237,408	196,200	196,200
Contingency	540800	2,490,371	(190,589)	550,000	550,000
Other Costs	540900	668	4,464	1,640,656	1,948
Emergency Protective Measure	580200	2,254,444	184,550	-	-
Subtotal Maintenance and Operations		\$ 48,756,970	\$ 44,916,967	\$ 44,425,206	\$ 48,534,665

Summary of Appropriations by Account - All Funds (Excludes CIP)

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

Account Description	Account Number	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
Fixed Assets					
Land	590100	\$ -	\$ -	\$ -	\$ 384,576
Automotive Equipment	590500	6,719	11,726	1,939,302	1,905,000
Office Furniture	590600	9,211	55,581	12,900	12,900
Office Equipment	590700	-	34,987	-	-
Other Equipment	590800	1,742,174	1,915,127	3,065,359	5,559,421
Loss on Disposal of Assets	599100	170,904	66,900	-	-
Nonoperating Expenses - Other	599400	-	-	-	-
Capital Replacement Reserve	599500	-	-	1,275,000	-
Subtotal Fixed Assets		\$ 1,929,008	\$ 2,084,321	\$ 6,292,561	\$ 7,861,897
Transfers Out					
Transfers Out	595100	\$ 31,246,374	\$ 18,348,736	\$ 10,627,990	\$ 14,582,902
Subtotal Transfers Out		\$ 31,246,374	\$ 18,348,736	\$ 10,627,990	\$ 14,582,902
TOTAL APPROPRIATIONS - ALL FUNDS		\$ 184,065,085	\$ 175,041,476	\$ 180,843,663	\$ 202,931,967

(1) In FY 2021-22, the City changed the budgeting methodology for professional development. Only executive professional development included in the employee MOUs is included in this account. Other professional development such as training, licenses and certificates are accounted for under maintenance and operations.

(2) In FY 2021-22, the City corrected the budgeting method for billing internal charges. The prior years have not been adjusted to ensure consistency with the audited financial statements.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a summary of the major capital and public improvements to the City's infrastructure. A capital or public improvement project is defined as expenditures on capital assets with a value greater than \$30,000 that are stationary in nature, including but not limited to, publicly owned or operated streets, highways, bridges, sidewalks, curbs, gutters, alleys, storm drains, trees and landscaping, medians, parks, playgrounds, traffic signals, streetlights, fences, walls, or other infrastructure. The CIP also includes other types of capital improvements including those specific to capital facilities, which are defined as city owned or operated buildings including, but not limited to, City Hall, Civic Center, Police Department, Old Corp Yard, fire stations, libraries, and community centers. Also included within the CIP are consolidated building modification projects. Capital projects differentiate themselves from building modification projects in the dollar amount of the project. Individual building modification projects are minor maintenance improvements capped at \$30,000, each respectively. In addition, capital projects have a wider scope of work and can span over multiple fiscal years. In such cases, continuing appropriations are a part of the annual budget to transparently track these multi-year capital projects. Other routine capital purchases, such as the purchase of new vehicles, computer hardware, and other equipment, are accounted for in other special funds, such as the Equipment Replacement Fund and IT Replacement Fund. These are not reflected in the CIP.

The CIP is important for planning and managing the City's growth and development as well as maintaining existing infrastructure. The CIP is a living document that continues to evolve each fiscal year through the budgeting process to reflect City Council and community goals, needs, and desires. Planning for capital improvements is an ongoing process. As the City's infrastructure condition(s) and needs change, capital programs and priorities are adjusted. New construction may be required to accommodate an increased demand or replace aging facilities, while existing infrastructure requires periodic rehabilitation, replacement, or other improvements to protect the City's investments.

The Fiscal Year 2023-24 budget for the CIP is approximately \$31.1 million across all funding sources, which is an increase of 5.8 million or 23% percent increase compared to the adopted budget for Fiscal Year 2022-23. A significant share of the FY 2023-24 budget is the \$14.4 million in state and county grant funding through state Senator David Min, Assemblymember Cottie Petrie-Norris, and County of Orange Supervisor Katrina Foley.

The Fiscal Year 2023-24 CIP includes several major projects such as, Costa Mesa Skate Park, Lions Park Café, Fairview Park Improvements, Ketchum-Libolt Park Expansion, Shalimar Park Improvements, LED Field Lighting at Jack Hammett Sports Complex, TeWinkle Athletic Complex Improvements, Citywide Street Improvements, Adams Avenue at Pinecreek Improvements, Costa Mesa Country Club Improvements and Active Transportation Improvements. These represent large financial commitments and reflect the priorities established by City Council and community.

The table below reflects the adopted project expenditures for the CIP as well as the \$55.6 million in re-budgeted funds estimated to carry forward from the prior fiscal year for ongoing capital projects:

TOTAL CAPITAL IMPROVEMENT PROGRAM	
1-Year CIP	\$31,081,719
Ongoing CIP (continuing appropriation)	\$55,598,465
Total Capital Improvement Program	\$86,680,184

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The CIP is organized and summarized by the following sections:

BUDGET GUIDE

The CIP Budget Guide provides a narrative overview of the CIP, including how the program is developed. The guide identifies funding sources and categories of projects. It also reflects various summaries of projects by category, district, and funding source.

CIP ACCOMPLISHMENTS

Included in this CIP section are major project-specific accomplishments from the prior fiscal year.

ONGOING CAPITAL IMPROVEMENT PROJECTS

The CIP section includes a list of ongoing capital projects that the City Council has authorized to re-budget and carry forward from the prior fiscal year. As the implementation of some capital projects straddle fiscal years, due to complexities of project or other issues, this list is a transparent way to reflect all open projects with their corresponding remaining balance. Adoption of the CIP also provides explicit City Council approval to reappropriate these remaining project balances.

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY CATEGORY AND CITY COUNCIL GOALS

Best practices recommend that state and local governments establish an objective process for categorizing and prioritizing capital improvement projects. The proposed capital projects by category provides a high-level summary of the projects by voting district. The voting district reflects the actual project location; however, some projects may provide a communitywide benefit. The capital projects are also classified using the following categories (which are further defined under the *Prioritization and Categorization* section):

- 1 – Risk to Health, Safety or Environment
- 2 – Regulatory or Mandated Requirement
- 3 – Grant Funding
- 4 – Master Plan, General Plan
- 5 – Asset Condition, Annual Recurring Costs

In addition, this summary includes a corresponding project status, defined below:

- **New project** – projects with this status are not previously budgeted projects and represent new financial commitments to fund the projects as well as ongoing operation, maintenance, and rehabilitation costs.
- **Existing project** – projects with this status are previously budgeted projects that are not completed or span multiple fiscal years and are generally phased.
- **Ongoing project** – projects with this status are ongoing citywide projects that are budgeted every fiscal year in the CIP and relate to annual citywide improvements or maintenance. Examples of projects with this status include Citywide Street Improvements, Citywide Storm Drain Improvements, or Parkway Improvement Program. The project detail forms for these projects will not reflect prior budgets or expenditures as the remaining balances for these projects are reflected on the *Ongoing Capital Improvement Projects* summary.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

This section also reflects how all capital projects tie back to the City Council's established goals. Each project will meet one or more of the below priorities: [THESE ARE NOT ALL THE GOALS, AND NOT IN ORDER APPROVED BY COUNCIL]

- **Goal #1:** Recruit and Retain High Quality Staff
- **Goal #2:** Achieve Long-term Fiscally Sustainability
- **Goal #3:** Strengthen the Public's Safety and Improvement Quality of Life
- **Goal #4:** Advance Environmental Sustainability and Climate Resiliency
- **Goal #5:** Diversify, Stabilize and Increase Housing to Reflect Community Needs

PROPOSED CAPITAL IMPROVEMENT PROJECTS MAP – BY VOTING DISTRICT

Fiscal Year 2023-24 marks the transition of the CIP to reflect voting districts. A map depicting the geographical location of the capital projects with an overlay reflecting the voting districts is included in this section. The voting district reflects the actual project location; however, some projects may provide a communitywide benefit. Citywide or “ongoing” projects are not included on this map because they are not specific to any one location or voting district.

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

The summary of proposed capital projects by funding source provides a detailed list of each project and corresponding funding sources for Fiscal Year 2023-24. This summary is organized by the following project types:

- **Facilities** – projects in this category include any facility maintenance, improvements or reconstruction.
- **Parks** – projects in this category include any maintenance, improvements, or development at park facilities.
- **Parkway and Medians** – projects in this category include any parkway and median landscape maintenance or curb/median construction.
- **Streets** – projects in this category include any street maintenance (i.e. slurry seal, rehabilitation, etc.), storm drain and water quality related improvements.
- **Transportation** – projects in this category include any transportation related improvements or maintenance, including active transportation projects, traffic signal maintenance and improvements, and general neighborhood traffic improvements.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

CAPITAL IMPROVEMENT PROJECT DETAILS

This section provides detailed information about all projects, funding levels, and funding sources. These forms are project-specific and reflect all prior, current, and future project expenditures by phase to provide a total project cost for the City Council and community.

Each project-specific form also includes an estimated financial operating impact for consideration in the budget adoption process that outlines ongoing operation, maintenance, and rehabilitation costs. These estimates are prepared per project and are subject to change based on final project design and/or construction. Certain ongoing citywide projects do not include maps or images as the maintenance districts are not specific to any one location or voting district. Additionally, these projects do not reflect prior budgets or expenditures as they are classified as “ongoing” projects. As such, the remaining balances for these projects are reflected on the *Ongoing Capital Improvement Projects* summary.

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

The Five-Year CIP also includes a “future” column for projects that are not developed at this time or may be implemented after Fiscal Year 2027-2028. Each fiscal year of the Five-Year CIP includes a realistic cost estimate that is within range of prior year CIP total costs. However, the cost estimates for each project are presented at current value/current dollars and are not escalated for inflation. As a result, the estimates are subject to change. Additionally, although the schedule spans five years and future, funds for only the first year are appropriated within the Fiscal Year 2023-24 Budget. The schedule provides a view of upcoming fiscal year capital projects that could be adjusted based on changing City Council and community priorities or financial capabilities. The revised 5-year CIP represents an overall well-balanced, long-term plan reflecting current City Council’s strategic goals and priorities. All projects including those in “future” years remain eligible for any grant funding, should opportunities arise.

PERCENTAGE OF GENERAL FUND BUDGET FOR CAPITAL EXPENDITURES

On September 15, 2015, the City Council adopted the Capital Asset Needs (CAN) Ordinance as a result of a new policy being adopted during the preparation of the Fiscal Year 2015-16 budget. The ordinance added Article 8 to Chapter V of Title 2 of the Costa Mesa Municipal Code to establish the requirement for the City to annually allocate a minimum of five percent (5%) of the General Fund revenue to a capital expenditures account and one and one-half percent (1.5%) of General Fund revenue to a capital facilities account. These funds are to be used for the construction, design, engineering, project management, inspection, contract administration and property acquisition of city owned or operated facilities.

In addition, the Capital Facilities account may also be used toward debt obligations created to fund Capital Facilities.

In the event of an economic downturn, natural disaster, emergency or other unforeseen circumstance, or if the General Fund Operating Reserve falls below the level established by resolution of the City Council pursuant to Section 2-205 of the Costa Mesa Municipal Code, the City is not required to comply with the requirements set forth above. Use of such exceptions requires approval by a supermajority of the City Council.

CIP GOALS

The CIP is developed based on the City Council and community’s overarching goals. This is specifically reflected in the Adopted Capital Improvement Projects by Category and City Council Goals section. Additionally, the program is developed in accordance with elements in the City’s General Plan as well as City Council adopted planning documents and master plans.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

CIP BUDGET DEVELOPMENT PROCESS

As part of the annual budget process, the Finance Department and Public Services Department partner to propose a balanced list of projects that consider the complex workloads associated with each project as well as funding sources and available resources. In collaboration with the City Manager's Office, capital projects are recommended by departments and reviewed and evaluated by both the Finance Department and Public Works Department to ensure that the City's priorities, infrastructure needs, financial capacity, and impact the projects have on the City's operating budget are addressed.

Typically, a number of projects are identified and requested each year; however, not all of the projects can be funded. An evaluation process is conducted in collaboration with each department to discuss priorities and needs. A list of recommended projects is presented to the City Manager for consideration and all projects considered, but not recommended, are deferred and included in the Five-Year CIP for future consideration.

Additionally, there is a number of capital projects that may be requested and are pending other funding sources, including competitive grants. Projects that may be expecting such competitive grant funding, or funded with other similar outside resources, are not budgeted in the current fiscal year until the funding is awarded, but they are referenced in the Five-Year CIP. As a result, throughout the fiscal year, the City Council will receive recommendations to authorize new capital projects and approve budget adjustments to recognize and appropriate the competitively sourced funding.

Once the proposed list is prepared, staff presents the proposed projects at the City Council Study Session, Finance and Pension Advisory Committee, Parks, Arts and Community Services Commission, and the Planning Commission for consideration based on their respective purviews. Following their respective reviews and approval, the CIP budget is presented to City Council for consideration and adoption.

PRIORITIZATION & CATEGORIZATION

The CIP is updated annually allowing the City to re-evaluate its priorities and needs in each subsequent year based upon the most current revenue projections and project priorities. Capital projects affecting public health and safety, and/or legal mandates receive the highest priority. The remaining projects are prioritized for final City Council consideration and adoption by City Council goals, conformance to the City's General Plan and corresponding planning documents and approved master plans, asset conditions, and available grant funding.

The categories aiding in prioritization of these projects are outlined and defined below:

- **1 – Risk to Health, Safety or Environment** – projects in this category provide an immediate health or safety concern. These are high priority projects.
- **2 – Regulatory or Mandated Requirement** – projects in this category are mandated or in accordance with government regulations. Projects in this category are required and may not be defunded or deferred.
- **3 – Grant Funding** – projects in this category generally have competitively sourced funding and are subject to a timeframe outlined in the grant documents. Consequently, deferring these projects may result in forfeiture of grant funding.
- **4 – Master Plan, General Plan** – projects in this category are in conformance with the City's General Plan and related planning documents. They are also projects specifically identified in other approved master plans, such as park-specific master plans, Active Transportation Plan or Parks, Open Space, & Recreation Master Plan.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

- **5 – Asset Condition, Annual Recurring Costs** – projects in this category may either be annual recurring extraordinary maintenance costs or one-time/infrequent projects that improve the condition of the City's assets. Some projects in this category include playground resurfacing and equipment replacement, street rehabilitation or sidewalk and parkway repairs. Some projects in this category may also be categorized as 1 – Risk to Health, Safety or Environment after previously being deferred.

PROJECT ESTIMATES & FUNDING SOURCES

The Public Works Department develops project cost estimates based on prior experience with similar projects or preliminary designs already completed. The cost estimates for each project are presented at current value/current dollars and are not escalated for inflation. As a result, the estimates are subject to change or escalation, particularly in the outer years of the Five-Year CIP. Occasionally the scope of the project may change resulting in higher costs than the original estimate. This also includes projected operating costs or impacts of the capital projects which are estimated per project and subject to change based on final project design and/or construction.

If project costs at the time of bid award are more than budgeted amounts, five options are considered:

- Eliminate the project; or
- Defer the project for consideration during future budget processes; or
- Re-scope or change the phasing of the project to meet the existing approved budget; or
- Request City Council to transfer funding from another specified project that has savings and/or is a lower priority; or
- Request City Council appropriate additional resources, as necessary, from the respective fund balances.

At project completion, any unused funds are returned to the unassigned fund balance for the respective funds.

The City employs a combination of approaches to fund its capital projects. The Finance Department and Public Works Department funding recommendations are based upon the most current revenue projections. For many smaller improvement projects, funds are appropriated from available cash on hand. Large-scale capital projects are funded through a variety of methods including long-term financing, user fees, proceeds from bond issues, grants, assessments, impact fees, and reserve balances. A list and description of capital project funding sources is provided in the *Description of Funds*.

CONTINGENCIES & CHANGE ORDERS

A contingency is included within applicable projects as specified on the project detail forms' cost breakdown. These amounts allow for budget flexibility for unanticipated concerns or cost escalations during the project, including potential change orders.

Change orders are generally the result of additions or deletions to the project, revisions to the project, and omissions or errors in the original project plans and/or specifications. Change orders do not provide budget authority as City Council would first need to approve a budget adjustment appropriating or transferring the necessary funding.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

WHAT DID WE DO DURING FISCAL YEAR 2022-23?

CITYWIDE STREET IMPROVEMENTS

The City completes street improvements annually to provide major rehabilitation to arterial, collector, and residential streets that need improvement or rehabilitation. These improvements consist of a combination of slurry sealing and complete pavement restoration, such as milling and overlaying with new asphalt. Over time, the City has maintained its streets at a high level and strives to maintain a Pavement Condition Index (PCI) of 85.

In fiscal year 2022-23, the Public Works Department accomplished a complete program, which included street pavement reconstruction, rehabilitation, and slurry seal. In 2022, over 111,700 lineal feet of roadways were rehabilitated. Moreover, revised striping, signing, and markings were incorporated that enhanced or added bicycle facilities consistent with the City's Active Transportation Plan.

Examples of streets that have been recently slurry sealed, reconstructed, and rehabilitated include Iowa Street, Minnesota Avenue, Washington Avenue, along with multiple residential streets. In conjunction to these infrastructure improvements, traffic striping and markings have been updated to current standards that enhance safety and clarity to the motoring public and to pedestrians.



Iowa Street



Minnesota Avenue



Washington Avenue

CITYWIDE PARKWAY IMPROVEMENTS

The Public Works Department places a high commitment to reconstruct and repair critical concrete infrastructure facilities consisting of concrete sidewalks, curbs and gutters, driveways, curb ramps, and cross gutters that facilitate mobility and transportation of pedestrians and bicyclists. In 2022, the City accomplished a robust program of reconstructing approximately 10,000 lineal feet of curb and gutter; 13,800 square feet of driveways; and 50 curb ramps installed. Representative locations of these improvements include Monrovia Avenue, Placentia Avenue & West 19th Street, and Newport Boulevard & Industrial Way.

In addition, in keeping with the City's commitment to being a "Tree City USA" and contributing to environmental sustainability, approximately 40 new trees along Placentia Avenue from Wilson Street to W. 16th Street have been planted along the parkway.



NEW SIDEWALK ALONG MONROVIA AVENUE



NEWPORT BOULEVARD & INDUSTRIAL WAY



NEW TREES ALONG PLACENTIA AVENUE

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

WILSON STREET IMPROVEMENT PROJECT

Major pavement rehabilitation and construction was completed along Wilson Street between Newport Boulevard and Placentia Avenue. Partially funded through federal Community Development and Block Grant (CDBG) funds, this significant street improvement encompasses new street paving that includes new curb & gutter, new intersection bulb-outs, new bicycle facilities, new curb ramps, as well as other improvements.

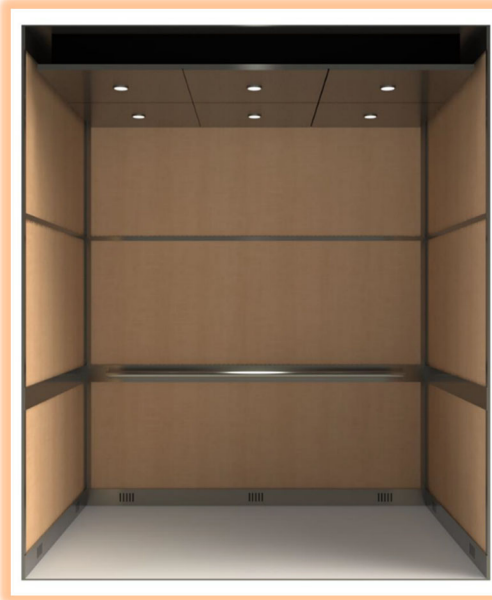
This project has improved mobility and Active Transportation aspects by interconnecting all modes of travel for motorists, bicyclists, and pedestrians.



CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

CITY HALL ELEVATOR AND EXTERIOR PAINT PROJECTS

The existing elevators at City Hall underwent a complete “makeover” that exhibit both modernity and class. The elevator cabs have been upgraded, and a new controllers, motors, hoist ropes, wiring, door operators, electrical circuits, and safety components have now been installed. New recessed lights and state-of-the-art equipment now provide elevator passengers smooth passage to each floor at City Hall. Moreover, added safety features that adhere to stringent state guidelines and regulations will ensure safety as well as comfort.



The City Hall exterior underwent a transformation in appearance with the building’s exterior treated with new paint and improvements. The work began in with the pressure washing and removal of peeling paint, followed by priming and application of new paint throughout the structure’s exterior, including the masonry bricks. The project also included the painting of all the existing walkway canopies from City Hall to the Police Department and the application of a non-slip floor epoxy at the employee entrance.



CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

LIONS PARK IMPROVEMENTS: DOWNTOWN AQUATIC CENTER POOL RESTORATION, NORMA HERTZOG COMMUNITY CENTER COURTYARD, AND DONALD DUNGAN LIBRARY MUSICAL INSTRUMENTS

During last year, the area surrounding Lions Park underwent significant construction activity with the restoration of the Downtown Aquatic Center pool, the Norma Hertzog Community Center courtyard, and the Donald Dungan Library musical instruments.

The Downtown Aquatic Center pool involved demolition and removal of all the existing plaster and tile inside and around the perimeter deck of the pool, the repair of rust spots in the bottom of the pool, and re-finishing of the pool with new plaster and tile. The new tile color scheme matches the latest pool facility upgrades and opened in mid-2022, in time for the summer.

The Norma Hertzog Community Center (NHCC) courtyard features a concrete patio with seating and tables, enhanced landscaping, and new accent lighting. The courtyard is a new feature that can be used for events at the NHCC.

The Donald Dungan Library musical instruments were a gift by the Friends of the Costa Mesa Libraries, and installed by the City's Public Works Maintenance staff. These creative instruments feature six musical implements consisting of a harp, pagoda bells, contrabass chimes, lily pad cymbals, manta ray, and the aria. A grand opening for these new instruments was held on September 2022 .



DOWNTOWN AQUATIC CENTER POOL



NHCC COURTYARD

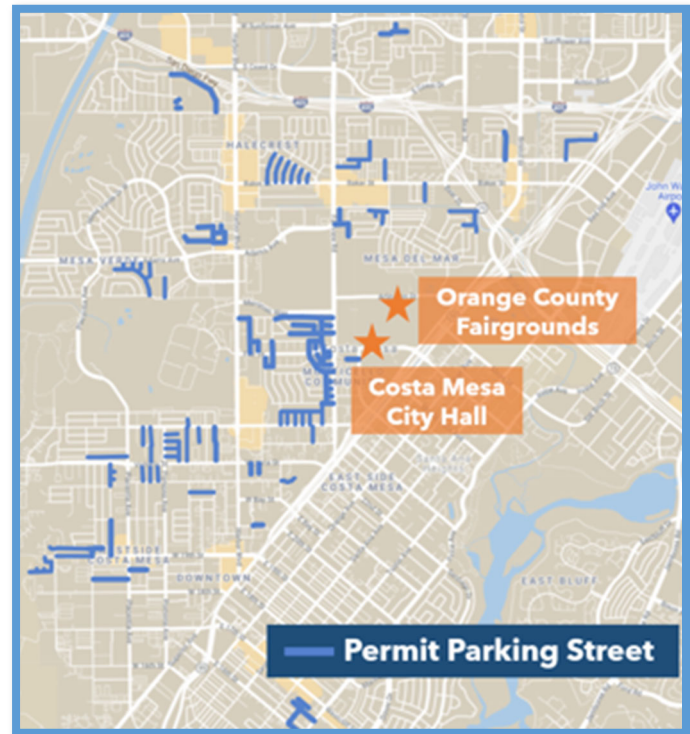


**DONALD DUNGAN LIBRARY
MUSICAL INSTRUMENTS**

CITYWIDE RESIDENTIAL PERMIT PARKING PROGRAM

The development of a revised Residential Permit Parking (RPP) Program including new guidelines and municipal code changes. The goal of the new RPP Program is to implement equitable, sustainable, and efficient parking management strategies. The RPP program includes:

- An online portal for managing permits. The system will allow residents to self-manage and create an account, log in, apply for a permit, upload supporting documentation, purchase, add/change/remove vehicles, and make edits to contact information, etc.
- Virtual parking permits, where the vehicle's license plate is the permit identifier. Mobile license plate recognition (LPR) cameras will be used to enforce permits, which will eliminate the need for physical hangtag or decal permits.
- Expanded permit eligibility to all households living within an RPP Zone, aligning the program with the 2016 Attorney General's opinion (#14-304).
- Expanded RPP Zone eligibility to all residential zoning districts.
- Re-focusing of the program on non-residential parking impacts. Permit parking may be utilized to safeguard parking for residents in neighborhoods impacted by commercial parking demand, schools, recreational facilities, the Orange County Fairgrounds, and impacts from neighboring cities (Newport Beach, Santa Ana, and Huntington Beach).
- Redefined permit allocations to one permit per eligible driver (maximum of four per household).



CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

ACTIVE TRANSPORTATION IMPROVEMENT PROJECTS

The design and implementation of several Active Transportation projects were completed in the 2022-23 fiscal year, which include:

- Pedestrian and Bicycle Improvements at the Adams Avenue at Pinecreek Intersection including community engagement during design.
- Adams Avenue bicycle facility between Harbor Boulevard and Fairview Road.
- Placentia Avenue Class II and IV bicycle facility project.
- Fairview Road Class II and IV bicycle facility project.
- Citywide Bicycle Wayfinding Signage.
- Newport Boulevard at Industrial Way - pedestrian crosswalk, signal modifications, and leading pedestrian interval (LPI).
- Tustin Avenue at Woodland Place pedestrian crossing with bulbouts and rectangular rapid flashing beacons.
- Bicycle rack installations at City facilities and in commercial corridors.
- Installation of improved and new bicycle lanes and facilities in the City along the following streets: California Street, Royal Palm Drive, Tustin Avenue, Wilson Street, and West 19th Street.

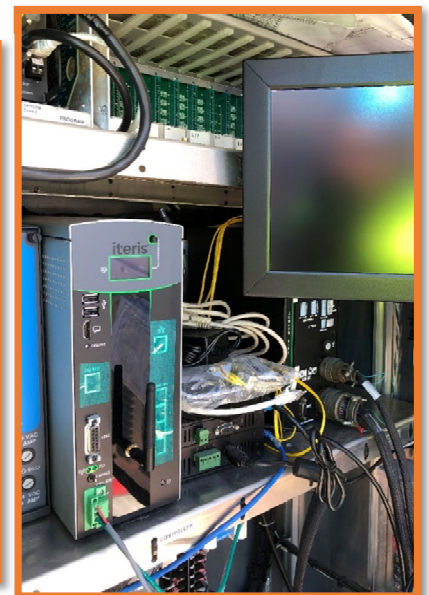


CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

BAKER STREET, PLACENTIA AVENUE, VICTORIA STREET AND W 19TH STREET TRAFFIC SIGNAL SYNCHRONIZATION PROJECT

This project improves multi-modal mobility and safety for all users. Completed design of multi-modal signal synchronization and active transportation improvements on Baker Street, Placentia Avenue, Victoria Street, and West 19th Street.

- Installed video detection systems to detect bicycles and improve bicycle timing at 19 signalized intersections.
- Implemented new signal timing with leading pedestrian intervals (LPI's) at 26 signalized intersections
- Installed GPS emergency vehicle pre-emption systems.



CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Ongoing Capital Improvement Projects Remaining Balances as of 3/13/23

No.	Proj #	Project Name	TOTAL ALL FUNDS		
			Budget	Actuals	Remaining Balance
1	200009	Corp Yard Fleet Shop Epoxy Floor	\$ 75,000	\$ -	\$ 75,000
2	200013	Fire Station #2 Reconstruction	2,150,000	57,571	2,092,429
3	200040	HVAC Replacement at Various Facilities	530,000	315,797	214,203
4	200062	Building Maintenance Projects	3,328,336	3,128,238	200,098
5	200066	PD-Removal Underground Fuel Tank	125,000	1,268	123,732
6	200072	Fire Station #1 Dehumidifier Install	250,000	-	250,000
7	200077	City Hall Cast Iron Drain Repipe	328,000	56,348	271,652
8	200080	City Hall Training Room	480,000	8,420	471,580
9	200085	IT Department Relocation	235,000	831	234,169
10	200091	City Hall- Elevators Modernization	707,712	586,327	121,385
11	200094	Range Remodel/Update	2,448,550	336,582	2,111,968
12	200097	Electric Vehicle Fleet and Infrastructure	676,908	470,383	206,525
13	200099	Finance Security & Efficiency Reconfiguration	305,000	53,641	251,359
14	210004	Fire Stations - Minor Projects at Various Stations	300,000	251,635	48,365
15	210005	Citywide Parking Study	135,000	121,461	13,539
16	210010	Citywide Community Choice Energy Study	150,000	-	150,000
17	210012	City Hall-Paint, Carpet & Misc. Improvements	200,000	146,915	53,085
18	210013	Fire Station 4 Training Tower & Grounds Reconstruction	3,600,000	-	3,600,000
19	210014	Fire Station 6 Roof Replacement	192,500	-	192,500
20	210015	Police Dept - Emergency Comm Facilities Remodel	330,000	-	330,000
21	210016	Police Dept - Parking Lot Reconfiguration	203,500	-	203,500
22	210017	Police Dept - Structural Foundation Repair	330,000	-	330,000
23	300005	Adams Ave Imp RMRA	2,278,862	-	2,278,862
24	300008	Wilson Street Improvements	1,835,000	606,965	1,228,035

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Ongoing Capital Improvement Projects Remaining Balances as of 3/13/23

No.	Proj #	Project Name	TOTAL ALL FUNDS		Remaining Balance
			Budget	Actuals	
25	300148	Citywide Bicycle Rack Improvements	250,000	71,518	178,482
26	300162	I-405 Improvements	644,400	576,511	67,889
27	300163	Citywide Neighborhood Traffic Improvements	487,800	374,689	113,111
28	300169	Newport Blvd Improvement - Victoria /22nd to 19th	1,178,820	89,926	1,088,894
29	300171	SB Newport Blvd Improvement (Mesa to Victoria)	1,965,652	92,331	1,873,321
30	300172	Pavement Mitigation I -405 Project	661,980	-	661,980
31	300173	Newport Blvd Improvement NB (22nd to Bristol) & SB (Bristol to Mesa)	2,134,145	89,616	2,044,529
32	300174	Adams at Pinecreek Improvements	937,453	99,738	837,715
33	300177	CDBG Westside Street Improvements- Wilson Street	857,000	-	857,000
34	300178	Sunflower Ave Rehabilitation Project	2,570,782	-	2,570,782
35	300179	Adams Ave Active Transportation Project	1,250,000	-	1,250,000
36	300180	Bicycle Safety Education- 16 Schools	150,000	-	150,000
37	300181	Fairview Road Improvement Project	581,116	-	581,116
38	350030	Westside Restoration Project	725,000	110,651	614,349
39	360003	Citywide Bicycle Trail Wayfinding Signage	75,000	21,748	53,252
40	370010	Mesa Del Mar Multimodal Access	300,000	4,071	295,929
41	370039	Baker/Placentia /19th/ Victoria Traffic Signal Synchronization	2,216,000	904,477	1,311,523
42	370056	Bear Street Traffic Signal Synchronization	636,253	596,706	39,547
43	370057	Red Hill Ave Traffic Signal Synchronization	66,080	-	66,080
44	370059	W.19th Wallace Ave Traffic Signal	330,000	30,922	299,078
45	400012	Citywide Alley Improvements	3,573,019	2,533,908	1,039,111
46	400015	Citywide Street Improvements	38,051,440	27,534,888	10,516,552
47	450009	West 19th Bicycle Lanes and Route	397,710	339,498	58,212
48	450010	Citywide Class II, III and IV Bicycle Projects	1,020,461	23,134	997,327

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Ongoing Capital Improvement Projects Remaining Balances as of 3/13/23

No.	Proj #	Project Name	TOTAL ALL FUNDS		Remaining Balance
			Budget	Actuals	
49	450013	Adams Ave Multi-Purpose Trail	325,000	150,781	174,219
50	450014	Adams Ave Bicycle Facility Project	132,547	114,712	17,835
51	450015	Bicycle/Pedestrian Infrastructure Improvements	400,000	26,873	373,127
52	450016	Mesa/Santa Ana Bicycle Facility Improvements	100,000	-	100,000
53	450017	MV/Peterson PI Class II Bicycle Facility	100,000	-	100,000
54	470002	West 18th & Wilson Crosswalks	400,000	24,684	375,316
55	500009	New Sidewalk / Missing Link Program	891,525	691,525	200,000
56	500010	Parkway Maintenance Program Citywide	1,675,000	465,091	1,209,909
57	500017	Priority Sidewalk Repair	400,000	246,268	153,732
58	550008	Citywide Catch Basin Insert and Water Quality Improvement	273,213	217,330	55,883
59	550011	Citywide Storm Drain Improvements - Fairview Park Storm	353,055	-	353,055
60	550011	Citywide Storm Drain Improvements	2,395,842	1,150,149	1,245,693
61	550021	Bristol Street Storm Drain Diversion Project	1,848,500	1,782,976	65,524
62	550022	Westside Storm Drain Improvements	1,600,000	74,351	1,525,649
63	550023	Placentia Ave. Stormwater Quality Trash Full-Capture System	385,000	-	385,000
64	700021	Wilson TeWinkle Park Bridge Repairs	200,000	22,902	177,098
65	700027	TeWinkle Park - Skate Park Expansion	170,000	37,841	132,159
66	700054	Westside Park Development	250,000	-	250,000
67	700080	Park Security Lighting Replacement	299,880	237,629	62,251
68	700106	Various Parks - Sidewalk Replacement	64,686	-	64,686
69	700110	Open Space Master Plan Update	275,000	183,408	91,592
70	700111	Various Parks Rehab Parking Lots	70,000	-	70,000
71	700115	Jack Hammett Sports Complex ADA Improvements	2,776,652	2,361,037	415,615
72	700128	Park Sidewalk Accessibility Program	190,000	46,000	144,000

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Ongoing Capital Improvement Projects Remaining Balances as of 3/13/23






No.	Proj #	Project Name	TOTAL ALL FUNDS		Remaining Balance
			Budget	Actuals	
73	700129	Shalimar Park Improvements	250,000	-	250,000
74	700132	Fairview Park - Vernal Pool Restoration	317,378	140,047	177,331
75	700133	Canyon Park Inventory Management & Restoration	60,000	-	60,000
76	700134	Fairview Park Fence Sign Trail	150,000	5,898	144,102
77	700135	Fairview Park Master Plan Update	250,000	-	250,000
78	700137	TeWinkle Park Lakes Repairs	132,475	90,300	42,175
79	700139	Ketchum-Libolt Park Expansion	1,297,520	-	1,297,520
80	700140	Costa Mesa Tennis Center Improvements	300,000	-	300,000
81	700141	Costa Mesa Country Club Modernization	350,000	-	350,000
82	700142	Brentwood Park Improvements	250,000	-	250,000
83	700143	Butterfly Gardens	100,000	-	100,000
84	700144	Fairview Park-Pump Station & Westlands Recirculation System	155,000	56,190	98,810
85	700145	Shalimar Park Expansion	1,000,000	-	1,000,000
86	700146	Various Parks - Playground Repair and Replacement	50,000	5,911	44,089
87	800015	Lions Park Projects & NCC- Library Development	38,835,504	38,384,155	451,349
88	800029	EOC Equipment Update	150,000	9,644	140,356
89	800030	Senior Center Fire Alarm Panel	71,500	-	71,500
90	800031	Westside Police Sub-Station Improvements	211,125	-	211,125
Total Ongoing Capital Improvement Projects			\$ 141,760,881	\$ 86,162,416	\$ 55,598,465



No.	Project Name	Category	Dist. No.
1	Building Modification Projects	5 - Asset Condition, Annual Recurring Costs	All
2	City Hall - 1st Floor Finance Security & Efficiency Reconfiguration	1 - Risk to Health, Safety or Environment	3
3	Civic Center - Painting, Carpet Replacement, and Miscellaneous Improvements	5 - Asset Condition, Annual Recurring Costs	3
4	Corp Yard- Installation of HVAC Rooftop Unit	1 - Risk to Health, Safety or Environment	1
5	Costa Mesa Country Club Grounds Improvements	5 - Asset Condition, Annual Recurring Costs	1
6	Costa Mesa Country Club Modernization	5 - Asset Condition, Annual Recurring Costs	1
7	Fire Station 2 Reconstruction	5 - Asset Condition, Annual Recurring Costs	2
8	Fire Station 3 Replacement Fuel Tank	1 - Risk to Health, Safety or Environment	5
9	Fire Stations - Minor Projects at Various Fire Stations	1 - Risk to Health, Safety or Environment	All
10	Police Department - Carpet Replacement & Interior and Exterior Repaint	5 - Asset Condition, Annual Recurring Costs	3
11	Westside Police Sub-Station Improvement Design	1 - Risk to Health, Safety or Environment	5
12	Balearic Community Center Asphalt Surfacing	5 - Asset Condition, Annual Recurring Costs	1
13	Brentwood Park Improvements	4 - Master Plan, General Plan	6
14	Fairview Park - Educational Hubs and Signage	4 - Master Plan, General Plan	5
15	Fairview Park - Fencing, Signage, and Trail Restoration	2 - Regulatory or Mandated Requirement	5
16	Fairview Park - Mesa Restoration & Cultural Resource Preservation CA-ORA-58	3 - Grant Funding	5
17	Fairview Park - Pump Station and Wetlands Recirculation System	3 - Grant Funding	5
18	Fairview Park - West Bluff Stabilization and Restoration	3 - Grant Funding	5
19	Jack Hammett Sports Complex LED Retrofit	3 - Grant Funding	3
20	Shalimar Park Improvements	3 - Grant Funding	4
21	Tennis Center Improvements	3 - Grant Funding	3
22	TeWinkle Athletic Complex Improvements	3 - Grant Funding	3
23	TeWinkle Bark Park LED Retrofit	3 - Grant Funding	3

CAPITAL IMPROVEMENT PROGRAM




Capital Improvement Projects By Category and City Council Goals Proposed Fiscal Year 2023-24

					Fiscal Year 2023-2024
✓		✓	✓		\$ 282,800
	✓				\$ 250,000
✓		✓	✓		\$ 150,000
✓			✓		\$ 125,000
	✓		✓		\$ 300,000
	✓		✓		\$ 400,000
✓		✓	✓		\$ 1,000,000
		✓	✓		\$ 275,000
✓		✓	✓		\$ 150,000
✓		✓	✓		\$ 500,000
✓		✓	✓		\$ 400,000
		✓			\$ 150,000
		✓	✓		\$ 400,000
		✓	✓		\$ 90,000
		✓	✓		\$ 150,000
	✓	✓	✓		\$ 2,000,000
	✓	✓	✓		\$ 500,000
	✓	✓	✓		\$ 2,000,000
	✓	✓	✓		\$ 900,000
	✓	✓	✓		\$ 1,000,000
	✓	✓	✓		\$ 320,000
	✓	✓	✓		\$ 1,150,000
	✓	✓	✓		\$ 130,000

No.	Project Name	Category	Dist. No.
24	TeWinkle Park Lake Repairs	3 - Grant Funding	3
25	Ketchum-Libolt Park Expansion	3 - Grant Funding	4
26	Lions Park Café	3 - Grant Funding	5
27	TeWinkle Skate Park Expansion	3 - Grant Funding	3
28	Park Sidewalk / Accessibility Program	1 - Risk to Health, Safety or Environment	All
29	Various Parks - Playground Repairs and Replacement	5 - Asset Condition, Annual Recurring Costs	All
30	Parkway & Medians Improvement Program	1 - Risk to Health, Safety or Environment	All
31	Westside Restoration Project	4 - Master Plan, General Plan	4&5
32	Citywide Alley Improvements	4 - Master Plan, General Plan	All
33	Citywide Catch Basin and Water Quality Improvement Project	2 - Regulatory or Mandated Requirement	All
34	Citywide Street Improvements	4 - Master Plan, General Plan	All
35	Fairview Road Rehabilitation Project (RMRA)	4 - Master Plan, General Plan	3
36	Adams Avenue at Pinecreek Drive Improvements	4 - Master Plan, General Plan	3
37	Adams Avenue Bicycle Facility Project from Fairview to Harbor	1 - Risk to Health, Safety or Environment	3
38	Adams Avenue Undergrounding Project	4 - Master Plan, General Plan	1
39	Baker Street at Babb Street Signal Modifications	1 - Risk to Health, Safety or Environment	2
40	Bicycle and Pedestrian Infrastructure Improvements	4 - Master Plan, General Plan	All
41	Citywide Bicycle Trail Wayfinding Signage	4 - Master Plan, General Plan	All
42	Citywide Class II, III and IV Bicycle Projects	4 - Master Plan, General Plan	All
43	Citywide Neighborhood Traffic Improvements	1 - Risk to Health, Safety or Environment	All
44	Fairview Road at Belfast Avenue New Traffic Signal	4 - Master Plan, General Plan	2
45	Fairview Road Improvement Project from Fair to Newport	1 - Risk to Health, Safety or Environment	3
46	Safe Routes to School Action Plan	3 - Grant Funding	All

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects By Category and City Council Goals Proposed Fiscal Year 2023-24

 Quality Recruitment	 Fiscal Sustainability	 Safe Community	 Environmental Sustainability	 Housing Commitments	Fiscal Year 2023-2024
	✓	✓	✓		\$ 2,000,000
	✓	✓	✓		\$ 1,200,000
	✓	✓	✓		\$ 1,200,000
	✓	✓	✓		\$ 2,000,000
		✓			\$ 50,000
		✓			\$ 50,000
		✓			\$ 175,000
		✓	✓		\$ 200,000
		✓			\$ 100,000
		✓	✓		\$ 200,000
		✓			\$ 2,900,000
		✓			\$ 2,780,829
	✓	✓	✓		\$ 1,200,000
	✓	✓	✓		\$ 500,000
		✓	✓		\$ 1,250,000
		✓			\$ 240,000
		✓	✓		\$ 50,000
		✓	✓		\$ 50,000
		✓	✓		\$ 200,000
		✓	✓		\$ 75,000
		✓			\$ 600,000
		✓	✓		\$ 650,000
	✓	✓	✓		\$ 788,090
					\$ 31,081,719

Map by Voting District



381



		Gas Tax (HUTA) Fund	Park Dev. Fees Fund	Drainage Fund
No.	Category/Project Title	201	208	209
FACILITIES				
1	Building Modification Projects			
2	City Hall - 1st Floor Finance Security & Efficiency Reconfiguration			
3	Civic Center - Painting, Carpet Replacement, and Miscellaneous Improvements			
4	Corp Yard- Installation of HVAC Rooftop Unit			
5	Costa Mesa Country Club Grounds Improvements			
6	Costa Mesa Country Club Modernization			
7	Fire Station 2 Reconstruction			
8	Fire Station 3 Replacement Fuel Tank			
9	Fire Stations - Minor Projects at Various Fire Stations			
10	Police Department - Carpet Replacement & Interior and Exterior Repaint			
11	Westside Police Sub-Station Improvement Design			
	TOTAL FACILITIES	\$ -	\$ -	\$ -
PARKS				
12	Balearic Community Center Asphalt Surfacing			
13	Brentwood Park Improvements		\$ 400,000	
14	Fairview Park - Educational Hubs and Signage		\$ 90,000	
15	Fairview Park - Fencing, Signage, and Trail Restoration		\$ 150,000	
16	Fairview Park - Mesa Restoration & Cultural Resource Preservation CA-ORA-58			
17	Fairview Park - Pump Station and Wetlands Recirculation System			
18	Fairview Park - West Bluff Stabilization and Restoration			
19	Jack Hammett Sports Complex LED Retrofit			
20	Shalimar Park Improvements			
21	Tennis Center Improvements			
22	TeWinkle Athletic Complex Improvements			
23	TeWinkle Bark Park LED Retrofit			
24	TeWinkle Park Lake Repairs			
25	Ketchum-Libolt Park Expansion			
26	Lions Park Café			
27	TeWinkle Skate Park Expansion			
28	Park Sidewalk / Accessibility Program			
29	Various Parks - Playground Repairs and Replacement			
	TOTAL PARKS	\$ -	\$ 640,000	\$ -
PARKWAY & MEDIANS				
30	Parkway & Medians Improvement Program			
31	Westside Restoration Project			
	TOTAL PARKWAY & MEDIANS	\$ -	\$ -	\$ -
STREETS				
32	Citywide Alley Improvements			
33	Citywide Catch Basin and Water Quality Improvement Project			\$ 40,000
34	Citywide Street Improvements			
35	Fairview Road Rehabilitation Project (RMRA)			
	TOTAL STREETS	\$ -	\$ -	\$ 40,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects by Funding Source

Proposed Fiscal Year 2023-24

Traffic Impact Fee Fund 214	Gas Tax (RMRA) Fund 251	Capital Improve. Fund 401	Measure M2 Regional Fund 415	Measure M2 Fairshare Fund 416	Golf Course Improv. Fund 413	Grant Fund 230/231/232	Total
		\$ 282,800					\$ 282,800
		\$ 250,000					\$ 250,000
		\$ 150,000					\$ 150,000
		\$ 125,000					\$ 125,000
					\$ 300,000		\$ 300,000
		\$ 400,000					\$ 400,000
		\$ 1,000,000					\$ 1,000,000
		\$ 275,000					\$ 275,000
		\$ 150,000					\$ 150,000
		\$ 500,000					\$ 500,000
		\$ 400,000					\$ 400,000
\$ -	\$ -	\$ 3,532,800	\$ -	\$ -	\$ 300,000	\$ -	\$ 3,832,800
		\$ 150,000					\$ 150,000
							\$ 400,000
							\$ 90,000
							\$ 150,000
						\$ 2,000,000	\$ 2,000,000
						\$ 500,000	\$ 500,000
						\$ 2,000,000	\$ 2,000,000
						\$ 900,000	\$ 900,000
						\$ 1,000,000	\$ 1,000,000
						\$ 320,000	\$ 320,000
						\$ 1,150,000	\$ 1,150,000
						\$ 130,000	\$ 130,000
						\$ 2,000,000	\$ 2,000,000
						\$ 1,200,000	\$ 1,200,000
						\$ 1,200,000	\$ 1,200,000
						\$ 2,000,000	\$ 2,000,000
		\$ 50,000					\$ 50,000
		\$ 50,000					\$ 50,000
\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 14,400,000	\$ 15,290,000
				\$ 175,000			\$ 175,000
		\$ 200,000					\$ 200,000
\$ -	\$ -	\$ 200,000	\$ -	\$ 175,000	\$ -	\$ -	\$ 375,000
				\$ 100,000			\$ 100,000
			\$ 160,000				\$ 200,000
		\$ 900,000		\$ 2,000,000			\$ 2,900,000
	\$ 2,780,829						\$ 2,780,829
\$ -	\$ 2,780,829	\$ 900,000	\$ 160,000	\$ 2,100,000	\$ -	\$ -	\$ 5,980,829

		Gas Tax (HUTA) Fund	Park Dev. Fees Fund	Drainage Fund
No.	Category/Project Title	201	208	209
TRANSPORTATION				
36	Adams Avenue at Pinecreek Drive Improvements			
37	Adams Avenue Bicycle Facility Project from Fairview to Harbor			
38	Adams Avenue Undergrounding Project			
39	Baker Street at Babb Street Signal Modifications			
40	Bicycle and Pedestrian Infrastructure Improvements			
41	Citywide Bicycle Trail Wayfinding Signage			
42	Citywide Class II, III and IV Bicycle Projects			
43	Citywide Neighborhood Traffic Improvements			
44	Fairview Road at Belfast Avenue New Traffic Signal	\$ 400,000		
45	Fairview Road Improvement Project from Fair to Newport			
46	Safe Routes to School Action Plan			
TOTAL TRANSPORTATION		\$ 400,000	\$ -	\$ -
Total One-Year Capital Improvement Projects		\$ 400,000	\$ 640,000	\$ 40,000

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects by Funding Source

Proposed Fiscal Year 2023-24

Traffic Impact Fee Fund 214	Gas Tax (RMRA) Fund 251	Capital Improve. Fund 401	Measure M2 Regional Fund 415	Measure M2 Fairshare Fund 416	Golf Course Improv. Fund 413	Grant Fund 230/231/232	Total
\$ 600,000				\$ 600,000			\$ 1,200,000
\$ 500,000							\$ 500,000
		\$ 1,250,000					\$ 1,250,000
				\$ 240,000			\$ 240,000
\$ 50,000							\$ 50,000
		\$ 50,000					\$ 50,000
\$ 200,000							\$ 200,000
		\$ 75,000					\$ 75,000
				\$ 200,000			\$ 600,000
\$ 650,000							\$ 650,000
		\$ 157,618				\$ 630,472	\$ 788,090
\$ 2,000,000	\$ -	\$ 1,532,618	\$ -	\$ 1,040,000	\$ -	\$ 630,472	\$ 5,603,090
\$ 2,000,000	\$ 2,780,829	\$ 6,415,418	\$ 160,000	\$ 3,315,000	\$ 300,000	\$ 15,030,472	\$ 31,081,719

CAPITAL IMPROVEMENT PROGRAM

Building Modification Projects

Type: Facilities
Department: Public Works
Category: 5 - Asset Condition, Annual Recurring Costs
Item No.: 1
CIP Project No.: 200062
District No.: All
Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: The attached summary of proposed maintenance projects are building modifications and maintenance projects in the 23 City-owned buildings, including those leased to outside agencies. The City administers and supervises contract services for maintaining these facilities.

Project Justification: Building Modification Projects consolidates many smaller projects that are minor maintenance and repair-related (i.e. painting, electrical, repair, etc.) amounting to \$30,000 or less.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 282,800	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,282,800
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 282,800	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,282,800

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 282,800	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,282,800
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 282,800	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,282,800

Funds Expended to Date: \$ - Total Estimated Project Cost: \$ 1,282,800

Location: Citywide
Maintenance Cost Impact Description: None
Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-200062



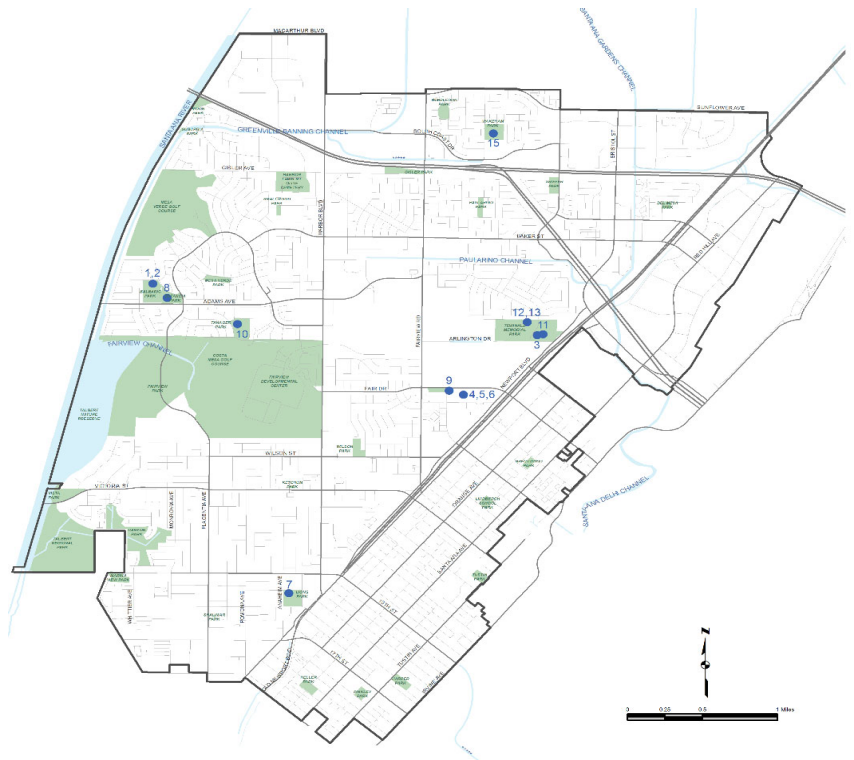
CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Building Modification Projects

Item No. 1

No.	Project Title/Location	Cost	Description
1	Balearic Community Center	\$ 29,900	Various building improvements within the Balearic Community Center.
2	Balearic Community Center	29,500	Reconfigure and renovate Classroom A4 to include enclosed office space and three (3) additional open space work areas.
3	Bark Park/Skate Park	8,000	Paint light poles in parking lot (3) and inside both parks (11), Skate Park (4), drinking fountains (2), Volcom sign arch (1).
4	City Hall - 3rd Floor	29,500	Reconfiguration of Supervisor's office space into two office spaces.
5	City Hall - 3rd Floor	25,000	Upgrades to Central Services (mailroom/print shop): Remodeled front counter to match designs for Recreation front counter, upgrades to chipping paint and rust, and modernization of metal pneumatic tube catching station.
6	City Hall & Various Parks	30,000	Purchase of plastic picnic tables for City Hall and various parks.
7	Downtown Recreation Center	29,900	Remodel of Teen Center room to provide contemporary amenities.
8	Estancia Park	5,000	Paint restrooms, interior only.
9	Police Department	30,000	Updating of the Jail Workspace/Office Area.
10	Tanager Park	15,000	Remove electrical shed and replace with electrical enclosure.
11	TeWinkle Athletic Complex	4,000	Paint all wooden backstops to ballfields.
12	TeWinkle Park	8,000	Angel's Playground : Repair rubber surfacing.
13	TeWinkle Park	10,000	Angel's Playground: Paint four (4) arbors, four (4) light bollards and seventeen (17) light poles.
14	Various Parks	24,000	Sports court resurfacing.
15	Wakeham Park	5,000	Paint restrooms, interior only plus three (3) doors.

GRAND TOTAL \$ 282,800



CAPITAL IMPROVEMENT PROGRAM

City Hall - 1st Floor Finance Security & Efficiency Reconfiguration

Type: Facilities
Department: Finance
Category: 1 - Risk to Health, Safety or Environment

Item No. 2
CIP Project No. 200099
District No. 3

Project Status: Existing Project

Project Description: This project is to reconfigure the Treasury Unit front counter and construct a cash intake room.

Project Justification: Finance Department needs to remodel the Treasury section of Finance, create a safe cash intake room for receiving Measurement X and Measurement Q funds, and a new front counter.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Construction	\$ 245,000	\$ 250,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 695,000
Contingency	\$ 30,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 305,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 805,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 305,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 805,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 305,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 805,000

Funds Expended to Date: \$ 53,641

Total Estimated Project Cost: \$ 805,000

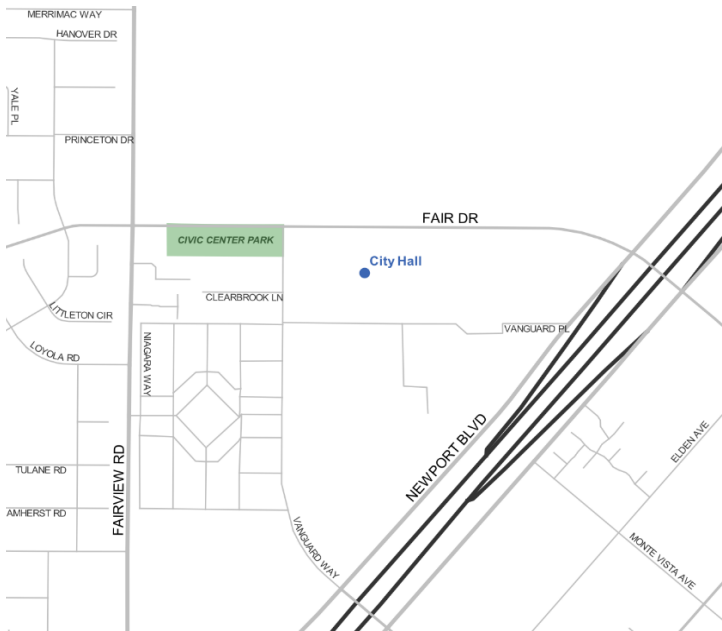
Location: City Hall

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-13100-50001-200099



CAPITAL IMPROVEMENT PROGRAM

Civic Center - Painting, Carpet Replacement, and Miscellaneous Improvements

Item No. 3

Type Facilities

CIP Project No. 210012

Department: Public Works

District No. 3

Category: 5 - Asset Condition, Annual Recurring Costs

Project Status: Existing Project

Project Description: Annual repair and maintenance at Civic Center building consisting of painting, carpet replacement, and miscellaneous ongoing improvements.

Project Justification: Repair and replacement of worn and damaged areas at Civic Center. Areas within Civic Center experiencing high levels of wear and tear need to be replaced, such as carpeting and painting. Reconfiguration of office spaces where needed to accommodate new staff.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 850,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 850,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 850,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 850,000

Funds Expended to Date: \$ 146,915

Total Estimated Project Cost: \$ 850,000

Location: Costa Mesa Civic Center

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-210012



CAPITAL IMPROVEMENT PROGRAM

Corp Yard- Installation of HVAC Rooftop Unit

Type Facilities
Department: Public Works
Category: 1 - Risk to Health, Safety or Environment

Item No. 4
CIP Project No. 202401
District No. 1

Project Status: New Project

Project Description: Installation of new HVAC Rooftop Unit at Corp Yard.

Project Justification: The old Corp Yard currently does not have central heating and cooling. Installation of an HVAC rooftop unit would greatly improve the air circulation inside the building.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 125,000

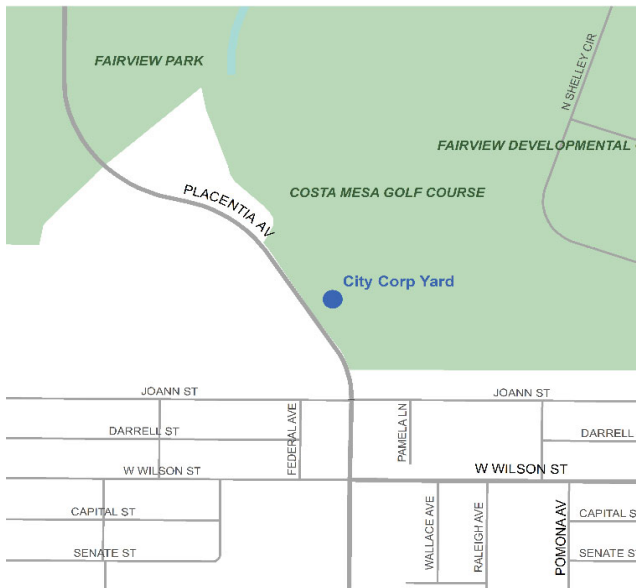
Location: City Corp Yard

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-202401



CAPITAL IMPROVEMENT PROGRAM

Costa Mesa Country Club Grounds Improvements

Type: Facilities
Department: Public Works
Category: 5 - Asset Condition, Annual Recurring Costs

Item No. 5
CIP Project No. 202402
District No. 1

Project Status: New Project

Project Description: Targeted repair of existing cart paths, creation of new cart paths, repair and refurbishment of bunkers, and replacement of netting.

Project Justification: These improvements are included in the Capital Improvement Program specific to the golf course. City staff is working with the golf course operator on a five-year capital program.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 900,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 900,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Golf Course Improv. Fund		\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 900,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 900,000
Funds Expended to Date:			\$ -	Total Estimated Project Cost:				\$ 900,000

Location: Costa Mesa Golf Course

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-413-14300-40112-202402



CAPITAL IMPROVEMENT PROGRAM

Costa Mesa Country Club Modernization

Type: Facilities
Department: Public Works
Category: 5 - Asset Condition, Annual Recurring Costs

Item No. 6
CIP Project No. 700141
District No. 1

Project Status: Existing Project

Project Description: Design and construction upgrades to both the Coffee Shop and Bar on the lower level of the Costa Mesa Country Club (CMCC).

Project Justification: The CMCC Coffee Shop and Bar have not been renovated in years. Reconfiguration and refurbishment of indoor and outdoor space will provide additional public venues and create opportunities to generate increased revenue while providing improved dining experiences to the public.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 350,000	\$ 400,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Golf Course Improv. Fund	\$ 350,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 350,000	\$ 400,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 1,050,000

Location: Costa Mesa Country Club

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-14300-40112-700141

500000-413-14300-40112-700141



CAPITAL IMPROVEMENT PROGRAM

Fire Station 2 Reconstruction

Type: Facilities
Department: Fire
Category: 5 - Asset Condition, Annual Recurring Costs

Item No. 7
CIP Project No. 200013
District No. 2

Project Status: Existing Project

Project Description: Demolition and replacement of Fire Station No. 2

Project Justification: Fire Station No. 2 has served the community for several decades and has exceeded its useful life. This Fire Station is no longer effective for current operational needs, due to mechanical, electrical, and plumbing deficiencies. Design of Fire Station 2 is ongoing. Funding is requested for the construction phase of this project.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Construction	\$ 1,275,000	\$ 1,000,000	\$ 6,000,000		\$ -	\$ -	\$ -	\$ 8,275,000
Contingency	\$ 125,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 125,000
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 2,150,000	\$ 1,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,150,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 2,150,000	\$ 1,000,000	\$ 6,000,000		\$ -	\$ -	\$ -	\$ 9,150,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 2,150,000	\$ 1,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,150,000

Funds Expended to Date: \$ 57,571

Total Estimated Project Cost: \$ 9,150,000

Location: Fire Station No. 2

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-200013



CAPITAL IMPROVEMENT PROGRAM

Fire Station 3 Replacement Fuel Tank

Type Facilities

Department: Fire

Category: 1 - Risk to Health, Safety or Environment

Project Status: New Project

Item No.

8

CIP Project No.

202403

District No.

5

Project Description: Fire Station No. 3 fuel tank replacement.

Project Justification: Replacement of underground fuel tank that was ruptured over 5 years ago. The lack of a fuel tank has created an inefficiency in operations. The replacement tank will be above-ground.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Contingency		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 275,000

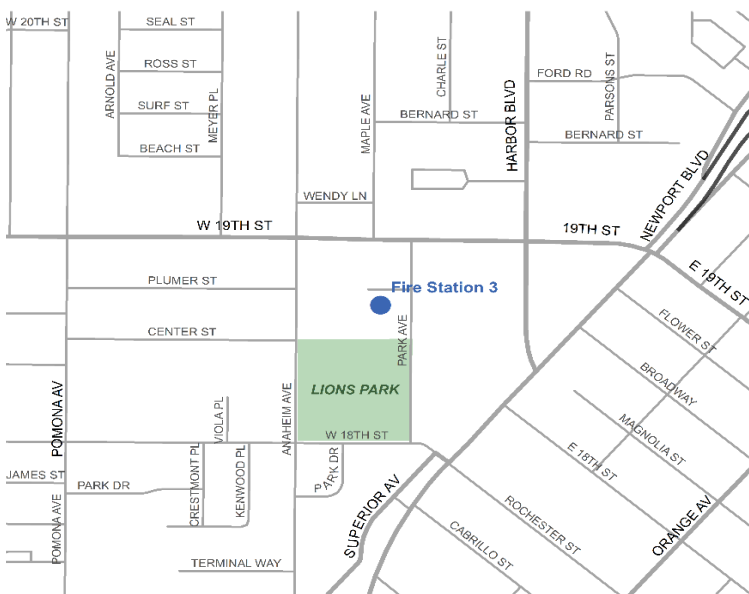
Location: Fire Station No. 3

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-202403



CAPITAL IMPROVEMENT PROGRAM

Fire Stations - Minor Projects at Various Fire Stations

Type Facilities

Department: Fire

Category: 1 - Risk to Health, Safety or Environment

Item No.

9

CIP Project No.

210004

District No.

All

Project Status: Existing Project

Project Description: Minor to mid-level improvements and maintenance upgrades to all Fire Stations 1 through 6.

Project Justification: Aging facilities at all the of City's six (6) fire stations require annual maintenance, upgrades and improvements. Typical upgrades include restroom fixtures, electrical, lighting, plumbing and life safety facilities. This project provides needed funding to ensure continuing operations at all facilities.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 300,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 850,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 300,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 850,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 300,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 850,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 300,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 850,000

Funds Expended to Date: \$ 251,635

Total Estimated Project Cost: \$ 850,000

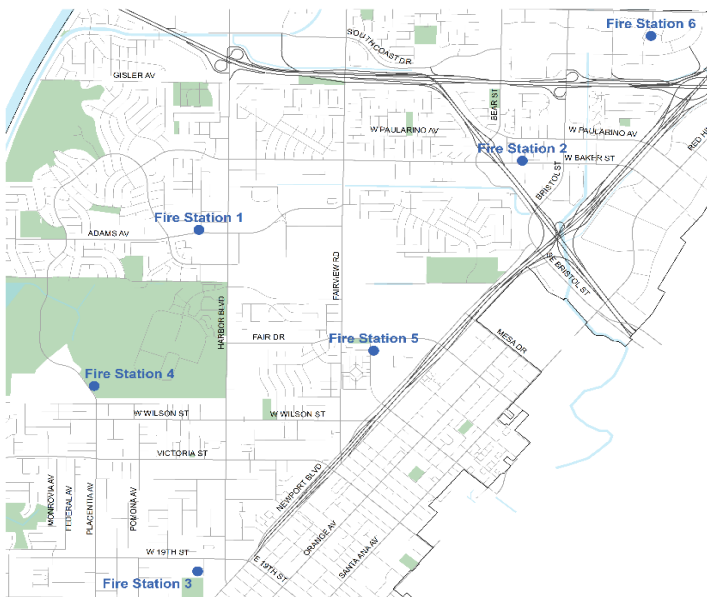
Location: Fire Stations - Various addresses

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-210004



CAPITAL IMPROVEMENT PROGRAM

Police Department - Carpet Replacement & Interior and Exterior Repaint

Type Facilities

Department: Police

Category: 5 - Asset Condition, Annual Recurring Costs

Item No.

10

CIP Project No.

200017

District No.

3

Project Status: Existing Project

Project Description: This project is to install the new commercial grade carpet and repaint of the interior and exterior of the building.

Project Justification: The carpet and paint at the Police Department is currently in poor condition with visible wear and tear. The current carpet has reached the end of its expected life and needs to be replaced. Worn carpet may lead to hazards, such as trip-and-fall. It is important to properly maintain the paint quality as it not only improves the overall appearance of the building, but also it can help protect from further damages caused by weather, moisture, mold, etc.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 55,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 55,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 55,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 55,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,000

Funds Expended to Date: \$ 55,000

Total Estimated Project Cost: \$ 555,000

Location: Costa Mesa Police Department

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-200017



CAPITAL IMPROVEMENT PROGRAM

Westside Police Sub-Station Improvement Design

Type: Facilities

Department: Police

Category: 1 - Risk to Health, Safety or Environment

Project Description: Renovation of Westside Police Sub-Station consisting of interior expansion improvements.

Project Justification: This project would encompass design work for the future Westside Sub-Station. It includes a full tear down and redesign of police building to serve Police and community needs. Currently, the department is unable to maximize the use of the facility due to it being outdated, unsafe and non-ADA compliant. This project would allow the Police Department to continue to grow, by moving units and personnel to this new facility, thus postponing the need to rebuild or remodel the main police facility on Fair Drive. It would also allow for a police community room for events, be open to the public to walk in and file reports, and seek police assistance to better serve the community.

Item No. 11

CIP Project No. 800031

District No. 5

Project Status: Existing Project

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 75,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Construction	\$ 123,750	\$ -		\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,123,750
Contingency	\$ 12,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,375
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 211,125	\$ 400,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,611,125

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 150,000	\$ 400,000		\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,550,000
Prop 69 DNA State Grant	\$ 61,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,125
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 211,125	\$ 400,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,611,125

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 4,611,125

Location: Westside Police Sub-Station

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-50910-800031

500000-231-19500-50910-800031



CAPITAL IMPROVEMENT PROGRAM

Balearic Community Center Asphalt Surfacing

Type: Parks
Department: Public Works
Category: 5 - Asset Condition, Annual Recurring Costs

Item No. 12
CIP Project No. 202407
District No. 1

Project Status: New Project

Project Description: This project is to improve the blacktop at the Balearic Community Center, including the relocation of the basketball with new basketball standards, installation of pickleball courts, court surfacing and striping, and other potential recreational surfaces.

Project Justification: The surface of the basketball courts at Balearic needs improvements. This project will enhance the existing and provide additional elements requested by the community.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 150,000

Location: Balearic Community Center

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19500-40111-202407



CAPITAL IMPROVEMENT PROGRAM

Brentwood Park Improvements

Type Parks
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 13
CIP Project No. 700142
District No. 6

Project Status: Existing Project

Project Description: Improve playground equipment, perform grading, concrete replacement, sidewalk repairs/replacement, and ADA accessibility.

Project Justification: Brentwood Park is a 2.6 acre park on the east side of Costa Mesa located in the heart of a residential neighborhood. The playground equipment needs to be replaced and expanded to accommodate the number of park visitors, including an area for younger children. In addition, this project will improve ADA access to the playground area and other park amenities.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ 200,000	\$ 400,000			\$ -	\$ -	\$ -	\$ 600,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 250,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Capital Improvement Fund	\$ 250,000				\$ -	\$ -	\$ -	\$ 250,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 250,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 650,000

Location: Brentwood Park

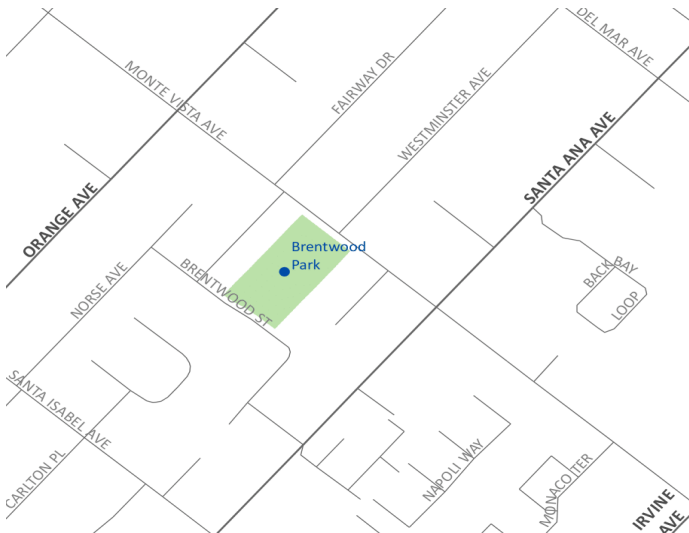
Maintenance Cost Impact Description: General Maintenance.

Annual Cost Impact: \$ 5,000

Project Account (Account-Fund-Org-Program-Project):

500000-208-19200-40112-700142

500000-401-19200-40112-700142



CAPITAL IMPROVEMENT PROGRAM

Fairview Park - Educational Hubs and Signage

Type Parks
Department: Parks and Comm. Svcs
Category: 4 - Master Plan, General Plan

Item No. 14
CIP Project No. 202421
District No. 5

Project Status: New Project

Project Description: Design, create, and install educational hubs and signage at key locations within Fairview Park to enhance interpretive and educational opportunities for park visitors.

Project Justification: Fairview Park contains a unique combination of abundant biological resources and biodiversity, sensitive habitats, and archaeological artifacts within its 208 park acres. Additions and improvements to the park's educational signage is essential to educate park users of the significance of the rare and endangered species in the park, to share the story of the site's historical significance to Native American communities, and to provide meaningful and accessible interpretive opportunities for park visitors.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Construction		\$ 85,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 173,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 90,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 178,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund		\$ 90,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 178,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 90,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 178,000

Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 178,000

Location: FVP - Multiple Locations

Maintenance Cost Impact Description: General, periodic maintenance as needed.

Annual Cost Impact: \$ 1,500

Project Account (Account-Fund-Org-Program-Project):

500000-208-14300-20115-202421



CAPITAL IMPROVEMENT PROGRAM

Fairview Park - Fencing, Signage, and Trail Restoration

Type Parks
Department: Parks and Comm. Svcs
Category: 2 - Regulatory or Mandated Requirement

Item No. 15
CIP Project No. 700134
District No. 5

Project Status: Existing Project

Project Description: This project includes restoration to upgrade and bring into compliance fencing and signage, and to rehabilitate the trails that are in various states of disrepair.

Project Justification: Significant restoration of the fencing, signage, and trails is required to avoid risk to public safety (trail conditions) and to sensitive State and Federally-regulated protected environments (fencing and signage). The project also addresses ADA accessibility improvements and access delineations to protect the environment from further foot and bicycle traffic. The signage improvements are essential for required environmentally sensitive and protected areas, wayfinding and trail navigation, public information and environmental education.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 675,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 675,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 675,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 675,000

Funds Expended to Date: \$ 5,898 **Total Estimated Project Cost:** \$ 675,000

Location: FVP - Multiple Locations

Maintenance Cost Impact Description: General periodic maintenance

Annual Cost Impact: \$ 5,000

Project Account (Account-Fund-Org-Program-Project):

500000-208-19500-20115-700134



CAPITAL IMPROVEMENT PROGRAM

Fairview Park - Mesa Restoration & Cultural Resource Preservation CA-ORA-58

Item No. 16

Type Parks
Department: Public Works
Category: 3 - Grant Funding

CIP Project No. 202408
District No. 5

Project Status: New Project

Project Description: Mesa restoration and Cultural Resource Preservation including removal of fill deposited over site.

Project Justification: The cultural resources within Fairview Park include CA-ORA-58, an archeological site listed in the National Register of Historic Places. One of the recommended preservation measures in the Fairview Park Master Plan is the removal of unsuitable fill material deposited over the site. This project would be conducted in such a way that the activities preserve and protect the vernal pools. Additionally, this project would entail restoring the native habitat on the Fairview Park Mesa.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Construction		\$ 1,700,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 5,000,000	\$ 9,700,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 2,000,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 5,000,000	\$ 10,000,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund		\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 5,000,000	\$ 8,000,000
State Grant - Senator Min		\$ 2,000,000		\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 2,000,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 5,000,000	\$ 10,000,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 10,000,000

Location: FVP - Mesa Restoration CA-ORA-58 Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-208-19500-20115-202408

500000-231-19500-20115-202408



CAPITAL IMPROVEMENT PROGRAM

Fairview Park - Pump Station and Wetlands Recirculation System

Type: Parks
Department: Public Works
Category: 3 - Grant Funding
Item No.: 17
CIP Project No.: 700144
District No.: 5
Project Status: Existing Project

Project Description: Implement improvements and upgrades to the Fairview Park pump station and wetlands water delivery and recirculation system.

Project Justification: Fairview Park contains a 40-acre wetland and riparian habitat area that was constructed as part of a mitigation and habitat restoration project in 2011. This habitat area is governed by mitigation agreements that require the City to monitor and preserve the quality of the habitat and maintain the habitat areas in perpetuity. Improvements to the computer software, SCADA, and pump station communication systems, will enable efficient operation of the water delivery system by allowing automated controls of the pumps and valves that supply water to the wetland ponds.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	\$ 50,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Contingency	\$ 5,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 155,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 655,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000
State Grant - Senator Min		\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 155,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 655,000

Funds Expended to Date: \$ 56,190

Total Estimated Project Cost: \$ 655,000

Location: FVP - Wetlands

Maintenance Cost Impact Description: Software and hardware updates, pump inspection and maintenance, water quality monitoring equipment replacement, salinity probe replacement, pump inspection testing and recalibration.
Annual Cost Impact: \$ 20,000

Project Account (Account-Fund-Org-Program-Project):

500000-401-19200-20115-700144

500000-231-19200-20115-700144



CAPITAL IMPROVEMENT PROGRAM

Fairview Park - West Bluff Stabilization and Restoration

Type Parks
Department: Public Works
Category: 3 - Grant Funding

Item No. 18
CIP Project No. 202409
District No. 5

Project Status: New Project

Project Description: Stabilize and restore the Fairview Park West Bluff.

Project Justification: The westerly slopes of Fairview Park have been evaluated to address erosion and stability concerns. Studies conducted by consultants in 2002 and 2003 concluded that the slope is stable but the surface of the slope which erodes easily requires attention. Recommendations to stabilize and repair the slope range from minor repairs to re-engineering the slope per current grading standards.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
State Grant - Senator Min		\$ 2,000,000		\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 2,000,000

Location: FVP - West Bluff

Maintenance Cost Impact Description: Periodic assessment of erosion and stabilization of bluffs as needed.

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-231-19500-20115-202409



CAPITAL IMPROVEMENT PROGRAM

Jack Hammett Sports Complex LED Retrofit

Type Parks
Department: Public Works
Category: 3 - Grant Funding

Item No. 19
CIP Project No. 202410
District No. 3

Project Status: New Project

Project Description: Remove existing light fixtures at Jack Hammett Sports Complex and install LED lighting.

Project Justification: This project would remove the existing lighting at the Jack Hammett Sports Complex and replace with energy efficient LED lighting. The new LED lighting would improve lighting conditions creating a safer environment for players who use this site. The retrofitting carries a warranty of 25 years for all parts and all labor. The estimated energy savings over the 25 year life of the lighting is estimated to be \$615,300.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
State Grant - Senator Min		\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000

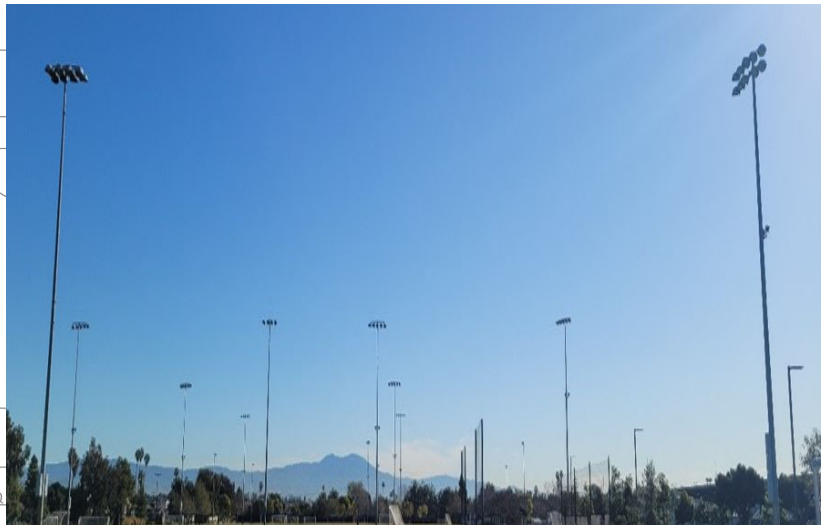
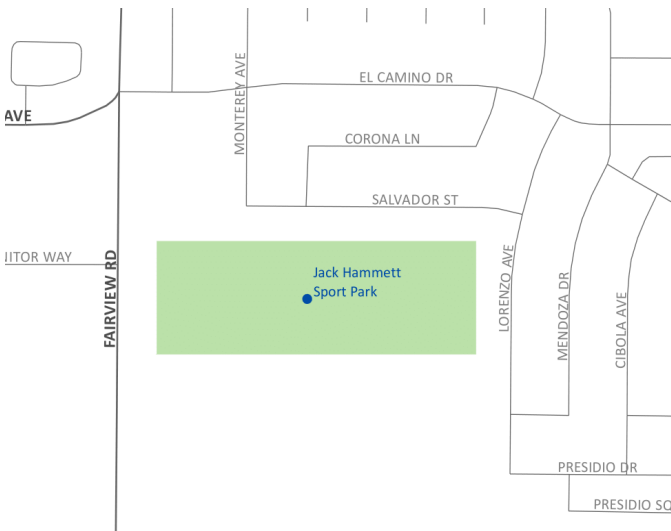
Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 900,000

Location: Jack Hammett Sports Complex **Maintenance Cost Impact Description:** None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-231-19500-40111-202410



CAPITAL IMPROVEMENT PROGRAM

Shalimar Park Improvements

Type: Parks
Department: Public Works
Category: 3 - Grant Funding

Item No. 20
CIP Project No. 700145
District No. 4

Project Status: Existing Project

Project Description: Expand Shalimar Park to create additional park space at Westside Costa Mesa.

Project Justification: Westside Costa Mesa needs additional park space, as identified in the General Plan and previous versions of the Open Space Master Plan. In addition, recent strategic planning sessions have included requests for additional park space on the westside of the City. This project would expand Shalimar Park through adjacent property acquisitions or expansion into City right-of-way to allow for additional park amenities.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Design, permits	\$ 200,000	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 550,000
Construction	\$ 800,000	\$ -	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ 4,300,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -	\$ 5,850,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 1,000,000	\$ -	\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -	\$ 4,850,000
State Grant - Senator Min		\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -	\$ 5,850,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 5,850,000

Location: Shalimar Park

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19200-40112-700145

500000-231-19200-40112-700145



CAPITAL IMPROVEMENT PROGRAM

Tennis Center Improvements

Type Parks
Department: Parks and Comm. Svcs
Category: 3 - Grant Funding

Item No. 21
CIP Project No. 700140
District No. 3

Project Status: Existing Project

Project Description: Resurface twelve (12) courts and renovate Pro Shop.

Project Justification: Eight (8) of the Tennis Center courts have not been resurfaced since 2018, with four (4) courts even longer. In addition to basic tennis court resurfacing and color scheme update, this project may include pickleball striping. In addition, the Pro Shop renovation will include a much needed exterior and interior facelift, as well as technology and electrical upgrades.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 30,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Construction	\$ 270,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 300,000	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
State Grant - Senator Min		\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 300,000	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 620,000

Location: Costa Mesa Tennis Courts

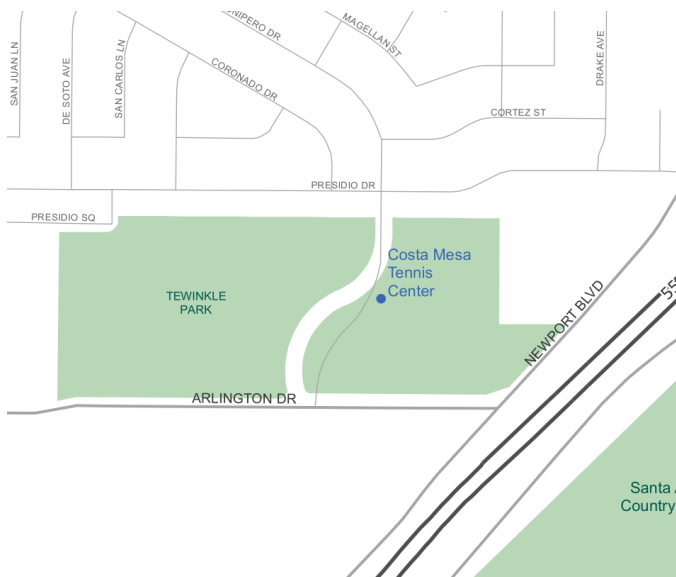
Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 7,500

Project Account (Account-Fund-Org-Program-Project):

500000-401-14300-40213-700140

500000-231-14300-40213-700140



CAPITAL IMPROVEMENT PROGRAM

TeWinkle Athletic Complex Improvements

Type Parks
Department: Public Works
Category: 3 - Grant Funding

Item No. 22
CIP Project No. 202423
District No. 3

Project Status: New Project

Project Description: Remove and replace existing light fixtures with LED lighting and improve the athletic fields.

Project Justification: This project removes existing lighting at the TeWinkle Athletic Complex and replaces with energy efficient LED lighting. This project also includes improvements to the fields to address ongoing drainage issues and an addition of batting cages. This project will be coordinated with user groups.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
State Grant - Senator Min		\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 1,150,000

Location: TeWinkle Athletic Complex

Maintenance Cost Impact Description: Any unanticipated maintenance cost will be included in Operating Budget.

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-231-19500-40111-202423



CAPITAL IMPROVEMENT PROGRAM

TeWinkle Bark Park LED Retrofit

Type: Parks
Department: Public Works
Category: 3 - Grant Funding
Project Status: New Project

Item No. 23
CIP Project No. 202412
District No. 3

Project Description: Remove existing light fixtures at TeWinkle Bark Park and install LED lighting.

Project Justification: This project would remove the existing lighting at the TeWinkle Bark Park and replace with energy efficient LED lighting. The existing lighting has been out of warranty for a few years requiring the City to incur all maintenance costs. The new LED lighting would also improve lighting conditions creating a safer environment for players who use this site. The retrofitting carries a warranty of 25 years for all parts and all labor.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
State Grant - Senator Min		\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000

Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 130,000

Location: TeWinkle Bark Park
Maintenance Cost Impact Description: Any unanticipated maintenance cost will be included in Operating Budget.
Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-231-19500-40111-202412



CAPITAL IMPROVEMENT PROGRAM

TeWinkle Park Lake Repairs

Type Parks
Department: Public Works
Category: 3 - Grant Funding

Item No. 24
CIP Project No. 700137
District No. 3

Project Status: Existing Project

Project Description: TeWinkle Park Lake Repairs

Project Justification: This project is for the construction phase to completely renovate the existing lakes at TeWinkle Park, replace the lake liner, modify, stabilize and improve the shoreline and add plant material. This project will also upgrade amenities and maintenance systems that will improve the aesthetics of the park and the health and safety of the wildlife and public.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 132,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,475
Construction		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 132,475	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,132,475

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund	\$ 132,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,475
State Grant - Senator Min		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 132,475	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,132,475

Funds Expended to Date: \$ 90,300

Total Estimated Project Cost: \$ 2,132,475

Location: TeWinkle Park

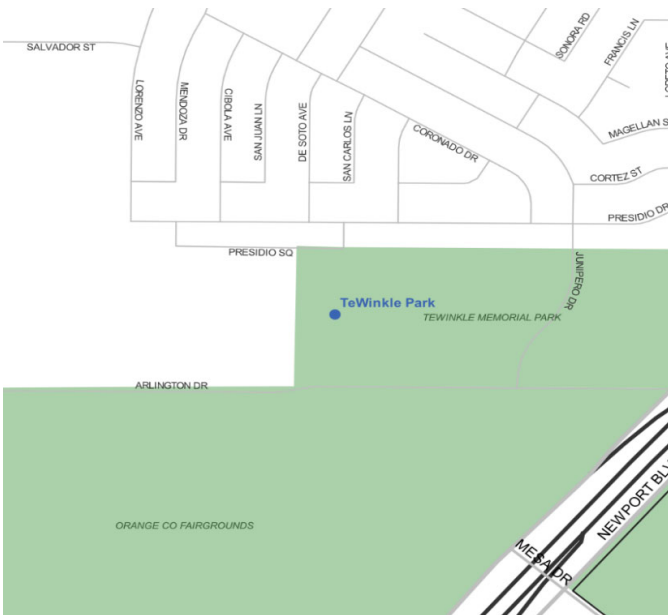
Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-208-19500-40111-700137

500000-231-19500-40111-700137



04/03/2

CAPITAL IMPROVEMENT PROGRAM

Ketchum-Libolt Park Expansion

Type Parks
Department: Parks and Comm. Svcs
Category: 3 - Grant Funding

Item No. 25
CIP Project No. 700139
District No. 4

Project Status: Existing Project

Project Description: This project proposes to expand Ketchum-Libolt Park to the south into an underutilized parkway adjacent to Victoria Street.

Project Justification: Expanding and renovating Ketchum-Libolt Park will provide additional park amenities and opportunities for community recreation.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ 1,247,520	\$ 1,200,000		\$ -	\$ -	\$ -	\$ -	\$ 2,447,520
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 1,297,520	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,497,520

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Capital Improvement Fund	\$ 1,000,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
State Grant - CPN		\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Prop 68 Per Capita Grant	\$ 247,520	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247,520
Total Funding Sources	\$ 1,297,520	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,497,520

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 2,497,520

Location: Ketchum-Libolt Park

Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 5,000

Project Account (Account-Fund-Org-Program-Project):

500000-208-19200-40112-700139

500000-401-19200-40112-700139

500000-231-19200-40112-700139

500000-231-19200-40112-700139



CAPITAL IMPROVEMENT PROGRAM

Lions Park Café

Type Parks
Department: Parks and Comm. Svcs
Category: 3 - Grant Funding

Item No. 26
CIP Project No. 202411
District No. 5

Project Status: New Project

Project Description: Design and construct café adjacent to Lions Park.

Project Justification: During the design phase of the modernized Lions Park, a café component was identified but not included in the final construction plans. A café foundation is built and some utility stub-ups are in place, however, final design and construction are outstanding. Completing work on the proposed café will provide a much needed service to community members using Lions Park and the Donald Dungan Library.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction		\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
ARPA Fund from County		\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 1,200,000

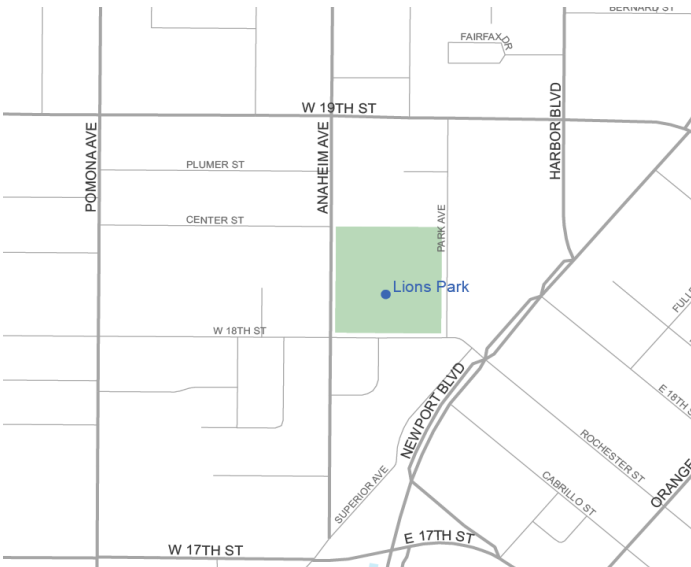
Location: Lions Park

Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 7,500

Project Account (Account-Fund-Org-Program-Project):

500000-230-19200-40112-202411



CAPITAL IMPROVEMENT PROGRAM

TeWinkle Skate Park Expansion

Type Parks
Department: Parks and Comm. Svcs
Category: 3 - Grant Funding

Item No. 27
CIP Project No. 700027
District No. 3

Project Status: Existing Project

Project Description: Expand the skateable area at TeWinkle Skate Park.

Project Justification: Expanded space for young/beginner skaters as well as new elements like a pump track are needed. As with the original design, the proposed expansion will include community outreach and presentations to Commissions and City Council.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Construction		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 170,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,170,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Park Development Fees Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Capital Improvement Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
ARPA Fund from County		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 170,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,170,000

Funds Expended to Date: \$ 37,841

Total Estimated Project Cost: \$ 2,170,000

Location: TeWinkle Park

Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 7,500

Project Account (Account-Fund-Org-Program-Project):

500000-208-19200-40112-700027

500000-401-19200-40112-700027

500000-230-19200-40112-700027



CAPITAL IMPROVEMENT PROGRAM

Park Sidewalk / Accessibility Program

Type: Parks
Department: Public Works
Category: 1 - Risk to Health, Safety or Environment
Project Description: Remove and replace sidewalks at the following parks: Jack Hammett, Shiffer Park, TeWinkle Park, Wakeham Park, and Vista Park.
Project Justification: This project would replace cracked, raised or buckled concrete in walkways, eliminating potential hazards due to unsafe walking conditions.

Item No. 28

CIP Project No. 700128

District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 300,000

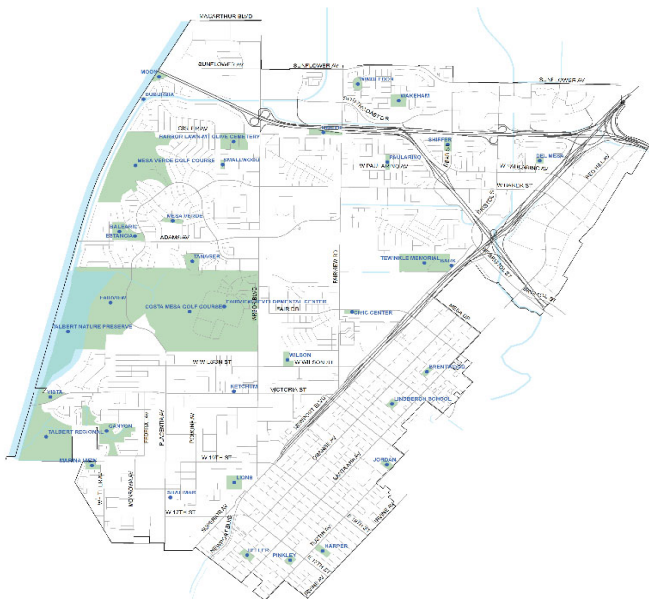
Location: Citywide, Various Parks

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19200-40112-700128



CAPITAL IMPROVEMENT PROGRAM

Various Parks - Playground Repairs and Replacement

Type: Parks
Department: Public Works
Category: 5 - Asset Condition, Annual Recurring Costs
Item No.: 29
CIP Project No.: 700146
District No.: All
Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: Implement necessary rehabilitation, repairs and replacement of playground equipment, and playground surfacing.

Project Justification: This project would replace separated or missing rubber surfacing and damaged, worn out or unsafe playground equipment. The repairs would eliminate potential hazards due to unsafe conditions on the playground surface and on the playground equipment.

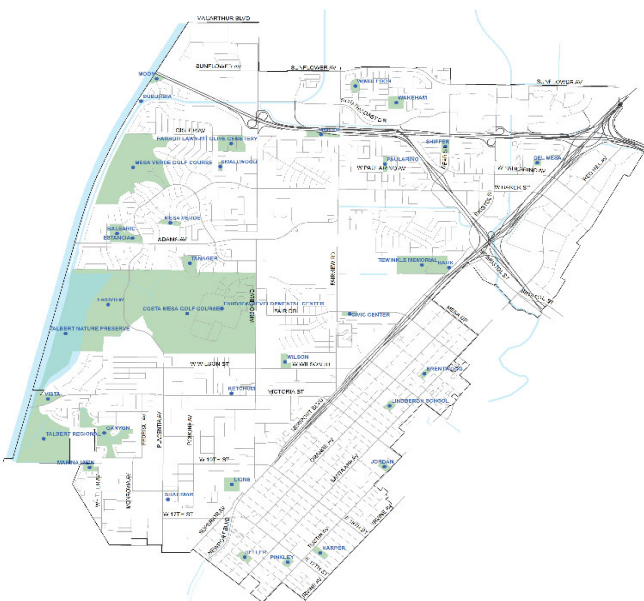
Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000

Funds Expended to Date: \$ - Total Estimated Project Cost: \$ 300,000

Location: Various Parks
Maintenance Cost Impact Description: None
Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):
500000-401-19500-40111-700146



CAPITAL IMPROVEMENT PROGRAM

Westside Restoration Project

Type Parkway & Medians
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 31
CIP Project No. 350030
District No. 4&5

Project Status: Existing Project

Project Description: The Westside Restoration Project is located in Districts 4 and 5 and proposes improvements designed to beautify the neighborhood, improve pedestrian and bicycle accessibility, repair aging infrastructure and enhance lighting and safety.

Project Justification: The restoration of the Westside is an important goal for the community. The implementation of the proposed infrastructure improvements will be a catalyst for an overall revitalization of this neighborhood, promoting Active Transportation and providing an enriching environment.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Construction	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,700,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 725,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,175,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 725,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,175,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 725,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,175,000

Funds Expended to Date: \$ 110,651

Total Estimated Project Cost: \$ 2,175,000

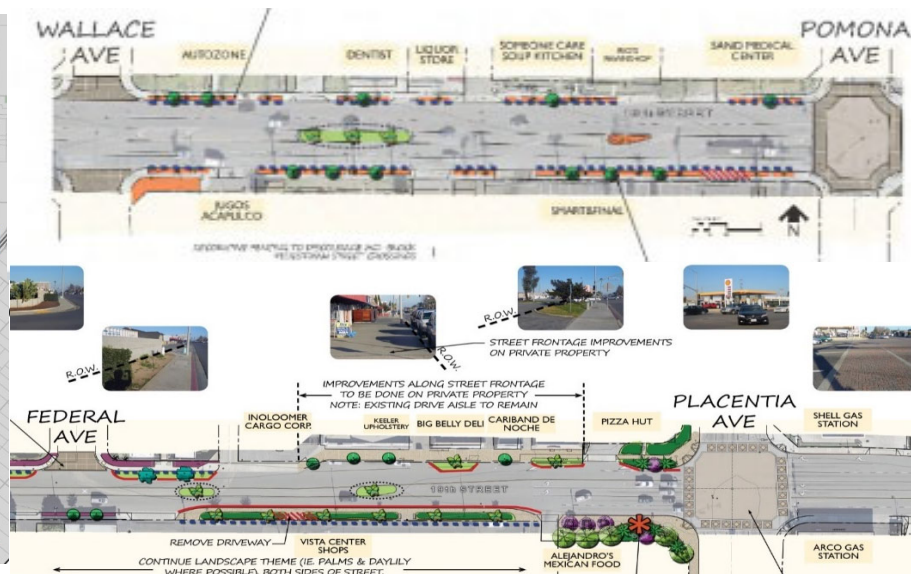
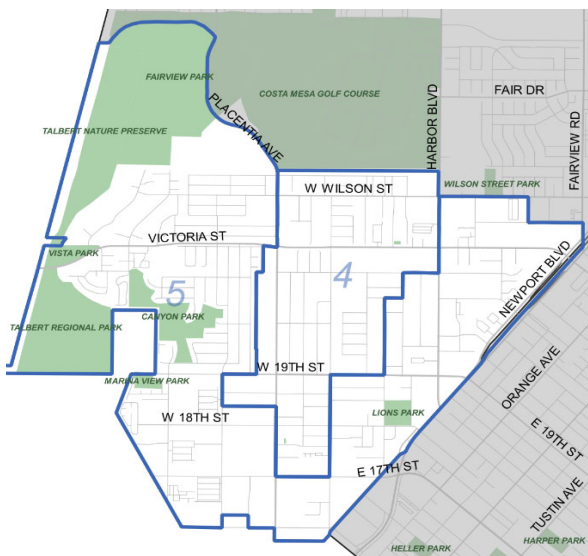
Location: Westside Costa Mesa

Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 10,000

Project Account (Account-Fund-Org-Program-Project):

500000-401-19200-20112-350030



CAPITAL IMPROVEMENT PROGRAM

Citywide Alley Improvements

Type: Streets
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 32
CIP Project No. 400012
District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: This project provides citywide alley rehabilitation by replacing asphalt alleyways with concrete.

Project Justification: A comprehensive study was conducted citywide to provide information about the existing condition of the alleys and its rehabilitation cost. Funding is requested to reconstruct additional alleys.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 100,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,100,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,100,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Gas Tax (HUTA) Fund		\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 800,000
Measure M2 Fairshare Fund		\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 300,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 100,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,100,000

Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 1,100,000

Location: Citywide - Various Locations

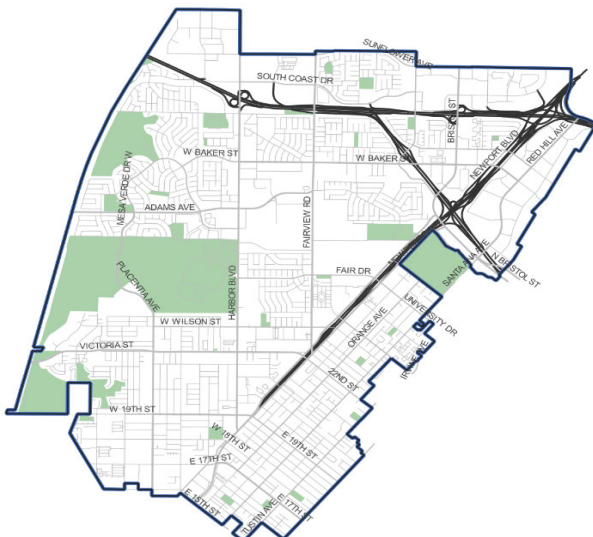
Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-201-19200-30112-400012

500000-416-19200-30112-400012



CAPITAL IMPROVEMENT PROGRAM

Citywide Catch Basin and Water Quality Improvement Project

Type: Streets
Department: Public Works
Category: 2 - Regulatory or Mandated Requirement

Item No. 33
CIP Project No. 550008
District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: This program allocates funding to implement structural improvements to the City's storm drain system to remove pollutants, and in particular trash and debris, from stormwater discharges.

Project Justification: This program allocates funding to install full capture trash system in the City's storm drain system in an effort to remove trash from stormwater discharges, and to comply with the California Trash Provisions as required by the Santa Ana Regional Water Quality Control Board and the California State Water Resources Control Board.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 200,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000	\$ 440,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 200,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000	\$ 440,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Drainage Fund		\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000	\$ 280,000
Measure M2 Regional Fund		\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 200,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000	\$ 440,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 440,000

Location: Citywide - Various Locations

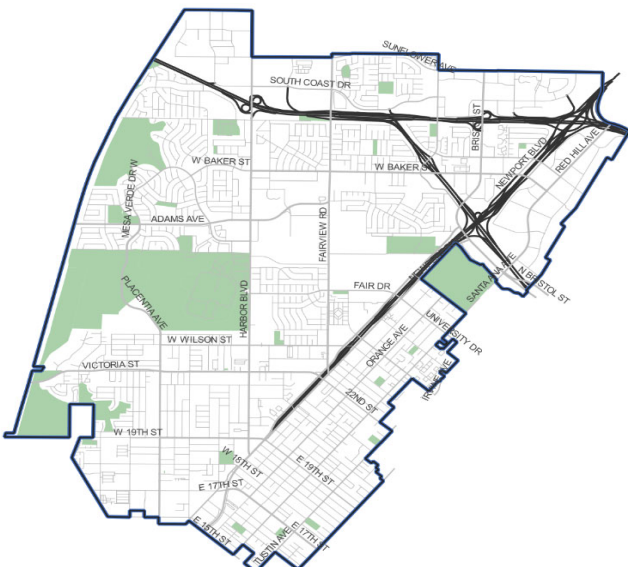
Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-209-19200-20510-550008

500000-415-19200-20510-550008



CAPITAL IMPROVEMENT PROGRAM

Citywide Street Improvements

Type: Streets
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 34
CIP Project No. 400015
District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: Rehabilitation of streets that include by one or a combination of the following methods: grind & overlay, leveling course and slurry seal, and reconstruction of structurally deficient areas.

Project Justification: This program provides major rehabilitation to streets and is implemented in accordance with the Pavement Management System to meet the City Council goal to reach and maintain an average Citywide Pavement Condition Index (PCI) of 85.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 2,900,000	\$ 5,500,000	\$ 6,000,000	\$ 6,500,000	\$ 6,500,000	\$ 7,000,000	\$ 34,400,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 2,900,000	\$ 5,500,000	\$ 6,000,000	\$ 6,500,000	\$ 6,500,000	\$ 7,000,000	\$ 34,400,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Gas Tax (HUTA) Fund		\$ -	\$ 2,000,000	\$ 2,250,000	\$ 2,500,000	\$ 2,500,000	\$ 3,000,000	\$ 12,250,000
Capital Improvement Fund		\$ 900,000	\$ 2,000,000	\$ 2,250,000	\$ 2,500,000	\$ 2,500,000	\$ 3,000,000	\$ 13,150,000
Measure M2 Fairshare Fund		\$ 2,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 9,500,000
Total Funding Sources	\$ -	\$ 2,900,000	\$ 5,500,000	\$ 6,000,000	\$ 6,500,000	\$ 6,500,000	\$ 7,500,000	\$ 34,900,000

Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 34,900,000

Location: Citywide - Various Locations

Maintenance Cost Impact Description: None

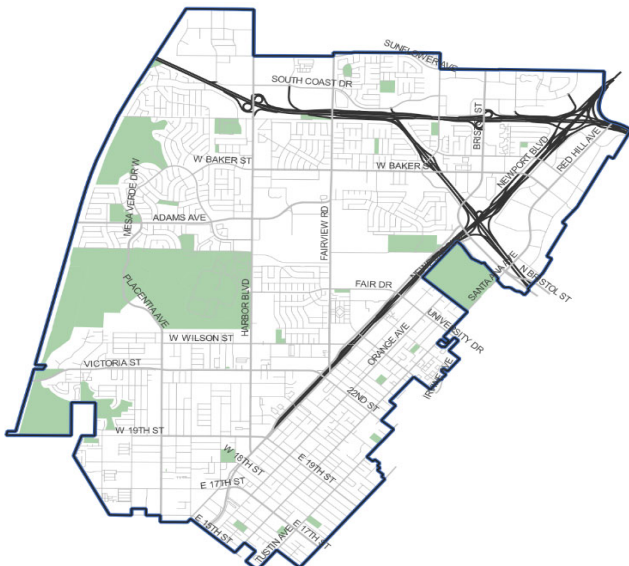
Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-201-19200-30112-400015

500000-401-19200-30112-400015

500000-416-19200-30112-400015



CAPITAL IMPROVEMENT PROGRAM

Fairview Road Rehabilitation Project (RMRA)

Type: Streets
Department: Public Works
Category: 4 - Master Plan, General Plan
Project Status: New Project

Item No. 35
CIP Project No. 202422
District No. 3

Project Description: Street rehabilitation along Fairview Road between Adams Avenue to Fair Drive.

Project Justification: This street improvement project will be funded with Road Maintenance and Rehabilitation Account (RMRA) funds. RMRA is a program that provides funding for major rehabilitation of City Streets that are in need of improvement. Fairview Road requires pavement rehabilitation and concrete parkway improvements. Deficient areas will be reconstructed to meet City standards. Striping, markings, and bicycle facilities will be consistent with the City's Active Transportation Plan (ATP).

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 2,780,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,780,829
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 2,780,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,780,829

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Gas Tax (RMRA) Fund		\$ 2,780,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,780,829
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 2,780,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,780,829

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 2,780,829

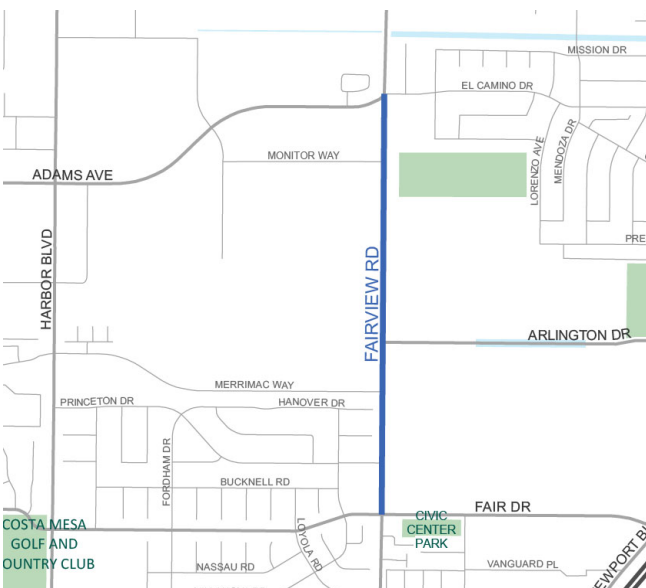
Location: Fairview Rd between Adams to Fair

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-251-19200-71200-202422



CAPITAL IMPROVEMENT PROGRAM

Adams Avenue at Pinecreek Drive Improvements

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 36
CIP Project No. 300174
District No. 3

Project Status: Existing Project

Project Description: This project includes implementation of pedestrian and bicycle improvements at intersection of Adams at Pinecreek. The project includes Class 1 multi-use paths for pedestrians and bicyclists on the NE and SE corners, bicycle ramps, removal of EB right turn slip lane to conventional right turn lane, median modifications, and traffic signal modifications.

Project Justification: This project is in accordance with the City's General Plan and the Active Transportation Plan. The City received a federal Bicycle Corridor Improvement Program grant as well as a contribution from Coast Community College District to design and construct pedestrian and bicycle improvements at this intersection. This project is anticipated to be ready for construction authorization by spring 2023. The project will improve pedestrian and bicycle mobility and access in the area.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 170,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,917
Construction	\$ 766,536	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,966,536
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 937,453	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,137,453

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Traffic Impact Fee Fund	\$ 87,453	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 687,453
Capital Improvement Fund	\$ 825,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825,336
Measure M2 Fairshare Fund	\$ 24,664	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 624,664
Total Funding Sources	\$ 937,453	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,137,453

Funds Expended to Date: \$ 99,738

Total Estimated Project Cost: \$ 2,137,453

Location: Adams Ave. at Pinecreek Dr.

Maintenance Cost Impact Description: None

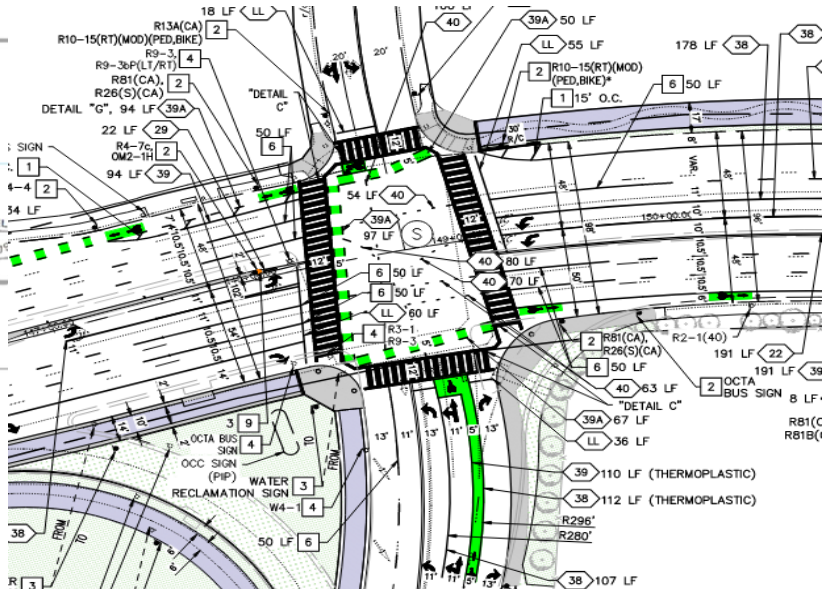
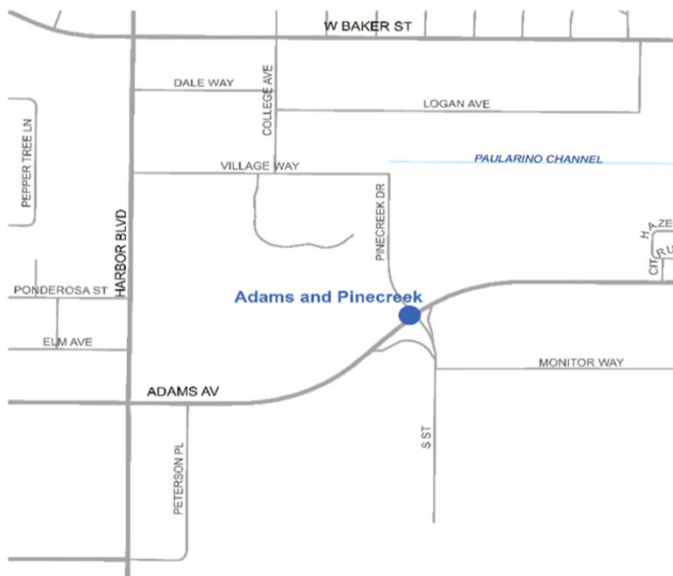
Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-214-19300-30210-300174

500000-401-19300-30210-300174

500000-416-19300-30210-300174



CAPITAL IMPROVEMENT PROGRAM

Adams Avenue Bicycle Facility Project from Fairview to Harbor

Type: Transportation
Department: Public Works
Category: 1 - Risk to Health, Safety or Environment

Item No. 37
CIP Project No. 450014
District No. 3

Project Status: Existing Project

Project Description: This project will implement Class II bike lanes with buffers and Class IV cycle tracks along Adams Avenue from Harbor Boulevard to Fairview Road. This project includes median modifications, pavement slurry seal, and intersection and traffic signal modifications at Fairview/Adams. The project will complement and tie into the Adams Avenue and Pinecreek Drive Intersection Project.

Project Justification: This project is in accordance with the City's General Plan and the Active Transportation Plan. The project is in the final design phase. The project will improve pedestrian and bicycle mobility and access in the area.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 12,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,547
Construction	\$ 120,000	\$ 500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,120,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 132,547	\$ 500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,132,547

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Traffic Impact Fee Fund	\$ 12,547	\$ 500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,012,547
Capital Improvement Fund	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Measure M2 Fairshare Fund	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 132,547	\$ 500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,132,547

Funds Expended to Date: \$ 114,712

Total Estimated Project Cost: \$ 2,132,547

Location: Adams Ave from Harbor to Fairview

Maintenance Cost Impact Description: General Maintenance

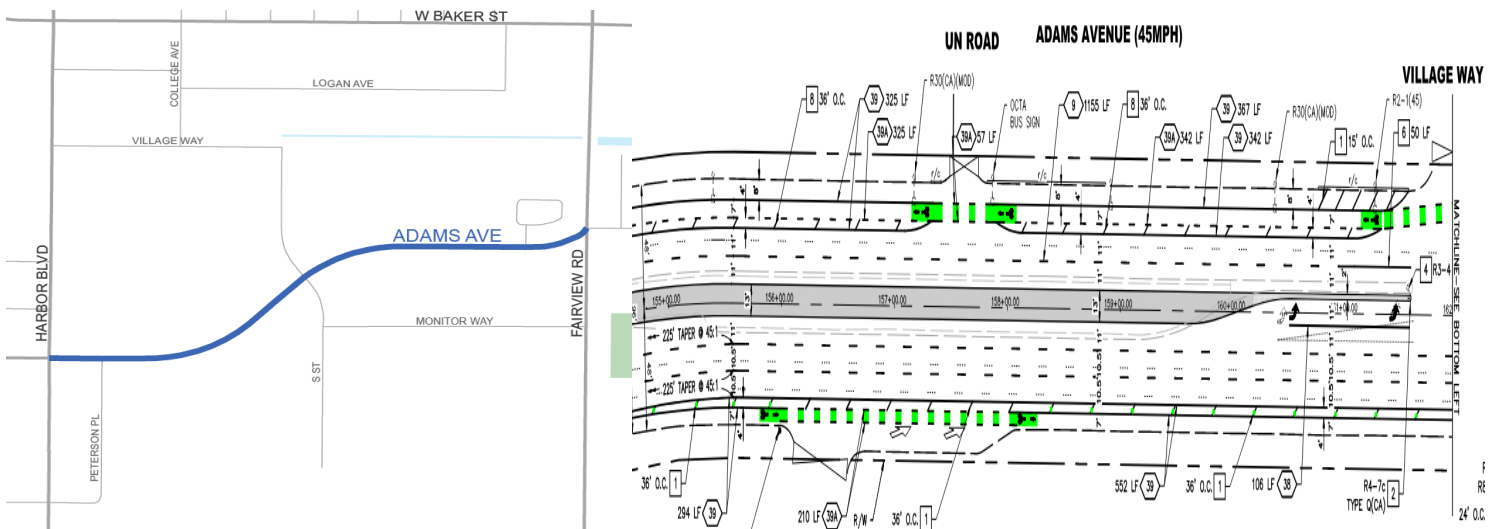
Annual Cost Impact: \$ 7,500

Project Account (Account-Fund-Org-Program-Project):

500000-214-19300-30210-450014

500000-401-19300-30210-450014

500000-416-19300-30210-450014



CAPITAL IMPROVEMENT PROGRAM

Adams Avenue Undergrounding Project

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan
Project Status: Existing Project

Item No. 38
CIP Project No. 300179
District No. 1

Project Description: Provide undergrounding sidewalk and bike trail by utilities and power poles along Adams Avenue from Mesa Verde Drive West to Albatross Drive per SCE Rule 20A and 20B guidelines.

Project Justification: Undergrounding of utilities and power poles along Adams Avenue is necessary in order to design and construct the street with sidewalks and Class I bike paths that conform to the City's Active Transportation Plan (ATP). City Council approved for this undergrounding on September 7, 2021.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,750,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,750,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,750,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 3,750,000

Funds Expended to Date: \$ -

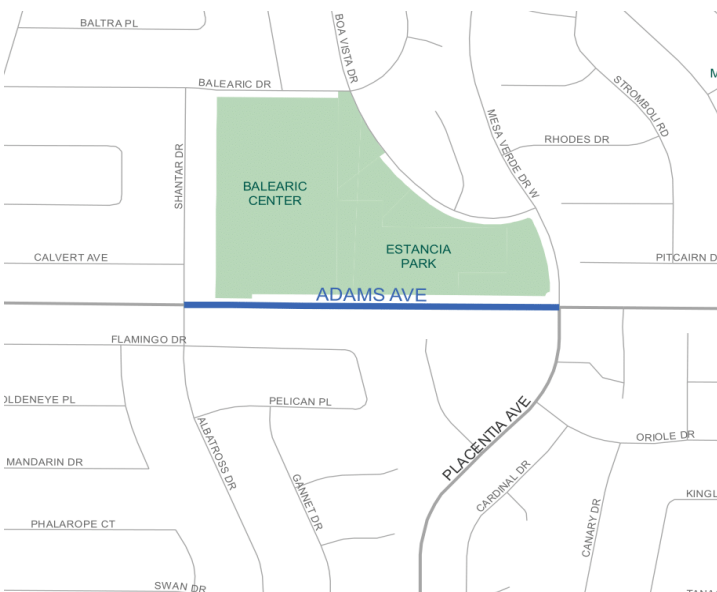
Total Estimated Project Cost: \$ 3,750,000

Location: Adams Ave - Mesa Verde W. to Albatross **Maintenance Cost Impact Description:** None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19300-30225-300179



CAPITAL IMPROVEMENT PROGRAM

Baker Street at Babb Street Signal Modifications

Type Transportation

Department: Public Works

Category: 1 - Risk to Health, Safety or Environment

Item No. 39

CIP Project No. 202420

District No. 2

Project Status: New Project

Project Description: This project will construct signal modifications at the intersection of Baker Street at Babb Street which provides direct access to St. John the Baptist Elementary School. The project will upgrade signal operations with protected/permissive left turn phasing for EB and WB lefts on Baker Street. The traffic signal modification includes new signal poles and foundations, signal mast arms, video detection, and two new ADA curb ramps.

Project Justification: Traffic congestion during the AM and PM peak periods has made eastbound and westbound left turn movements difficult, in particular in the AM peak period when students are arriving. This project will improve safety for left turning vehicles and improve multi-modal safety with the implementation of bicycle detection/timing with video detection and improved pedestrian timing.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Measure M2 Fairshare Fund		\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 240,000

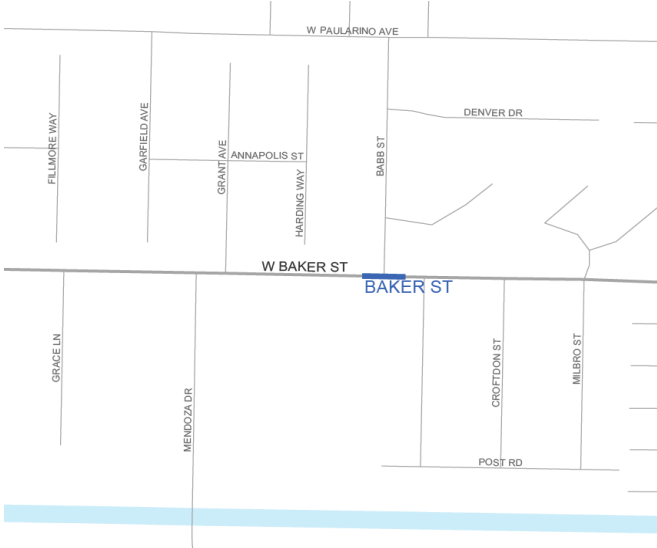
Location: Baker Street at Babb Street

Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 2,000

Project Account (Account-Fund-Org-Program-Project):

500000-416-19300-30210-202420



Bicycle and Pedestrian Infrastructure Improvements

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No.	40
CIP Project No.	450015
District No.	All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description:	Citywide bicycle and pedestrian infrastructure improvements to implement Active Transportation Plan and the Pedestrian Master Plan under development.
-----------------------------	---

Project Justification: Increase access and mobility and improve safety for bicyclists and pedestrians.

[illegible]

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Traffic Impact Fee Fund		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Funds Expended to Date:				\$ -	Total Estimated Project Cost:			\$ 300,000

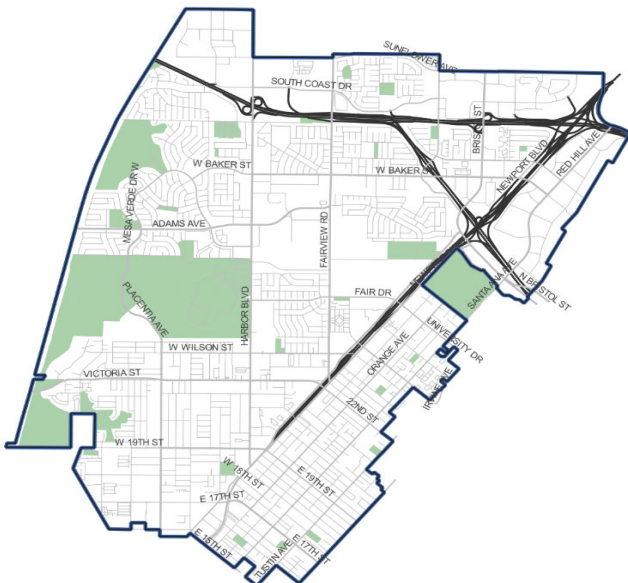
Location: Citywide

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-214-19300-30225-450015



Citywide Bicycle Trail Wayfinding Signage

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No.	41
CIP Project No.	360003
District No.	All

Project Status: Existing Project

Project Description:	This project will implement bicycle wayfinding signage from citywide study and design of directional signs for bicycle trail signage throughout the City. This project is the implementation phase of the Bicycle Wayfinding Signage Program.
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Project Justification: This project supports active transportation and bicycling/walking in the City.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Construction	\$ 55,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Funds Expended to Date:	\$ 21,748
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Total Estimated Project Cost:	\$ 125,000
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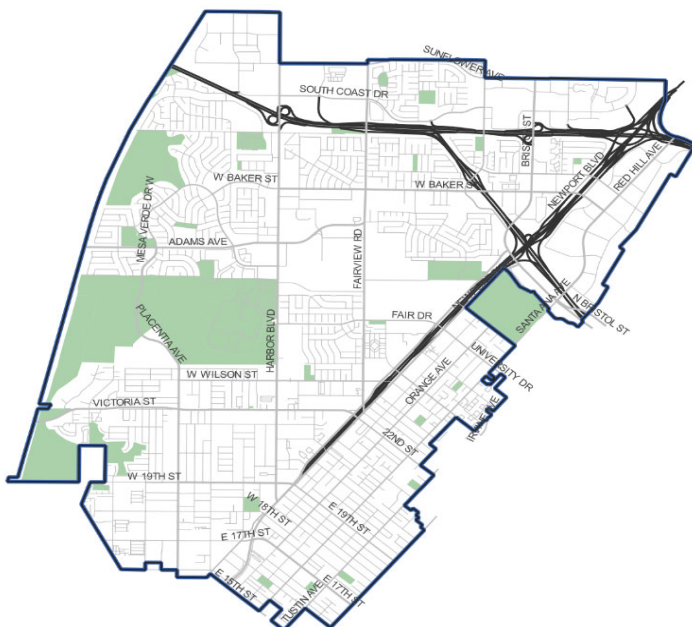
Location: Citywide

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19300-30210-360003



CAPITAL IMPROVEMENT PROGRAM

Citywide Class II, III and IV Bicycle Projects

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan

Item No. 42
CIP Project No. 450010
District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: This project includes implementation of new Class II, III and IV bicycle projects throughout the City. Class II projects are on-street bicycle lanes that are typically implemented by restriping lanes and providing a separate lane for bicyclists. Class III bicycle projects is achieved by enhanced signing and markings on roadways. There are no separate bike lanes for Class III routes. The enhanced signing and markings are implemented to inform motorists of usage of the street as an active bicycle route. Class IV projects are cycle tracks that are located inside of the street right of way and typically separated from vehicles by a barrier such as delineator posts, curb, parked cars, or medians.

Project Justification: This project is in accordance with the City's General Plan and the Active Transportation Plan. Class II, III and IV bicycle projects identified in the Active Transportation Plan will be implemented to improve safety and mobility for bicyclists.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 100,000
Construction		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 90,000	\$ 90,000	\$ 900,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,000,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Traffic Impact Fee Fund		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,000,000

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 1,000,000

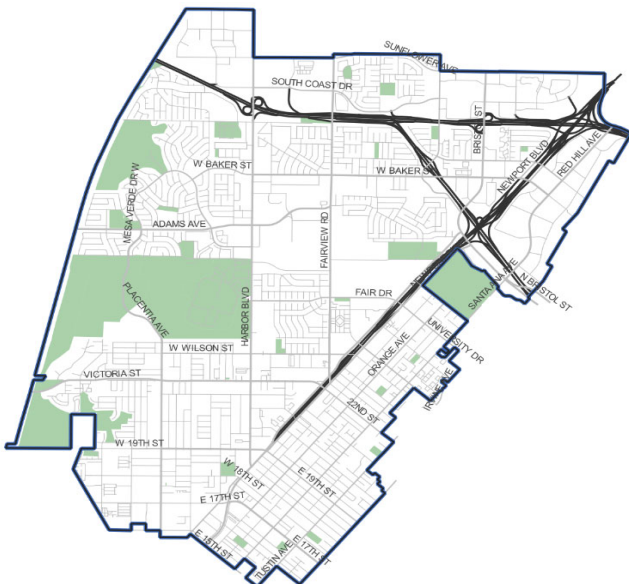
Location: Citywide

Maintenance Cost Impact Description: Annual Maintenance

Annual Cost Impact: \$ 10,000

Project Account (Account-Fund-Org-Program-Project):

500000-214-19300-30225-450010



CAPITAL IMPROVEMENT PROGRAM

Citywide Neighborhood Traffic Improvements

Type Transportation
Department: Public Works
Category: 1 - Risk to Health, Safety or Environment

Item No. 43
CIP Project No. 300163
District No. All

Project Status: Ongoing citywide project; therefore, no prior budgeted amounts are included below.

Project Description: This project includes ongoing citywide implementation of neighborhood traffic improvements including signs, approved speed humps, and minor landscape improvements to enhance the neighborhood character.

Project Justification: The project will enhance citywide neighborhood character and improve neighborhood traffic for all modes of transportation.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000

Funds Expended to Date:

\$ -

Total Estimated Project Cost:

\$ 450,000

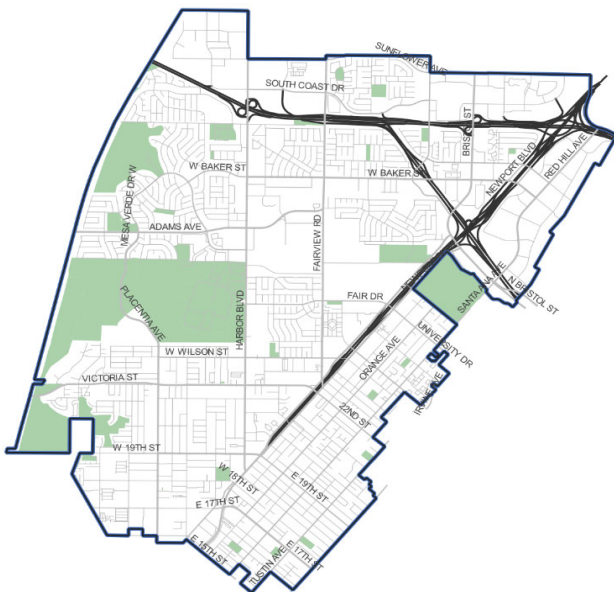
Location: Citywide

Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19300-30241-300163



CAPITAL IMPROVEMENT PROGRAM

Fairview Road at Belfast Avenue New Traffic Signal

Type: Transportation
Department: Public Works
Category: 4 - Master Plan, General Plan
Project Status: New Project

Item No. 44
CIP Project No. 202427
District No. 2

Project Description: This project will construct a new traffic signal at the intersection of Fairview Road at Belfast Avenue and will be timed with the traffic signal at Fairview Road at McCormack Lane. This project will design and construct a new traffic signal which includes traffic signal controller and cabinet, traffic signal poles and foundations, pedestrian signals and pedestrian crossing, new ADA ramps, traffic signal conduit and wiring, SCE service cabinet and coordination, and video detection.

Project Justification: Traffic congestion on Fairview Road has made left turns difficult from Belfast Avenue. A new traffic signal at this location will help facilitate left turns from Belfast Avenue and provide a new pedestrian crosswalk across Fairview Road.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction		\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Gas Tax (HUTA) Fund		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Measure M2 Fairshare Fund		\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000

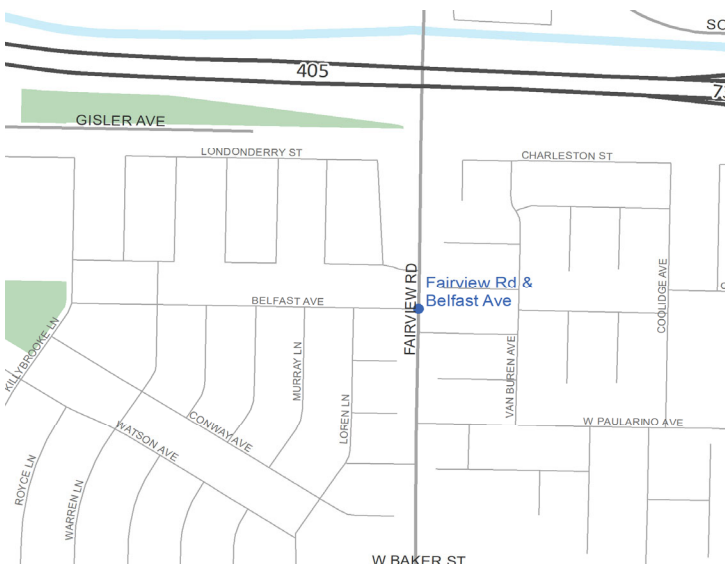
Funds Expended to Date: \$ - **Total Estimated Project Cost:** \$ 600,000

Location: Fairview Rd. at Belfast Ave. **Maintenance Cost Impact Description:** General Maintenance
Annual Cost Impact: \$ 4,000

Project Account (Account-Fund-Org-Program-Project):

500000-201-19300-30241-202427

500000-416-19300-30241-202427



CAPITAL IMPROVEMENT PROGRAM

Fairview Road Improvement Project from Fair to Newport

Item No. 45

Type Transportation

CIP Project No. 300181

Department: Public Works

District No. 3

Category: 1 - Risk to Health, Safety or Environment

Project Status: Existing Project

Project Description: This project will construct Class IV cycle tracks on Fairview Road by reducing the number of vehicle lanes from six lanes to four lanes from Fair Drive to Wilson Street. From Wilson Street to Newport Boulevard, the project will construct bicycle improvements including buffered bike lanes. The pedestrian design improvements will include high-visibility crosswalks, a midblock pedestrian hybrid beacon (HAWK Signal) between Wilson Street and Fair Drive with a pedestrian refuge island, and bus boarding islands to improve pedestrian connectivity and safety.

Project Justification: This project is in accordance with the City's General Plan and the Active Transportation Plan. The project will improve pedestrian and bicycle safety and mobility in the area.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 581,116	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,231,116
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ 581,116	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,231,116

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Traffic Impact Fee Fund	\$ 250,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
2021 PMRF	\$ 331,116	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331,116
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ 581,116	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,231,116

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 1,231,116

Location: Fairview Rd. from Fair to Newport

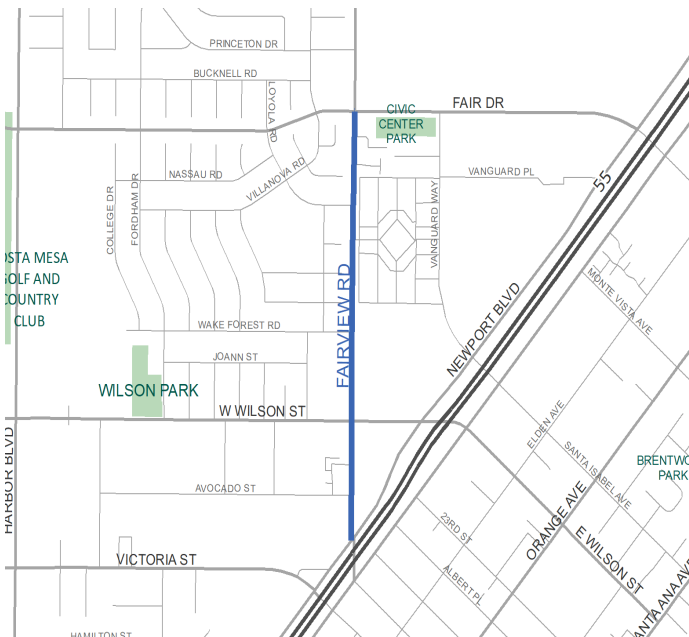
Maintenance Cost Impact Description: General Maintenance

Annual Cost Impact: \$ 5,000

Project Account (Account-Fund-Org-Program-Project):

500000-214-19200-30112-300181

500000-230-19200-30112-300181



CAPITAL IMPROVEMENT PROGRAM

Safe Routes to School Action Plan

Type: Transportation
Department: Public Works
Category: 3 - Grant Funding

Item No. 46
CIP Project No. 202415
District No. All

Project Status: New Project

Project Description: This project will develop a comprehensive safety action plan for safe routes to school in Costa Mesa. The safety action plan will provide implementable project concepts to enhance safety on streets used to access each school within the City.

Project Justification: The City has been selected for an award of a U.S. Department of Transportation Safe Streets and Roads for All (SS4A) grant in the amount of \$630,000 to develop a Safe Routes to School Action Plan. The grant will provide the City with funds to develop a comprehensive safety action plan.

Expenditure Breakdown	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Land acquisition		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design, permits		\$ 788,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,090
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Estimated Costs	\$ -	\$ 788,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,090

Funding Sources	2022-23 and Prior	Proposed 2023-24	2024-25	2025-26	2026-27	2027-28	Future	Total
Capital Improvement Fund		\$ 157,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,618
Safe Streets and Roads for All (SS4A) Grant		\$ 630,472	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,472
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funding Sources	\$ -	\$ 788,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,090

Funds Expended to Date: \$ -

Total Estimated Project Cost: \$ 788,090

Location: Citywide

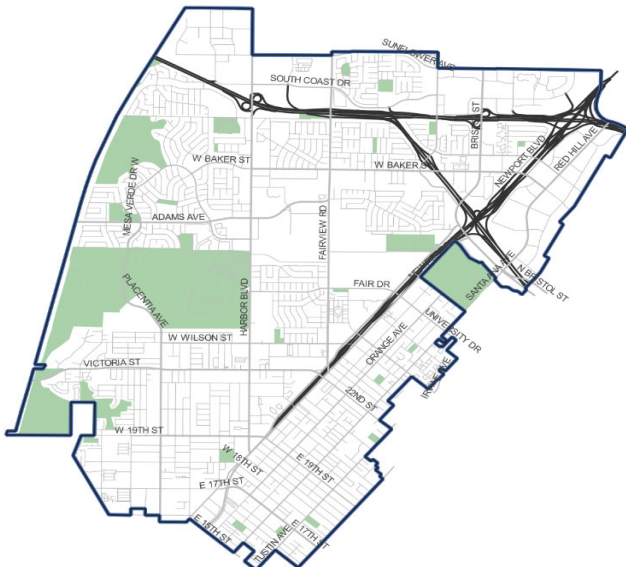
Maintenance Cost Impact Description: None

Annual Cost Impact: \$ -

Project Account (Account-Fund-Org-Program-Project):

500000-401-19300-30210-202415

500000-230-19300-30210-202415





Category/Project Title**FY 2023-24****ENERGY & SUSTAINABILITY**

1	City Hall - Solar Rooftop/ Canopy Project	\$	-
2	City Hall HVAC Retrofit Project	\$	-
3	Citywide - Costa Mesa Green Business Program	\$	-
4	Citywide - Drought Resistant Landscape and Vegetation Replacement	\$	-
5	Citywide - Energy Efficiency Projects	\$	-
6	Fire Stations - Electric Vehicle Charging Stations	\$	-
7	Various Facilities - Electric Vehicle Charging Stations	\$	-
TOTAL ENERGY & SUSTAINABILITY		\$	-

FACILITIES

8	Balearic Center - ADA Upgrades (Exterior Restrooms)	\$	-
9	Balearic Center - Fire Protection Sprinklers	\$	-
10	Balearic Center - Install New HVAC Unit	\$	-
11	Bridge Shelter HVAC Automation	\$	-
12	Building Modification Projects	\$	282,800
13	City Hall - 1st Floor ADA Improvements	\$	-
14	City Hall - 1st Floor Finance Security & Efficiency Reconfiguration	\$	250,000
15	City Hall - 3rd Floor Reception Area Renovation	\$	-
16	City Hall - All Doors Lock Replacement and Re-Key	\$	-
17	City Hall - Curtain and Window Improvements (1 floor per year)	\$	-
18	City Hall - Generator Replacement	\$	-
19	City Hall - Remodel Outdoor Patio Landing	\$	-
20	City Hall - Training Room	\$	-
21	City Hall Breezway Roof	\$	-
22	Civic Center - Painting, Carpet Replacement, and Miscellaneous Improvements	\$	150,000
23	Corp Yard - Construction of Breakroom and Additional Office Spaces	\$	-
24	Corp Yard - Fleet Extent Bay #2 on North Side of Building for Fire Apparatus	\$	-
25	Corp Yard - Old Facility Perimeter Concrete Improvements	\$	-
26	Corp Yard- Installation of HVAC Rooftop Unit	\$	125,000
27	Costa Mesa Country Club Grounds Improvements	\$	300,000
28	Costa Mesa Country Club Modernization	\$	400,000
29	Downtown Aquatic Center Pool Gutter Grates	\$	-
30	Fire Department Community Risk Reduction Office Expansion	\$	-
31	Fire Station 2 Reconstruction	\$	1,000,000
32	Fire Station 3 Apparatus Door Replacement	\$	-
33	Fire Station 3 Replacement Fuel Tank	\$	275,000
34	Fire Station 4 Living Quarters Reconstruction	\$	-
35	Fire Station 6 Repair Perimeter Walls	\$	-
36	Fire Stations - Minor Projects at Various Fire Stations	\$	150,000
37	Fleet Shop Doors	\$	-
38	Fleet Shop Hoists	\$	-

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000
\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 1,800,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 400,000
\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 600,000	\$ 1,400,000
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000	\$ 700,000
\$ 220,000	\$ 165,000	\$ -	\$ -	\$ -	\$ 385,000
\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
\$ 1,520,000	\$ 1,465,000	\$ 1,100,000	\$ 500,000	\$ 1,250,000	\$ 5,835,000

\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000
\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,282,800
\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ 550,000
\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000
\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
\$ -	\$ -	\$ 25,000	\$ -	\$ 250,000	\$ 275,000
\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 900,000
\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000
\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000,000
\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000
\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 550,000
\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ 375,000

Cost estimates are presented at current value / current dollars and are not escalated for inflation. Although the schedule spans five years and future, funds for only the first year are appropriated within the FY 2023-24 Budget **436**

Category/Project Title**FY 2023-24****FACILITIES (continued)**

39 Fleet Shop Work Station	\$ -
40 Mesa Verde Library - ADA Compliance Improvements	\$ -
41 Mesa Verde Library - Roof Replacement	\$ -
42 Norma Hertzog Community Center AV System Repair & Upgrades	\$ -
43 Norma Hertzog Community Center Roof Replacement	\$ -
44 Police Department - Carpet Replacement & Interior and Exterior Repaint	\$ 500,000
45 Police Department - Communications Generator Replacement	\$ -
46 Police Department - Emergency Communications Facility Remodel	\$ -
47 Police Department - Emergency Operations Center Equipment Update	\$ -
48 Police Department - Locker Rooms HVAC Improvements	\$ -
49 Police Department - Property & Evidence Warehouse Remodel	\$ -
50 Police Department - Shop Expansion for Mobile Command Vehicle	\$ -
51 Senior Center - HVAC Control	\$ -
52 Senior Center - Painting and Power Wash	\$ -
53 Senior Center - Roof Drain Piping Replacement	\$ -
54 Various Facilities - HVAC Replacement Program	\$ -
55 Westside Police Sub-Station Improvement Design	\$ 400,000
TOTAL FACILITIES	\$ 3,832,800

PARKS

56 Balearic Community Center Asphalt Surfacing	\$ 150,000
57 Bark Park Renovation	\$ -
58 Brentwood Park Improvements	\$ 400,000
59 Butterfly Gardens	\$ -
60 Davis School Field & Lighting - Design & Construction	\$ -
61 Del Mesa Park - Replace Existing Playground Equipment	\$ -
62 Del Mesa Park - Replace Walkway Lights	\$ -
63 Fairview Developmental Center Sports Complex	\$ -
64 Fairview Park - Educational Hubs and Signage	\$ 90,000
65 Fairview Park - Fencing, Signage, and Trail Restoration	\$ 150,000
66 Fairview Park - Master Plan Implementation	\$ -
67 Fairview Park - Mesa Restoration & Cultural Resource Preservation CA-ORA-58	\$ 2,000,000
68 Fairview Park - Pump Station and Wetlands Recirculation System	\$ 500,000
69 Fairview Park - West Bluff Stabilization and Restoration	\$ 2,000,000
70 Gisler Park - Light Poles Replacement	\$ -
71 Golf Course Pocket Park	\$ -
72 Harper Park Playground Replacement	\$ -
73 Heller Park - Replace Existing Restroom	\$ -
74 Jack Hammett Sports Complex LED Retrofit	\$ 900,000
75 Shalimar Park Improvements	\$ 1,000,000
76 Tennis Center Improvements	\$ 320,000

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ 550,000
\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000
\$ 215,000	\$ -	\$ -	\$ -	\$ -	\$ 215,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000
\$ 100,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 850,000
\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
\$ 150,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 750,000
\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,000,000	\$ 1,600,000
\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,400,000
\$ 10,940,000	\$ 6,915,000	\$ 6,575,000	\$ 650,000	\$ 4,210,000	\$ 33,122,800

\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
\$ -	\$ -	\$ 470,000	\$ -	\$ -	\$ 470,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 200,000
\$ -	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 4,500,000
\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,000,000
\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 178,000
\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 525,000
\$ 200,000	\$ 800,000	\$ -	\$ -	\$ -	\$ 1,000,000
\$ -	\$ 3,000,000	\$ -	\$ -	\$ 5,000,000	\$ 10,000,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ 135,000
\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000
\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
\$ -	\$ 350,000	\$ 3,500,000	\$ -	\$ -	\$ 4,850,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000

Cost estimates are presented at current value / current dollars and are not escalated for inflation. Although the schedule spans five years and future, funds for only the first year are appropriated within the FY 2023-24 Budget **438**

Category/Project Title**FY 2023-24****PARKS (continued)**

77 TeWinkle Athletic Complex Improvements	\$ 1,150,000
78 TeWinkle Bark Park LED Retrofit	\$ 130,000
79 TeWinkle Park Lake Repairs	\$ 2,000,000
80 Kaiser Lighting and Turf	\$ -
81 Ketchum-Libolt Park Expansion	\$ 1,200,000
82 Lions Park - Open Space Improvements	\$ -
83 Lions Park Café	\$ 1,200,000
84 TeWinkle Skate Park Expansion	\$ 2,000,000
85 Marina View Park Playground Replacement	\$ -
86 Moon Park - Replace Existing Playground Equipment (2 areas)	\$ -
87 Park Security Lighting Replacement Program	\$ -
88 Park Sidewalk / Accessibility Program	\$ 50,000
89 Parsons - Lighting and Turf	\$ -
90 Shiffer Park - Replace Existing Playground Equipment (2 Areas)	\$ -
91 Shiffer Park - Restroom Improvements	\$ -
92 Smallwood Park - Improvements	\$ -
93 TeWinkle Athletic Complex - Batting Cage Structure	\$ -
94 TeWinkle Park - Amphitheater	\$ -
95 TeWinkle Park - Drainage Swale - North Boundary	\$ -
96 TeWinkle Park - Landscape Buffer North Boundary	\$ -
97 TeWinkle Park - Landscape Median Improvements	\$ -
98 TeWinkle Park - Security Lighting Project	\$ -
99 Various Parks - Parking Lot Rehabilitation	\$ -
100 Various Parks - Playground Repairs and Replacement	\$ 50,000
101 Victoria Avenue Corridor Development	\$ -
102 Vista Park - Picnic Shelter	\$ -
103 Wakeham Park - Playground and Planter Improvements	\$ -
104 Westside Park Development	\$ -
105 Westside Skate Park	\$ -
106 Wilson Park - Replace Existing Restroom w/Pre-Fabricated	\$ -
107 Wimbledon Park Exercise Equipment Replacement	\$ -
TOTAL PARKS	\$ 15,290,000

PARKWAY & MEDIANS

108 Arlington Dr. at Newport Blvd. - Streetscape Improvements	\$ -
109 Arlington Drive - Bark Park Parking Lot Landscape Improvements	\$ -
110 Citywide Neighborhood Entry Improvements	\$ -
111 Fairview Road - Median Landscape Rehabilitation	\$ -
112 Gisler Ave Landscape Improvements	\$ -
113 Gisler Avenue - Bike Trail Landscape	\$ -

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
\$ -	\$ -	\$ -	\$ -	\$ 8,600,000	\$ 8,600,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
\$ 50,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 650,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000
\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 900,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
\$ -	\$ -	\$ -	\$ -	\$ 5,500,000	\$ 5,500,000
\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
\$ -	\$ -	\$ -	\$ -	\$ 102,000	\$ 102,000
\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000
\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000
\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 450,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
\$ 650,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,750,000
\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ 165,000
\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ 190,000
\$ 3,000,000	\$ 3,350,000	\$ 2,350,000	\$ 2,000,000	\$ 2,000,000	\$ 12,700,000
\$ -	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ 600,000
\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
\$ 4,943,000	\$ 9,775,000	\$ 7,145,000	\$ 2,925,000	\$ 36,887,000	\$ 76,965,000

\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 180,000
\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 110,000
\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ 165,000

Cost estimates are presented at current value / current dollars and are not escalated for inflation. Although the schedule spans five years and future, funds for only the first year are appropriated within the FY 2023-24 Budget **440**

Category/Project Title**FY 2023-24****PARKWAY & MEDIANS (continued)**

114 Newport Boulevard Landscape Improvements - 19th St. to Bristol St.	\$ -
115 Newport Boulevard Landscape Improvements - S/O 17th Street	\$ -
116 Parkway & Medians Improvement Program	\$ 175,000
117 Tree Planting Program	\$ -
118 Victoria Street - Parkway Landscape Rehabilitation	\$ -
119 Westside Restoration Project	\$ 200,000
<i>TOTAL PARKWAY & MEDIANS</i>	<i>\$ 375,000</i>

STREETS

120 Brentwood Ave. - Storm Drain System	\$ -
121 Cherry Lake Storm Drain System - Phase I, II & III	\$ -
122 Cherry Lake Storm Drain System - Phase IV & V	\$ -
123 Citywide Alley Improvements	\$ 100,000
124 Citywide Catch Basin and Water Quality Improvement Project	\$ 200,000
125 Citywide Storm Drain Improvements	\$ -
126 Citywide Street Improvements	\$ 2,900,000
127 Fairview Road Rehabilitation Project (RMRA)	\$ 2,780,829
128 Westside Storm Drain Improvements	\$ -
<i>TOTAL STREETS</i>	<i>\$ 5,980,829</i>

TRANSPORTATION

129 Adams Avenue Active Transportation (ATP) Improvements (Royal Palm to Santa Ana River	\$ -
130 Adams Avenue at Pinecreek Drive Improvements	\$ 1,200,000
131 Adams Avenue Bicycle Facility Project from Fairview to Harbor	\$ 500,000
132 Adams Avenue Undergrounding Project	\$ 1,250,000
133 Airport Channel/Delhi Channel Multi-Use Trail	\$ -
134 Baker - Coolidge Ave Traffic Signal Modifications	\$ -
135 Baker Street at Babb Street Signal Modifications	\$ 240,000
136 Bicycle and Pedestrian Infrastructure Improvements	\$ 50,000
137 Bristol St. / Baker St. - Intersection Improvement (Add EBT, WBT)	\$ -
138 Bristol St. / I-405 NB - Ramps (Add WBR)	\$ -
139 Bristol St. / Paularino Ave. (Add 2nd WBL)	\$ -
140 Bristol St. / Sunflower Ave. - Intersection Improvement (Add 3rd NBL)	\$ -
141 Bristol Street (Bear St. to Santa Ana Av.) - Bicycle Facility	\$ -
142 Citywide Bicycle Rack Improvements	\$ -
143 Citywide Bicycle Trail Wayfinding Signage	\$ 50,000
144 Citywide Class II, III and IV Bicycle Projects	\$ 200,000
145 Citywide Neighborhood Traffic Improvements	\$ 75,000

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ 1,100,000
\$ 25,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 275,000
\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,425,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000
\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
\$ 1,085,000	\$ 1,650,000	\$ 950,000	\$ 950,000	\$ 3,145,000	\$ 8,155,000

\$ -	\$ -	\$ -	\$ -	\$ 793,040	\$ 793,040
\$ -	\$ -	\$ -	\$ -	\$ 2,721,600	\$ 2,721,600
\$ -	\$ -	\$ -	\$ -	\$ 2,009,360	\$ 2,009,360
\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,100,000
\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000	\$ 440,000
\$ -	\$ -	\$ -	\$ -	\$ 15,000,000	\$ 15,000,000
\$ 5,500,000	\$ 6,000,000	\$ 6,500,000	\$ 6,500,000	\$ 7,500,000	\$ 34,900,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,780,829
\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 7,750,000
\$ 7,580,000	\$ 8,080,000	\$ 8,080,000	\$ 8,080,000	\$ 29,694,000	\$ 67,494,829

\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,000,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
\$ -	\$ -	\$ -	\$ -	\$ 2,540,000	\$ 2,540,000
\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
\$ -	\$ -	\$ -	\$ -	\$ 962,500	\$ 962,500
\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
\$ -	\$ -	\$ -	\$ -	\$ 300,210	\$ 300,210
\$ -	\$ -	\$ -	\$ -	\$ 1,130,000	\$ 1,130,000
\$ -	\$ 75,000	\$ 450,000	\$ -	\$ -	\$ 525,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 200,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,000,000
\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000

Cost estimates are presented at current value / current dollars and are not escalated for inflation. Although the schedule spans five years and future, funds for only the first year are appropriated within the FY 2023-24 Budget **442**

Category/Project Title**FY 2023-24****TRANSPORTATION (continued)**

146 Citywide Traffic Signal Improvements	\$ -
147 Costa Mesa ITS Improvements (Communications, Central Sys. CCTV)	\$ -
148 E. 17th St. / Irvine Ave. - Intersection Improvement (Add SBR, EBR)	\$ -
149 Eastside Traffic Calming (Cabrillo St., 18th St., 22nd St.)	\$ -
150 Fairview Channel Trail - Placentia Ave (n/o park) to Placentia Ave (s/o park)	\$ -
151 Fairview Road at Belfast Avenue New Traffic Signal	\$ 600,000
152 Fairview Road Improvement Project from Fair to Newport	\$ 650,000
153 Fairview Road./ Wilson St. - Improvements (Add EBT, WBT)	\$ -
154 Gisler Ave Class IV Cycle Tracks from Gibraltar Ave to Harbor Blvd	\$ -
155 Gisler Ave Multi-use Trail from Gisler Ave Class II facility to Fairview Rd	\$ -
156 Greenville-Banning Channel Phase 1 (Sunflower Ave to South Coast Drive)	\$ -
157 Greenville-Banning Channel Phase 2 (Santa Ana River Trail to South Coast Dr.)	\$ -
158 Harbor Blvd. / Gisler Ave. - Intersection Improvements (Add SBR)	\$ -
159 Harbor Blvd. / South Coast Dr. - Intersection Improvement (Add EBR)	\$ -
160 Harbor Blvd. / Sunflower Ave. - Intersection Improvement (Add EBR, WBR)	\$ -
161 Harbor Blvd./ Adams Ave. - Intersection Improvements (Add NBL, NBR)	\$ -
162 Harbor Blvd./ MacArthur - Bus Turnout	\$ -
163 Hyland Ave. / I-405 NB Ramp & South Coast Drive (Add 2nd WBT)	\$ -
164 Mesa Del Mar Multi-Modal Access and Circulation Improvements	\$ -
165 Mesa Drive and Santa Ana Ave Bicycle Facility Improvement	\$ -
166 Mesa Verde Drive East/ Peterson Place Class II Bicycle Facility	\$ -
167 New Sidewalk/Missing Link Program	\$ -
168 Newport Blvd. Northbound at Del Mar (Add WBTR)	\$ -
168 Newport Blvd. Northbound/22nd St. (Add WBTR, convert NBT to NBTR)	\$ -
170 Newport Blvd. Southbound at Fair Dr. (Add 2nd SBR)	\$ -
171 Newport Blvd./17th St. (Add NBR)	\$ -
172 Orange Coast College West Bicycle Trail	\$ -
173 Paularino Channel - Multipurpose Trail	\$ -
174 Placentia Av./19th St. (Add SBR)	\$ -
175 Placentia Av./20th St. HAWK Signal	\$ -
176 Placentia Ave Multi-Use Path from Joann Trail to Estancia High School	\$ -
177 Priority Sidewalk Repair	\$ -
178 Safe Routes to School Action Plan	\$ 788,090
179 Santa Ana/Delhi Channel Multi-Use Trail from Santa Ana Ave to east City boundary	\$ -
180 Signal Modernization for Multi-Modal Systemic Safety Improvements	\$ -
181 Signal System Upgrade - Paularino, Fair, Wilson, Anton	\$ -
182 SR-55 Frwy. N/B / Baker St. - Intersection Improvement (Add NBL, EBL)	\$ -
183 SR-55 Frwy. N/B / Paularino Ave. - Intersection Improvement (Add WBR)	\$ -

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000
\$ -	\$ -	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000
\$ -	\$ -	\$ -	\$ -	\$ 1,080,000	\$ 1,080,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
\$ -	\$ -	\$ -	\$ -	\$ 1,525,000	\$ 1,525,000
\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
\$ -	\$ -	\$ -	\$ -	\$ 870,000	\$ 870,000
\$ -	\$ -	\$ -	\$ -	\$ 3,280,000	\$ 3,280,000
\$ -	\$ -	\$ -	\$ -	\$ 4,895,000	\$ 4,895,000
\$ -	\$ -	\$ -	\$ -	\$ 2,167,200	\$ 2,167,200
\$ -	\$ -	\$ -	\$ -	\$ 920,000	\$ 920,000
\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ 6,000,000
\$ -	\$ -	\$ -	\$ -	\$ 396,000	\$ 396,000
\$ -	\$ -	\$ -	\$ -	\$ 863,000	\$ 863,000
\$ 500,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 750,000
\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000
\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
\$ -	\$ -	\$ -	\$ -	\$ 132,000	\$ 132,000
\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 800,000
\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
\$ -	\$ -	\$ -	\$ -	\$ 760,000	\$ 760,000
\$ -	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 4,500,000
\$ -	\$ -	\$ -	\$ -	\$ 386,000	\$ 386,000
\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,090
\$ -	\$ -	\$ -	\$ -	\$ 540,000	\$ 540,000
\$ 4,340,100	\$ -	\$ -	\$ -	\$ -	\$ 4,340,100
\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 900,000
\$ -	\$ -	\$ -	\$ -	\$ 1,370,000	\$ 1,370,000
\$ -	\$ -	\$ -	\$ -	\$ 642,750	\$ 642,750

Cost estimates are presented at current value / current dollars and are not escalated for inflation. Although the schedule spans five years and future, funds for only the first year are appropriated within the FY 2023-24 Budget **444**

Category/Project Title**FY 2023-24****TRANSPORTATION (continued)**

184 SR-55 Frwy. S/B / Baker St. - Intersection Improvement (Add SBR)	\$ -
185 SR-55 Frwy. S/B / Paularino Ave. - Intersection Improvement (Add SBR)	\$ -
186 Superior Av./17th St. (Convert WBT to WBTL, NBR)	\$ -
187 Susan Street Multi-Use Path from I-405 to South Coast Drive	\$ -
188 Vanguard Way/Santa Isabel Ave. (Fair Dr. to Irvine Av.) - Bicycle Facility	\$ -
189 West 17th St. Widening - (Newport Boulevard to Placentia Avenue)	\$ -
190 Wilson Street (Fairview Rd. to Santa Ana Av.) - Bicycle Facility	\$ -
191 Wilson Street Widening - from College Ave. to Fairview Rd.	\$ -
<i>TOTAL TRANSPORTATION</i>	\$ 5,603,090

Total Five-Year Capital Improvement Projects**\$ 31,081,719**

CAPITAL IMPROVEMENT PROGRAM

Five-Year Capital Improvement Program From Proposed Fiscal Year 2023-24 Through Fiscal Year 2027-2028

FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Future	Total
\$ -	\$ -	\$ -	\$ -	\$ 625,350	\$ 625,350
\$ -	\$ -	\$ -	\$ -	\$ 413,730	\$ 413,730
\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ 700,000
\$ -	\$ -	\$ -	\$ -	\$ 420,000	\$ 420,000
\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000
\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
\$ -	\$ -	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000
\$ 8,340,100	\$ 8,525,000	\$ 1,775,000	\$ 1,200,000	\$ 64,523,740	\$ 89,966,930
\$ 34,408,100	\$ 36,410,000	\$ 25,625,000	\$ 14,305,000	\$ 139,709,740	\$ 281,539,559



Four-Year Personnel Summary by Department

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
City Council					
Council Member	7.00	7.00	7.00	7.00	7.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst//Chief of Staff*	1.00	1.00	1.00	1.00	-
Management Aide*				1.00	
Management Analyst*	-	1.00	1.00	1.00	-
Total City Council	9.00	10.00	10.00	11.00	8.00

*Constituent services staff moved to City Manager's Office

City Manager's Office					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	2.00	2.00	1.00	1.00
Administrative Assistant	1.00	-	-	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Central Services Supervisor	1.00	1.00	1.00	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00
Community Outreach Worker	-	-	2.00	2.00	2.00
Community Outreach Supervisor	-	-	1.00	1.00	1.00
Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
Deputy City Manager	-	-	-	1.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Graphics Designer	1.00	1.00	1.00	1.00	1.00
Human Resources Administrator	1.00	1.00	2.00	2.00	2.00
Human Resources Analyst	4.00	3.00	4.00	4.00	4.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Office Specialist II	1.00	-	-	-	-
Human Resources Assistant	-	1.00	1.00	1.00	1.00
Human Resources Technician	-	1.00	1.00	1.00	1.00
Management Aide	-	-	-	-	2.00
Management Analyst	1.00	3.00	3.00	2.00	3.00
Neighborhood Improvement Manager	-	-	1.00	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00	1.00
Principal Human Resources Analyst	2.00	2.00	2.00	2.00	2.00
Public Affairs Manager	2.00	2.00	2.00	2.00	2.00
Real Property Manager		-		1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	2.00	3.00
Senior Code Enforcement Officer	-	-	1.00	1.00	1.00
Video Production Coordinator	1.00	1.00	1.00	1.00	1.00
Video Production Specialist	1.00	1.00	1.00	1.00	2.00
Website Coordinator/ Programmer Analyst I	1.00	1.00	1.00	1.00	1.00
Total City Manager's Office	27.00	30.00	37.00	38.00	43.00

*Constituent service staff moved in City Manager's Office

Four-Year Personnel Summary by Department From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
Finance Department					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accountant	2.00	1.00	1.00	1.00	1.00
Accounting Specialist I	1.00	1.00	1.00	1.00	1.00
Accounting Specialist II	3.00	3.00	4.00	4.00	4.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
Budget and Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Budget Analyst	2.00	2.00	-	-	-
Business License Inspector				-	1.00
Buyer	3.00	3.00	3.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Financial Analyst	-	1.00	1.00	2.00	2.00
Finance Manager	-	-	-	1.00	1.00
Management Analyst	1.00	-	-	-	-
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00
Payroll Supervisor	-	1.00	1.00	1.00	1.00
Permit Processing Specialist	1.00	2.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00	1.00
Revenue Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Accountant	-	-	1.00	1.00	1.00
Senior Budget Analyst	-	-	2.00	2.00	2.00
Senior Management Analyst	-	1.00	1.00		
Treasury Specialist	1.00	-	-	-	-
Total Finance Department	22.00	23.00	24.00	24.00	25.00
Parks And Community Services Department					
Parks and Community Services Director	1.00	1.00	1.00	1.00	1.00
Arts Specialist	-	1.00	1.00	1.00	1.00
Assistant Recreation Supervisor	3.00	3.00	3.00		
Community Outreach Worker	2.00	2.00	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Fairview Park Administrator	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	-	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Neighborhood Improvement Manager	1.00	1.00	-	-	-
Office Specialist II	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	4.00	4.00	5.00	5.00	5.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Specialist	-	-	-	3.00	7.00
Recreation Supervisor	2.00	2.00	2.00	3.00	3.00
Senior Code Enforcement Officer	1.00	1.00	-	-	-
Senior Recreation Supervisor	2.00	2.00	-	2.00	2.00
Total Parks and Community Svcs Department	19.00	21.00	18.00	22.00	26.00

Four-Year Personnel Summary by Department

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
Information Technology Department					
Information Technology Director	1.00	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	2.00	2.00	2.00	2.00
Computer Operations & Networking Sup.	1.00	1.00	1.00	1.00	1.00
Cyber Security Analyst	-	-	-	-	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	1.00
Network Administrator	5.00	5.00	5.00	5.00	5.00
Office Specialist II	-	-	-	1.00	1.00
Programmer Analyst II	2.00	3.00	4.00	4.00	4.00
Senior Programmer Analyst	3.00	3.00	4.00	4.00	4.00
Systems & Programming Supervisor	1.00	1.00	1.00	1.00	1.00
Total Information Technology Department	15.00	17.00	20.00	21.00	22.00
Police Department					
Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	-	-	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00	3.00
Animal Control Supervisor	-	-	-	-	1.00
Civilian Investigator	1.00	1.00	1.00	1.00	1.00
Communications Installer	1.00	1.00	1.00	1.00	1.00
Communications Officer	11.00	11.00	11.00	11.00	11.00
Communications Supervisor	4.00	4.00	4.00	4.00	4.00
Community Services Specialist	6.00	6.00	7.00	7.00	7.00
Court Liaison	1.00	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	2.00
Crime Prevention Specialist	-	1.00	1.00	1.00	1.00
Crime Scene Investigation Supervisor	1.00	1.00	1.00	1.00	1.00
Crime Scene Specialist	3.00	3.00	4.00	4.00	4.00
Custody Officer	-	-	-	10.00	10.00
Custody Supervisor	-	-	-	1.00	1.00
Electronics Technician	1.00	1.00	1.00	1.00	1.00
Emergency Services Administrator	1.00	1.00	-	-	-
Executive Assistant	2.00	2.00	2.00	2.00	2.00
Emergency Services Manager *	-	-	1.00	0.50	0.50
Management Analyst	1.00	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00	1.00
Park Ranger	6.00	6.00	6.00	6.00	6.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	6.00	7.00	7.00	7.00	7.00
Police Officer	102.00	105.00	107.00	107.00	107.00
Police Records Administrator	1.00	1.00	-	-	-
Police Records Bureau Supervisor	1.00	1.00	1.00	1.00	1.00
Police Records Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Police Records and Property & Evidence Manager	-	-	1.00	1.00	1.00

Four-Year Personnel Summary by Department From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
Police Department (Continued)					
Police Sergeant	23.00	21.00	22.00	22.00	22.00
Police Training Assistant	1.00	1.00	1.00	1.00	1.00
Property Evidence Specialist	1.00	1.00	1.00	1.00	2.00
Property Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Public Affairs Manager	1.00	1.00	1.00	1.00	1.00
Range Master	1.00	1.00	1.00	1.00	1.00
Senior Communications Officer	6.00	6.00	6.00	6.00	6.00
Senior Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Police Officer	2.00	2.00	2.00	2.00	2.00
Senior Police Records Technician	16.00	16.00	16.00	16.00	16.00
Telecommunications Manager *	-	-	0.50	0.50	0.50
Total Police Department	213.00	216.00	221.50	233.00	237.00

* Emergency Services Manager & Telecommunications Manager shared between Police Department and Fire and Rescue Department

Fire And Rescue Department					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief/Operations - sworn	-	-	-	-	1.00
Assistant Fire Chief/Community Risk Reduction - non sworn	-	-	-	-	1.00
Assistant Fire Marshal	-	-	1.00	2.00	2.00
Fire Marshal	1.00	1.00	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Division Chief - Administration	1.00	1.00	1.00	1.00	-
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Emergency Medical Services Coordinator	-	1.00	1.00	1.00	1.00
Emergency Services Manager *	-	-	-	0.50	0.50
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Fire Captain	18.00	18.00	18.00	18.00	18.00
Fire Captain - Administration/Training/PIO	1.00	1.00	1.00	1.00	1.00
Fire Captain - Administration/EMS	-	-	1.00	1.00	1.00
Fire Engineer	18.00	18.00	18.00	18.00	18.00
Fire Protection Specialist	2.00	5.00	4.00	3.00	3.00
Firefighter	42.00	42.00	42.00	42.00	42.00
Management Analyst	1.00	1.00	1.00	-	-
Office Specialist II	-	1.00	1.00	1.00	1.00
Senior Manager Analyst	-	-	-	1.00	1.00
Telecommunications Manager *	-	-	0.50	0.50	0.50
Total Fire Department	90.00	95.00	96.50	97.00	97.00

* Emergency Services Manager & Telecommunications Manager shared between Police Department and Fire and Rescue Department*

Development Services Department					
Economic & Development Services Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Development Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	4.00	4.00	4.00	4.00
Associate Planner	3.00	3.00	3.00	3.00	3.00
Building/Combination Bldg. Inspector	5.00	4.00	4.00	4.00	4.00

Four-Year Personnel Summary by Department

From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
Development Services Department (Continued)					
Building Official	1.00	1.00	1.00	1.00	1.00
Building Technician II	2.00	3.00	3.00	3.00	3.00
Chief of Code Enforcement	-	-	-	1.00	1.00
Chief of Inspection	1.00	1.00	1.00	1.00	1.00
Chief Plans Examiner	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	7.00	9.00	9.00	7.00	7.00
Community Improvement Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Grant Administrator	-	1.00	1.00	1.00	1.00
Management Analyst	2.00	2.00	2.00	1.00	1.00
Office Specialist II	1.00	-	1.00	1.00	1.00
Permit Processing Specialist	2.00	2.00	3.00	3.00	3.00
Planning and Sustainable Development	-	-	-	1.00	1.00
Plan Checker	1.00	2.00	1.00	-	-
Plan Check Engineer	1.00	1.00	2.00	3.00	3.00
Principal Planner	1.00	1.00	2.00	2.00	2.00
Senior Code Enforcement Officer	1.00	1.00	1.00	2.00	2.00
Senior Combination Inspector	-	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	2.00	2.00
Senior Planner	1.00	1.00	1.00	2.00	2.00
Zoning Administrator	1.00	1.00	-	-	-
Total Development Services Department	40.00	46.00	48.00	50.00	50.00
Public Works Department					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Active Transportation Coordinator	-	1.00	1.00	1.00	1.00
Administrative Assistant	3.00	3.00	3.00	3.00	3.00
Assistant Engineer	4.00	4.00	4.00	4.00	4.00
Assistant City Engineer	-	-	-	1.00	1.00
Associate Engineer	4.00	5.00	7.00	7.00	8.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00	3.00	3.00
Contract Administrator	1.00	1.00	-	-	-
Deputy Director of Public Works	-	-	-	1.00	1.00
Energy and Sustainability Service Manager	1.00	1.00	1.00	1.00	1.00
Engineering Technician II	-	1.00	1.00	1.00	1.00
Engineering Technician III	5.00	5.00	5.00	5.00	5.00
Equipment Mechanic I	-	-	-	-	1.00
Equipment Mechanic II	2.00	2.00	2.00	2.00	2.00
Equipment Mechanic III	2.00	2.00	2.00	2.00	2.00
Executive Assistant	2.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Lead Facilities Maintenance Technician	-	-	2.00	2.00	2.00
Lead Maintenance Worker	6.00	6.00	6.00	7.00	7.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00

Four-Year Personnel Summary by Department From Fiscal Year 2020-2021 Through Fiscal Year 2023-2024

	FY 20-21 Adopted	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Amended	FY 23-24 Proposed
Public Works Department (Continued)					
Maintenance Assistant	-	1.00	1.00	1.00	1.00
Maintenance Services Manager	1.00	1.00	1.00	1.00	1.00
Maintenance Superintendent	3.00	3.00	3.00	3.00	3.00
Maintenance Supervisor	5.00	5.00	5.00	5.00	5.00
Maintenance Worker	6.00	6.00	4.00	4.00	4.00
Management Analyst	1.00	1.00	1.00	-	1.00
Office Specialist II	1.00	2.00	2.00	2.00	2.00
Principal Civil Engineer	1.00	1.00	1.00	-	-
Senior Engineer	3.00	3.00	3.00	4.00	4.00
Senior Maintenance Technician	1.00	1.00	1.00	-	-
Senior Maintenance Worker	6.00	6.00	6.00	6.00	6.00
Senior Management Analyst	-	1.00	1.00	2.00	2.00
Storekeeper	-	-	2.00	2.00	2.00
Transportation Services Manager	1.00	1.00	1.00	1.00	1.00
Total Public Works Department	67.00	72.00	75.00	77.00	80.00
Total Full-time Employees	502.00	530.00	550.00	573.00	588.00
Part-Time Employees FTE's (Full-Time Equivalents)					
City Council	1.50	0.50	0.50	-	-
City Manager's Office	9.00	7.88	10.95	9.82	8.32
Parks and Community Services	76.67	75.73	70.16	66.70	63.82
Information Technology Department	0.50	0.50	0.50	-	-
Police Department	21.96	20.36	18.86	18.86	16.86
Fire and Rescue Department	5.00	2.25	2.25	2.25	2.25
Development Services Department	8.04	6.64	5.34	5.34	5.34
Public Works Department	9.50	8.00	6.25	6.25	5.50
Total Part-time FTEs	132.17	121.86	114.81	109.22	102.09
Total Citywide FTEs	634.17	651.86	664.81	682.22	690.09

RESOLUTION NO. 23-xx

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA AND THE COSTA MESA HOUSING AUTHORITY ADOPTING A BUDGET FOR THE HOUSING AUTHORITY FOR FISCAL YEAR 2023-2024

THE CITY COUNCIL OF THE CITY OF COSTA MESA AND THE COSTA MESA HOUSING AUTHORITY DO HEREBY FIND AND DECLARE AS FOLLOWS:

WHEREAS, the City Council, by Resolution adopted on January 17, 2012, declared the need for a housing authority to function in the City of Costa Mesa, established the “Costa Mesa Housing Authority” (“Housing Authority”), and declared that the members of the City Council are the Commissioners of the Housing Authority pursuant to the California Housing Authorities Law, commencing with Health & Safety Code Section 34200, *et seq.* (“HAL”); and

WHEREAS, the City of Costa Mesa is a California municipal corporation and general law city (“City”); and

WHEREAS, the City and Housing Authority desire to establish an annual budget for the Housing Authority; and

WHEREAS, the establishment of a budget for Fiscal Year 2023-2024 (“FY 23-24”) has been prepared by the City Manager and Executive Director of the Housing Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Housing Authority and the Housing and Community Development Division of the Development Services Department of the City, in particular as to the functions, duties, and operations of the Housing Authority pursuant to the HAL and as to the affordable housing assets, functions, and duties created by dissolution of the former Costa Mesa Redevelopment Agency pursuant to Parts 1.8 and 1.85 of Division 24, of the California Health and Safety Code (“Dissolution Law”); and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa and the Costa Mesa Housing Authority as follows:

SECTION 1. The annual budget for the Housing Authority for Fiscal Year 2023-2024, as prepared and submitted by the City Manager/Executive Director, is incorporated by reference as if fully set forth herein.

SECTION 2. To ensure appropriate service levels and to carry out the statutory obligations of the HAL and Dissolution Law, the City Manager/Executive Director is authorized to expend funds or transfer funds among operating budgets or project budgets within adopted appropriations as needed and as permitted by law.

SECTION 3. The City Clerk and Housing Authority Secretary shall certify to the adoption of this Resolution.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 23-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

CITY COUNCIL:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

HOUSING AUTHORITY:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 6th day of June, 2023.

Brenda Green, City Clerk

HOUSING AUTHORITY





On January 17, 2012, the City Council established the Costa Mesa Housing Authority in accordance with California Housing Authorities Law, Health, and Safety Code Section 34200, et seq. Also on that date by resolution, the City Council selected the Housing Authority to serve as the housing successor and to assume the housing assets, duties, functions and obligations of the former Costa Mesa Redevelopment Agency (Former Agency) as of February 1, 2012. These actions occurred due to the mandatory dissolution of all California redevelopment agencies under the requirements of Division 24, Parts 1.8 and 1.85 of the California Health and Safety Code (Dissolution Law). The Dissolution Law sets forth the processes and obligations of all successor agencies. These entities are separate from the city (or county) that formed the former agency and charged with winding down the affairs of former redevelopment agencies. Further, the Dissolution Law sets forth the functions, obligations and requirements of housing successors.

Section 34176.1 of the California Health and Safety Code establishes certain limitations on expenditures by housing successors. Thus, each fiscal year the Housing Authority's funding is limited in two categories: (1) administrative costs, and (2) homelessness prevention and rapid rehousing.

Covenant Monitoring and Administration - 11500

Rental Rehabilitation – 20425

Offers deferred loans to owner of multi-family properties to make improvements and repair code violations. Loans were originated in the 90s and deferred unless the owner sells transfers or defaults on the property.

Housing Authority Administration – 20600

Provides administration support such as conducting required board meetings, maintaining financial records and preparing annual reports, etc.

Costa Mesa Family Village – 20620

Costa Mesa Family Village is a three-parcel, 72-unit multi-family rental project, to which the Housing Authority holds the ground lease. The 55-year ground lease expires in year 2038. Annual lease payment is the greater of 8 percent of gross receipts or \$108,000.

First Time Homebuyer Program – 20625

Offers deferred loans to first time homebuyers for home purchase in the City. Loans were extended prior to year 2009 under various terms.

Habitat For Humanity – 20630

The Housing Authority holds interest to the land used for the development of five single-family homes by Habitat for Humanity in year 2004. The Housing Authority maintains enforceable covenants on the properties. No loan repayment is required unless the owner defaults.

Single Family Rehabilitation Program – 20640

Offers deferred loans to homeowners to make home improvements and fix code violations. The loans were extended in year 2009 and deferred until the property is sold or refinanced.

St. John Manor – 20650

St. Johns Manor is a 36-unit senior rental project. The Housing Authority's loan to this project was paid off in fiscal year 2018-19.

Costa Mesa Village – 20655

Costa Mesa Village is a 96-unit single room occupancy (SRO) project jointly funded by the Costa Mesa Housing Authority, Orange County Housing Authority and the developer. The Housing Authority's loan to this project was paid off in fiscal year 2014-15.

Housing Development And Preservation Of Affordable Housing - 11500

James/West 18th Street Property – 20635

The James/West 18th Property is four affordable housing projects with 30 rental units, owned and operated by the Housing Authority. The Authority acquired the projects through a foreclosure process in fiscal year 2015-16.

Homeless Outreach And Bridge Shelter Operation - 14300

Homeless Outreach – 20605

Homeless Outreach's primary activities are community outreach and working with various organizations and governmental agencies to identify housing solutions for Costa Mesas homeless population. The General Fund will provide funding for program expenses in excess of the Low and Moderate Income Housing Asset Funds (LMIHAFs) \$250,000 allowance for this category.

Bridge Shelter Operation – 20606

Another new component to the Housing Authority is the operation of the City's permanent bridge shelter program, which is located at 3175 Airway Avenue. This program provides transitional housing and support services for up to 72 homeless adults. Beginning in fiscal year 2022-23, the cities of Costa Mesa and Newport Beach enter into a Memorandum of Understanding (MOU) to allocate 20 of the 72 shelter beds to Newport Beach's use.

Budget Narrative

The Fiscal Year 2023-24 budget for the Housing Authority is approximately \$4 million, a decrease nearly 8 percent, compared to the adopted budget for Fiscal Year 2022-23. With the relocation to a permanent homeless shelter facility, the City has entered into a partnership with the City of Newport Beach, increasing the number of beds to expand its solution to offer shelter beds to those in need during inclement weather.

	FY 20-21 Actuals	FY 21-22 Adopted Budget	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
REVENUES BY FUNDING SOURCE				
Costa Mesa Family Village Ground Lease	\$ 131,989	\$ 120,000	\$ 120,000	\$ 120,000
James Street	273,391	264,000	250,000	250,000
Investment Income	102,263	38,000	23,400	21,550
Loan Repayments	5,111	7,000	6,000	6,000
RDA Loan Repayment from DOF (Annual ROPS)	258,209	258,209	381,141	-
State SB 2 Grant		528,581	528,581	821,579
General Fund Contribution	2,438,345	1,177,203	1,713,827	1,264,993
Other Governmental Agencies			1,000,000	1,000,000
Donations	5,290			-
CDBG CV Funds		668,000		-
Use of Fund Balance		68,116	37,261	301,364
Transfers in from ARPA				231,839
Total Housing Authority Revenues	\$ 3,214,598	\$ 3,129,109	\$ 4,060,211	\$ 4,017,325

	FY 20-21 Actuals	FY 21-22 Proposed Budget	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
EXPENSE CATEGORY BY PROGRAM				
COVENANT MONITORING AND ADMINISTRATION - 11500				
Rental Rehabilitation - 20450				
Maintenance and Operations	\$ -	\$ 366	\$ -	\$ -
Rental Rehabilitation	\$ -	\$ 366	\$ -	\$ -
Housing Authority Administration - 20600				
Salaries and Benefits	\$ 73,536	\$ 63,383	\$ 86,882	\$ 75,060
Maintenance and Operations	7,617	16,910	100,000	60,000
Subtotal Housing Authority Administration	\$ 81,152	\$ 80,293	\$ 186,882	\$ 135,060
Costa Mesa Family Village - 20620				
Maintenance and Operations	\$ -	\$ -	\$ 5,000	\$ 5,000
Subtotal Costa Mesa Family Village	\$ -	\$ -	\$ 5,000	\$ 5,000
First Time Homebuyer Program - 20625				
Maintenance and Operations	\$ 65	\$ 151	\$ 11,000	\$ 11,000
Subtotal First Time Homebuyer Program	\$ 65	\$ 151	\$ 11,000	\$ 11,000
Habitat for Humanity - 20630				
Maintenance and Operations	\$ 2,975	\$ 640	\$ 7,000	\$ 7,000
Fixed Assets	211,860	42,379	-	-
Subtotal Habitat for Humanity	\$ 214,834	\$ 43,019	\$ 7,000	\$ 7,000

	FY 20-21 Actuals	FY 21-22 Proposed Budget	FY 22-23 Adopted Budget	FY 23-24 Proposed Budget
COVENANT MONITORING AND ADMINISTRATION - 11500 (Continued)				
Single Family Rehabilitation Program - 20640				
Maintenance and Operations	\$ 1,677	\$ -	\$ 20,000	\$ 20,000
Subtotal Single Family Rehabilitation Prog.	\$ 1,677	\$ -	\$ 20,000	\$ 20,000
St. John Manor - 20650				
Maintenance and Operations	\$ -	\$ 7,793	\$ 5,000	\$ 5,000
Subtotal St. John Manor	\$ -	\$ 7,793	\$ 5,000	\$ 5,000
Costa Mesa Village - 20655				
Maintenance and Operations	\$ 9,893	\$ 6,658	\$ 3,100	\$ 3,100
Subtotal Costa Mesa Village	\$ 9,893	\$ 6,658	\$ 3,100	\$ 3,100
Subtotal Covenant Monitoring and Admin.	\$ 307,621	\$ 137,913	\$ 237,982	\$ 186,160
HOUSING DEVELOPMENT AND PRESERVATION OF AFFORDABLE HOUSING - 11500				
James/West 18th Street Property - 20635				
Salaries and Benefits	\$ 27,832	\$ 35,719	\$ 41,720	\$ 32,654
Maintenance and Operations	144,728	149,289	260,500	202,500
Fixed Assets	-	-	27,600	27,600
Subtotal James/West 18th Street Property	\$ 172,559	\$ 185,007	\$ 329,820	\$ 262,754
HOMELESS OUTREACH AND BRIDGE SHELTER OPERATION - 11310/11500/14300				
CDBG-CV - 20435				
Salaries and Benefits	\$ -	\$ 15,703	\$ -	\$ -
Maintenance and Operations	\$ 343,244	\$ 746,195	\$ -	\$ -
Subtotal Homeless Outreach	\$ 343,244	\$ 761,899	\$ -	\$ -
Homeless Outreach - 20605 *				
Salaries and Benefits	\$ 738,444	\$ 810,764	\$ 1,096,551	\$ 1,039,901
Maintenance and Operations	78,372	36,530	108,243	108,243
Subtotal Homeless Outreach	\$ 816,816	\$ 847,294	\$ 1,204,794	\$ 1,148,144
Bridge Shelter Operation - 20606				
Maintenance and Operations	\$ 1,934,556	\$ 2,031,270	\$ 2,420,267	\$ 2,420,267
Subtotal Bridget Shelter Operation	\$ 1,934,556	\$ 2,031,270	\$ 2,420,267	\$ 2,420,267
TOTAL HOUSING AUTHORITY				
Salaries and Benefits	\$ 839,811	\$ 925,569	\$ 1,225,153	\$ 1,147,615
Maintenance and Operations	2,523,125	2,995,801	2,940,110	2,842,110
Fixed Assets	211,860	42,379	27,600	27,600
Total Housing Authority	\$ 3,574,796	\$ 3,963,748	\$ 4,192,863	\$ 4,017,325

RESOLUTION NO. 2023-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ESTABLISHING NEW JOB CLASSIFICATIONS AND REVISING THE EXECUTIVE COMPENSATION PLAN AND EXECUTIVE SALARY SCHEDULE.

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on March 21, 2023, the City Council adopted Resolution No. 2023-11, revising the pay ranges for job classifications in the Executive Salary Schedule; and

WHEREAS, on March 21, 2023, the City Council adopted Resolution No. 2023-14, establishing the classification of and pay ranges for the Deputy City Manager and Deputy Police Chief and revising the pay ranges for Assistant City Manager; and

WHEREAS, the City Council desires to establish the new job classifications of Assistant Fire Chief (Operations) and Assistant Fire Chief (Fire Marshal/Community Risk Reduction) and to establish the pay ranges and benefits for the new job classifications; and

WHEREAS, the City Council desires to repeal and replace Resolutions No. 2023-11 and 2023-14 to revise the pay ranges and benefits for the classifications specified herein; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The Costa Mesa City Council previously established the Executive Compensation Plan to: 1) promote maximum commitment by City executives to objectives and standards of the City Council and City Manager; 2) establish a system in which compensation serves as an effective device for promoting better job performance; 3) foster the identification of an executive employee group and recognize the distinct character of executive jobs; and, 4) improve the City's ability to attract and retain outstanding executives.

SECTION 2. The following job classifications, placed under the Executive Salary Schedule, are hereby revised to reflect the salary ranges and monthly rates of pay specified, effective the pay period including January 1, 2023 or March 26, 2023 as indicated. The rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary steps.

<u>APPOINTED AT-WILL EXECUTIVES</u>										
Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0075	Assistant City Manager	810	\$13,782	\$14,471	\$15,195	\$15,955	\$16,753	\$17,591	\$18,471	Monthly
			\$165,384	\$173,652	\$182,340	\$191,460	\$201,036	\$211,092	\$221,652	Annual
			\$79.51	\$83.49	\$87.66	\$92.05	\$96.65	\$101.49	\$106.56	Hourly
0075	Assistant City Manager Effective 3/26/23	775	\$15,866	\$16,659	\$17,492	\$18,367	\$19,285	\$20,249	\$21,261	Monthly
			\$190,392	\$199,908	\$209,904	\$220,404	\$231,420	\$242,988	\$255,132	Annual
			\$91.53	\$96.11	\$100.92	\$105.96	\$111.26	\$116.82	\$122.66	Hourly
<u>APPOINTED AT-WILL SWORN DEPARTMENT DIRECTORS</u>										
Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0223	Fire Chief	793	\$15,527	\$16,303	\$17,118	\$17,974	\$18,873	\$19,817	\$20,808	Monthly
			\$186,324	\$195,636	\$205,416	\$215,688	\$226,476	\$237,804	\$249,696	Annual
			\$89.58	\$94.06	\$98.76	\$103.70	\$108.88	\$114.33	\$120.05	Hourly
0207	Police Chief	792	\$15,527	\$16,303	\$17,118	\$17,974	\$18,873	\$19,817	\$20,808	Monthly
			\$186,324	\$195,636	\$205,416	\$215,688	\$226,476	\$237,804	\$249,696	Annual
			\$89.58	\$94.06	\$98.76	\$103.70	\$108.88	\$114.33	\$120.05	Hourly
<u>APPOINTED AT-WILL DEPARTMENT DIRECTORS</u>										
Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0091	Administrative Services Director	775	\$10,867	\$11,410	\$11,980	\$12,579	\$13,208	\$13,868	\$14,561	Monthly
			\$130,404	\$136,920	\$143,760	\$150,948	\$158,496	\$166,416	\$174,732	Annual
			\$62.69	\$65.83	\$69.12	\$72.57	\$76.20	\$80.01	\$84.01	Hourly
0080	Economic and Development Services Director	850	\$13,767	\$14,455	\$15,178	\$15,937	\$16,734	\$17,571	\$18,450	Monthly
			\$165,204	\$173,460	\$182,136	\$191,244	\$200,808	\$210,852	\$221,400	Annual
			\$79.43	\$83.39	\$87.57	\$91.94	\$96.54	\$101.37	\$106.44	Hourly
0069	Finance Director	772	\$13,790	\$14,480	\$15,204	\$15,964	\$16,762	\$17,600	\$18,480	Monthly
			\$165,480	\$173,760	\$182,448	\$191,568	\$201,144	\$211,200	\$221,760	Annual
			\$79.56	\$83.54	\$87.72	\$92.10	\$96.70	\$101.54	\$106.62	Hourly

0049	Information Technology Director	851	\$13,056	\$13,709	\$14,394	\$15,114	\$15,870	\$16,664	\$17,497	Monthly
			\$156,672	\$164,508	\$172,728	\$181,368	\$190,440	\$199,968	\$209,964	Annual
			\$75.32	\$79.09	\$83.04	\$87.20	\$91.56	\$96.14	\$100.94	Hourly
0306	Parks and Community Services Director	735	\$11,584	\$12,163	\$12,771	\$13,410	\$14,080	\$14,784	\$15,523	Monthly
			\$139,008	\$145,956	\$153,252	\$160,920	\$168,960	\$177,408	\$186,276	Annual
			\$66.83	\$70.17	\$73.68	\$77.37	\$81.23	\$85.29	\$89.56	Hourly
0117	Public Works Director	791	\$13,767	\$14,455	\$15,178	\$15,937	\$16,734	\$17,571	\$18,450	Monthly
			\$165,204	\$173,460	\$182,136	\$191,244	\$200,808	\$210,852	\$221,400	Annual
			\$79.43	\$83.39	\$87.57	\$91.94	\$96.54	\$101.37	\$106.44	Hourly
SWORN DIVISION MANAGERS IN THE CLASSIFIED SERVICE										
0209	Deputy Police Chief <i>Effective 3/26/23</i>	857	\$13,238	\$13,900	\$14,595	\$15,325	\$16,091	\$16,896	\$17,741	Monthly
			\$158,856	\$166,800	\$175,140	\$183,900	\$193,092	\$202,752	\$212,892	Annual
			\$76.37	\$80.19	\$84.20	\$88.41	\$92.83	\$97.48	\$102.35	Hourly

SECTION 3. The following new job classifications are hereby established:
Assistant Fire Chief (Operations) and Assistant Fire Chief (Fire Marshal/Community Risk Reduction) effective the pay period including July 1, 2023.

SECTION 4. The following job classifications, placed under the Executive Salary Schedule, are hereby revised to reflect the salary ranges and monthly rates of pay specified, effective the pay period including July 1, 2023. The rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary steps.

APPOINTED AT-WILL EXECUTIVES										
Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0075	Assistant City Manager	775	\$16,659	\$17,492	\$18,367	\$19,285	\$20,249	\$21,261	\$22,324	Monthly
			\$199,908	\$209,904	\$220,404	\$231,420	\$242,988	\$255,132	\$267,888	Annual
			\$96.11	\$100.92	\$105.96	\$111.26	\$116.82	\$122.66	\$128.79	Hourly
APPOINTED AT-WILL SWORN DEPARTMENT DIRECTORS										
Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0223	Fire Chief	793	\$16,303	\$17,118	\$17,974	\$18,873	\$19,817	\$20,808	\$21,848	Monthly
			\$195,636	\$205,416	\$215,688	\$226,476	\$237,804	\$249,696	\$262,176	Annual
			\$94.06	\$98.76	\$103.70	\$108.88	\$114.33	\$120.05	\$126.05	Hourly
0207	Police Chief	792	\$16,303	\$17,118	\$17,974	\$18,873	\$19,817	\$20,808	\$21,848	Monthly
			\$195,636	\$205,416	\$215,688	\$226,476	\$237,804	\$249,696	\$262,176	Annual
			\$94.06	\$98.76	\$103.70	\$108.88	\$114.33	\$120.05	\$126.05	Hourly

APPOINTED AT-WILL DEPARTMENT DIRECTORS										
Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
0091	Administrative Services Director	775	\$11,410 \$136,920 \$65.83	\$11,980 \$143,760 \$69.12	\$12,579 \$150,948 \$72.57	\$13,208 \$158,496 \$76.20	\$13,868 \$166,416 \$80.01	\$14,561 \$174,732 \$84.01	\$15,289 \$183,468 \$88.21	Monthly Annual Hourly
0080	Economic and Development Development Services Director	850	\$14,455 \$173,460 \$83.39	\$15,178 \$182,136 \$87.57	\$15,937 \$191,244 \$91.94	\$16,734 \$200,808 \$96.54	\$17,571 \$210,852 \$101.37	\$18,450 \$221,400 \$106.44	\$19,373 \$232,476 \$111.77	Monthly Annual Hourly
0069	Finance Director	772	\$14,480 \$173,760 \$83.54	\$15,204 \$182,448 \$87.72	\$15,964 \$191,568 \$92.10	\$16,762 \$201,144 \$96.70	\$17,600 \$211,200 \$101.54	\$18,480 \$221,760 \$106.62	\$19,404 \$232,848 \$111.95	Monthly Annual Hourly
0049	Information Technology Director	851	\$13,709 \$164,508 \$79.09	\$14,394 \$172,728 \$83.04	\$15,114 \$181,368 \$87.20	\$15,870 \$190,440 \$91.56	\$16,664 \$199,968 \$96.14	\$17,497 \$209,964 \$100.94	\$18,372 \$220,464 \$105.99	Monthly Annual Hourly
0306	Parks and Community Services Director	735	\$12,163 \$145,956 \$70.17	\$12,771 \$153,252 \$73.68	\$13,410 \$160,920 \$77.37	\$14,080 \$168,960 \$81.23	\$14,784 \$177,408 \$85.29	\$15,523 \$186,276 \$89.56	\$16,299 \$195,588 \$94.03	Monthly Annual Hourly
0117	Public Works Director	791	\$14,455 \$173,460 \$83.39	\$15,178 \$182,136 \$87.57	\$15,937 \$191,244 \$91.94	\$16,734 \$200,808 \$96.54	\$17,571 \$210,852 \$101.37	\$18,450 \$221,400 \$106.44	\$19,373 \$232,476 \$111.77	Monthly Annual Hourly
SWORN DIVISION MANAGERS IN THE CLASSIFIED SERVICE										
Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
0222	Assistant Fire Chief (Operations)	859	\$13,238 \$158,856 \$76.37	\$13,900 \$166,800 \$80.19	\$14,595 \$175,140 \$84.20	\$15,325 \$183,900 \$88.41	\$16,091 \$193,092 \$92.83	\$16,896 \$202,752 \$97.48	\$17,741 \$212,892 \$102.35	Monthly Annual Hourly
0209	Deputy Police Chief	857	\$13,900 \$166,800 \$80.19	\$14,595 \$175,140 \$84.20	\$15,325 \$183,900 \$88.41	\$16,091 \$193,092 \$92.83	\$16,896 \$202,752 \$97.48	\$17,741 \$212,892 \$102.35	\$18,628 \$223,536 \$107.47	Monthly Annual Hourly
NON SWORN DIVISION MANAGERS IN THE CLASSIFIED SERVICE										
Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
0224	Assistant Fire Chief (Fire Marshal / Community Risk Reduction	860	\$11,750 \$141,000 \$67.79	\$12,338 \$148,056 \$71.18	\$12,955 \$155,460 \$74.74	\$13,603 \$163,236 \$78.48	\$14,283 \$171,396 \$82.40	\$14,997 \$179,964 \$86.52	\$15,747 \$188,964 \$90.85	Monthly Annual Hourly

SECTION 5. Effective the payroll period that includes January 1 of each year commencing on January 1, 2023, the City Manager is eligible to move to the next step in the salary range which equates to a three percent (3%) base salary increase, pursuant to the terms of her Employment Agreement.

Class Code	Class Title	Pay Grade No.	Eff	Eff	Eff	Eff	Eff	
			12/19/2021 1	1/1/2023 2	1/1/2024 3	1/1/2025 4	1/1/2026 5	
0076	City Manager	850	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	Monthly
			\$300,000	\$309,000	\$318,270	\$327,818	\$337,656	Annual
			\$144.23	\$148.56	\$153.01	\$157.60	\$162.33	Hourly

SECTION 6. Except as expressly provided in the City Manager's Employment Agreement, the City Manager shall receive the same benefits as the other Executives.

SECTION 7. The City of Costa Mesa has contracted with the California Public Employees Retirement System (CalPERS) to provide retirement benefits to eligible City employees.

7.1 CalPERS - Miscellaneous Members

Employees covered by this resolution who do not meet the definition of "new member" under the California Public Employees' Pension Reform Act of 2013 (PEPRA) (those unit members shall be referred to as "classic members") are enrolled in either the CalPERS retirement plan provided for by Government Code § 21354.4, and commonly referred to as the 2.5% at age 55 retirement plan ("tier 1"), or the 2% at 60 formula provided for by Government Code § 21353 ("tier 2").

A. Classic Members:

Effective April 16, 2017, the total contribution for tier 1 (2.5% @ 55) unit members will be 12% of compensation earnable, inclusive of statutory employee contributions and all cost sharing. The total contribution for tier 2 (2% @ 60) unit members will be 10% of compensation earnable, inclusive of statutory employee contributions and all cost sharing.

Effective the pay period that includes July 1, 2023, classic member employees subject to the 2.5%@55 formula shall have their cost sharing per Government Code section 20516(a) reduced by 1.469% for a net contribution of one percent (1%) and cost sharing pursuant to 20516(f) will be reduced from 1.531% to 0%.

Effective the pay period that includes July 1, 2023, classic member employees subject to the 2%@60 formula shall have their cost sharing per Government Code section 20516(f) reduced by 1% for a net contribution of two percent (2%).

B. New Members: Under PEPRA (see section 3.4 below):

Effective April 16, 2017, the total contribution for PEPRA tier 3 (2% @ 62) unit members will be 9% of pensionable compensation, inclusive of statutory employee contributions and cost sharing.

7.2 CalPERS - Safety Police Members

Employees covered by this resolution who do not meet the definition of “new member” under the California Public Employees’ Pension Reform Act of 2013 (PEPRA) (those unit members shall be referred to as “classic members”) are enrolled in the CalPERS retirement plan provided for by Government Code § 21362.2, and commonly referred to as the 3% at age 50 retirement plan (“tier 1”).

A. Classic Members:

Effective April 16, 2017, the total contribution for tier 1 (3% @ 50) unit members will be 12% of compensation earnable, inclusive of statutory employee contributions and all cost sharing.

B. New Members: Under PEPRA (see section 3.4 below):

Effective April 16, 2017, the total contribution for PEPRA tier 2 (2.7% @ 57) unit members will be 9% of pensionable compensation, inclusive of statutory employee contributions and cost sharing.

7.3 CalPERS – Safety Fire Members

Employees covered by this resolution who do not meet the definition of “new member” under the California Public Employees’ Pension Reform Act of 2013 (PEPRA) (those unit members shall be referred to as “classic members”) are enrolled in either the CalPERS retirement plan provided for by Government Code § 21362.2, and commonly referred to as the 3% at age 50 retirement plan (“tier 1”) or the 2% at 50 formula provided for by Government Code § 21362 (“tier 2”).

A. Classic Members:

Effective June 21, 2020, the total contribution for tier 1 (3% @ 50) unit members will be 15% of compensation earnable, inclusive of statutory employee contributions and all cost sharing. The total contribution for tier 2 (2% @ 50) unit members will be 15% of compensation earnable, inclusive of statutory employee contributions and all cost sharing.

Effective the pay period that includes July 1, 2023, classic member employees subject to the 2%@50 formula shall have their cost sharing per Government Code section 20516(f) reduced by 2% for a net contribution of three percent (3%).

B. New Members: Under PEPRA:

Upon adoption of this resolution by the City Council, the total contribution for PEPRA tier 3 (2.7% @ 57) will be 9% of pensionable compensation, inclusive of statutory employee contributions and cost sharing.

7.4 THE CALIFORNIA PUBLIC EMPLOYEES’ PENSION REFORM ACT OF 2013 (PEPRA)

As it may from time to time exist, the PEPRA shall in its entirety be given full force and effect. PEPRA includes, but is not limited to, the provisions described below:

Members hired on and after January 1, 2013, deemed to be a “new member” as defined in Government Code § 7522.04, shall individually pay an initial Member CALPERS contribution rate of 50% of the normal cost rate for the Defined Benefit Plan in which said “new member” is enrolled, rounded to the nearest quarter of 1%, or the current contribution rate of similarly situated employees, whichever is greater.

Members who are “new members” on and after January 1, 2013, shall be enrolled in the PEPRA provided for 2% @ 62 retirement formula for miscellaneous employees (Govt. Code § 7522.20), or 2.7% @ 57 for safety employees (Govt. Code § 7522.25(d)).

Members who are “new members” on and after January 1, 2013, shall have “final compensation” measured by the highest average annual pensionable compensation earned by the member during a period of at least 36 consecutive months (Section 7522.32.), and their retirement benefits shall be calculated based on “pensionable compensation” (Section 7522.10) rather than “compensation earnable” (Section 20636).

SECTION 8. The following classifications shall be provided with a City vehicle or monthly automobile allowance:

Assigned City Vehicle: Fire Chief, Police Chief

Assigned City Vehicle or up to \$650 Monthly Automobile Allowance, except as expressly provided in the City Manager’s Employment Agreement: City Manager

\$575 Monthly Automobile Allowance: Administrative Services Director, Assistant City Manager, Deputy City Manager, Economic and Development Services Director, Finance Director, Information Technology Director, Parks and Community Services Director, Public Works Director

In all situations, the City Manager has the sole discretion to grant, modify or deny use of a City vehicle or grant an allowance for employees covered by this resolution.

SECTION 9. Employees covered by this resolution shall be provided with a \$75 monthly technology allowance. The City Manager has the sole discretion to grant, modify or deny an allowance for employees covered by this resolution.

SECTION 10. With exception of the City Manager, a pay-for-performance evaluation and compensation system will be utilized for all employees in executive job classifications. All compensation increases for executives will be based upon continued meritorious service to the City. Though the City Manager may receive labor marketplace salary adjustments, annual performance evaluations for this position will be conducted in the fall of each year by the City Council.

SECTION 11. Effective the pay period that includes January 1, 2023, Sworn Executives and Managers are eligible to participate in the Management Certification/Education Program based upon the following achievements and criteria:

<u>Certification/ Degree</u>	<u>Eligible Classification</u>	<u>Award</u>
P.O.S.T. Executive Certificate	Police Chief	5.0%
FBI Academy	Police Chief	2.5%*
Command College	Police Chief	2.5%*
P.O.S.T. Management Certificate	Deputy Police Chief	5.0%
CA State Fire Chief	Fire Chief	5.0%*
National Fire Academy - Executive Fire Officer	Fire Chief	2.50%
Master's Degree	Fire Chief	2.50%
CA State Chief Fire Officer	Assistant Fire Chief (Operations)	5.0%

**Effective 1/1/23 – in lieu of receiving holiday pay*

Awards are based on a percentage of base salary. The maximum cumulative award payable to any employee shall not exceed 10.0% of base salary. These awards shall be reported to PERS as “compensation earnable” and will be included as an element of total compensation in the annual calculation.

An award may be granted, rejected or removed at any time. The City Manager may review and update this program on a periodic basis to ensure its vitality and relevance.

SECTION 12. Effective the pay period including the pay date of January 6, 2023, Sworn Division Managers who have been employed in a full-time sworn law enforcement position (as defined by California Penal Code sections 830.1, 830.2, 830.32 and 830.33 or the out-of-state equivalent as determined by the Chief of Police) for twenty-five (25) years or more (with a maximum of 10 years in such a position outside of the City of Costa Mesa) shall receive recruitment and retention incentive pay of ten percent (10%).

Effective the pay period including the pay date of January 6, 2023, employees in Sworn Division Managers who have been employed in a full-time sworn fire classification (i.e. Firefighter, Fire Engineer, Fire Captain, Battalion Chief or Fire Division Chief) in a municipal, state or federal fire department or other agency (as determined by the Fire Chief) for twenty-five (25) years or more (with a maximum of 10 years in such a position outside of the City of Costa Mesa) shall receive recruitment and retention incentive pay of ten percent (10%).

SECTION 13. Sworn Division Managers who work without regards to holiday may elect to use available holiday time for additional time off or they may cash out available holiday time for pay of 104 hours per calendar year. The irrevocable election must be made at the beginning of each calendar year. The holiday in lieu pay shall be reported to CalPERS as compensation earnable pursuant to California Code of Regulations section 571(a)(5).

SECTION 14. The City shall contribute an amount toward the executive flexible benefit plan bucket for the payment of premiums for affected employees and dependents based upon the following criteria:

- Full family coverage for the PERS Platinum medical plan under the California Public Employees' Retirement System (CALPERS) health insurance programs
- Full family coverage for the Dental Indemnity plan
- Full premium payment for Life Insurance

- For Department Directors, Long Term Disability premium will be based upon the top step salary of the highest-salaried Department Director
- For Division Managers, Long Term Disability premium will be based upon the top step salary of the highest-salaried Division Manager within the classified service

Any amounts necessary to maintain benefit premiums in excess of the City contribution specified above shall be borne entirely by the executive employee.

SECTION 15. Effective October 15, 2017, employees covered by this resolution shall accrue vacation leave at the following rates and shall be capped at the following maximum levels:

<u>Years of Service</u>	<u>Annual Accrual 40-Hour</u>	<u>Maximum Accrual 40-Hour</u>
1-2	92	184
3-4	116	232
5-9	140	280
10-14	164	320
15-19	188	320
20+	212	320

Vacation Leave Cash-Outs – Each fiscal year, employees will have the following cash-out options: 1) One eighty (80) hour cash-out any time during the fiscal year, regardless of the employee's maximum accrual and regardless of the employee's Vacation Leave usage; and, 2) Up to four cash-outs per fiscal year, any time during the fiscal year (irrespective of quarter), based on a "2 for 1" usage ratio, up to a maximum of 80-hours for each cash out. For example, if an employee uses 10 hours of Vacation Leave, the employee could cash out up to 20 hours of Vacation Leave; in order for an employee to cash-out the maximum of 80-hours Vacation Leave, the employee would need to use 40 hours of Vacation Leave.

All employees who are at the Maximum Accrual Level or who may reach the Maximum Accrual Level shall utilize the "Cash-Out" and/or "Vacation Leave" options so as to NOT exceed the Vacation Accrual Ceiling. Other than exceptions granted based upon City and/or Departmental needs as approved by the City Manager, there will no other cash-out of Vacation Leave time beyond the Maximum Accrual rates that have been established.

SECTION 16. Effective December 24, 2017, the City shall grant Executive Leave to management personnel not to exceed forty (40) hours per year. The City Manager may grant up to an additional sixty (60) hours of Executive Leave.

SECTION 17. Pursuant to the Executive Professional Development Reimbursement Program, the City agrees to reimburse Department Directors up to \$2,000 per fiscal year for activities, materials, equipment or fees that will aid in their individual professional development. The intent of this program is to encourage and recognize executive staff for pursuing educational, professional or community-oriented activities, enhancing job skills and expertise, and/or purchasing materials/equipment, which improve the executive's performance. These activities, materials, equipment or fees are intended to be beyond what is budgeted for individuals through the annual budget cycle. The reimbursement options available include the following:

- Professional memberships, licenses and certificates that are job-related
- Professional conferences that are job-related including fees and other expenses while attending
- Membership dues in community organizations relevant to the executive's job assignment
- Purchase of job-related professional journals, periodicals, books or other written materials which further knowledge or improvement of effectiveness in performance of duties
- Education fees that exceed the City's annual \$1,250 tuition reimbursement limit
- Direct purchase of qualifying computer equipment defined in Administrative Regulation 2.29

The Assistant City Manager must approve participation in the activities and/or purchase of the materials/equipment in advance. Claims for reimbursement must be accompanied by documentation that an eligible expense has been incurred during the fiscal year for the executive employee only. Any portion of the reimbursement amount not incurred within the fiscal year shall remain City funds unless prior approval has been received by the City Manager. Requests to carry forward unencumbered amounts to the

next fiscal year must receive approval by the City Manager prior to the end of the fiscal year. All payments will be in the form of reimbursement and no executive employee will directly receive cash for this benefit. Reimbursements, which are subject to taxation, will be processed through the payroll system. The Finance Department shall administer this program in accordance to the stated purpose and will provide the appropriate forms and procedures. This reimbursement program does not prohibit individual departments from continuing to budget funds for executive staff attendance at professional conferences and seminars, for the payment of professional membership dues, and/or for the purchase of books, journals and written materials that are job-related and will enhance an executive's knowledge or expertise.

SECTION 18. The 401(a) deferred compensation plan provides executives with another tax-deferred savings plan for future financial planning. Effective August 29, 2021, Executives and Department Directors covered by the Executive Compensation Plan and executive salary schedule shall receive a \$15,000 annual contribution to the City's 401(a) plan. Division Managers covered by the Executive Compensation Plan and executive salary schedule shall receive 0.5% per pay period for those who elect to participate in the 401(a) plan.

Except as provided in the City Manager's Employment Agreement, executives must make any and all 457 deferred compensation contributions. The City shall contribute to City Manager's 457 account the maximum annual contribution permitted, including applicable catch-up provisions. The City will also calculate a contribution to a defined contribution plan for the Fire Chief in an amount to be determined by an actuarial valuation performed by a professional actuary.

SECTION 19. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of March, 2023.

Brenda Green, City Clerk

RESOLUTION NO. 2023-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTIONS NO. 2022-69, 2022-70, 2022-71 TO RENAME AND REVISE THE PAY RANGES FOR VARIOUS CLASSIFICATIONS OF EMPLOYEES REPRESENTED BY THE COSTA MESA CITY EMPLOYEES ASSOCIATION.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on November 15, 2022, the City Council adopted Resolutions No. 2022-69, 2022-70, and 2022-71 revising the pay ranges for job classifications represented by the Costa Mesa City Employees Association; and

WHEREAS, on March 21, 2023, the City Council adopted Resolution 2023-15 amending Resolutions No. 2022-69, 2022-70, and 2022-71 approving updates to various classifications; and

WHEREAS, the City Council desires to amend Resolutions 2022-70 and 2022-71 to establish the new job classifications of Animal Control Supervisor and Cyber Security Analyst and to establish the pay ranges for the new classifications; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The following pay ranges and monthly rates of pay for the identified job classifications are hereby established and placed under the Basic Salary Administration Plan effective the pay period that includes July 1, 2023. The monthly rate of pay may also be in increments between the monthly minimum and maximum pay step.

Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0470	Animal Control Supervisor	734	\$8,494	\$8,919	\$9,365	\$9,833	\$10,325	\$10,841	\$11,383	Monthly
			\$101,928	\$107,028	\$112,380	\$117,996	\$123,900	\$130,092	\$136,596	Annual
			\$49.00	\$51.46	\$54.03	\$56.73	\$59.57	\$62.54	\$65.67	Hourly
0037	Cyber Security Analyst	735	\$9,478	\$9,952	\$10,450	\$10,973	\$11,522	\$12,098	\$12,703	Monthly
			\$113,736	\$119,424	\$125,400	\$131,676	\$138,264	\$145,176	\$152,436	Annual
			\$54.68	\$57.42	\$60.29	\$63.31	\$66.47	\$69.80	\$73.29	Hourly

SECTION 2. The following pay ranges and monthly rates of pay for the identified job classifications are hereby established and placed under the Basic Salary Administration Plan effective the pay period that includes July 1, 2024. The monthly rate of pay may also be in increments between the monthly minimum and maximum pay step.

Class	Class Title	Grade	Step							
Code			1	2	3	4	5	6	7	
0470	Animal Control Supervisor	734	\$8,750	\$9,187	\$9,646	\$10,128	\$10,634	\$11,166	\$11,724	Monthly
			\$105,000	\$110,244	\$115,752	\$121,536	\$127,608	\$133,992	\$140,688	Annual
			\$50.48	\$53.00	\$55.65	\$58.43	\$61.35	\$64.42	\$67.64	Hourly
0037	Cyber Security Analyst	735	\$9,764	\$10,252	\$10,765	\$11,303	\$11,868	\$12,461	\$13,084	Monthly
			\$117,168	\$123,024	\$129,180	\$135,636	\$142,416	\$149,532	\$157,008	Annual
			\$56.33	\$59.15	\$62.11	\$65.21	\$68.47	\$71.89	\$75.48	Hourly

SECTION 3. Except as modified by this Resolution, Resolutions No. 2022-69, 2022-70, 2022-71, 2023-15 shall remain in full force and effect.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7th day of June, 2023.

Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 23-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, DETERMINING AND ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024, IN ACCORDANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AS AMENDED BY PROPOSITION 111 AND SENATE BILL 88.

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Article XIII-B was added to the Constitution of the State of California at a general election held on November 6, 1979; and

WHEREAS, Article XIII-B was subsequently modified by Proposition 111 and Senate Bill 88 (Chapter 60/90) at a general election held on June 5, 1990; and

WHEREAS, in accordance with Section 7910 et seq. of the Government Code of the State of California, an annual appropriations limit must be established for the City effective for the fiscal year beginning July 1, 2023; and

WHEREAS, the City has chosen to use the California per capita income percentage change of 4.44% and Costa Mesa's population growth rate of -0.42% as the factors to be used in calculating its appropriations limit for Fiscal Year 2023-2024; and

WHEREAS, these factors are applied to the City's adopted appropriations limit for Fiscal Year 2022-2023 in determining the City's appropriations limit for Fiscal Year 2023-2024; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:
The appropriations limit for Fiscal Year 2023-2024 is established at \$298,356,781.

PASSED AND ADOPTED this 6th day of June, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly H. Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No.23-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of June, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this 7th day of June, 2023.

BRENDA GREEN, CITY CLERK

Costa Mesa
Police Department
Annual AB 481 Report

FY 2022/2023

On August 2, 2022, military equipment, as defined under Government Code 7070, was approved for police use by the Costa Mesa City Council, consistent with Assembly Bill (AB) 481. The policy regarding use of such equipment is documented under Costa Mesa Police Department (CMPD) Policy Manual section 706 and is publicly available on the Costa Mesa Police Department website. Types, quantities, descriptions, and costs of equipment are contained in section 706.5 of the Policy Manual. As of this report, the items, uses, their quantities, their costs, and their purposes have not changed.

From August 2, 2022, to May 5, 2023, the CMPD has received zero **(0)** complaints about any of the items outlined in Policy Section 706.5. During the same period, there were zero **(0)** internal audits and zero **(0)** violations of the AB 481 Equipment Use Policy.

The CMPD recognizes critical incidents can be unpredictable and rapidly evolving. The equipment listed in the AB 481 Equipment Use Policy greatly assists law enforcement in bringing those incidents to a safe and swift resolution. The use of AB 481 equipment is continuously evaluated by department personnel to ensure compliance with State law and Department policy/procedure.

The following section outlines the AB 481 equipment used by members of the CMPD from August 2, 2022, to May 5, 2023. Certain items of AB 481 equipment, particularly consumables (ammunition, diversionary devices, pepper balls, chemical agents, etc.) are used throughout the year on a regular basis for training and maintaining operational proficiency. Training usage is not captured in this section. This section only provides data for the operational use of AB 481 equipment listed within this annual AB 481 Use Summary Report.

The CMPD utilizes or displays certain pieces of AB 481 equipment during outreach and community engagement events as a means of raising awareness, transparency, and education. Such events include but are not limited to, the CMPD Citizens Academy, National Night Out, the Lion's Club Fish Fry, and Imaginology events. The usage of the equipment in these events is not reflected in this report.

Other items listed in the CMPD Policy Manual section 706.5 that are not specifically mentioned in the summary above were not used during the time frame of this report. Specifics regarding the purpose of each item, the associated costs and the quantity possessed is outlined under CMPD Policy Manual Section 706 and 706.5 (Attached).

The following is data for AB 481 use by category:

VEHICLES

Mobile Command Vehicle (MCV)

The MCV was used a total of five **(5)** times from August 2, 2022, to May 5, 2023, during official law enforcement activities in accordance with CMPD policy.

Authorized Usages:

Only officers trained in the use and deployment of the MCV shall drive the vehicle under the direction of the Chief of Police, Field Operations Captain, Support Services Captain, SWAT Commander, Watch Commander, or their designee. Situations where the MCV may be deployed include but are not limited to:

- Critical incidents
- Natural disasters
- Special events
- Training
- Emergencies

Armored Rescue Vehicles (ARVs)

The CMPD ARV was not used from August 2, 2022, to May 5, 2023; However, ARVs from NBPD and HBPD were used one **(1)** time from August 2, 2022, to May 5, 2023 in accordance with CMPD policy and mutual aid agreements.

Authorized Use:

The ARVs use shall be authorized by the Chief of Police, Division Commander, Watch Commander, or SWAT Commander based on the specific circumstances of a given critical incident. ARVs shall only be used by personnel trained in their deployment and in a manner consistent with Department policies/procedures. Situations, where the ARVs may be deployed, include but are not limited to:

- Critical incidents
- Natural disasters
- Special events
- Training
- Emergencies

SPECIALIZED TACTICAL EQUIPMENT

Unmanned Aerial Systems (UAS)

UASs were utilized at total of **34** times from August 2, 2022, to May 5, 2023, during official law enforcement activities in accordance with CMPD policy.

Authorized usages:

Only assigned operators who have completed the required training shall be permitted to operate any UAS during approved missions. The UAS is to be deployed when its capabilities would assist officers or incident commanders with the following situations, which include but are not limited to:

- Major collision investigations
- Search for missing persons
- Natural disaster management
- Crime scene photography
- SWAT, tactical, or other public safety and life preservation missions.
- In response to specific requests from local, State, or Federal fire authorities for fire response and/or prevention.

Tactical Robot

The Tactical Robot was utilized one (**1**) time from August 2, 2022, to May 5, 2023, for official law enforcement activities in accordance with CMPD policy.

Authorized usages:

The tactical robot shall only be deployed by Department personnel trained in its use, and with the approval of the SWAT Commander, Watch Commander, or their designee. Situations, where the robots may be deployed, include but are not limited to:

- Critical incidents
- Natural disasters
- Special events

LESS- LETHAL DEVICES

40mm Launchers and Munitions

40mm launchers and munitions were deployed and used two **(2)** times during law enforcement incidents in accordance with CMPD policy. Munitions used were Defense Technology, 40mm Exact Impact Sponge rounds and Defense Technology 40mm Ferret Liquid Barricade (CS) rounds.

Authorized usages:

Situations where the deployment of less-lethal impact or chemical munitions are authorized include but are not limited to:

- Self-destructive, dangerous, and/or combative individuals.
- Riot/crowd control and civil unrest incidents where the criminal behavior involved exceeds a failure to disburse or curfew violation.
- Circumstances where a tactical advantage can be obtained.
- Vicious animals
- Training exercises or approved demonstrations
- Tactical situations involving the deployment of the Department's SWAT Team including but not limited to, barricaded subjects.

PepperBall Launcher and Munitions

PepperBall launcher and munitions were deployed and used one **(1)** time during official law enforcement activities in accordance with CMPD policy. The munitions used were PepperBall Live-X PAVA / Oleoresin Capsicum OC.

Authorized usages:

Only officers who have received certification in the use of PepperBall are authorized to use PepperBall. Situations where the Pepperball may be deployed include, but are not limited to:

- Tactical situations involving the deployment of the Department's SWAT Team
- Training exercises or approved demonstrations
- Potentially vicious animals

- Circumstances where a tactical advantage can be obtained
- Riot/crowd control and civil unrest incidents
- Self-destructive, dangerous, and/or combative individuals

Chemical and Smoke Canisters

Chemical and smoke canisters were deployed and used one **(1)** time during official law enforcement activities in accordance with CMPD policy.

Authorized usages:

Only SWAT officers who have received POST certification in the use of chemical agents are authorized to use chemical agents. Situations where the chemical agents may be deployed include, but are not limited to:

- Self-destructive, dangerous, and/or combative individuals
- Riot/crowd control and civil unrest incidents
- Circumstances where a tactical advantage can be obtained.
- Potentially vicious animals
- Training exercises or approved demonstrations
- Tactical situations involving the deployment of the Department's SWAT Team.

FIREARMS AND AMMUNITION

Rifles and Ammunition

Rifles and associated ammunition were deployed, but never fired, various times during official law enforcement activities in accordance with CMPD policy.

Authorized usages:

Only officers POST certified in the use of the rifle are authorized to deploy them in the field. Situations where rifles may be used include, to prevent serious bodily injury or death to self or others and during training:

RESOLUTION NO. 2023-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COSTA MESA, CALIFORNIA, RENEWING ITS MILITARY
EQUIPMENT POLICY

RECITALS

- A. On September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 ("AB 481"), adding Chapter 12.8, "Funding, Acquisition and Use of Military Equipment", to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies; and
- B. AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and
- C. AB 481 requires, inter alia, the Police Department submit to the City Council an annual military equipment report for each type of military equipment approved by the City Council; and
- D. The City Council shall review its Ordinance approving the funding, acquisition, or use of military equipment at least annually and vote on whether to renew the Ordinance at a regular meeting; and
- E. The City Council shall determine, based on the annual military equipment report submitted, whether each type of military equipment identified in that report has complied with the standards for approval set forth in its Ordinance; and
- F. The City Council has reviewed the annual military report submitted by the Police Department and determined the military equipment has complied with the standards for approval set forth in its Ordinance; and
- G. The City Council voted to renew Ordinance No. 2022-03 by resolution of the City Council set forth below.

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, DOES
RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are a substantial part of this resolution.

SECTION 2. City of Costa Mesa Ordinance No. 2022-03 is hereby renewed.

SECTION 3. The City Clerk shall certify to passage and adoption thereof.

APPROVED AND ADOPTED this 7th day of June, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk
(seal)

ORDINANCE NO. 2022-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ADOPTING AN AB 481 EQUIPMENT USE POLICY OF THE CITY OF COSTA MESA, CALIFORNIA GOVERNING THE USE OF MILITARY EQUIPMENT

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 ("AB 481"), adding Chapter 12.8, "Funding, Acquisition and Use of Military Equipment", to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of equipment identified by the state as "military equipment" (hereinafter referred to as "AB 481 equipment") by California law enforcement agencies;

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how AB 481 equipment is funded, acquired, or used;

WHEREAS, the Costa Mesa Police Department is in possession of certain items of equipment that qualify as "military equipment" under AB 481 and further intends to acquire other items that fall under this definition;

WHEREAS, AB 481 requires, inter alia, that a law enforcement agency possessing and using such qualifying equipment must prepare a publicly released, written, military equipment use policy document (hereinafter referred to as the "AB 481 Equipment Use Policy") covering the, description, quantity, purpose, capabilities, use, lifespan, acquisition, maintenance, authorized use, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the Department's use of such equipment;

WHEREAS, the policy must be approved by the City Council by ordinance, and reviewed annually thereafter; and

WHEREAS, the AB 481 equipment inventoried and presented to the City Council is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

WHEREAS, the proposed AB 481 Equipment Use Policy ("Policy") will safeguard the public's health, welfare, safety, civil rights, and civil liberties;

WHEREAS, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety;

WHEREAS, prior AB 481 equipment use complied with the applicable equipment use policy (which included equipment now defined as military equipment) that was in effect at the time;

WHEREAS, the Police Department has submitted the proposed Policy to the City Council and thereafter has made those documents available on the Police Department's website for at least 30 days prior to the public hearing concerning the AB 481 equipment at issue;

WHEREAS, the Policy satisfies the requirements of Government Code Section 7070(d);

WHEREAS, the City Council of the City of Costa Mesa, having received the information required under AB 481 regarding the Costa Mesa Police Department's use of AB 481 equipment as defined in said law, deems it to be in the best interest of the City to and hereby does approve the AB 481 Equipment Use Policy.

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA HERBY ORDAINS AS FOLLOWS:

Section 1: Recitals. The City Council finds that all the recitals, facts, findings, and conclusions set forth above in the preamble of this Ordinance are true and correct.

Section 2: Approval of AB 481 Equipment Use Policy.

AB 481 Equipment Use Policy.

- (a) The AB 481 Equipment Use Policy shall govern the use of AB 481 equipment by the Costa Mesa Police Department.
- (b) The Policy shall be made publicly available on the Police Department's website for as long as the AB 481 equipment is available for use or as otherwise ordained by the City Council.
- (c) The Police Department shall submit an annual AB 481 equipment report to the City Council containing the information required by Government Code Section 7072 and the City Council shall thereafter determine whether each type of AB 481 equipment identified therein complied with the standards for approval set forth in Government Code Section 7071(d).

(d) The City Council shall on an annual basis and at a regular meeting thereof review this ordinance and vote on whether to renew it pursuant to Government Code Section 7071(e)(2).

(e) The definitions set forth in Government Code section 7070 shall apply to this ordinance. Any provision of state law referred to herein shall mean and include any amended or successor provision thereof.

Section 3: Compliance with CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) (General Rule) of the CEQA Guidelines because it is not a “project” and because it can be seen with certainty that there is no possibility that the passage of this Ordinance will have a significant effect on the environment.

Section 4: Inconsistencies. Any provision of the Costa Mesa Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

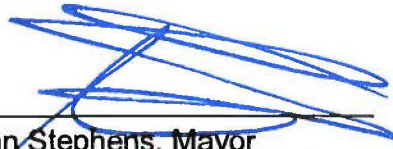
Section 5: Uncodified Ordinance. This Ordinance shall not be codified in the Costa Mesa Municipal Code unless and until the City Council so ordains.

Section 6: Severability. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, state, or federal law, regulation, or codes dealing with life safety factors.

Section 7: Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

Section 8: Certification. The City Clerk shall certify the adoption of this Ordinance and shall cause the same to be posted or published in the manner as required by law.

APPROVED AND ADOPTED on this 2nd day of August, 2022.



John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:



Brenda Green, City Clerk



Kimberly Hall Barlow, City Attorney (E)

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, Brenda Green, CITY CLERK of the City of Costa Mesa California, do hereby certify that the foregoing ordinance was regularly introduced at a regular meeting of the City Council held on the 19th day of July, 2022, and adopted by the City Council of the City of Costa Mesa, California, at a regular meeting thereof held on the 2nd day of August, 2022, by the following vote of the City Council:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, HARLAN, HARPER, REYNOLDS, MARR, AND STEPHENS.

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: NONE.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 3rd day of August, 2022.



Brenda Green, City Clerk

Policy
706

Costa Mesa
Police Department
Costa Mesa PD Policy Manual

**706.5 AB 481 EQUIPMENT INVENTORY
VEHICLES**

- (A) **Mobile Command Vehicle (MCV):** A vehicle used during critical incidents as a field- based command post, providing Incident Commanders with access to Department computer systems and dispatch center.
1. **Description, cost, quantity, and capabilities:** 2021 Freightliner MT-55 chassis (custom built) vehicle, approximate cost: \$1.2 Million, quantity: not to exceed 1. The MCV can also be utilized for SWAT/CNT and other critical incidents, significant, preplanned events, searching for missing persons, natural disasters, and community events. The MCV has redundant and supplemental communications capabilities increasing public safety interoperability during complex incidents or those requiring supplemental communications capabilities for coordination.
 2. **Purpose:** Used for critical incidents based on the circumstances of a specific event, large event, or natural disaster to effectively and efficiently serve the community.
 3. **Authorized Use:** Only officers trained in the use and deployment of the MCV shall drive the vehicle under the direction of the Chief of Police, Field Operations Captain, Support Services Captain, SWAT Commander, Watch Commander, or their designee. Situations where the MCV may be deployed include but are not limited to critical incidents, natural disasters, special events, training, and emergencies.
 4. **Lifespan:** The MCV has an estimated lifespan of approximately 20-years; however, upgrades are required annually to maintain communications and IT systems.
 5. **Fiscal Impact:** The MCV was authorized in 2021 and purchased in 2022. Annual maintenance costs are estimated to be approximately: \$6,000. Annual communication licensing, subscriptions, and required upgrades are estimated to be approximately: \$6,000
 6. **Training:** Drivers/Operators shall receive safe handling and maneuvering training on a closed training course. Once the operator has shown competence in vehicle handling, the driver/operator will drive the vehicle with an experienced driver throughout the city.
 7. **Legal and Procedural Rules:** It is the policy of the Department to use the MCV in accordance with State and Federal law and department policy.
- (B) **Armored Rescue Vehicles (ARVs):** Commercially-produced, ballistic protected, wheeled vehicles designed for law enforcement purposes.

1. **Description, cost, quantity, and capabilities:**
 - (a) Armored Rescue Vehicle (ARV), cost: \$1, quantity: not to exceed 1. The current ARV is a retrofitted, 1985 GMC C7000, armored bank car that provides its occupants with ballistic protection beyond ballistic shields or personal body armor. It offers greater safety to community members and officers during high-risk incidents. It is capable of seating a driver and 7 passengers.
 - (b) Lenco BearCat, cost approximately: \$311, 000, quantity: not to exceed 1. The Lenco BearCat is an armored rescue vehicle that provides its occupants with ballistic protection beyond ballistic shields or personal body armor. It offers greater safety to community members and officers during high-risk incidents. It is capable of seating a driver and approximately 7 passengers.
2. **Purpose:** Used in response to critical incidents to enhance officers and community safety, improve scene containment and stabilization, and assist in resolving critical incidents. Additionally, ARVs may be deployed as displays for community outreach events.
3. **Authorized Use:** The ARVs use shall be authorized by the Chief of Police, Division Commander, Watch Commander or SWAT Commander based on the specific circumstances of a given critical incident. ARVs shall only be used by personnel trained in their deployment and in a manner consistent with Department policies/procedures. Situations where the ARVs may be deployed include but are not limited to critical incidents, natural disasters, special events, training, and emergencies.
4. **Lifespan:** Both ARVs have an estimated lifespan of approximately 20 years.
5. **Fiscal Impact:**
 - (a) GMC C7000 ARV: The ARV was purchased from Newport Beach PD in 1998 for \$1. Annual maintenance cost: approximately \$1,500
 - (b) Lenco BearCat: Annual maintenance cost approximately: \$4,000
6. **Training:** All drivers/operators shall attend formalized instruction in vehicle operations, practical driving instruction, and deployment procedures.
7. **Legal and Procedural Rules:** It is the policy of the department to use the ARV in accordance with State and Federal law and department policy.

SPECIALIZED TACTICAL EQUIPMENT

- (A) **Tactical Robot:** A remotely controlled, tracked, robot equipped with cameras and two-way audio communication capabilities.
 1. **Description, cost, quantity, and capabilities:** IROBOT FASTPAC PACKBOT TACTICAL ROBOT, cost: on loan from US military, quantity: not to exceed 2. A remotely operated tactical robot providing officers with the ability to observe the interior of a structure without entering. This capability increases the safety of community members, officers, and suspects by providing the operator with the ability to observe and locate

subjects without the risk of a face-to-face confrontation. Additionally, the remote, two-way, communication capability allows operators to de-escalate situations by negotiating the surrender of barricaded subjects.

2. **Purpose:** To be used during tactical incidents to safely search a structure without exposing officers and/or community members to the risk of a face-to-face confrontation.
 3. **Authorized Use:** The tactical robot shall only be deployed by Department personnel trained in its use, and with the approval of the SWAT Commander, Watch Commander, or their designee. Situations where the robots may be deployed include but are not limited to critical incidents, natural disasters, special events, training, and emergencies.
 4. **Lifespan:** The robot's lifespan is approximately 10 years.
 5. **Fiscal Impact:** The iRobot FASTPAC Packbot was loaned to the Department in 2021. The Department paid approximately \$500 in shipping costs. Annual maintenance cost of approximately: \$200.
 6. **Training:** All operators shall receive initial training before deploying the robot in the field.
 7. **Legal and Procedural Rules:** The Department shall only use the robot pursuant to State and Federal Law and department policy.
- (B) **Unmanned Aerial System (UAS):** An unmanned aircraft and the associated equipment necessary to control it remotely.
1. **Description, cost, quantity, and capabilities:**
 - (a) DJI Mini 2-6, approximate cost: \$909 each, quantity: not to exceed 15. Utilizing DJI's OcuSync 2.0 2.4/5.8 GHz wireless transmission technology, the Mini 2 can be operated from up to 6.2 miles distance from the operator while still providing video of what the drone records. The Mini 2 can also be flown as high as 2.5 miles and withstand 19 to 24 mph winds. The DJI Mini 3 is an upgrade from the DJI Mini 2. It features a Tri-Directional Obstacle Sensing (Forward/Backward/Downward), Record Up to 4K/60fps Video and 4K/30fps HDR Video, 34-min Max Flight Time, True Vertical Shooting, FocusTrack (ActiveTrack, Spotlight, and Point of Interest). This UAS is able to fly indoors unlike other UAS systems.
 - (b) Autel EVO II 640T, approximate cost: \$9,900, quantity: not to exceed 4. The EVO II 640T features a high-resolution thermal camera, which enables the ability to capture incredible detail in dark environments, not previously possible on an aerial drone of this size. Thermal vision capabilities can be combined with the 8K/49MP visual camera for visual intelligence. 12 visual sensors provide omnidirectional obstacle avoidance.
 - (c) Autel EVO II Pro, approximate cost: \$4,050 each, quantity: not to exceed 5. The EVO II Pro features a high resolution camera with the ability to capture incredible video and photo details. Twelve visual sensors provide omnidirectional obstacle avoidance.

- (d) LOKI MK2, approximate cost: \$6,500, quantity: not to exceed 3. LOKI is the world's first purpose-built tactical UAS. Designed and built in conjunction with several of the world's top counter-terror units, LOKI Mk2 solves virtually all of the problems associated with the tactical use of commercial UAS systems. LOKI is intended for close-quarter, indoor, and outdoor tactical scouting missions, and features a highly sensitive Night-Day + IR sensor camera giving it the ability to fly and see in complete darkness.
 - (e) DJI Mavic 3T, approximate cost: \$3,889 quantity: not to exceed 4. The DJI Mavic 3T features a high-resolution thermal camera, which enables the ability to capture incredible detail in dark environments, not previously possible on an aerial drone of this size. Thermal vision capabilities can be combined with the 4K/60MP visual camera for visual intelligence. 12 visual sensors provide omnidirectional obstacle avoidance and dual tele cameras.
 - (f) DJI Avata Pro, approximate cost: \$1,428, quantity: not to exceed 2. DJI Avata Pro Immersive Flight Experience, Intuitive Motion Control, 4K/60fps 155° Super-Wide FOV Videos, Powerful Video Stabilization, Enhanced Safety with Built-in Propeller Guard, 1080p/100fps video transmission quality: the lowest latency of 30 ms, Dual 1080p Micro-OLED Screens. Great for interior flying for high-risk situations.
2. **Purpose:** To be deployed when its capabilities would assist officers or incident commanders with the following situations, which include but are not limited to:
 - (a) Major collision investigations.
 - (b) Search for missing persons.
 - (c) Natural disaster management.
 - (d) Crime scene photography.
 - (e) SWAT, tactical, or other public safety and life preservation missions.
 - (f) In response to specific requests from local, State, or Federal fire authorities for fire response and/or prevention.
 3. **Authorized Use:** Only assigned operators who have completed the required training shall be permitted to operate any UAS during approved missions. Situations where UASs may be deployed include but are not limited to critical incidents, natural disasters, special events, training, and emergencies.
 4. **Lifespan:** All UAS equipment has an estimated lifespan of approximately 3-5 years.
 5. **Fiscal Impact:** The Department is in the process of identifying a funding source for the UAS program, including an application for grant funding. The estimated annual cost of the UAS program maintenance is approximately \$10,000.
 6. **Training:** All Department UAS operators will be licensed by the Federal Aviation Administration for UAS operation. In addition, each operator must attend ongoing monthly training.

7. **Legal and Procedural Rules:** The Department will only deploy the UAS for official law enforcement purposes, and in a manner that respects the privacy of our community, pursuant to State and Federal law and department policy.
- (C) **NIGHT VISION (NVGs):** Optical device to increase an officer's ability to see at night or in low-light conditions.
1. **Description, cost, quantity, and capabilities:** MUM-14XR-5 night vision monocular, cost: on loan from US military, quantity: not to exceed 40. The MUM-14XR-5 is a high performance modular, hand-held passive night vision monocular device that utilizes a single Generation III intensifier tube to provide crisp, clear images under the darkest conditions. The monocular "single tube / single eyepiece" approach to night vision missions is based upon the proven concept that independent use of each eye maximizes the ability of the user to operate under a wide range of low light conditions and maintain maximum situational awareness.
 2. **Purpose:** To be deployed when its view would assist officers or incident commanders with the following situations, which include but are not limited to:
 - (a) Search for missing persons.
 - (b) Natural disaster management.
 - (c) SWAT, tactical, or other public safety and life preservation missions.
 3. **Authorized Use:** NVGs shall only be used by trained members of the Department's SWAT Team during situations that include but are not limited to the following:
 - (a) By officers who have been trained in their proper use
 - (b) In hostage and barricaded subject situations
 - (c) In high-risk warrant (search/arrest) services where there may be extreme hazards to officers
 - (d) During other high-risk situations where their use would enhance officer safety and the safety of community members
 - (e) During training exercises
 4. **Lifespan:** Is approximately 10 years
 5. **Fiscal Impact:** Loaned from US military. No annual maintenance costs.
 6. **Training:** All Department members who have been issued NVG's will train with them on an annual basis.
 7. **Legal and Procedural Rules:** The Department will only utilize NVGs for official law enforcement purposes and pursuant to State and Federal law and department policy.

(D) **Long Range Acoustic Device (LRAD):** The LRAD is a high-intensity directional acoustical array for long-range, crystal clear hailing, notification, and an unmistakable warning tone. The LRAD is primarily used as a communication device.

1. **Description, cost, quantity, and capabilities:** LRAD 100x, approximate cost: \$10,703.56, quantity: not to exceed 1. Self-contained, portable, and featuring an extended voice broadcast range out to 600 meters, the LRAD 100X ensures voice messages are clearly heard and understood. LRAD's optimized driver, waveguide, and power efficiency technologies enable the LRAD 100X to provide several hours of clear, continuous communication from a single battery charge.
2. **Purpose:** To be used to issue dispersal orders during crowd and riot control situations or to address the public in the event of civil emergencies, natural disasters, evacuations, and police incidents (e.g., missing persons, perimeters for wanted suspects/K9 deployments, etc.). The LRAD may also be used to issue a warning tone.
3. **Authorized Use:** LRADs shall only be used by personnel trained in its deployment and used in a manner consistent with State and Federal law and training.
4. **Lifespan:** LRADs have an estimated lifespan of approximately 25 years.
5. **Fiscal Impact:** Annual maintenance cost of approximately \$300.
6. **Training:** All operators receive training before operating any LRADs in the field.
7. **Legal and Procedural Rules:** The Department shall only utilize the LRAD for official law enforcement purposes and pursuant to State and Federal law and department policy.

LESS-LETHAL DEVICES

(A) **40MM Launchers and Munitions:** 40MM launchers are utilized by Department personnel as a less-lethal tool to deploy less-lethal impact munitions and chemical agents.

1. **Description, cost, quantity, and capabilities:**
 - (a) **DEFENSE TECHNOLOGY Single Shot 40MM Launcher, #1300,** approximate cost: \$1,000, quantity: not to exceed 100. The 40MM Single Launcher is a tactical single-shot launcher that has an Integrated Front Grip (IFG), equipped with an EOTech holographic sight system. It will fire standard 40mm less-lethal ammunition, up to 4.8 inches in cartridge length. It will launch a 40MM less-lethal round up to 131 feet.
 - (b) **DEFENSE TECHNOLOGY Tactical 4-Shot 40MM Launcher, #1440.** Cost approximately \$1,800. Quantity: not to exceed 6. Designed for riot and tactical situations, the Defense Technology 1440 40mm Tactical 4-Shot Launcher is low-profile and lightweight, providing multi-shot capability in an easy to carry launcher. It features the Rogers Super Stoc expandable gun stock, an adjustable Picatinny mounted front grip,

and a unique direct-drive system to advance the magazine cylinder. It is equipped with a EOTech holographic sight system.

- (c) B&T GL06 BT-31000-A Single Shot 40MM Launcher approximate cost: \$1,400 each, quantity: not to exceed 4. Designed from the ground up for lightweight, accurate, and rapid deployment, the B&T GL06 launcher and SIR (Safe Impact Round) ammunition family is the state of the art in a point-of-aim/point-of-impact "less lethal" system created specifically for public order, law enforcement and peacekeeping operations. Rifled Barrel for Precision Accuracy, Folding Stock, Familiar Ergonomic Controls, Multiple Picatinny Accessory Rails. Color: Black, material: Polymer / Aluminum. Caliber: 40mm, Barrel Length: 11", Twist Rate: 1:47, Length: 15.2-23.5 ", Weight 4.6 Lbs, Action: Single Shot.
- (d) DEFENSE TECHNOLOGY, 40MM EXACT IMPACT SPONGE, #6325, cost approximately: \$20, quantity: not to exceed 500. A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi-round purpose-built 40mm launcher with a rifled barrel at 325 FPS. The 30-gram foam projectile delivers 120 ft/ lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than ten (10) feet and as far as 131 feet from the target.
- (e) DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS CRUSHABLE FOAM ROUND, #6320, cost approximately: \$18, quantity: not to exceed 60. A less lethal 40MM lightweight plastic and crushable foam projectile fired from a single or multi-round purpose-built 40mm launcher with a rifled barrel at 295 FPS. The 39-gram crushable foam projectile delivers 120 ft./lbs. of energy upon impact in addition to the dispersion of 5 grams of CS irritant. The 40mm Direct Impact CS Round provides accurate and effective performance when fired from the approved distance of not less than ten (10) feet and as far as 120 feet from the target. Only trained members of the Department's SWAT Team are authorized to deploy the 40mm Direct Impact CS round.
- (f) DEFENSE TECHNOLOGY, DIRECT IMPACT MARKING CRUSHABLE FOAM ROUND, # 6326, cost approximately: \$21, quantity: not to exceed 50. A less lethal 40MM lightweight plastic and foam projectile with a green marking agent, fired from a single or multi-round purpose built 40MM launcher with a rifled barrel at 325 FPS. The 30-gram foam projectile delivers up to 120 ft./lbs. of energy upon impact. The 40MM Direct Impact Marking Crushable Foam Round provides accurate and effective performance when fired from the approved distance of not less than then (10) feet and as far as 131 feet from the target. Only trained members of the Department's SWAT Team are authorized to deploy the 40mm Marking Round.
- (g) DEFENSE TECHNOLOGY, EXACT IMPACT LE 40MM EXTENDED RANGE SPONGE ROUND, #6325LE, cost approximately: \$25, quantity: not to exceed 50. A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi-round purpose-built 40mm

launcher with a rifled barrel at 400 FPS. The 40mm Exact Impact Extended Range Sponge Round provides accurate and effective performance when fired from the approved distance of not less than 33 feet, and as far as 230 feet from the target. Only trained members of the Department's SWAT Team are authorized to deploy the 40mm Extended Range Sponge Round.

- (h) DEFENSE TECHNOLOGY, 40MM FERRET POWDER BARRICADE ROUND, CS, #1292, cost approximately: \$25, quantity: not to exceed 50. The Ferret 40 mm Barricade Penetrating Round is filled with a CS powder chemical agent. It is a frangible projectile that is spin-stabilized, utilizing fins and barrel rifling. It is non-burning and used by tactical teams to penetrate barriers and deliver a chemical agent. Only trained members of the Department's SWAT Team are authorized to deploy the 40mm Ferret Powder Barricade Round.
 - (i) DEFENSE TECHNOLOGY, 40MM FERRET LIQUID BARRICADE ROUND, CS, #1262, cost approximately: \$25, quantity: not to exceed 20. The Ferret 40 mm Barricade Penetrating Round is filled with a CS liquid chemical agent. It is a frangible projectile that is spin-stabilized, utilizing fins and barrel rifling. It is non-burning and used by tactical teams to penetrate barriers and deliver a chemical agent. Only trained members of the Department's SWAT Team are authorized to deploy the 40mm Ferret Liquid Barricade Round.
 - (j) DEFENSE TECHNOLOGY Single Shot 40MM Launcher, #1425, cost approximately: \$1,000, quantity: not to exceed 100. The 40MM Single Launcher is a tactical single-shot launcher that features an expandable Rogers Super Stoc and adjustable Integrated Front Grip (IFG), equipped with an EOTech holographic sight system. It will fire standard 40mm less-lethal ammunition, up to 4.8 inches in cartridge length. It will launch a 40MM less-lethal round up to 131 feet.
8. **Purpose:** To limit the escalation of conflict where the employment of lethal force is prohibited or undesirable.
9. **Authorized Use:** Situations where the deployment of less-lethal impact or chemical munitions are authorized include but are not limited to:
- (a) Self-destructive, dangerous, and/or combative individuals
 - (b) Riot/crowd control and civil unrest incidents where the criminal behavior involved exceeds a failure to disburse or curfew violation.
 - (c) Circumstances where a tactical advantage can be obtained
 - (d) Vicious animals
 - (e) Training exercises or approved demonstrations
 - (f) Tactical situations involving the deployment of the Department's SWAT Team including, but not limited to barricaded subjects.

10. **Lifespan:**
 - (a) DEFENSE TECHNOLOGY Single Shot Launcher is approximately 20 years
 - (b) DEFENSE TECHNOLOGY Tactical 4-Shot Launcher is approximately 20 years
 - (c) All munitions listed above are approximately 5 years
 11. **Fiscal Impact:** Annual maintenance for the 40MM launchers is approximately \$50 each.
 12. **Training:** Personnel deploying less-lethal or chemical agents will be trained in their use and deployment before using them in the field. All training will be conducted by a POST-certified less-lethal or chemical agent instructor.
 13. **Legal and Procedural Rules:** It is the department's policy to use all less-lethal devices and associated munitions in accordance with State and Federal law and department policy.
- (E) **PepperBall Launcher and Munitions:** A less-lethal device that discharges projectiles designed to breach glass or projectiles containing chemical agents
1. **Description, cost, quantity, and capabilities:**
 - (a) PepperBall FTC Launcher, cost approximately: \$510 each, quantity: not to exceed 10. Semi- automatic launcher system with a firing rate of 10-12 RPS. Compact lightweight modular design. Ambidextrous rotational safety switch. 30 cubic inch high capacity high-pressure air system. Designed for use with high-pressure air.
 - (b) PepperBall INERT Powder Projectiles, cost approximately: \$300 for a case of 375, quantity: not to exceed 6 cases. Inert projectiles used for training purposes.
 - (c) PepperBall LIVE-X PAVA / Oleoresin Capsicum (OC), cost approximately: \$1,100 for a case of 375, quantity: not to exceed 4 cases. Contains a powerful concentration of PAVA pepper powder. One round of LIVE-X™ contains the equivalent to 10 regular PepperBall rounds.
 2. **Purpose:** To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of PepperBall may include, but are not limited to:
 - (a) Tactical situations involving the deployment of the Department's SWAT Team
 - (b) Training exercises or approved demonstrations
 - (c) Potentially vicious animals
 - (d) Circumstances where a tactical advantage can be obtained
 - (e) Riot/crowd control and civil unrest incidents

- (f) Self-destructive, dangerous, and/or combative individuals
 - 3. **Authorized Use:** Only officers who have received certification in the use of PepperBall are authorized to use PepperBall. Situations where the Pepperball may be deployed include but are not limited to critical incidents, emergencies, and training.
 - 4. **Lifespan:**
 - (a) PepperBall FTC Launcher approximately 20 years
 - (b) All PepperBall projectiles have a lifespan of approximately 3 years.
 - 5. **Fiscal Impact:** Annual maintenance for the PepperBall launchers is approximately \$50.
 - 6. **Training:** Only officers who have been properly trained will be permitted to deploy and use Pepperball.
 - 7. **Legal and Procedural Rules:** The Department will only deploy PepperBall for law enforcement purposes and in accordance with State and Federal law and department policy.
- (F) **Chemical Agent and Smoke Canisters:** Canisters that disburse chemical agents and/or smoke when deployed.
- 1. **Description, cost, quantity, and capabilities:**
 - (a) DEFENSE TECHNOLOGY, RIOT CONTROL CS gas, #1082, cost approximately: \$41, quantity: not to exceed 100. The Riot Control CS is a continuous discharge canister. This canister can be hand thrown or launched from a fired delivery system. The canister is 6.0in. by 2.35 in. and holds an approximately 2.7 oz. of active agent payload. It has an approximate burn time of 20-40 seconds.
 - (b) DEFENSE TECHNOLOGY, FLAMELESS TRI-CHAMBER CS CANISTER, #1032, cost approximately; \$32, quantity: not to exceed 10. The Tri-Chamber Flameless CS canister design allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The canister is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject. This canister will deliver approximately .70 ounces of agent during its 20-25 seconds burn time. The Tri-Chamber Flameless canister can be used in crowd control and tactical deployment situations by Law Enforcement and Corrections but was designed with the barricade situation in mind. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects. The purpose of the Tri- Chamber Flameless canister is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The Tri-Chamber Flameless canister provides the option of delivering a pyrotechnic chemical device indoors, maximizing the chemicals' effectiveness via heat and vaporization while minimizing or negating the chance of fire to the structure.
 - (c) DEFENSE TECHNOLOGY, POCKET TACTICAL CANISTER, CS, #1016, cost approximately: \$23, quantity: not to exceed 100. The

Pocket Tactical CS Canister is small and lightweight. The 0.9 oz. of active agent will burn approximately 20-40 seconds. At 4.75 in. by 1.4 inches in size, it easily fits in most tactical pouches. Though this device is slightly over four inches in length, it produces a smoke cloud so fast it appears to be an enveloping screen produced by a full-size tactical canister.

- (d) DEFENSE TECHNOLOGY, MAXIMUM SMOKE CANISTER, #1073, cost approximately: \$35, quantity: not to exceed 25. The Maximum Smoke canister is specifically designed for outdoor use in a crowd control capacity with a high volume of continuous burn that expels its payload in approximately 1.5 minutes through four gas ports located on top of the canister. This can be used to conceal tactical movement or re-route a crowd.
- 2. **Purpose:** To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal canisters may include, but are not limited to:
 - (a) Self-destructive, dangerous, and/or combative individuals
 - (b) Riot/crowd control and civil unrest incidents
 - (c) Circumstances where a tactical advantage can be obtained
 - (d) Potentially vicious animals
 - (e) Training exercises or approved demonstrations
 - (f) Tactical situations involving the deployment of the Department's SWAT Team
- 3. **Authorized Use:** Only SWAT officers who have received POST certification in the use of chemical agents are authorized to use chemical agents. Situations where the chemical agents may be deployed include but are not limited to critical incidents, emergencies, and training.
- 4. **Lifespan:** Approximately 5 years from manufacturing date.
- 5. **Fiscal Impact:** No annual maintenance costs
- 6. **Training:** SWAT Team members utilizing chemical agent canisters are certified by POST less lethal and chemical agents instructors.
- 7. **Legal and Procedural Rules:** The Department will only deploy chemical agents for law enforcement purposes and in accordance with State and Federal law and department policy.

SPECIALTY MUNITIONS

- (A) **Breaching Shotguns and Munitions:** Shotguns and specialty munitions utilized to access secured structures when no other means have proven successful.
 - 1. **Description, cost, quantity, and capabilities:**
 - (a) REMINGTON 870 BREACHING SHOTGUN, cost approximately: \$500, quantity 2: not to exceed 2. The breaching shotgun is a standard

patrol issue shotgun that is shortened to improve maneuverability in a tactical environment.

- (b) **DEFENSE TECHNOLOGY, TKO 12-GAUGE BREACHING ROUND,** cost approximately: \$7, quantity: not to exceed 100. The 12-Gauge TKO Breaching Round is a 12-Gauge shell loaded with a compressed zinc slug, utilizing smokeless powder as a propellant. It is a widely used method to breach door locks or hinges for entry during tactical operations. When properly deployed, the TKO can defeat door lock mechanisms, doorknobs, hinges, deadbolts, safety chains, and padlocks on both wooden and hollow core doors. Upon impact with the target, the zinc slug disintegrates into a fine powder eliminating fragmentation.
 - 2. **Purpose:** Used to defeat locking mechanisms on doors or gates when mechanical breaching is ineffective or not feasible due to environmental factors.
 - 3. **Authorized Use:** Breaching shotguns and munitions shall only be utilized by trained members of the Department's SWAT Team and only with the approval of the Incident Commander, SWAT Commander, or their designee during tactical incidents or training exercises.
 - 4. **Lifespan:**
 - (a) Remington Breaching Shotguns approximately 25 years
 - (b) TKO 12-Gauge Breaching Round approximately 5 years
 - 5. **Fiscal Impact:** Annual maintenance of shotguns, approximately \$100
 - 6. **Training:** All SWAT Team members deploying breaching shotguns and munitions shall receive initial training before utilizing them in the field.
 - 7. **Legal and Procedural Rules:** The Department will only utilize breaching shotguns and munitions for official law enforcement purposes in accordance with State and Federal law and department policy.
- (B) **Noise Flash Diversionary Devices (NFDD):** A device used to distract or divert a person's attention.
- 1. **Description, cost, quantity, and capabilities:** DEFENSE TECHNOLOGY LOW-ROLL NON-RELOADABLE DISTRACTION DEVICE, #8902NR cost approximately: \$42, quantity: not to exceed 100. A non-bursting, non-fragmenting single-bang device that produces a thunderous bang with intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry, or other high-risk arrest situations.
 - 2. **Purpose:** A diversionary device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry, or other high-risk arrest situations. To produce atmospheric overpressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological, sensory deprivation to give officers a tactical advantage.
 - 3. **Authorized Use:** Diversionary Devices shall only be used by trained members of the Department's SWAT Team during situations that include but

are not limited to the following:

- (a) By officers who have been trained in their proper use
 - (b) In hostage and barricaded subject situations
 - (c) In high-risk warrant (search/arrest) services where there may be extreme hazards to officers
 - (d) During other high-risk situations where their use would enhance officer safety
 - (e) During training exercises
- 4. **Lifespan:** Until deployed
 - 5. **Fiscal Impact:** No annual maintenance
 - 6. **Training:** Prior to use, officers must attend diversionary device training conducted by Post certified instructors.
 - 7. **Legal and Procedural Rules:** The Department will only utilize NFDDs for official law enforcement purposes and pursuant to State and Federal law and department policy.

FIREARMS AND AMMUNITION

- (A) **Rifles:** Shoulder-fired firearms, with long spirally grooved barrels, intended to cause projectiles to spin, improving accuracy over a long distance.

- 1. **Description, cost, quantity, and capabilities:**

- (a) COLT LAW ENFORCEMENT CARBINE 5.56mm (.223 Rem) PATROL RIFLE (6920) equipped with an EO-Tech Holographic sight, tactical light, and sling, cost approximately: \$1,588, quantity: not to exceed 100. Action: Gas Operated Semi-Auto, Caliber: 223 Remington/5.56 NATO, Barrel Length: 16.1", Capacity: 30+1, Trigger: Standard, Safety: Reversible Safety Selector, Weight: 6.95 lbs, Stock: Black 4-Position Collapsible, Metal Finish: Black, Muzzle: A2 Flash Hider, Receiver Material: 7075-T6 Aluminum, Sights: A2 Front, Barrel Description: Chrome-Lined, Twist: 1:7" Purpose: Duty \ Range, Finish: Black, Overall Length: 32" to 35" Features: Front Barrel Lug/ Ejection Port Cover, Effective Range: 400m
- (b) COLT M4 CARBINE COMMANDO (R0933) / CQB (LE6946) 5.56mm (.223 Rem) SWAT RIFLE equipped with an EO-Tech holographic sight, tactical light, and sling, cost approximately: \$1,300, quantity: not to exceed 30. Action: Gas Operated Full-Auto, Caliber: 223 Remington /5.56 NATO, Barrel Length: 10.3" or 11.5", Capacity: 30+1, Trigger: Standard, Safety: Reversible Safety Selector, Weight: 6.25 lbs, Stock: Black 4-Position Collapsible, Metal Finish: Black, Muzzle: A2 Flash Hider, Receiver Material: 7075-T6 Aluminum, Sights: A2 Front, Barrel Description: Chrome-Lined, Twist: 1:7" Purpose: Duty \ Range, Finish: Black, Overall Length: 26" to 29.5" Features: Front Barrel Lug/ Ejection Port Cover, Effective Range: 400m.

- (c) SIG SAUER MPX SWAT 9mm SUBMACHINE GUN equipped with EO-Tech holographic sight, tactical light, and sling. Cost approximately: \$1,800, Quantity: not to exceed 20. Action: Short Stroke Piston, Full-Auto, Caliber: 9mm NATO (9x19mm), Barrel Length: 8", Capacity: 30+1, Trigger: Standard, Safety: Ambidextrous Safety Selector, Weight: 5.6 lbs, Stock: Folding or 5 Position telescoping, Metal Finish: Black, Muzzle: A1 Flash Hider, Receiver Material: 7075-T6 Aluminum, Sights: folding front and rear, Barrel Twist: 1:10" Purpose: Duty \ Range, Finish: Black, Overall Length: 26" Effective Range: 200m.
 - (d) COLT LE6943 5.56 (.223 Rem.) TRAFFIC / PATROL RIFLE equipped with EOTech holographic sight and sling, cost approximately: \$1,700, quantity: not to exceed 20. The LE6943 displays fresh ingenuity with Mil-Spec hammer and trigger pivot pins, 11.5-inch barrel, a Magpul MBUS backup sight and a folding front sight for enhanced optical solutions, and a straight gas tube and a removable lower rail, which provides modularity for under mounting accessories. The patented one-piece monolithic upper receiver incorporates a continuous Mil-Spec rail from the rear of the upper receiver to the front sight. This feature affords unmatched repeatability for mounting optical systems, not found with separate handguard rail systems. Designed with accuracy in mind, its true free-floating barrel provides the enhanced accuracy necessary for long-range acquisition capability.
 - (e) DANIEL DEFENSE DD5 V3 RIFLE 7.62x51mm (.308 WIN) equipped with a telescopic or holographic sight, tactical light, and sling, cost approximately: \$2,123, quantity: not to exceed 4. Action: Gas Operated Semi-Automatic, Caliber 7.62 x 51 mm, Barrel length 16", Overall Length: 33" – 37", Weight: 8.3 lbs, Magazine Capacity: 20 rounds, Barrel Specifications: 1:10 Twist, hammer forged and chrome lined.
2. **Purpose:** Used as precision weapons to address threats that exceed the capability of the Department's standard-issue handgun.
 3. **Authorized Use:** Only members POST certified in the use of the rifle are authorized to deploy them in the field. Situations where rifles may be used include to prevent serious bodily injury or death to self or others and during training.
 4. **Lifespan:**
 - (a) COLT LAW ENFORCEMENT CARBINE PATROL RIFLE approximately: 15 years
 - (b) COLT M4 CARBINE COMMANDO / CQB SWAT RIFLE approximately: 10 years
 - (c) SIG SAUER MPX SWATSUBMACHINE GUN approximately: 10 years
 - (d) COLT LE6943 TRAFFIC PATROL RIFLE approximately: 15 years
 5. **Fiscal Impact:** Annual maintenance for each rifle is approximately \$50
 6. **Training:** Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle

are required to pass a range qualification two times a year.

7. **Legal and Procedural Rules:** The department will use rifles in accordance with State and Federal law and department policy. .
8. **Description, cost, quantity, and capabilities:**
 - (a) WINCHESTER .223/5.56 55-grain RANGER SOFT-POINT RIFLE ROUND, cost approximately: \$607 per case of 1000, quantity: not to exceed 30 cases. Winchester ammunition features a lead core 55-grain non-corrosive, soft-point bullet in a reloadable brass casing.
 - (b) WINCHESTER .223/5.56 55-grain NATO M193 RIFLE ROUND, cost approximately: \$378 per case of 1000, quantity: not to exceed 30 cases. Winchester ammunition features a lead core 55-grain full metal jacket, non-corrosive boxer primer, in a reloadable brass casing.
 - (c) WINCHESTER.223/5.56 FRANGIBLE TRAINING AMMUNITION, cost approximately: \$285 per case of 200, quantity: not to exceed 30 cases. Winchester Frangible .223 Remington ammunition is loaded with a 55-grain Reduced Hazard Training (RHT) bullet. BallistiClean features frangible Reduced Hazard Training bullets that break-up immediately on contact with metal targets, significantly reducing ricochet and backlash danger. BallistiClean loads feature a copper-plated primer and a "NT" (non-toxic) headstamp to clearly identify BallistiClean as a training round at a glance, eliminating confusion with duty rounds. With this Federal ammunition range operators have no hazardous waste disposal problems and it meets or exceeds all OSHA and EPA standards.
9. **Purpose:** To be used in Department rifles to address lethal threats to the community and Department personnel with greater accuracy, enhancing community safety.
10. **Authorized Use:** Only members POST certified in the use of the rifle are authorized to utilize rifle ammunition.
11. **Fiscal Impact:** The Department spends approximately \$25,000 annually for all Department firearm ammunition.
12. **Lifespan:** The ammunition listed above does not have an expiration date.
13. **Training:** Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass a range qualification two times a year.
14. **Legal and Procedural Rules:** The department will use ammunition in accordance with State and Federal law and department policy.