

ART MURAL PERMIT APPLICATION

APPLICATION AND REVIEW PROCESS

This application encourages the display of art murals on publicly visible or accessible areas on private property on a content-neutral basis under certain terms and conditions. Murals comprise a unique medium of expression that serves the public interest. Murals confer benefits including improved aesthetics, avenues for original artistic expression, public access to original works of art, community participation in the creation of original works of art, community-building through the presence of an identification with original works of art, education about the history of the City of San Fernando depicted in original works of art, and a reduction in the incidence of vandalism.

APPLICATION PROCEDURE

Murals shall only be permitted on:

1. properties in commercial, industrial, service commercial, and mixed-use zones that are not zoned exclusively residential, and
 2. residential walls directly adjacent to a city-designated alleyway.
- A. Any person, firm, corporation, or other entity desiring to place a mural on any property shall first submit an application to the Community Development Department. A mural permit application shall include the following information:
1. Name and address of the creator of the mural.
 2. Name and address of the owner, operator, or person in possession of the premises where the mural is proposed to be located.
 3. A detailed drawing or sketch of the proposed mural that is to scale and in color.
- B. A mural permit application shall be submitted with all required fees as established by resolution of the City Council. As of January 31, 2021, the mural permit application fee is \$130.00.
- C. The Community Development Department shall submit each completed application to the Park, Wellness and Recreation Commission ("Commission") for review as to the compatibility of the proposed mural in the location and on the specific structure the mural is proposed, and all other applicable requirements of Chapter 106 (Zoning) of the San Fernando Municipal Code.
- D. Prior to any action by the Commission, the Applicant shall post an 11"x17" color rendering of the proposed mural on site for no less than 10 calendar days prior to the scheduled public meeting at which the proposed mural is to be considered by the Commission. It shall be the applicant's responsibility to post the rendering and ensure that said rendering is posted for the entire 10-day period prior to the meeting. The rendering shall also include a notice advising the public of the date, time and location of the public hearing and that interested members of the public are invited to attend the public hearing and offer verbal or written comment by or before the conclusion of the public hearing. No mural shall be permitted until the Applicant has certified that notification has been completed.
- E. Each mural permit application will be considered at a public meeting of the Commission for final review. The application packet may include a written description of the mural, the purpose/significance of the proposed mural, photographic, digital and/or audio files, sketches, renderings, schematics, or any other documentation supporting the application. The Commission's decision to issue or deny the mural permit shall be final, unless any aggrieved party submits a written request for appeal of the Commission's decision (along with any applicable appeal fees established by City Council resolution) to the City Council pursuant to Section 22-503(F), care of the Office of the City Clerk, during City's regular business hours, within 7 calendar days from the date of the Commission's decision.
- F. A permit issued under this Article is granted for the specific design and one-time production of the mural as presented in the application. Any alterations must be submitted to the Community Development Director for review and may require additional public hearing and approval by the Commission for the same procedures and noticing requirements as would otherwise apply for a permit application for a new mural.



APPLICANT(S)/CREATOR(S) INFORMATION			
APPLICANT NO. 1 NAME		PHONE NO.	
MAILING ADDRESS	CITY	ZIP CODE	
EMAIL ADDRESS			
APPLICANT NO. 2 NAME		PHONE NO.	
MAILING ADDRESS	CITY	ZIP CODE	
EMAIL ADDRESS			
PROPOSED MURAL INFORMATION			
PROJECT SITE ADDRESS		ORIENTATION OF MURAL	
DESCRIPTION AND NARRATIVE OF PROPOSED MURAL <i>Attach a detailed drawing at scale of the proposed mural in color. Provide dimensions, mediums, and any other descriptive information.</i>			
PROPERTY OWNER(S) INFORMATION <i>Authorization Signature Required</i>			
NAME		PHONE NO.	
MAILING ADDRESS	CITY	ZIP CODE	
EMAIL ADDRESS			
PROPERTY OWNER(S) AUTHORIZATION <i>I/We hereby grant authorization to applicant to place a mural according to the statements in this application.</i>			
PROPERTY OWNER(S) SIGNATURE(S)			DATE
ACKNOWLEDGMENT <i>I understand that the granting of this permit is contingent upon compliance with all regulations of the City of San Fernando Zoning Ordinance and other applicable City, State, and Federal regulations. I hereby certify that I have read the statements contained in this application and that they are true and correct.</i>			
APPLICANT NO. 1 SIGNATURE	DATE	APPLICANT NO. 2 SIGNATURE	DATE
OFFICE USE ONLY			
MURAL PERMIT APPLICATION FEE	\$ 130.00	DATE FILED	ACCEPTED BY
TOTAL FEES	\$ 130.00	CASE NO.	ZONING

CONDITIONS OF APPROVAL <i>Applicant and Property Owner: Please initial to acknowledge each condition below.</i>		
ALL MURALS MUST MEET ALL OF THE FOLLOWING REQUIREMENTS: Failure of both Applicant(s) and Property Owner to acknowledge each condition will render the application incomplete	APPLICANT INITIALS	PROPERTY OWNER INITIALS
<p>1. A new mural shall remain in place, without alteration, for a minimum period to be determined by the applicant, but not less than one-year. The artist or landowner must enter into a maintenance agreement with the City for the period specified in the application to provide an assurance that the mural will be repaired in case of vandalism, weathered wall surface damage, or chipping paint. A mural may be removed prior to the expiration of the permit under the following circumstances:</p> <ul style="list-style-type: none"> • The property on which the mural is located is sold; or • The structure or property is substantially remodeled or altered in a way that precludes continuance of the mural; or • The property undergoes a change of use authorized the Building and Safety Division, the Planning Division or the Planning and Preservation Commission. 		
<p>2. The mural shall not cause a pedestrian or vehicular safety hazard, including hazards in the form of impediments to the ingress and egress of pedestrians or vehicles during the production of the mural or in the form of a distraction to motorists. Any encroachment permit shall be requested from the Public Works Department.</p>		
<p>3. A mural shall not be placed over the exterior surface of any building opening, including, but not limited to, windows, doors, and vents in such a way that blocks or restricts access to the opening.</p>		
<p>4. No part of the mural shall exceed the height of the structure to which it is tiled, painted, or affixed.</p>		
<p>5. No part of the mural shall extend more than six (6) inches from the plane of the wall upon which it is tiled, painted, or affixed.</p>		
<p>6. No mural shall be arranged and illuminated in a manner that will produce light intensity of greater than three foot candles above ambient lighting, as measured at the property line of the nearest residentially zoned property.</p>		
<p>7. By the owner's signature below, the owner of the property on which a mural is installed consents to its installation and agrees, jointly and severally with the applicant, to ensure that the mural will be installed and at all times maintained in full compliance with requirements of this application, the above-referenced maintenance agreement and Chapter 22, Sections 22-500 to 22-507 of the San Fernando Municipal Code.</p>		
<p>8. Mural proposals set forth in any application for a new mural or any application to modify the appearance of an existing mural or any other terms of an existing mural permit shall also comply with any and all written policies or guidelines adopted by the City Council resolution which are operative at the time a completed application is submitted, including the payment of all required fees. The permit fee may be waived or reduced if there is a demonstrated educational component, pursuant to a written curriculum submitted by the applicant that engages youth.</p>		