



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1108

Meeting Date: 3/7/2023

TITLE:

PROFESSIONAL SERVICES AGREEMENT WITH THE SOLÍS GROUP FOR ADMINISTRATION OF THE COMMUNITY WORKFORCE AGREEMENT

DEPARTMENT: PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER, (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council:

1. Award a Professional Services Agreement (PSA) to The Solís Group for administration of the Community Workforce Agreement (CWA) for an initial three-year period with two one-year renewal periods for a not to exceed amount of \$400,000.
2. Authorize the City Manager or designee to execute the agreement and any future authorized amendments to this agreement.

BACKGROUND:

On February 1, 2022, the City Council approved to implement the Community Workforce Agreement (CWA) for a five-year term between the City of Costa Mesa (City) and the Los Angeles / Orange Counties Building and Construction Trades Council (Trades Council). The goal of the CWA, also referred to as the Project Labor Agreement (PLA), is to develop opportunities for qualified locally hired individuals and veterans for construction of the City's various Capital Improvement Program (CIP) projects. The aim is to promote efforts and to increase employment opportunities for residents of Costa Mesa and to facilitate training and employment for the City's students and veterans in the construction trades through apprenticeships and to encourage efficiency of construction operations performed by the City. The agreement was fully executed on August 23, 2022.

In order to efficiently and properly administer the CWA, the City has elected to employ the services of a professional consultant who is well versed in the execution and administration of labor agreements. Public Works, along with Finance staff, advertised and released a Request for Proposals (RFP) to select a qualified consultant to administer the City's CWA.

ANALYSIS:

On January 25, 2023, staff advertised on PlanetBids the RFP to solicit proposals from qualified consultants for administering the City's CWA. On February 8, 2023, staff received two (2) proposals from the following consultants:

- The Solís Group
- Rod-West Floor Covering

Staff established a selection committee to objectively evaluate the proposals received. The evaluation of each proposal was based on the technical information and qualifications presented in the proposal, reference checks, and other information.

The committee unanimously selected The Solis Group as the most qualified consultant. The Solís Group's proposal was comprehensive and met all the requirements of the RFP. The proposal and fee schedule submitted by The Solís Group is included as Attachment 1.

The Solis Group estimated the cost of their services for a \$3 million project to be approximately, \$40,000. Assuming that the City may implement CIP projects with a combined value of approximately, \$30 million over the next five years, the estimated cost for The Solis Group is \$400,000.

ALTERNATIVES:

The alternative to this Council action would be to reject all bids and re-advertise the project. Staff believes that re-advertising the project will not result in higher quality bids.

FISCAL REVIEW:

The funding for the proposed PSA with The Solís Group is available and will be funded through City Council approved Capital Improvement Program. The PSA will be for an initial three-year period with two (2) one-year renewal periods, for a total not-to-exceed amount of \$400,000.

LEGAL REVIEW:

The City Attorney's Office has reviewed this staff report and the PSA and approves them both as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

CONCLUSION:

Staff recommends the City Council:

1. Award a Professional Services Agreement (PSA) to The Solís Group for administration of the Community Workforce Agreement (CWA) for an initial three-year period with two one-year renewal periods for a not to exceed amount of \$400,000.
2. Authorize the City Manager or designee to execute the agreement and any future authorized amendments to this agreement.