ATTACHMENT 2



September 21, 2022

Chair Byron de Arakal and members of the Planning Commission City of Costa Mesa 77 Fair Drive Costa Mesa, CA 92626

Subject: Renascence School International (RSI) Conditional Use Permit - Project Description (Revised) 1600 Adams Avenue - Private School (K-12th grade)

Dear Chair de Arakal and Commissioners:

Thank you for taking the time to consider Renascence School International ("RSI") Conditional Use Permit for 1600 Adams Ave. The opportunity to find a permanent home base for our thriving, culturally enriched, trilingual school would offer us the completion of a dream 11 years in the making.

Our Story

RSI has been a long-term tenant at 2987 Mesa Verde Dr E, less than one mile from 1600 Adams Ave, since 2011, when the school was first opened. We have experienced substantial growth and established roots within the Costa Mesa community during our tenure at the space. Although, RSI has thrived and enjoyed the experience in the current location, we have never been fully able to realize the opportunity of a permanent home within the space. The school is now forced to relocate because the current school site was sold, and the new owner does not intent to renew the lease. With the strong support and patronage of Costa Mesa residents, the school has been diligently searching for potential new sites within the city of Costa Mesa. After exhausting numerous options, the school is moving forward in leasing 1600 Adams owed by C. J. Segerstrom and Sons. The Segerstrom team took the time to visit the school and to understand the culture and offerings which led to their decision of selecting the school to occupy the space. As RSI moves forward into the next chapter, the significance of moving to another location in Mesa Verde, offers another level of stability and opportunity to serve the community. The 1600 Adams building, and property was formerly a 24-hour fitness health club.

Renascence School International is a preschool through high school, private educational institute in Costa Mesa that focuses on trilingual immersion, advanced academics, leadership development, community service, and healthy lifestyle. The school prepares children for the global environment through strong academics, creativity training, leadership opportunities and proficiency in world languages. From day one, beginning as young as 2 years old, students enter full language immersion classes in Mandarin Chinese, Spanish and English. RSI always strives to be on the educational edge, offering enriching academic standards based on curriculum from around the world and researched best practices. In addition, RSI has a robust focus on the Arts and offers after school enrichment programs focusing on theatre, dance, and artistic pursuits. RSI offers students the opportunity to be well-rounded in their education. RSI is the first trilingual immersion school in Orange County, opening due to the visionary pursuit of the founders, Tom & Carrie Mizera. Carrie, who continues to operate as Executive Director of the school, took a leap of faith, and left her career in corporate America to pursue a passion for a more well-rounded global education for her son. Under the vision and leadership of the Mizeras, RSI has grown to become a premier educational facility in Orange County, with global recognition and accolades for the quality and level of education that are offered. Families come from all corners of Orange County, Riverside County and Los Angeles County and beyond to pursue their education at RSI and are in turn making positive economic impacts in the City of Costa Mesa.

Since inception, RSI has experienced substantial growth, taking on a Campus Director, a Program Director, and an Accounting Manager position over the years. Today the team of faculty and support staff has also grown. In September 2011 RSI had 17 students, today the school has over 200 students. The future growth of enrollment is anticipated to not exceed 350 students and 45 staff which will be requested under a separate entitlement. For this CUP we request a capacity of 210 students and 32 staff. Most of the growth in the school has come from a strong reputation, word of mouth and surrounding communities taking notice of our students in the public. This is due to the strength of the program and importance placed on leadership and character-building qualities. Students from RSI present themselves with poise, kindness and a focus on community enrichment and involvement.

In addition, RSI has started a dual enrollment program with Orange Coast College, something that will bring further notoriety to the school. The partnership will offer students 2-years of college credit as they pursue their high school diploma. OCC's location less than one mile from 1600 Adams Ave presents RSI with the perfect opportunity to further grow this vision. The students in this program are non-driving which won't impact traffic or parking. Please feel free to browse our website www.rschooloc.org to get to know our school and the community.

Surrounding uses at 1600 Adams

Next door to 1600 Adams Ave is the Gaowa Montessori School which was approved through a CUP in 2007. Gaowa has a student population of about 100 students with a similar student mix and size, up to age 6. Their school hours start at 8:30 am and ends at 2:30 pm with most of the student arrivals between 8:15 am and 8:30 am. We are working together with Gaowa on any additional arrival tweaks needed for our mutual success during the am arrival window. Additional commercial neighbors include a medical office, a dance instruction business, post office, and fire station.

Vehicle circulation and student drop offs

The parking at 1600 Adams Ave has 32 spaces, which will be ample to accommodate our current staff with additional shared parking available the shared parking area. Even with the addition of a high school program, RSI does not anticipate any student parking demand, as the program will be a hybrid with OCC. The high school students do not drive to the OCC campus or RSI. Either their parents or their high school counselor will provide transportation.

As to circulation, RSI does assign each student an arrival/departure time slot by grade levels allowing a 15 min grace period before drop-off time and after pick-up time to control traffic impacts to surrounding area. The am arrival window is from 7:45am to 8:45am. Parents are required to arrive and depart within that timeframe and paired in groups of approximately 28 students during each arrival slot. That flow pattern will quickly move traffic off Mesa Verde Drive East into the

drop-off vehicle queue winding around a delineated path to the school's main entrance then out to Adams. Our measurement of the vehicle queue path shows approximately 900 linear feet of space which allows a vehicle stacking area for 45 cars. All students are all transported to school by car with 18% of the enrollees having other siblings attending RSI so they arrive together. A total of 39% of the students travel to the school from outside Costa Mesa typically exiting the 405 freeway from Harbor turning right on Baker traveling southward toward Adams to enter the back parking lot to the campus. A total of 14% from the city of Costa Mesa and 12% of the students live in Huntington Beach. The rest of the student body comes from 19 other cities in Orange County and neighboring cities of Los Angeles County. On-site circulation will be controlled by 4 RSI staff members and additional volunteers to expedite the flow of vehicles through the shared parking lot to the drop off zone (this area will be coned, identified by signage, and have additional staff) where students exit the car and enter the school. No parking will occur in this area during the am arrival window to prevent cars from backing up into this controlled queue. Extended care is provided for any student who needs to arrive before or stay after the normal school hours. The number of students required extended care averages around 10% of the student population. RSI parents and student must participate in a school orientation session ahead of every school year. We provide handouts and/or video that explain how the school arrival queuing works. We successfully use this system at our interim school location (1701 Baker) and our prior location (2987 Mesa Verde East). It works very well. See our operational plan exhibit for details on the school routine and the circulation plan exhibit for where RSI staff will park and be positioned and student hand-offs to teachers will occur.

Physical details on repurposing and updating 1600 Adams

The school will be able to utilize a substantial amount of the existing infrastructure of the prior 24hour fitness facility to begin operations as quickly as possible after CUP approval and tenant improvements. For instance, maintaining the basketball court as an indoor gym for student use, the racquetball court and daycare room will be converted into classrooms or offices without the need to modify the existing walls. The other open spaces will be converted to classrooms, science lab and media lab with new windows. See the visual concept design of the proposed exterior changes to the building in our elevation and rendering exhibit. The rooms that are not specified will be used by all age groups of students scheduled at different time intervals. Gymnasium may be used for all age groups together for assembly, performances, recess, or other all school The current second story space will work well for upper division classrooms, functions. staff(admin) offices, and conference room. The front stairwell and landscape around the building will be retained. Due to building and property limitations, the preschool element of the school will not be part of our school operation at this location. Two fenced in outdoor playgrounds will be created from the designated green belt and existing parking stalls shown on the site plan. Detailed playground designs will be provided at the next stage of the project building permit submittal. That will provide enough room for students to play with adult supervision (1 to 2 supervisors) in the playground. Students have one 30 min lunch break and two 15 min recess breaks per school day. Recess and lunch breaks may be indoor (inside the gymnasium) or outdoor (inside the playgrounds) at staggered times with approximately 30 students in one area. They will be adult supervision and to ensure safety and appropriate noise level. Our student to teacher ratio is 18:1 during academic instruction time with a 30:1 during breaks. Where lunch takes place depends on weather conditions and availability of space. A mandatory teacher to student ratio is not required by any governing body but the school's rule of thumb to uphold the quality of education. In the parking lot 32 of existing 43 designated parking stalls will remain for school parking. Additionally, there are 198 shared and in common parking stalls available in the parking lot north and northwest of the building for teacher/staff parking and special events. Our site plan exhibit provides detailed information on the student drop off and pickup plan along with the circulation

system from Mesa Verde Drive East to Adams plus it shows where employees will be stationed in the vehicle queuing area to expedite the flow and provide student safety. Additionally, we understand the school will required to follow and make all building and safety regulations as part of the plan check review process.

Given the proximity to the existing campus to this location, size of the building, parking lot and grounds, along with the opportunity to work with the C.J. Segerstrom & Sons, the entire RSI faculty, staff, and students would feel extremely blessed to have the opportunity to call 1600 Adams Ave our home.

We look forward to Planning Commission's approval and will gladly answer all questions of staff and the Commission at your convenience.

Thank you for your time and consideration of our request.

Sincerely,

Carrie Mizera Executive Director



2987 Mesa Verde East Costa Mesa, CA 92626

Attachments: CUP plans package

cc: Adrienne Gladson, Gladson Consulting C.J. Segerstrom & Sons

Operations Plan for Renascence School International, Orange County Campus at 1600 Adams, Costa Mesa, CA 92626

	Current operations	Proposed capacity for 2023/24 school year	Anticipated capacity through a future and separate entitlement)
Hours of Operation	Monday through Friday 7 a.m. to 6 p.m.	Monday through Friday 7 a.m. to 6 p.m.	Monday through Friday 7 a.m. to 6 p.m.
# of Children / Students	220 students (Prek-9 th grade)	$\begin{array}{c} 210 \text{ students} \\ (\text{K-12}^{\text{th}} \text{ grade}) \\ \text{K}-28 \\ 1^{\text{st}}-28 \\ 2^{\text{nd}}-28 \\ 3^{\text{rd}}-28 \\ 4^{\text{th}}-15 \\ 5^{\text{th}}-15 \\ 6^{\text{th}}-12 \\ 7^{\text{th}}-12 \\ 8^{\text{th}}-12 \\ 9^{\text{th}}-12 \\ 10^{\text{th}}-10 \\ 11^{\text{th}}-10 \\ 12^{\text{th}}-0 \end{array}$	350 students (K-12 th grade)
# of Staff / Employees	52 staff total	32 staff total	45 staff total
Parent Drop-off and Pick-up times Class start & end times	Prek 8:30 a.m. to 2:30 p.m. K 8:30 a.m. to 3:30 p.m. Grade 1-8 8:00 a.m. to 3:30 p.m. *Parents have 15 min grace period before drop-off and after pick-up time. Extended care is offered outside of these hours from 7am to 6pm.	K 8:30 a.m. to 3:00 p.m. Grade 1-8 8:00 a.m. to 3:30 p.m. Grade 9-10 8:30 a.m 3:30p.m. *Parents have 15 min grace period before drop-off and after pick- up time. Extended care is offered outside of these hours from 7am to 8:30am and 3:30pm to 6pm.	K 8:30 a.m. to 3:00 p.m. Grade 1-8 8:00 a.m. to 3:30 p.m. Grade 9-12 8:30 a.m 3:30p.m. *Parents have 15 min grace period before drop-off and after pick- up time. Extended care is offered outside of these hours from 7am to 8:30am and 3:30pm to 6pm.

September 19, 2022

City of Costa Mesa Costa Mesa Planning Commission 77 Fair Dr Costa Mesa, CA 92626

To: Costa Mesa Planning Commissioners:

As a citizen of the City of Costa Mesa, I would like to express my resounding support for the Renascence School International's project at 1600 Adams, Costa Mesa. It is great to see a thoughtful reuse of the former 24-hour fitness building. I am excited for RSI to move and grow into this new location. Plus, I am very happy that our commute is not affected.

My child, Hannah Kollar, is a student at the school for the last seven years. We chose Renascence School International (RSI) for her because it was very important for us that Hannah not only learn another language but become a global citizen. Working for an International company has shown me the importance of understanding the uniqueness of other cultures and the value of intentional teachings. I am proud to see the growth of my child in her understanding of diversity and excitement around learning since attending RSI. This year she's learning about Greek Mythology and is working on a yearlong science project that involves, research, concept formalization and an end of year presentation. I don't think I've ever seen her this excited to learn. RSI has not only helped my daughter academically, but she's also learned to be a good community partner as well since community hours are part of every student's curriculum. This is extremely important to our family as I am currently serving as the Marketing Director in a volunteer capacity for Newport Mesa Girls Softball Program.

Renascence School International is an innovative and forward-thinking school, so I believe having the school at the 1600 Adams location will enhance Costa Mesa's image and show strength in the areas of educational diversity and cultural enrichment. Renascence School International will unite people together to further make Costa Mesa a great place to live, work, and be global. Please approve their request for a Conditional Use Permit.

Sincerely,

uran/Kollar erbalife Nutrition, Sports Marketing Director Newport Mesa Girls Softball Volunteer, Marketing Director

Date: September 19, 2022

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My eldest child, Siobhan Swigart, is a kindergartener this year. She spent two wonderful years at the preschool. My middle child, Clara Swigart, is starting her second year of preschool. We hope that she will be utilizing the new school building at the Adam location in a couple more years. We have owned our home in Eastside Costa Mesa for nearly 10 years. We first rented it out and then moved into it ourselves in 2019. We love being a Costa Mesa family. We chose Renascence School International (RSI) for our eldest to see if trilingual language immersion was going to be a good fit for her. I looked at several Costa Mesa preschools and some immersion schools, several of which were in Irvine. I was very impressed on my tour of RSI and absolutely delighted that it was in Costa Mesa! My daughters' progress at RSI has exceeded every expectation. They are challenged and nurtured. They are confident, thriving and having so much fun. I am also extremely grateful for my involvement in the community of teachers and parents.

I am very impressed with the RSI administration's attentiveness to the community. We have received ample communications about where and how to drive and park on a daily basis and for special events in order to respect the landlord and the neighborhood. The culture at RSI promotes the student's awareness of their surroundings to ensure the school is a safe and well run space. My 5 year old will "Renascence walk" to her classroom in the morning — instead of running she walks with her hands behind her back and her head held high. The RSI program actively fosters a strong sense of school spirit. As one of the tenets at RSI is community service, the fostering of one leads to the fostering of the other. An example was RSI's involvement in Love Costa Mesa which brought students who live in other towns back into Costa Mesa for a day of community service and togetherness.

I believe having Renascence School International at the 1600 Adams location will enhance Costa Mesa's image and show strength in the areas of educational diversity and cultural enrichment. Renascence School International will unite people together to further make Costa Mesa a great place to live, work, and be global. Please approve their request for a Conditional Use Permit.

Sincerel

Caitlin Swigart (192 Cecil Place Costa Mesa, CA 92627 781-492-7768

City of Costa Mesa 77 Fair Dr Costa Mesa, CA 92626

To Whom It May Concern:

It is my pleasure as both a citizen and business owner of Corcapa 1031 Advisors in the of City of Costa Mesa, to express my resounding support for Renascence School International's building project at 1600 Adams, Costa Mesa, CA 92626. After looking through the plans and discussing the building's improvements inside and out, parking, and traffic, I have concluded that what Renascence School International has planned will make the most cohesive use of the space in that area.

My children, Truman and Henry Nielson Koch, are and have been students at the school, Henry is currently at Newport Harbor High School and went to Renascence until eighth grade. We chose Renascence School International (RSI) for them for the following reasons, that this school offered advanced academics, language immersion, and a kind and helpful staff. I am proud to see the growth of my child in their proficiency in Mandarin Chinese, Spanish, English, Mathematics, Science, and Music, and Art since attending RSI. Both our boys started in the pre-school offered through RSI and we could not be more appreciative of the kind and patient staff and teachers who have played a huge role into what both our boys have become today.

I believe having Renascence School International at the 1600 Adams location will enhance Costa Mesa's image and show strength in the areas of educational and cultural enrichment. Renascence School International will unite people together to make Costa Mesa a great place to live, work, and visit.

Mark Koch & Christina Nielson 349 Gulf Stream Way Costa Mesa, CA 92627 (714) 349-5648

Sincerely,

Mark Koch & Christing Nielson

RSI 1600 Adams Info Session

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21 lowa, Invine, CH J 11 Waldong Irona (JA 11 boaron va (JA New Potent	2797 Redig (1, CM Thur A	9792 PAINIA Cir, HIS 9294	405 VINNACLE, LABERTONST, 92630	16325 HEM/OCK ST. FV 90708	Address	I would like to express my resounding support for the Renascence School International's project at 1600 Adams Costa Mesa. It is great to see a thoughtful reuse of the former 24-hour fitness building. I am excited for RSI to move and grow into this new location. Please approved their request for a Conditional Use Permit.	Renascence School International (RSI) now has the opportunity to make 1600 Adams location their future home. Having RSI at this location will enhance Costa Mesa's image and show strength in the areas of educational diversity and cultural enrichment. RSI will unite people together to further make Costa Mesa a great place to live, work, and be global.
April Chang Cupper t		Carly Control of Contr	1057, 92630	8	Comment	e School International's project at t-hour fitness building. I am exci- uest for a Conditional Use Permit.	o make 1600 Adams location their how strength in the areas of educati r make Costa Mesa a great place
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Petition summary and	Petition summary and Renascence School International (RSI) now has the opportunity to make 1600 Adams location their future home.
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Printed Name	Signature	Address	Comment	Date
Angela Kramer	R	240 S. Orange Luras Dr. Anahelm, Ca. 92807	I support the projection /.	9/19/20
Dame Line	m	Phon Bahama un, thutuater Beach, CA Sizuello	Black, CA Szurylo	52/10/16
Tom Cascio	Minos Cortes	atter 17 Finch, Lake Farent, CA 72630	2630	1/19/22
Pelbei Zhao	the two	26 PORPH, Cale Torest, of 92030	92630	9/19/22
Kimberty Krash	, miller	Willing 13041 Lovetta N. Suntatu, CA 93705	CA 93705	9/19/2
Debbie Kanehira		P.O.BOX 52401, Irvine, CA92619	19	9/19/22
WAVISSU Capiton	I anizi crejone	anyou corrow 3337 Alabamali CA 97426	Us	9/19/22
Blothe Huann	ANA	52 Lund Grant Inine		00/ 01/T
Thron Lud J		PD BOX 9747 Foundate Valley CH, 92728	Mey CH, 92728	9 (19/27
Vidua (hoktalingen	Cividena	20965 cabrillo Ln HAGCA 92446	46.	9/19/2
Ding Hymasille		1110 Elements way Ir vine (792612	in in full support	9/19/22

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Petition summary and	Petition summary and Renascence School International (RSI) now has the opportunity to make 1600 Adams location their future home.
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Lina Xue	Plence Vail	Michelle Ly	TING HURNEY	(h May	Jeannine Aryd	BalenDAD	LelaPhz c	JENNIFER CHEN	Ruin dran	Patricia Valanzuela	Printed Name
line Suc	A	Ż	St	(1) Tom	Mar		A A	to a			Signature
(1) Skycrest Newport Coast CA 92657	26 glian inne la	3722 Haverford St.	11 Cintilar 92620	52 Victor ~ NY59760	6 ONGIR, Inna CA	3891 Baba St Inine ca	14301 YORBA ST OA 72781	121 THORNHURST IKUINEDA	164 madripton N.	17892 Pollard Lane HB	Address
	12			040						I support the project	Comment
8/19/22	Cp/19/22	dialer	9/19/22	9/19/22	9/19/22	9/19/20022	22-5H	9/19/22	\$6/m/2	9/19/22	Date

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Petition summary and background Action petitioned for	Renascence School Internat Having RSI at this location v and cultural enrichment. R and be global. I would like to express my	Renascence School International (RSI) now has the opportunity to make 1600 Adams location their future home. Having RSI at this location will enhance Costa Mesa's image and show strength in the areas of educational diversity and cultural enrichment. RSI will unite people together to further make Costa Mesa a great place to live, work, and be global. I would like to express my resounding support for the Renascence School International's project at 1600 Adams,	make 1600 Adams location their future home. ow strength in the areas of educational diversity make Costa Mesa a great place to live, work. School International's project at 1600 Adams.	ace to live, v at at 1600 Ac
Action petitioned for	I would like to express my Costa Mesa. It is great to s move and grow into this new	I would like to express my resounding support for the Renascence School International's project a Costa Mesa. It is great to see a thoughtful reuse of the former 24-hour fitness building. I am exc move and grow into this new location. Please approved their request for a Conditional Use Permit.	School International's projection fitness building. I am est for a Conditional Use Perr	s project at 1600 Adams, I am excited for RSI to se Permit.
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Printed Name	Signature M	Address	Comment	Date
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