



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-810

**Meeting Date:** 7/19/2022

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**TITLE:**

**TRAFFIC MANAGEMENT SERVICES AGREEMENTS WITH THE 32ND DISTRICT  
AGRICULTURAL ASSOCIATION**

**DEPARTMENT:** POLICE DEPARTMENT

**PRESENTED BY:** DAN MILES, POLICE SERGEANT

**CONTACT INFORMATION:** DAN MILES (714) 754-4963

**RECOMMENDATION:**

Staff recommends the City Council:

1. Approve the 2022 agreement between the City and the 32nd District Agricultural Association for traffic management services for the Orange County Fair.
2. Approve the 2022 agreement between the City and the 32nd District Agricultural Association for traffic management services for all designated year-round events at the Orange County Fair and Event Center ("OCFEC").
3. Authorize the City Manager and the City Clerk to execute the agreements.
4. Authorize the City Manager and the City Clerk to execute any amendments to the agreements, including, but not limited to, amendments increasing the maximum compensation to be paid to the City.

**BACKGROUND:**

Each year, with the exception of 2020 due to the pandemic, the City enters into two agreements with the 32nd District Agricultural Association ("District") to provide traffic management services. The first agreement applies to services provided by Police Department personnel during the annual Orange County Fair ("OC Fair"). The second agreement applies to services provided by Police Department personnel at designated events that occur at the OCFEC throughout the year.

The State of California requires the governing body (City Council) to approve all agreements before payment can be made.

**ANALYSIS:**

The Costa Mesa Police Department is requesting City Council approval to enter into agreements with the District to provide the District with traffic management services during the 2022 OC Fair and during designated events throughout the year at the OC FEC.

The agreements provide for full reimbursement of personnel costs incurred by the City in providing traffic management services for the events. The District will compensate the City in accordance with the hourly rates set forth in the City of Costa Mesa Rate Determination (Attachment 3), established pursuant to Administrative Regulation 2.13.

Generally, the services that will be provided under both agreements include:

1. Providing and coordinating traffic management services for events at the OC FEC.
2. Controlling or “pickling” traffic lights in unison with the efforts of the District’s Parking Department.
3. Closing City streets in unison with the efforts of the District’s Parking Department. Police Department personnel will update signage boards to reflect street closures and directional information in conjunction with the District’s Parking Department.

The details relating to each agreement are outlined below.

**Traffic Management Services - Orange County Fair**

The agreement specific to traffic management services during the OC Fair has a term of July 15, 2022 through August 14, 2022. The services will be provided during the OC Fair, which is scheduled to run from July 15, 2022 through August 14, 2022. The District will pay the City a maximum of two hundred seventy five thousand dollars (\$275,000) for services provided during the OC Fair. However, if that amount is likely to be reached, the City and District will work together to amend the maximum compensation as needed.

**Traffic Management Services - Designated Events at the OC FEC**

The agreement specific to traffic management services during designated year-round events has a term of July 1, 2022 through June 30, 2023. The services will be provided during designated large-scale events that occur at the OC FEC. The District will pay the City a maximum of one hundred thousand dollars (\$100,000) for services provided for events throughout the year. However, if that amount is likely to be reached, the City and District will work together to amend the maximum compensation as needed.

**ALTERNATIVES:**

The City Council could choose not to approve the agreements between the City and the 32nd District Agricultural Association for traffic management services. However, this alternative would result in increased traffic congestion in and around the OC Fair during large-scale events, which would impact and require Police Department resources without any compensation.

**FISCAL REVIEW:**

Costs incurred by the City are fully offset by the agreement with the 32nd District.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report and the agreements and approved them as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

**CONCLUSION:**

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