



City of Costa Mesa

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 22-699

Meeting Date: 5/17/2022

TITLE:

REQUEST TO CANCEL THE REGULAR CITY COUNCIL MEETING OF JULY 5, 2022

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council cancel the regular meeting of Tuesday, July 5, 2022.

BACKGROUND:

The City conducts regularly scheduled City Council meetings on the first and third Tuesday of the month. The July 5th meeting follows the July 4th holiday weekend celebration and attendance at the meeting during a holiday week tends to decline. Moreover, cancelling the July 5th meeting would allow City Council members and staff an opportunity to schedule planned time off adjoining the holiday week-end.

ANALYSIS:

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper public notice. Cancelling the July 5th meeting in May is well in advance for proper noticing and allows staff enough time to place items on the June 7th, June 21st, or July 19th agenda.

ALTERNATIVES:

The City Council may decide to still hold the meeting on Tuesday, July 5, 2022.

FISCAL REVIEW:

The Finance Department has reviewed and verified there is no fiscal impact.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report and approved as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council cancel the regular meeting of Tuesday, July 5, 2022.