

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 17-14 TO ADD A NEW CLASSIFICATION AND REVISE THE PAY RANGES FOR VARIOUS CLASSIFICATIONS OF EMPLOYEES REPRESENTED BY COSTA MESA CITY EMPLOYEES ASSOCIATION**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on March 7, 2017, the City Council adopted Resolution No. 17-14, revising the pay ranges for job classifications represented by the Costa Mesa City Employees Association, effective July 7, 2019; and

WHEREAS, the City Council desires to amend Resolution No. 17-14 to revise the pay ranges for the classifications specified herein; and

WHEREAS, the City Council further desires to rename the existing “Administrative Secretary” job classification as the “Administrative Assistant” classification and rename the existing “Executive Secretary” job classification as “Executive Assistant” and to revise the pay ranges for said classifications; and

WHEREAS, the City Council further desires to add a new classification of Community Outreach Supervisor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 1 of Resolution No. 17-14 is hereby amended to reflect the revised salary ranges and monthly rates of pay specified below for the following classifications, effective March 27, 2022.

Class Code	Title	Salary Plan	Grade	Step							
				1	2	3	4	5	6	7	
0062	Accountant	CMC	644	\$6,384	\$6,703	\$7,038	\$7,390	\$7,759	\$8,147	\$8,554	Monthly
				\$76,608	\$80,436	\$84,456	\$88,680	\$93,108	\$97,764	\$102,648	Annual
				\$36.83	\$38.67	\$40.60	\$42.63	\$44.76	\$47.00	\$49.35	Hourly
0151	Assistant Planner	CMC	889	\$6,093	\$6,398	\$6,718	\$7,054	\$7,407	\$7,777	\$8,166	Monthly
				\$73,116	\$76,776	\$80,616	\$84,648	\$88,884	\$93,324	\$97,992	Annual
				\$35.15	\$36.91	\$38.76	\$40.70	\$42.73	\$44.87	\$47.11	Hourly
0152	Associate Planner	CMC	649	\$7,008	\$7,358	\$7,726	\$8,112	\$8,518	\$8,944	\$9,391	Monthly
				\$84,096	\$88,296	\$92,712	\$97,344	\$102,216	\$107,328	\$112,692	Annual
				\$40.43	\$42.45	\$44.57	\$46.80	\$49.14	\$51.60	\$54.18	Hourly

Attachment I

0149	Economic Development Administrator	CMC	898	\$9,269	\$9,732	\$10,219	\$10,730	\$11,266	\$11,829	\$12,420	Monthly
				\$111,228	\$116,784	\$122,628	\$128,760	\$135,192	\$141,948	\$149,040	Annual
				\$53.48	\$56.15	\$58.96	\$61.90	\$65.00	\$68.24	\$71.65	Hourly
0215	Fire Protection Specialist	CMC	861	\$6,197	\$6,507	\$6,832	\$7,174	\$7,533	\$7,910	\$8,305	Monthly
				\$74,364	\$78,084	\$81,984	\$86,088	\$90,396	\$94,920	\$99,660	Annual
				\$35.75	\$37.54	\$39.42	\$41.39	\$43.46	\$45.63	\$47.91	Hourly
0154	Principal Planner	CMC	704	\$9,269	\$9,732	\$10,219	\$10,730	\$11,266	\$11,829	\$12,420	Monthly
				\$111,228	\$116,784	\$122,628	\$128,760	\$135,192	\$141,948	\$149,040	Annual
				\$53.48	\$56.15	\$58.96	\$61.90	\$65.00	\$68.24	\$71.65	Hourly
0043	Programmer Analyst I	CMC	870	\$6,731	\$7,068	\$7,421	\$7,792	\$8,182	\$8,591	\$9,021	Monthly
				\$80,772	\$84,816	\$89,052	\$93,504	\$98,184	\$103,092	\$108,252	Annual
				\$38.83	\$40.78	\$42.81	\$44.95	\$47.20	\$49.56	\$52.04	Hourly
0044	Programmer Analyst II	CMC	692	\$8,078	\$8,482	\$8,906	\$9,351	\$9,819	\$10,310	\$10,825	Monthly
				\$96,936	\$101,784	\$106,872	\$112,212	\$117,828	\$123,720	\$129,900	Annual
				\$46.60	\$48.93	\$51.38	\$53.95	\$56.65	\$59.48	\$62.45	Hourly
0067	Senior Accountant	CMC	663	\$7,021	\$7,372	\$7,741	\$8,128	\$8,534	\$8,961	\$9,409	Monthly
				\$84,252	\$88,464	\$92,892	\$97,536	\$102,408	\$107,532	\$112,908	Annual
				\$40.51	\$42.53	\$44.66	\$46.89	\$49.23	\$51.70	\$54.28	Hourly
0153	Senior Planner	CMC	878	\$8,060	\$8,463	\$8,886	\$9,330	\$9,796	\$10,286	\$10,800	Monthly
				\$96,720	\$101,556	\$106,632	\$111,960	\$117,552	\$123,432	\$129,600	Annual
				\$46.50	\$48.83	\$51.27	\$53.83	\$56.52	\$59.34	\$62.31	Hourly
0048	Senior Programmer Analyst	CMC	710	\$8,846	\$9,288	\$9,752	\$10,240	\$10,752	\$11,290	\$11,854	Monthly
				\$106,152	\$111,456	\$117,024	\$122,880	\$129,024	\$135,480	\$142,248	Annual
				\$51.03	\$53.58	\$56.26	\$59.08	\$62.03	\$65.13	\$68.39	Hourly

SECTION 2. The existing “Administrative Secretary” classification is hereby renamed as the “Administrative Assistant” classification and the existing “Executive Secretary” classification is hereby renamed as the “Executive Assistant” classification.

SECTION 3. Section 1 of Resolution No. 17-14 is hereby amended to reflect the renamed title classification and to revise salary ranges and monthly rates of pay specified below for Administrative Assistant and Executive Assistant classifications, effective March 27, 2022.

Class	Title	Salary	Grade	Step
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Code	Plan	1	2	3	4	5	6	7			
0013	Administrative Assistant	CMC	590	\$4,738	\$4,975	\$5,224	\$5,485	\$5,759	\$6,047	\$6,349	Monthly
				\$56,856	\$59,700	\$62,688	\$65,820	\$69,108	\$72,564	\$76,188	Annual
				\$27.33	\$28.70	\$30.14	\$31.64	\$33.23	\$34.89	\$36.63	Hourly
0014	Executive Assistant	CMC	609	\$5,210	\$5,471	\$5,745	\$6,032	\$6,334	\$6,651	\$6,984	Monthly
				\$62,520	\$65,652	\$68,940	\$72,384	\$76,008	\$79,812	\$83,808	Annual
				\$30.06	\$31.56	\$33.14	\$34.80	\$36.54	\$38.37	\$40.29	Hourly

SECTION 4. The Costa Mesa City Council hereby amends Resolution No. 17-14 to establish the new job classification of Community Outreach Supervisor and to establish the pay ranges for the new job classification as set forth herein.

SECTION 5. Section 1 of Resolution No. 17-14 is hereby amended to add the Community Outreach Supervisor job classification at the salary ranges and monthly rates of pay specified below effective March 27, 2022.

Class Code	Title	Salary Plan	Grade	1	2	3	4	5	6	7	
0611	Community Outreach Supervisor	CMC	900	\$6,386	\$6,705	\$7,040	\$7,392	\$7,762	\$8,150	\$8,558	Monthly
				\$76,632	\$80,460	\$84,480	\$88,704	\$93,144	\$97,800	\$102,696	Annual
				\$36.84	\$38.68	\$40.62	\$42.65	\$44.78	\$47.02	\$49.37	Hourly

SECTION 6. Except as expressly provided herein, the terms of Resolution No. 17-14, as modified by Resolutions No. 17-46, 18-47, 19-32, 19-70, 2021-04, 2021-27 and 2021-49 shall remain in full force and effect as provided therein.

PASSED AND ADOPTED this 15th day of March, 2022.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of March, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of March, 2022.

Brenda Green, City Clerk

(SEAL)