


CITY OF COSTA MESA
Department of Public Works
SUPPLEMENTAL MEMORANDUM

TO: THE HONORABLE CITY COUNCIL

FROM: RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR 

DATE: MARCH 6, 2023

SUBJECT: AGENDA ITEM NO. NB-2: PROFESSIONAL SERVICES AGREEMENT WITH THE SOLIS GROUP FOR ADMINISTRATION OF THE COMMUNITY WORKFORCE AGREEMENT

Council Member Reynolds had the following questions (in italics) on NB-2, Professional Services Agreement with The Solis Group for Administration of the Community Workforce Agreement. Staff responses are provided under each question.

A few questions on the PSA and scope of work:

- *Error on page 30, need to remove the Fairview Park projects from the list as moved by council in Feb 2022*

Staff acknowledges that these projects were removed from the final Community Workforce Agreement. Revised Attachment F without the Fairview Park projects is included. The original agreement was inadvertently included. Please note that this will not affect the Consultant scope of work. The fee for consultant services is based on per project basis and not on the full list of projects.

- *I'd like to understand more the plan for recruitment and proactive workforce development. I didn't see any specifics about that in the bid, in terms of who they would work with – e.g., CMHS, EHS, NHHS, OCC, Coastline, etc. What is the plan to proactive create new jobs for Costa Mesa residents?*

The consultant, in cooperation with the City, will work primarily with the contractors and the Building Trades – including the local hiring halls, apprenticeship programs, MC3 pre-apprenticeship programs, and Helmets to Hardhats. A CWA Joint Administrative Committee comprising of the consultant, City and Building Trades will reach out to the local schools (CMHS, EHS, NHHS) and Coast Community College District through various programs including job fairs, as well as setting up an MC3 program, similar to the Remington Center at Santa Ana College. The focus is on getting interested workers into the pre-apprentice and apprenticeship programs, and once they are eligible to work, placing them on projects with contractors.

Specifically, the consultant work with contractors on various projects to make sure they understand the goals up front and what resources they have to meet the goals. This

includes evaluating their existing workforce, requesting workers from the local union halls, and sponsoring workers through the MC3 programs and Helmets to Hardhats.

- *It's important that we have some baseline data ASAP and that council receives a report annually on the progress toward goals. I don't want to find out in year 3 that we haven't moved the needle. Can we get some more specifics on what and how they will report back to council?*

There will be reporting on the Community Workforce Agreement (CWA) administration at the conclusion of each project as part of the Council acceptance report. In addition, staff will prepare an annual report on all CWA activities with ongoing metrics to track progress.

- *The bidder shares a lot of experience, but didn't describe any specifics on workforce development achievements. Can you ask for some specifics on what % increase in local workforce they saw and to give us a sense of what to expect?*

The Solis Group currently provides CWA administration services to several agencies throughout Southern California. While each City is different, they have seen growth in the overall participation of local work force with CWA over time. Specific examples provided by consultant include:

- Anaheim Union High School District Dale Jr. High School – 70.47% Local (35% Goal - Orange County + Vets + District Graduates)
- Coast Community College District – OCC Planetarium 40.16% Local (30% Goal - Orange County)
- City of Anaheim Alley Sanitary Sewer Improvement 2018 65.60% Local (35% Local Goal - Orange County + Veterans+ District Graduates)
- City of Anaheim Rural Ridge Circle and Wilshire Ave Water Main Replacement 63.32% Local (35% Local Goal - Orange County + Veterans+ District Graduates)
- City of Santa Ana Warner Blvd. Improvements – 59.97% Local (35% Local Goal – Orange County + Veterans)
- Port of Long Beach Firestation No. 15 – 63.3% Local (40% Goal Los Angeles + Orange Counties), 13.3% Disadvantaged (15% Goal), 4.7% Veterans (10% Goal)
- Port of Long Beach Pier J Crane Rail – 60.1% Local (40% Goal Los Angeles + Orange Counties), 28.2% Disadvantaged (15% Goal), 8% Veterans (10% Goal)
- West Basin Municipal Water District Carson Expansion Phase II Project – 35.1% Local (30% Goal - District Zip Codes), At Risk 7.5% (5% Goal - Meet 2 out of 7 criteria and reside within 10 mile radius of headquarters)

If you have any further questions, please contact me or Seung Yang, City Engineer.

ATTACHMENT: 1. Attachment F from CWA

C Lori Ann Farrell Harrison, City Manager
Brenda Green, City Clerk
Seung Yang, City Engineer

ATTACHMENT F

PROJECT LIST

Fire Station 2 - Reconstruction
Fire Station 4 - Living Quarters Remodel
Fire Station 4 - Training Ground Improvements
Police Department - Emergency Operations Center & Property Evidence Facility
Police Substation - Upgrades
Brentwood Park – Improvements
Davis School Field & Lighting - Construction
Fairview Developmental Center Sports Complex
Kaiser Lighting and Turf
Lindbergh Park - Expand Park
Parsons - Lighting and Turf
Shalimar Park Expansion
Smallwood Park Reconstruction Project
TeWinkle Park - Lakes Repairs
Newport Boulevard Landscape Improvements - 19th St. to Bristol St.
Adams Ave.- Harbor Blvd. To Santa Ana River
Cherry Lake Storm Drain System - Phase I, II & III
Cherry Lake Storm Drain System - Phase IV & V
Citywide Storm Drain Improvements
Citywide Street Improvements
Westside Storm Drain Improvements
Adams Avenue Bicycle Facility- Fairview Rd. to Harbor Blvd.
Bristol St. / Sunflower Ave. - Intersection Improvement (Add 3rd NBL)
Eastside Traffic Calming (Cabrillo St., 18th St., 22nd St.)
Fairview Rd./ Wilson St. - Improvements (Add EBT, WBT)
Greenville-Banning Channel Pt. 2 (Santa Ana River Trail to South Coast Dr.)
Harbor Blvd. / Gisler Ave. - Intersection Improvements (Add SBR)
Harbor Blvd. / South Coast Dr. - Intersection Improvement (Add EBR)
Harbor Blvd./ Adams Ave. - Intersection Improvements (Add NBL, NBR)
Mission- Valencia Multi-Modal Access and Circulation Improvements
Newport Boulevard Widening - From 19th St. to 17th St.
Paularino Channel - Multipurpose Trail
SR-55 Frwy. N/B / Baker St. - Intersection Improvement (Add NBL, EBL)
West 17th St. Widening - (Newport Boulevard to Placentia Avenue)
Wilson Street Widening - from College Ave. to Fairview Rd.