

AWARD CONTRACT FOR CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Public Services Department

City Council Meeting April 19, 2022

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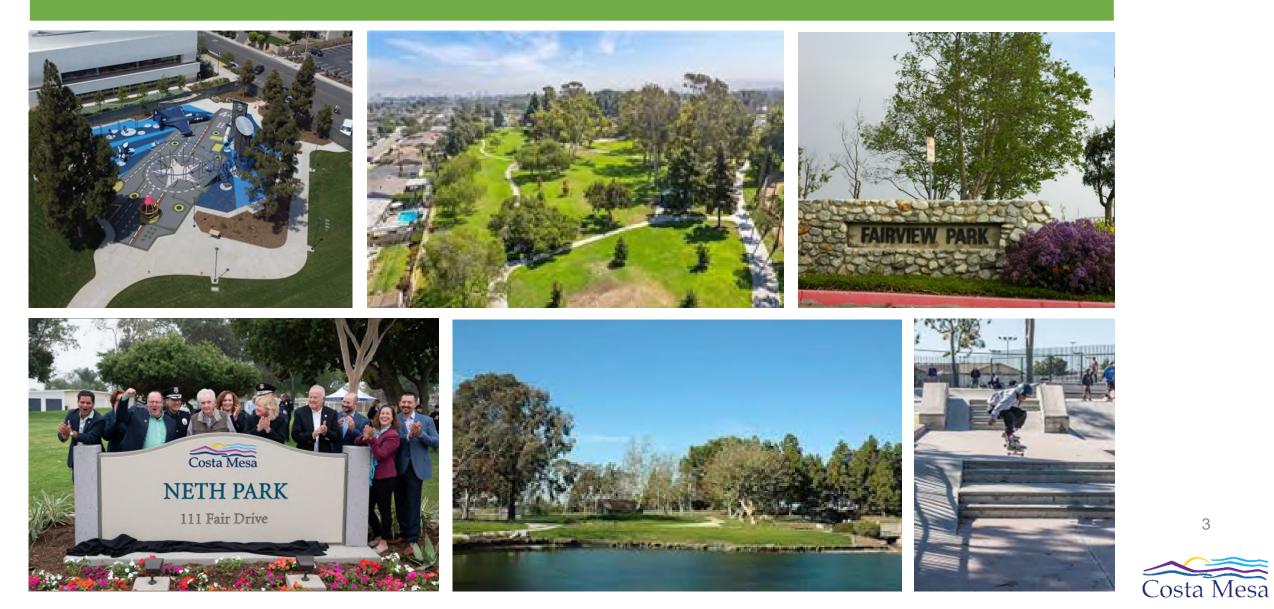


Background

- The City is responsible for the maintenance of **over 226 acres** of landscape, which include:
 - Parks and parkways
 - Sports fields
 - City facilities
 - Bike trails and medians



Twenty-nine (29) City Parks

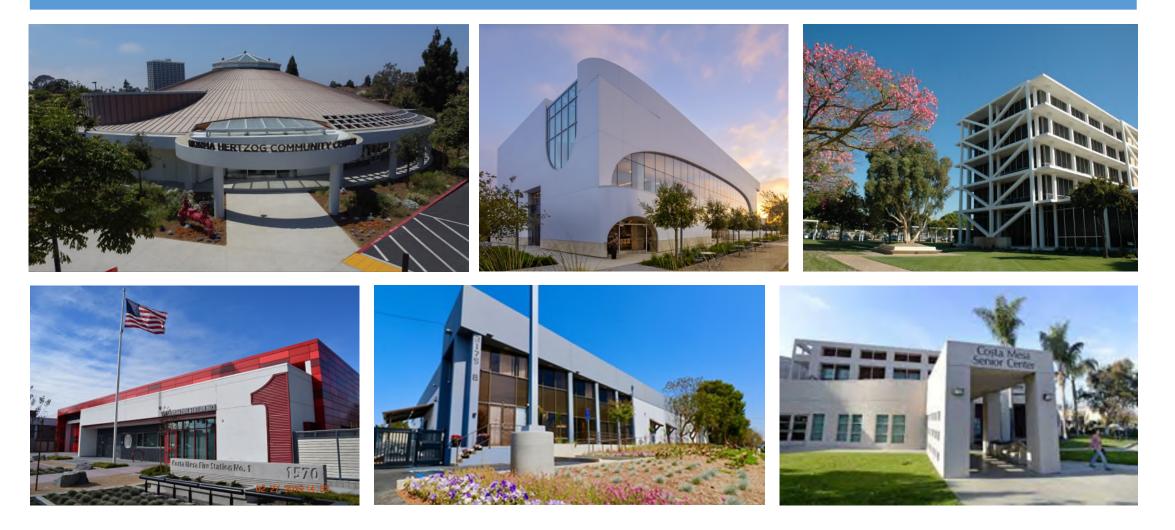


Five (5) Sports Fields



Costa Mesa

Thirteen (13) City Facilities





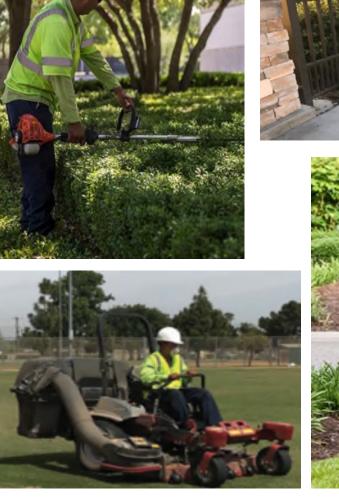
Parkways, bike trails, and medians throughout the City

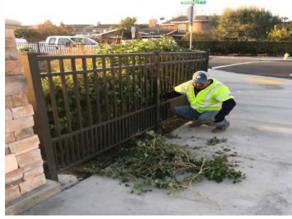




Maintenance Service Contract

- General **Scope of Work** includes:
 - Complete turf maintenance
 - Trimming of shrubs and groundcover
 - Weed control and prevention
 - Cleaning of hardscape surfaces and playgrounds
 - Litter pickup and disposal









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Maintenance Service Contract (cont.)

- Specialty services include:
 - Playground sand maintenance
 - Mulching and weed control
 - The maintenance of Skate Park
 - The maintenance and restocking of the Mutt Mitt dispensers











Maintenance Service Contract (cont.)

- Specialty services include:
 - Field preparations for baseball and softball groups
 - Infield grooming and maintenance
 - Annual sports field and other turf renovations















Background

- The City has contracted with Brightview Landscape Services since July 2017, for a 3-year contract with 2 additional one-year extensions
 - The final one-year extension ends on June 30, 2022
- Current contract highlights with Brightview Landscape Services:



Added over 25 new & redesigned maintenance areas



- Worked with the City to institute a new Integrated Pest Management Program
 - Eliminated the use of glyphosate (RoundUp) Citywide
 - Focused on an organics first approach to weed and pest control
 - Increased the use of mulch and instituted other cultural practices which reduced or eliminated the use of any pesticides



Partnered with the City in order to reduce monthly maintenance costs during the COVID-19 pandemic <u>without</u> reducing or eliminating vital maintenance services



Requests for Proposals

- November 10, 2021: Purchasing Division advertised a Request for Proposal (RFP) No. 22-10 for Parks and Landscape Maintenance as required by City of Costa Mesa Municipal Code.
- Brightview Landscape Services, Inc. was determined most qualified among 6 bidders and submitted the highest rated proposal.
- References for Brightview confirmed their high quality work, and successful performance of similar services to other agencies.





Recommendations

Staff recommends that the City Council:

- **Approve** the proposed Maintenance Services Agreement (MSA) with Brightview Landscape Services, Inc. in an amount not to exceed \$2,364,061 annually, for an initial term of three (3) years with two (2) optional one-year extensions.
- **Approve** a 10% contingency annually for irrigation and landscape repairs and other unforeseen costs.
- Authorize the City Manager and City Clerk to execute the MSA and future amendments to the agreement





Bridge Shelter Commercial Kitchen Operation

April 19, 2022





THE VISION

- Warming vs. Commercial
- Community Engagement
- Training & Workforce Development
- In-Community Events
- Surplus Food Rescue





May Bridge Shelter Opens with City staff operating kitchen (volunteers unable to be onsite to assist due to COVID-19 restrictions)

AugustMercy House re-contracts with former catering2021company from temporary Lighthouse shelter

December City contracts for emergency temporary meal delivery with Bracken's Kitchen

January 2021 City Issues RFP for Commercial Kitchen Operator



CONSIDERATIONS



 This partnership includes the option of having the Bracken's Kitchen food truck at citywide events.

- Onsite **culinary training program** provides food safety education, knife skills, and hands-on work experience to help prepare participants for careers in the food service industry.
- Robust volunteer program creates opportunities for community engagement at the shelter.

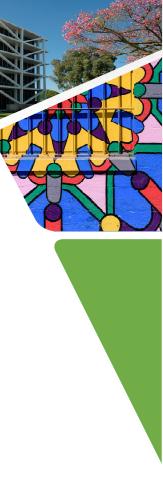






ADDITIONAL CONSIDERATIONS

- Bracken's Kitchen is a 501(c)(3) organization based in Orange County.
- Billing for this contract will be **based on weekly census** numbers. (shelter occupancy averages 60)
- A commercial kitchen operator can maximize opportunities for surplus food recovery and organic waste diversion to ensure compliance with SB 1383 requirements.
- Restaurant donors and community volunteers reduce overall costs.





COMMUNITY PARTNERS

Thank You

Costa Mesa and Newport Beach Community Partners















TOAST









RECOMMENDATIONS

- 1. Award a Professional Services Agreement (PSA) to Bracken's Kitchen, for a term of 1 year with 3 one-year renewal options, in an amount not to exceed \$327,600 annually for commercial kitchen operation and meal services for the Costa Mesa Bridge Shelter.
- Authorize the City Manager and the City Clerk to execute the agreement and any future amendments to the agreement.

