



AWARD CONTRACT FOR CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Public Services Department

City Council Meeting
April 19, 2022





Background

- The City is responsible for the maintenance of **over 226 acres** of landscape, which include:
 - Parks and parkways
 - Sports fields
 - City facilities
 - Bike trails and medians



Twenty-nine (29) City Parks



Five (5) Sports Fields



Thirteen (13) City Facilities



Parkways, bike trails, and medians throughout the City



Maintenance Service Contract

- General **Scope of Work** includes:
 - Complete turf maintenance
 - Trimming of shrubs and groundcover
 - Weed control and prevention
 - Cleaning of hardscape surfaces and playgrounds
 - Litter pickup and disposal



Maintenance Service Contract (cont.)

- Specialty services include:
 - Playground sand maintenance
 - Mulching and weed control
 - The maintenance of Skate Park
 - The maintenance and restocking of the Mutt Mitt dispensers



Maintenance Service Contract (cont.)

- Specialty services include:
 - Field preparations for baseball and softball groups
 - Infield grooming and maintenance
 - Annual sports field and other turf renovations



Background

- The City has contracted with **Brightview Landscape Services** since July 2017, for a 3-year contract with 2 additional one-year extensions
 - The final one-year extension ends on June 30, 2022
- Current contract highlights with Brightview Landscape Services:
 - ✓ Added **over 25** new & redesigned maintenance areas
 - ✓ Worked with the City to institute a new **Integrated Pest Management Program**
 - Eliminated the use of glyphosate (RoundUp) Citywide
 - Focused on an organics first approach to weed and pest control
 - Increased the use of mulch and instituted other cultural practices which reduced or eliminated the use of any pesticides
 - ✓ Partnered with the City in order to reduce monthly maintenance costs during the COVID-19 pandemic **without** reducing or eliminating vital maintenance services

Requests for Proposals

- **November 10, 2021:** Purchasing Division advertised a Request for Proposal (RFP) No. 22-10 for Parks and Landscape Maintenance as required by City of Costa Mesa Municipal Code.
- **Brightview Landscape Services, Inc.** was determined most qualified among 6 bidders and submitted the highest rated proposal.
- References for Brightview confirmed their high quality work, and successful performance of similar services to other agencies.



Recommendations

Staff recommends that the City Council:

- **Approve** the proposed Maintenance Services Agreement (MSA) with Brightview Landscape Services, Inc. in an amount not to exceed \$2,364,061 annually, for an initial term of three (3) years with two (2) optional one-year extensions.
- **Approve** a 10% contingency annually for irrigation and landscape repairs and other unforeseen costs.
- **Authorize** the City Manager and City Clerk to execute the MSA and future amendments to the agreement



Bridge Shelter Commercial Kitchen Operation

April 19, 2022





THE VISION

- Warming vs. Commercial
- Community Engagement
- Training & Workforce Development
- In-Community Events
- Surplus Food Rescue



TIMELINE

**May
2021**

Bridge Shelter Opens with City staff operating kitchen (volunteers unable to be onsite to assist due to COVID-19 restrictions)

**August
2021**

Mercy House re-contracts with former catering company from temporary Lighthouse shelter

**December
2021**

City contracts for emergency temporary meal delivery with Bracken's Kitchen

**January
2021**

City Issues RFP for Commercial Kitchen Operator

CONSIDERATIONS



- This partnership includes the option of having the Bracken's Kitchen **food truck** at citywide events.
- Onsite **culinary training program** provides food safety education, knife skills, and hands-on work experience to help prepare participants for careers in the food service industry.
- Robust **volunteer program** creates opportunities for community engagement at the shelter.



ADDITIONAL CONSIDERATIONS

- Bracken's Kitchen is a **501(c)(3)** organization based in Orange County.
- Billing for this contract will be **based on weekly census** numbers. (shelter occupancy averages 60)
- A commercial kitchen operator can maximize opportunities for **surplus food recovery and organic waste diversion** to ensure compliance with SB 1383 requirements.
- Restaurant donors and community volunteers **reduce overall costs.**

COMMUNITY PARTNERS

Thank You

Costa Mesa and Newport Beach Community Partners





RECOMMENDATIONS

1. Award a Professional Services Agreement (PSA) to Bracken's Kitchen, for a term of 1 year with 3 one-year renewal options, in an amount not to exceed \$327,600 annually for commercial kitchen operation and meal services for the Costa Mesa Bridge Shelter.
2. Authorize the City Manager and the City Clerk to execute the agreement and any future amendments to the agreement.

