



# **CITY OF COSTA MESA**

## **PARKS AND COMMUNITY SERVICES COMMISSION**

### **Agenda**

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**Thursday, January 11, 2024**

**6:00 PM**

**City Council Chambers  
77 Fair Drive**

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The Commission meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

#### **TRANSLATION SERVICES AVAILABLE / SERVICIOS DE TRADUCCIÓN DISPONIBLE**

Please contact the City Clerk at (714) 754-5225 to request language interpreting services for City meetings. Notification at least 48 hours prior to the meeting will enable the City to make arrangements.

Favor de comunicarse con la Secretaria Municipal al (714) 754-5225 para solicitar servicios de interpretación de idioma para las juntas de la Ciudad. Se pide notificación por lo mínimo 48 horas de anticipación, esto permite que la Ciudad haga los arreglos necesarios.

Members of the public can view the Commission meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or [http://costamesa.granicus.com/player/camera/2?publish\\_id=10&redirect=true](http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true) and online at [youtube.com/costamesatv](https://www.youtube.com/costamesatv).

Zoom Webinar:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/99993346354?pwd=ZXgrQ0xScIBLRVBleIBHN2U3TkNpdz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 999 9334 6354 / Password: 945795

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone:

Call: 1 669 900 6833 Enter Webinar ID: 999 9334 6354 / Password: 945795

During the Public Comment Period, press \*9 to add yourself to the queue and wait for city staff to announce your name/phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the [pacsccomments@costamesaca.gov](mailto:pacsccomments@costamesaca.gov). Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission, made available to the public, and will be part of the meeting record.

5. Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov) and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please e-mail to [pacscomments@costamesaca.gov](mailto:pacscomments@costamesaca.gov) NO LATER THAN 12:00 Noon on the date of the meeting.

Note regarding agenda-related documents provided to a majority of the Commission after distribution of the agenda packet (GC §54957.5): Any related documents provided to a majority of the Commission after distribution of the Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM\_Council. The password is: cmcouncil1953.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing. Agendas and reports can be viewed on the City website at <https://costamesa.legistar.com/Calendar.aspx>.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

En conformidad con la Ley de Estadounidenses con Discapacidades (ADA), aparatos de asistencia están disponibles y podrán ser prestados notificando a la Secretaria Municipal. Si necesita asistencia especial para participar en esta junta, comuníquese con la oficina de la Secretaria Municipal al (714) 754-5225. Se pide dar notificación a la Ciudad por lo mínimo 48 horas de anticipación para garantizar accesibilidad razonable a la junta. [28 CFR 35.102.35.104 ADA Title II].

**PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING**

**JANUARY 11, 2024 – 6:00 P.M.**

**CASSIUS RUTHERFORD**  
District 2 - Chair

**SCOTT GLABB**  
District 1 - Commissioner

**ELIZABETH DORN PARKER**  
District 6 - Vice Chair

**KELLY BROWN**  
District 5 - Commissioner

**CRISTIAN GARCIA ARCOS**  
District 4 - Commissioner

**TERRY WALL**  
District 3 - Commissioner

**SHAYANNE WRIGHT**  
At-Large - Commissioner

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA**

Comments are limited to three (3) minutes, or as otherwise directed.

**COMMISSIONER COMMENTS AND SUGGESTIONS**

Comments are limited to three (3) minutes, or as otherwise directed.

**OLD BUSINESS:**

1. [MINUTES](#) [24-014](#)

RECOMMENDATION:

Approval of the minutes of October 12, 2023, Parks & Community Services Commission meeting.

**Attachments:** [10/12/23 PACS Draft Minutes](#)

**NEW BUSINESS:**

1. [FAIRVIEW PARK OVERVIEW](#) [24-015](#)

**Attachments:** [Agenda Report](#)

2. [2023 DEPARTMENT PROGRAM HIGHLIGHTS](#) [24-016](#)

**Attachments:** [Agenda Report](#)

3. [ELECTION OF CHAIR, VICE CHAIR, AND LIAISON 24-017  
ASSIGNMENT](#)

RECOMMENDATION:

Staff recommend the Parks & Community Services Commission (PACS):

1. Elect a Chair and Vice Chair for the term of approximately one year; and
2. Appoint a Commissioner to serve as the Liaison to the Fairview Park Steering Committee; and
3. Appoint a Commissioner to serve as the Senior Liaison

**Attachments:** [Agenda Report](#)

#### MONTHLY REPORTS

1. [PARK RANGER REPORT](#) [24-019](#)

**Attachments:** [Park Ranger Report - October 2023](#)  
[Park Ranger Report - November 2023](#)  
[Park Ranger Report - December 2023](#)

2. [DIRECTOR'S REPORT - OCTOBER/NOVEMBER/DECEMBER 2023](#) [24-018](#)

**Attachments:** [Director Report - October/November/December 2023](#)

#### ADDITIONAL COMMISSION MEMBER & STAFF COMMENTS

#### ADJOURNMENT

**Next Regularly Scheduled Meeting: Thursday, February 8, 2024.**