



CITY OF COSTA MESA

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY*

Agenda

Tuesday, September 5, 2023

6:00 PM

**City Council Chambers
77 Fair Drive**

***Note: All agency memberships are reflected in the title "Council Member"
5:00 P.M. Closed Session**

The City Council meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

TRANSLATION SERVICES AVAILABLE / SERVICIOS DE TRADUCCIÓN DISPONIBLE

Please contact the City Clerk at (714) 754-5225 to request language interpreting services for City meetings. Notification at least 48 hours prior to the meeting will enable the City to make arrangements.

Favor de comunicarse con la Secretaria Municipal al (714) 754-5225 para solicitar servicios de interpretación de idioma para las juntas de la Ciudad. Se pide notificación por lo mínimo 48 horas de anticipación, esto permite que la Ciudad haga los arreglos necesarios.

Members of the public can view the City Council meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true and online at [youtube.com/costamesatv](https://www.youtube.com/costamesatv).

Zoom Webinar: (For both 5:00 p.m. and 6:00 p.m. meetings)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/98376390419?pwd=dnpFelc5TnU4a3BKWVlyRVZMallZZz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 983 7639 0419/ Password: 905283

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone: (For both 5:00 p.m. and 6:00 p.m. meetings)

Call: 1 669 900 6833 Enter Webinar ID: 983 7639 0419/ Password: 905283

During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Note, if you have installed a zoom update, please restart your computer before participating in the meeting.

Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the City Clerk at cityclerk@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the City Council, made available to the public, and will be part of the meeting record.

Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or cityclerk@costamesaca.gov and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information. All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments, for both videos and pictures. Please e-mail to the City Clerk at cityclerk@costamesaca.gov NO LATER THAN 12:00 Noon on the date of the meeting. If you do not receive confirmation from the city prior to the meeting, please call the City Clerks office at 714-754-5225.

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5): Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM_Council. The password is: cmcouncil1953.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

En conformidad con la Ley de Estadounidenses con Discapacidades (ADA), aparatos de asistencia están disponibles y podrán ser prestados notificando a la Secretaria Municipal. Si necesita asistencia especial para participar en esta junta, comuníquese con la oficina de la Secretaria Municipal al (714) 754-5225. Se pide dar notificación a la Ciudad por lo mínimo 48 horas de anticipación para garantizar accesibilidad razonable a la junta. [28 CFR 35.102.35.104 ADA Title II].

CLOSED SESSION - 5:00 P.M.

Council Member Harper will be attending the meeting via Zoom Webinar from:
201 Redding Way, Carson City, NV 89705

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS Members of the public are welcome to address the City Council only on those items on the Closed Session agenda. Each member of the public will be given a total of three minutes to speak on all items on the Closed Session agenda.

CLOSED SESSION ITEMS:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9 (d)(1)
Name of Case: Carrin A. Leaman vs. City of Costa Mesa Orange County
Superior Courts Case No. 30-2021-01196302-CU-OR-CJC

**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY**

SEPTEMBER 5, 2023 – 6:00 P.M.

JOHN STEPHENS
Mayor

JEFFREY HARLAN
Mayor Pro Tem - District 6

ANDREA MARR
Council Member - District 3

MANUEL CHAVEZ
Council Member - District 4

LOREN GAMEROS
Council Member - District 2

ARLIS REYNOLDS
Council Member - District 5

DON HARPER
Council Member - District 1

KIMBERLY HALL BARLOW
City Attorney

LORI ANN FARRELL HARRISON
City Manager

Council Member Harper will be attending the meeting via Zoom Webinar from:
201 Redding Way, Carson City, NV 89705

CALL TO ORDER

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

MOMENT OF SOLEMN EXPRESSION

[Per Council Policy 000-12, these presentations are made by community volunteers stating their own views. The City Council disclaims any intent to endorse or sponsor the views of any speaker.]

ROLL CALL

CITY ATTORNEY CLOSED SESSION REPORT

PRESENTATIONS:

1. Presentation: Newport-Mesa Girls Softball 10U and 12U All-Star USA Softball So Cal C District 2023 Tournament Champions

-
2. [Proclamation: 2023 Hunger Action Month](#) [23-1358](#)

Attachments: [2023 Hunger Action Month Proclamation](#)

3. [Proclamation: 2023 National Hispanic Heritage Month](#) [23-1359](#)

Attachments: [09-05-2023 Hispanic Heritage Month](#)

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments on Consent Calendar items may also be heard at this time.

Comments are limited to 3 minutes, or as otherwise directed.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Each council member is limited to 4 minutes. Additional comments will be heard at the end of the meeting.

1. Council Member Chavez
2. Council Member Gameros
3. Council Member Harper
4. Council Member Marr
5. Council Member Reynolds
6. Mayor Pro Tem Harlan
7. Mayor Stephens

REPORT – CITY MANAGER

REPORT – CITY ATTORNEY

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the City Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion.

1. [PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALI23-1354 ORDINANCES AND RESOLUTIONS](#)

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.

2. [READING FOLDER](#) [23-1356](#)

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Paul Breithaudt, Jeremiah Anthony Duran, Dulce Escutia, Frank Gruber, Nancy Gruber, Monterey Management, Maria Pimentel, Rinaldo Porcile, Ellen Sandler, Christine Shingleton.

3. [ADOPTION OF WARRANT RESOLUTION](#) [23-1357](#)

RECOMMENDATION:

City Council approve Warrant Resolution No. 2704.

Attachments: [1. Summary Check Register 7.27.23](#)
[2. Summary Check Register 8.1.23](#)
[3. Summary Check Register 8.14.23](#)
[4. Summary Check Register 8.17.23](#)
[5. Summary Check Register 8.24.23](#)

4. [MINUTES](#) [23-1355](#)

RECOMMENDATION:

City Council approve the minutes of the regular meetings of July 18, 2023 and August 1, 2023 and the Special Joint Study Session minutes of July 26, 2023.

Attachments: [1. 07-18-2023 Draft Minutes](#)
[2. 07-26-2023 Draft Minutes](#)
[3. 08-01-2023 Draft Minutes](#)

5. [AWARD OF THE INFORMATION TECHNOLOGY DEPARTMENT REMODELING PROJECT, CITY PROJECT NO. 22-09](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt plans, specifications, and working details for the Information Technology Department Remodeling Project, City Project No. 22-09.
2. Authorize the City Manager and City Clerk to execute a Public Works Agreement (PWA) for construction to Builtall, 4712 East 2nd Street, #520, Long Beach, California 90803 in the amount of \$255,020, plus a ten percent (10%) contingency for the PWA and also contracts referenced below for a total contingency of \$42,279, and authorize a budget appropriation from available fund balances in the amount of \$250,000.
3. Authorize the City Manager or designee to execute the agreements and any future amendments to the agreements including increases to the not-to-exceed amount within City Council authority.

ENVIRONMENTAL DETERMINATION:

The proposed action is exempt from the California Environmental Quality Act (CEQA). The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment. In addition, the proposed action is exempt under Section 15301 relating to the operation, repair, maintenance, permitting, and/or minor alteration of existing public facilities.

Attachments: [1. Bid Abstract](#)
[2. Project Cost Summary](#)

6. [PROFESSIONAL SERVICES AGREEMENT WITH WETLANDS WILDLIFE CARE CENTER](#) ~~23-1352~~

RECOMMENDATION:

Staff recommends City Council:

1. Approve and authorize the City Manager to execute the Professional Services Agreement (PSA) with Wetlands Wildlife Care Center (WWCC) to provide full-service trauma care, shelter services, rehabilitation and release of rehabilitated wildlife for a two-year period, with up to three one-year extensions, for a not to exceed amount of \$57,000 annually.
2. Authorize a ten percent (10%) contingency annually for other unforeseen costs.
3. Authorize the City Manager or designee to execute the agreement and any future authorized amendments to the agreement.

Attachments: [PSA with Wetlands and Wildlife Care Center](#)

AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR

-----**END OF CONSENT CALENDAR**-----

PUBLIC HEARINGS: NONE

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

OLD BUSINESS:

1. [**RECOMMENDATIONS FROM CITY COUNCIL COMMITTEE LIAISON 23-1313 REGARDING CITY COMMITTEES**](#)

RECOMMENDATION:

Staff recommends that the City Council approve the recommendations of the City Council Committee Liaisons as follows:

1. Review and approve the City Council Liaisons recommendations on the Committees' Scopes of Work (Attachment 1).
2. Streamline all Committees to seven (7) members, through attrition as terms expire, except for the Active Transportation Committee, Mobile Home Park Advisory Committee and the Traffic Impact Fee Committee.
3. Consent to the formation of an Ad Hoc Committee (e.g. standing committees, subcommittees, working groups) upon approval of the City Council Liaison and City Attorney.
4. Request staff to meet with the Costa Mesa Historical Society on a potential merger of the Society and the Historical Preservation Committee.
5. Approve revised Council Policy 000.2, with City Council's recommendations to be incorporated (Attachment 2).

Attachments: [1. Committees](#)
[2. Draft Council Policy 000-2](#)

NEW BUSINESS:

1. [**AUTHORIZATION OF AN ADDITIONAL PARK RANGER FOR 23-1335
HARPER PARK SCHOOL FIELD ACCESS AND UPDATE
REGARDING ENHANCED SECURITY AT FOUR NEWPORT MESA
UNIFIED SCHOOL DISTRICT FIELDS ON THE WESTSIDE**](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize an increase to the City's Table of Organization by one full-time Park Ranger position in the Police Department and increase the Fiscal Year 2023-24 Adopted Budget accordingly.
 2. Receive and file an update on upcoming amendments to the existing Lyons Security Services agreement to increase access to open space at up to four elementary school sites on the Westside (Rea, Wilson, Whittier, and potentially Pomona) for open space during off-school hours, as previously approved by the City Council.
2. [**COMPENSATION PLAN AND SALARY SCHEDULE REVISIONS FOR 23-1353
THE PARKS AND COMMUNITY SERVICES DIRECTOR
CLASSIFICATION**](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution Number 2023-XX updating the pay range for the Parks and Community Services Director.

Attachments: [1. Executive Resolution - Parks Com Serv Dir](#)

3. [**REQUEST FOR CITY COUNCIL DIRECTION REGARDING THE 23-1328
RESEARCH FOR AND POTENTIAL DEVELOPMENT OF
AMENDMENTS TO THE CITY'S CANNABIS ORDINANCES**](#)

RECOMMENDATION:

Staff recommends the City Council provide direction regarding researching and exploring with the Planning Commission options and amendments to the City's cannabis regulations to address concerns regarding potential unanticipated business displacement and overconcentration of retail cannabis businesses.

Attachments: [Agenda Report](#)

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND
SUGGESTIONS**

ADJOURNMENT



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1358

Meeting Date: 9/5/2023

TITLE:

Proclamation: 2023 Hunger Action Month

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA, CALIFORNIA

Proclamation

WHEREAS, hunger and poverty are issues of vital concern in California, where 10.5% of Californians face food insecurity daily and one in every seven children does not know where their next meal will come from; and

WHEREAS, everyone needs nutritious food to thrive, and people are working hard to provide for themselves and their families – yet over 267,000 individuals, including over 64,000 children, here in Orange County are food insecure; and

WHEREAS, the City of Costa Mesa is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in the City of Costa Mesa need; and

WHEREAS, the City of Costa Mesa is committed to working with Abound Food Care, Orange County Food Bank, and Second Harvest Food Bank, collectively known as the Orange County Hunger Alliance, in educating people about the role and importance of food banks and food care in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, in the first half of 2023, Orange County Food Bank and Second Harvest Food Bank collectively recorded an average of 888,057 food distribution visits per month from our neighbors facing food insecurity; and

WHEREAS, in the first half of 2023, Orange County Food Bank and Second Harvest Food Bank have collectively distributed 33,661,205 million pounds of food through its partner network of food pantries, soup kitchens, shelters, senior centers, schools, colleges, universities, and other community organizations; and

WHEREAS, in the first half of 2023, Abound Food Care has recovered 307,430 pounds of food, reducing food waste and diverting that food to those who need it; and

WHEREAS, the month of September has been designated “Hunger Action Month” to bring attention to food insecurity in our communities and to enlist the public in the movement to end hunger by taking action – including volunteer shifts, social media shares, and donations – to ensure every community, and everybody in it, has the food they need to thrive; and

WHEREAS, food banks and other organizations across the country, including the members of the Orange County Hunger Alliance (Abound Food Care, Orange County Food Bank, and Second Harvest Food Bank), will host numerous events throughout September to bring awareness and help end food insecurity in our local community.

NOW, THEREFORE, I, John B. Stephens, Mayor of the City of Costa Mesa, do hereby recognize September 2023 as **HUNGER ACTION MONTH**. I call this observance to the attention of our residents.

Dated this 5th day of September 2023

John B. Stephens, Mayor of the City of Costa Mesa



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1359

Meeting Date: 9/5/2023

TITLE:

Proclamation: 2023 National Hispanic Heritage Month

DEPARTMENT: City Manager's Office



CITY OF COSTA MESA, CALIFORNIA

Proclamation

WHEREAS, each year, Americans across the United States observe National Hispanic Heritage Month by celebrating the histories, cultures, and contributions of the Hispanics and Latinos to the United States and those American citizens whose ancestry can be traced from Spain, Mexico, the Caribbean Islands, Central America, and South America; and

WHEREAS, the Hispanic Heritage observance began in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988, on the approval of Public Law 100-402; and

WHEREAS, the day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua; in addition, Mexico and Chile celebrate their independence days on September 16 and September 18; and

WHEREAS, the City of Costa Mesa looks forward to celebrating its inaugural National Hispanic Heritage Month Celebration Day with the greater community to highlight the rich heritage, arts, food, music, and traditions of all Latin American nations while recognizing that these nations are not monogamous, this month celebrates, honors, and pays tribute to all for their contributions to the City of Costa Mesa and the nation; and

WHEREAS, Hispanics and Latinos have deep roots in the City of Costa Mesa; residents of Hispanic and Latino origin represent thirty-six percent of the City's population; and

WHEREAS, this year, the 2023 Hispanic Heritage Month observance theme is "Latinos: Driving Prosperity, Power, and Progress in America," recognizing the significant achievements of the Hispanic and Latin community in the economic and political industries; and

WHEREAS, generation after generation, Hispanics and Latinos have enriched the Costa Mesa community through their resilience, spirit, vibrancy, leadership, investments, and entrepreneurship, advancing the many successes of our richly diverse City; and

WHEREAS, the Orange County Hispanic Chamber of Commerce supports the development of 30,000 Hispanic-owned businesses by providing opportunities for networking, legislative advocacy, access to capital, education, and training programs to create a better image, understanding, and appreciation of the importance of the Hispanic Market.

NOW, THEREFORE, I, Mayor John B. Stephens, do hereby proclaim September 15 – October 15, 2023, as **Hispanic Heritage Month** and encourage the residents of Costa Mesa to celebrate and observe this month by increasing their awareness of the valuable ways Hispanics and Latinos have contributed to our city's prosperity.

Dated this 5th day of September 2023

John B. Stephens, Mayor of the City of Costa Mesa



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1354

Meeting Date: 9/5/2023

TITLE:

PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1356

Meeting Date: 9/5/2023

TITLE:

READING FOLDER

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: Paul Breithaudt, Jeremiah Anthony Duran, Dulce Escutia, Frank Gruber, Nancy Gruber, Monterey Management, Maria Pimentel, Rinaldo Porcile, Ellen Sandler, Christine Shingleton.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1357

Meeting Date: 9/5/2023

TITLE:

ADOPTION OF WARRANT RESOLUTION

DEPARTMENT: Finance Department

PRESENTED BY: Carol Molina, Finance Director

CONTACT INFORMATION: Carol Molina at (714) 754-5243

RECOMMENDATION:

City Council approve Warrant Resolution No. 2704.

BACKGROUND:

In accordance with Section 37202 of the California Government Code, the Director of Finance or their designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

FISCAL REVIEW:

Funding Payroll Register No. 23-16 On Cycle for \$3,675,222.19 and 23-17 On Cycle for \$3,502,989.47 and City operating expenses for \$ 7,268,202.03

Report ID: CCM2001V

City of Costa Mesa Accounts Payable
CCM VOID CHECK LISTINGPage No. 1
Run Date Jul 27, 2023
Run Time 4:53:17 PMBank: CITY
Cycle: AWKLY

Payment Ref	Cancel Date	Status	Remit To	Remit ID	Payment Date	Payment Amt
0239502	7/26/2023	V	Time Warner Cable	0000011202	09/30/22	(3,752.24)
<i>Line Description:</i> 7/26/23: Vendor did not receive payment. Re-issue.						
0243679	7/26/2023	V	Yadira Gonzalez	0000030212	07/14/23	(1,500.00)
<i>Line Description:</i> Payment issued to incorrect name. Reissue to company name.						
TOTAL						(\$5,252.24)

amount
988,444.99
(3,752.24)
(1,500.00)
155,187.01
1,138,379.76

End of Report

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016026	07/28/23	P	Alan F Kent	0000006393	2,174.79
			Line Description: 1% Supplemental Pay Aug 23		
016027	07/28/23	P	Alejandro Lopez	0000029124	461.30
			Line Description: Backflow Preven Device Tester		
016028	07/28/23	P	Beckee Cost	0000016309	946.08
			Line Description: 1% Supplemental Pay Aug 23		
016029	07/28/23	P	Blake Cole	0000029962	319.71
			Line Description: Wildland Fire Origin/Cause		
016030	07/28/23	P	Daniel Holl	0000023321	63.69
			Line Description: Gas Exp Reimb		
016031	07/28/23	P	Danny Hogue	0000006802	1,137.03
			Line Description: 1% Supplemental Pay Aug 23		
016032	07/28/23	P	Darlene Bell	0000005602	580.54
			Line Description: 1% Supplemental Pay Aug 23		
016033	07/28/23	P	David A Dye	0000002065	260.90
			Line Description: 1% Supplemental Pay Aug 23		
016034	07/28/23	P	Edward Dryzmala	0000006686	1,377.28
			Line Description: 1% Supplemental Pay Aug 23		
016035	07/28/23	P	Gale Tuso	0000017460	233.08
			Line Description: 1% Supplemental Pay Aug 23		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016036	07/28/23	P	George J Yezbick Jr	0000005045	1,164.00
			Line Description: 1% Supplemental Pay Aug 23		
016037	07/28/23	P	Hans Guenther	0000015579	24.00
			Line Description: Field Training Program		
016038	07/28/23	P	Harlan Pauley	0000003569	232.12
			Line Description: 1% Supplemental Pay Aug 23		
016039	07/28/23	P	Hoon Jo	0000029756	2,053.50
			Line Description: ESR User Conf		
016040	07/28/23	P	Jenette Martinez	0000029968	116.58
			Line Description: Open House Supplies		
016041	07/28/23	P	Jennifer Le	0000027832	873.94
			Line Description: ICSC Mileage/Hotel Exp Reimb		
016042	07/28/23	P	Jeremy Jimenez	0000020048	250.00
			Line Description: Paramedic License Recert		
016043	07/28/23	P	Joe Lopez	0000026113	500.00
			Line Description: Clothing Allowance 2023-24		
016044	07/28/23	P	Jones & Mayer	0000014653	132,567.85
			Line Description: Opioid Council Finance		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i>		
			Tippett		
			Schaefer		
			Sui, Yan		
			Fire Dept		
			Casa Capri		
			City Clerk		
			277 Mesa Dr		
			Peper Aidia		
			Police Dept		
			Yellowstone		
			1963 Wallace		
			806 Towne St		
			Armand/Blood		
			City Manager		
			Public Works		
			RDX Catalyst		
			2162 Maple St		
			City Attorney		
			Lawson, Roger		
			544 Bernard St		
			AAA-Martindale		
			City Clerk PRR		
			Garten Jessica		
			Gomes De Silva		
			Leaman, Carrin		
			Lehman/Freeman		
			Olive, Nicolas		
			Oshiro, Maxine		
			Parks&Com Svcs		
			1269&1273 Baker		
			153 Del Mar Ave		
			599 W Wilson St		
			Human Resources		
			Nasiri, Sohella		
			Ohio House, LLC		
			Risk Management		
			374 Woodland Ave		
			Code Enforcement		
			Cruz,Rhonda Vera		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> D'Alessio Appeal Development Serv Murtaugh, Leslie Shalhoub, Martha 1858 Newport Blvd Cervantes, Martha Donaldson, Eloise Zavala-Cruz, Alma Bernard/Charlie St. Carrera, Francisco 440 Fair Dr/1179 NP Planning Commission Socal Recovery, LLC D'Alessio Investment Norhtbound Treatment Ohio House Abatement Information Technology Police/Dept/440 Fair Dr		
016045	07/28/23	P	Jose Soto	0000029602	465.00
			<i>Line Description:</i> CA Gang Conf Reg CA Gang Conf Mileage Exp		
016046	07/28/23	P	Kathleen Zuorski	0000025225	504.52
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		
016047	07/28/23	P	Kian Nejad	0000030220	214.06
			<i>Line Description:</i> Safety Glasses & Shoes		
016048	07/28/23	P	Kimberly Romo	0000030193	310.50
			<i>Line Description:</i> Tactical Analysis Tradercraft		
016049	07/28/23	P	Linda Boylan	0000023340	57.98
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
016050	07/28/23	P	Mark A Martinez	0000017462	250.00
			<i>Line Description:</i> Paramedic License Renewal		
016051	07/28/23	P	Matthew J Collett	0000001720	856.58
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		
016052	07/28/23	P	Mikelle Daily	0000029937	28.42
			<i>Line Description:</i> Training Mtng Supplies		
016053	07/28/23	P	Monica Trujillo	0000029969	291.23
			<i>Line Description:</i> Property Mtng Evidence Mgt		
016054	07/28/23	P	Monique Villasenor	0000029888	413.83
			<i>Line Description:</i> Special Event Supplies		
016055	07/28/23	P	Olivia Rogers	0000025187	150.75
			<i>Line Description:</i> Central Square Conf-OR		
016056	07/28/23	P	Paul A Cappuccilli	0000007705	1,214.50
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		
016057	07/28/23	P	Phil Dickens	0000005801	511.76
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		
016058	07/28/23	P	Richard J Johnson	0000005620	1,255.66
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

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Run Date Jul 27, 2023

Run Time 4:52:17 PM

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
016059	07/28/23	P	Thomas J Lazar	0000002925	1,703.25
		<i>Line Description:</i> 1% Supplemental Pay Aug 23			
016060	07/28/23	P	William H Bechtel	0000001224	1,622.58
		<i>Line Description:</i> 1% Supplemental Pay Aug 23			
TOTAL					\$155,187.01

End of Report

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243808	07/28/23	P	Benefit Coordinators Corp	0000029594	41,063.70
			Line Description: Delta Dental Prem Ins-Jul 23		
0243809	07/28/23	P	Carl Warren & Company	0000001578	24,690.15
			Line Description: Liability TPA Consulting		
			Consulting-April 2023		
			Consulting-April 2020		
			Consulting-June 2023		
			Liability TPA Consulting		
			Liability TPA Consulting		
			Liability TPA Consulting		
			Liability TPA Consulting		
			Consulting-Feb 23		
0243810	07/28/23	P	CentralSquare Technologies LLC	0000028721	137,413.19
			Line Description: Software Maint 8/1/23-7/31/24		
0243811	07/28/23	P	Clean Street	0000001098	131,005.74
			Line Description: Street Sweeping-Jun 23		
			Powerwashing Npt/19th-Jun 23		
			Npt/19th Power Wahs-Apr 23		
			Street Sweeping Svc-Apr 23		
0243812	07/28/23	P	Eagle Print Dynamics	0000026736	16,455.78
			Line Description: FREIGHT		
			SALES TAX (7.75%)		
			PROMOTIONAL SHIRTS		
0243813	07/28/23	P	LINA	0000015623	31,901.08
			Line Description: NYL LTD Admin Fee June 2023		
			LTD Ins Prem Jul 23		
			Voluntary Life Ins Prem Jul 23		
			Active Life/AD&D Ins Prem July		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Retiree Life Ins Prem Jul 23		
0243814	07/28/23	P	LN Curtis & Sons	0000002983	15,775.95
			Line Description: Sales Tax 7.75% Shipping Fee Large 50 First Responder Kit SHIPPING SALES TAX (7.75%) USAR OUTFITTING PARTS		
0243815	07/28/23	P	Liebert Cassidy Whitmore	0000002960	17,199.80
			Line Description: Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law		
0243816	07/28/23	P	Mercy House	0000003138	167,745.55
			Line Description: Mercy House ARPA Apr-Jun 23		
0243817	07/28/23	P	Newport Mesa Unified School District	0000003339	51,075.96
			Line Description: JUA Agreement Apr-June 23		
0243818	07/28/23	P	Pinnacle Petroleum, Inc	0000029315	42,243.41
			Line Description: Unleaded Fuel-PD Unleaded Fuel-Corp Yard		
0243819	07/28/23	P	Stryker Sales Corp	0000022385	62,310.17
			Line Description: STAIR PRO		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> SALES TAX (7.75%) MX-PRO SHIPPING FOOTREST SHIPPING SALES TAX (7.75%) POWER-PRO XT MTS		
0243820	07/28/23	P	Wes Tec Inc	0000029265	15,275.00
			<i>Line Description:</i> Installation of Verizon extend		
0243821	07/28/23	P	ARC	0000022726	2,378.58
			<i>Line Description:</i> SALES TAX (7.75%) Cert of Recognition Holders		
0243822	07/28/23	P	AT & T	0000001107	165.41
			<i>Line Description:</i> 911 Cama Trunks		
0243823	07/28/23	P	AT & T	0000001107	74.90
			<i>Line Description:</i> Internet-Fleet Svs		
0243824	07/28/23	P	AT & T	0000001107	2,584.88
			<i>Line Description:</i> Red Phone Fire Sta#1 Red Phone Fire Sta#4 Red Phone Fire Sta#6 Red Phone Fire Sta#2 DRC Fire Alarm 2310 Placentia Irrigation Lions Park Senior Center Elevator Senior Center Fire Alarm Syste Red Phone Fire Sta#3 Red Phone Fire Sta#5 PRI Circuit Inbound		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Metro Net Local Usage Fire Emergency Line Jack Hamett Sports Complex Balearic Center Fax .		
0243825	07/28/23	P	AT & T Mobility	0000001107	92.58
			<i>Line Description:</i> Comm Cell Phones-5/12-6/11/23		
0243826	07/28/23	P	Agriserve Pest Control Inc	0000025268	250.00
			<i>Line Description:</i> Insect Suppression		
0243827	07/28/23	P	Akeso Occupational Health	0000029274	727.38
			<i>Line Description:</i> DOT Physical TB Test DOT Physical Testing		
0243828	07/28/23	P	Antonio Dodero	0000029534	1,000.00
			<i>Line Description:</i> Tuition Reimb-Fall 2022		
0243829	07/28/23	P	Ardurra Group, Inc.	0000030147	2,640.00
			<i>Line Description:</i> I-405 Transprtn Svc-Jun 2023		
0243830	07/28/23	P	Berlitz Languages Inc	0000029611	1,705.00
			<i>Line Description:</i> Bilingual Testing Bilingual Testing		
0243831	07/28/23	P	Bound Tree Medical LLC	0000011695	1,967.49
			<i>Line Description:</i> EMS Supplies EMS Supplies EMS Supplies		

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0243832	07/28/23	P	CAPF	0000004755	2,419.00
			<i>Line Description:</i> Firefighters LTD-July 23		
0243833	07/28/23	P	CBE	0000015149	333.82
			<i>Line Description:</i> Copier Maint 6/5-7/4/23		
0243834	07/28/23	P	CLEA	0000004754	3,132.00
			<i>Line Description:</i> Police Officers LTD-Jul 2023		
0243835	07/28/23	P	CMHS Softball Booster	0000000446	500.00
			<i>Line Description:</i> Alumni Golf-CMHS Softball 23		
0243836	07/28/23	P	California Canopy	0000030155	3,256.18
			<i>Line Description:</i> Customized Canopies for Crime Customized Canopies for Crime Customized Canopies for Crime		
0243837	07/28/23	P	City Fabrick	0000030110	6,896.81
			<i>Line Description:</i> Consulting-Jun 2023		
0243838	07/28/23	P	Code Ninjas Costa Mesa	0000030226	194.35
			<i>Line Description:</i> Instructor Pmnt-Summer 2023		
0243839	07/28/23	P	Community SeniorServ	0000018540	3,490.50
			<i>Line Description:</i> Grab & Go Meal Svcs 4th Qtr		
0243840	07/28/23	P	Costa Mesa Auto Glass	0000010001	678.59
			<i>Line Description:</i> Windshield Repair-#081		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Windshield Repair-#738		
0243841	07/28/23	P	Costa Mesa Lock & Key	0000001817	549.57
			<i>Line Description:</i> Replace Deadbolt Duplicate Keys Duplicate Keys Lock & Key Svcs		
0243842	07/28/23	P	Cron & Associates Transcription Inc	0000016871	127.50
			<i>Line Description:</i> English Transcription		
0243843	07/28/23	P	Data Ticket Inc	0000010929	4,882.04
			<i>Line Description:</i> Prkng Citation Process-May 23		
0243844	07/28/23	P	Donald Funk	0000030234	2,149.38
			<i>Line Description:</i> Instructor SMART Camp		
0243845	07/28/23	P	Dorothee Morse	0000030233	2,443.50
			<i>Line Description:</i> Instructor SMART Camp		
0243846	07/28/23	P	Endemic Environmental Services Inc	0000021277	13,680.00
			<i>Line Description:</i> Wetland Maint 6/16-6/30/23		
0243847	07/28/23	P	Enterprise Rent A Car	0000002131	6,098.03
			<i>Line Description:</i> Undercover Car Rental Undercover Rental Car Undercover Car Rental Undercover Rental Car Undercover Car Rental Undercover Car Rental		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243848	07/28/23	P	Eyescapes	0000029972	4,993.50
			Line Description: Develop the Streetscapes & Med		
0243849	07/28/23	P	Far West Contractor Corp	0000030212	1,500.00
			Line Description: Refund Permit PS23-00275		
			Refund Permit PS23-00275		
0243850	07/28/23	P	Fed Ex	0000002190	186.61
			Line Description: Ground Delivery		
			Ground Delivery		
			Ground Delviery		
0243851	07/28/23	P	Fire Information Support Services Inc	0000006757	1,450.00
			Line Description: Consulting Svcs Apr-Jun 23		
0243852	07/28/23	P	Fuel Pros Inc	0000026476	1,708.97
			Line Description: DO Monthly Svc-CY		
			DO Monthly Svc-FS #2		
			DO Monthly Svc-FS #6		
			Install New Nozzle Boot Kit		
			PD DO Svcs		
0243853	07/28/23	P	GBS Linens	0000023879	444.98
			Line Description: LAUNDRY SERVICE		
0243854	07/28/23	P	Galls LLC	0000002297	856.31
			Line Description: Uniform-Anderson		
			Uniform-Garcia		
			Uniform-Martinez		
			Uniform-Evans		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243855	07/28/23	P	Granicus LLC	0000015382	11,620.92
			Line Description: Encoding Appliance Software		
0243856	07/28/23	P	Hasan Asrar	0000030229	2,172.00
			Line Description: Instructor SMART Camp		
0243857	07/28/23	P	Irv Seaver Motorcycles	0000010272	3,015.20
			Line Description: Software Update		
			Brakes		
			Batteries		
			Motorcycle Repair		
0243858	07/28/23	P	Jacob Lee	0000030230	995.50
			Line Description: Instuctor SMART Camp		
0243859	07/28/23	P	James Snordan	0000029974	180.00
			Line Description: Basketball Referee-7/24/23		
			Basketball Referee-7/18/23		
0243860	07/28/23	P	Joseph Meston	0000030231	1,040.75
			Line Description: Instructor SMART Camp		
0243861	07/28/23	P	Joshua Juarez	0000030232	1,086.00
			Line Description: Instructor SMART Camp		
0243862	07/28/23	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			Line Description: Annual Online Subscription		
0243863	07/28/23	P	Lowri Taylor	0000030228	950.25
			Line Description: Instructor SMART Camp		

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City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

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Bank: CITY
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243864	07/28/23	P	Manufactured Home Inspection, INC.	0000030219	12,305.00
			Line Description: HCD Rehab Grant 1660 Whittier		
0243865	07/28/23	P	Mercury Insurance Company	0000009228	3,112.43
			Line Description: Stlmnt Vehicle Damage-11/7/22		
0243866	07/28/23	P	MetLife Legal Plans Inc	0000014707	8,562.00
			Line Description: MetLife Legal June 2023		
			MetLife Legal July 2023		
0243867	07/28/23	P	Michelle V McKay	0000030096	65.00
			Line Description: Instructor Pmnt-Summer 2023		
0243868	07/28/23	P	Motoport USA	0000029467	4,066.46
			Line Description: Sales Tax 7.75%		
			Motor Officer Uniforms & Safet		
0243869	07/28/23	P	O Neil Storage	0000018395	137.63
			Line Description: Offsite Records Storage		
0243870	07/28/23	P	Occu Med	0000003388	6,919.50
			Line Description: Pre-Employer Physical		
			Pre-Employment Physicals		
0243871	07/28/23	P	Office Depot	0000003394	8,845.07
			Line Description: Supplies-Fire Admin		
			Supplies-Maint Admin		
			Supplies-Finance Admin		
			Supplies-Senior Center		
			Supplies-Records Police		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Supplies-Building Safety Supplies-Public Svs Admin Supplies-City Manager Admin Supplies-Police/Crime Scene Supplies-Community Svs Admin Supplies-Engineer Const Mgmt Supplies-PS Admin Supplies-PD Admin Supplies-PD Field Ops/Patrol Supplies-Police Investigations Supplies-PD Property & Evidenc Supplies-City Council Meetings Supplies-City Clerk Public Rec Equipment-Police Investigation Equipment-PD Telecom Operation		
0243872	07/28/23	P	Omari Smith	0000029906	90.00
			<i>Line Description:</i> Basketball Referee 7/24/23		
0243873	07/28/23	P	Orange County Probation Department	0000003491	2,815.88
			<i>Line Description:</i> Overtime Probation Officer Q3		
0243874	07/28/23	P	Paul's Pet Food Express	0000026626	239.61
			<i>Line Description:</i> Food & Supplies for PSD Bodi Food for PSD Aran		
0243875	07/28/23	P	Premier Security Services Inc	0000002633	3,084.41
			<i>Line Description:</i> TroubleShoot 3 Cameras DRC May NX-410 LTE Module 3G 4G Replac Repair 3 Cameras DRC Apr 23		
0243876	07/28/23	P	Proforce Law Enforcement	0000015742	415.11
			<i>Line Description:</i> Sales Tax 7.75% Non-stick SG-181 Amerigio Sigh		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243877	07/28/23	P	Pyxis Water Systems Inc	0000015837	4,300.00
			Line Description: TeWinkle Park Lake Maint Tewinkle Park Main Dec 2022		
0243878	07/28/23	P	Rachel Daley	0000030227	543.00
			Line Description: Instructor SMART Camp		
0243879	07/28/23	P	Robert Wilson	0000030225	1,376.03
			Line Description: Stlmnt Vechicle Damage-11/7/22		
0243880	07/28/23	P	SCA of CA, LLC	0000029971	2,978.00
			Line Description: Pressure Wash Bus Bencs-Jun 23 Bus Shelter Pressure Wash-Jun		
0243881	07/28/23	P	SHI International Corp	0000016007	547.30
			Line Description: NETMOTION PREMIUM		
0243882	07/28/23	P	Safariland LLC	0000005415	1,368.97
			Line Description: Supplies for CSI Partial		
0243883	07/28/23	P	Sean Simon	0000029869	90.00
			Line Description: Basketball Referee-7/19/23		
0243884	07/28/23	P	Southern California Edison Company	0000004695	5,119.99
			Line Description: Trffc Signal@19th/Wallace Traffic Signal-360 Wilson St Traffic Sig-565 W 18th		

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0243885	07/28/23	P	Southern California Shredding Inc	0000025605	120.00
		<i>Line Description:</i>	ON-SITE SHREDDING SERVICES ON-SITE SHREDDING SERVICES ON-SITE SHREDDING SERVICES		
0243886	07/28/23	P	Spectrum Gas Products	0000012653	863.79
		<i>Line Description:</i>	Cyls for Maint. Pick up Fee Oxygen Medical Hydrotest Oxygen Portable Oxygen Cleaned Labor Comdemned Cylinder		
0243887	07/28/23	P	Sunset Detectives	0000026756	6,000.00
		<i>Line Description:</i>	Background Investigation		
0243888	07/28/23	P	The Lincoln National Life Insurance Co	0000030039	14,369.40
		<i>Line Description:</i>	Short Term Disability Ins Prem		
0243889	07/28/23	P	The Lincoln National Life Insurance Co	0000030039	12,562.74
		<i>Line Description:</i>	Accident Ins Prem June 23 Critical Ill Ins Prem June 23		
0243890	07/28/23	P	Time Warner Cable	0000011202	4,461.48
		<i>Line Description:</i>	Internet Services City Hall Internet-Bridge Shelter Operat HVAC Alarm-Library Internet Svs-Fire Sta#4 Equipment Charges-PD Internet Svs-Fire Sta#4 Internet Svs-Fire Sta#4 3175 Airway Ave B Bridge Shelt Internet Services City Hall 3175 Airway Ave B Bridge Shelt		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> 3175 Airway Ave B Bridge Shelt Internet Services Senior Cente Internet Services Senior Cente Cable Services Bridge Shelter Cable Services Bridge Shelter 3175 Airway Ave B Bridge Shelt		
0243891	07/28/23	P	Trellis	0000025584	11,762.40
			<i>Line Description:</i> CDBG-CV CIT Program Close Out		
0243892	07/28/23	P	Tyler Technologies Inc	0000027279	700.00
			<i>Line Description:</i> LAND MANAGEMENT SYSTEM		
0243893	07/28/23	P	US Bank	0000002228	5,162.06
			<i>Line Description:</i> Payroll 23-14		
0243894	07/28/23	P	Uline	0000010970	731.02
			<i>Line Description:</i> Supplies for Property		
0243895	07/28/23	P	Verified First LLC	0000027240	120.00
			<i>Line Description:</i> Pre-Employment Credit Checks Pre-Employment Credit Checks		
0243896	07/28/23	P	Verizon Wireless	0000008717	1,288.40
			<i>Line Description:</i> Calnet NextGen BroadBand Svcs		
0243897	07/28/23	P	Verizon Wireless	0000008717	1,029.44
			<i>Line Description:</i> 5/18-6/17/23 IT Cell Svcs		
0243898	07/28/23	P	Vulcan Materials Company	0000007403	315.51
			<i>Line Description:</i> Asphalt Potholes Sidewalk Ramp		

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

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Run Date Jul 27, 2023

Run Time 4:51:04 PM

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0243899	07/28/23	P	Ware Disposal Inc	0000000255	217.36
			<i>Line Description:</i> Bulky Item Collection		
0243900	07/28/23	P	West Coast Fence Co	0000021495	6,515.00
			<i>Line Description:</i> Fence Rental CIP Gate Repairs		
0243901	07/28/23	P	Western DC Systems, Inc.	0000029864	755.00
			<i>Line Description:</i> Inverter Maintenance Service		
0243902	07/28/23	P	Williams Scotsman Inc	0000010492	2,378.04
			<i>Line Description:</i> Monthly LEase-Trailer-567 W 18 Credit Credit Credit		
0243903	07/28/23	P	Youngblood & Associates	0000029630	1,050.00
			<i>Line Description:</i> Pre-Employment Polygraphs		
TOTAL					\$988,444.99

End of Report

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016026	07/28/23	P	Alan F Kent	0000006393	2,174.79
			Line Description: 1% Supplemental Pay Aug 23		
016027	07/28/23	P	Alejandro Lopez	0000029124	461.30
			Line Description: Backflow Preven Device Tester		
016028	07/28/23	P	Beckee Cost	0000016309	946.08
			Line Description: 1% Supplemental Pay Aug 23		
016029	07/28/23	P	Blake Cole	0000029962	319.71
			Line Description: Wildland Fire Origin/Cause		
016030	07/28/23	P	Daniel Holl	0000023321	63.69
			Line Description: Gas Exp Reimb		
016031	07/28/23	P	Danny Hogue	0000006802	1,137.03
			Line Description: 1% Supplemental Pay Aug 23		
016032	07/28/23	P	Darlene Bell	0000005602	580.54
			Line Description: 1% Supplemental Pay Aug 23		
016033	07/28/23	P	David A Dye	0000002065	260.90
			Line Description: 1% Supplemental Pay Aug 23		
016034	07/28/23	P	Edward Dryzmala	0000006686	1,377.28
			Line Description: 1% Supplemental Pay Aug 23		
016035	07/28/23	P	Gale Tuso	0000017460	233.08
			Line Description: 1% Supplemental Pay Aug 23		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
016036	07/28/23	P	George J Yezbick Jr	0000005045	1,164.00
			Line Description: 1% Supplemental Pay Aug 23		
016037	07/28/23	P	Hans Guenther	0000015579	24.00
			Line Description: Field Training Program		
016038	07/28/23	P	Harlan Pauley	0000003569	232.12
			Line Description: 1% Supplemental Pay Aug 23		
016039	07/28/23	P	Hoon Jo	0000029756	2,053.50
			Line Description: ESR User Conf		
016040	07/28/23	P	Jenette Martinez	0000029968	116.58
			Line Description: Open House Supplies		
016041	07/28/23	P	Jennifer Le	0000027832	873.94
			Line Description: ICSC Mileage/Hotel Exp Reimb		
016042	07/28/23	P	Jeremy Jimenez	0000020048	250.00
			Line Description: Paramedic License Recert		
016043	07/28/23	P	Joe Lopez	0000026113	500.00
			Line Description: Clothing Allowance 2023-24		
016044	07/28/23	P	Jones & Mayer	0000014653	132,567.85
			Line Description: Opioid Council Finance		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description:		
			Tippett		
			Schaefer		
			Sui, Yan		
			Fire Dept		
			Casa Capri		
			City Clerk		
			277 Mesa Dr		
			Peper Aidia		
			Police Dept		
			Yellowstone		
			1963 Wallace		
			806 Towne St		
			Armand/Blood		
			City Manager		
			Public Works		
			RDX Catalyst		
			2162 Maple St		
			City Attorney		
			Lawson, Roger		
			544 Bernard St		
			AAA-Martindale		
			City Clerk PRR		
			Garten Jessica		
			Gomes De Silva		
			Leaman, Carrin		
			Lehman/Freeman		
			Olive, Nicolas		
			Oshiro, Maxine		
			Parks&Com Svcs		
			1269&1273 Baker		
			153 Del Mar Ave		
			599 W Wilson St		
			Human Resources		
			Nasiri, Sohelia		
			Ohio House, LLC		
			Risk Management		
			374 Woodland Ave		
			Code Enforcement		
			Cruz,Rhonda Vera		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> D'Alessio Appeal Development Serv Murtaugh, Leslie Shalhoub, Martha 1858 Newport Blvd Cervantes, Martha Donaldson, Eloise Zavala-Cruz, Alma Bernard/Charle St. Carrera, Francisco 440 Fair Dr/1179 NP Planning Commission Socal Recovery, LLC D'Alessio Investment Norhtbound Treatment Ohio House Abatement Information Technology Police/Dept/440 Fair Dr		
016045	07/28/23	P	Jose Soto	0000029602	465.00
			<i>Line Description:</i> CA Gang Conf Reg CA Gang Conf Mileage Exp		
016046	07/28/23	P	Kathleen Zuorski	0000025225	504.52
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		
016047	07/28/23	P	Kian Nejad	0000030220	214.06
			<i>Line Description:</i> Safety Glasses & Shoes		
016048	07/28/23	P	Kimberly Romo	0000030193	310.50
			<i>Line Description:</i> Tactical Analysis Tradercraft		
016049	07/28/23	P	Linda Boylan	0000023340	57.98
			<i>Line Description:</i> 1% Supplemental Pay Aug 23		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016050	07/28/23	P	Mark A Martinez	0000017462	250.00
			Line Description: Paramedic License Renewal		
016051	07/28/23	P	Matthew J Collett	0000001720	856.58
			Line Description: 1% Supplemental Pay Aug 23		
016052	07/28/23	P	Mikelle Daily	0000029937	28.42
			Line Description: Training Mtng Supplies		
016053	07/28/23	P	Monica Trujillo	0000029969	291.23
			Line Description: Property Mtng Evidence Mgt		
016054	07/28/23	P	Monique Villasenor	0000029888	413.83
			Line Description: Special Event Supplies		
016055	07/28/23	P	Olivia Rogers	0000025187	150.75
			Line Description: Central Square Conf-OR		
016056	07/28/23	P	Paul A Cappuccilli	0000007705	1,214.50
			Line Description: 1% Supplemental Pay Aug 23		
016057	07/28/23	P	Phil Dickens	0000005801	511.76
			Line Description: 1% Supplemental Pay Aug 23		
016058	07/28/23	P	Richard J Johnson	0000005620	1,255.66
			Line Description: 1% Supplemental Pay Aug 23		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016059	07/28/23	P	Thomas J Lazar	0000002925	1,703.25
Line Description: 1% Supplemental Pay Aug 23					
016060	07/28/23	P	William H Bechtel	0000001224	1,622.58
Line Description: 1% Supplemental Pay Aug 23					
TOTAL					\$155,187.01

Bank: CITY
Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243904	08/02/23	P	Cintas Corporation #640	0000023262	395.34
			Line Description: Shelter Kitchen CleaningSupply KITCHEN CLEANING SUPPLIES		
0243905	08/02/23	P	Hadassa Jakher	0000027353	250.00
			Line Description: Achievement Award Aug 2023		
0243906	08/02/23	P	Rockin' Jump OC	0000030248	2,170.00
			Line Description: Summer Day Camp 2023		
TOTAL					\$2,815.34

2,815.34
1,220,778.59
0.00
944.27
39,865.42
1,264,403.62

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243907	08/04/23	P	Admin Sure Inc	0000021568	49,920.00
			Line Description: Consulting-Workers Comp Jun23 Consult-Workers Comp Apr-May23		
0243908	08/04/23	P	Alliant Insurance Services Inc	0000017608	442,849.02
			Line Description: 7/1/23-7/1/24 Policy Term		
0243909	08/04/23	P	Bound Tree Medical LLC	0000011695	19,575.83
			Line Description: Medical Supplies		
0243910	08/04/23	P	County Of Orange Treasurer-Tax Collector	0000007209	17,590.24
			Line Description: Parking Citation Proces-Jul 23		
0243911	08/04/23	P	Glenn Lukos & Associates Inc	0000011626	18,359.10
			Line Description: FVP Pool Restore 5/6-6/30/23		
0243912	08/04/23	P	IPS Group Inc	0000030049	122,816.95
			Line Description: Sales Tax 7.75% LPR Mobile System Hardware		
0243913	08/04/23	P	Law Office of Frank Barbaro APC	0000030247	25,000.00
			Line Description: Bodily Injury Stlmnt-12/15/21		
0243914	08/04/23	P	Mercy House	0000003138	124,841.85
			Line Description: May 2023		
0243915	08/04/23	P	Newport Center Animal Hospital	0000025961	20,000.00
			Line Description: June 2023 Shelter Services		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243916	08/04/23	P	Park Consulting Group, Inc	0000029398	59,850.00
			Line Description: LMS Implementation Support Ser		
0243917	08/04/23	P	Placer Labs Inc	0000029675	26,250.00
			Line Description: Subscription Software - 6/1/23		
0243918	08/04/23	P	Southern California Edison Company	0000004088	16,508.59
			Line Description: Sr Cntr 6/27-7/27/23		
			348 E 17th 6/23-7/25/23		
			867 Prospect 6/21-7/23/23		
			3120 Manistee 6/21-7/23/23		
			2704 Harbor 6/20-7/20/23		
			555 182 Paularino 6/21-7/23/23		
			735 Baker 6/20-7/20/23		
			Meidan 6/6-7/6/23		
			3351 Sakioka 6/23-7/25/23		
			3349 Sakioka 6/23-7/25/23		
			2301 Harbor 6/22-7/24/23		
			FS #1 6/20-7/20/23		
			2948 Bristol 6/22-7/24/23		
			2783 Bristol 6/15-7/17/23		
			1040 Paularino 6/15-7/17/23		
			2019-3171 Redhill 6/16-7/18/23		
			NCC 627-7/27/23		
			1952 Newport 6/26-7/26/23		
			Davis Field 6/27-7/27/23		
			1071 bristol 6/23-7/18/23		
0243919	08/04/23	P	Superior Pavement Markings Inc	0000003955	49,866.56
			Line Description: Long Lane Street Striping		
			Maintenance Services Agreement		
0243920	08/04/23	P	Time Warner Cable	0000011202	20,329.07
			Line Description: Internet Fiber Svs-Var Loc		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Internet Services City Hall Internet Services Senior Cente NCC Internet (New Bldg) HVAC Alarm-Basement at CH		
0243921	08/04/23	P	West Coast Fence Co	0000021495	24,540.00
			<i>Line Description:</i> BASEBALL NETTING FENCE RENTAL		
0243922	08/04/23	P	4Leaf Inc	0000029711	1,838.80
			<i>Line Description:</i> Plan Review June 2023		
0243923	08/04/23	P	ADCOMM Engineering LLC	0000030005	1,900.00
			<i>Line Description:</i> RF Review		
0243924	08/04/23	P	AT & T	0000001107	544.79
			<i>Line Description:</i> WSS Alarm PD DSL Line Lions Park Baseball Field NCC Fire Alarm		
0243925	08/04/23	P	AT & T	0000001107	85.60
			<i>Line Description:</i> Internet-Skate Park Camera		
0243926	08/04/23	P	Barr & Clark Environmental	0000009300	525.00
			<i>Line Description:</i> HCD Rehab Grant-Joel French-19		
0243927	08/04/23	P	Barr Commercial Door Repair Inc	0000006300	11,373.02
			<i>Line Description:</i> SALES TAX (7.75%) DOOR REPLACEMENT		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243928	08/04/23	P	Beau Hossler	0000029714	90.00
			Line Description: Basketball Referee		
0243929	08/04/23	P	Brett Anderson	0000030243	1,473.13
			Line Description: Refund Ambulance Fee		
0243930	08/04/23	P	Chandlers Air Conditioning &	0000001640	935.97
			Line Description: Labor		
			Materials		
			Truck Charge		
			Sales Tax (7.75%)		
0243931	08/04/23	P	CoStar Realty Information Inc	0000024413	5,200.92
			Line Description: ANNUAL LICENSE AGREEMENT		
0243932	08/04/23	P	County of Orange	0000007209	1,556.76
			Line Description: Radio Accessories		
0243933	08/04/23	P	Data Ticket Inc	0000010929	7,430.34
			Line Description: Annual License Fee 7/1/22-6/30		
			Parking Citation Proces-Jun 23		
			Maintenance Support 7/1/22-6/3		
0243934	08/04/23	P	Dell Computer Corp	0000001962	6,753.85
			Line Description: DELL MONITOR		
			ENVIRONMENTAL FEE		
			SALES TAX (7.75%)		
			DELL HUB MONITOR		
			SALES TAX (7.75%)		
			ENVIRONMENTAL FEE		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243935	08/04/23	P	Eco Luxury Detail	0000029442	3,000.00
			Line Description: Paintless Dent Removal & Vinyl		
0243936	08/04/23	P	Galls LLC	0000002297	1,762.53
			Line Description: Uniform-R Meadors		
			Uniform-R Meadors		
			Uniform-S Hibbard		
			Uniform-J Grovom		
			Uniform-A Antonio		
			Uniform-J Grovom		
			Uniform-R Burnham		
			Uniform-R Burnham		
			Uniform-S Hibbard		
			Uniform-S Hibbard		
			Credit-Uniform-S Hibbard		
			Uniform-R MEadors		
			Uniform-S Hibbard		
			Uniform-R Burnham		
			Uniform-J Brock		
			Uniform-J Brock		
			Uniform-J Brock		
			Uniform-T Johnsnon		
			Uniform-T Johnson		
			Uniform-S Hibbard		
			Credit-Uniform-S Hibbard		
			Uniform-S Hibbard		
			Uniform-S Hibbard		
			Uniform-S Hibbard		
			Uniform-S Hibbard		
			Uniform-S Hibbard		
			Uniform-J Bibbler		
			Uniform-C Marino		
			Uniform-A Antonio		
			Inspector Uniform Shirt		
			Inspector Uniform Shirts		
			Uniform-Reserve OFC D Guth		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243938	08/04/23	P	General Data Company	0000023334	75.00
			Line Description: Printer Repair		
0243939	08/04/23	P	James Snordan	0000029974	180.00
			Line Description: Basketball Referee		
			Basketball Referee		
0243940	08/04/23	P	Jesus Manuel Rodriguez	0000030046	3,993.11
			Line Description: Sales Tax 7.75%		
			STOMP Medical Insert		
			Slim Tear-off Medical Pouch		
			Medical Inserts w/add'l sales		
0243941	08/04/23	P	LEFTA Systems	0000023638	597.00
			Line Description: Post Training		
0243942	08/04/23	P	Lexipol LLC	0000017141	10,057.20
			Line Description: Yr 2 Fire Policy Review/Mngmnt		
0243943	08/04/23	P	Lyons Security Service Inc	0000027168	8,554.28
			Line Description: Security Svcs Snr Cntr May 23		
			Security Svcs Snr Cnt June 23		
0243944	08/04/23	P	Merrimac Energy Group	0000021566	2,510.39
			Line Description: Diesel Fuel-FS5		
0243945	08/04/23	P	Michael Hauck;Copet Law Firm	0000030253	2,000.00
			Line Description: Final Settlement Claim 3/19/20		
0243946	08/04/23	P	Mobile Home Improvement	0000015213	11,740.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> HCD Rehab Grant Mary 1845 Buch		
0243947	08/04/23	P	National Safety Compliance Inc	0000020714	1,403.03
			<i>Line Description:</i> Controlled Substances & Alcoho Controlled Substances & Alcoho Controlled Substances & Alcoho Controlled Substances & Alcoho		
0243948	08/04/23	P	Norman A Traub Associates Inc	0000013815	9,171.12
			<i>Line Description:</i> Animal Investigation Services		
0243949	08/04/23	P	Orange County Mosquito & Vector Control	0000021750	943.74
			<i>Line Description:</i> Inspect Treatment FVP June 23		
0243950	08/04/23	P	Pacific Advanced Civil Engineering Inc	0000014386	6,036.25
			<i>Line Description:</i> Progress Payment Engring Srvs		
0243951	08/04/23	P	Pacific Medical Waste	0000029793	183.20
			<i>Line Description:</i> Biohazard Disposal July 23		
0243952	08/04/23	P	Premier Security Services Inc	0000002633	261.58
			<i>Line Description:</i> Annual Security Services		
0243953	08/04/23	P	Priceless Pet Rescue	0000026000	975.00
			<i>Line Description:</i> Animal Transfer Fee Aug22		
0243954	08/04/23	P	Prudential Overall Supply	0000025480	574.23
			<i>Line Description:</i> Fleet Uniforms Streets/Traffic Op Uniforms Facilities Uniforms Parks Uniforms		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Fleet Towel Svcs		
0243955	08/04/23	P	Quadient Inc	0000028798	7,777.00
			Line Description: Quadien Credit Line		
0243956	08/04/23	P	RPW Services Inc	0000012440	5,760.00
			Line Description: Citywide Pest & Weed Control		
0243957	08/04/23	P	Sean Simon	0000029869	90.00
			Line Description: Basketball Referee		
0243958	08/04/23	P	SiteOne Landscape Supply LLC	0000024133	5,746.57
			Line Description: Marking Flags Materials for Baseball Reno		
0243959	08/04/23	P	SoftwareONE Inc	0000024168	9,963.80
			Line Description: M365 G3 UNIFIED FUSL GCC		
0243960	08/04/23	P	Source Graphics	0000025326	1,212.75
			Line Description: Annual Svc Agreeemnt for HP Annual Svc Agreement for HP		
0243961	08/04/23	P	Southern California Edison Company	0000004695	3,140.75
			Line Description: Republic Ave Stlight Glareshie Republic Ave Streetlight Insta		
0243962	08/04/23	P	Southern California Gas Company	0000004092	3,165.97
			Line Description: BCC 6/23-7/25/23 Telecomm 6/21-7/21/23 2310 Placentia 6/21-7/21/23 2300 Placentia 6/21-7/21/23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> PD 6/21-7/21/23 FS #4 6/21-7/21/23 FS #1 717 James St 6/20-7/20/23 721 James St 6/20-7/20/23 DRC 6/20-7/20/23 Sr Cntr 6/20-7/20/23 FS #2 6/22-7/24/23 FS #6 6/27-7/27/23 FS #5 6/21-7/21/23 567 W 18th St 6/20-7/20/23 DRC Pool 6/20-7/20/23 FS #3 6/20-7/20/23		
0243963	08/04/23	P	State of California Dept of Justice	0000001534	1,668.00
			<i>Line Description:</i> Livescan/Fingerprinting Servic		
0243964	08/04/23	P	T-Mobile USA	0000021384	50.00
			<i>Line Description:</i> Phone Record Retrieval		
0243965	08/04/23	P	Turnout Maintenance Company LLC	0000020182	1,384.31
			<i>Line Description:</i> Cleaned Fire Apparel Brush Coats Received Cleaned Fire Apparel		
0243966	08/04/23	P	Tyler Technologies Inc	0000027279	10,368.75
			<i>Line Description:</i> LAND MANAGEMENT SYSTEM		
0243967	08/04/23	P	US Postal Service	0000004376	310.00
			<i>Line Description:</i> Permit Fee Postage Due BRM300-		
0243968	08/04/23	P	US Postmaster	0000004377	10,000.00
			<i>Line Description:</i> Prepaid Item-Bulk Mail		

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0243969	08/04/23	P	Verizon Wireless	0000008717	2,898.86
			<i>Line Description:</i> WIRELESS PHONE SERVICE June 23 5/18-6/17/2023 Cell & Hotspot		
0243970	08/04/23	P	Verizon Wireless	0000008717	821.75
			<i>Line Description:</i> CalNet3 Broadband		
0243971	08/04/23	P	Vulcan Materials Company	0000007403	144.65
			<i>Line Description:</i> Asphalt Potholes Sidewalk Ramp		
0243972	08/04/23	P	Ware Disposal Inc	0000000255	4,711.70
			<i>Line Description:</i> Scheduled Dump Day Events		
0243973	08/04/23	P	Williams Scotsman Inc	0000010492	9,540.68
			<i>Line Description:</i> PW Agreement for Removal of Co		

TOTAL \$1,220,778.59

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date Aug 03,2023

Run Time 2:20:24 PM

Bank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0243937	08/04/23	O	Galls LLC <i>Line Description: Overflow</i>	0000002297	0.00
<u>TOTAL</u>					<u>0.00</u>

End of Report

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date Aug 03, 2023

Run Time 2:21:43 PM

Bank: CITY
Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243974	08/04/23	P	CHC: Creating Healthier Communities	0000008015	10.00
			Line Description: Payroll Deduction 23-16		
0243975	08/04/23	P	CalPERS Long-Term Care Program	0000006287	184.27
			Line Description: Payroll Deduction 23-16		
0243976	08/04/23	P	Pamela Lilly	0000025324	750.00
			Line Description: Payroll Deduction 23-16		
				TOTAL	\$944.27

End of Report

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016061	08/02/23	P	Anthony Melendez	0000026153	407.00
			Line Description: ICI Gang Foundation Specialty		
016062	08/02/23	P	Chris Morris	0000007439	2,500.00
			Line Description: Monthly LTD Payment-Aug 23		
016063	08/02/23	P	Jack R. Sweeney	0000030173	4,160.00
			Line Description: Rent-3190 Airport Loop Aug23		
016064	08/02/23	P	James M Miller	0000007440	2,500.00
			Line Description: Monthly LTD Payment-Aug 23		
016065	08/02/23	P	Jenette Martinez	0000029968	435.32
			Line Description: Teen Academy Exp Reimb		
016066	08/02/23	P	Jose Gaitan Jr	0000023924	558.89
			Line Description: Lost Payroll Check		
016067	08/02/23	P	Sergio Escobar	0000030192	41.97
			Line Description: July 3rd Event Promo Items		
016068	08/04/23	P	Costa Mesa Employees Association	0000006284	4,054.18
			Line Description: Payroll Deduction 23-16		
016069	08/04/23	P	Costa Mesa Executive Club	0000006286	145.00
			Line Description: Payroll Deduction 23-16		
016070	08/04/23	P	Costa Mesa Firefighters Association	0000001812	8,227.39
			Line Description: Payroll Deduction 23-16		

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 2

Run Date Aug 03,2023

Run Time 2:19:35 PM

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
016071	08/04/23	P	Costa Mesa Police Association	0000001819	7,200.00
			<i>Line Description:</i> Payroll Deduction 23-16		
016072	08/04/23	P	Costa Mesa Police Management Assn	0000005082	315.00
			<i>Line Description:</i> Payroll Deduction 23-16		
016073	08/04/23	P	Frank Nguyen	0000025830	4,758.17
			<i>Line Description:</i> Advance Disability 8/1-8/31/23		
016074	08/04/23	P	Todd Palombo	0000007100	4,562.50
			<i>Line Description:</i> Advanced Disability 8/1-8/31		
TOTAL					\$39,865.42

End of Report

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID		Payment Amt
016075	08/11/23	P	Ashley Armenta	0000030242		41.60
		Line Description: Lost Payroll Check				
016076	08/11/23	P	Jose Gaitan Jr	0000023924		558.89
		Line Description: Lost Payroll Check				
		Lost Payroll Check				
TOTAL						\$600.49

600.49
1,906,602.50

1,907,202.99

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243977	08/11/23	P	Affant Communication	0000013540	49,141.55
			Line Description: Maint 8/1/23-7/31/24		
0243978	08/11/23	P	Alliant Insurance Services Inc	0000017608	211,352.49
			Line Description: 7/1/23-7/1/2024 Policy Term		
			7/1/23-7/1/24 Policy Term		
0243979	08/11/23	P	Angad Pasricha	0000030244	39,731.00
			Line Description: CUP Fee #PA-21-27		
			CBP Fee #MQ-21-0010		
			Pre-App Fee #FZ-21-0120		
0243980	08/11/23	P	Atkinson Andelson Loya Ruud & Romo	0000027289	44,410.97
			Line Description: General Legal-Apr 2023		
			General Legal-Mar 2023		
			Litigation-Mar 2023		
			General Legal-May 2023		
			General legal Svc-Jan 2023		
			Litigation-Jan 2023		
			General Legal Svc-Dec 2022		
			Litigation-Dec 2022		
0243981	08/11/23	P	Benefit Coordinators Corp	0000029594	42,031.50
			Line Description: VSP Prem Ins August 23		
			Delta Dental Ins August 23		
0243982	08/11/23	P	Chrislip & Hervatin LLP	0000030261	20,000.00
			Line Description: Claim Stlment-DOL 10/10/20		
0243983	08/11/23	P	Chrislip & Hervatin LLP	0000030261	50,000.00
			Line Description: Claim Stlment-DOL 10/10/20		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0243984	08/11/23	P	City of Huntington Beach	0000002599	15,360.00
			Line Description: Helicopter Svs June 23		
0243985	08/11/23	P	Davis Farr LLP	0000023871	16,200.00
			Line Description: TOT Audit		
0243986	08/11/23	P	Lyons Security Service Inc	0000027168	18,772.43
			Line Description: 24 Hr Lyons Security June 23		
0243987	08/11/23	P	Norwood Management LLC	0000029243	26,522.00
			Line Description: Lease Agreement 7/1-7/31/23 Rent 8/1-8/31/23		
0243988	08/11/23	P	PRISM	0000029319	740,806.00
			Line Description: Generaly Liability 7/1-/23-7/1 7/1/23-7/1/24 Policy Term 7/1/23-7/1/24		
0243989	08/11/23	P	Santa Margarita Ford	0000022708	56,150.20
			Line Description: Ford F-250 Delivery Fee Sales Tax 7.75% DMV Registration DMV Documentation		
0243990	08/11/23	P	Save Our Youth	0000003929	33,439.50
			Line Description: Joint Recerational Programming		
0243991	08/11/23	P	Tolar Manufacturing Company Inc	0000013481	24,998.00
			Line Description: New Bus Shelter & Trash Recept		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Sales Tax 7.75%		
0243992	08/11/23	P	Tyler Technologies Inc	0000027279	213,135.27
			<i>Line Description:</i> SOFTWARE MAINTENANCE - ENERGОВ SOFTWARE MAINTENANCE - MOBILE LAND MANAGEMENT SYSTEM		
0243993	08/11/23	P	WLC Architects Inc	0000023955	24,750.00
			<i>Line Description:</i> Fire Sta 4 Training Facility		
0243994	08/11/23	P	West Coast Arborists Inc	0000004498	45,254.50
			<i>Line Description:</i> Maintenance Services 7/1-7/15/		
0243995	08/11/23	P	AT & T	0000001107	1,243.62
			<i>Line Description:</i> 800 Mhz Radio Link		
0243996	08/11/23	P	AT & T Mobility	0000001107	92.46
			<i>Line Description:</i> Comm Cell Phones 6/12-7/11/23		
0243997	08/11/23	P	AT & T Teleconference Services	0000001107	459.45
			<i>Line Description:</i> Teleconference Svs June 23		
0243998	08/11/23	P	Adamson Ahdoot LLP	0000030260	5,000.00
			<i>Line Description:</i> Claim Stlment-DOL 2/15/18		
0243999	08/11/23	P	Aramark Correctional Services Inc	0000013108	519.10
			<i>Line Description:</i> Jail Food Svs 5/11-17/23		
0244000	08/11/23	P	AssetWorks Inc	0000020210	1,533.59

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Windows CPU Board		
0244001	08/11/23	P	BSI America Professional Services Inc	0000029801	150.00
			Line Description: Safety Consulting		
0244002	08/11/23	P	Beau Hossler	0000029714	90.00
			Line Description: Basketball Referee		
0244003	08/11/23	P	Bee Busters Inc	0000007572	110.00
			Line Description: Bee Colony Abatement-City Park		
0244004	08/11/23	P	Beginners Edge Sports Training LLC	0000027270	3,978.00
			Line Description: Summer 23 Instructor Payment		
0244005	08/11/23	P	Bin Tri Nguyen	0000030263	3,825.00
			Line Description: Refund Appeal Fee		
0244006	08/11/23	P	Bound Tree Medical LLC	0000011695	9,677.91
			Line Description: Medical Supplies		
0244007	08/11/23	P	CAPF	0000004755	2,419.00
			Line Description: Firefighters LTD August 23		
0244008	08/11/23	P	CBE	0000015149	16.77
			Line Description: COPIER MAINT 4/5-5/4/23		
0244009	08/11/23	P	CLEA	0000004754	3,240.00
			Line Description: Police Officers LTD August 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244010	08/11/23	P	California Building Standards Commission	0000020577	1,717.99
			Line Description: Bldg Standard Fees Jan-Mar 23		
0244011	08/11/23	P	Code Ninjas Costa Mesa	0000030226	310.70
			Line Description: Summer 23 Instructor Payment		
0244012	08/11/23	P	Community Legal Aid SoCal	0000030258	3,500.00
			Line Description: Sponsorship-Justice Served		
0244013	08/11/23	P	Contender eSports Irvine	0000030257	292.50
			Line Description: Instructor Pymnt-Summer 2023		
0244014	08/11/23	P	County of Orange	0000003486	1,129.32
			Line Description: Teletype Svcs-Jul 2023		
0244015	08/11/23	P	County of Orange	0000007209	139.00
			Line Description: Radio Repair-Fire Jun 2023		
			Raiod Repair-Fire June 2023		
0244016	08/11/23	P	Eagle Print Dynamics	0000026736	1,554.03
			Line Description: Service Award		
0244017	08/11/23	P	Ecolab Pest Elimination	0000024420	1,299.70
			Line Description: Pest Control Svc-Jul 2023		
0244018	08/11/23	P	Elysian Arts & Events, LLC	0000030097	769.60
			Line Description: Summer 23 Instructor Payment		
0244019	08/11/23	P	Enterprise Rent A Car	0000002131	1,171.88

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Undercover Car Rental		
0244020	08/11/23	P	FM Thomas Air Conditioning Inc	0000017151	4,518.58
			<i>Line Description:</i> HVAC PM Svs-July		
0244021	08/11/23	P	Ferguson Enterprises Inc #1350	0000007785	2,287.16
			<i>Line Description:</i> Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies		
0244022	08/11/23	P	GMS Elevator Services	0000028704	716.66
			<i>Line Description:</i> Elevator Maintenance & Repair		
0244023	08/11/23	P	Galls LLC	0000002297	1,476.07
			<i>Line Description:</i> Inspector Uniforms		
			Inspector Uniform		
			Safety Vest-Aide Y Yanik		
			Mesac Uniform-T Parkes		
			Inspector Uniforms		
			Fleece Jacket-Curley		
0244024	08/11/23	P	General Data Company	0000023334	459.10
			<i>Line Description:</i> Repair-Plotter @ CS		
0244025	08/11/23	P	Grainger	0000002393	62.71
			<i>Line Description:</i> Warehouse Floor Stock		
0244026	08/11/23	P	Hinderliter De Llamas & Associates	0000002537	6,775.00
			<i>Line Description:</i> Cannabis Management Program		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244027	08/11/23	P	Interstate Batteries of California Coast	0000002700	1,486.18
			Line Description: Batteries-Stock		
0244028	08/11/23	P	Interwest Consulting Group Inc	0000021505	2,712.50
			Line Description: O/C Transport/Eng Grant Mgt Su		
0244029	08/11/23	P	Irv Seaver Motorcycles	0000010272	548.47
			Line Description: Stock-Brakes		
0244030	08/11/23	P	Irvine Ranch Water District	0000005112	1,701.52
			Line Description: 106 Del Mar 7/7-8/7/23		
			251 Monte Vista 7/7-8/4/23		
			170 Del Mar 7/7-8/4/23		
			308 University 7/7-8/7/23		
			220 23rd St 7/7-8/4/23		
			258 Brentwood 7/7-8/4/23		
			2503 Elden 7/7-8/4/23		
0244031	08/11/23	P	James Snordan	0000029974	90.00
			Line Description: Basketball Referee		
0244032	08/11/23	P	Kathy Hepler	0000026395	455.00
			Line Description: 2 Face Painters & 1 Balloon Ar		
0244033	08/11/23	P	Kimley Horn & Associates Inc	0000005251	3,002.24
			Line Description: Final Housing Element Certific		
0244034	08/11/23	P	Knorr Systems Inc	0000005036	1,553.83
			Line Description: Pool Chemicals		
			DRC Pool Chemical		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: DRC Pool Chemical		
0244035	08/11/23	P	Koury Engineering & Testing Inc	0000028663	3,420.00
			Line Description: Proj 22-03 Inspection/Mtrl Tst Proj 22-03 Inspection/Mtrl Tst		
0244036	08/11/23	P	LINA	0000015623	100.00
			Line Description: NYL Admin Fees Aprl 23 NYL Admin Fee May 2023		
0244037	08/11/23	P	LSA Associates Inc	0000003007	152.56
			Line Description: Senior Center Traffic Study		
0244038	08/11/23	P	Liebert Cassidy Whitmore	0000002960	2,925.00
			Line Description: Legal Services (Employment Law Legal Services (Employment Law Legal Services - PD Legal Services (Employment Law		
0244039	08/11/23	P	Lippeles Law Group APC	0000030262	6,000.00
			Line Description: Claim Stlmnt-DOL 7/17/21		
0244040	08/11/23	P	Melad & Associates	0000005068	3,466.39
			Line Description: Professional Services Agreemen		
0244041	08/11/23	P	Napa Auto & Truck Parts	0000012968	11,033.81
			Line Description: Parts Warehouse Stock		
0244042	08/11/23	P	Nutrien AG Solutions Inc	0000026392	375.24
			Line Description: Materials		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244043	08/11/23	P	Office Depot	0000003394	4,077.06
			Line Description: Supplies-Police CSI		
			Supplies-City Clerk		
			Supplies-Building		
			Supplies-Engineering		
			Supplies-Admin Svcs Recreation		
			Supplies-Police Investigation		
			Supplies-CEO COMMS Marketing		
			Supplies-Police Admin		
			Supplies-Finance Admin		
			Supplies-Fire & Rescue		
			Supplies-Senior Center		
			Supplies-Maint Services		
			Supplies-Police Records		
0244044	08/11/23	P	Omari Smith	0000029906	90.00
			Line Description: Basketball Referee		
0244045	08/11/23	P	Orange Coast College	0000003458	1,521.00
			Line Description: Summer 23 Instructor Payment		
0244046	08/11/23	P	Orange County Transportation Authority	0000003456	6,441.00
			Line Description: Bus Passes		
0244047	08/11/23	P	Orion	0000004136	4,304.10
			Line Description: Warehouse Floor Stock		
0244048	08/11/23	P	Pat Hill	0000002532	429.00
			Line Description: Instructor Payment-Summer 23		
0244049	08/11/23	P	PatWest LLC	0000029177	10,000.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Ketchum Libolt Shalimar Outrea		
0244050	08/11/23	P	Paulette Suiter	0000026820	468.00
			<i>Line Description:</i> Instructor Payment-Summer 23		
0244051	08/11/23	P	Petty Cash Fund Narc Program	0000001833	10,000.00
			<i>Line Description:</i> Replenish SID Expense Fund		
0244052	08/11/23	P	Professor Egghead Science Academy	0000029934	2,450.50
			<i>Line Description:</i> Instructor Payment-Summer 23		
0244053	08/11/23	P	Robert De Pasquale	0000030259	500.00
			<i>Line Description:</i> Claim Stimnet-File #304836		
0244054	08/11/23	P	Ron Gorman	0000025863	425.10
			<i>Line Description:</i> Instructor Payment-Summer 23		
0244055	08/11/23	P	Roy Center	0000002158	293.15
			<i>Line Description:</i> Instructor Payment-Summer 23		
0244056	08/11/23	P	SHI International Corp	0000016007	1,621.00
			<i>Line Description:</i> Indoor Dome Camera & 5 year li		
0244057	08/11/23	P	Sagecrest Planning & Environmental	0000025748	14,430.00
			<i>Line Description:</i> Consultng Staffing Michelle H		
0244058	08/11/23	P	Shaw HR Consulting Inc	0000021706	2,513.95
			<i>Line Description:</i> Safety Physical-Reasonable Acc Safety Physical-Reasonable Acc		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244059	08/11/23	P	Siemens Industry Inc	0000002904	9,312.24
			Line Description: Controls for HVAC Humidity @ F		
0244060	08/11/23	P	SiteOne Landscape Supply LLC	0000024133	1,274.13
			Line Description: Equipment for TAC		
0244061	08/11/23	P	Sparkletts	0000015725	665.46
			Line Description: WATER DELIVERY SERVICES - FINA		
			WATER DELIVERY SERVICES		
			WATER DELIVERY SERVICES - HR		
			WATER DELIVERY SERVICES - DEV		
			WATER DELIVERY SERVICES - CITY		
			WATER DELIVERY SERVICES - PARK		
0244062	08/11/23	P	Talimar Systems Inc	0000025939	793.21
			Line Description: New Cabinets & Shelves for Air		
0244063	08/11/23	P	The Counseling Team International	0000026352	1,396.25
			Line Description: Psych Exam		
			PSych Exam		
			Psych Exam		
0244064	08/11/23	P	The Lincoln National Life Insurance Co	0000030039	14,531.40
			Line Description: Short Term Disability Ins Prem		
0244065	08/11/23	P	The Lincoln National Life Insurance Co	0000030039	12,721.05
			Line Description: Critical Ill Ins Prem Aug 23		
			Accident Ins Prem Aug 23		
0244066	08/11/23	P	Time Warner Cable	0000011202	1,282.93

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
<i>Line Description:</i> Cable Box Upgrade-2nd Floor 3175 Airway Ave B Ethernet Cable Svcs City Hall-Finance Cable Svcs City Hall-Parks Cable Svcs City Hall-Dev S Cable Svcs City Hall-Fire Cable Svcs City Hall-PS Cable Svcs City Hall-IT Cable Svcs City Hall-CM Internet Svcs-City Hall Data Internet Services- PD Data					
0244067	08/11/23	P	Tumble-N-Kids Inc	0000030098	5,220.15
<i>Line Description:</i> Instructor Payment-Summer 23					
0244068	08/11/23	P	US Bank	0000002228	6,486.66
<i>Line Description:</i> Payroll 23-15					
0244069	08/11/23	P	United Site Services of California Inc	0000015552	1,363.81
<i>Line Description:</i> Portable Toilet Svcs 5/24-6/20 Portable Toilet Svcs 5/1-5/31 Portable Toilet Svcs 6/1-6/30 ANNUAL PRICE AGREEMENT Fencing for July 3rd Portable Toilet Svcs 3/29-4/25 Portable Toilet Svcs 1/26-3/23 Portable Toilet Svcs 5/24-6/20 Portatble Toilet Svcs 3/29-4/25 Portable Toilet Svcs 4/26-5/23 Portable Toilet Svcs 4/26-5/30					
0244070	08/11/23	P	Verified First LLC	0000027240	90.00
<i>Line Description:</i> Pre-Employment Credit Checks					

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244071	08/11/23	P	Verizon Wireless	0000008717	1,993.15
			Line Description: WIRELESS PHONE6/18-7/17/23 WIRELESS PHONE SERVICE 6/18-7/		
0244072	08/11/23	P	Verizon Wireless	0000008717	822.22
			Line Description: CalNet 3 Broadband Srvs June23		
0244073	08/11/23	P	Waterline Technologies Inc	0000014520	549.96
			Line Description: DRC-160 Gallons of Chlorine		
0244074	08/11/23	P	Waxie Sanitary Supply	0000004480	8,614.21
			Line Description: Warehouse Floor Stock		
0244075	08/11/23	P	Williams Data Management	0000018803	1,016.00
			Line Description: DATA STORAGE June 23 DATA STORAGE July 23		
0244076	08/11/23	P	Williams Scotsman Inc	0000010492	5,088.76
			Line Description: Lease and Removal of Trailer Lease and Removal of Trailer		
0244077	08/11/23	P	Youngblood & Associates	0000029630	1,050.00
			Line Description: Pre-Employment Polygraph		
0244078	08/11/23	P	Yunex LLC	0000029573	1,154.00
			Line Description: TS Harbor&Harbor Shopping Adva TS Wilson&Pomona New Loop TS Harbor&Wilson New Loops TS Wilson & Pomona New Loops		

TOTAL \$1,906,602.50

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTINGBank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244086	08/18/23	O	Liebert Cassidy Whitmore <i>Line Description: Overflow</i>	0000002960	0.00
0244090	08/18/23	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
TOTAL					0.00

amount
1,188,997.21
3,241.32
186,559.16
286,983.67
187,786.19
0.00
0.00
0.00
\$ 1,853,567.55

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date Aug 17, 2023

Run Time 1:33:46 PM

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
016090	08/18/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
016091	08/18/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
016092	08/18/23	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
<u>TOTAL</u>					<u>0.00</u>

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016077	08/16/23	P	Candyce McMorris	0000026552	241.50
		<i>Line Description:</i> Handler Inst&Trng Seminar AZ			
016078	08/16/23	P	George Maridakis	0000018528	241.50
		<i>Line Description:</i> Handler Ins&Trng Seminar AZ			
016079	08/16/23	P	Jerad Korte	0000025077	691.50
		<i>Line Description:</i> CA Homicide Inv Assoc Conf-LV			
016080	08/16/23	P	Jesse Chartier	0000023836	241.50
		<i>Line Description:</i> Handler Instruc&Trng Sem AZ			
016081	08/16/23	P	Ramon Hernandez	0000024528	691.50
		<i>Line Description:</i> CA Homicide Assoc Conf-LV			
016082	08/16/23	P	Travel Costa Mesa	0000024750	284,876.17
		<i>Line Description:</i> BIA Receipts July 2023			
TOTAL					\$286,983.67

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016083	08/18/23	P	Costa Mesa Employees Association	0000006284	4,162.18
			Line Description: Payroll Deduction 23-17		
016084	08/18/23	P	Costa Mesa Executive Club	0000006286	140.00
			Line Description: Payroll Deduction 23-17		
016085	08/18/23	P	Costa Mesa Firefighters Association	0000001812	8,227.39
			Line Description: Payroll Deduction 23-17		
016086	08/18/23	P	Costa Mesa Police Association	0000001819	7,200.00
			Line Description: Payroll Deduction 23-17		
016087	08/18/23	P	Costa Mesa Police Management Assn	0000005082	315.00
			Line Description: Payroll Deduction 23-17		
016088	08/18/23	P	Spencer Hibbard	0000029191	425.00
			Line Description: River & Flood Rescue 5/22-5/26		
016089	08/18/23	P	US Bank	0000002228	167,316.62
			Line Description: Snacks for Executive/Admin		
			CCAC Membership Renewal David		
			CCAC Membership Renewal Stacy		
			CCAC Membership Renewal Brenda		
			Lunch Meeting		
			General Consulting		
			General Consulting		
			Monthly Tablet Sub-Ely		
			PODS Containers Pick Up		
			Microsoft 365 Monthly Sub		
			Monthly Fee Queing System		
			Monthly Tablet Sub-Lorenza		
			Monthly Fee On-Line Meeting		

Bank: DDP1

Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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<i>Line Description:</i>	Storage Bins				
	Office Supplies				
	Storage Bin Rack				
	Frames-Proclamations				
	Equip-Luke Davis Event				
	Marquee Lettering-Events				
	July 3rd Event Promo Items				
	Conf Reg-Deputy City Manager				
	ReMarkable-Monthly Charge (2)				
	Refreshment-Comm Svy/Emp Picni				
	Tech Supp-Privavy Screens-Moni				
	5-Tier Heavy Duty Shelving				
	Acronis True Image 2018 Premiu				
	ICSC Lodging-Reyes				
	ICSC Business Dinner				
	Professional Development				
	Wall Clock				
	Toner Cardridge				
	Alera Rolling Cart				
	Tripp Lite 12V Battery				
	Misc Supplies BusinessSupplies				
	iMac-CMTV/YE				
	Ink-Central Svs				
	Biannual PO Box Renewal				
	Promo Items-July 3rd Event				
	Fair Housing Wrkshp Mtg Items				
	League of Cities Conf-Lodge-AR				
	Visio Plan				
	Power Premium User On-Line				
	Dinner for Steinke for Council				
	Eaton Gigabit Industrial Gatew				
	Refreshments Spring Dept Meeti				
	Ads-Parks Jobs Promo				
	Mo Charg-LA/NY Times/OC Reg/CC				
	Furniture-Client-Arpa Grant				
	Fradulent Charge Reversed				
	Wireless Keyboard Mouse Comb				
	Registration for League of Cit				
	CFED Conference				

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
<i>Line Description:</i>					
			Fire Station 4 Bathroom		
			Fire Dept Outreach Supplies		
			EOC Updated Emerg Respons Supp		
			Fire Dept Rec 100th Bday Suppl		
			File Sharing Membership		
			Chief Stefano Membership		
			Replacement Vacuum Sta 1		
			Membership for Image Srvs		
			50% Deposit Reflective Decals		
			Chairs for Kitchen Captain Sta		
			Keyboard Mouse Set Up Computer		
			Remaining Balance Reflec Decal		
			Event Food		
			Hiring Event		
			Luke Davis Event		
			Earth Day Portables		
			Spotlight Online Book		
			Department Subscription		
			PE License Renewal		
			Air Fare R. Sethuraman		
			Air Fare S Afeworki Conference		
			League of CA Cities Reg Sethur		
			Valve Switch		
			Hose REEL Corp Yard		
			Drinks for PW Meeting		
			Water Filter for Ice Machine		
			Degreaser Cleanser for Ice Mac		
			Floor Outlet Box for CH 5th FI		
			USB Flash Drives		
			CY & CH Hot Spot Fees		
			TV for Shop Workload Display		
			Accessory Water Pump Unit 366		
			CEAOC Luncheon		
			Office Supplies		
			Business Meeting		
			Swana Conference		
			Public Works Week Event		
			Registration for S Afeworki Dr		
			Office Supplies		

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
		<i>Line Description:</i>	Food/Supplies-ROCKS Program		
			Animal Care Svs-Promo Items		
			Animal Care Svs-Sp Event Equip		
			Office Supplies		
			Luke Davis Event Supp/Food Ven		
			Amazon Monthly Charge		
			CPCA Member Dues		
			SWAT Trailer Supplies		
			Samsung T7 Portable SSD		
			Medical Records-22-008527		
			Amazboost Cell Phone Booster		
			Employee Recog-Plaque		
			Food/Supp-Day Camp		
			Rec Equip-Day Camp		
			Food/Supplies-Teen Program		
			So Cal APCO Ch Meeting		
			Annual Membership		
			Updated Remote Controls		
			Cleaning Solutions for Jail		
			Food/Supp-Teen Program		
			Ex Deposit-Teen Program 6/20		
			Exc Fee-Teen Program 6/12-6/19		
			Office Supp-Mobile Rec Program		
			Ps Clothing-Youth Sports Progr		
			Rec Equip-Youth Sports Program		
			Custom Wood Badge		
			Digitizing 70th Photos		
			2023-2024 CPCA Membshp Dues		
			Blue Paint Honroed to Serve Wa		
			CPCAs Becoming Police Chief Co		
			Award-Sign		
			Animal Control Supplies		
			Office Supplies-MCV Supplies		
			Parking Fee for Mass Causality		
			Food/Supp-ROCKS Program		
			Rec Equip-Mobile Rec Program		
			Subscript/Books-LEAP Program		
			Arts/Craft Supp-Mobile Rec Pro		
			Office Supplies		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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<i>Line Description:</i>	Office Supplies-DRC				
	Recreation Equipment				
	Refund-Comm Trip Admission				
	Photoshop				
	Prime Membership				
	Teleprompter App				
	Monthly Cloud Sub				
	70th Anni Gift Boxes				
	Silicone Cable for Desktop				
	Rip! Social Media Content App				
	Cleaning Supplies-NHCC				
	Rec Equip-Teens Program				
	Craft/Supp-Movies in Park				
	Refund-Supp-Movies in Park				
	Parchment Paper				
	Monthly Membership				
	Credit Back to Card				
	CPCA Dues-Membership				
	Supvr TBW Training-Lunch				
	Employee Recognition Awards				
	Pens for End-Probation Employee				
	Food/Supp-Youth Sports				
	Ex Fee-Teen Program 6/20				
	Pt Clothing-Youth Sports				
	Bottled Water-Youth Sports				
	Cable Modem Irrigation System				
	ITE Registration J Rosales				
	License Plates				
	Hose & Adaptors				
	Tools				
	Credit/Return				
	23/24 FY Planner				
	CNG Fuel for Unit #342				
	Event Supplies				
	Office Supplies				
	2022 California Building Code				
	Office Chair Engineering Divis				
	Wood Stain for CC Steps				
	Supplies for Corp Yard				

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i>		
			Training/Meeting Srvs Staff		
			Return of Supplies for Corp Ya		
			Supervisors TBW		
			Citizens Academy		
			USB Sticks Citizens Academy		
			Native Plant Seeds		
			Facility Tables		
			Luke Davis Field Extravaganza		
			Lens for Nikon Z5		
			Vet Bills for K9 Aran		
			Tuition/ICS 300 Sevilla		
			Lodging/Sherman Block 8/Kuo		
			Tuition/Basic Course/Sanchez		
			Tuition/Narcotics Inv/Santos		
			Tuition/Report Writing/Prado		
			Tuition/WLLE Conf/4 Officers		
			Batons Included Uniform Recruit		
			Lodging/Central Square Conf Ro		
			Shipping Returns Optics Profor		
			Tuition/HITS K9 Seminar/K9 Off		
			Uniform for Recruit Sanchez Wo		
			Refund		
			Tuitions		
			Lodging/Traffic Coll		
			Food Team Building Workshop		
			Tuition/OTS Forum/1 Officer 1		
			Lodging/Central Square/Gonzale		
			Refund for Traffic Coll Recons		
			Tuition/Interview Interrogatio		
			Tuition/Peer Support 4 Officer		
			Signage-Senior Center		
			Flyer Rack-Senior Center		
			Food-Independence Day Celebrat		
			Food/Refreshment-Veteran Socia		
			Event Food		
			Event Equipment		
			Event Marketing		
			Office Supplies		
			Event Promo Materials		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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<i>Line Description:</i>	Community Garden Materials				
	Office Supplies				
	Supplies-Tech Talk				
	Amazon Return Credit				
	Supplies-Card Making				
	Supplies-Movie Monday				
	Supplies-Special Events				
	CoffeePods-Keurig-Sunroom				
	Cricut Design Subscription				
	Monthly Movie Subscription				
	Refreshment-Parks Make Life Be				
	Supp/Decor-Independence Day Ev				
	Outlet				
	Tube Cutter				
	Two Fittings				
	Tube Fittings				
	Cartridge for Sink				
	Items for Cabinet Drawer				
	Valve Accutator and Belt				
	Rec Equip-CMSC				
	Office Supplies-DAC				
	Annual Red Cross Reg				
	Rec Equip-Lions Park				
	American Red Cross Certificati				
	Refreshment-Historical Preserv				
	Food-Drone Practice				
	Council/Dais				
	Quarterly Dinner				
	Council Add on Meal				
	Credit-ICSC Catering				
	Hotel-ICSC (Council)				
	Hotel-ICSC (Dev Svs)				
	Transportation Fuel-ICSC				
	ICSC Booth-Expenses/Catering				
	Quarterly Logistics Mtg-OCFEC				
	ReMarkable-Monthly Charge (4)				
	Electronic GAAFR				
	Monthly Connection Fee				
	Working Lunch-Budget Team				

Bank: DDP1
Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
<i>Line Description:</i>					
			Working Lunch-Budget Mngmnt		
			Orange County Chapter Meeting		
			Tennis Center Interview Items		
			Finance Department Wide Meetin		
			Finance Director Membership Re		
			Mesa Water District		
			ID Badge Printer		
			2Yr Protect Plan-Docking Stati		
			C/O Books-Training/Dev Purpose		
			Dell Thunderbolt Docking Stati		
			New Desk Phone-N Oosterhof		
			APA Prof Membershi-C Jennifer		
			Blockbox Display Port-Land Mgm		
			Cannabis Cloud Base Storage-Su		
			Cannabis Software App-Submissi		
			NCDA Reg-Training M Daily/A Mi		
			Blackbox Display Port-Land Mgm		
			RA Biennial Renewal License-WK		
			3-pk Flash Drive 32gb		
			Leadership Lunch Meeting		
			City Council Meeting-Meal		
			Touch Case-iPad-NHS Staff		
			CM Gameros-Screen Protector		
			GripMaster Car Desk-NHS Staff		
			Refund-Cancelled by DD in Err		
			23 MMASC Conf Reg-L Karaguezia		
			Flexispot Ele Standing Desk-LK		
			L Group Corner Sleeve Connecto		
			Refund-L Group Corner Sleeve C		
			Training Refreshments		
			Rater Refreshment&Meals		
			Meet&Greet		
			Oral Board Refreshments		
			Service Awards Photographer		
			Supplies		
			iCloud Storage		
			Cient Ride Shares		
			Amazon Prime Membership		
			Nitrile Gloves-Sr Code OFC		

Bank: DDP1
Cycle: ADDEP1

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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Line Description: LiveScan Notary Requirement
Outreach Supp (Phone Charger)
Outreach Wrkr Requested Boots
Arpa Grant-Soap/Coffee Machine
Mileage App-Trk Outreach Drive
Outreach Wrkr Requested Supply
Water Bottles/Divy Fee-Shelter
Water&Gatorade Sta6
Membership Renewal Stefano
Water Gatorade Sta 1 2 3 5
Supplies for Sta4 Classroom
Membership Renewal Lora Ross
CFED Lodging-Coates
Parking
Food-Trip to Westconsin Pierce
CDED Conference
Lunch for Crews PFF Testing
Parking Fee
CFED Conference Hotel
MCI Clipboard Project
Coffee Snack Cups Supplies EMS

TOTAL	\$187,786.19
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Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244079	08/18/23	P	Admin Sure Inc	0000021568	49,920.00
		Line Description:	Wkrs Comp Consulting-Aug 23 Wkrs Comp Consulting-Sep 23 Wkrs Comp Consulting-Jul 23		
0244080	08/18/23	P	All City Management Services Inc	0000009480	25,288.55
		Line Description:	School CrsngGuard 5/28-6/10/23 School CrsngGuard 5/14-5/27/23		
0244081	08/18/23	P	CoreLogic Information Solutions Inc	0000004774	23,487.07
		Line Description:	SOFTWARE LICENSE		
0244082	08/18/23	P	Insightsoftware, LLC	0000030176	29,835.80
		Line Description:	PROFESSIONAL CONNECTOR SOFTWARE		
0244083	08/18/23	P	JP Morgan Equipment Finance	0000029582	88,366.86
		Line Description:	PD Bearcat Lease Pymnt		
0244084	08/18/23	P	Kazoni Construction	0000029763	445,181.80
		Line Description:	Retention #22-03/#200094 PD Indoor Range 22-03/#200094		
0244085	08/18/23	P	Liebert Cassidy Whitmore	0000002960	84,173.20
		Line Description:	Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law Legal Services (Employment Law		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
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Line Description: Legal Services (Employment Law
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0244087	08/18/23	P	Office Depot	0000003394	15,072.53
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Line Description: Supplies-PD Admin
Supplies-PS Admin
Supplies-Fire Admin
Supplies-Maint Admin
Supplies-PD Training
Supplies-City Council
Supplies-Finance Admin
Supplies-Senior Center
Supplies-PS Development
Supplies-Records Police
Supplies-Building Safety
Supplies-Park Development
Supplies-Traffic Planning
Supplies-Police Operations
Supplies-City Manager Admin
Supplies-Police/Crime Scene
Supplies-Street Improvement
Supplies-Traffic Operations
Equipment-Police/Crime Scene
Supplies-Community Svs Admin
Supplies-Engineer Const Mgmt

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Equipment-PD Telecom Operation PC Equip-PD Telecom Operations Supplies- Police Emergency Svs Supplies-Storm Drain Improve Supplies-Police Investigations Supplies-PD Property & Evidenc		
0244088	08/18/23	P	Pinnacle Petroleum, Inc	0000029315	25,369.59
			<i>Line Description:</i> Unleaded Fuel-PD		
0244089	08/18/23	P	Southern California Edison Company	0000004088	162,113.85
			<i>Line Description:</i> 567 W 18th 7/8-8/6/23 734 James 7/8-8/6/12 2293 Canyon 7/8-8/6/23 745 W 18th 7/8-8/6/23 740 James 7/8-8/6/23 707 W 18th 7/8-8/6/23 1940 Placentia 7/8-8/6/23 711W 18th 7/8-8/6/23 Signals 6/6-8/6/23 744 James 7/8-8/6/23 Tennis Cntr 6/30-8/1/23 JoannSt Bike Trail 7/1-7/31/23 360 Ogle 7/12-8/9/23 410 Merrimac 7/12-8/09/23 Park Maint 7/1-7/31/23 Loan #8690-Aug 23 Street Lights 7/1-7/31/23 980 Arlington 6/30-8/1/23 Volcom Skate Pk 6/30-8/1/23 1035 Park Crest 6/30-8/01/23 970 Arlington 6/30-8/1/23 3175 Airway 7/11-8/8/23 DRC 6/28-7/30/23 702 Victoria 6/28-7/30/23 Loan #8670-Aug 23 Sunflower/Plaza 7/1-7/31/23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: 2750 Fariview 6/30-8/1/23 717& 721 James 7/8-8/6/23 BCC 7/8-8/6/23		
0244091	08/18/23	P	Vigilant LLC	0000024878	23,100.00
			Line Description: CYBERDNA ALERTING & SUBSCRIPTI		
0244092	08/18/23	P	Abound Food Care	0000029712	4,875.00
			Line Description: SB1383 Compliance Prog Basic SB1383 Compliance Basic SB1383 Compliance		
0244093	08/18/23	P	Adlerhorst International	0000000906	400.00
			Line Description: Re-Certification-Bodi		
0244094	08/18/23	P	Agriserve Pest Control Inc	0000025268	900.00
			Line Description: Disease Suppression Disease Suppression Disease Suppression		
0244095	08/18/23	P	Alliant Insurance Services Inc	0000017608	1,875.00
			Line Description: SMART Camp Instructor Ins Prem SMART Camp Instructor Ins Prem		
0244096	08/18/23	P	Ardurra Group, Inc.	0000030147	240.00
			Line Description: On Call Tran/Enrg Svcs-Jul 23		
0244097	08/18/23	P	B & H Photo Video Inc	0000006056	1,228.34
			Line Description: Buffalo Terastation		
0244098	08/18/23	P	BC Traffic Specialist	0000022225	3,225.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Message Board Rental-Jun 23 Retail Delivery Charge-Jun 23 Credit Retail Delivery Charge		
0244099	08/18/23	P	BIT Pros Inc	0000029087	1,722.44
			Line Description: Oil Leak Repair-#525		
0244100	08/18/23	P	Balloonigami	0000030255	560.00
			Line Description: Day Camp Entertainment-7/14/23		
0244101	08/18/23	P	Barr & Clark Environmental	0000009300	525.00
			Line Description: LBP Inspn-3109 Yukon/Stampa		
0244102	08/18/23	P	Beau Hossler	0000029714	90.00
			Line Description: Basketball Referee-8/14/23		
0244103	08/18/23	P	Blue Cosmo	0000026920	1,369.90
			Line Description: Satellite Phone Svcs-May 23 Satellite Phone Svcs-Jun 23		
0244104	08/18/23	P	Bodykore, Inc.	0000030149	3,161.61
			Line Description: SHIPPING TREADMILL SALES TAX (7.75%)		
0244105	08/18/23	P	CALBO	0000001483	215.00
			Line Description: South Ed Week Reg-Jacobo		
0244106	08/18/23	P	CAPE	0000001569	50.00
			Line Description: 2023-24 Mbrshp-M Trujullo		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244107	08/18/23	P	CBE	0000015149	878.05
		<i>Line Description:</i> Copier Usage 7/5-8/4/23 Copier Usage 7/5-8/4/23 Copier Usage 7/5-8/4/23 Copier Usage 3/5-4/4/23 Copier Overage 7/5-8/4/23 Copier Usage 4/5-5/4/23			
0244108	08/18/23	P	CDW Government Inc	0000005402	122.34
		<i>Line Description:</i> B3E 6' USB-C SALES TAX (7.75%) USB			
0244109	08/18/23	P	Cabco Yellow Inc	0000028576	6,964.50
		<i>Line Description:</i> Sr Mobility Prog-Jun 23			
0244110	08/18/23	P	California Building Standards Commission	0000020577	1,871.10
		<i>Line Description:</i> Bldg Standard Fees Apr-Jun 23			
0244111	08/18/23	P	California Forensic Phlebotomy Inc	0000001500	6,102.00
		<i>Line Description:</i> Blood Draw Svcs-Jun 23			
0244112	08/18/23	P	Canon Financial Services Inc	0000023241	5,608.50
		<i>Line Description:</i> Copier Lease-Jul 23 Copier Lease-Aug 23 Copier Lease-Jul 23 Copier Lease-Aug 23 Copier Lease 6/20-7/19/23 COPIER LEASE Copier Lease 7/20-8/19/23 Copier Lease 8/20-9/19/23			

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244113	08/18/23	P	Costa Mesa Auto Glass	0000010001	459.30
			Line Description: 738		
0244114	08/18/23	P	Costa Mesa Lock & Key	0000001817	1,309.55
			Line Description: RPL Broken Center Case Assembl		
			Trash Can Lock		
			Key Lock, New Keys-Code ENF Of		
0244115	08/18/23	P	David Evans & Associates Inc	0000001937	958.50
			Line Description: Raised Crosswalk 4/30-5/27/23		
0244116	08/18/23	P	Dell Computer Corp	0000001962	2,266.75
			Line Description: Environment Fee		
			Sales Tax 7.75%		
			Dell 24" Monitor		
0244117	08/18/23	P	Deluxe	0000013009	210.26
			Line Description: Deposit Tickets		
0244118	08/18/23	P	Department of Conservation	0000001530	7,760.80
			Line Description: SMIP Fee Collected apr-Jun 23		
0244119	08/18/23	P	Doheny Security Services	0000030265	1,230.00
			Line Description: CIP Security Svs7/11-7/25/23		
0244120	08/18/23	P	Ecolab Pest Elimination	0000024420	1,364.69
			Line Description: Pest Control Svc-Aug 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244121	08/18/23	P	Fed Ex	0000002190	138.63
		<i>Line Description:</i>	Ground Delivery Ground Delivery		
0244122	08/18/23	P	Federal Technology Solutions Inc	0000024174	6,071.10
		<i>Line Description:</i>	Teen Cntr Cable Labor/Maint		
0244123	08/18/23	P	Forensic Nurse Specialists Inc	0000014039	300.00
		<i>Line Description:</i>	Victim Physical-6/30/23		
0244124	08/18/23	P	Fuel Pros Inc	0000026476	3,416.32
		<i>Line Description:</i>	Monitoring Cert/Test-PD		
0244125	08/18/23	P	G & G Trophy Company	0000002287	13.05
		<i>Line Description:</i>	Key to the City Engraved Plate		
0244126	08/18/23	P	Galls LLC	0000002297	6,119.11
		<i>Line Description:</i>	Uniform-Prado Uniform-South Uniform-Castillo Uniform-Castillo Uniform Uniform-Lopez Uniform-Alegado Uniform-Sgt M Peters Safety Vest-OFCR R Lippincott Safety Vest-OFCR N Siemiawski Uniform-Dep Chf J LaPointe Safety Vest-OFCR C Jones Uniform-OFCR R Lippincott Uniform-Sgt A Lopez		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244127	08/18/23	P	Game Truck	0000029273	1,250.00
			Line Description: Day Camp Entertainment6/14-8/9		
0244128	08/18/23	P	HdL Coren & Cone	0000007882	4,839.45
			Line Description: Property Tax Apr-Jun 2023		
0244129	08/18/23	P	Hirsch Pipe & Supply Company Inc	0000026475	539.91
			Line Description: Plumbing Supplies		
			Plumbing Supplies		
			Plumbing Supplies on an as-nee		
0244130	08/18/23	P	IAM Pacific Wellness Inc.	0000029833	125.00
			Line Description: PREVENTATIVE MAINTENANCE		
0244131	08/18/23	P	Interstate Batteries of California Coast	0000002700	144.81
			Line Description: Batteries-Stock		
0244132	08/18/23	P	Interwest Consulting Group Inc	0000021505	5,428.75
			Line Description: I-405 Fwy-Jun 2023		
			Trans/Eng Grant Mgmt-Jun 23		
0244133	08/18/23	P	James Snordan	0000029974	90.00
			Line Description: Basketball Referee-8/9/23		
0244134	08/18/23	P	Jennifer E Ortiz	0000030256	46.85
			Line Description: Payroll Replacement #2036259		
0244135	08/18/23	P	Keith L Kilmer	0000028509	3,627.95
			Line Description: Investigative Svcs		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244136	08/18/23	P	Kelly Spicers Stores	0000029500	450.55
			Line Description: Paper		
0244137	08/18/23	P	Knorr Systems Inc	0000005036	518.26
			Line Description: Carbon Dioxide Refill		
0244138	08/18/23	P	LINA	0000015623	50.00
			Line Description: NYL Admin Fees July 23		
0244139	08/18/23	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			Line Description: Public Records Access May 23		
0244140	08/18/23	P	Los Angeles Times	0000003000	1,338.79
			Line Description: Legal Publications July 23		
0244141	08/18/23	P	Los Angeles Times	0000003000	1,425.13
			Line Description: Legal Advertising July 23		
0244142	08/18/23	P	Matrix Imaging Products Inc	0000018324	9,436.00
			Line Description: Development Doc Scanning Svcs		
0244143	08/18/23	P	MetLife Legal Plans Inc	0000014707	4,339.50
			Line Description: Legal Augt 2023		
0244144	08/18/23	P	Mike Raahauges Shooting Enterprises	0000006853	650.00
			Line Description: Range Fees June 2023		
			Range Fees for SWAT July 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244145	08/18/23	P	Newport Mesa Unified School District	0000003339	6,275.44
			Line Description: Instrucional Supplies SC 23		
0244146	08/18/23	P	Occu Med	0000003388	4,597.00
			Line Description: Pre-Employment Physicals		
0244147	08/18/23	P	Omari Smith	0000029906	90.00
			Line Description: Basketball Referee-8/14/23		
0244148	08/18/23	P	Paul's Pet Food Express	0000026626	239.61
			Line Description: Food&Supplies for Bodi Food for Aran		
0244149	08/18/23	P	Premier Security Services Inc	0000002633	1,620.00
			Line Description: Security Srvs 3PD Areas 7/23-6		
0244150	08/18/23	P	Priceless Pet Rescue	0000026000	650.00
			Line Description: Animal Transfer Fee Oct22		
0244151	08/18/23	P	Priority Landscape Services LLC	0000026592	13,908.00
			Line Description: Landscape Mntnce June 23 Landscape Maintnce May 2023		
0244152	08/18/23	P	SHI International Corp	0000016007	259.53
			Line Description: COMPUTER EQUIPMENT		
0244153	08/18/23	P	Salsbury Industries	0000009240	1,713.23
			Line Description: SALES TAX (7.75%) PLASTIC LOCKER SHELVES		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244154	08/18/23	P	So Cal Sandbags Inc	0000024349	2,091.25
			Line Description: Infield Mix for TAC		
0244155	08/18/23	P	Southern California Fleet Services Inc	0000030072	2,285.20
			Line Description: 525-Service Call		
0244156	08/18/23	P	Southern California Gas Company	0000004092	439.17
			Line Description: 3175 Airway 7/11-8/9/23		
0244157	08/18/23	P	Stantec Consulting Services Inc	0000008310	1,672.00
			Line Description: Project Meetngs Access Circula		
0244158	08/18/23	P	Staples Advantage	0000024532	8,641.61
			Line Description: Supplies-Police Records		
			Supplies- P&R NHCC		
			Supplies-PS Admin		
			Supplies-Fire		
			Supplies-CEO		
			Supplies-IT		
			Supplies-Code Enforcement		
			Supplies-Dev Svs-Planning		
			Supplies-P&R DT Rec Center		
			Supplies-Dev Svs-Bldg Safety		
			Supplies-HR Recruit/Selection		
			Supplies-CEO Office-City Clerk		
			Supplies-Transportation Traffi		
0244159	08/18/23	P	State of California Dept of Justice	0000001534	4,312.00
			Line Description: Livescan/Fingerprinting Servic		
0244160	08/18/23	P	Susan Saxe Clifford PHD	0000003932	5,850.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Pre-Employment Psych Pre-Employment Psych Pre-Employment Pysch Pre-Employment Physical Pre-Employment Pysch Pre-Employment Psych Pre-Employment Psych Pre-Employment Psych Pre-Employment Psych		
0244161	08/18/23	P	T-Mobile USA	0000021384	25.00
			<i>Line Description:</i> Phone Record Retrieval		
0244162	08/18/23	P	TCCG Tech Coast Group LLC	0000029936	7,350.00
			<i>Line Description:</i> Econ Dev Straegic Plan		
0244163	08/18/23	P	The Bubble Rollers & Emerald Events	0000029271	4,272.00
			<i>Line Description:</i> Day Camp Slide Rental-8/2/23 Day Camp Slide Rental-7/6/23 Day Camp Slide Rental-7/19/23 Day Camp Foam-Pit-7/27/23		
0244164	08/18/23	P	The Home Depot Credit Services	0000002560	12,571.85
			<i>Line Description:</i> Hardware Supplies-Bldg Maint Tools-Graffiti Abatement Tools-Bldg Maint Hardware Supplies-Park Maint Public Safety Items-Response/C Maint Equip-PD Tech Supp/Maint Inventory Purchase-Warehouse Tools- Fire Response/Control Electrical Supplies-Bldg Maint Gen Supplies-Graffiti Abatemen Gen Supplies-Storm Drain Maint		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244165	08/18/23	P	Trauma Intervention Programs Inc	0000005670	13,560.00
			Line Description: Price Agreement		
0244166	08/18/23	P	Trellis	0000025584	5,568.05
			Line Description: 2022-2023 SUBRECIPIENT AGREEME		
0244167	08/18/23	P	Triton Technology Solutions Inc	0000021687	1,200.00
			Line Description: INSTALLATION SERVICES		
0244168	08/18/23	P	Verizon Wireless	0000008717	2,925.24
			Line Description: PW CP Svs 6/18-7/17/23		
			IT CP Svs 6/18-7/17/23		
0244169	08/18/23	P	Vulcan Materials Company	0000007403	745.52
			Line Description: Asphalt Potholes Sidewalk Ramp		
			Asphalt Potholes Sidwalk Ramps		
			Asphalt Pothole Sidwalk Ramp		
			Asphalt Potholes Sidewalk Ramp		
0244170	08/18/23	P	Wex Bank	0000014258	4,285.47
			Line Description: Fuel 6/6-7/6/23		
			Fuel 7/7-8/6/23		
0244171	08/18/23	P	Youngblood & Associates	0000029630	1,750.00
			Line Description: Pre-Employment Polygraph		
TOTAL					\$1,188,997.21

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date Aug 17, 2023

Run Time 1:32:01 PM

Bank: CITY

Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244172	08/18/23	P	CHC: Creating Healthier Communities	0000008015	10.00
			Line Description: Payroll Deduction 23-17		
0244173	08/18/23	P	CalPERS Long-Term Care Program	0000006287	184.27
			Line Description: Payroll Deduction 23-17		
0244174	08/18/23	P	Pamela Lilly	0000025324	750.00
			Line Description: Payroll Deduction 23-17		
0244175	08/18/23	P	State of California	0000001546	2,297.05
			Line Description: Payroll Deduction 23-17		
TOTAL					<u>\$3,241.32</u>

Report ID: CCM2001

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTER

Page No. 1

Run Date Aug 17, 2023

Run Time 1:29:58 PM

Bank: CITY

Cycle: ANNUAL

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0244176	08/17/23	P	JP Morgan Equipment Finance	0000029582	186,559.16
			<i>Line Description:</i> Ambulance Lease		
				TOTAL	\$186,559.16

Report ID: CCM20010

City of Costa Mesa Accounts Payable
CCM OVERFLOW CHECK LISTING

Page No. 1

Run Date Aug 24, 2023

Run Time 4:10:49 PM

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0244189	08/25/23	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
<u>TOTAL</u>					<u>0.00</u>

<u>amount</u>	
	128,614.77
	976,033.34
	0.00
<u>\$</u>	<u>1,104,648.11</u>

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244177	08/25/23	P	BrightView Landscape Services Inc	0000026055	202,407.84
			Line Description: CW Landscape Maint Svs-Jul 23 Irrigation Repairs-Jul 2023		
0244178	08/25/23	P	Cabco Yellow Inc	0000028576	35,971.90
			Line Description: Sr Medical Trans-May 23 Sr Mobility Prog-May 23 Sr Medical Tran-Jun 23		
0244179	08/25/23	P	Econolite Systems, inc	0000030165	27,621.71
			Line Description: Software Upgrade/Installation		
0244180	08/25/23	P	Endemic Environmental Services Inc	0000021277	27,865.00
			Line Description: Replace V #439311		
0244181	08/25/23	P	Executive Facilities Services Inc	0000029510	40,239.57
			Line Description: Janitorial Services - Communic Janitorial Services - New Corp Janitorial Services - Old Corp Janitorial Services - Senior C Janitorial Services - City Hal Janitorial Services - Bridge S Janitorial Services - Balearic Janitorial Services - FS 1-6 Janitorial Services - NHCC Janitorial Services - DRC Janitorial Services - PD Janitorial Services - West Sid		
0244182	08/25/23	P	Hinderliter De Llamas & Associates	0000002537	35,802.75
			Line Description: Sales Tax Apr-Jun 2023 Sale Tax Jan-Mar 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244183	08/25/23	P	Keyser Marston Associates Inc	0000002824	28,330.00
			Line Description: Inclusionary Housing-Consultin		
0244184	08/25/23	P	Liebert Cassidy Whitmore	0000002960	21,992.50
			Line Description: LEGAL SERVICES - HR		
			City Wide General Training		
			LEGAL SERVICES - HR		
			LEGAL SERVICES - HR		
			LEGAL SERVICES - HR		
			Legal Services (Employment Law		
			LEGAL SERVICES - HR		
			General Training		
0244185	08/25/23	P	Nutrien AG Solutions Inc	0000026392	16,418.46
			Line Description: Materials		
			Materials		
0244186	08/25/23	P	Proactive Engineering Consultants Inc	0000028916	19,155.00
			Line Description: Westside Storm Drain Improv Ci		
0244187	08/25/23	P	SHI International Corp	0000016007	78,338.78
			Line Description: SHIPPING FEE		
			SECURITY CAMERAS & ACCESSORIES		
			SALES TAX (7.75%)		
			ELECTRONIC EQUIPMENT		
0244188	08/25/23	P	Southern California Edison Company	0000004088	165,215.78
			Line Description: 2917-3171 Redhill 7/19-8/16/23		
			3190 Airport Loop 6/29-7/10/23		
			3190 Airport Loop 7/11-8/8/23		
			885 Junipero 6/30-8/1/23		
			1560 Adams 7/13-8/10/23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
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Line Description: 308 University 7/13-8/10/23
 1256 Adams 7/12-8/9/23
 410 Merrimac 7/12-8/9/23
 2590 Placentia 7/8-8/6/23
 1990 Placentia 7/7-8/3/23
 Nprt Fwy/Baker 7/1-7/31/23
 Baker/Royal Palm 7/1-7/31/23
 SD Fwy On/off 7/1-7/31/23
 3129 Harbor 7/1-7/31/23
 19th/NPT 7/1-7/31/23
 3460 Smalley 7/1-7/31/23
 1624 Gisler 7/1-7/31/23
 350 Bristol 7/11-8/8/23
 980 Arlington 7/11-8/8/23
 152 Baker 7/11-8/8/23
 Arlington X-ing 7/11-8/8/23
 3190 Redhill 7/11-8/8/23
 3191 Redhill 7/11-8/8/23
 1071 Arlington 7/11-8/8/23
 1050 Arlington 7/11-8/8/23
 980 Arlington 7/11-8/8/23
 1350 S Coast 7/10-8/7/23
 1587 Sunflower 7/10-8/7/23
 782 Shalimar 7/10-8/7/23
 1040 Paularino 7/18-8/15/23
 2783 Bristol 7/18-8/15/23
 401 Broadway 7/17-8/14/23
 2944 Brsitol 7/17-8/14/23
 199 Broadway 7/17-8/14/23
 1071 Bristol 7/19-8/16/23
 Fac & Equip 5/1-5/31/23
 Fac & Equip 6/1-6/30/23
 Fac & Equipment 7/1-7/31/23
 2612 Harbor 7/17-8/14/23
 Median 7/8-8/6/23

0244190

08/25/23

P

West Coast Arborists Inc

0000004498

50,468.45

Line Description: Tree Maint 7/16-7/31/23

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244191	08/25/23	P	AH Accounting LLC	0000029518	8,925.00
			<i>Line Description:</i> Acct Spvsr Temp Svc-Jul 2023		
0244192	08/25/23	P	AT & T	0000001107	2,258.96
			<i>Line Description:</i> DSL Line for Traffic Operation		
			Smallwood Park		
			Wakeham Park		
			Estancia Park		
			Outgoing Trunk Line		
			IT Computer Room		
			DRC Alarm		
			DID Trunk Line		
			Cool Line for PD		
			TeWinkle Park		
			PD Emergency Line		
0244193	08/25/23	P	AT & T	0000001107	165.41
			<i>Line Description:</i> 911 Cama Trunks		
0244194	08/25/23	P	Adam Ereth	0000029232	800.00
			<i>Line Description:</i> Planning Comm Mtn-Jul 2023		
			Planning Comm Mtn-Jun 2023		
0244195	08/25/23	P	Ai Ley Tan	0000029642	500.00
			<i>Line Description:</i> Yoga Session-Jul 23		
0244196	08/25/23	P	Akeso Occupational Health	0000029274	215.00
			<i>Line Description:</i> DOT Physical		
			DOT Physical-Apr 2023		
0244197	08/25/23	P	Andrew Domngern	0000030301	250.00

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Refund Rec Dep 2007719.002		
0244198	08/25/23	P	Angely Vallarta	0000029193	800.00
			<i>Line Description:</i> Planning Comm Mtn-Jul 2023 Planning Comm Mtn-Jun 2023		
0244199	08/25/23	P	BKF Engineers	0000024944	1,506.00
			<i>Line Description:</i> CMPD Mobile Command Unit		
0244200	08/25/23	P	Bark Collective	0000030298	500.00
			<i>Line Description:</i> Refund Chamber Commerce Mbrshp		
0244201	08/25/23	P	Beau Hossler	0000029714	90.00
			<i>Line Description:</i> Basketball Referee-8/16/23		
0244202	08/25/23	P	Blue Shield	0000028683	83.52
			<i>Line Description:</i> Refund Ambulance Fee		
0244203	08/25/23	P	Blue Shield	0000028683	1,513.12
			<i>Line Description:</i> Refund Ambulance Fee		
0244204	08/25/23	P	CalOptima	0000027839	9.98
			<i>Line Description:</i> Refund Ambulance Fee		
0244205	08/25/23	P	CalOptima	0000027839	142.71
			<i>Line Description:</i> Refund Ambulance Fee		
0244206	08/25/23	P	California Forensic Phlebotomy Inc	0000001500	8,462.86
			<i>Line Description:</i> Blood Drawn Svc-Jul 23		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0244207	08/25/23	P	Canon Financial Services Inc	0000023241	5,114.26
			<i>Line Description:</i> Copier Lease-Aug 23 Copier Maint-Jul 2023		
0244208	08/25/23	P	Carelon Behavioral Health of California	0000030107	3,771.79
			<i>Line Description:</i> EAP-Mar 2023/PO #15924 EAP-Apr 2023/PO #15924 EAP-May 2023/PO #15924 EAP-Jun 2023/PO #15924		
0244209	08/25/23	P	Carin Howard	0000025554	35.00
			<i>Line Description:</i> Refund Rec Dep 2007716.002		
0244210	08/25/23	P	Charles Holland	0000030285	10.00
			<i>Line Description:</i> Refund Ambulance Fee		
0244211	08/25/23	P	Chris Azer	0000028618	860.00
			<i>Line Description:</i> Refund Rec Dep 2007757.002		
0244212	08/25/23	P	Christine Christopher	0000002045	145.00
			<i>Line Description:</i> Refudn Rec Dep #2007758.002		
0244213	08/25/23	P	Cigna	0000028713	1,068.30
			<i>Line Description:</i> Refund Ambulance Fee		
0244214	08/25/23	P	County of Orange	0000003486	4,042.00
			<i>Line Description:</i> AFIS Fees-Jul 23		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244215	08/25/23	P	Cynthia Brahs	0000030296	1,000.00
			Line Description: Refund Permit PS22-00473		
0244216	08/25/23	P	Cynthia Miranda	0000030304	200.00
			Line Description: Refund Rec Dep 2007711.002		
0244217	08/25/23	P	DHCS	0000030278	9.58
			Line Description: Refund Ambulance Fee		
0244218	08/25/23	P	Debra Ladouceur	0000030281	130.00
			Line Description: Refund Ambulance Fee		
0244219	08/25/23	P	Donald Biel	0000030276	310.00
			Line Description: Refund Ambulance Fee		
			Refund Ambulance Fee		
0244220	08/25/23	P	Employers Mutual Inc	0000030286	278.00
			Line Description: Refund Ambulance Fee		
0244221	08/25/23	P	Employment Development Department	0000001543	13,722.00
			Line Description: Unemployment Apr-Jun 23		
0244222	08/25/23	P	Enterprise Rent A Car	0000002131	5,959.72
			Line Description: Undercover Car Rental		
			Undercover Car Rental		
			Undercover Car Rental		
			Undercover Car Rental		
0244223	08/25/23	P	Erica Donovan	0000030270	527.00
			Line Description: Refund Rec #2007800.002		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244224	08/25/23	P	FM Thomas Air Conditioning Inc	0000017151	8,371.82
			Line Description: Retention Payable #21-09		
0244225	08/25/23	P	Family Care Centers Inc	0000000399	270.00
			Line Description: Refund Operational Permit		
0244226	08/25/23	P	Farhan Chowdhury	0000030269	180.00
			Line Description: Basketball Referee-8/9/23		
			Basketball Referee-8/7/23		
0244227	08/25/23	P	Fed Ex	0000002190	30.91
			Line Description: Ground Delivery		
			Ground Delivery		
0244228	08/25/23	P	Federal Technology Solutions Inc	0000024174	358.46
			Line Description: Network Drop for HVAC issues @		
0244229	08/25/23	P	Fieldman Rolapp & Associates Inc	0000024519	1,975.00
			Line Description: Yearly Fiscal Status Report		
0244230	08/25/23	P	FireStats LLC	0000026188	2,850.00
			Line Description: Datat Analysis Maint Apr-Jun23		
0244231	08/25/23	P	Geico	0000027519	8,939.32
			Line Description: Vehicle Damage Stlmnt-2/10/23		
0244232	08/25/23	P	Grainger	0000002393	264.73
			Line Description: Supplies		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Hardware Supplies		
0244233	08/25/23	P	Gregory Carles	0000030283	7.62
			Line Description: Refund Ambulance Fee		
0244234	08/25/23	P	Guy Castillo	0000030291	4,000.00
			Line Description: Refund Permit PS23-00584		
0244235	08/25/23	P	Hein Austin	0000030289	464.00
			Line Description: Refund Vehicle Impound Fee		
0244236	08/25/23	P	Hello Lamp Post Ltd	0000029632	1,500.00
			Line Description: Replace V #435214		
0244237	08/25/23	P	IDS Group Inc	0000022643	2,098.80
			Line Description: IT & Training Room Project		
0244238	08/25/23	P	Interwest Consulting Group Inc	0000021505	5,500.00
			Line Description: I 405 Widening-May 2023		
0244239	08/25/23	P	Irv Seaver Motorcycles	0000010272	1,648.55
			Line Description: Helmets-Traffic		
0244240	08/25/23	P	JFK Transportation Co., Inc.	0000030141	7,000.00
			Line Description: Summer Day Camp Transportation		
			Summer Day Camp Transportation		
			Summer Day Camp Transportation		
			Summer Day Camp Transportation		
			Summer Day Camp Transportation		
			Summer Day Camp Transportation		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244241	08/25/23	P	James Snordan	0000029974	90.00
			Line Description: Basketball Referee-8/21/23		
0244242	08/25/23	P	Jimmy Vivar	0000029412	800.00
			Line Description: Planning Comm Mtn-Jul 2023		
			Planning Comm Mtn-Jun 2023		
0244243	08/25/23	P	Joe Mar Polygraph & Investigation	0000027462	250.00
			Line Description: Polygraph Examination-Jul 23		
0244244	08/25/23	P	Jonathan Zich	0000026312	800.00
			Line Description: Planning Comm Mtn-Jul 2023		
			Planning Comm Mtn-Jun 2023		
0244245	08/25/23	P	Jose Rojas	0000029411	800.00
			Line Description: Planning Comm Mtn-Jul 2023		
			Planning Comm Mtn-Jun 2023		
0244246	08/25/23	P	Jurassic Parties	0000029272	425.00
			Line Description: Entertainment Agreement		
0244247	08/25/23	P	KDC Construction	0000012525	25.00
			Line Description: Refund BL #18880		
0244248	08/25/23	P	Kae Ewing	0000030282	90.94
			Line Description: Refund Ambulance Fee		
0244249	08/25/23	P	Kaiser Foundation Health Plan	0000029141	1,378.58

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Refund Ambulance Fee		
0244250	08/25/23	P	Karen Agnello	0000030275	188.70
			<i>Line Description:</i> Refund Ambulance Fee		
			Refund Ambulance Fee		
0244251	08/25/23	P	Kathryn Herrera	0000030303	10.00
			<i>Line Description:</i> Refund Rec Dep 2007713.002		
0244252	08/25/23	P	Kiara Ramos	0000030297	217.92
			<i>Line Description:</i> Refund Ambulance Fee		
0244253	08/25/23	P	Knorr Systems Inc	0000005036	518.26
			<i>Line Description:</i> DRC Pool Chemical		
0244254	08/25/23	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			<i>Line Description:</i> Public Record Access July 23		
0244255	08/25/23	P	Lizzy Cadwell	0000030299	662.93
			<i>Line Description:</i> Refund Permit PS23-00391		
0244256	08/25/23	P	Lorena Garcia	0000015400	1,404.62
			<i>Line Description:</i> Refund Ambulance Fee		
0244257	08/25/23	P	Maria Vivar	0000030295	250.00
			<i>Line Description:</i> Refund Rec Dep 2007794.002		
0244258	08/25/23	P	Mothers Market & Kitchen	0000023357	270.00
			<i>Line Description:</i> Refund Operational Permit		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244259	08/25/23	P	Mutual UFO Network Orange County	0000030294	500.00
			Line Description: Refund Rec Dep 2007798.002		
0244260	08/25/23	P	Nicole Price	0000030290	200.00
			Line Description: Refund Vehicle Impound Fee		
0244261	08/25/23	P	Orange County Training Managers Assn	0000003455	100.00
			Line Description: July 2023-June 2024		
0244262	08/25/23	P	Patricia Ballesteros	0000030302	500.00
			Line Description: Refund Rec Dep 2007720.002		
0244263	08/25/23	P	Patricia Collin	0000030293	600.00
			Line Description: Refund Rec Dep 2007797.002		
			Refund Rec Dep 2007795.002		
0244264	08/25/23	P	Peace of Mind Financial Consulting Inc	0000029150	7,640.00
			Line Description: July 23		
0244265	08/25/23	P	Prudential Overall Supply	0000025480	929.31
			Line Description: Fleet Uniforms-Jul 2023		
			Towel Svcs-Jul 2023		
			Parks Uniforms-Jul 2023		
			St/Traffic Op Uniforms-Jul 23		
			Facilities Uniforms-Jul 2023		
			Fleet Towel Svcs-Jul 2023		
0244266	08/25/23	P	Pyxis Water Systems Inc	0000015837	2,500.00
			Line Description: TeWinkle Prk Lake Maint Oct 22		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244267	08/25/23	P	RQS Construction Inc	0000030271	150.00
			Line Description: Refund Business License 65613		
0244268	08/25/23	P	Regal Medical Group	0000027848	376.01
			Line Description: Refund Ambulance Fee		
0244269	08/25/23	P	Richard Garcia	0000030288	582.00
			Line Description: Refund Vehicle Impound Fee		
0244270	08/25/23	P	Rose Thi Kim Nguyen	0000030277	3,825.00
			Line Description: Refund Appeal Fee		
0244271	08/25/23	P	Russell Toler	0000029127	800.00
			Line Description: Planning Comm Mtn-Jun 2023		
			Planning Comm Mtn-Jul 2023		
0244272	08/25/23	P	SCA of CA, LLC	0000029971	4,643.00
			Line Description: Bi-Weekly Pressure Wash-Jul 23		
			Nwp/19th Pressure Wash-Jul 23		
0244273	08/25/23	P	Safariland LLC	0000005415	107.53
			Line Description: Supplies for ESI		
0244274	08/25/23	P	Sagecrest Planning & Environmental	0000025748	13,510.00
			Line Description: Consulting Staffing Srvs		
0244275	08/25/23	P	Salsbury Industries	0000009240	14,190.00
			Line Description: PLASTIC LOCKER		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244276	08/25/23	P	Samara Garcia	0000030300	69.00
			Line Description: Refund Rec Dep 2007717.002		
0244277	08/25/23	P	Sandra Moreno	0000024306	17.00
			Line Description: Refund Rec Dep 2007721.002		
0244278	08/25/23	P	Sara Presta	0000030279	257.49
			Line Description: Refund Ambulance Fee		
0244279	08/25/23	P	Scott Fazekas & Associates Inc	0000003961	1,879.85
			Line Description: Consulting Plan Check Svcs		
0244280	08/25/23	P	Sean Simon	0000029869	180.00
			Line Description: Basketball Referee-8/16/23		
			Basketball Referee-8/21/23		
0244281	08/25/23	P	Simpex Repipe Inc	0000030272	207.17
			Line Description: Refund Permit P23-00123		
0244282	08/25/23	P	Sims Orange Welding Supply Inc	0000004030	54.78
			Line Description: Shop-Welding Supplies		
0244283	08/25/23	P	Southern California Shredding Inc	0000025605	360.00
			Line Description: On-Site Shredding Services Jul		
			On-Site Shredding Services Jul		
			On-Site Shredding Services		
			On-Site Shredding Services		

City of Costa Mesa Accounts Payable
SUMMARY CHECK REGISTERBank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244284	08/25/23	P	Sparkletts	0000015725	865.46
			Line Description: Water Delivery Svcs - Fire WATER DELIVERY SERVICES WATER DELIVERY SERVICES - HR WATER DELIVERY SERVICES - DEV WATER DELIVERY SERVICES - CITY WATER DELIVERY SERVICES - FINA WATER DELIVERY SERVICES - PARK		
0244285	08/25/23	P	Special Services Group LLC	0000004117	3,000.00
			Line Description: RENEWAL OF ANNUAL COVERT TRACK		
0244286	08/25/23	P	Staples Advantage	0000024532	7,324.26
			Line Description: Supplies-Finance Supplies-Fire Supplies- P&R NHCC Supplies-CEO Office-City Clerk Supplies-Engineer Const Mngmt Supplies-Dev Svs-Bldg Safety Supplies-PS St Improvements Supplies-P&R DT Rec Center Supplies-Dev Svs-Planning Supplies-Code Enforcement Supplies-Maint Warehouse Supplies-Police Records Supplies-P&R Aquatics		
0244287	08/25/23	P	Sunrun	0000025030	286.85
			Line Description: Refund Permit BX23-00196		
0244288	08/25/23	P	Susan Morgan	0000030284	314.50
			Line Description: Refund Ambulance Fee		

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0244289	08/25/23	P	The Bank of New York Mellon	0000005664	1,611.05
			<i>Line Description:</i> Qtrly Svc Fee 4/1-6/30/23		
0244290	08/25/23	P	Thomas Gardner	0000014967	10.00
			<i>Line Description:</i> Refund Rec Dep 2007712.002		
0244291	08/25/23	P	Tillmann Forensic Investigation LLC	0000025643	402.00
			<i>Line Description:</i> Fingerprint Srvs July 23		
0244292	08/25/23	P	Time Warner Cable	0000011202	1,053.22
			<i>Line Description:</i> HVAC Alarm-Library		
			Cable Services-City Hall		
			Cable Services-City Hall		
			Cable Services Bridge Shelter		
			2310 Placentia A Internet/Cabl		
			Ethernet Fiber4 Svs-City Hall		
0244293	08/25/23	P	Townsend Public Affairs Inc	0000021510	6,500.00
			<i>Line Description:</i> Legislative Advocacy Aug 23		
0244294	08/25/23	P	US Bank	0000002228	7,466.14
			<i>Line Description:</i> Payroll 23-16		
0244295	08/25/23	P	V & V Manufacturing Inc	0000009249	562.48
			<i>Line Description:</i> Tie Bars		
0244296	08/25/23	P	Valeria Contreras	0000030280	275.00
			<i>Line Description:</i> Refund Ambulance Fee		
0244297	08/25/23	P	Verizon Wireless	0000008717	9,825.31

Bank: CITY
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Cellular Service 6/16-7/15/23 WIRELESS PHONE 6/18-9/14 WIRELESS PHONE 6/18-7/17/23 Boadband Srcs 6/18-7/17/23		
0244298	08/25/23	P	Villapoto Investments	0000030287	13,000.00
			Line Description: Refund Permit PS23-00245		
0244299	08/25/23	P	Vulcan Materials Company	0000007403	142.03
			Line Description: Asphalt Potholes Sidwalk Ramps		
0244300	08/25/23	P	Waterline Technologies Inc	0000014520	1,091.61
			Line Description: DRC Pool Chemicals DRC Pool Chemicals		
0244301	08/25/23	P	Waxie Sanitary Supply	0000004480	113.74
			Line Description: Warehouse Floor Stock		
0244302	08/25/23	P	Wilma Delaney	0000030273	53.32
			Line Description: Refund Ambulance Fee		
0244303	08/25/23	P	Yuxjang Li	0000030274	196.12
			Line Description: Refund Ambulance Fee		
0244304	08/25/23	P	Zoraida Suarez	0000030292	600.00
			Line Description: Refund Rec Dep 2007796.002		
TOTAL					\$976,033.34

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016093	08/25/23	P	Angel Garcia	0000030267	201.17
			Line Description: Safety Shoes		
016094	08/25/23	P	Arash Rahimian	0000025730	305.00
			Line Description: Engineer License & QSDRenewal		
016095	08/25/23	P	Arnold Alegado	0000022089	24.00
			Line Description: Feild Training Officer Update		
016096	08/25/23	P	Bradley Nabong	0000030034	16.00
			Line Description: Adv Roadside Impaired Driving		
016097	08/25/23	P	Bunnath Phot	0000026146	24.00
			Line Description: Field Training Officer Update		
016098	08/25/23	P	Eloisa Peralta	0000026154	40.00
			Line Description: Interview & Interrogation		
016099	08/25/23	P	Gilbert Prado	0000030268	177.45
			Line Description: Report Writing PC 832/Law of Arrest		
016100	08/25/23	P	Jason Santos	0000026332	80.00
			Line Description: Narcotics Investigation		
016101	08/25/23	P	Jay Kim	0000029617	40.00
			Line Description: ICI Burglary Theft		
016102	08/25/23	P	Joe Lopez	0000026113	16.00

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			Line Description: Terrorism 3		
016103	08/25/23	P	Jonathan Smith	0000023435	40.00
			Line Description: Field Training Officer		
016104	08/25/23	P	Jones & Mayer	0000014653	126,316.78
			Line Description: 117699-HR		
			117712-PD		
			117688-Cruz		
			117686-Corum		
			117696-Gomes		
			117697-Hauck		
			117707-Olive		
			117695-Garten		
			117701-Lawson		
			117702-Leaman		
			117703-Lehman		
			117706-Nasiri		
			117709-Opioid		
			117677-Bernard		
			117679-Carrera		
			117693-Finance		
			117698-Housing		
			117718-Tippett		
			117295-Pederson		
			117684-City Mgr		
			117691-Dev Svcs		
			117700-Johanbin		
			117705-Murtaugh		
			117716-Shalhoub		
			117675-806 Towne		
			117680-Cervantes		
			117692-Donaldson		
			117694-Fire Dept		
			117715-Risk Mgnt		
			117666-2162 Maple		
			117674-734 W 20th		

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
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Line Description: 117678-Casa Capri
 117682-City Clerk
 117704-Litigation
 117662-153 Del Mar
 117667-277 Mesa Dr
 117672-544 Bernard
 117714-Public Svcs
 117720-Yellowstone
 117721-Zavala Cruz
 117663-1858 Newport
 117664-1963 Wallace
 117665-2104 Wallace
 117668-2879 Mendoza
 117669-374 Woodland
 117673-599 W Wilson
 117676-Armand/Blood
 117687-City Council
 117719-Windward Way
 117711-Planning Comm
 117681-Non Litigation
 117683-City Clerk PRR
 117708-One Metro West
 117713-PD/440 Fair Dr
 117717-Socal Recovery
 117685-Code Enforcement
 117689-D'Alessio Appeal
 117710-Park & Comm Svcs
 117671-544 Bernard Appeal
 117670-440 Fair Dr/1179 NP
 117690-D'Alessio Investment

016105	08/25/23	P	Joseph Carboni	0000024422	24.00
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Line Description: Field Training Office Update

016106	08/25/23	P	Kevin Christianson	0000029560	40.00
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Line Description: Field Treaining Officer

Bank: DDP1

Cycle: ADDEP1

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
016107	08/25/23	P	Kyle Brosamer	0000026927	250.00
			Line Description: Paramedica License Recert		
016108	08/25/23	P	Lauren Kilb	0000029975	500.00
			Line Description: Replace V#435575		
016109	08/25/23	P	Madison Evans	0000029894	16.00
			Line Description: Adv Roadside Impairing Driving		
016110	08/25/23	P	Mikelle Daily	0000029937	283.07
			Line Description: Training Books		
			Fair Housing Foundation Worksh		
016111	08/25/23	P	Sally Ortiz	0000026155	40.00
			Line Description: Field Training Officer		
016112	08/25/23	P	Shane Dean	0000029614	16.00
			Line Description: Adv Roadside Impaired Driving		
016113	08/25/23	P	Thomas Scott	0000026255	40.00
			Line Description: Field Training Officer		
016114	08/25/23	P	Tony Gracia	0000029589	125.30
			Line Description: Outreach Prog Exp-Jul 2023		
			Outreach Prog Exp-Jun 2023		
TOTAL					\$128,614.77



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1355

Meeting Date: 9/5/2023

TITLE:

MINUTES

DEPARTMENT: City Manager's Office/City Clerk's Division

RECOMMENDATION:

City Council approve the minutes of the regular meetings of July 18, 2023 and August 1, 2023 and the Special Joint Study Session minutes of July 26, 2023.



**REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY*
JULY 18, 2023 - 6:00 P.M. - MINUTES**

CALL TO ORDER –The Closed Session meeting was called to order by Mayor Stephens at 4:01 p.m.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Absent: Council Member Harper.

PUBLIC COMMENTS

Speaker, spoke on transparency and the City Manager's performance.

CLOSED SESSION ITEMS:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to California Government Code Section 54957, (b)(1)

Title: City Manager

City Council recessed at 4:05 p.m. for Closed Session.

Closed Session adjourned at 5:45 p.m.

CALL TO ORDER –The Regular City Council and Successor Agency to the Redevelopment Agency, and Housing Authority meeting was called to order by Mayor Stephens at 6:00 p.m.

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

A video was played of the National Anthem and Mayor Stephens led the Pledge of Allegiance.

MOMENT OF SOLEMN EXPRESSION – Led by Pastor Dave Manne, Calvary Chapel.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan and Mayor Stephens.

Absent: None.

CITY ATTORNEY CLOSED SESSION REPORT – No Reportable Action.

PRESENTATIONS:

Mayor Stephens presented a Certificate of Recognition to the 2023 OC Artist of the Year - Alexandra Hernandez.

Mayor Stephens recognized July 2023 as Parks and Recreation Month.

Mr. Inloes, Economic Development Administrator, provided a demonstration on TESSA.

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Speaker, spoke on preserving the environment, global warming, and active transportation.

Alexander Haberbush spoke on the proliferation of cannabis businesses on the Eastside of Costa Mesa.

Cynthia McDonald spoke on modernizing the Costa Mesa Tennis Center facilities.

Kim Hendricks spoke on the Harbor Soaring Society fly field and preserving Fairview Park.

Speaker, spoke on solutions to permit parking and against the new permit parking program.

Wendy Leece, Costa Mesa, spoke on the numerous services Costa Mesa provides for homeless services, spoke on the number of staff at Fairview Park, and spoke on restructuring city committees and memberships.

Wendy Simoa spoke on noise complaints at The 12 gym.

Speaker, spoke against the permit parking program.

Speaker, spoke on issues at the Orange County Animal Shelter.

Speaker, expressed concerns on the new permit parking program.

Jennifer Tanaka spoke on opening the fence at Harper Park and spoke on improving communications.

Sergio Vallarta spoke on officers at Fairview Park and spoke against the fly field at Fairview Park.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Council Member Marr spoke on the number of cannabis dispensaries, and requested to bring the ordinance back for discussion.

Council Member Reynolds spoke on TESSA, spoke on the new permit parking program, cooling centers, shading for the bus shelters, staff vacancies, and communications regarding street projects.

Council Member Chavez thanked Assembly Member Cottie Petrie Norris for hosting a free “Dump Day”, requested a power wash of concrete at Shalimar Park, requested calming measures on Anaheim Street and Maple Street, spoke on the free lunch program available for children at Donald Dungan library, and requested The 12 gym noise complaint be addressed.

Council Member Gameros spoke on safety for firefighters.

Council Member Harper spoke in support of revisiting the cannabis ordinance and thanked Cynthia McDonald for her presentation on the tennis center facilities.

Mayor Pro Tem Harlan spoke on TESSA, and requested updates on Harper Park and The 12 gym.

Mayor Stephens thanked staff for the July 3rd event, spoke on the new business, Goop Kitchen at the old Grants for Guns location, and spoke on the noise complaint at The 12 gym.

REPORT – CITY MANAGER – Ms. Farrell Harrison spoke on communication on construction projects, spoke on an update for access to open space, and Chief Stefano spoke on the thresholds for opening up cooling centers, and spoke on water safety and Children Drown Without a Sound.

REPORT – CITY ATTORNEY – NONE.

CONSENT CALENDAR

MOVED/SECOND: Council Member Chavez/Council Member Marr

MOTION: Approve recommended actions for consent calendar items 1-9.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: Council Member Gameros recused himself on item 3 the Warrant Resolution due to his wife’s employment at Priceless Pets and Mayor Stephens recused himself on item 3 the Warrant Resolution due to campaign contributions received.

Motion carried: 7-0

1. PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS

ACTION:

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

2. READING FOLDER

ACTION:

City Council received and filed Claims received by the City Clerk: Lindsey Biurquiz, Delco Company, Robert De Pasquale, Evangelina Espinosa, Lorie Milton, Nicholas Patrick, Jake Querry, Angela Vargas.

3. ADOPTION OF WARRANT RESOLUTION

Council Member Gameros recused himself on this item due to his wife's employment at Priceless Pets and Mayor Stephens recused himself on item 3 the Warrant Resolution due to campaign contributions received.

ACTION:

City Council approved Warrant Resolution No. 2701.

4. MINUTES

ACTION:

City Council approved the minutes of the regular meeting of June 20, 2023.

5. FINAL MAP FOR TRACT NO. 19120 LOCATED AT 1978 MEYER PLACE AND 1979 ANAHEIM AVENUE, COSTA MESA

ACTION:

City Council approved the final Tract Map No. 19120 and authorized the signing of the map by the City Clerk and the City Engineer.

6. TRAFFIC MANAGEMENT SERVICES AGREEMENTS WITH THE 32ND DISTRICT AGRICULTURAL ASSOCIATION

ACTION:

1. City Council approved the 2023 agreement between the City and the 32nd District Agricultural Association for traffic management services for the Orange County Fair.
2. Approved the 2023 agreement between the City and the 32nd District Agricultural Association for traffic management services for all designated year-round events at the Orange County Fair and Event Center ("OCFEC").
3. Authorized the City Manager, or her designee, to execute the agreements.
4. Authorized the City Manager, or her designee, to execute any amendments to the agreements, including but not limited to, amendments increasing the maximum compensation to be paid to the City.

7. AMENDMENT TO EXTEND TERM OF FALCK AMBULANCE SERVICES AGREEMENT

ACTION:

City Council approved Amendment Number One extending the term of the Ambulance Services Agreement with Falck Mobile Health Corp, (Previously known as Care Ambulance) for the continuation of emergency ambulance operator and support services until July 31, 2024, adjust the compensation as discussed herein, appropriate the increase of \$550,00 in the Fire Department's operating budget, and authorize the City Manager to execute the Amendment.

8. ONE YEAR EXTENSION OF THE PROFESSIONAL SERVICES AGREEMENT WITH WITTMAN ENTERPRISES, LLC FOR AMBULANCE BILLING AND COST RECOVERY SERVICES RFP 18-03

ACTION:

1. City Council approved Amendment Number One to extend the term of the Professional Services Agreement for Ambulance Billing and Cost Recovery Services between Wittman Enterprises, LLC and the City of Costa Mesa for one additional year expiring on July 31, 2024, for a total not-to-exceed amount of \$240,000.
2. Authorized the City Manager to execute the Amendment

9. 2021 AND 2022 ANNUAL REVIEW OF THE COSTA MESA 2015-2035 GENERAL PLAN

ACTION:

City Council approved the 2021 and 2022 Annual Review of the 2015-2035 Costa Mesa General Plan for submittal to the State Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD).

-----END OF CONSENT CALENDAR-----

PUBLIC HEARINGS:

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

1. REVIEW OF PLANNING COMMISSION APPROVAL CONDITIONS FOR THE NORTHGATE MARKET AT 2300 HARBOR BOULEVARD (UNIT C)

Mayor Stephens spoke on the conditions for review.

A representative from Northgate Market spoke on their application, the patio area and hours of operation.

Public Comments: None.

MOVED/SECOND: Mayor Stephens/Council Member Chavez

MOTION: Uphold the Planning Commissions approval with modified conditions to allow the applicant to serve breakfast on the patio.

Council Member Reynolds requested to strike the conditions #14 and #18 that do not allow live entertainment.

Mayor Stephen (1st) and Council Member Chavez (2nd) agreed to the change.

MOVED/SECOND: Mayor Stephens/Council Member Chavez

MOTION: Uphold the Planning Commissions approval with modified conditions to allow the applicant to serve breakfast on the patio and to strike conditions #14 and #18.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council found that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 (Class 1) for Existing Facilities; and Section 15303 (Class 3), New Construction or Conversion of Small Structures.
2. Reviewed and considered the May 15, 2023 Application for Review and the May 8, 2023 Planning Commission staff report, final resolution, and meeting minutes.
3. Upheld the Planning Commissions approval with modified hours of operation to allow serving breakfast and use of the outdoor patio, and struck conditions #14 and #18 to allow live entertainment conditioned on proceeding through the annual live entertainment permit process.

OLD BUSINESS: NONE.

City Council recessed into a break at 7:50 p.m.

City Council reconvened at 8:00 p.m.

NEW BUSINESS:

1. COSTA MESA TENNIS CENTER OPERATIONS

Presentation by Ms. Molina, Finance Director.

Discussion ensued on the information available to the public, the government contracting and request for proposal process, negotiating the contract, and on information that is available to the City Council and the public.

The team from Agape Tennis Academy spoke on their operations.

A representative from Hard Court Tennis spoke on their operations.

A representative from Top Seed Tennis Academy spoke on their operations.

MOVED/SECOND: Council Member Marr/Council Member Chavez

MOTION: Limit public comments to 2 minutes each.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: Council Member Harper.

Absent: None.

Abstain: None.

Motion carried: 6-1

Public Comments:

Speaker, spoke in support of Agape Tennis Academy.

Margot Faris spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Fin Allred spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Ronna Graff spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Randy Myers spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Robert Martinez spoke in support of Agape Tennis Academy.

Dean Sexton spoke in support of Top Seed Tennis Academy.

Cory Stewart spoke in support of Top Seed Tennis Academy.

Ronald Yates spoke in support of Hard Court Tennis.

John Tenny spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Hard Court Tennis.

David Callahan spoke in support of Agape Tennis Academy.

Nicole Martinez spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Christine Furman spoke on converting tennis courts into pickle ball courts and spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Celia Lett spoke in support of Agape Tennis Academy.

Mark Hoffman, Costa Mesa, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Victor Pham spoke in support of Agape Tennis Academy.

Julianne Blocker, Costa Mesa, spoke in support of Agape Tennis Academy.

Kim Shatinger spoke in support of Top Seed Tennis Academy.

Lynn Holiday spoke in support of Top Seed Tennis Academy.

Cheryl Kimmy spoke in support of Top Seed Tennis Academy.

Kira McLain spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Josh McLain, Ladera Ranch, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Janine Wynn spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Laura Garner spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Evan Garner spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Jamie Winterton spoke in support of Top Seed Tennis Academy.

Christine Machado, Huntington Beach, spoke in support of Agape Tennis Academy.

David Hotwald spoke in support of Top Seed Tennis Academy.

Hadley Stauffer spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Shannon Patterson spoke in support of Top Seed Tennis Academy.

Chelsea Bailey, Costa Mesa, spoke in support of Top Seed Tennis Academy.

Speaker, spoke on supporting each other, spoke in support of Agape Tennis Academy, and spoke in favor of pickle ball.

Speaker, spoke in support of Agape Tennis Academy.

Trevor Kronemann spoke on the need for tennis facilities.

Sheree Kimble, Laguna Beach, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Liam Clark spoke in support of Top Seed Tennis Academy.

Terri Rasmussen spoke in support of Top Seed Tennis Academy.

Gene Clark spoke in support of Top Seed Tennis Academy.

Ashley Carlton spoke in support of Top Seed Tennis Academy.

Eduardo Reyes, spoke on being a coach at the Costa Mesa Tennis Center.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Agape Tennis Academy.

Speaker, spoke in support of pickleball and hosting 3 tournaments at the Costa Mesa Tennis Center, and spoke in support of Top Seed Tennis Academy.

Paul Banfeld spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Speaker, spoke against the Request For Proposal process.

Speaker, spoke in support of Top Seed Tennis Academy.

Rick Huffman, Costa Mesa, spoke in support of Top Seed Tennis Academy.

Jacob Williams spoke in support of Top Seed Tennis Academy.

Bogdan Popa spoke in support of Top Seed Tennis Academy.

Dimitry Tsukerman spoke in support of Agape Tennis Academy.

Speaker, spoke in support of Top Seed Tennis Academy.

Max McKennan spoke in support of Top Seed Tennis Academy.

Written communications received:

Morgan Deisner, Amie Escalette, Donna McKennon, Rick Foster, Lori DiSilva, Ron Levy, Liz Kirksey, Michael Sullivan, Lindsay Levenas, Lisa Levanas, Carole Call, Chris Ketchum, JoAnn Copp, Julie Mellies, Ann Lyons, Marni Clark, Terri Rasmussen, Gretchen Allren, Mimi Toberman, Laurie Martin, Francesca Ligman, Shannon Ross, Cynthia McDonald, Diane Heimstaedt, Jennifer Watkins, Patricia Davino, Maria Solomon, Andrew Patterson, Lindi Oldham, Debbie Drummond, Kiera McLane, Angela Vrebalovich, Laura O'Leary, Cheryl Kimme, Lea Tamblyn, Kristina Jubinville, Laura Garner, Katie Heggerick, Bogdan Popa, Brittney Vaughn, Alex Shakas, Matt Ploski, Alicia Fillmore, Cheryl Smith, Stacy Tzur, Sofia Dickens, Suzanne Olsen, Dean Sexton, Christine Stoeckel, Jody Brennan, Jill Brown, Gretchen Allred, Brittany Nevins, Janine Wynn, David Hochwald, Amy Rice, Mandy Wheeler, Dan Wateska, Ann Stevenson, Dee Harriman, Jennifer and Douglas Richardson, Cherie Sharp, Rachel de los Santos, Laura Garner, Diane Beach, Jamie Winterton, Rachel Waite, Brandon McKennon, Richard Gude, Barbara Hinshaw, Tony Mathews, Mark Melanson, Stefan Manns, Michael Hull, Jenny Angulo, William Vinovich, James Ni, Laurie Martin, Hayden Nguyen, Kacey Gill, Jeff Gillard, Jake Halladay, Angela Eyre, Jennifer Aguilar, Trudy Ferris.

MOVED/SECOND: Council Member Gameros/Council Member Harlan

MOTION: Approve Top Seed Tennis Academy as the operators of the Costa Mesa Tennis Center.

Council Member Gameros spoke in support of the motion.

Mayor Pro Tem Harlan spoke on the process and serving the community.

Council Member Chavez requested to include in the contract that outreach and access be required to all of Costa Mesa residents.

Council Member Gameros (1st) and Council Member Harlan (2nd) agreed to Council Member Chavez request.

MOVED/SECOND: Council Member Gameros/Council Member Harlan

MOTION: Approve Top Seed Tennis Academy as the operators of the Costa Mesa Tennis Center and to include in the contract that outreach and access be required to all of Costa Mesa residents.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council awarded an operation agreement to Top Seed Tennis Academy for the Management and Operation of the Costa Mesa Tennis Center.
2. Authorized the City Manager or her designee to negotiate the terms and conditions for the financial share between the City and Top Seed Tennis Academy.
3. Authorized the City Manager and the City Clerk to execute the operating agreement and future amendments to the agreement within City Council authorized limits.
4. Directed the contract to include that outreach and access be required to all of Costa Mesa residents.

2. AUTHORIZE THE USE OF SOURCEWELL'S NATIONAL COOPERATIVE AGREEMENT WITH WHP TRAININGTOWERS FOR THE PURCHASE OF A PRE-FABRICATED TRAINING TOWER AT FIRE STATION NO. 4

Presentation by Mr. Yang, City Engineer.

Public Comments: None.

MOVED/SECOND: Council Member Marr/Council Member Chavez

MOTION: Approve staff recommendation.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council authorized the use of Sourcewell's National Cooperative Agreement No. 011822-JHK with WHP Training towers for the purchase and installation of a pre-fabricated training tower at Fire Station No. 4 in the amount of \$2,178,190.05.

2. Authorized an additional ten percent (10%) contingency of \$217,819.05 for unforeseen costs.

3. RESOLUTION FOR EXCEPTION TO THE 180-DAY WAIT PERIOD PURSUANT TO GOVERNMENT CODE SECTIONS 7522.56 AND 21221, FOR THE REHIRE OF EMERGENCY SERVICES MANAGER BRENDA EMRICK

Presentation by Ms. Lee, Human Resources Manager.

Public Comments: None.

MOVED/SECOND: Mayor Stephens/Council Member Marr

MOTION: Approve staff recommendation.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

City Council adopted Resolution No. 2023-40 for the exception to the 180-Day Wait Period pursuant to Government Code Sections 7522.56 and 21221(h) to retain the services of retired Emergency Services Manager Brenda Emrick.

ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

Council Member Marr spoke on the Orange County League of Cities large city representative seat is available.

Council Member Reynolds thanked Public Works staff for taking care of the tree that fell during the council meeting.

Mayor Stephens thanked Public Works staff for work at Wilson Park.

ADJOURNMENT –The Mayor adjourned the meeting at 11:49 p.m.

Minutes adopted on this 5th day of September, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk



**SPECIAL JOINT STUDY SESSION MEETING OF THE COSTA MESA
CITY COUNCIL AND PLANNING COMMISSION
JULY 26, 2023 – 5:00 P.M. - MINUTES**

CALL TO ORDER – The Study Session meeting was called to order by Mayor Stephens at 5:02 p.m.

ROLL CALL

Present: Planning Commission Chair Adam Ereth, Planning Commission Vice Chair Russell Toler, Planning Commissioner Angely Andrade Vallarta (Arrived at 5:36 p.m.), Planning Commissioner Johnny Rojas, Planning Commissioner Jimmy Vivar, and Planning Commissioner Jon Zich, Council Member Chavez (Left at 6:45 p.m.), Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens,

Absent: None.

PUBLIC COMMENTS

Dianne Russell spoke in support of inclusionary housing, spoke on in-lieu fees, and spoke in support of low and very low-income housing.

Speaker, spoke in support of an inclusionary housing ordinance.

Eric Nelson, representing the Building Industry Association, spoke on housing development and policies, spoke on industry profits, reduction of housing stock for sale, and encouraged an incentive program.

Jay Humphrey, Costa Mesa, spoke on an inclusionary housing ordinance, RHNA numbers, and penalties.

Speaker, Resilience Orange County, spoke on housing insecurity, developing housing opportunities, prioritizing the needs of Costa Mesa workers, and in-lieu fee programs.

Kathy Esfahani, Costa Mesa Affordable Housing Coalition, spoke on the need to set aside very low-income units, spoke on the need for an inclusionary housing ordinance, and spoke on Irvine's inclusionary housing ordinance.

Adam Wood, representing the Building Industry Association, spoke in favor of affordable housing but against an inclusionary housing ordinance, spoke on the cities of Santa Ana and Tustin, inclusionary zoning, and spoke on not limiting housing production.

Speaker, Resilience Orange County, spoke in support of an inclusionary housing ordinance, and spoke in support of adopting a rental registry.

Speaker, spoke in support of an inclusionary housing ordinance, changing zoning to provide incentives, supports decreasing the parking requirements, and spoke on Assembly Bill 309, The Social Housing Act.

David Haithcock, President and CEO of Costa Mesa Chamber of Commerce, spoke on analyzing affordable housing and impacts to pricing, and encouraged collaboration with stakeholders.

Speaker, spoke on collaboration, benchmarking, and researching other cities with successful ordinances.

Speaker, spoke on the need for affordable rental housing.

Ashley Anderson, Orange County Eviction Diversion Collaborative, spoke on the state of evictions in Orange County.

Jennifer Bullard, Orange County Business Council, spoke in support of workforce housing and against inclusionary zoning, and spoke on a collaborative effort between government and business to incentivize affordable housing.

SPECIAL STUDY SESSION ITEM:

1. FOLLOW-UP JOINT STUDY SESSION REGARDING A POTENTIAL INCLUSIONARY HOUSING PROGRAM

Presentation by Kathe Head, Consultant and Jennifer Le, Economic and Development Services Director.

City Council and Planning Commission recessed into a break at 6:28 p.m.

City Council and Planning Commission reconvened at 6:41 p.m.

Discussion ensued on the timing of an ordinance, land availability, how to incentivize property owners, allowing more units, engaging with the development community, the need for policies and procedures, meeting with major developers, incentives for housing as well as apartment housing, and ownership versus rental.

City Council and Planning Commission received the staff presentation, provided feedback on policy recommendations, and provided direction regarding an inclusionary housing ordinance for Planning Commission and City Council consideration.

ADJOURNMENT – The Mayor adjourned the meeting at 8:11 p.m.

Minutes adopted on this 5th day of September, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

DRAFT



**REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY, AND HOUSING AUTHORITY*
AUGUST 1, 2023 - 6:00 P.M. - MINUTES**

CALL TO ORDER –The Regular City Council and Successor Agency to the Redevelopment Agency, and Housing Authority meeting was called to order by Mayor Stephens at 6:01 p.m.

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

A video was played of the National Anthem and Mayor Stephens led the Pledge of Allegiance.

MOMENT OF SOLEMN EXPRESSION – Led by Pastor Matthew Hambrick, Costa Mesa First United Methodist Church.

ROLL CALL

Present: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan and Mayor Stephens.

Absent: None.

PRESENTATIONS:

Mayor Stephens recognized the Costa Mesa Little League (CMLL) Teams.

Mayor Stephens presented a commendation to Costa Mesa Little League President Brian Rottschäfer.

SoCal Gas presented a check to the City of Costa Mesa for being selected as the 2023 climate adaption and resiliency grant winner in the amount of \$50,000.

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Speaker, spoke on green transportation.

Speaker, expressed concerns on the permit parking program.

Ayn Craciun, Climate Action Campaign, spoke in support of a climate action plan.

Wendy Simao spoke on noise concerns at The 12 gym.

Speaker, spoke in support of a climate action plan.

Marc Vukceovich spoke in support of the bike lanes on Placentia Ave., spoke on a DUI checkpoint on Bristol St., spoke on ideas regarding climate change, and spoke on inclusionary housing.

Speaker, spoke in support of a climate action plan and alternative transportation.

Hatem Ibrahim, representing Horizons Construction Co., spoke on final payments and release of the retention monies.

Lily Bui, Costa Mesa, spoke in support of a climate action plan.

Steve McNally, Costa Mesa, spoke in support of funding for mental health services.

Richard Bush spoke in support of a climate action plan.

Speaker, spoke on eviction protections, spoke on Mercy House requirements, spoke on Assembly Bill 1482, and spoke on a rent control ordinance.

Speaker, spoke in support of housing affordability.

Speaker, Resilience Orange County, spoke on eviction protections.

Speaker, spoke on housing affordability.

Carmen Ramirez spoke on representation for her district and interacting with Council.

Speaker, spoke on housing affordability.

Speaker, Resilience Orange County, spoke on housing affordability and engaging with the community.

Speaker, spoke on housing affordability.

Speaker, requested public comments to come after presentations at study sessions, requested agenda items be translated to Spanish, spoke on plastic delineators for bike lanes, spoke on one-way streets having an automatic signal, and spoke in support of a climate action plan.

Speaker, spoke on the Harbor Soaring Society and Fairview Park, and preserving native habitats.

Speaker, spoke on loud noises at home due to Tony's Bar.

Speaker, spoke on the Hive project and lack of infrastructure to support it.

Jay Humphrey, Costa Mesa, spoke in support of the ADA devices provided and spoke on moving New Business item No. 8 to the front of the agenda.

Alexander Haberbusch spoke against the proliferation of cannabis retailers.

Alejandro Sobrero Barboza spoke in support of a climate action plan.

Jake Comer, Costa Mesa, spoke in support of a climate action plan.

COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

MOVED/SECOND: Council Member Reynolds/Mayor Stephens

MOTION: Reorder the agenda to consider New Business item No. 8 first.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

Council Member Reynolds spoke on the available rental assistance programs, thanked staff for their work on an inclusionary housing ordinance, requested a climate action plan be agendaized, spoke on Congresswomen Katie Porter holding a meeting on Thursday, August 3rd regarding the environment, thanked Public Works staff for communications on ongoing projects in the city, spoke on the West 19th Street project meeting on Tuesday August 8th at the Costa Mesa Senior Center, spoke on the first community meeting for the Fairview Park Master Plan on August 31st at the Norma Hertzog Community Center, and spoke in support of translating agendas to Spanish.

Council Member Chavez requested utilizing part of the surplus budget for charging stations, spoke on conducting a density bonus study in Costa Mesa beyond state guidelines, spoke in support of planting trees and requested a formal policy, spoke on the cadet program in the Fire Department, spoke on access for SOY students at the tennis center and inclusivity, and thanked staff for funding crosswalk guard services.

Council Member Gameros spoke on staff checking on Fairview Park native species, Harbor Soaring Society, and congratulated the Costa Mesa 10U World Champions.

Council Member Marr requested the City Manager provide an update on a climate action plan, requested staff to research prohibiting right turn on red lights at large pedestrian intersections, and spoke on the Mesa Water turf replacement rebate program.

Mayor Pro Tem Harlan spoke on a noise expert addressing The 12 gym complaints, spoke on the Chiefs at the Demolition Derby, and requested an Economic and Development Strategic Plan update.

Mayor Stephens spoke on the passing of Fred Sorsabal, previous Costa Mesa City Manager and adjourning the meeting in memory of him, and showed a video regarding the non-profit Rad Camp at Vanguard University.

REPORT – CITY MANAGER – Ms. Farrell Harrison, spoke on the 6th Fair Housing Workshop on Wednesday, August 16th, spoke on staff monitoring Harbor Soaring Society activities, spoke on issuing a Request For Proposal for a climate action and adaptation plan, and spoke on the timeline for the Economic and Development Plan.

REPORT – CITY ATTORNEY – NONE.

CONSENT CALENDAR

MOVED/SECOND: Mayor Stephens/Mayor Pro Tem Harlan

MOTION: Approve recommended actions for consent calendar items 1-8, except for items 4, 7, and 8.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

1. PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS

ACTION:

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

2. READING FOLDER

ACTION:

City Council received and filed Claims received by the City Clerk: Jenette Martinez, Chelsea Nava, Tyler Tessmann.

3. ADOPTION OF WARRANT RESOLUTION

ACTION:

City Council approved Warrant Resolution No. 2702.

5. VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT AT 1940 WALLACE AVENUE

ACTION:

1. City Council adopted Resolution 2023-41 to vacate a portion of a City public utility easement at 1940 Wallace Avenue.

2. Authorized the execution of the Quitclaim Deed by the Mayor and the City Clerk.

6. VACATION OF A PORTION OF A PUBLIC UTILITY EASEMENT AT 2156 MYRAN DRIVE

ACTION:

1. City Council adopted Resolution 2023-42 for the vacation of a portion of a City public utility easement at 2156 Myran Drive.

2. Authorized the execution of the Quitclaim Deed by the Mayor and the City Clerk.

ITEMS PULLED FROM THE CONSENT CALENDAR

4. DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR THE 2023 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

Public Comments:

Jay Humphrey, Costa Mesa, spoke on the opportunity for council members to network at the conference.

MOVED/SECOND: Mayor Stephens/Council Member Marr

MOTION: Approve recommended actions and add Mayor Stephens as an alternate.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

City Council designated City Manager Lori Ann Farrell Harrison as Costa Mesa's voting delegate, Deputy City Manager Alma Reyes as an alternate, and Mayor Stephens as an alternate for the 2023 League of California Cities Annual Conference.

7. FIFA WORLD CUP 2026 - POTENTIAL USE OF JACK HAMMETT SPORTS COMPLEX

Public Comments:

Speaker, spoke on the Jack Hammett Sports Complex being closed for 28 days.

MOVED/SECOND: Council Member Chavez/Council Member Gameros

MOTION: Approve recommended actions.

Discussion ensued on the timeline FIFA would be using the field.

MOVED/SECOND: Council Member Chavez/Council Member Gameros

MOTION: Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council directed staff to explore the use of Jack Hammett Sports Complex as a Team Base Camp for a national soccer team during the 2026 FIFA World Cup tournament.
2. Authorized the City Manager to negotiate and execute necessary agreements in accordance with City Council direction.

8. SCHOOL CROSSING GUARD SERVICES

Council Member Reynolds spoke on safe routes to school.

Public Comments:

Speaker, spoke on utilizing school children as crossing guards to save money.

MOVED/SECOND: Council Member Reynolds/Council Member Gameros

MOTION: Approve recommended actions and direct staff to collaborate with the school district on safe routes to school and future cost sharing opportunities for crossing guards.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council approved a Professional Services Agreement (PSA) with All City Management Services (ACMS) to provide school crossing guard services for the 2023-2024 and 2024-2025 school years for an initial two-year period, for a total not-to-exceed amount of \$328,569 annually and an option to extend for up to three (3) additional terms of one (1) year each.
2. Approved the Consumer Price Index (CPI) increase for each extension period.

3. Authorized the City Manager and the City Clerk to execute the PSA and any future authorized amendments to the agreement.
4. Directed staff to collaborate with the school district on safe routes to school and future cost sharing opportunities for crossing guards.

-----**END OF CONSENT CALENDAR**-----

City Council recessed into a break at 8:26 p.m.

City Council reconvened at 8:40 p.m.

NEW BUSINESS:

8. REQUEST FOR CITY COUNCIL DIRECTION REGARDING THE RESEARCH FOR AND POTENTIAL DEVELOPMENT OF AN EVICTION ORDINANCE

Presentation by Ms. Hall Barlow, City Attorney.

Discussion ensued on staff providing statistics and a comparison of existing state laws versus a proposed city ordinance.

Public Comments:

Patricia Montes, Costa Mesa, spoke on various issues with their landlord.

Juana Trejo inquired if council has held any meetings with home owners or property associations regarding issues with tenants and landlords, the importance of communication with tenants, and finding solutions.

Speaker, Resilience Orange County, spoke on Senate Bill 567 which would remove the rent cap, spoke on Assembly Bill 1482 and the lack of enforcement, and indicated the need for more data.

Speaker, shared their personal eviction story, spoke on the difficulties finding a new apartment, and spoke in support of an eviction ordinance.

Speaker, spoke on acting with caution as to not dampen the housing market as development is needed.

Speaker, shared their personal eviction story and spoke on safety issues.

Jenn Tanaka, Costa Mesa, spoke on the book Evicted by Matthew Desmond, utilizing staff time, being very thoughtful, answering the right questions, and laws difficult to enforce.

Carmen Ramirez spoke on six families in the area being evicted, difficulty of moving and changing schools, and spoke on the Council Members getting to know the community.

Speaker, Resilience Orange County, spoke on Senate Bill 567 and closing loopholes in the language regarding evictions and spoke on having recurring meetings to inform the community.

Ashley Anderson, Costa Mesa, spoke on the report prepared by Orange County United Way on evictions, spoke in support of an Ordinance, and spoke on connecting tenants and landlords.

MOVED/SECOND: Council Member Marr/Council Member Chavez.

MOTION: Directed staff to bring back for consideration an Ordinance on evictions and eviction diversion and in the report to include analysis on how much time the tenants have to move after notification, how many evictions occur due to safety issues and validation of the safety issues, include an enforcement segment and include potential supplemental services for legal aid and community meetings with tenants and providers.

Council Member Chavez requested mandatory reporting of evictions, and provisions on how to stop landlords from evicting tenants illegally without doing the upgrades.

Council Member Marr (1st) agreed to the addition.

Mayor Stephens requested additional analysis on the reasons tenants are being evicted beyond the knowledge we currently possess.

Council Member Marr (1st) and Council Member Chavez (2nd) agreed to the addition.

Ms. Farrell Harrison, City Manager, indicated the report will include a proposed budget and proposed staffing resources for implementation and enforcement.

Mayor Pro Tem Harlan agreed on the need for additional analysis, including the effectiveness of other jurisdictions Ordinances.

MOVED/SECOND: Council Member Marr/Council Member Chavez.

MOTION: Directed staff to bring back for consideration an Ordinance on evictions and eviction diversion and in the report to include analysis on how much time the tenants have to move after notification, how many evictions occur due to safety issues and validation of the safety issues, include an enforcement segment, include potential supplemental services for legal aid and community meetings with tenants and providers, and mandatory reporting of evictions, and provisions on how to stop landlords from evicting tenants illegally without doing the upgrades.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

City Council Directed staff to bring back for consideration an Ordinance on evictions and eviction diversion and in the report to include analysis on how much time the tenants have to move after notification, how many evictions occur due to safety issues and validation of the safety issues, include an enforcement segment, include potential supplemental services for legal aid and community meetings with tenants and providers, and mandatory reporting of evictions, and provisions on how to stop landlords from evicting tenants illegally without doing the upgrades.

PUBLIC HEARINGS:

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

1. APPEAL OF PLANNING APPLICATION 22-04 FOR A RETAIL CANNABIS STOREFRONT BUSINESS LOCATED AT 2790 HARBOR BOULEVARD, SUITES 107, 109, AND 115 (FROM THE EARTH)

No ex-parte communications to report.

Presentation by Ms. Halligan, Contract Planner.

Applicant presentation by Mr. Zaharoni.

Discussion ensued on donations to schools and non-profits, the presentation before the Planning Commission, and any displacement of businesses.

Public Comments:

Speaker, spoke on the parking analysis and parking minimums.

Randy Nguyen, Costa Mesa, spoke in opposition to the application due to overconcentration.

Aaron Snyder, Costa Mesa, spoke in opposition to the application as there are too many in the proximity already, and requested a review of separation requirements.

Jay Humphrey, Costa Mesa, requested review of separation standards.

Dr. Mary Pham, Costa Mesa, spoke on issues with parking, spoke on Angels Beauty Salon, and in opposition to the application.

Pamela Marks Hollander, Costa Mesa, spoke in opposition of the application.

Carrie Mizera, Trilingual Immersion School, spoke in opposition of the application.

Jason Tong, Property Manager, spoke in support of the application, and indicated there is plenty of parking.

Elizabeth Mosher spoke in opposition of the item.

Speaker, representing From The Earth, clarified the donation of backpacks to the school district, spoke on available parking, and spoke on other types of businesses that are in close proximity to each other.

Speaker, spoke in opposition of the application.

Henny Abraham spoke in opposition of the application.

Pete Daily, Costa Mesa, spoke in support of the application.

Cassius Rutherford spoke on the proliferation of alcohol related businesses.

Written communication received from Leslie Van Deusen.

MOVED/SECOND: Mayor Stephens/Mayor Pro Tem Harlan

MOTION: Overturn the Planning Commission's decision and adopt a Resolution to approve Planning Application 22-04.

The motion failed by the following roll call vote:

Ayes: Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, and Council Member Reynolds.

Absent: None.

Abstain: None.

Motion failed: 2-5

ACTION:

City Council upheld the Planning Commission's decision and adopted Resolution No. 2023-43 to deny Planning Application 22-04.

MOVED/SECOND: Mayor Stephens/Council Member Chavez

MOTION: Reorder the agenda and consider New Business Item No. 2.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

NEW BUSINESS:

2. GENERAL PLAN SCREENING REQUEST (GPS-23-03) FOR A PROPOSED RESIDENTIAL DEVELOPMENT ON A 14.25 ACRE SITE LOCATED AT 3333 SUSAN AVENUE ("Hive Live")

Presentation by Mr. Yeager, Associate Planner.

The applicant provided a presentation.

Public Comments:

Speaker, spoke on less parking requirements, requested more commercial on site, spoke on a public connection to the rail trail, and spoke on easing requirements.

Chris McEvoy spoke on decks and open space, spoke on infrastructure needs, and spoke on Measure K.

Jay Humphrey, Costa Mesa, expressed concern on housing affordability.

Speaker, read comments from Mr. Toler, spoke in support of housing, suggested more retail space, spoke on allowing for higher height limits, removing the standard parking minimums, stressed the goal toward pedestrian friendliness, spoke on requiring bike parking, and car sharing, and requiring parking to be unbundled.

Jenn Tanaka spoke in support of approving the project, and spoke on adding higher density and more units.

Cynthia McDonald, Costa Mesa, expressed concerns on the project, spoke on inclusionary housing, affordable housing, spoke on overcrowding, spoke on visioning for the City, and building housing for all income levels.

Cassius Rutherford spoke on the need for housing, and in support of the item.

Speaker, spoke on low income and inclusionary housing.

Speaker, spoke in support of the item.

Written communication received from Cassius Rutherford.

Discussion ensued on trip budgets, having a local hire component, having more retail and walkability, adding EV charging stations, a focus on open space, utilizing less parking, secure e-bike parking, affordability for low and very low-income levels, the vision for the area to support walkability, space between developments and other buildings, active transportation, and bike lanes.

MOVED/SECOND: Council Member Chavez/Council Member Gameros

MOTION: Continue the meeting past midnight.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Marr, Council Member Reynolds, and Mayor Pro Tem Harlan.

Nays: Council Member Harper and Mayor Stephens

Absent: None.

Abstain: None.

Motion carried: 5-2

MOVED/SECOND: Council Member Gameros/Council Member Chavez

MOTION: City Council provided direction to process the General Plan Amendment.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

City Council provided direction to process a General Plan Amendment request and other associated entitlements for the development of a 14.25-acre parcel located at 3333 Susan Street with 1,050 residential units, 2,500 square feet of retail space, and 5.05 acres of open space ("Hive Live").

OLD BUSINESS:

1. RECOMMENDATIONS FROM CITY COUNCIL COMMITTEE LIAISONS REGARDING CITY COMMITTEES

ACTION:

City Council continued this item to the September 5, 2023 City Council meeting.

NEW BUSINESS:

1. APPOINTMENT TO THE PLANNING COMMISSION

Public Comments:

Aaron Snyder, Costa Mesa, introduced himself to the council as an applicant.

Written communication received from Phil Palisoul.

MOVED/SECOND: Council Member Marr/Council Member Reynolds

MOTION: Appoint Karen Klepack to the Planning Commission.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: Mayor Pro Tem Harlan.

Motion carried: 6-0-0-1

ACTION:

Council Member Marr appointed Karen Klepack to the Planning Commission (term expiration of January 2027), with approval by the City Council.

4. **AUTHORIZATION TO SUBMIT A JOINT APPLICATION WITH THE COUNTY TO THE STATE FOR BEHAVIORAL HEALTH BRIDGE HOUSING FUNDS TO INCREASE CAPACITY AND IMPLEMENT BEHAVIORAL HEALTH CARE AT THE BRIDGE SHELTER**

Presentation by Mr. Robbins, Neighborhood Improvement Manager.

Discussion ensued on mandated numbers, timelines for residents allowed to stay in the shelter, average stay in the shelter, and no diversion of funds from Fairview Park for the project.

Public Comments: None.

MOVED/SECOND: Mayor Stephens/Council Member Chavez

MOTION: Approve recommended actions.

Ms. Farrell Harrison, City Manager requested an amendment to the motion to include the grant to pay for one additional outreach worker.

Mayor Stephens (1st) and Council Member Chavez (2nd) agreed to the amendment.

MOVED/SECOND: Mayor Stephens/Council Member Chavez

MOTION: Approve recommended actions and authorize to increase the Table of Organization for one outreach worker.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council authorized submission of an application with the Orange County Health Care Agency to the California Department of Health Care Services for Behavioral Health Bridge Housing Program funds to increase capacity at the Bridge Shelter by adding 15 behavior health beds and associated services for individuals with Serious Mental Illness (SMI) or Substance Use Disorder (SUD), and appropriate all awarded funds to the Housing Authority's Shelter Budget.
2. Authorized the City Manager or her designee to execute agreements and amendments to agreements to bring the Bridge Shelter Behavioral Health Project to fruition.
3. Authorized to increase the Table of Organization for one outreach worker.

5. **PROFESSIONAL SERVICES AGREEMENT FOR COMMUNITY VISIONING AND LAND USE PLANNING SERVICES FOR THE FAIRVIEW DEVELOPMENTAL CENTER**

Public Comments:

Speaker, spoke on the need to collaborate with the State, spoke on Assembly Bill 309 which would provide for housing, and having a car free area.

Cynthia McDonald spoke on visioning and community workshops.

MOVED/SECOND: Mayor Pro Tem Harlan/Council Member Chavez

MOTION: Approve recommended actions.

Council Member Reynolds requested a quarterly progress update at City Council meetings including financial updates for any amendments greater than 15% of the contract value.

Mayor Pro Tem Harlan (1st) and Council Member Chavez (2nd) agreed to the change.

MOVED/SECOND: Mayor Pro Tem Harlan/Council Member Chavez

MOTION: Approve recommended actions and include a quarterly progress update at City Council meetings including financial updates for any amendments greater than 15% of the contract value.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, Mayor Pro Tem Harlan, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

ACTION:

1. City Council authorized the City Manager and City Clerk to appropriate and execute a Professional Services Agreement with PlaceWorks for a not-to-exceed amount of \$2,236,253 (including contingencies to cover any unforeseen costs and/or additional services that may be needed upon City staff's approval) for a two-year period with up to three one-year extensions, in substantially the same form as attached and in such final form as approved by the City Attorney.
2. Authorized the City Manager or designee to execute the agreement and any future amendments to the agreement including increases to the not-to-exceed amount, up to the \$3.5 million authorized by the State for this project, as and if needed.
3. Directed staff to provide quarterly progress updates at City Council meeting including financial updates for any amendments greater than 15% of the contract value.

MOVED/SECOND: Council Member Marr/Mayor Stephens

MOTION: Adjourn the meeting and table the remainder of the agenda items to the September 5, 2023 City Council meeting.

The motion carried by the following roll call vote:

Ayes: Council Member Gameros, Council Member Harper, Council Member Marr, Council Member Reynolds, and Mayor Stephens.

Nays: Council Member Chavez and Mayor Pro Tem Harlan.

Absent: None.

Abstain: None.

Motion carried: 5-2

6. AUTHORIZATION OF AN ADDITIONAL PARK RANGER FOR HARPER PARK SCHOOL FIELD ACCESS AND UPDATE REGARDING ENHANCED SECURITY AT FOUR NEWPORT MESA UNIFIED SCHOOL DISTRICT FIELDS ON THE WESTSIDE

ACTION:

City Council continued this item to the September 5, 2023 City Council meeting.

7. REQUEST FOR CITY COUNCIL DIRECTION REGARDING THE RESEARCH FOR AND POTENTIAL DEVELOPMENT OF AMENDMENTS TO THE CITY'S CANNABIS ORDINANCES

ACTION:

City Council continued this item to the September 5, 2023 City Council meeting.

ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS – NONE.

ADJOURNMENT –The Mayor adjourned the meeting at 12:40 a.m. in memory of Fred Sorsabal.

Minutes adopted on this 5th day of September, 2023.

John Stephens, Mayor

ATTEST:

Brenda Green, City Clerk

DRAFT



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1312

Meeting Date: 9/5/2023

TITLE:

AWARD OF THE INFORMATION TECHNOLOGY DEPARTMENT REMODELING PROJECT, CITY PROJECT NO. 22-09

DEPARTMENT: PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

PRESENTED BY: SEUNG YANG, P.E., CITY ENGINEER

CONTACT INFORMATION: SEUNG YANG, P.E., CITY ENGINEER, (714) 754-5633

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt plans, specifications, and working details for the Information Technology Department Remodeling Project, City Project No. 22-09.
2. Authorize the City Manager and City Clerk to execute a Public Works Agreement (PWA) for construction to Buittall, 4712 East 2nd Street, #520, Long Beach, California 90803 in the amount of \$255,020, plus a ten percent (10%) contingency for the PWA and also contracts referenced below for a total contingency of \$42,279, and authorize a budget appropriation from available fund balances in the amount of \$250,000.
3. Authorize the City Manager or designee to execute the agreements and any future amendments to the agreements including increases to the not-to-exceed amount within City Council authority.

ENVIRONMENTAL DETERMINATION:

The proposed action is exempt from the California Environmental Quality Act (CEQA). The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment. In addition, the proposed action is exempt under Section 15301 relating to the operation, repair, maintenance, permitting, and/or minor alteration of existing public facilities.

BACKGROUND:

The Information Technology (IT) Department Remodeling Project was approved during Fiscal Year 2016-17. Staffing at that time comprised eleven (11) full-time positions, one (1) management, two (2) supervisory, seven (7) professional, and one (1) clerical position. Due to staffing shortages and the onset of the COVID-19 pandemic, the project was temporarily deferred.

Current staffing in the IT Department now consists of twenty-one (21) full-time positions, three (3) management, two (2) supervisory, and sixteen (16) professionals due to the implementation of the Five-Year Information Technology Strategic Plan (ITSP).

This project will accommodate the increased IT staffing by reconfiguring the space, removing and replacing walls in strategic locations, relocating electrical and data points of connections, painting, and installing associated smoke detectors, carpeting and lighting improvements. The project will also convert one office and attached storage vault to two offices on the third floor by removing and relocating an existing wall, along with mechanical, electrical, data, lighting, smoke detectors, paint and carpeting improvements. The final project design was completed in early 2023.

ANALYSIS:

The City Clerk received and opened four bids for this project on April 4, 2023. Buittall, the apparent lowest bidder, submitted a bid proposal in the amount of \$255,020. This amount is approximately fifteen percent (15%) under the Engineer's estimate of \$300,000. The average of the four bids received amounted to \$350,092. The bid results and the Engineer's estimate are included as Attachment 1.

The second-place bidder, Construction Masters, submitted a formal protest of Buittall's bid, noting concerns about its resources to address the fire alarm modification requirements. However, Buittall submitted a response addressing the concerns and identifying sufficient resources to complete the required scope of work.

The license and references of Buittall have been checked and staff has found them to be in good standing.

Upon City Council award of the Public Works Agreement (PWA), Buittall will furnish the necessary bonds and insurance, which will be approved as to form by Risk Management. The PWA will be drafted by the City Attorney's office after City Council award and executed thereafter. Upon the award and subsequent execution of the agreement, a "Notice to Proceed" will be issued.

In addition, new cubicle walls and furnishings are required for this project and will be procured through the OMNIA Partners Cooperative Program. Purchasing the majority of the furnishings through the OMNIA contract meets all requirements set forth by the City of Costa Mesa's Purchasing Policy and all the requirements set forth by the State of California. The purchasing of equipment will be completed through the OMNIA Contract Number R191801 in the amount of \$93,850. The labor costs for installation will be awarded to Innovative Office Solutions in the amount of \$26,408. Three quotes were received and Innovative Office Solutions was the lowest most responsible bidder. Innovative Office Solutions is an authorized participant in the contract, and the furnishings will be purchased through this vendor.

Staff will be utilizing JJ TecSolutions for the data cabling and telephone implementation in the amount of \$23,323. The remainder of the project budget will be utilized for miscellaneous expenditures to accommodate the remodel that are not directly related to actual construction and \$4,193 for additional equipment from Innovative Office Solutions.

City Council authorization for a contingency in the amount of \$42,279 for unforeseen construction, miscellaneous, furniture, and related costs on the project is also requested, as well as a budget appropriation of \$250,000 from available fund balances to fully fund the Project. A summary of project costs is included as Attachment 2.

ALTERNATIVES:

The City Council may decide to not authorize the project; however, staff does not recommend this action. Not proceeding with this project will adversely affect the Information Technology Department's daily operations.

Another alternative to this Council action would be to reject all bids, re-advertise, and re-bid the construction project. Staff has determined that re-advertising and re-bidding the project will not result in lower bids and will delay the project.

FISCAL REVIEW:

The Information Technology Department Remodeling Project budget is included in the Capital Improvement Fund 401 in the amount of \$230,000. Staff requests that a budget appropriation be authorized from available fund balances in the additional amount of \$250,000 to fully complete the project which has increased in costs since the original budget was developed over seven years ago due to inflation, the rising costs of construction and related materials, continuing supply chain challenges, and the reconfiguration of a closet and office into two separate offices to provide an adequate number of work stations.

LEGAL REVIEW:

The City Attorney's Office has reviewed this staff report and approves it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This project works toward achieving the following City Council Goals:

- Strengthen the Public's Safety and Improve the Quality of Life
- Maintain and Enhance the City's Infrastructure, Facilities, Equipment and Technology

CONCLUSION:

Staff recommends the City Council:

1. Adopt plans, specifications, and working details for the Information Technology Department Remodeling Project, City Project No. 22-09.
2. Authorize the City Manager and City Clerk to execute a Public Works Agreement (PWA) for construction to Buittall, 4712 East 2nd Street, #520, Long Beach, California 90803 in the amount of \$255,020 plus a ten percent (10%) contingency for the PWA and other contracts referenced above for a total contingency of \$42,279, and authorize a budget appropriation from available fund balances in the amount of \$250,000.

3. Authorize the City Manager or designee to execute the agreements and any future amendments to the agreements including increases to the not-to-exceed amount within City Council authority.

**CITY OF COSTA MESA
PUBLIC WORKS DEPARTMENT**

**IT DEPARTMENT OFFICES REMODELING PROJECT
CITY PROJECT NO. 22-09**

BID OPENING DATE: April 4, 2023

<i>Bidder</i>	<i>City</i>	<i>Total Bid</i>
Builtall	<i>Long Beach</i>	\$255,020.00
Construction Masters *Non Responsive* Bid Bond not submitted to City Clerk	<i>Ontario</i>	\$279,772.00
M.S. Construction Management Group *Non Responsive* Incomplete Bid Proposal	<i>Dana Point</i>	\$407,574.00
MBC Enterprises, Inc.	<i>Huntington Beach</i>	\$458,000.00

AVERAGE BID: \$350,091.50

ENGINEER'S ESTIMATE: \$300,000.00

LOWEST RESPONSIVE BID: \$255,020.00

ATTACHMENT 2

COST SUMMARY
IT DEPARTMENT OFFICES REMODELING PROJECT
CITY PROJECT NO. 22-09

Scope	Cost
Builtall Construction Contract	\$255,020.00
Miscellaneous Unforeseen Expenditures to Support Remodel (Locksmith, Maintenance procured services to tie up loose ends, etc.)	\$20,000.00
Furniture through Innovative Office Solutions / OMNIA Co-Op	\$120,257.10
Furniture through Innovative Office Solutions not OMNIA Co-Op	\$4,193.01
New Data and Phone Cabling through JJ TecSolutions	\$23,323.05
10% Contingency	\$42,279.32
TOTAL:	\$465,072.48
Available Budget:	\$233,161.02
Required Budget Transfer:	\$231,911.46



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1352

Meeting Date: 9/5/2023

TITLE:

PROFESSIONAL SERVICES AGREEMENT WITH WETLANDS WILDLIFE CARE CENTER

DEPARTMENT: POLICE DEPARTMENT

PRESENTED BY: BRYAN WADKINS, CAPTAIN

CONTACT INFORMATION: BRYAN WADKINS, CAPTAIN, (714) 754-5672

RECOMMENDATION:

Staff recommends City Council:

1. Approve and authorize the City Manager to execute the Professional Services Agreement (PSA) with Wetlands Wildlife Care Center (WWCC) to provide full-service trauma care, shelter services, rehabilitation and release of rehabilitated wildlife for a two-year period, with up to three one-year extensions, for a not to exceed amount of \$57,000 annually.
2. Authorize a ten percent (10%) contingency annually for other unforeseen costs.
3. Authorize the City Manager or designee to execute the agreement and any future authorized amendments to the agreement.

BACKGROUND:

WWCC serves injured and orphaned wildlife throughout Southern California. In 1990, a crude oil spill off the coast of Huntington Beach, sickened over 1,200 birds. Less than half of the affected birds survived treatment at a makeshift facility.

As a result, the Alliance for Wildlife Rehabilitation and Education and the Huntington Beach Wetlands Conservancy began taking steps to provide a permanent facility capable of responding to the wildlife injured in daily encounters with humans and future toxic spills.

In 1998, with the assistance of the California Department of Fish and Wildlife, Southern California Edison and others, WWCC opened its doors in Huntington Beach.

The WWCC is capable of rehabilitating over 1000 animals at a time and has evolved over the years into a sophisticated network of dedicated veterinarians, trained wildlife technicians and certified volunteers unique to Orange County.

The Costa Mesa Police Department's Animal Care Services Unit has had a working relationship with WWCC for many years and utilizes its unique services to care for the estimated 400 wild animals it treats annually.

WWCC is a non-profit and registered 501(c)(3) organization and is thus financially supported by private and corporate sponsorships and donations. Historically, the City of Costa Mesa has not paid for these services or provided other support to WWCC. However, increasing costs to WWCC have required them to seek reimbursement from cities to supplement their funding. Upon learning that Costa Mesa was not financially contributing to the cost of providing these services, the City Council directed staff to explore ways to provide fiscal support to the organization.

ANALYSIS:

WWCC stands out as the leading facility in Orange County, offering comprehensive rehabilitation and release services for wildlife, including birds. While other notable care centers exist in Orange County, such as the Pacific Marine Mammal Center, Songbird Rescue, and Bird of Prey Center, they specialize in specific types of wildlife. In contrast, WWCC's distinction lies in its role as the sole center in the region that cares for all California indigenous wild animals. Additionally, the proximity of WWCC to the City of Costa Mesa is crucial for efficient access to the facility, and ensuring timely care for sick and injured wildlife.

Based on purchasing policy guidelines, Section 2-165 (b)(3) of Costa Mesa Municipal Code, the commodity or service can be obtained from only one vendor.

The City of Costa Mesa has a long-standing working relationship with WWCC. Approving the Professional Services Agreement will allow for an uninterrupted continuation of these vital services.

The proposed compensation under the Professional Services Agreement amounts up to \$125 per animal, with an annual estimated amount of \$57,000 based on the number of wildlife (451) received from within Costa Mesa's city limits in the previous year. A ten percent (10%) contingency annually will account for other unforeseen costs and the difference of actual number of wildlife received from the annual estimate.

ALTERNATIVES:

The City Council could choose not to approve the Professional Services Agreement with WWCC; however, this alternative is not recommended as contracting with WWCC would be in the City's best interest due to the level of comprehensive services they can provide to all wildlife, their existing working relationship with Costa Mesa Animal Services, ability to provide care for injured wildlife without a delay or gap in services and their geographic proximity, which ensures expedient care for injured wildlife.

FISCAL REVIEW:

The funding for this professional service can be absorbed within the Fiscal Year 2023-2024 General Fund Budget due to significant vacancy savings. The effective date for the PSA is July 1, 2023, to align with the City's fiscal year.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and drafted the Professional Services Agreement and approves them as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

CONCLUSION:

Staff recommends City Council:

1. Approve and authorize the City Manager to execute the Professional Services Agreement (PSA) with Wetlands Wildlife Care Center (WWCC) to provide full-service trauma care, shelter services, rehabilitation and release of rehabilitated wildlife for a two-year period, with up to three one-year extensions, for a not to exceed amount of \$57,000 annually.
2. Authorize a ten percent (10%) contingency annually for other unforeseen costs.
3. Authorize the City Manager or designee to execute the agreement and any future authorized amendments to the agreement.

**CITY OF COSTA MESA
PROFESSIONAL SERVICES AGREEMENT
WITH
WETLANDS AND WILDLIFE CARE CENTER**

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 5th day of September 2023 ("Execution Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and Wetlands and Wildlife Care Center ("WWCC" or "Consultant"), a California non-profit public benefit corporation.

RECITALS

A. City proposes to utilize the services of Consultant as an independent contractor to accept a variety of sick, injured, and immature wild animals found within the city's geographical limits, from residents, visitors, Animal Control Officers, and other designated Police Personnel from within the boundaries of the City of Costa Mesa, for rehabilitation and release, as more fully described herein; and

B. Consultant represents that it has that degree of specialized expertise contemplated within California Government Code section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. City and Consultant desire to contract for the specific services described in Exhibit "A" and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. City and Consultant agree that this Agreement shall be effective retroactive to July 1, 2023 ("Effective Date"), and shall at all times thereafter until June 30, 2025, be binding upon all parties hereto with the same force and effect as if this Amendment had been executed on that date.

E. No official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Scope of Services, attached hereto as Exhibit "A," and incorporated herein.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and

circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City. Evaluations of the work will be done by the City Manager or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-Discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to section 12940 of the Government Code.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "B," ("Compensation") attached hereto and made a part of this Agreement. Consultant's total compensation shall not exceed Fifty-Seven Thousand Dollars (\$ 57,000.00) annually.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City Manager or designee, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than every six (6) months as indicated in Exhibit B. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed and the date of performance. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after termination of this Agreement.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. Unless otherwise agreed to in writing by the parties, the professional services to be performed pursuant to this Agreement shall commence within five (5) days of the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, pandemics (excluding COVID-19), material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party (each, a “Force Majeure Event”). If a party experiences a Force Majeure Event, the party shall, within five (5) days of the occurrence of the Force Majeure Event, give written notice to the other party stating the nature of the Force Majeure Event, its anticipated duration and any action being taken to avoid or minimize its effect. Any suspension of performance shall be of no greater scope and of no longer duration than is reasonably required and the party experiencing the Force Majeure Event shall use best efforts without being obligated to incur any material expenditure to remedy its inability to perform; provided, however, if the suspension of performance continues for sixty (60) days after the date of the occurrence and such failure to perform would constitute a material breach of this Agreement in the absence of such Force Majeure Event, the parties shall meet and discuss in good faith any amendments to this Agreement to permit the other party to exercise its rights under this Agreement. If the parties are not able to agree on such amendments within thirty (30) days and if suspension of performance continues, such other party may terminate this Agreement immediately by written notice to the party experiencing the Force Majeure Event, in which case neither party shall have any liability to the other except for those rights and liabilities that accrued prior to the date of termination.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on July 1, 2023, (“Effective Date”) and continue in full force and effect up to and including June 30, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may be extended by three additional one-year periods upon mutual written agreement of both parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City’s written notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to conduct business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Commercial general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) general aggregate.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00) combined single limit per accident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.
- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

5.2. Endorsements. The commercial general liability insurance policy and

business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Costa Mesa and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Costa Mesa, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Costa Mesa shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Costa Mesa, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement.

5.5. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement

between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: (a) at the time of delivery if such communication is sent by personal delivery, and (b) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

Notice shall be sent to the following addresses:

IF TO CONSULTANT:

Wetlands and Wildlife Care Center
21900 Pacific Coast Highway
Huntington Beach, CA 92646
Tel: (714) 374-5587
Attn: Debbie McGuire, Executive Director

IF TO CITY:

City of Costa Mesa
99 Fair Drive
Costa Mesa, CA 92626
Tel: (714) 754-5280
Attn: Police Dept./Capt. Bryan Wadkins

Courtesy copy to:
City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626
Attn: Finance Dept./ Purchasing

6.5. Drug-Free Workplace Policy. Consultant shall provide a drug-free

workplace by complying with all provisions set forth in City's Council Policy 100-5, attached hereto as Exhibit "C" and incorporated herein. Consultant's failure to conform to the requirements set forth in Council Policy 100-5 shall constitute a material breach of this Agreement and shall be cause for immediate termination of this Agreement by City.

6.6. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.7. Governing Law and Venue. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California.

6.8. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.9. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.10. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no

power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.11. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.12. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.13. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall

indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.14. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.15. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code sections 81000, *et seq.*) and Government Code section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.16. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.17. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.18. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if

there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.19. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.20. Binding Effect. This Agreement binds and benefits the parties and their respective permitted successors and assigns.

6.21. No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.22. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.23. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.24. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.25. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.26. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of

competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.28. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

WETLANDS & WILDLIFE CARE CENTER

Debbie McGuire, MBA, Executive Director

Date: _____

CITY OF COSTA MESA

Lori Ann Farrell Harrison
City Manager

Date: _____

ATTEST:

Brenda Green
City Clerk

APPROVED AS TO FORM:

Kimberly Hall Barlow
City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Ruth Wang
Risk Management

Date: _____

APPROVED AS TO CONTENT:

Bryan Wadkins, Captain
Project Manager

Date: _____

DEPARTMENTAL APPROVAL:

Ronald Lawrence
Chief of Police

Date: _____

APPROVED AS TO PURCHASING:

Carol Molina
Finance Director

Date: _____

EXHIBIT A

SCOPE OF SERVICES

General Summary of Work

The Wetlands and Wildlife Care Center (WWCC) agrees to accept wildlife found within the city's geographical limits, from residents, visitors, Animal Control Officers, and other designated Police Personnel from the City of Costa Mesa, 7 days a week, between the hours of 8am and 5pm. Costa Mesa Animal Control (CMAC) impounds a variety of sick, injured, and immature wild animals. These animals may require euthanasia or may be candidates for rehabilitation and subsequent release back into the wild. The CMAC or City staff will transport these animals to WWCC. For animals that need euthanasia and to avoid prolonged suffering, the CMAC may perform the euthanasia in lieu of transporting that animal to WWCC. The WWCC provides full-service trauma hospital care, shelter services, rehabilitation, and release of rehabilitated wildlife.

Wild Animal Services: The primary role of this Agreement is to cover all wild species for which the WWCC is willing to accept, as well as protocols and relationship with the CMAC and the police department. The WWCC may, at its discretion, not accept an animal based on the species, available space, available resources, or for other reasons. Any decline to accept an animal will be outlined to the City in writing with specific reasons. All reasonable accommodations to accept animals will be made by the WWCC.

The WWCC is a licensed permittee with the USFWS, CDFW, and CVMB which may possess and rehabilitate wild animals indigenous to California (NO EXOTICS) pursuant to section 679, Title 14, California code of regulations with conditions listed in the Wildlife Rehabilitation Agreement.

Species not allowed are:

1. Black Bears, Elk, Antelope, Mountain Lions, Big Horn Sheep, Wild Pigs, and Deer Fawn.
2. Exotic and introduced species including:
 - a. Red Fox, European Starlings, European House Sparrow, Rock Doves, Peacocks, Turkeys, domestic ducks, Australian Black Swans, Domestic Geese, Chickens, etc.
3. We are unable to accept or house the following native species (however we can help locate a rehabilitator that will:
 - a. Skunks, adult Coyotes, Bats, American Crows, Common Ravens

Paperwork/Identification: The WWCC will provide CMAC or other CMPD Personnel all follow up cases of animal cruelty, neglect, other criminal matters, or to help map/track

wild animal populations with certain injuries, sickness, or disease in the City of Costa Mesa.

Wildlife brought in by residents or visitors of Costa Mesa (non-City employees)

For tracking and auditing purposes, all wildlife found within the city's geographical limits, and brought in directly to WWCC by residents or visitors of Costa Mesa (e.g., not involving the CMAC, police department or other City staff), require the WWCC to carefully determine the location of the found wildlife, to ensure it was indeed located within the City of Costa Mesa city limits. The police department will provide a detailed jurisdictional map outlining city limits, that the WWCC will use to pinpoint locations of wildlife found.

Press Releases: In cases where wildlife has been injured or fatally wounded due to suspected criminal activity of any kind, the WWCC will refrain from making statements to members of the press or public without first consulting with Police Personnel to prevent compromising any ongoing criminal investigations. Public release of information regarding animals brought to the WWCC from the City of Costa Mesa by a resident, the CMAC, or other City staff, is at the discretion of the City and its' police department.

Educational Services: The WWCC may offer educational seminars and classes from time to time on various topics related to the care, habitat, conservation, behavior, handling, or other matters pertaining to native wild animals. The CMAC or other CMPD staff, at the discretion of their management, may attend these educational seminars and training. Time and date permitting, special training on-site within the City of Costa Mesa may also be made available to accommodate CMPD leadership personnel.

EXHIBIT B
COMPENSATION

The WWCC agrees to accept the specified compensation as payment for performing all services and materials called for in the treatment of wildlife. Annual reassessment of compensation will be required annually to evaluate the need for compensatory adjustments due to actual intake numbers, cost of services, and/or inflation. The annual reassessment will only occur once annually in the month of January, using the proceeding calendar year number of services and animal treatment. The WWCC agrees to collaborate with the City and its' police department on changes to compensation reassessments and will come to mutual agreement before any changes in compensation are made.

Based on the number (451) of wildlife received from within the City of Costa Mesa's city limits (specific geographical locations are identified and recorded) in the calendar year ending December 31, 2022, the total for calendar year 2023 is estimated to be \$50,000. Upon periodic review of WWCC intake records, if the actual number of wildlife differs from the estimate based on 2022 numbers, the amount owed for services rendered in 2023 will be adjusted up or down at a rate of \$125.00 per animal.

Moving forward, payments may be submitted annually, semiannually, or quarterly to fit the payment plan that is best for the City of Mesa – as indicated below. Payment(s) will be billed starting in January of each calendar year to match the City of Costa Mesa's requested billing structure.

Payment Instructions: The WWCC will provide an invoice on their letterhead for the services rendered as authorized by this Agreement. Any services needed which are not outlined in this Agreement require the City and/or police department to authorize and approve prior to any additional compensation for services not outlined in this Agreement.

Invoices will be sent to the City of Costa Mesa's billing contact, as indicated below:

City of Costa Mesa
PO Box 1200
Costa Mesa, CA 92628-1200
Attn: Accounts Payable

The City of Costa Mesa selects the following payment schedule: (select one):

☐ Annual Payments ☒ **Semi-annual Payments** ☐ Quarterly Payments

EXHIBIT C
CITY COUNCIL POLICY 100-5

[Continues on following page]

CITY OF COSTA MESA, CALIFORNIA

COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	1 of 3

BACKGROUND

Under the Federal Drug-Free Workplace Act of 1988, passed as part of omnibus drug legislation enacted November 18, 1988, contractors and grantees of Federal funds must certify that they will provide drug-free workplaces. At the present time, the City of Costa Mesa, as a sub-grantee of Federal funds under a variety of programs, is required to abide by this Act. The City Council has expressed its support of the national effort to eradicate drug abuse through the creation of a Substance Abuse Committee, institution of a City-wide D.A.R.E. program in all local schools and other activities in support of a drug-free community. This policy is intended to extend that effort to contractors and grantees of the City of Costa Mesa in the elimination of dangerous drugs in the workplace.

PURPOSE

It is the purpose of this Policy to:

1. Clearly state the City of Costa Mesa's commitment to a drug-free society.
2. Set forth guidelines to ensure that public, private, and nonprofit organizations receiving funds from the City of Costa Mesa share the commitment to a drug-free workplace.

POLICY

The City Manager, under direction by the City Council, shall take the necessary steps to see that the following provisions are included in all contracts and agreements entered into by the City of Costa Mesa involving the disbursement of funds.

1. Contractor or Sub-grantee hereby certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in Contractor's and/or sub-grantee's workplace, specifically the job site or location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibition;
 - B. Establishing a Drug-Free Awareness Program to inform employees about:

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	2 of 3

1. The dangers of drug abuse in the workplace;
 2. Contractor's and/or sub-grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- C. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by subparagraph A;
- D. Notifying the employee in the statement required by subparagraph 1 A that, as a condition of employment under the contract, the employee will:
1. Abide by the terms of the statement; and
 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- E. Notifying the City of Costa Mesa within ten (10) days after receiving notice under subparagraph 1 D 2 from an employee or otherwise receiving the actual notice of such conviction;
- F. Taking one of the following actions within thirty (30) days of receiving notice under subparagraph 1 D 2 with respect to an employee who is so convicted:
1. Taking appropriate personnel action against such an employee, up to and including termination; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health agency, law enforcement, or other appropriate agency;

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
DRUG-FREE WORKPLACE	100-5	8-8-89	3 of 3

G. Making a good faith effort to maintain a drug-free workplace through implementation of subparagraphs 1 A through 1 F, inclusive.

2. Contractor and/or sub-grantee shall be deemed to be in violation of this Policy if the City of Costa Mesa determines that:
 - a. Contractor and/or sub-grantee has made a false certification under paragraph 1 above;
 - b. Contractor and/or sub-grantee has violated the certification by failing to carry out the requirements of subparagraphs 1 A through 1 G above;
 - c. Such number of employees of Contractor and/or sub-grantee have been convicted of violations of criminal drug statutes for violations occurring in the workplace as to indicate that the contractor and/or sub-grantee has failed to make a good faith effort to provide a drug-free workplace.
3. Should any contractor and/or sub-grantee be deemed to be in violation of this Policy pursuant to the provisions of 2 A, B, and C, a suspension, termination or debarment proceeding subject to applicable Federal, State, and local laws shall be conducted. Upon issuance of any final decision under this section requiring debarment of a contractor and/or sub-grantee, the contractor and/or sub-grantee shall be ineligible for award of any contract, agreement or grant from the City of Costa Mesa for a period specified in the decision, not to exceed five (5) years. Upon issuance of any final decision recommending against debarment of the contractor and/or sub-grantee, the contractor and/or sub-grantee shall be eligible for compensation as provided by law.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1313

Meeting Date: 9/5/2023

TITLE:

RECOMMENDATIONS FROM CITY COUNCIL COMMITTEE LIAISONS REGARDING CITY COMMITTEES

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, (714) 754-5221

RECOMMENDATION:

Staff recommends that the City Council approve the recommendations of the City Council Committee Liaisons as follows:

1. Review and approve the City Council Liaisons recommendations on the Committees' Scopes of Work (Attachment 1).
2. Streamline all Committees to seven (7) members, through attrition as terms expire, except for the Active Transportation Committee, Mobile Home Park Advisory Committee and the Traffic Impact Fee Committee.
3. Consent to the formation of an Ad Hoc Committee (e.g. standing committees, subcommittees, working groups) upon approval of the City Council Liaison and City Attorney.
4. Request staff to meet with the Costa Mesa Historical Society on a potential merger of the Society and the Historical Preservation Committee.
5. Approve revised Council Policy 000.2, with City Council's recommendations to be incorporated (Attachment 2).

BACKGROUND:

Costa Mesa's Committees provide a valuable mechanism for residents who have specialized experience or interest to participate in the City's decision-making process by advising the City Council on numerous issues. The Committees offer an opportunity for people of all ages, interests, and backgrounds to interact creatively and assist in making community decisions that will improve the quality of life in Costa Mesa.

At the April 4, 2023 City Council meeting, after receiving public input, the City Council reviewed potential changes to each Committee's scope, membership, ad hoc committee formation criteria, alternates, etc. The Mayor then requested for each Committee Liaison to meet with their respective Committees and provide recommended changes. The detailed recommendations for each Committee are detailed in Attachment 1.

ANALYSIS:

The City Council Liaisons met with their respective Committees to review and discuss the Scope of Work, and various issues pertaining to the Committee. The Council Liaisons have put forth their recommendations for deliberation by the full City Council.

ALTERNATIVES:

City Council may choose to not make the recommended changes or make alternate changes.

FISCAL REVIEW:

There is no fiscal impact associated with this item.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and has approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends that the City Council approve the recommendations of the City Council Committee Liaisons as follows:

1. Review and approve the City Council Liaisons recommendations on the Committees Scope of Work.
2. Streamline Committees to seven (7) members, through attrition as terms expire, except for the Active Transportation Committee, Mobile Home Park Advisory Committee and the Traffic Impact Fee Committee.
3. Consent to the formation of an Ad Hoc Committee (e.g. standing committees, subcommittees, working groups) upon approval of the City Council Liaison and City Attorney.
4. Request staff to meet with the Costa Mesa Historical Society on a potential merger of the Society and the Historical Preservation Committee.
5. Approve revised Council Policy 000.2, with City Council's recommendations to be incorporated.

Finance and Pension Advisory Committee (FiPAC)

Committee consists of nine (9) regular member positions each serving two-year terms. The Committee meets monthly and:

- a. Provides advice to the City Council regarding events and issues which may affect the financial status of the City, including proposed state or federal legislation.
- b. Reviews short term and long range financial planning, including retirement benefits and/or actuariales and strategies on reducing unfunded liabilities.
- c. Reviews the City's financial documents and statements.
- d. Makes recommendations to the City Council regarding amendments to financial policies and processes.
- e. Annually reviews the City's investment policy and recommends any changes, if any; and reviews the investment portfolio to ensure compliance with the approved investment policy.

Mayor Stephens recommendations:

- Advise the City Council in advance of significant votes related to annual financial matters as well as other financial matters that arise from time to time. For instance, the FiPAC shall advise the City Council annually on the adoption of the City's budget (both the operating budget and the Capital Improvement Program), the allocation of any budget surpluses, the City's investment performance and policies, multi-year forecasts presented by City staff to the City Council, and adjustments under consideration at the time of the mid-year budget report. At the request of City staff or the City Council, FiPAC shall advise the City Council prior to a vote on material financial decisions, including, for example, review of fees to be charged by the City, incentive programs and development agreements. The FiPAC's meetings will coincide with the City Council meetings for which the FiPAC will be advising the City Council and will be scheduled sufficiently in advance of the City Council meeting for the FiPAC to provide thoughtful and meaningful advice in writing.
- No subcommittee of the FiPAC will be formed without the approval of the City Council liaison and the City Attorney. Subcommittees, if any, shall be focused on a discrete issue and shall be of limited duration and shall be comprised of fewer than a majority of the FiPAC's members.
- The FiPAC shall have Seven (7) members and no alternates. Each councilmember shall have the opportunity to either nominate a member of the FiPAC or to defer his or her nomination to the Council liaison. The Council shall vote on the composition of the FiPAC.

Council Member Harper recommendations: (highlighted are changes)

- The scope and purpose of the FiPAC shall be to advise the City Council in advance of significant votes related to ~~annual~~ **significant** financial matters ~~as well as other financial matters~~ that arise from time to time. For instance, the FiPAC shall advise the City Council annually on the adoption of the City's budget (both the operating budget and the Capital Improvement Program), the allocation of any budget surpluses, the City's investment performance and policies, multi-year forecasts

presented by City staff to the City Council, and adjustments under consideration at the time of the mid-year budget report. At the request of City staff or the City Council, FiPAC shall advise the City Council prior to a vote on material financial decisions, including, for example, review of fees to be charged by the City, incentive programs and development agreements. This will require that City staff inform Council members of upcoming agenda item well in advance of the Council meeting. FiPAC will then provide a memorandum in advance of the Council meeting as to their recommendation on the issue. FiPAC must agree in majority on the opinion of the recommendation. The FiPAC's meetings will coincide with the City Council meetings for which the FiPAC will be advising the City Council and will be scheduled sufficiently in advance of the City Council meeting for the FiPAC to provide thoughtful and meaningful advice in writing.

- No subcommittee of the FiPAC will be formed without the approval of the City Council liaison and the City Attorney. Subcommittees, if any, shall be focused on a discrete issue and shall be of limited duration and shall be comprised of fewer than a majority of the FiPAC's members.
- The FiPAC shall have Seven (7) members and no alternates. Each councilmember shall have the opportunity to either nominate a member of the FiPAC or to defer his or her nomination to the Council liaison. The Council shall vote on the composition of the FiPAC.

Animal Services Committee

This Committee consists of seven (7) regular members and two (2) alternate positions, each serving two-year terms. The Committee meets every other month and:

- a. Provides the City with recommendations to improve animal services throughout the City, including pet licensing, animal shelter and adoption services, and responsible pet ownership.
- b. Support animal related community events, such as pet adoptions, vaccination clinics, micro-chipping, etc.
- c. Serves as a liaison to the Police Department and California Department of Fish & Wildlife to sponsor coyote public education and related wildlife programs.
- d. Provides advice regarding the release of live animals within City Limits.

Mayor Stephens recommends:

- The objectives of the Animal Services Committee (the “ASC”) are to provide advice and recommendations to the City Council on animal services issues and to promote pet licensing, assist with planning and execution of animal-related events (e.g., Barktober). The purpose of the Animal Services Committee is to maintain, educate, enrich, and promote animal services programs and resources throughout the City, and to monitor the animal care and control function of the City (e.g., live release rates, adoption, veterinary care, fostering, pet licensing) and advise the City Council of any issues that should be addressed.
The Committee shall:
 - ✓ Make recommendations to the City Council to improve animal services throughout the City, including pet licensing, animal shelter and adoption services, and responsible pet ownership.
 - ✓ Support animal related community events, such as pet adoptions, vaccination clinics, micro-chipping, etc.
 - ✓ Advise the City Council in advance of significant votes related to the animal care and control functions of the City.
- The ASC shall meet monthly except for August and December. Meetings shall be on the fourth Wednesday of the month at 4 p.m. Meeting times and dates are subject to change. If the ASC is being asked to provide advice and recommendations to the City Council, its meeting regarding that issue shall be scheduled sufficiently in advance of the City Council meeting for the ASC to provide thoughtful and meaningful advice in writing.
- No subcommittee without the approval of the City Council liaison and the City Attorney. Subcommittees, if any, shall be focused on a discrete issue and shall be of limited duration and shall be comprised of fewer than a majority of the ASC’s members.
- Seven (7) members and no alternates. Each councilmember shall have the opportunity to either nominate a member of the ASC or to defer his or her nomination to the Council liaison. The Council shall vote on the composition of the ASC.

Active Transportation Committee

This Committee consists of eleven (11) regular member positions, two (2) alternate positions, and two (2) Ex Officio members – Chamber of Commerce and NMUSD Representatives, each serving two-year terms. The Committee meets monthly and:

- a. Focuses on the review and update of the City's Master Plan of Bikeways and improvements to be made to bikeways in the City.
- b. Evaluates the bikeability and walkability of the City in order to make recommendations for improvement to the City Council.

Council Member Reynolds recommends:

- Nine members, one appointment by each Council Member, and two at-large members (the at-large members to ensure broad representation of different mobility options and experiences (e.g. walk, bike, bus, and age ability).
- No alternates.
- One Ex Officio - NMUSD

Council Member Chavez recommends:

- Create policy that requires active transportation components into the City's law; integrate improvements to walkability and bikeability when doing street repairs and slurry seal projects; and finalize the pedestrian master plan.
- Eliminate all Ad Hoc Committees.
- Seven members, one appointment by each Council Member.
- No alternates.

Fairview Park Steering Committee

This Committee consists of seven (7) regular member positions, two (2) alternate member positions, and one (1) Ex Officio member – OCME Representative, each serving four-year terms. The Committee meets every other month and:

- a. Provides advice to the City Council regarding the implementation of the Fairview Park Master Plan.
- b. Provides recommendations to the City Council on proposed capital improvement projects and compliance with Measure AA.
- c. Presents an annual report to the City Council describing the accomplishments and objectives of the Committee.
- d. Facilitates partnerships, volunteer activities, and educational opportunities to promote local stewardship and engagement with Fairview Park and its environmental resources.
- e. Provides advice on the interpretive, guide, and regulatory sign program for the park, including cultural and biological resource information and the park's history.

Council Member Chavez recommends:

- Prioritize finalizing the Fairview Park Master Plan and find park enhancement opportunities that are compliant with Measure AA.
- Seven members, each Council Member selecting one appointment.
- No alternates.
- Meeting once a month, meetings must pertain to the Master Plan update.

Mobile Home Park Advisory Committee

This Committee consists of nine (9) members each serving two-year terms: Three mobile home park owners (or their representative); four mobile home park resident owners; and two independent citizens at-large with no affiliation or relationship with mobile home parks. The Committee meets quarterly and helps to improve the quality of life in mobile home parks and to review matters concerning mobile home parks in the City through healthy communication with park owners, manufactured home owners, and the City Council.

Council Member Chavez recommendations:

- Committee identify areas for improvement and suggest ordinances to address the issues.
- No changes to membership.
- Meet once every two months.

Housing and Public Service Grants Committee

This Committee consists of nine (9) regular member positions and one (1) alternate positions each serving two-year terms. The committee typically meets twice a year in March and September. The Committee helps to promote community understanding of the activities funded by the U.S. Housing and Urban Development Department (HUD), and Community Development Block Grants (CDBG) with a focus on social service grants. Additionally, the committee rates and ranks applications for CDBG public service grants, ultimately developing funding recommendations for City Council.

Council Member Chavez recommendations:

- No changes to the Scope of Work
- Seven (7) Members, each Council Member making one appointment. No alternates.

Historical Preservation Committee

This Committee consists of nine (9) regular member positions and two (2) alternate member positions each serving two-year terms. The committee meets monthly and serves to maintain, preserve, educate and promote the city's historical resources.

Council Member Chavez recommends

- Explore merging with the Costa Mesa Historical Society (Society) and dissolving the Historical Preservation Committee.

Traffic Impact Fee Ad Hoc Committee

This Committee consists of five (5) appointed positions each serving four-year terms; one representing the Chamber of Commerce, one representing major developers', one representing small developers and two at-large positions. The Committee meets on an as-needed basis. The purpose of the committee is to fund the necessary transportation/circulation improvements, which are related directly to the incremental traffic impacts imposed on the City's transportation system by the development of new and/or changing commercial, industrial, and residential uses as permitted by the General Plan. The committee also assists staff on all aspects related to the updating and revision of traffic impact fees.

No changes were suggested by the Council Liaisons.

CITY OF COSTA MESA, CALIFORNIA

COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
CITY COUNCIL APPOINTED ADVISORY COMMITTEES AND BOARDS	000-2	2/1/99 REV: 3/03 REV: 10/18/11 REV: 6/5/12 REV: 8/1/23	1 of 3

BACKGROUND

Revisions to this Policy occurred in March, 2003, ~~and~~ October, 2011, and June 2012. The City Council has modified the recruitment, criteria, and selection of committee and board members. The City Council also approved the decrease in membership of the committees and boards through attrition and to be reflected in the Commissions/Committees/Boards Handbook. On May 5, 2012, the City Council modified the Policy indicating that the expiration of all committee and board-terms shall be in April. ~~Council Policy 000-2 has been changed to cover only the City's appointed committees and boards. On August 1, 2023 the City Council modified the Policy regarding the membership, Alternate positions, and Ad Hoc Committees.~~

PURPOSE

To provide clear and cohesive policies which assist appointed committee and board members in performing their duties, and procedures for new standing and ad hoc committee formation.

POLICY

1. Bring community attitudes and needs into focus by providing valuable communication links between the community and the government of the City.
2. Facilitate recommendations from the community, which aid City Council in making sound decisions concerning policy formulation and resource allocation.
3. Establish and maintain a streamlined mechanism to facilitate committee formation; membership, interaction, work programs, and evaluations.

PRACTICES AND PROCEDURES

1. Formation and Membership
 - a. Based upon the need for citizen input on matters of importance to the community, requests to form a committee may be made by individual Council Members. "Committee Formation Application Forms" and "Committee Interest Forms" shall be made available to all interested parties through the City Clerk's Office.
 - b. Upon review of completed Formation Request Forms, City Council may create a new committee by formal action. Such action will establish the purpose of the committee and the number of members.
 - c. ~~Individuals may serve concurrently on more than one committee assuming there is no conflict, apply to serve concurrently on more than one committee assuming there is no conflict.~~

COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
CITY COUNCIL APPOINTED ADVISORY COMMITTEES AND BOARDS	000-2	2/1/99 REV: 3/03 REV: 10/18/11 REV: 6/5/12 REV: 8/1/23	2 of 3

d.c. The City Council will appoint members to various committees and boards with staggered terms. Committees shall be comprised of seven members (except for the Active Transportation Committee, Mobile Home Park Advisory Committee and the Traffic Impact Fee Committee), one appointment by each Council Member. A Council Member may defer his or her nomination to the Council Liaison.

e.d. The Mayor shall designate at least one member of City Council to serve as a non-voting liaison to each committee.

2. Membership Terms

- a. Appointed committee members must be Costa Mesa residents, unless otherwise specified by the City Council.
- b. Committee members shall be appointed or reappointed for a term of two (2) years (staggered) unless otherwise specified by City Council.
- c. The expiration of all committee and board-terms shall be in April.
- d. To vacate a position on a committee or board, the person shall file a written resignation with the Staff Liaison. Vacancies may be filled immediately if alternate members exist, or held open until a regular appointment time period occurs.
- e. The City Council, at any time, may request the resignation of or terminate membership of any committee member.
- f. Alternates shall automatically fill vacancies left by the departure of full members, based on the alternate's length of time serving on the committee. There shall be no Alternate positions.
- g. An Outside Agency liaison/Ex-Officio member to a committee are members appointed to serve in a position because the committee needs their expertise or influence pertaining to certain issues that substantially benefits the City. They represent the entity/organization that they work/volunteer for as part of a collaboration on particular issues. Members may partake in discussions and debate pertaining to their organization and/or area of expertise, however shall not vote. Ex-Officio members shall not be included in the count when determining if a quorum is present.

3. Work Program/Committee Review Process

- a. Each February, all committees shall prepare and submit a Work Program for City Council review. The Work Program shall include:
 - Evaluation of the previous years' progress;
 - Delineation of the upcoming year's program, goals and objectives; and
 - Proposed budget requests.
- b. The City Council shall conduct a Committee Review Process once a year in February to review the role and progress of committees to determine their effectiveness. In doing so, City Council reserves the right to revise the status of various committees based upon their need and benefit to the community.

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
CITY COUNCIL APPOINTED ADVISORY COMMITTEES AND BOARDS	000-2	2/1/99 REV: 3/03 REV: 10/18/11 REV: 6/5/12 REV: 8/1/23	3 of 3

4. General Information and Procedures

Except as provided in this policy all committees and boards shall be guided by the policies set forth in the Commissions/Committees/Boards Handbook. In case of any inconsistencies between this policy and the Handbook, the provisions in this policy shall govern these committees and boards.

5. Quorum Due to Vacancies

- a. Where there are no vacancies by resignation of members, the quorum for a committee formed by City Council shall be a majority of the members of such body.
- b. Where the membership on a committee is reduced to less than a majority of the members of such a body due to vacancies by resignation of its members, the quorum shall be a majority of the remaining members of such body until the vacancies are filled by City Council; provided, however, that under no circumstances would the quorum be lowered to less than three (3) committee members. (For example, a committee formed by City Council, which has seven members, would need four members to be present for the committee to take formal action on a matter on the agenda for the meeting. If vacancies occur due to resignations of the members, the quorum would be adjusted to require a minimum of three members to be present for the committee to take formal action on a matter on the agenda while the vacancies have not been filled by City Council. Once the vacancies are filled, the quorum would return to the requirement of four members.)

6. Ad Hoc Committees

- b. Ad Hoc Committees shall only be formed upon approval of the City Council Liaison, and the City Attorney. The Ad Hoc Committee shall be set for a limited duration of time. There shall be no other standing committees, subcommittees or working groups.



CITY OF COSTA MESA

77 Fair Drive
Costa Mesa, CA 92626

Agenda Report

File #: 23-1335

Meeting Date: 9/5/2023

TITLE:

AUTHORIZATION OF AN ADDITIONAL PARK RANGER FOR HARPER PARK SCHOOL FIELD ACCESS AND UPDATE REGARDING ENHANCED SECURITY AT FOUR NEWPORT MESA UNIFIED SCHOOL DISTRICT FIELDS ON THE WESTSIDE

DEPARTMENT: PARKS AND COMMUNITY SERVICES

PRESENTED BY: ALMA REYES, DEPUTY CITY MANAGER

CONTACT INFORMATION: ALMA REYES, DEPUTY CITY MANAGER, (714) 754-5090

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize an increase to the City's Table of Organization by one full-time Park Ranger position in the Police Department and increase the Fiscal Year 2023-24 Adopted Budget accordingly.
2. Receive and file an update on upcoming amendments to the existing Lyons Security Services agreement to increase access to open space at up to four elementary school sites on the Westside (Rea, Wilson, Whittier, and potentially Pomona) for open space during off-school hours, as previously approved by the City Council.

BACKGROUND:

Developing strategies to increase park access, especially for those living in areas lacking open space has been a primary objective of the City Council and staff. In efforts to address the need for open space for recreational purposes, staff has been meeting with Newport Mesa Unified School District (NMUSD) staff to discuss public access to school fields, playgrounds, and basketball courts at specific school sites when fields are not utilized by permitted user groups.

Currently, the Parks and Community Services Department staff coordinates and manages all sports user groups and field allocation for all City of Costa Mesa and NMUSD fields as per the Joint Use Agreement (JUA). During the City's use of the school site fields, the fields are only opened when a reservation by a permitted user group has been made. When fields are not reserved, or field use is canceled by a permitted user group, the fields remain closed.

Both City and NMUSD staff have discussed the opening of school sites including Rea, Wilson, and Whittier Elementary (and potentially Pomona if needed), and Harper Park for open space and recreational use when not permitted to user groups. Opening these school sites would provide recreational opportunities, especially for the youth and adults living on the Westside and Eastside of Costa Mesa where open space is scarce.

In efforts to meet the current demand for open space, staff is recommending the enhanced use of school fields off-hours. To facilitate the use of open space while also ensuring public safety staff is requesting one additional Park Ranger position to monitor the school field adjacent to Harper Park during school hours. This additional Park Ranger position will monitor the school field during school hours to ensure students are safe and are able to recreate on fields that are clean and free of pet feces or dogs off-leash.

For school sites on the Westside, the City Council has already provided the City Manager authority to amend the City's private security contract to ensure the safety of residents and the security of school facilities. This update is for transparency purposes only.

ANALYSIS:

The opening of school sites for open space and recreational public use will require additional resources to ensure the safety and security of school sites for the enjoyment of the community which is in alignment with the City Council Strategic Plan goals to Strengthen the Public's Safety and Improve the Quality of Life.

Staff is requesting the addition of one full-time Park Ranger position that will help enhance patrol and monitoring of parks and school sites open to the public for recreational opportunities, in particular, the school field adjacent to Harper Park, which was recently fenced due to safety and cleanliness concerns expressed to the District by students, parents, and teachers. It is anticipated that the addition of a Park Ranger position at the school field adjacent to Harper Park as a pilot project for the next six months will help ensure public safety and cleanliness in a manner that would allow the District to remove the existing fence and assure students, parents, and teachers that current challenges with responsible pet ownership are being addressed. After the initial six-month period, the Park Ranger position can function in a roving capacity along with the City's other Park Rangers to monitor all City parks and fields.

Additionally, security guard services are necessary to provide safety and security at other school sites. Currently, NMUSD provides security services at Rea Elementary, as it is an active campus with various after-school programs onsite Monday through Friday. However, the City would need to provide security guard services on the weekends at Rea Elementary. Further, security guard services at Wilson and Whittier Elementary Schools would be needed during weekdays and weekends, and potentially at Pomona as well. Security services would be on a roving basis and could be further enhanced in the future if needed and can be absorbed within the existing adopted budget through salary savings in the Parks and Community Services Budget.

Currently, the City contracts with Lyons Security Services to provide unarmed security guard services at the Costa Mesa Senior Center and Lions Park Campus. Staff recommends that the City Council receive and file staff's intent to negotiate an amendment to the existing contract for unarmed security guard services at the additional school sites. Staff is currently negotiating the final details of such an amendment and it is anticipated the cost would fall below the City Manager's authorization of \$100,000.

ALTERNATIVES:

City Council may choose to reject the addition of a full-time Park Ranger position; however, this option is not recommended as providing access to safe and enjoyable open spaces for recreational opportunities to City residents would enhance the Council's strategic plan goals to Strengthen the Public's Safety and Improve Quality of Life.

FISCAL REVIEW:

The FY 2023-24 Parks and Community Services Department General Fund adopted budget includes the unarmed security services contract with Lyons Security Services for \$300,000, with a \$30,000 contingency. City staff will initiate negotiations with Lyons Security Services to add four school sites in the Westside during off school hours so those sites can be utilized as open space areas for public use.

Additionally, City staff is requesting City Council approval to add one full-time Park Ranger position for the fully burdened cost of \$126,170. The FY 2023-24 Parks and Community Services Department adopted General Fund budget of \$8.6 million can absorb this additional expense, as the impact will be prorated based on the hire date.

LEGAL REVIEW:

The City's Attorney's Office has reviewed this report and approved as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve Quality of Life

CONCLUSION:

Staff recommends the City Council:

1. Authorize an increase to the City's Table of Organization by one full-time Park Ranger position in the Police Department and increase the Fiscal Year 2023-24 Adopted Budget accordingly.
2. Receive and file an update on upcoming amendments to the existing Lyons Security Services agreement to increase access to open space at up to four elementary school sites on the Westside (Rea, Wilson, Whittier, and potentially Pomona) for open space during off-school hours, as previously approved by the City Council.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1353

Meeting Date: 9/5/2023

TITLE:

COMPENSATION PLAN AND SALARY SCHEDULE REVISIONS FOR THE PARKS AND COMMUNITY SERVICES DIRECTOR CLASSIFICATION

DEPARTMENT: CITY MANAGER'S OFFICE - HUMAN RESOURCES DIVISION

PRESENTED BY: KASAMA LEE, HUMAN RESOURCES MANAGER

CONTACT INFORMATION: KASAMA LEE, HUMAN RESOURCES MANAGER, (714) 754-5169

RECOMMENDATION:

Staff recommends the City Council:

1. Adopt Resolution Number 2023-XX updating the pay range for the Parks and Community Services Director.

BACKGROUND:

The Human Resources Division makes recommendations to the City Manager regarding positions that may require compensation adjustments based on input from City departments and labor associations along with recruitment and retention trends. Hard-to-fill positions include positions that are currently vacant, positions that are not currently vacant but are traditionally hard to fill, and positions which are currently filled but are expected to be difficult to fill in the future or retain for long term due to their relative position in the marketplace as being well under market compensation. Further, certain positions would adversely impact City operations if the position were to become vacant, and would be difficult to fill at current salaries. Some adjustments are also recommended to maintain internal alignment or to address compaction issues with supervisory classifications.

The Parks and Community Services Director position is currently vacant and the Human Resources Division is preparing to open this recruitment. To ensure the most qualified and competitive candidates apply for the position, an adjustment to the compensation for this position is recommended. This position is the last executive position to have a market review and adjustment in the last several years.

ANALYSIS:

The market analysis includes an evaluation of the average total compensation of comparable classifications in the five cities that border the City of Costa Mesa. These cities include the cities of Fountain Valley, Huntington Beach, Irvine, Santa Ana and Newport Beach. The total compensation for each classification includes: the classifications' base salary, PERS retirement benefit formulas,

employee retirement contributions, and City contribution(s) to medical and dental plans or cafeteria plans. This framework is similar to the framework that has been used for market compensation studies in the past.

The Parks and Community Services Director salary range is currently 14% below market. The Parks and Community Services Director salary range is recommended for an adjustment to bring it closer to the current market and to address internal alignment among the executive and management staff. Adjusting the salary range for the Parks and Community Services Director will allow the City to attract a higher qualified applicant pool for the current vacancy.

ALTERNATIVES:

Do not approve the recommendation action(s) and direct staff accordingly.

FISCAL REVIEW:

Staff recommends adjusting the salary range for the Parks and Community Services Director classification. The annual estimated impact of \$15,316 is fully burdened and will be absorbed within the Department's budget in the first year through salary savings.

LEGAL REVIEW:

The City Attorney's Office has reviewed the attached resolution and approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item supports the following City Council Goal:

- Recruit and Retain High Quality Staff

CONCLUSION:

Staff recommends the City Council:

1. Adopt Resolution Number 2023-XX revising the pay range for the Parks and Community Services Director.

RESOLUTION NO. 2023-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA,
CALIFORNIA, REVISING THE EXECUTIVE COMPENSATION PLAN AND
EXECUTIVE SALARY SCHEDULE.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY
FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on March 21, 2023, the City Council adopted Resolution No. 2023-28, establishing new job classifications and revising the pay ranges for job classifications in the Executive Salary Schedule; and

WHEREAS, the City Council desires to amend Resolution No. 2023-28 to revise the pay range for the Parks and Community Services Director; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The Costa Mesa City Council previously established the Executive Compensation Plan to: 1) promote maximum commitment by City executives to objectives and standards of the City Council and City Manager; 2) establish a system in which compensation serves as an effective device for promoting better job performance; 3) foster the identification of an executive employee group and recognize the distinct character of executive jobs; and, 4) improve the City's ability to attract and retain outstanding executives.

SECTION 2. The following pay range and monthly rates of pay for the identified job classification are hereby established and placed under the Executive Salary Schedule, are hereby revised to reflect the salary range and monthly rates of pay specified, effective the pay period that includes September 10, 2023. The rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary steps.

Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
0306	Parks & Community Services Director	735	\$13,058	\$13,711	\$14,397	\$15,117	\$15,873	\$16,667	\$17,500	Monthly
			\$156,696	\$164,532	\$172,764	\$181,404	\$190,476	\$200,004	\$210,000	Annual
			\$75.33	\$79.10	\$83.06	\$87.21	\$91.58	\$96.16	\$100.96	Hourly

SECTION 3. Except as modified by this Resolution, Resolution No. 2023-28 shall remain in full force and effect.

PASSED AND ADOPTED this 5th day of September, 2023.

John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green, City Clerk

Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 5th day of September, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 6th day of September, 2023.

Brenda Green, City Clerk



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1328

Meeting Date: 9/5/2023

TITLE:

**REQUEST FOR CITY COUNCIL DIRECTION REGARDING THE RESEARCH FOR AND
POTENTIAL DEVELOPMENT OF AMENDMENTS TO THE CITY'S CANNABIS ORDINANCES**

**DEPARTMENT: ECONOMIC AND DEVELOPMENT SERVICES
DEPARTMENT/PLANNING DIVISION**

**PRESENTED BY: JENNIFER LE, DIRECTOR OF ECONOMIC AND
DEVELOPMENT SERVICES**

**CONTACT INFORMATION: JENNIFER LE, DIRECTOR OF ECONOMIC AND
DEVELOPMENT SERVICES, (714) 754-5270**

RECOMMENDATION:

Staff recommends the City Council provide direction regarding researching and exploring with the Planning Commission options and amendments to the City's cannabis regulations to address concerns regarding potential unanticipated business displacement and overconcentration of retail cannabis businesses.



Agenda Report

Item #: 23-1328

Meeting Date: 9/05/2023

TITLE:

REQUEST FOR CITY COUNCIL DIRECTION REGARDING THE RESEARCH FOR AND POTENTIAL DEVELOPMENT OF AMENDMENTS TO THE CITY'S CANNABIS ORDINANCES

DEPARTMENT: ECONOMIC AND DEVELOPMENT SERVICES DEPARTMENT/PLANNING DIVISION

PRESENTED BY: JENNIFER LE, DIRECTOR OF ECONOMIC AND DEVELOPMENT SERVICES

CONTACT INFORMATION: JENNIFER LE, DIRECTOR OF ECONOMIC AND DEVELOPMENT SERVICES, (714) 754-5270

RECOMMENDATION:

Staff recommends the City Council provide direction regarding researching and exploring with the Planning Commission options and amendments to the City's cannabis regulations to address concerns regarding potential unanticipated business displacement and overconcentration of retail cannabis businesses.

BACKGROUND:

On November 3, 2020, Costa Mesa voters approved Measure Q, the Costa Mesa Retail Cannabis Tax and Regulation Measure. This measure allowed the City to adopt regulations permitting cannabis storefront retail (dispensaries) and non-storefront retail (delivery) within the City subject to certain requirements. On June 15, 2021, the City Council adopted Ordinances No. 21-08 and No. 21-09 to amend Titles 9 and 13 of the CMMC to establish regulations for legal cannabis storefront and non-storefront (delivery) businesses. The Ordinances are linked below:

- [Ordinance No. 2021-08](#) (Title 9, Business Licenses);
- [Ordinance No. 2021-09](#) (Title 13, Zoning).

The Ordinances establish minimum standards and permitting requirements for cannabis retail businesses. Applicants must obtain the following City approvals and State approval before conducting business in Costa Mesa:

- Pre-Application Determination;
- Cannabis Business Permit (CBP) Notice to Proceed;
- Conditional Use Permit (CUP);
- Building Permit(s);
- Final City Inspections;
- CBP Issuance; and
- City Business License.

Once issued, a Cannabis Business Permit must be renewed every two-years. During the two-year period, City staff conducts site inspections to verify that the business is operating in compliance with requirements. Cannabis retail businesses are also subject to a City-established seven-percent gross receipts tax. Records and revenues are required to be audited annually.

Separation requirements from sensitive uses were also established. No cannabis retail storefront use can be located within 1,000 feet from a K-12 school, playground, licensed child daycare, or homeless shelter, or within 600 feet from a youth center as defined in the Municipal Code.

Since adoption, the City has approved 21 Conditional Use Permits for cannabis retail storefronts, three Conditional Use Permits for standalone cannabis delivery businesses, and eight Minor Conditional Use Permits to add delivery to an existing cannabis manufacturing or distribution facility located in the City's Measure X "green zone". Seven cannabis storefronts, one standalone delivery business, and six delivery businesses that are part of an existing manufacturing or distribution cannabis business in the "green zone" are currently operating.

At the July 18, 2023 City Council meeting, Councilmember Marr requested that an item be agendized for the next City Council meeting to discuss the possibility of exploring amendments to the City's ordinances to address concerns regarding potential business displacement and overconcentration. An item was agendized for the August 1, 2023 City Council meeting and was continued to the regular meeting of September 5, 2023 without discussion.

ANALYSIS:

In accordance with City Council Policy 300-6, proposals that are likely to involve a substantial commitment of staff time and research must be brought forward to the City Council for authorization. If the majority of the Council supports this request, staff would work with the City's Planning Commission to explore the extent to which business displacement and overconcentration of cannabis retail businesses is occurring. Depending on those exploratory findings, staff would work with the Planning Commission to develop options, recommendations and/or an ordinance amendment to address those topics.

The Planning Commission would make a recommendation to the City Council. The City Council is the final decision-making body.

ALTERNATIVES:

The City Council can decide not to direct staff to explore possible options, recommendations and/or amendments to the City's cannabis regulations.

FISCAL REVIEW:

There is no fiscal impact associated with conducting the analysis, though staff time will be spent on exploring and identifying options and recommendations for consideration.

LEGAL REVIEW:

The City Attorney's Office has reviewed and approved this report as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council provide direction regarding researching and exploring with the Planning Commission options and amendments to the City's cannabis regulations to address concerns regarding potential unanticipated business displacement and overconcentration of retail cannabis businesses.