

---

**FY 2024-2025  
ANNUAL ACTION PLAN  
For CDBG and HOME Programs**

---

**May 21, 2024  
City Council**



# BACKGROUND

The City receives two Federal (HUD) grants each year- “CDBG” and “HOME”

- Community Development Block Grant (CDBG)
  - Elimination of slums and blight
  - Meet an urgent need
  - Benefit to low- and moderate-income persons
- HOME Investment Partnerships Grant (HOME)
  - Preserve and increase housing opportunities for low-income residents

# 5-YEAR CONSOLIDATED PLAN

The City's Consolidated Plan was adopted on May 19, 2020

- Required to receive CDBG and HOME funds
- Covers FY 20-21 through FY 24-25
- 5-year strategic plan that identifies and prioritizes housing and community needs
- Identifies goals, objectives, and resources to address community needs
- Includes an Annual Action Plan (adopted in May of each year) for the use of CDBG & HOME funds

The FY 2024-2025 Annual Action Plan is the last plan year of the current 5-year Consolidated Plan

# PRIORITY NEEDS AND GOALS

## Consolidated Plan Goal & Description

### 1 Housing Preservation

To provide decent & affordable housing through a variety of activities, including owner-occupied housing rehabilitation, code enforcement & rental housing acquisition/rehabilitation

### 2 Infrastructure and Facility Improvements

To enhance the suitability of the living environment through improvements to public infrastructures & facilities

### 3 Homeless Continuum of Care

To provide supportive services & housing assistance for the homeless & near homeless

### 4 Public Social Services

To provide services for low- & moderate-income persons & those with special needs (including fair housing services)

### 5 Program Administration

To provide administration of the CDBG & HOME programs, ensuring effective & efficient delivery of programs & services and complying with all HUD program requirements



# FY 2024-2025 FUNDING

- The City will receive a total of \$1.36M in CDBG and HOME funds from HUD for FY 2024-2025

## CDBG

- \$971,431 annual allocation for FY 24-25
- \$187,000 prior year funds
- \$30,900 CDBG program income received in FY 23-24
- **Total: \$1,189,331**

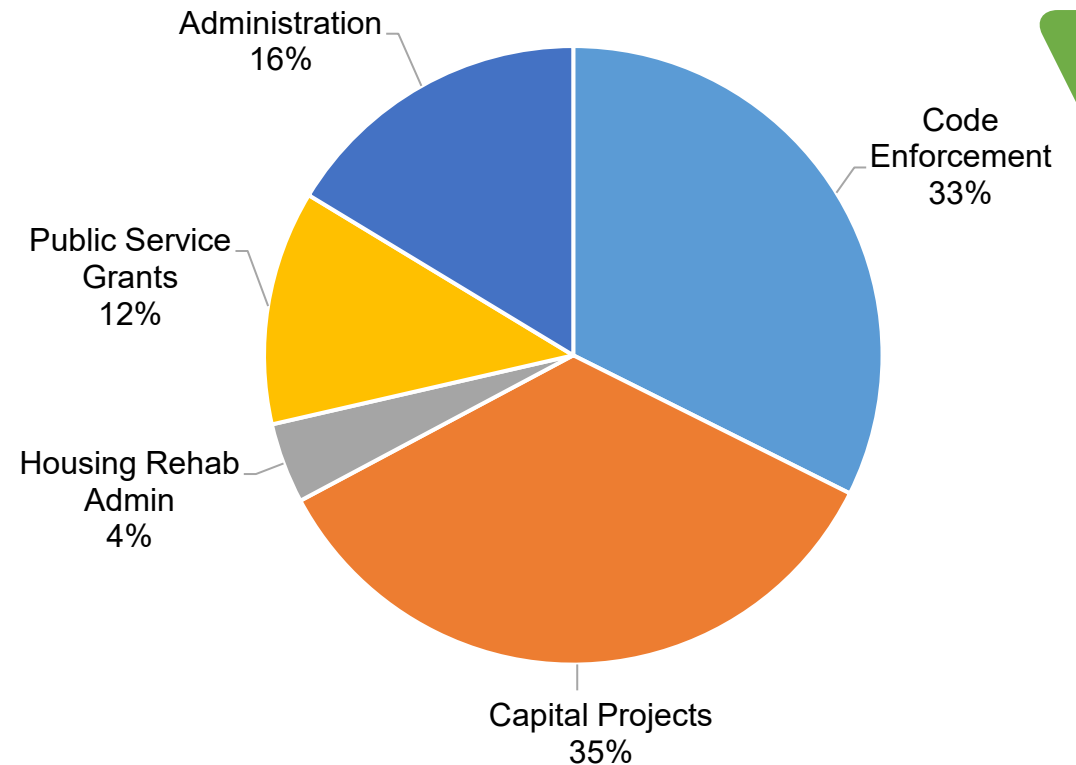
## HOME

- \$395,571 annual allocation for FY 24-25
- \$54,702 prior year admin funds
- \$108,670 program income received in FY 23-24
- **Total: \$558,943**

# CDBG FUNDS - \$1.19M

1. Public Service Grants: \$145,714
  - *Maximum 15% of annual allocation*
2. Capital Projects: \$414,331
  - Staff Recommends Senior Center roof replacement
3. Code Enforcement: \$385,000
4. Housing Rehab Administration: \$50,000
5. Administration: \$194,286
  - *Maximum 20% of annual allocation*
  - *Includes Fair Housing Services*

CDBG Recommendations



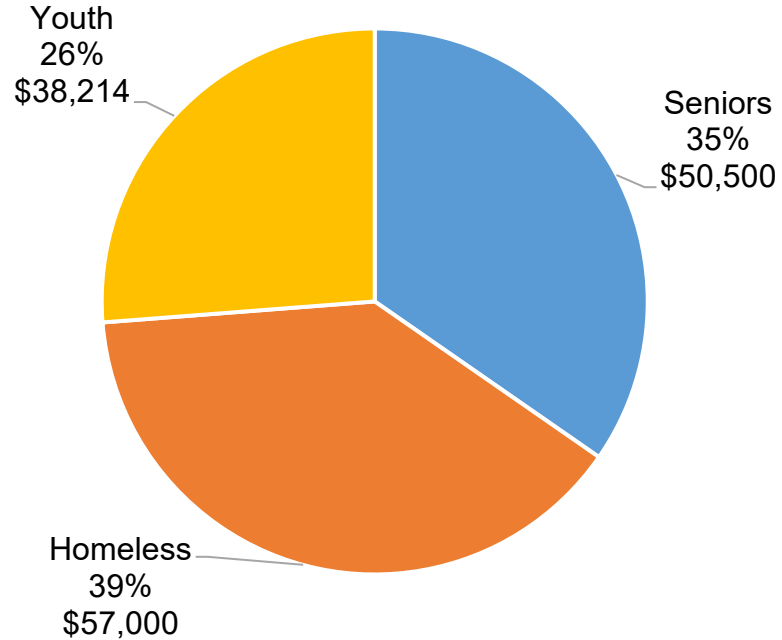
# CDBG PUBLIC SERVICE GRANTS

- CDBG funds available for Public Service Grants are capped by HUD at 15% of the annual allocation (or \$145,714 maximum).
- The City released a request for proposals and received proposals from 8 non-profits for \$240,000.
- Grant amounts awarded are a minimum of \$15,000 and a maximum of \$30,000 to ensure grants are impactful and serve diverse eligible populations.
- At their March 7, 2024 meeting, the Council-appointed Housing and Public Service Grants (H&PSG) Committee heard a brief presentation from each nonprofit organization and evaluated and scored the proposals.

# CDBG PUBLIC SERVICE GRANTS

1. \$30,000 Senior Center Case Worker
2. H&PSG Committee recommends:
  - \$115,714 for 5 nonprofit groups

**Public Service Grant  
Recommended Categories:**





# CDBG PUBLIC SERVICE APPLICATIONS

Applicant Name	Program	# Served	Population Served	Amount Requested	Committee Recommends	Amount Recommended
Families Forward	Support Svcs	50	Homeless	\$30,000	Yes	\$28,500
Human Options	Housing	70	Homeless	\$30,000	Yes	\$28,500
Project Hope Alliance	Case Mgmt	125	Youth	\$30,000	Yes	\$23,750
Trellis	Labors of Love	30	Seniors	\$30,000	Yes	\$20,500
Boys & Girls Club (previously YES)	Workforce Development	1,000	Youth	\$30,000	Yes	\$14,464
Comm. SeniorServ	Meal Delivery	30	Seniors	\$30,000	No	--
Comm. SeniorServ	Lunch Café	135	Seniors	\$30,000	No	--
Stand Up for Kids	Case Mgmt	15	Youth	\$30,000	No	--
<b>TOTAL</b>						<b>\$115,714</b>

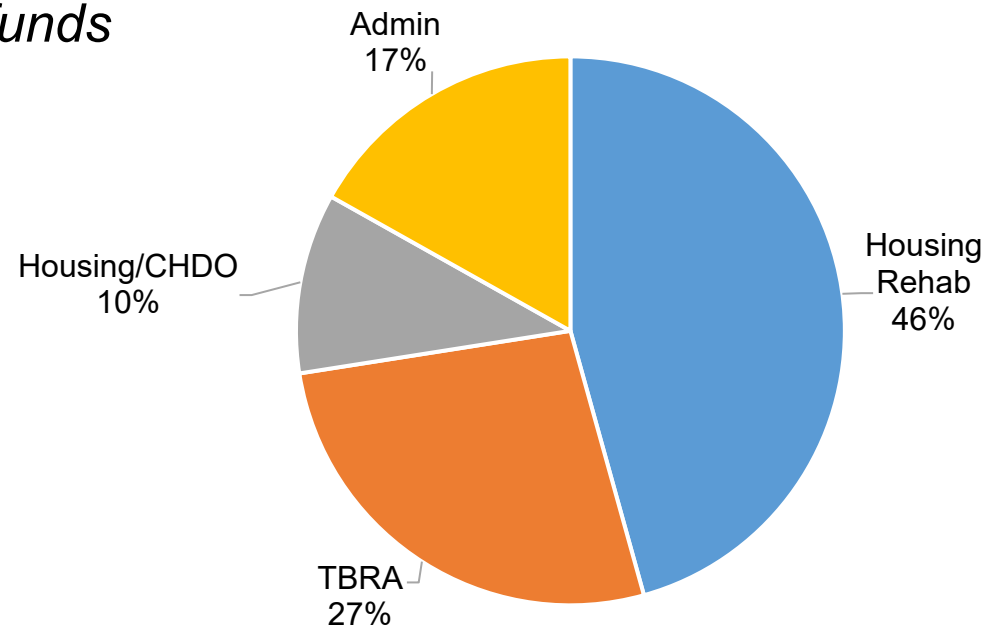
# HOME FUNDS - \$558,943

- The HOME Program is designed to support housing affordability for low-income households through:
  - Affordable housing development
  - Housing rehabilitation
    - *Grant amounts for FY 2024-25 increased to \$15,000 for mobile homes and \$20,000 for single family homes*
  - Housing projects that are owned, development or sponsored by Community Housing Development Organizations (CHDOs)
  - Tenant based rental assistance
  - Administration & planning costs

# FY 2024-2025 HOME FUNDS ALLOCATION

1. Single-family Housing Rehabilitation Program: \$255,349
2. Tenant Based Rental Assistance: \$150,000
3. Affordable Housing (CHDO): \$59,355
  - 15% of annual allocation set-aside required
4. Administration: \$39,557
  - Maximum 10% of annual allocation
  - Plus \$54,702 prior unexpended admin funds

HOME Recommendations



# RECOMMENDATIONS

- Approve the recommended allocation of FY 2024-2025 CDBG and HOME funds
- Adopt a Resolution to approve the 2024-2025 Annual Action Plan
- Authorize the City Manager or her designee to submit the Plan to HUD and execute all required agreements and certifications
- Provide direction for the Housing and Public Service Grants Committee to update the public service application guidelines and rating criteria to better align with the City's current/future community priorities and the upcoming new Consolidate Plan.

---

**FY 2024-2025  
ANNUAL ACTION PLAN  
For CDBG and HOME Programs**

---

**May 21, 2024  
City Council**



---

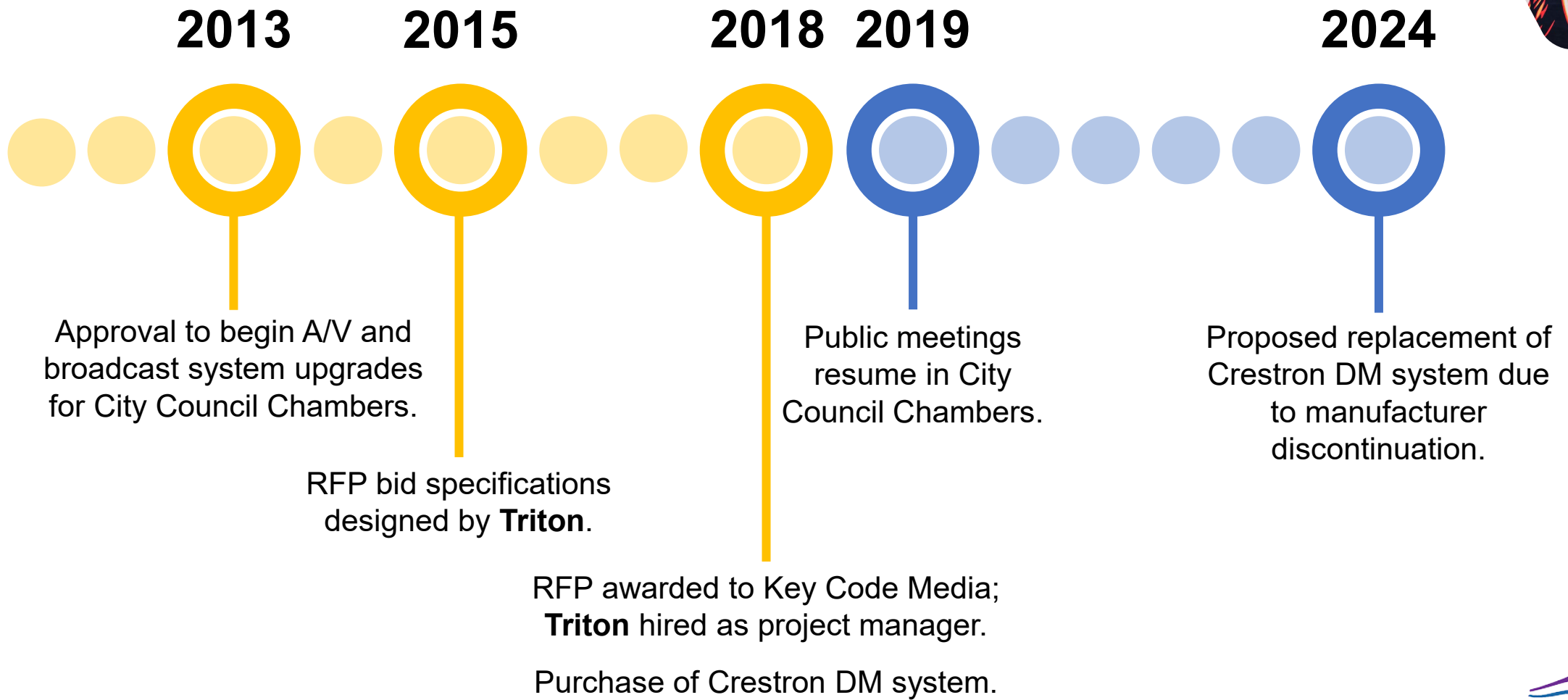
**UPGRADES TO A/V & BROADCAST SYSTEM:  
REPLACEMENT OF CRESTRON DIGITAL MEDIA**

---

**Tuesday, May 21, 2024**



# Background

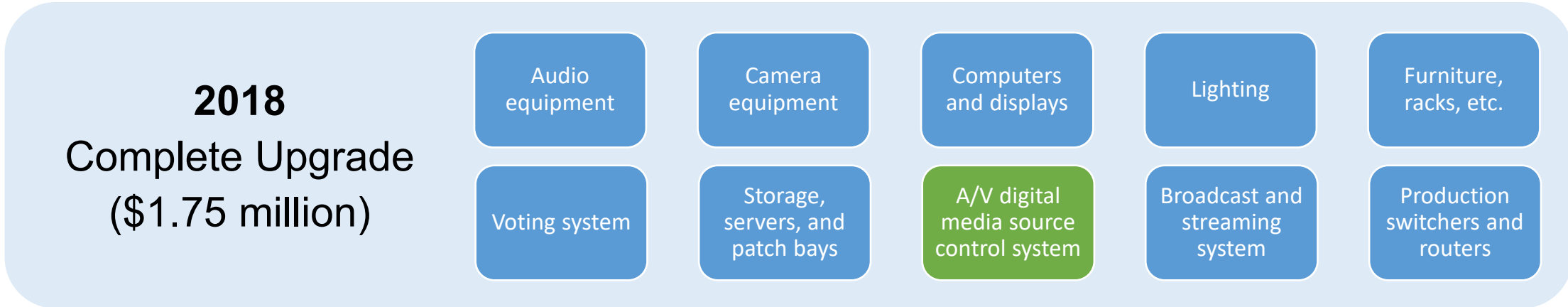


# Council Chambers: Pre-2019





# Components of an A/V and Broadcast System





## Staff recommend the City Council:

1. Approve a professional services agreement with Triton Technology Solutions, Inc. for audio/visual and broadcasting system upgrades for the Council Chambers, Control Room, Community Room, and Conference Room 1A, pursuant to CMMC 2-171(b).
2. Authorize the City Manager and City Clerk to execute the agreement and any future authorized amendments to the agreement.
3. Approve a budget appropriation of \$238,250 from available fund balances in the Information Technology Replacement Fund 603.

