



# CITY OF COSTA MESA

P.O. BOX 1200, COSTA MESA, CALIFORNIA 92628-1200

FROM THE OFFICE OF THE CITY MANAGER  
HUMAN RESOURCES DIVISION

## Attachment 2

May 29, 2025

Dear Anna Dolewski,

I am happy to confirm the City of Costa Mesa's conditional job offer as a Retired Annuitant in the position of Finance Officer (Confidential). This offer is conditional upon City Council approval.

Your agreed upon salary is \$73.77 per hour. This is a non-benefitted part-time position. As a CalPERS retired annuitant, you are limited to working 960 hours in a fiscal year. Your temporary employment will commence on June 4, 2025 and end at the earliest of:

- End of fiscal year 2025/2026 (may be extended upon Department needs)
- Your completion of 960 hours in a fiscal year
- The completion of special projects in the Finance Department including:
  - Training of the new Finance Officer in Payroll
  - Assisting with implementation of newly negotiated labor contracts
  - Functioning as a subject matter expert and assisting with the transition to the new Enterprise Resource Planning (ERP) system
  - Assisting with backlog of payroll related reconciliations, reviews and adjustments as needed
  - Assisting with related specialist projects as needed

If you have any questions about the above, please feel free to contact me at (714) 754-5169.

Sincerely,

Kasama Lee  
Human Resources Manager

I acknowledge receipt of the above and agree to its terms.

\_\_\_\_\_  
Anna Dolewski

\_\_\_\_\_  
Date

c. Carol Molina, Finance Director