



Agenda Report

Parks and Community Services Commission

File #: 25-349

Meeting Date: 6/3/2025

TITLE: PARK CAPITAL IMPROVEMENTS PRINCIPLE AND VALUES WORKSHOP

DEPARTMENT: PARKS AND COMMUNITY SERVICES

PRESENTED BY: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES

CONTACT INFORMATION: BRIAN GRUNER, PARKS AND COMMUNITY SERVICES DIRECTOR, (714) 754-5009

RECOMMENDATION:

Staff recommends the Parks and Community Services Commission (PACS) discuss and develop a framework for the recommendation of future Capital Improvement Program (CIP) park projects.

BACKGROUND:

In previous years, PACS received updates on CIP projects in a quasi-pre-approved format, with limited opportunity to contribute to the development of Parks and Community Services Commission CIP initiatives. As a result, City Council would often adopt proposed CIP projects without receiving substantial input or recommendations from PACS.

In response, staff presented at the April 10, 2025, meeting a workshop to define core principles and values that would guide the process in developing recommendations for future CIP projects in a philosophical framework. In the beginning of the process, staff recommended the commission discuss and identify core principles and values which included questions such as, what principles and values drive the commission's decision-making.

During the May 8, 2025, Parks and Community Services Commission meeting, the Commission discussed various approaches for establishing the framework, including the use of charts, pyramids, descriptive narratives, and other formats. Following this discussion, Commissioners were invited to submit any alternative perspectives or comments on the proposed core principles and values to staff for preparation.

ANALYSIS:

To support the Commission's ongoing efforts to establish a clear and consistent framework for evaluating Capital Improvement Projects (CIP), staff is providing reference materials, including examples from other City programs and submissions from individual Commissioners. The Commissioners submittals are included as Attachments 1 through 3. These resources are intended to inform and guide the development of a unified evaluation framework.

In response to this effort, the Commission is requesting the formation of an Ad Hoc Committee tasked with developing and refining a framework that reflects the Commission's shared vision and values. The committee would play a key role in synthesizing input from Commissioners, identifying core evaluation criteria, and proposing a practical structure to support future CIP recommendations.

Forming an Ad-Hoc committee, consisting of no more than three Commissioners, would allow for focused, collaborative discussions and drafting, while remaining in compliance with the Brown Act due to its limited scope and temporary nature. If an Ad-Hoc committee is formed, it is proposed for the committee to report back to the full Commission at the August 14, 2025 meeting.

FISCAL REVIEW

There is no fiscal review at this time.

LEGAL REVIEW

There is no legal review required since this item is administrative in nature.

CONCLUSION:

Staff recommends the Parks and Community Services Commission (PACS) discuss and develop a framework for the recommendation of future Capital Improvement Program (CIP) park projects.