



# CITY OF COSTA MESA

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 25-554

**Meeting Date:** 12/2/2025

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**TITLE:**

**REVIEW AND APPROVE RECOMMENDED CITY COUNCIL MEETING CALENDAR FOR 2026**

**DEPARTMENT:** CITY MANAGER'S OFFICE /CITY CLERK DIVISION

**PRESENTED BY:** BRENDA GREEN, CITY CLERK

**CONTACT INFORMATION:** BRENDA GREEN, CITY CLERK, (714) 754-5221

**RECOMMENDATION:**

Review and approve the proposed City Council Meeting Calendar for 2026.

**BACKGROUND:**

The City holds regular City Council meetings on the first and third Tuesday of each month, and Study Session meeting on the second Tuesday of each month as needed. In accordance with Council direction from the June 7, 2016, meeting, the City Council does not meet on the third Tuesday in August. Additionally, per Resolution 05-8, no meeting is held on the third Tuesday in December.

**ANALYSIS:**

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper and timely public notice. The January 6, 2026, regular meeting follows the holidays and the closure of City Hall from Wednesday, December 24, 2025 through Friday, January 2, 2026. It is recommended that the January 6, 2026, regular City Council meeting be canceled due to the closure. Additionally, the regularly scheduled meeting on Tuesday, November 3, 2026, falls on Election Day. Canceling both the January 6<sup>th</sup> and November 3<sup>rd</sup> meetings in advance allows time for proper public noticing and placement of items on other agendas.

The proposed 2026 City Council meeting calendar is as follows:

- January 20, 2026
- February 3, 2026
- February 17, 2026
- March 3, 2026
- March 17, 2026
- April 7, 2026
- April 21, 2026
- May 5, 2026
- May 19, 2026
- June 2, 2026

- June 16, 2026
- July 7, 2026
- July 21, 2026
- August 4, 2026
- September 1, 2026
- September 15, 2026
- October 6, 2026
- October 20, 2026
- November 17, 2026
- December 1, 2026

**ALTERNATIVES:**

The City Council may choose to hold the meeting on January 6, 2026; however, this action is not recommended due to the holiday closure and limited staff resources. Additionally, the City Council may choose to hold the meeting of Tuesday, November 3, 2026; however, this action is not recommended as many residents may not be in attendance due to Election Day priorities.

**FISCAL REVIEW:**

There is no fiscal impact to this agenda item.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed the report and approved as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item is administrative in nature.

**CONCLUSION:**

Review and approve the recommended City Council Meeting Calendar for 2026.