



## City of Costa Mesa

### REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY

### Agenda

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Tuesday, September 6, 2022

6:00 PM

City Council Chambers  
77 Fair Drive

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**\*Note: All agency memberships are reflected in the title "Council Member"  
4:00 P.M. Closed Session**

The City Council meetings are presented in a hybrid format, both in-person at City Hall and virtually via Zoom Webinar. Pursuant to the State of California Assembly Bill 361 (Gov. Code §54953(b)(3)) the City Council Members and staff may choose to participate in person or by video conference.

You may participate via the following options:

1. Attending in person: Attendees are encouraged to wear masks at their discretion. If you are feeling ill, or if you've been exposed to someone with COVID-19, you may still participate in the meeting via Zoom.

2. Members of the public can view the City Council meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or [http://costamesa.granicus.com/player/camera/2?publish\\_id=10&redirect=true](http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true) and online at [youtube.com/costamesatv](https://www.youtube.com/costamesatv).

3. Zoom Webinar: (For both 4:00 p.m. and 6:00 p.m. meetings)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/98376390419?pwd=dnpFelc5TnU4a3BKWVlyRVZMallZZz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 983 7639 0419/ Password: 905283

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone: (For both 4:00 p.m. and 6:00 p.m. meetings)

Call: 1 669 900 6833 Enter Webinar ID: 983 7639 0419/ Password: 905283

During the Public Comment Period, press \*9 to add yourself to the queue and wait for city staff to announce your name/phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the City Clerk at [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov). Comments received by 12:00 p.m. on the date of the meeting will be provided to the City Council, made available to the public, and will be part of the meeting record.

5. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM\_Council. The password is: cmcouncil1953.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information. All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please e-mail to the City Clerk at [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov) NO LATER THAN 12:00 Noon on the date of the meeting.

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5): Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling (714) 754-5225 at least 48 hours in advance.

En conformidad con la Ley de Estadounidenses con Discapacidades (ADA), aparatos de asistencia están disponibles y podrán ser prestados notificando a la Secretaria Municipal. Si necesita asistencia especial para participar en esta junta, comuníquese con la oficina de la Secretaria Municipal al (714) 754-5225. Se pide dar notificación a la Ciudad por lo mínimo 48 horas de anticipación para garantizar accesibilidad razonable a la junta. [28 CFR 35.102.35.104 ADA Title II]. Servicios de traducción de idioma están disponibles para esta junta llamando al (714) 754-5225 por lo mínimo 48 horas de anticipación.

**CLOSED SESSION - 4:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS** Members of the public are welcome to address the City Council only on those items on the Closed Session agenda. Each member of the public will be given a total of three minutes to speak on all items on the Closed Session agenda.

**CLOSED SESSION ITEMS:**

1. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to California Government Code Section 54957.6, (a)  
Agency Designated Representative: Daniel A. Stefano, Acting City Manager  
Name of Employee Organization: Costa Mesa City Employees Association (CMCEA).
2. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to California Government Code Section 54957.6 (a)  
Agency Designated Representative: Daniel A. Stefano, Acting City Manager  
Name of Employee Organization: Costa Mesa Police Association (CMPA).
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Pursuant to California Government Code Section 54956.9 (d)(1)  
Name of Case: Penfil v. City of Costa Mesa,  
Orange County Superior Court Case No. 30-2020-01147493-CU-WT-CJC

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**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY  
TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY**

**September 6, 2022 – 6:00 P.M.**

**JOHN STEPHENS**  
Mayor

**MANUEL CHAVEZ**  
Council Member - District 4

**ANDREA MARR**  
Mayor Pro Tem - District 3

**JEFFREY HARLAN**  
Council Member - District 6

**LOREN GAMEROS**  
Council Member - District 2

**ARLIS REYNOLDS**  
Council Member - District 5

**DON HARPER**  
Council Member - District 1

**KIMBERLY HALL BARLOW**  
City Attorney

**LORI ANN FARRELL HARRISON**  
City Manager

**CALL TO ORDER**

**NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE**

**MOMENT OF SOLEMN EXPRESSION**

[Per Council Policy 000-12, these presentations are made by community volunteers stating their own views. The City Council disclaims any intent to endorse or sponsor the views of any speaker.]

Pastor Jordan Hansen, Mesa Church

**ROLL CALL**

**CITY ATTORNEY CLOSED SESSION REPORT**

**PRESENTATIONS:**

1. [Commendation: Bryce Sheridan - 49th Annual Will Jordan 22-854 Champion](#)

**Attachments:** [Commendation: Bryce Sheridan - 49th Annual Will Jordan Champion](#)

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2. [Proclamation: 2022 Hunger Awareness Month](#) [22-852](#)  
**Attachments:** [Proclamation: 2022 Hunger Awareness Month](#)
  
  3. [Proclamation: 2022 National Child Awareness Month](#) [22-853](#)  
**Attachments:** [Proclamation: 2022 National Child Awareness Month](#)

**PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA**

Comments are limited to 3 minutes, or as otherwise directed.

Comments on Consent Calendar items may also be heard at this time.

**COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS**

Each council member is limited to 4 minutes. Additional comments will be heard at the end of the meeting.

1. Council Member Harlan
2. Council Member Harper
3. Council Member Reynolds
4. Council Member Chavez
5. Council Member Gameros
6. Mayor Pro Tem Marr
7. Mayor Stephens

**REPORT – CITY MANAGER**

**REPORT – CITY ATTORNEY**

**CONSENT CALENDAR (Items 1-10)**

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the City Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion.

1. [PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL 22-838 ORDINANCES AND RESOLUTIONS](#)

RECOMMENDATION:

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.

2. [READING FOLDER](#) [22-848](#)

RECOMMENDATION:

City Council receive and file Claims received by the City Clerk: AAA, AA Car Rental, Victoria Baer, Cage Cramer, Joe Hernandez, Nydia Houck, Jason Jones, Kathleen Jones, Zachary Pederson, Carolyn Richardson, and Mike Schaefer.

3. [ADOPTION OF WARRANT RESOLUTION](#) [22-850](#)

RECOMMENDATION:

City Council approve Warrant Resolution No. 2685

**Attachments:** [1. Summary Check Register week of 8.1.2022](#)  
[2. Summary Check Register week of 8.8.2022](#)  
[3. Summary Check Register week of 8.8.2022 \(2\)](#)  
[4. Summary Check Register week of 8.15.2022](#)  
[5. Summary Check Register week of 8.22.2022](#)

4. [MINUTES](#) [22-849](#)

RECOMMENDATION:

City Council approve the Minutes of the Study Session of July 12, 2022 and Regular meetings of July 19, 2022 and August 2, 2022.

**Attachments:** [1. 07-12-2022 Draft Minutes](#)  
[2. 07-19-2022 Draft Minutes](#)  
[3. 08-02-2022 Draft Minutes](#)

5. [ADOPTION OF A RESOLUTION TO ALLOW MEMBERS OF THE CITY 22-839 COUNCIL, COMMISSIONS AND COMMITTEES TO PARTICIPATE IN THE MEETINGS REMOTELY, AS NEEDED, DUE TO HEALTH AND SAFETY CONCERNS FOR THE MEMBERS AND THE PUBLIC](#)

RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

1. The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person.
2. Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

**Attachments:** [1. Draft Resolution No. 2022-xx](#)

6. [AUTHORIZE CITY MANAGER TO ENTER INTO A PURCHASE 22-816 AGREEMENT FOR THE PURCHASE OF FOUR \(4\) AMBULANCES THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS \(H-GAC\) BUY COOP WITH REDSKY EMERGENCY VEHICLES](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize City Manager or designee, to enter into a purchase agreement for four (4) ambulances through the Houston-Galveston Area Council of Governments (H-GAC) Buy Coop Purchasing contract # AM10-20 with Redsky Emergency Vehicles (Attachment 1), and secure funding through a master lease agreement.
2. Authorize the City Manager and City Clerk to execute the necessary documents to acquire the additional ambulances

**Attachments:** [1. Costa Mesa Proposal](#)  
[2. HGAC Contract](#)  
[3. RedSky Fire Apparatus LLC](#)



7. [ACCEPTANCE OF THE CITYWIDE PARKWAY PROJECT - 22-842 MAINTENANCE ZONES 6 AND 7, CITY PROJECT NO. 20-07](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Accept the work performed by Nationwide Contracting Services, Inc. dba Nationwide General Construction Services (“Nationwide”), for the Citywide Parkway Project - Maintenance Zones 6 and 7, Project, City Project No. 20-07, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the retention monies thirty-five (35) days after the Notice of Completion filing date; release the Labor and Material Bond seven (7) months after the filing date; and release the Faithful Performance Bond one (1) year after the filing date.

**Attachments:** [1. Final Cost Report](#)

8. [ACCEPTANCE OF THE 2021 EMERGENCY MANAGEMENT 22-843 PERFORMANCE GRANT](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Approve the Agreement to Transfer Funds for the 2021 Emergency Management Performance Grant Program (EMPG) (the “Agreement”) and authorize the City Manager to execute the agreement.
2. Adopt Resolutions No. 2022- XX, which authorizes the application for and acceptance of funds under the Emergency Management Performance Grant (EMPG) Program, and authorizes the City Manager or designee to accept the 2021 EMPG Program.
3. Approve revenue and expense appropriations in the amount of \$17,429 respectively, for the 2021 EMPG Program.

**Attachments:** [1. 2021 EMPG Grant Resolution](#)  
[2. 2021 EMPG Transfer Agreement](#)

9. [APPROVAL TO HIRE FULL-TIME CUSTODY STAFF FOR COSTA 22-844 MESA POLICE JAIL OPERATION SERVICES](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize the City Manager or designee to increase the City's table of organization to account for eleven (11) full-time custody staff to facilitate Costa Mesa Jail Operations.
2. Adopt Resolution Number 2022-XX, which amends Resolution Number 2022-35, establishing the new Custody Supervisor classification and corresponding salary range.
3. Authorize the appropriation of \$175,215 from the General Fund's (101) fund balance for Police Department custody staff to facilitate Costa Mesa Jail Operations.

**Attachments:** [1. Resolution - CMCEA - Custody Supervisor](#)

10. [ACCEPTANCE AND ALLOCATION OF THE 2022-23 OFFICE OF 22-845 TRAFFIC SAFETY GRANT FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Approve the proposed Resolution No. 2022-XX, which ratifies the application for a grant award from the State of California - Office of Traffic Safety (OTS) for the Selective Traffic Enforcement Program (STEP) and authorizes the City Manager or designee to execute all grant documents, including the Grant Agreement, and accept and administer the grant.
2. Approve revenue and expense appropriations in the amount of \$265,000 respectively, for the 2022-23 OTS STEP grant.

**Attachments:** [1. Costa Mesa Resolution No. 22-XX OTS STEP Grant Resolution](#)  
[2. Costa Mesa - PT23097 - Grant Agreement](#)

**AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR**

-----**END OF CONSENT CALENDAR**-----

**PUBLIC HEARINGS:**

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

1. [\*\*SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2021-2022 22-799 ANNUAL ACTION PLAN IDENTIFYING FUNDING PRIORITIES FOR THE HOME-AMERICAN RESCUE PLAN \(ARP\) ALLOCATION PLAN\*\*](#)

RECOMMENDATION:

Staff recommends the City Council:

1. Hold a Public Hearing regarding the FY 2021-2022 Substantial Amendment to the Annual Action Plan.
2. Approve the recommended allocation of \$1,816,742 for the HOME-ARP Allocation Plan, a Substantial Amendment to the FY 2021-2022 Annual Action Plan.
3. Adopt Resolution No. 2022-XX in order to:
  - a. Approve the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan.
  - b. Authorize the City Manager, or the City Manager's designee, to submit the 2021-2022 Annual Action Plan Substantial Amendment to the U.S. Department of Housing and Urban Development.
  - c. Designate the City Manager, or the City Manager's designee, as the official representative of the City to administer the programs and to execute and submit all required agreements, certifications, and documents required by HUD, and execute all agreements for the use of funds approved in the 2021-2022 Annual Action Plan Substantial Amendment.
4. Authorize revenue and expense appropriations, respectively, each in the amount of \$1,816,742, for the HOME-ARP Allocation Plan.

- Attachments:** [1. Resolution](#)  
[2. ARP Allocation Plan FY21-22 Draft](#)  
[3. Public Notice](#)  
[4. Public Notice, Spanish version](#)  
[5. HOME-ARP Survey Results](#)

**OLD BUSINESS:**

NONE.

**NEW BUSINESS:**

1. [EXECUTION OF A SUBRECIPIENT AGREEMENT WITH THE COUNTY 22-841 OF ORANGE TO ACCEPT GRANT FUNDS FOR THE BENEFIT OF THE BRIDGE SHELTER](#)

RECOMMENDATION:

1. Authorize the City Manager and City Clerk to execute the Subrecipient Agreement between the City of Costa Mesa and the County of Orange to receive grant funds in the amount of \$100,000 to support shelter and support services for people experiencing homelessness.
2. Upon approval, authorize revenue and expense allocations in the amount of \$100,000 respectively, in County of Orange grant funds to support shelter and support services for people experiencing homelessness.
3. Authorize the City Manager and City Clerk to execute a Professional Services Agreement with Trellis International in a not to exceed amount of \$70,000.

**Attachments:** [1. Subrecipient Agreement with the County of Orange.](#)

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS**

**ADJOURNMENT**



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-854

**Meeting Date:** 9/6/2022

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**TITLE:**

**Commendation: Bryce Sheridan - 49th Annual Will Jordan Champion**

**DEPARTMENT:** City Manager's Office

CITY OF COSTA MESA, CALIFORNIA  
**COMMENDATION**

*Bryce Sheridan*

In recognition of his victory in this year's Wilson Jordan Classic in the City of Costa Mesa, I John Stephens commend Bryce Sheridan as follows:

**WHEREAS**, raised in Costa Mesa, California, Bryce Sheridan's passion for golf started at a young age; and

**WHEREAS**, Bryce Sheridan spent much of his childhood playing golf at various golf courses with his father, Scott Sheridan, and grandfather, George Sheridan; and

**WHEREAS**, at the age of twelve, Bryce Sheridan began golf lessons at the Costa Mesa Golf & Country Club; and

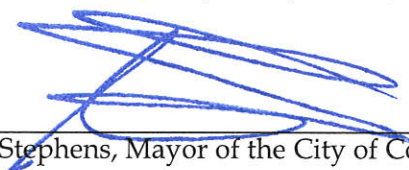
**WHEREAS**, Bryce Sheridan played on the Costa Mesa High school and Orange Coast College golf teams; and

**WHEREAS**, Bryce Sheridan won the 49th annual Will Jordan Classic, where he shot seven under for a total gross score of 135; and

**WHEREAS**, the City of Costa Mesa recognizes the talent and skill of Bryce Sheridan, and we commend him for his persistence and dedication.

**NOW, THEREFORE, I**, John B. Stephens, Mayor of the City of Costa Mesa, do hereby present this special commendation to Bryce Sheridan in recognition of winning this year's 49th annual Will Jordan Classic on August 6, 2022. We wish him success in all of his future endeavors.

**DATED** this 6th day of September, 2022

  
\_\_\_\_\_  
John B. Stephens, Mayor of the City of Costa Mesa





# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-852

**Meeting Date:** 9/6/2022

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**TITLE:**

**Proclamation: 2022 Hunger Awareness Month**

**DEPARTMENT:** City Manager's Office



CITY OF COSTA MESA, CALIFORNIA

# Proclamation

**WHEREAS**, hunger, poverty, food, and nutritional insecurity are issues of vital concern in California, where 20% of Californians face food insecurity daily, and one in every six children does not know where their next meal will come from; and

**WHEREAS**, the month of September has been designated “Hunger Action Month” to bring attention to food insecurity in our communities and to engage the public in action – including volunteer shifts, social media shares, and donations – to ensure nobody has to make an impossible choice between food and other necessities like medicine, utilities or childcare; and

**WHEREAS**, more than eight hundred thousand individuals in Orange County, on average, rely on food provided by the CAPOC/Orange County Food Bank, Second Harvest Food Bank of Orange County, and Abound Food Care monthly; and

**WHEREAS**, the Orange County Hunger Alliance has distributed more than 82 million pounds of food in the last year through its network of food pantries, soup kitchens, shelters, and other community organizations; and


**WHEREAS**, the City of Costa Mesa is committed to taking steps to combat hunger in every part of our community and to providing additional resources that residents in our community need; and

**WHEREAS**, the City of Costa Mesa is committed to working with the Orange County Hunger Alliance in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

**WHEREAS**, food banks across the country, including the California Association of Food Banks members, will host numerous events throughout September to bring awareness and help end hunger and food insecurity in their local communities.

**NOW, THEREFORE**, I, John B. Stephens, Mayor of the City of Costa Mesa, do hereby proclaim September 2022 as **HUNGER ACTION MONTH**, and I call this observance to the attention of our citizens.

*Dated this 6<sup>th</sup> day of September 2022*



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*John B. Stephens, Mayor of the City of Costa Mesa*





# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-853

**Meeting Date:** 9/6/2022

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**TITLE:**

**Proclamation: 2022 National Child Awareness Month**

**DEPARTMENT:** City Manager's Office



CITY OF COSTA MESA, CALIFORNIA

# Proclamation

**WHEREAS**, children are critical to the future success, prosperity, and quality of life of our City; and

**WHEREAS**, September is National Child Awareness Month- a time to focus the attention of our nation on the most critical issues facing children today; and

**WHEREAS**, National Child Awareness Month began as a local effort in Orange County, California, by Festival of Children Foundation Founder Sandy Segerstrom Daniels; and

**WHEREAS**, in 2008, the United States Senate passed U.S. Senate Resolution 644 designating National Child Awareness Month; and

**WHEREAS**, numerous individuals and youth-serving organizations work directly with children and youth daily to provide invaluable services that have a direct and lasting effect on their lives; and

**WHEREAS**, the Festival of Children recognizes the critical contributions of all the charities and nonprofit organizations that provide access to healthcare, social services, education, the arts, sports, and other services that benefit millions of children across California and nationwide.

**NOW, THEREFORE, I**, John B. Stephens, Mayor of the City of Costa Mesa, do hereby proclaim September 2022 as **National Child Awareness Month** and encourage Costa Mesa residents to honor and support children's charities and nonprofit organizations that are committed to enriching and enhancing the lives of our youth and children.

*Dated this 6<sup>th</sup> day of September 2022.*

*John B. Stephens, Mayor of the City of Costa Mesa*



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-838

**Meeting Date:** 9/6/2022

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**TITLE:**

**PROCEDURAL WAIVER: WAIVE THE FULL READING OF ALL ORDINANCES AND RESOLUTIONS**

**RECOMMENDATION:**

City Council, Agency Board, and Housing Authority approve the reading by title only and waive full reading of Ordinances and Resolutions.



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-848

**Meeting Date:** 9/6/2022

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**TITLE:**

**READING FOLDER**

**RECOMMENDATION:**

City Council receive and file Claims received by the City Clerk: AAA, AA Car Rental, Victoria Baer, Cage Cramer, Joe Hernandez, Nydia Houck, Jason Jones, Kathleen Jones, Zachary Pederson, Carolyn Richardson, and Mike Schaefer.



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-850

**Meeting Date:** 9/6/2022

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**TITLE:**

**ADOPTION OF WARRANT RESOLUTION**

**DEPARTMENT:** Finance Department

**PRESENTED BY:** Carol Molina, Finance Director

**CONTACT INFORMATION:** Carol Molina at (714) 754-5036

**RECOMMENDATION:**

City Council approve Warrant Resolution No. 2685

**BACKGROUND:**

In accordance with Section 37202 of the California Government Code, the Director of Finance or their designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

**FISCAL REVIEW:**

Funding Payroll Register No. 22-15 "A" for \$364.11 and 22-16 on cycle for \$3,045,744.06, 22-17 on cycle for \$3,037,712.59 and City operating expenses for \$8,518,029.40.

City of Costa Mesa Accounts Payable  
CCM OVERFLOW CHECK LISTING

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238492	07/29/22	O	AT & T <i>Line Description: Overflow</i>	0000001107	0.00
<b><u>TOTAL</u></b>					<b><u>0.00</u></b>

0 \* \*

1,009,295.34 +

24,519.87 +

1,033,815.21 \*

Bank: DDP1  
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013933	07/29/22	P	Aaron Davis	0000020908	235.04
			<i>Line Description:</i> FS #6 Supplies Exp Reimb		
013934	07/29/22	P	Alan F Kent	0000006393	2,174.79
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013935	07/29/22	P	Beckee Cost	0000016309	946.08
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013936	07/29/22	P	Chad Pregizer	0000020226	250.00
			<i>Line Description:</i> Paramedic License Renewal		
013937	07/29/22	P	Chris Morris	0000007439	2,500.00
			<i>Line Description:</i> Monthly LTD Payment-Aug 2022		
013938	07/29/22	P	Danny Hogue	0000006802	1,137.03
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013939	07/29/22	P	Darlene Bell	0000005602	580.54
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013940	07/29/22	P	David A Dye	0000002065	260.90
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013941	07/29/22	P	Edward Dryzmala	0000006686	1,377.28
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013942	07/29/22	P	Fred McDowell	0000009142	346.68
			<i>Line Description:</i> Strike Team Exp Reimb		

Bank: DDP1

Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013943	07/29/22	P	Gale Tuso	0000017460	233.08
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013944	07/29/22	P	Gary D Webster	0000004487	1,204.44
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013945	07/29/22	P	George J Yezbick Jr	0000005045	1,164.00
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013946	07/29/22	P	Harlan Pauley	0000003569	232.12
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013947	07/29/22	P	James M Miller	0000007440	2,500.00
			<i>Line Description:</i> Monthly LTD Payment-Aug 2022		
013948	07/29/22	P	Jennifer Le	0000027832	345.85
			<i>Line Description:</i> ICSC Conf Exp Reimb ICSC Conf-Hotle Exp ICSC Conf-Parking Exp		
013949	07/29/22	P	Kathleen Zuorski	0000025225	504.52
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013950	07/29/22	P	Linda Boylan	0000023340	57.98
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013951	07/29/22	P	Matthew J Collett	0000001720	856.58
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		



City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: DDP1  
 Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013952	07/29/22	P	Omar Amaya	0000027488	1,240.00
			<i>Line Description:</i> S270-Basic Air Operations Rescue Systems 2 6/13-6/17/22 //S230 Crew Boss 7/11-7/13/22		
013953	07/29/22	P	Paul A Cappuccilli	0000007705	1,214.50
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013954	07/29/22	P	Phil Dickens	0000005801	511.76
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013955	07/29/22	P	Richard J Johnson	0000005620	1,255.66
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013956	07/29/22	P	Thomas J Lazar	0000002925	1,703.25
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
013957	07/29/22	P	Tony Gracia	0000029589	65.21
			<i>Line Description:</i> Outreach Prog Mileage Reimb Outreach Prog Mileage Exp Outreach Prog Mileage Exp		
013958	07/29/22	P	William H Bechtel	0000001224	1,622.58
			<i>Line Description:</i> 1% Supplemental Pay Aug 2022		
<b>TOTAL</b>					<b>\$24,519.87</b>

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238472	07/29/22	P	AFLAC	0000012253	23,730.96
			<i>Line Description:</i> STD Insurance Premiim-Jul 22 Accident Insurance Premium-Jul Cancer Insurance Premium-Jul 2		
0238473	07/29/22	P	Bureau Veritas North America Inc	0000016616	23,009.11
			<i>Line Description:</i> Plan Check Svc Reviews May 2022		
0238474	07/29/22	P	CDCE Inc	0000019481	48,809.32
			<i>Line Description:</i> Toughbooks & Supplies for Repl		
0238475	07/29/22	P	Cabinets Plus	0000029638	21,410.00
			<i>Line Description:</i> Cabinet Installation Cabinet Replacement & Installa		
0238476	07/29/22	P	Clean Street	0000001098	68,480.87
			<i>Line Description:</i> CleanStreet Powerwashing Newpo QrtlyPressure Wash Bus Benches Biwkly Pressurewash Bus Shelte Streetsweep Resident/Arterial		
0238477	07/29/22	P	Dell Computer Corp	0000001962	17,295.24
			<i>Line Description:</i> COMPUTER EQUIPMENT		
0238478	07/29/22	P	Endemic Environmental Services Inc	0000021277	51,395.00
			<i>Line Description:</i> FP Wetland Maint-Jun 22 Bio Rehab & Mgmt-Fairview Park		
0238479	07/29/22	P	Foster & Freeman USA Inc	0000025582	37,856.13
			<i>Line Description:</i> Shipping Fee		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> CLAO Lighting Accessory Product Training Sales Tax 7.75% CLAO Lighting Ring Accessory Interactive Evidence Samnple K CL Auto Kit 120 v Charger		
0238480	07/29/22	P	Interwest Consulting Group Inc	0000021505	43,847.50
			<i>Line Description:</i> Inpection Support-Jun 2022 Traffic Eng Support-Jun 2022 Assc Engineering Svc-Jun 2022 Storm Drain Imprv-Jun 2022 CIP Support-Jan 2022 CIP Support-Mar 2022 CIP Support-Feb 2022 CIP Support-Jun 2022 CIP Support-May 2022 Engineering Svc-Jun 2022 I-405 Fwy Widening-May 2022 CIP Support-Apr 2022		
0238481	07/29/22	P	Jones & Mayer	0000014653	164,525.92
			<i>Line Description:</i> #110739-840 Center St #110750-Delhi Channel #110751-Delhi Channel #110372-544 Bernard St #110383-City Clerk PRR #110406-Lehman/Freeman #110414-PD/440 Fair Dr #110741-Animal Control #110757-Ohio House LLC #110402-Human Resources #110415-Public Services #110418-Risk Management #110736-153 Del Mar Ave #110367-2104 Wallace Ave #110378-440 Fair/1179 NP		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:*

- #110387-Code Enforcement
- #110364-1269 & 1273 Baker
- #110393-Development Serv.
- #110417-Redhill-Lokat LLC
- #110740-Adams, David Brent
- #110752-Insight Psychology
- #110756-OC Catholic Worker
- #110420-Socal Recovery, LLC
- #110747-Clean Path Abatement
- #110749-D'Alessio Investment
- #110755-Northbound Treatment
- #110412-Planning & Commission
- #110410-Parks & Community Svcs
- #110793-Sui
- #110767-Camp
- #110773-Cruz
- #110780-Hauck
- #110785-Peper
- #110776-Duncan
- #110779-Garten
- #110782-Leaman
- #110794-Tipett
- #110766=Beavers
- #110770-Clifton
- #110772-Council
- #110777-Finance
- #110791-Shalhoub
- #110775-Donaldson
- #110778-Fire Dept
- #110787-Police Dept
- #110762-1963 Wallace
- #110769-City Manager
- #110790-RDX Catalyst
- #110764-2162 Maple St
- #110765-544 Bernard St
- #110768-City Clerk PRR
- #110783-Lehman/Freeman
- #110788-PD/440 Fair Dr
- #110781-Human Resources

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* #110789-Public Services  
 #110763-2104 Wallace Ave  
 #110771-Code Enforcement  
 #110774-Development Serv.  
 #110792-Socal Recovery LLC  
 #110786-Planning Commission  
 #110784-Parks & Community Svcs

#110396-FDC  
 #110421-Sui  
 #110377-Camp  
 #110391-Cruz  
 #110378-Capri  
 #110400-Hauck  
 #110411-Peper  
 #110754-Moyer  
 #110758-Sauer  
 #110395-Duncan  
 #110399-Garten  
 #110405-Leaman  
 #110409-Opioid  
 #110753-Lawson  
 #110376-Beavers  
 #110386-Clifton  
 #110389-Council  
 #110397-Finance  
 #110401-Housing  
 #110422-Tippett  
 #110743-Bernede  
 #110744-Caranza  
 #110745-Carrera  
 #110390-COVID-19  
 #110419-Shalhoub  
 #110748-Corrales  
 #110759-Schaefer  
 #110394-Donaldson  
 #110398-Fire Dept  
 #110746-Cervantes  
 #110760-Sharpnack

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> #110382-City Clerk #110408-NMUSD CEQA #110369-227 Mesa Dr #110413-Police Dept #110366-1963 Wallace #110384-City Manager #110416-RDX Catalyst #110742-Armand/Blood #110761-Windward Way #110368-2162 Maple St #110381-City Attorney		
0238482	07/29/22	P	KOA Corporation	0000003129	29,177.50
			<i>Line Description:</i> Professional Service Agreement Newport Blvd Rehab5/30-6/26/ Newport Blvd Rehab5/30-6/26/22		
0238483	07/29/22	P	LINA	0000015623	27,019.72
			<i>Line Description:</i> Voluntary Life Ins Prem-July22 Retiree Life Ins Prem-July 22 LTD Ins Prem-July 22 Life & AD&D Ins Prem-July 22		
0238484	07/29/22	P	Nutrien AG Solutions Inc	0000026392	15,728.18
			<i>Line Description:</i> Materials for Weed Cntrl Fertilizer and Materials Materials for Weed Control		
0238485	07/29/22	P	Park Consulting Group, Inc	0000029398	19,750.00
			<i>Line Description:</i> LMS, Sprint 4, Milestone 4		
0238486	07/29/22	P	Priority Landscape Services LLC	0000026592	22,152.00
			<i>Line Description:</i> Landscape 9/22 Landscape July 22		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Lndscape Srvs Fairview Prk Jn22 Tree Care & Planting June 2022 Landscape 8/22		
0238487	07/29/22	P	RJM Design Group Inc	0000010813	18,202.85
			<i>Line Description:</i> Open Space Master Plan 5/22		
0238488	07/29/22	P	Sagecrest Planning & Environmental	0000025748	47,195.00
			<i>Line Description:</i> Consulting Srvs-David Blumetha Consulting Srvs-Michelle Halli LMS Consultant Victor Kao Assc Planner Svc-Jun 2022		
0238489	07/29/22	P	The Code Group Inc	0000025073	20,227.95
			<i>Line Description:</i> Inspection Srvs Mike Del Rio Staffing Services		
0238490	07/29/22	P	ARC	0000022726	292.22
			<i>Line Description:</i> Fireworks Banner-Public Servic Movies in the Park Banner-P&CS Voting District Map-Public Ser		
0238491	07/29/22	P	AT & T	0000001107	5,047.86
			<i>Line Description:</i> Local Usage 6/15-7/14/22 2310 Placentia-Irregation 6/19 Red Phone Fire Sta#2 6/20-7/19 Red Phone Fire Sta#6 6/20-7/19 Red Phone Fire Sta#3 6/20-7/19 Fire Emergency Line 6/20-7/19/ PRI Circuit Inbound Trunk DRC Fire Alarm 6/20-7/19/22 Jack Hammett Sports Complex Metro Net 6/20-7/19/22 Red Phone Fire Sta#1 6/20-7/19		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Red Phone Fire Sta#5 6/20-7/19 Lions Park 6/19-7/18/22 Red Phone Fire Sta#4 Wakeham Park 6/10-7/9/22 DRC Alarm 6/4-7/3/22 PD Emergecy Line 6/4-7/3/22 IT Computer Room 6/7-7/6/22 Smallwood Park 6/6-7/5/22 800 Mhz Radio Link 6/1-6/30/22 DRC Fire Alarm Senior Center Elevator 6/15-7/ Balearic Center Fax 6/15-7/ Fire Sta#1 Fire Alarm System Senior Center Fire Alarm Syste Senior Center Fire Alarm Syste		
0238493	07/29/22	P	Aardvark	0000006632	13,522.20
			<i>Line Description:</i> Shipping Fee Sales Tax 7.75% Loki MK2 Drone Set Loki UAV Extension Set		
0238494	07/29/22	P	Affant Communication	0000013540	2,730.00
			<i>Line Description:</i> Firewall Upgrade		
0238495	07/29/22	P	Akeso Occupational Health	0000029274	10.00
			<i>Line Description:</i> Pre Employment Physical Pre Employment Physical		
0238496	07/29/22	P	Alexis Hawlish	0000029738	1,024.56
			<i>Line Description:</i> Instructor SMART Camp		
0238497	07/29/22	P	Allstar Fire Equipment Inc	0000000986	443.79
			<i>Line Description:</i> FIREFIGHTING PERSONAL PROTECTI		



Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238498	07/29/22	P	Angely Vallarta	0000029193	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		
0238499	07/29/22	P	Animal Pest Management Services Inc	0000001049	4,578.00
			<i>Line Description:</i> Weed Abatement-June 2022 Pest Control Svc-Jun 22 Pest Control-June 2022		
0238500	07/29/22	P	Archive Social Inc	0000025537	5,988.00
			<i>Line Description:</i> Annual Social Media Archiving		
0238501	07/29/22	P	Athletic Field Specialists	0000023215	1,060.00
			<i>Line Description:</i> Sports Field Application-Jun22		
0238502	07/29/22	P	Atkinson Andelson Loya Ruud & Romo	0000027289	7,777.93
			<i>Line Description:</i> Litigation-Jun 2022 General Ligal Svc-Jun 2022		
0238503	07/29/22	P	BKF Engineers	0000024944	10,247.00
			<i>Line Description:</i> Proj Mgr 5/23-6/26/22		
0238504	07/29/22	P	BZB Lock & Key Inc	0000029646	94.00
			<i>Line Description:</i> Locksmith Services (off-site)		
0238505	07/29/22	P	Beacon Health Options Inc	0000026762	865.80
			<i>Line Description:</i> EAP-July 2022		
0238506	07/29/22	P	Berenice Blanco	0000029742	1,536.84

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Instructor SMART Camp		
0238507	07/29/22	P	Blue Cosmo	0000026920	705.25
			<i>Line Description:</i> Satellite Phone Svcs. Plan		
0238508	07/29/22	P	CBE	0000015149	680.67
			<i>Line Description:</i> Copier Maint 5/5-6/4/22 COPIER MAINT6/5-7/4/22 COPIER MAINTENANCE		
0238509	07/29/22	P	California Department of Justice	0000001533	3,560.00
			<i>Line Description:</i> Fingerprint App Fees June 2022		
0238510	07/29/22	P	Cassius Rutherford	0000026851	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		
0238511	07/29/22	P	Charlene M Ashendorf	0000017428	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		
0238512	07/29/22	P	Ciox Health	0000029752	33.83
			<i>Line Description:</i> Record Retrieval DR21-010422		
0238513	07/29/22	P	Community SeniorServ	0000018540	7,500.00
			<i>Line Description:</i> 4th Qtr 2021-22 Grant 4th Qtr Grant 2021-22		
0238514	07/29/22	P	Costa Mesa Alliance for Better Streets	0000029750	278.00
			<i>Line Description:</i> Directional Signage-Meyer PI		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238515	07/29/22	P	Costa Mesa Chamber of Commerce	0000004963	12,532.50
			<i>Line Description:</i> CC Mbrshp 2/1-5/30/22		
0238516	07/29/22	P	Costa Mesa High School Baseball Boosters	0000010452	500.00
			<i>Line Description:</i> 20222 Alumni Golf Reg		
0238517	07/29/22	P	Costa Mesa Lock & Key	0000001817	866.32
			<i>Line Description:</i> Rec Dept-Duplicate Keys Double Sided Keys DND & Master Lock Padlock		
0238518	07/29/22	P	Crosstown Electrical & Data Inc	0000017487	8,048.00
			<i>Line Description:</i> Traffic Signal Communications		
0238519	07/29/22	P	Daniels Tire Service	0000001922	93.50
			<i>Line Description:</i> Warehouse Stock Warehouse Stock		
0238520	07/29/22	P	Data Ticket Inc	0000010929	5,751.57
			<i>Line Description:</i> Parking Citation Process for A		
0238521	07/29/22	P	Dixon Resources Unlimited	0000027441	1,261.25
			<i>Line Description:</i> Citywide Parking Study		
0238522	07/29/22	P	Dooley Enterprises Inc	0000002026	8,566.13
			<i>Line Description:</i> Sales Tax 7.75% 9mm 115gr Full Metal 5.56mm m193 55mj Win LC 9mm 147gr Ranter T-Series 223 55gr Ranger Pointed Soft		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238523	07/29/22	P	Eagle Print Dynamics	0000026736	2,450.13
			<i>Line Description:</i> SALES TAX SET UP FEE POCKET FOLDERS - COSTA MESA 9 SALES TAX (7.75%) ESTIMATED FREIGHT PRINTED LACROSSE BALL ESTIMTED FREIGHT		
0238524	07/29/22	P	Elizabeth Dorn Parker	0000029192	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		
0238525	07/29/22	P	Entenmann Rovin Company	0000002130	739.59
			<i>Line Description:</i> Badges Badges		
0238526	07/29/22	P	Enterprise Rent A Car	0000002131	2,197.84
			<i>Line Description:</i> Under Cover Car Rental Under Cover Car Rental		
0238527	07/29/22	P	Extti Incorporated	0000010491	269.31
			<i>Line Description:</i> Investigation Consulting		
0238528	07/29/22	P	FARO Technologies Inc	0000029659	7,760.50
			<i>Line Description:</i> Training for 3D Laser Scanner		
0238529	07/29/22	P	FM Thomas Air Conditioning Inc	0000017151	968.25
			<i>Line Description:</i> MAINTENANCE SERVICE AGREEMENT		
0238530	07/29/22	P	Fair Housing Foundation	0000019956	2,355.14

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Fair Housing Services May 2022 Fair Housing Services June2022		
0238531	07/29/22	P	Galls LLC	0000002297	265.29
			<i>Line Description:</i> Uniform Interlock Card CM Logo w Text Uniform		
0238532	07/29/22	P	Grainger	0000002393	1,146.73
			<i>Line Description:</i> Annual Price Agreement Tubing Annual Price Agreement		
0238533	07/29/22	P	Granicus LLC	0000015382	11,282.44
			<i>Line Description:</i> ANNUAL MAINT 7/1-9/30/22		
0238534	07/29/22	P	Harbor All Glass & Mirror Inc	0000002453	1,332.60
			<i>Line Description:</i> CH - Glass Replacement		
0238535	07/29/22	P	Image Concepts	0000026883	252.67
			<i>Line Description:</i> Annual Price Agreement		
0238536	07/29/22	P	Irvine Ranch Water District	0000005112	1,121.74
			<i>Line Description:</i> 308 University Dr 6/9-7/9/22 2603 Elden Ave 6/8-7/11/22 261 Monte Vista 6/8-7/8/22 170 Del Mar 6/8-7/8/22 106 Del Mar 6/8-7/11/22 258 Brentwood 6/8-7/8/22 220 23rd St 6/9-7/11/22		
0238537	07/29/22	P	Jason Boyce	0000025647	1,536.84

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Instructor SMART Camp		
0238538	07/29/22	P	Jeffrey Harlan	0000020142	764.84
			<i>Line Description:</i> ICSC Conf Exp Reimb		
0238539	07/29/22	P	Joe Mar Polygraph & Investigation	0000027462	900.00
			<i>Line Description:</i> Polygraph Polygraphs Exam 3/24/22		
0238540	07/29/22	P	John Stephens	0000002112	135.60
			<i>Line Description:</i> Business Lunch 7/20/22		
0238541	07/29/22	P	Kasey McKinlay	0000029740	512.28
			<i>Line Description:</i> Instructor SMART Camp		
0238542	07/29/22	P	Kelly Brown	0000029489	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		
0238543	07/29/22	P	Kevin Vail	0000023400	60.00
			<i>Line Description:</i> Basketball Referee 7/25/22		
0238544	07/29/22	P	Kimley Horn & Associates Inc	0000005251	686.90
			<i>Line Description:</i> Local Road Safety Plan 6/30/22		
0238545	07/29/22	P	Knorr Systems Inc	0000005036	1,225.24
			<i>Line Description:</i> Pool Chemicals & Maintenance		
0238546	07/29/22	P	Knotts Berry Farm	0000002853	3,420.00
			<i>Line Description:</i> BCC Excursion 8/3/22		

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238547	07/29/22	P	LN Curtis & Sons	0000002983	8,640.42
			<i>Line Description:</i> SALES TAX Sz 42, 32" 1C362G1T Gold 7.0 P SALES TAX SZ 42 32" Gold Pbi Stretch Ath SZ 44 32" Gold Pbi Stretch Ath		
0238548	07/29/22	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			<i>Line Description:</i> Public Records Access June 22		
0238549	07/29/22	P	Liebert Cassidy Whitmore	0000002960	13,200.00
			<i>Line Description:</i> General Legal General Legal General Legal General Legal General Legal Negotiations-Legal		
0238550	07/29/22	P	LineGear Fire & Rescue Equipment	0000026007	847.99
			<i>Line Description:</i> Turnouts and Gear		
0238551	07/29/22	P	Lyons Security Service Inc	0000027168	4,004.35
			<i>Line Description:</i> Security Services Senior Centr		
0238552	07/29/22	P	MAG-TROL	0000029306	3,843.44
			<i>Line Description:</i> CH-Service AC Disconnect		
0238553	07/29/22	P	Mendoza Apartments LLC	0000029754	1,147.50
			<i>Line Description:</i> Property Damage Stimnt-1/24/22		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238554	07/29/22	P	Mesa Art & Framing	0000002944	2,271.37
			<i>Line Description:</i> SALES TAX (7.75%) UTILITY BOX WRAPPING June22		
0238555	07/29/22	P	MetLife Legal Plans Inc	0000014707	2,652.00
			<i>Line Description:</i> Legal July 2022		
0238556	07/29/22	P	Michael C Ofer	0000025652	1,536.84
			<i>Line Description:</i> Instructor SMART Camp		
0238557	07/29/22	P	Michelle Murphy	0000029749	300.00
			<i>Line Description:</i> Parks/Arts/Comm Svc-Mtng		
0238558	07/29/22	P	Mike George Moorewood	0000029340	1,408.77
			<i>Line Description:</i> Instructor SMART Camp		
0238559	07/29/22	P	Mike Linares Inc	0000002969	2,626.25
			<i>Line Description:</i> Services in Jan 2022		
0238560	07/29/22	P	Mike Raahauges Shooting Enterprises	0000006853	88.00
			<i>Line Description:</i> Range Fees for Swat June 2022		
0238561	07/29/22	P	National Safety Compliance Inc	0000020714	88.95
			<i>Line Description:</i> DOT Random Drug Testing Progra		
0238562	07/29/22	P	O Neil Storage	0000018395	25.00
			<i>Line Description:</i> FC#4007,4182.4313,4454,4607		
0238563	07/29/22	P	Premier Security Services Inc	0000002633	2,187.50



Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> SERCURITY SERVICES SERCURITY SERVICES SERCURITY SERVICES		
0238564	07/29/22	P	Progressive Solutions Inc	0000025528	7,219.91
			<i>Line Description:</i> PSI PAYHOSTING SOFTWARE MAINTENANCE		
0238565	07/29/22	P	Project Hope Alliance	0000027373	5,000.00
			<i>Line Description:</i> Program Staff Salary-4th Qtr		
0238566	07/29/22	P	Pyro Spectaculars Inc	0000029672	12,000.00
			<i>Line Description:</i> INDEPENDANCE DAY FIREWORK SHOW		
0238567	07/29/22	P	RDM Electric Co., Inc	0000029464	9,975.00
			<i>Line Description:</i> Fairview Park Pump Electrial		
0238568	07/29/22	P	RS Hughes Company Inc	0000003867	2,948.04
			<i>Line Description:</i> Black Liner Trash Case of 100		
0238569	07/29/22	P	SAE Communications	0000027631	5,931.25
			<i>Line Description:</i> On-Call Crisis Communication		
0238570	07/29/22	P	SHI International Corp	0000016007	525.00
			<i>Line Description:</i> Adobe Acrbat License Subsriopt		
0238571	07/29/22	P	Scott Glabb	0000020105	300.00
			<i>Line Description:</i> Park/Arts/Comm Svc Mtng		

Bank: CITY  
 Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238572	07/29/22	P	Sean Comer <i>Line Description:</i> Instructor SMART Camp	0000029737	1,536.84
0238573	07/29/22	P	Sims Orange Welding Supply Inc <i>Line Description:</i> Stock-Welding Supplies	0000004030	53.01
0238574	07/29/22	P	Southern California Edison Company <i>Line Description:</i> Property Damage Stlmnt-8/19/21	0000004695	4,500.00
0238575	07/29/22	P	Steven J Moreno <i>Line Description:</i> Instructor SMART Camp	0000022855	1,536.84
0238576	07/29/22	P	T-Mobile USA <i>Line Description:</i> Phone Record Retrieval for Inv	0000021384	25.00
0238577	07/29/22	P	Tan Viet Duy Nguyen <i>Line Description:</i> Instructor SMART Camp	0000029739	1,536.84
0238578	07/29/22	P	The Counseling Team International <i>Line Description:</i> Psychological Assessment	0000026352	300.00
0238579	07/29/22	P	The Home Depot Credit Services <i>Line Description:</i> Signs/Markings-General Supply Bldg Maint-Plumbing Supplies Graffiti Abatement-General Sup Community Risk Reduction-Tools Bldg Maint-Electrical Supplies Bldg Maint Project-Expiditure Warehouse-Inventory Purchases Street Maint-General Supplies Park Maint-Hardware Supplies	0000002560	11,835.41

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Bldg Maint-Tools Maint Srvs-Tools Park Maint-Tools IT Comp Ops-Expiditures Bldg Maint-General Supplies		
0238580	07/29/22	P	Timothy R McFadden	0000022857	1,910.38
			<i>Line Description:</i> Instructor SMART Camp		
0238581	07/29/22	P	Townsend Public Affairs Inc	0000021510	6,500.00
			<i>Line Description:</i> Grant Writing Legislative Srvs		
0238582	07/29/22	P	Triton Technology Solutions Inc	0000021687	330.00
			<i>Line Description:</i> Council Chamber Maint Call 6/1		
0238583	07/29/22	P	Tyler Technologies Inc	0000027279	11,250.00
			<i>Line Description:</i> EPL Decision Engine		
0238584	07/29/22	P	Uline	0000010970	373.54
			<i>Line Description:</i> Coverall		
0238585	07/29/22	P	United Site Services of California Inc	0000015552	1,037.90
			<i>Line Description:</i> Hamilton Garden 1/4-1/25/22 Fish Fry Toilet and Sink Rental Del Mar Garden 5/25-6/21/22 Hamilton Garden 2/1-2/22/22 Hamilton Garden 3/1-3/29/22 Hamilton Garden 5/25-6/21/22		
0238586	07/29/22	P	Verified First LLC	0000027240	80.00
			<i>Line Description:</i> Pre-Employment Credit Check		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238587	07/29/22	P	WEX Health Inc <i>Line Description: FSA dmin Fees June 2022</i>	0000029308	436.10
0238588	07/29/22	P	WLC Architects Inc <i>Line Description: FS#2 Recon Archit.&amp;Engin.Desi</i>	0000023955	7,312.50
0238589	07/29/22	P	West Coast Fence Co <i>Line Description: FENCE RENTAL-Fish Fry</i>	0000021495	990.00
0238590	07/29/22	P	William Zin <i>Line Description: CHALK ART</i>	0000029724	800.00
0238591	07/29/22	P	Wittman Enterprises LLC <i>Line Description: Ambulance June 2022</i>	0000026639	14,658.00
0238592	07/29/22	P	Zumar Industries Inc <i>Line Description: Sign Materials for Manufacturi</i>	0000004622	4,945.00
<b>TOTAL</b>					<b>\$1,009,295.34</b>

Bank: CITY  
 Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238661	08/05/22	P	CalPERS Long-Term Care Program <i>Line Description: Payroll Deduction 2216</i>	0000006287	147.43
0238662	08/05/22	P	Community Health Charities <i>Line Description: Payroll Deduction 2216</i>	0000008015	10.00
0238663	08/05/22	P	County of Orange-Sheriff's Dept <i>Line Description: Payroll Deduction 2216</i>	0000003451	200.00
0238664	08/05/22	P	Pamela Lilly <i>Line Description: Payroll Deduction 2216</i>	0000025324	750.00
<b>TOTAL</b>					<b>\$1,107.43</b>

0 \*  
 1,107.43 +  
 25,467.61 +  
 2,463,063.79 +  
 27,313.6 +  
 2,516,952.43 \*

Bank: DDP1  
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013959	08/05/22	P	Aaron Thompson <i>Line Description:</i> ICC Renewal	0000029758	105.00
013960	08/05/22	P	Arzo Azad <i>Line Description:</i> College Tuition Reimb-Spr 2022	0000029744	1,250.00
013961	08/05/22	P	Costa Mesa Employees Association <i>Line Description:</i> Payroll Deduction 2216	0000006284	2,989.26
013962	08/05/22	P	Costa Mesa Executive Club <i>Line Description:</i> Payroll Deduction 2216	0000006286	150.00
013963	08/05/22	P	Costa Mesa Firefighters Association <i>Line Description:</i> Payroll Deduction 2216	0000001812	8,334.17
013964	08/05/22	P	Costa Mesa Police Association <i>Line Description:</i> Payroll Deduction 2216	0000001819	7,200.00
013965	08/05/22	P	Costa Mesa Police Management Assn <i>Line Description:</i> Payroll Deduction 2216	0000005082	200.00
013966	08/05/22	P	Cristina Oquendo <i>Line Description:</i> Safety Shoes	0000024425	165.00
013967	08/05/22	P	Dylan Unger <i>Line Description:</i> Rescue Systems II 6/13-6/17/22	0000029757	800.00
013968	08/05/22	P	Hoon Jo <i>Line Description:</i> ESRI Conf 7/11-7/15/22	0000029756	1,982.42

Bank: DDP1

Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013969	08/05/22	P	Omar Amaya	0000027488	200.00
			<i>Line Description:</i> Rescue System II 7/14-7/15/22		
013970	08/05/22	P	Ramin Nikoul	0000029755	624.60
			<i>Line Description:</i> ITE Conf Lodging-6/26/22		
013971	08/05/22	P	Rene Macias	0000000536	111.60
			<i>Line Description:</i> Freshment for Mtng		
013972	08/05/22	P	Scott Drapkin	0000029663	555.56
			<i>Line Description:</i> ICSC Conf Lodging-5/23/22		
013973	08/05/22	P	Spencer Hibbard	0000029191	800.00
			<i>Line Description:</i> Rescue System2 6/13-6/17/22		
<b>TOTAL</b>					<b>\$25,467.61</b>

City of Costa Mesa Accounts Payable  
**CCM OVERFLOW CHECK LISTING**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238617	08/05/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238618	08/05/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238619	08/05/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238652	08/05/22	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
<b><u>TOTAL</u></b>					<b><u>0.00</u></b>



Bank: CITY  
 Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238604	08/05/22	P	Alliant Insurance Services Inc	0000017608	522,534.94
			<i>Line Description:</i> Policy #PPROP2223 APIP Cyber Renewal Insuranc Prem 7/1/22-6/30/23		
0238605	08/05/22	P	Allstar Fire Equipment Inc	0000000986	573,713.97
			<i>Line Description:</i> Scott - p/n X8814026305304 I A Scott - p/n FP1MK0000000000 / Scott - p/n 804721-01 / 30 Min Sales Tax		
0238606	08/05/22	P	Bound Tree Medical LLC	0000011695	26,037.43
			<i>Line Description:</i> EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies		
0238607	08/05/22	P	Dell Computer Corp	0000001962	20,542.91
			<i>Line Description:</i> Sales Tax 7.75% Environmental Fee Dell Ultra Sharp 24 Monitor ENVIRONMENTAL FEE SALES TAX (7.75%) DELL USB-C MONITOR		
0238608	08/05/22	P	Jas Pacific	0000025875	29,477.50
			<i>Line Description:</i> Inspection Svc -May 2022		

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238609	08/05/22	P	PRISM <i>Line Description:</i> Pollution Ins Prem Master Crime Prog Ins Prem Gen Liability Ins Prem	0000029319	597,984.00
0238610	08/05/22	P	PTM General Engineering Services Inc <i>Line Description:</i> Retention PW Agreement Project No. 21-01	0000020179	47,474.68
0238611	08/05/22	P	Park Consulting Group, Inc <i>Line Description:</i> LMS, Sprint 4, Milestones 1-3	0000029398	59,250.00
0238612	08/05/22	P	Prosurface Inc <i>Line Description:</i> Convert basketball court into Repaint basketball backboards	0000029488	25,550.00
0238613	08/05/22	P	Siemens Industry Inc <i>Line Description:</i> Installation of Water Boiler	0000002904	44,983.51
0238614	08/05/22	P	Triton Technology Solutions Inc <i>Line Description:</i> Repl GUS Controllers & Setup	0000021687	19,710.84
0238615	08/05/22	P	Tyler Technologies Inc <i>Line Description:</i> SOFTWARE MAINTENANCE	0000027279	139,655.74
0238616	08/05/22	P	US Bank <i>Line Description:</i> Conference Registration Labor Relations Certification Code Camera Memory Card Nikon Coolpix Digital Camera	0000002228	238,049.38

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* 2 EZ Ups for Community Events  
 CACEO Certification Alex Ruiz  
 15 Safety Vests 14 Safety Hats  
 Wellness Program  
 June Meet & Greet  
 Annual Employee Health Fair  
 Service Awards Deposit Refund  
 AsstFinanceDirector Rater Meal  
 Building Inspector I/II Job AD  
 Dry Cleaners for Table Clothes  
 Sr Combo Inspector I/II Job AD  
 Conference Registration  
 Health Item Reasonable Accomod  
 12 Fast Wireless Chargers  
 CACEO Certification Yesenia G  
 CACEO Certification Monique A.  
 Conference Registration  
 Fuel  
 Lodging  
 Food-OES Per Diem  
 Meals-OES Per Diem  
 Dinner OES Per Diem  
 Dinner-OES Per Diem  
 Breakfast-OES Per Diem  
 Lodging-1890C Strike Team  
 Breakfast-OES Per Diem NM Fire  
 Probation Pens  
 Employee Recognition  
 Parchment Paper Special Orders  
 Exam, Xray, Medical Consult  
 Laundry Chemicals  
 4 Trash Cans 1 Tool Box  
 3 Flashlights, 3 Chargers, Pow  
 Labor Relations Certification  
 CrimeSceneSpecialist RaterMeal  
 Water  
 Water; Station 4  
 Printer Ink Cartridges  
 Water for Check Pres Sta 4

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* Membership Renewal; Lora Ross  
 Membsh Renewal; Chief Stefano  
 Membership Renewal; Amy Ellard  
 Online Subscription  
 Fuel; CFED Conference  
 Laptop Privacy Screen  
 2022 Annu Conference and Expo  
 Bagels; Command Staff Meeting  
 Hotel for Annu CFED Conference  
 Cannabis Portal  
 2 Posting Stakes  
 Business Meeting  
 1 Tool Box4 Trash Cans  
 2022 Annual Conference Expo  
 Padlock  
 UPS Batteries  
 Radio Equipment  
 Banner Scaffolding for Station  
 Vet Visit- Exam  
 Coffee-Training Committee Meet  
 Donuts-Training Committee Meet  
 High-Pressure Hose-Portable Sm  
 Program-Test for Recruit Acade  
 Food-School Deployment  
 Postal Charges- Drone  
 Leading With Honors Book Spvyr  
 Annual Fee for RIPL App  
 Monthly Cloud Storage Fee  
 Lodging  
 Lunch-4 FFs  
 Dinner-4 FFs  
 Lodging-2 FFs  
 Breakfast-4 FFs  
 Breakfast- 4 FFs  
 Credit-Return of Deposit  
 Otter Box (1) for iPad  
 Otter Box (4) for iPad  
 Monthly Digital Image Service  
 Dryer Lint Filter- Sta 5 Dryer

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* Case of Water  
 Lodging for CFED Conference  
 Coffee-Training Ctr Check Pres  
 Velcro for Training Manikin Re  
 Recruitment  
 Mats for Range  
 Lodging/SLI 4/Diaz  
 Lodging/SWAT/Molina  
 Lodging/Swat/Molina  
 Targets for Shooting  
 Job Fair Registration  
 Tuition/Adv ACE-V/Olson  
 Shipping Optics for Repair  
 Tuition/CA Gang Conf/Ranck  
 Tuition/Driving PSP/Frankle  
 Lodging/Sexual Assault/Korte  
 Tuition/CA Gang Conf/Schulze  
 Tuition/Mexican Cartel/Brown  
 Shipping Remote Target Repair  
 Tuition/CA Gang Conf/Selinske  
 Tuition/Mexican Cartels/Brown  
 Holster Safety Flag for Shotgu  
 Lodging/Rifle Marksmanship/Moo  
 Lodging/Sexual Assault/Cordero  
 Tuition/Firearms Instructor/Fr  
 Working Lunch Gen. Mang. SCP  
 Ergonomic Mesh Office Chair  
 Otterbox Cover for Cell Phone  
 Utilities  
 Extra Computer Charger  
 Budget Team Working Lunch  
 City Manager Fin. Dir. Lunch  
 Extra Computer Charger Credit  
 On-Line Queing COVID 19  
 Microsoft 365 Subscription  
 On-Line Meeting Confer. Covid1  
 Office Supplies for Fields  
 Office Equipment for Fields  
 Food for ROCKS Staff Training

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> ROCKS-Food & Water		
			Teen Camp-Excursion Fee		
			Youth Sports-Promo Item		
			Animal Care Services-Recr Eqpt		
			Video Equipment		
			CAPIO Annual Fee		
			B&H Photo Hard Drive		
			LA Times Monthly Fee		
			NY Times Monthly Fee		
			OC Register Monthly Fee		
			Constant Contact Monthly Fee		
			Dry Cleaning Table Clothes FFE		
			Supplies for Community Trip		
			Supplies-Father's Day Social		
			Staff TY-Fish Fry/Pilot Cup		
			Uniforms		
			Printer Ink Cartridge		
			Art Panels		
			Container Move		
			Game Table for Teens		
			Rec Guide Subscription		
			Parks Make Life Better Shirts		
			Staff Uniform		
			Event Supplies		
			Reoccurring Monthly Fee		
			Office Supplies		
			Business Meeting-Food		
			Business Meeting- Food		
			ICMA 2022 Reg. Asst CM		
			July 3rd Event Art Supplies		
			July 3rd Event-Art Supplies		
			2022 Annual Conference Registr		
			Directors Monthly Lunch Meeting		
			Equipment for reMarkable Table		
			ICMA 2022 Conference Registrat		
			reMarkable Monthly Subscriptio		
			ICMA Membership		
			ICSC-Loding (Deposit)		
			City Council Meal		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* Recr Eqpts for ROCKS  
 Excursion Fees for Teen Camp  
 Food & Supplies-Youth Sports  
 22/23 FY Calendar  
 Bluff Restoration Tools/Materi  
 Excursion Fees for Day Camp  
 Food & Supplies for Day Camp  
 Transportation for Outreach  
 Arts & Crafts Supp-Teen Camp  
 Excursion Fees for Teen Camp  
 Food & Supplies for Teen Camp  
 Excursion ParkingFee-Teen Camp  
 Essential Items for CMBS  
 Reconnection/Diverison Client  
 Essential Items for CMBS Kitch  
 Membership Fee  
 Artist Recreation Refreshments  
 Recr Eqpt-ROCKS  
 Promo Items-ROCKS  
 Recr Eqpt-Youth Sports  
 Tools for Youth Sports  
 Excursion Fees for Day Camp  
 Recr Eqpt-Mobile Recreation  
 Arts & Crafts Supp-Mobile Recr  
 Promo Items-Animal Care Servic  
 Tools for Balearic Community C  
 Frames  
 Parking Fee  
 Council Food  
 Working Lunch  
 ICSC Room Balance  
 ICSC Booth Payment  
 ICSC City Vehicle Gas  
 Monthly Service Charge  
 SOY Event Registration  
 ICSC Booth Payment (Elect)  
 ICSC Booth Catering Service  
 LES Miller Event Sponsorship  
 ICSCBooth Cathering Srvs Credi

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
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*Line Description:* Food for Staff Meeting  
 Supp for Senior Social  
 Supp for Movies in the Park  
 Eqpt to Move Special Event Sup  
 2022 MMASC Summer Session Reg  
 Spanish Election Notification  
 Recr Eqpt-DRC  
 Tools for DAC  
 Special Event Supplies  
 Special Events Supplies  
 Downtown Recr Small Tools  
 Refreshment for Fish Fry Booth  
 Food & Supp-ROCKS  
 Arts & Craft Supp-ROCKS  
 Recr Eqpt for LEAP Program  
 Subscriptions/Books for LEAP  
 Recr Eqpt for Mobile Recreatio  
 Supp for Bunco  
 Supp for Patio Eqpt  
 Supp for LEAP Program  
 Supp for Special Events  
 Cricut Design Subscription  
 Supp for Movies in the Park  
 Community Trip Admission Tix  
 Movie Monday & Streaming Subsc  
 Refreshment for Community Trip  
 Refreshment for Veterans Group  
 Staff Refreshment for Fish Fry  
 Supp for Independence Day Even  
 Supp for Senior Grocery Progra  
 Fuel for Vehicle 342  
 Registration for OCTEC Luncheo  
 Office Supplies  
 Business Meeting  
 Registration-OCTEC  
 Door Closer  
 Keys for theE EV ARC Charging  
 Door Latches  
 Tapes and Hard Drives



Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Business Lunch Meeting Scronis True Image Subscriptio		
0238620	08/05/22	P	AT & T	0000001107	191.89
			<i>Line Description:</i> Internet Srvs for Fleet Srvs Internet for Skate Prk Camera		
0238621	08/05/22	P	AT & T Mobility	0000001107	173.53
			<i>Line Description:</i> Comm Cell Phone 5/12-6/11/22		
0238622	08/05/22	P	AT & T Teleconference Services	0000001107	663.63
			<i>Line Description:</i> Telecommerce June 22		
0238623	08/05/22	P	Aliso Viejo Towing & Recovery Inc	0000029618	935.28
			<i>Line Description:</i> Towing Services of Fire Appara		
0238624	08/05/22	P	Archie's Ice Cream	0000029753	645.00
			<i>Line Description:</i> Employee Picnic-7/14/22		
0238625	08/05/22	P	Atlas Planning Solutions	0000026909	3,000.00
			<i>Line Description:</i> Consult Local Hazard Mitigatio		
0238626	08/05/22	P	BKF Engineers	0000024944	2,135.50
			<i>Line Description:</i> Replace Ped Bridge Wilson St P Design Service Placentia Ave S		
0238627	08/05/22	P	California Building Standards Commission	0000020577	2,323.80
			<i>Line Description:</i> Bldg Standard Fees Jan-Mar 22		

Bank: CITY  
 Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238628	08/05/22	P	Canon Financial Services Inc	0000023241	9,411.69
			<i>Line Description:</i> Lease 5/1-6/30/22 Lease 4/1-5/31/22		
0238629	08/05/22	P	City of Santa Ana	0000003917	198.00
			<i>Line Description:</i> Controlling Force Trng-8/29/22		
0238630	08/05/22	P	County of Los Angeles Sheriffs Dept	0000003003	485.00
			<i>Line Description:</i> Post Training June 22		
0238631	08/05/22	P	County of Orange	0000003486	4,312.00
			<i>Line Description:</i> AFIS Fees for July 2022		
0238632	08/05/22	P	County of Orange Health Care Agency	0000003488	6,360.00
			<i>Line Description:</i> FS5-Hazmat Fee FS6-Hazmat Fee FS2-Hazmat Fee FS1-Hazmat Fee Fleet-Hazmat Fee Comm-Hazmat Fee CY-Hazmat Fee PD-Hazmat Fee		
0238633	08/05/22	P	D & R Office Works Inc	0000029056	6,788.12
			<i>Line Description:</i> Delivery Installation Mod Flat Bracket 24D Tasklight 42W Sales Tax 42"W External Stiffener WM Tackboard for 48W WM Overhe Shuttle - Four Leg Guest Chair Dual 7000 Arms with 8408 T-Mou Contain Satin Removable Lock C		

Bank: CITY

Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> 48Wx9-7/8Dx4-3/4H Wall Mount O 10500 Series48"x18 1/2" Wall M 10500 Series Bookcase 5-shelf 10500 Series Credenza w/2 Lat 10500 Series 66Wx30Dx29-1/2H S 10500 Series Return Shell 29-1		
0238634	08/05/22	P	Division of the State Architect	0000021296	1,115.50
			<i>Line Description:</i> Disability Access Ed Fee		
0238635	08/05/22	P	ECKERSALL LLC	0000025412	5,913.75
			<i>Line Description:</i> GIS Consulting=Jun 22		
0238636	08/05/22	P	Executive Facilities Services Inc	0000029510	9,625.80
			<i>Line Description:</i> Janitorial Services-May 22 Janitorial Services-Apr 22 Janitorial Services-Apr 22 Janitorial Service-Apr 22		
0238637	08/05/22	P	Expo Propane Inc	0000017819	2,113.45
			<i>Line Description:</i> Propane Delivery		
0238638	08/05/22	P	Fastenal Company	0000011159	1,500.96
			<i>Line Description:</i> Warehouse Stock		
0238639	08/05/22	P	Haley Alzaga	0000029780	1,890.00
			<i>Line Description:</i> Asset Forfeiture DR 19-015890		
0238640	08/05/22	P	Interstate Batteries of California Coast	0000002700	740.48
			<i>Line Description:</i> Batteries		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238641	08/05/22	P	LN Curtis & Sons	0000002983	7,347.23
			<i>Line Description:</i> Sz 42, 32" 1C362G1T Gold 7.0 P Sz 40, 32" 1C362G1T Gold 7.0 P COAT SIZE: 40 X 29 SALES TAX Sz 44, 32" 1C362G1T Gold 7.0 P Sz 46, 35" 1C362G1T Gold 7.0 P		
0238642	08/05/22	P	Linscott Law & Greenspan Engineers Inc	0000010877	9,325.00
			<i>Line Description:</i> Services June 2022		
0238643	08/05/22	P	Los Angeles Times	0000003000	4,534.92
			<i>Line Description:</i> Legal Publications June 2022		
0238644	08/05/22	P	Mad Science of West Orange County	0000029437	212.00
			<i>Line Description:</i> Wiggly Worm PreSchool Workshop		
0238645	08/05/22	P	Mutt Mitt	0000025024	9,954.44
			<i>Line Description:</i> Doggy Bags		
0238646	08/05/22	P	NAFCO Inc	0000016191	345.25
			<i>Line Description:</i> PPID Enforcement Bags for Traf		
0238647	08/05/22	P	Orange County Mosquito & Vector Control	0000021750	357.81
			<i>Line Description:</i> Fairview Park April 22		
0238648	08/05/22	P	Pyxis Water Systems Inc	0000015837	2,500.00
			<i>Line Description:</i> Maintenance TeWinklePark Jun22		
0238649	08/05/22	P	Resource Building Materials	0000024350	362.15

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Resource Building Materials		
0238650	08/05/22	P	Rincon Truck Center Inc	0000013236	204.58
			<i>Line Description:</i> 181 - Air Cylinder		
0238651	08/05/22	P	Southern California Edison Company	0000004088	1,802.74
			<i>Line Description:</i> 152 Baker St 6/10-7/11/22 /1050 Arlington 6/10-7/11/22 350 Bristol 6/10-7/11/22 980 Arlington 6/10-7/11/22 1071 Arlington 6/10-7/11/22 1050 Arlington 6/10-7/11/22 3190 Redhill 6/10-7/11/22 Medians 6/7-7/6/22 1587 Sunflower 6/9-7/10/22 782 Shalimar 6/9-7/10/22 980 Arlington 6/10-7/11/22 3191 Redhill 6/10-7/11/22 410 Merrimac 6/13-7/12/22 1256 Adams 6/13-7/12/22 360 Ogle 6/13-7/12/22 410 Merrimac 6/13-7/12/22 Prez Park 6/14-7/13/22 2612 Harbor 6/16-7/17/22 3190 1/2 Redhill 3/12-7/12/22 2783 Bristol 6/17-7/18/22 1040 Paularino 6/17-7/18/22 199 Broadway b6/16-7/17/22 401 Broadway 6/16-7/17/22		
0238653	08/05/22	P	The Wave Waterpark	0000029751	991.00
			<i>Line Description:</i> Summer Excurssion-7/6/22		
0238654	08/05/22	P	Time Warner Cable	0000011202	4,316.36
			<i>Line Description:</i> Cable Srvs for City Hall-CM		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Internet Srvs-Senior Center 3175 Airway Ave B Internet BS Internet Services for City Internet Services-Fire Sta 4 Cable Srvs for Bridge Shelter 3175 Airway Ave B (BS) HVAC Alarm-Library Cable Srvs for City Hall-IT Cable Srvs for City Hall-PS Cable Srvs for City Hall-Fire Cable Srvs for City Hall-Dev S Cable Srvs for City Hall-Finan Cable Srvs for City Hall-Parks Cable Srvs for City Hall-CM Cable Srvs for City Hall-IT Cable Srvs for City Hall-PS Cable Srvs for City Hall-Fire Cable Srvs for City Hall-Dev S Cable Srvs for City Hall-Finan Cable Srvs for City Hall-Parks		
0238655	08/05/22	P	Turnout Maintenance Company LLC	0000020182	606.63
			<i>Line Description:</i> Coats, Pants, Jacket		
0238656	08/05/22	P	US Bank	0000002228	3,647.82
			<i>Line Description:</i> Payroll 22-14		
0238657	08/05/22	P	Verizon Wireless	0000008717	7,623.01
			<i>Line Description:</i> WIRELESS PHONE SERVICE WIRELESS PHONE SERVICE WIRELESS PHONE SERVICE WIRELESS PHONE SERVICE Cell & Hotspot Charges 5/18-6/17/22 & 1/18-2/17/22		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238658	08/05/22	P	VincentBenjamin	0000024972	2,319.20
			<i>Line Description:</i> Temp Svc-Sr Acct w/e 5/22/22		
0238659	08/05/22	P	Vulcan Materials Company	0000007403	924.62
			<i>Line Description:</i> Asphalt-Patching Potholes, Sid Asphalt-Patching Potholes, sid Asphalt-Patching for Potholes, Asphalt-Patching Potholes, Sid Asphalt-Patching Potholes, Sid Asphalt-Patching Potholes, Sid		
0238660	08/05/22	P	Waxie Sanitary Supply	0000004480	200.75
			<i>Line Description:</i> WH Floor Stock-Back Order		
<b>TOTAL</b>					<b>\$2,463,063.79</b>

Bank: CITY  
Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238593	08/04/22	P	Ashley Riopka <i>Line Description:</i> instructor SMART Camp	0000029736	2,646.78
0238594	08/04/22	P	Chase General Engineering Contractor Inc <i>Line Description:</i> Refund Permit PS22-00296	0000026744	2,000.00
0238595	08/04/22	P	Concrete Finishing Service Inc <i>Line Description:</i> Refund Permit PS21-01192	0000021615	2,000.00
0238596	08/04/22	P	Craig Ryan <i>Line Description:</i> Refund Permit PS21-00757	0000029779	4,500.00
0238597	08/04/22	P	Enyelber Franco <i>Line Description:</i> City Mgr Leadership Award-Jul	0000029764	250.00
0238598	08/04/22	P	First Class Design Rennovation LLC <i>Line Description:</i> Refund Permit PS22-00283 Refund Permit PS22-00476	0000026835	7,800.00
0238599	08/04/22	P	John Stephens <i>Line Description:</i> Business Lunch Exp Reimb	0000002112	73.72
0238600	08/04/22	P	Oricon Design & Build Inc <i>Line Description:</i> Refund Permit PS22-003331	0000026955	3,000.00
0238601	08/04/22	P	Pacticia Awa <i>Line Description:</i> Instructor SMART Camp	0000029733	1,995.76
0238602	08/04/22	P	Sarah Flores	0000029735	1,451.46



City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY  
Cycle: ANNUAL

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Instructor SMART Camp		
0238603	07/28/22	P	United States Treasury	0000007179	1,595.88
			<i>Line Description:</i> 95-6005030 Form 720 6/30/22		
<b>TOTAL</b>					<b>\$27,313.60</b>

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: DDP1

Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013974	08/12/22	P	Antonio Dodero	0000029534	1,000.00
			<i>Line Description:</i> Tuition Reimb-Spring 2022		
013975	08/12/22	P	Eric Fricke	0000021262	500.00
			<i>Line Description:</i> Clothing Allowance 2022-23		
013976	08/12/22	P	Travel Costa Mesa	0000024750	297,655.68
			<i>Line Description:</i> BIA Receipt for July 22		
<b>TOTAL</b>					<b>\$299,155.68</b>

0 \*  
 299,155.68 +  
 10,000.00 +  
 1,729,453.70 +  
 182,275.85 +  
 004  
 2,220,885.23 \*

City of Costa Mesa Accounts Payable  
**CCM OVERFLOW CHECK LISTING**

Bank: CITY  
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238677	08/12/22	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
<b><u>TOTAL</u></b>					<b><u>0.00</u></b>

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY

Cycle: ANNUAL

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238665	08/10/22	P	Petty Cash Fund Narc Program	0000001833	10,000.00
			<i>Line Description:</i> Replace SIU Invest Exp Fund 22		
					<b><u>TOTAL</u></b> <b><u>\$10,000.00</u></b>

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238666	08/12/22	P	All American Asphalt <i>Line Description:</i> PW Agreement City Project #21- RetentionsPayable 21-03 400015	0000000971	508,745.55
0238667	08/12/22	P	Axon Enterprise Inc <i>Line Description:</i> 2021 Taser 7 Basic Bundle	0000027317	442,840.98
0238668	08/12/22	P	Cabco Yellow Inc <i>Line Description:</i> Transport for Sr.Medical-Apr22 SENIOR MOBILITY PROGRAM Sr Mobility Prog-Jun 2022 Sr Medical Tran-May 22	0000028576	23,185.50
0238669	08/12/22	P	Employment Development Department <i>Line Description:</i> Unemployment Apr-Jun 22	0000001543	15,661.00
0238670	08/12/22	P	FM Thomas Air Conditioning Inc <i>Line Description:</i> Replace HVAC #21-09/#200040 Retention #21-09/#200040	0000017151	16,422.65
0238671	08/12/22	P	Families Forward Inc <i>Line Description:</i> 4th Qtr CDBG Grant 2021-22	0000024105	36,211.39
0238672	08/12/22	P	GameTime <i>Line Description:</i> Playground Equipment for Tanag	0000009097	96,786.00
0238673	08/12/22	P	Lyons Security Service Inc <i>Line Description:</i> Lions Pk Security-Jun 22	0000027168	17,159.80
0238674	08/12/22	P	Newport Center Animal Hospital	0000025961	20,000.00

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Animal Shelter Srvs June22		
0238675	08/12/22	P	Newport Mesa Unified School District	0000003339	123,303.22
			<i>Line Description:</i> Development Fee-Mar 2022 Developer Fee-Apr 2022 Developer Fee- Developer Fee-Jun 2022		
0238676	08/12/22	P	Southern California Edison Company	0000004088	198,455.37
			<i>Line Description:</i> SD Fwy On/Off 7/1-7/31/22 702 Victoria 6/30-7/31/22 DRC 6/30-7/31/22 19th/NPT 7/1-7/31/22 Sunflower/Plaza 7/1-7/31/22 Joann Bike Trail 7/1-7/31/22 NCC 6/29-7/28/22 1860 Anaheim 6/29-7/28/22 Sr Cntr 6/29-7/28/22 1952 Newport 6/28-7/27/22 2060 Harbor 6/16-7/25/22 2301 Harbor 6/24-7/25/22 555 1/2 Paularino 6/23-7/24/22 NPT Fwy/Baker 7/1-7/31/22 1071 Bristol 6/20-7/19/22 2917-3171 RedHill 6/10-7/19/22 867 Prospect 6/23-7/24/22 3120 Manistree 6/23-7/24/22 3349 Sakioka 6/27-7/26/22 348 E 17th 6/27-7/26/22 Baker/Royal Palm 7/1-7/31/22 3129 Harbor 7/01-8/01/22 1985 Irvine 7/01-8/01/22 1624 Gisler 7/01-8/01/22 3460 Smalley 7/01-8/01/22 980 Arlington 7/05-8/02/22 970 Arlington 7/05-8/02/22 885 Junipero 7/05-8/02/22		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> 1035 Park Crest 7/05-8/02/22 Volcom Skate Pk 7/05-8/02/22 2750 Fairview 7/05-8/02/22 Tennis Cntr 7/05-8/02/22 1990 Placentia 7/07-8/04/22 Signals 6/22-7/21/2022 Street Lights 7/01-7/31/22 Fac & Equip 5831 7/01-7/31/22 1570 Adams 6/22-7/21/22 2704 Harbor 6/22-7/21/22		
0238678	08/12/22	P	Yunex LLC	0000029573	39,820.80
			<i>Line Description:</i> T'S Pole Knockdown Bear&Baker Callout for June 2022 Routine Maintenance June 22 Pole Hit Victoria & Placentia Pole Hit Newport & Del Mar		
0238679	08/12/22	P	AY Nursery	0000001142	2,693.75
			<i>Line Description:</i> Trees & Plants		
0238680	08/12/22	P	American Alarm Systems Inc	0000008900	127.50
			<i>Line Description:</i> FS #1 Alarm Aug-Oct 22		
0238681	08/12/22	P	Aramark Correctional Services Inc	0000013108	444.98
			<i>Line Description:</i> Jail Food Svc 6/2-6/22/22		
0238682	08/12/22	P	Athletic Field Specialists	0000023215	7,010.00
			<i>Line Description:</i> Sports Field Application-May22		
0238683	08/12/22	P	B & B Construction	0000022254	230.00
			<i>Line Description:</i> Refund Permit PS21-01170		

Bank: CITY  
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238684	08/12/22	P	Bee Busters Inc	0000007572	220.00
			<i>Line Description:</i> Bee Colony Abatement		
0238685	08/12/22	P	Beginners Edge Sports Training LLC	0000027270	2,121.60
			<i>Line Description:</i> Instructor Payment-Summer 2022		
0238686	08/12/22	P	Best Best & Krieger LLP	0000014491	1,394.00
			<i>Line Description:</i> Legal Svc-Fairview Pk Legal Svc-May & Jun 2022		
0238687	08/12/22	P	Bureau Veritas North America Inc	0000016616	5,547.79
			<i>Line Description:</i> Fire Reviews June 2022		
0238688	08/12/22	P	CBE	0000015149	21.67
			<i>Line Description:</i> COPIER MAINT 12/5/21-1/4/22		
0238689	08/12/22	P	CPS HR Consulting	0000001791	825.00
			<i>Line Description:</i> Credit Test Rental Services Test Rental Services		
0238690	08/12/22	P	CPS HR Consulting	0000001791	621.50
			<i>Line Description:</i> Test Rental Services		
0238691	08/12/22	P	Care Ambulance Service Inc	0000019807	5,750.00
			<i>Line Description:</i> Surge Unit-Jun 2022		
0238692	08/12/22	P	Carol McCall	0000028063	20.00
			<i>Line Description:</i> Refund Rec Receipt#2007185.002		



Bank: CITY  
Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238693	08/12/22	P	Cellebrite USA Inc	0000021707	4,633.25
			<i>Line Description:</i> UFED TOUCH ULTIMATE SW RENEWAL		
0238694	08/12/22	P	CoStar Realty Information Inc	0000024413	600.00
			<i>Line Description:</i> License Agreement		
0238695	08/12/22	P	Community SeniorServ	0000018540	3,750.00
			<i>Line Description:</i> Home Delivery Meal Svs		
0238696	08/12/22	P	Costa Mesa Auto Glass	0000010001	808.12
			<i>Line Description:</i> Replace Windshield-Unit #728		
0238697	08/12/22	P	Costa Mesa Lock & Key	0000001817	609.10
			<i>Line Description:</i> ANNUAL PRICE AGREEMENT		
0238698	08/12/22	P	County of Orange	0000007209	2,379.93
			<i>Line Description:</i> Police Radio Repair-June 2022 Fire Radio Repair-June 22		
0238699	08/12/22	P	Dartco Transmission Sales & Service Inc	0000001926	1,048.41
			<i>Line Description:</i> Transmission Control Module		
0238700	08/12/22	P	Dote Wedding & Events	0000029619	402.99
			<i>Line Description:</i> Photo Booth Discount Sales Tax 7.75% Unlimited 4x6 photo prints		

Bank: CITY  
 Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238701	08/12/22	P	Eagle Print Dynamics	0000026736	12,194.41
			<i>Line Description:</i> Promotional Items Promotional Items-4th July		
0238702	08/12/22	P	Eduardo Iniestra	0000029307	900.00
			<i>Line Description:</i> Promotional Event Entertainmen DJ Services		
0238703	08/12/22	P	Entenmann Rovin Company	0000002130	534.96
			<i>Line Description:</i> Traffic Helmet Pieces Badges		
0238704	08/12/22	P	Fed Ex	0000002190	25.58
			<i>Line Description:</i> Ground Delivery Ground Delviery		
0238705	08/12/22	P	FireStats LLC	0000026188	3,250.00
			<i>Line Description:</i> Tech Assistance Apr-Jun22 Firestats Data Analy Apr-Jun22		
0238706	08/12/22	P	Forensic Nurse Specialists Inc	0000014039	850.00
			<i>Line Description:</i> Victim Physical-6/19/22		
0238707	08/12/22	P	Galls LLC	0000002297	372.42
			<i>Line Description:</i> Uniform-Fricke Uniform-Saar Uniform-Brothers		
0238708	08/12/22	P	Glenn Lukos & Associates Inc	0000011626	3,091.68
			<i>Line Description:</i> VERNAL POOL RESTORATION PROJEC		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238709	08/12/22	P	Gypsy Den	0000029774	140.00
			<i>Line Description:</i> Refund Duplicate Pymnt #14003		
0238710	08/12/22	P	Habana Restaurant	0000029773	140.00
			<i>Line Description:</i> Refund Duplicate Pymnt #14004		
0238711	08/12/22	P	Hinderliter De Llamas & Associates	0000002537	8,525.00
			<i>Line Description:</i> June Srvs Cannabis Mngmnt		
0238712	08/12/22	P	Ina Northcutt	0000029777	20.00
			<i>Line Description:</i> Refund Citation CM040012015		
0238713	08/12/22	P	Irvine Pipe & Supply Inc	0000002711	434.69
			<i>Line Description:</i> Plumbing Supplies Plumbing Supplies		
0238714	08/12/22	P	Itzel Justo	0000029765	194.73
			<i>Line Description:</i> Refund Permit E22-00203		
0238715	08/12/22	P	JRM Construction West	0000029776	4,909.56
			<i>Line Description:</i> Refund Permit BC22-00283		
0238716	08/12/22	P	Jason Kacura	0000027003	120.00
			<i>Line Description:</i> Basketball Referee 8/8/22		
0238717	08/12/22	P	Jeff Wightman	0000029716	120.00
			<i>Line Description:</i> Basketball Referee 8/8/22		
0238718	08/12/22	P	Jennifer Alvarez	0000029772	200.00

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Refund Towing Fee		
0238719	08/12/22	P	Jennifer West	0000026486	350.00
			<i>Line Description:</i> Caricature Service		
0238720	08/12/22	P	Joanne Wills	0000025775	7,371.00
			<i>Line Description:</i> Instructor Payment-Summer 22		
0238721	08/12/22	P	Jocelyn Carrera	0000029768	50.00
			<i>Line Description:</i> Refund Rec Receipt#2007187.002		
0238722	08/12/22	P	KOA Corporation	0000003129	9,251.86
			<i>Line Description:</i> Adam St Bike Fac 1/31-3/27/22 Adam St Bike Fac-Mar 22 Adam St Bike Fac 5/30-6/26/22 Adams St Bike Fac 3/28-5/1/22		
0238723	08/12/22	P	Kathy Hepler	0000026395	780.00
			<i>Line Description:</i> Balloon Artist Two Face Painters		
0238724	08/12/22	P	Kevin Richard Krieg	0000029746	200.00
			<i>Line Description:</i> ENTERTAINMENT AGREEMENT		
0238725	08/12/22	P	Kramar Madnick LLP	0000029771	179.02
			<i>Line Description:</i> Subpoena Dept Refund		
0238726	08/12/22	P	Laguna Window Washing	0000021325	6,180.00
			<i>Line Description:</i> Annual Price Agreement		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238727	08/12/22	P	Linscott Law & Greenspan Engineers Inc	0000010877	1,480.00
			<i>Line Description:</i> On-Call Srvs June 2022		
0238728	08/12/22	P	Magic Jump Rentals Orange County LLC	0000029291	453.95
			<i>Line Description:</i> Discount Set up Fee Shipping Fee Trple Lane Slide Rental		
0238729	08/12/22	P	Mark Taylor	0000029715	90.00
			<i>Line Description:</i> Basketball Referee-8/1/22		
0238730	08/12/22	P	Nico Hospitality LLC	0000028926	1,382.28
			<i>Line Description:</i> 11/18-11/19/21 Jocelyn E. 5/16-5/24/22 James Brown 5/1-5/3/22 Tabitha Wilkins 2/16-2/17/22 Esefany Vasquez		
0238731	08/12/22	P	Orange County Fire Authority	0000003487	2,463.69
			<i>Line Description:</i> NG Cad2Cad Sys 6/1/22-5/31/23		
0238732	08/12/22	P	Pat Hill	0000002532	791.70
			<i>Line Description:</i> Instructor Payment-Summer 23		
0238733	08/12/22	P	Paula Klug	0000029778	703.53
			<i>Line Description:</i> Refund Permit BX21-00756		
0238734	08/12/22	P	Paulette Suiter	0000026820	897.00
			<i>Line Description:</i> Instructor Payment-Summer 22		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238735	08/12/22	P	Post Alarm Systems Inc	0000026907	228.33
			<i>Line Description:</i> Shelter Fire Alarm Srvs Call		
0238736	08/12/22	P	Premier Security Services Inc	0000002633	3,714.47
			<i>Line Description:</i> CICR2362PII Sales Tax NTS-1 Installation Labor Electronic Locking Double Swinging Hinge 42x32 Swinging Gate/Door Misc. Access Control Cable		
0238737	08/12/22	P	Procure America Inc	0000025663	967.98
			<i>Line Description:</i> Cost Reduction Telcom May22 CH Cost Reduction Telcom SC May22		
0238738	08/12/22	P	Prudential Overall Supply	0000025480	871.40
			<i>Line Description:</i> Rec Uniform Rental Svc-May 22 Uniforms Rental Svc-Jun 2022 ANNUAL PRICE AGREEMENT Fleet Uniform Svc-Jun 22 Parks Uniform Svc-Jun 22 Facilities Uniform Svc-Jun 22 St & Traffic Uniform Svc-Jun22		
0238739	08/12/22	P	Real Fencing Inc	0000026359	149.50
			<i>Line Description:</i> Instructor Payment-Summer 2022		
0238740	08/12/22	P	Rincon Truck Center Inc	0000013236	390.77
			<i>Line Description:</i> Stock-Battery		

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238741	08/12/22	P	Rochelle Whetton	0000023223	10.00
			<i>Line Description:</i> Refund Rec Receipt#2007146.002		
0238742	08/12/22	P	Ron Gorman	0000025863	1,149.20
			<i>Line Description:</i> Insturctor Payment-Summer 22		
0238743	08/12/22	P	Rose Villa	0000029767	94.00
			<i>Line Description:</i> Refund Rec Receipt#2007157.002		
0238744	08/12/22	P	Roy Center	0000002158	357.50
			<i>Line Description:</i> Instructor Payment-Summer 22		
0238745	08/12/22	P	Safariland LLC	0000005415	467.42
			<i>Line Description:</i> Rifle Boxes		
0238746	08/12/22	P	San Joaquin Hills Transportation	0000003903	7,715.12
			<i>Line Description:</i> SJH Fees for May 2022		
0238747	08/12/22	P	Seaside Air Enterprises Inc	0000029775	283.49
			<i>Line Description:</i> Refund Permit E22-00197 M22-89		
0238748	08/12/22	P	Sierra Roof Inc	0000029766	206.44
			<i>Line Description:</i> Refund Permit B22-00257		
0238749	08/12/22	P	South Coast Emergency Vehicle Services	0000003643	193.68
			<i>Line Description:</i> 515-Gasket & Retaining		
0238750	08/12/22	P	Southern California Gas Company	0000004092	4,422.73
			<i>Line Description:</i> FS #3 6/22-7/22/22		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> FS #1 6/27-7/27/22 BCC 6/27-7/27/22 FS #2 6/24-7/26/22 Shleter 6/13-7/13/22 FS #5 6/23-7/25/22 DRC 6/22-7/22/22 FS #6 6/29-7/29/22 2310 Placentia 6/23-7/25/22 DRC Pool 6/22-7/22/22 PD 6/23-7/25/22 567 W 18th 6/22-7/22/22 FS #4 6/23-7/25/22 717 James 6/22-7/22/22 NCC 6/22-7/22/22 721 James 6/22-7/22/22 Telecomm 6/23-7/25/22 2300 Placentia 6/23-7/25/22		
0238751	08/12/22	P	Southern California Public Safety	0000014060	50.00
			<i>Line Description:</i> So-Cal PSD Mebership 7/22-6/23		
0238752	08/12/22	P	State Farm Insurance	0000012788	3,567.05
			<i>Line Description:</i> Property Damage Claim 5/11/22		
0238753	08/12/22	P	Stradling Yocca Carlson & Rauth	0000004168	11,432.50
			<i>Line Description:</i> Habitat for Humanity General General St. Johns Manor Bond Admin File General Bond Admin File Bond Admin File Bond Admin File Bond Admin File James & 18th St General		



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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Habitat for Humanity		
0238754	08/12/22	P	The Bubble Rollers & Emerald Events	0000029271	919.00
			<i>Line Description:</i> SLIDE RENTAL		
0238755	08/12/22	P	Trellis	0000025584	7,617.87
			<i>Line Description:</i> CDBG-CV FY 21-22 CIT Prg-May22		
0238756	08/12/22	P	Triton Technology Solutions Inc	0000021687	1,417.55
			<i>Line Description:</i> HDMI-USB Capture Card Cisco		
0238757	08/12/22	P	US Bank	0000002228	3,695.50
			<i>Line Description:</i> 22-15		
0238758	08/12/22	P	US Postal Service	0000004376	10,000.00
			<i>Line Description:</i> Postage Meter- August 2022		
0238759	08/12/22	P	USI Inc	0000005890	572.38
			<i>Line Description:</i> Clear Laminating Film		
0238760	08/12/22	P	Verizon Wireless	0000008717	832.68
			<i>Line Description:</i> Broadband through 6/30/22		
0238761	08/12/22	P	Verizon Wireless	0000008717	4,969.77
			<i>Line Description:</i> 6/18-7/17 New Subnet 6/18-6/30 FY21-22 Public Works 6/18-7/17/22		
0238762	08/12/22	P	Walk 'n Rollers	0000029782	1,000.00

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Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Sponsorship for Bike Workshop		
0238763	08/12/22	P	Waxie Sanitary Supply	0000004480	8,185.96
			<i>Line Description:</i> For Warehouse Floor Stock Warehouse Floor Stock Warehouse Floor Stock		
0238764	08/12/22	P	Youth Employment Service of the Harbor	0000000324	5,462.50
			<i>Line Description:</i> 4th Qtr 2021-22 Grant		
<b>TOTAL</b>					<b>\$1,729,453.70</b>

Bank: CITY  
 Cycle: ANNUAL

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238765	08/12/22	P	AH Accounting LLC	0000029518	17,350.00
			<i>Line Description:</i> Temp Svs-Acct Spvsr July 2022 Temp Svs-Acct Spvsr June 2022		
0238766	08/12/22	P	Buchalter A Professional Corporation	0000028918	95,483.25
			<i>Line Description:</i> #1148032-National Therapeutic #1148031 Social Recovery #1148031 Social Recovery #1148032 National Thrapeutic		
0238767	08/12/22	P	Vortex Industries Inc	0000004437	58,666.80
			<i>Line Description:</i> PD Gate Damage- Vehicle Accide Replace Ck #237533		
0238768	08/12/22	P	GE Biggins & Associates	0000024199	775.80
			<i>Line Description:</i> Contract FileFolder-Purchasing		
0238769	08/12/22	P	US Postmaster	0000004377	10,000.00
			<i>Line Description:</i> Bulk Mail Standard Mail Fee		
<b>TOTAL</b>					<b>\$182,275.85</b>

Bank: CITY  
 Cycle: APAY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238878	08/19/22	P	CHC: Creating Healthier Communities <i>Line Description: Payroll Deduction 2217</i>	0000008015	10.00
0238879	08/19/22	P	CalPERS Long-Term Care Program <i>Line Description: Payroll Deduction 2217</i>	0000006287	147.43
0238880	08/19/22	P	County of Orange-Sheriff's Dept <i>Line Description: Payroll Deduction 2217</i>	0000003451	200.00
0238881	08/19/22	P	Pamela Lilly <i>Line Description: Payroll Deduction 2217</i>	0000025324	750.00
<b>TOTAL</b>					<b>\$1,107.43</b>

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1,107.43 +  
 1,584,999.79 +  
 23,377.66 +

003

1,609,484.88 \*

Bank: CITY  
Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238770	08/19/22	P	Affant Communication	0000013540	47,361.59
			<i>Line Description:</i> Annual Maint 8/1/22-7/31/23		
0238771	08/19/22	P	All City Management Services Inc	0000009480	22,024.23
			<i>Line Description:</i> School Crossing Guard Services School Crossing Guard Services		
0238772	08/19/22	P	Allied Restoration Services, Inc	0000029481	79,277.00
			<i>Line Description:</i> HVAC Duct Work Cleaning @ City		
0238773	08/19/22	P	Black Rock Construction Company	0000003627	46,000.00
			<i>Line Description:</i> TP&DL ConcretePad Installation		
0238774	08/19/22	P	Bracken's Kitchen Inc	0000029468	35,473.30
			<i>Line Description:</i> Shelter Meal Svc 7/18-7/24/22 Shelter Meal Svc 7/4-7/17/22 Shelter Meal Svc 6/20-7/4/22		
0238775	08/19/22	P	BrightView Landscape Services Inc	0000026055	428,468.13
			<i>Line Description:</i> Replaced Daylilies-TWAC Pkg Lt CW Landscape Maint. Svs May 22 CW Landscape Maint. Svs June22 Replace plant-Arlington Bike T Repl plant-medianHarborWils-19 Repl BF-77 Fair Dr PDBlockWall		
0238776	08/19/22	P	CADD Microsystems Inc	0000029581	16,787.00
			<i>Line Description:</i> Bluebeam New Studio Prime Leve Bluebeam Revu New Enterprise L Standard Certified Helpdesk (G Bluebeam Revu eXtreme New Open Bluebeam Revu Standard, Perpet		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Bluebeam Revu Standard New Mai		
0238777	08/19/22	P	City Net	0000029222	18,539.76
			<i>Line Description:</i> June CityNet Street Outreach		
0238778	08/19/22	P	CoreLogic Information Solutions Inc	0000004774	22,802.98
			<i>Line Description:</i> SOFTWARE LICENSE		
0238779	08/19/22	P	Costa Mesa Chamber of Commerce	0000004963	22,000.00
			<i>Line Description:</i> Annual Dues		
0238780	08/19/22	P	FM Thomas Air Conditioning Inc	0000017151	83,811.00
			<i>Line Description:</i> Furnish & Installation of new Remove & Replace TXV on HVAC u		
0238781	08/19/22	P	Greenwood Enterprises LLC	0000024289	15,987.40
			<i>Line Description:</i> SCAQMD Rule 2202 Compliance		
0238782	08/19/22	P	Jami Construction	0000029493	18,758.00
			<i>Line Description:</i> 4th Floor Proj		
0238783	08/19/22	P	Lyons Security Service Inc	0000027168	23,907.60
			<i>Line Description:</i> July 22 Srvc include 7/4/22 July 22 Srvc Senior Center		
0238784	08/19/22	P	Mercy House	0000003138	204,737.11
			<i>Line Description:</i> 2021-2022 SUBRECIPIENT AGREEME Bridge Shelter June 22 Operati		

Bank: CITY  
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238785	08/19/22	P	Nationwide General Construction Services	0000028494	38,007.03
			<i>Line Description:</i> Citywide Parkway Project 20-07 Retention Payable#20-7/#400015 Prkway Maint Proj#20-7/#400015		
0238786	08/19/22	P	Pinnacle Petroleum, Inc	0000029315	48,403.57
			<i>Line Description:</i> PD- Unleaded Fuel PD-Unleaded Fuel		
0238787	08/19/22	P	Traffic Logix Corp	0000024421	43,466.93
			<i>Line Description:</i> Three (3) Variable Message Sig		
0238788	08/19/22	P	Tyler Technologies Inc	0000027279	34,212.50
			<i>Line Description:</i> LAND MANAGEMENT SYSTEM		
0238789	08/19/22	P	ARC Document Solutions LLC	0000022726	61.37
			<i>Line Description:</i> Police Boundries Poster		
0238790	08/19/22	P	Active Network	0000023845	1,038.27
			<i>Line Description:</i> ACTIVENET UPGRADES ACTIVENET UPGRADES ACTIVENET UPGRADES		
0238791	08/19/22		Adlerhorst International	0000000906	128.22
			<i>Description:</i> K-9 Supplies		
0238792	08/19/22		Advantec Consulting Engineers Inc	0000021528	3,290.00
			<i>Line Description:</i> Fairview Traffic Signal-Jun 22		
0238793	08/19/22	P	Akeso Occupational Health	0000029274	35.00

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Drug Testing-Jun 2022		
0238794	08/19/22	P	Allstar Fire Equipment Inc	0000000986	3,819.55
			<i>Line Description:</i> CMC p/n - 281201 / Static Pro Sales Tax Shipping CMC p/n - 281202 / Static Pro CMC p/n - 382121 / Delta Quick CMC p/n - 300221 / ProSeries A CMC p/n - 294034 / Anchor Stra CMC p/n - 293386 / AZ Bound-Lo CMC p/n - 293383 / AZ Bound-Lo CMC p/n - 201024 / Anchor Stra CMC p/n - 281203 / Static Pro CMC p/n - 281207 / Static Pro		
0238795	08/19/22	P	American Alarm Systems Inc	0000008900	765.00
			<i>Line Description:</i> BCC Security Alam 8/1-10/31/22 Historical Soc Alam 8/1-10/31 Norma Hertzog 8/1-10/31/22 DRC Alarm 8/1-10/31/22		
0238796	08/19/22	P	Angel Auto Spa LLC	0000027465	3,068.82
			<i>Line Description:</i> Carwash-City June 2022 Carwash-CMPD June 2022		
0238797	08/19/22	P	BC Traffic Specialist	0000022225	4,455.00
			<i>Line Description:</i> Message Boards Rental		
0238798	08/19/22	P	BSI EHS Services & Solutions	0000024535	1,550.00
			<i>Line Description:</i> Safety Consulting-May & June22		
0238799	08/19/22	P	Bent Caryl & Kroll LLP	0000029717	7,315.00



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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Legal Svs-Dec 2022 Legal Svc-Oct 21 Legal Svc-Aug 21		
0238800	08/19/22	P	Bob Murray & Associates	0000025439	1,921.99
			<i>Line Description:</i> Exective Search Svc-Jun 22		
0238801	08/19/22	P	Bound Tree Medical LLC	0000011695	7,310.70
			<i>Line Description:</i> EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies		
0238802	08/19/22	P	California Forensic Phlebotomy Inc	0000001500	12,523.20
			<i>Line Description:</i> Blood Drawn Svc-May 2022 Blood Draw Service for June 22		
0238803	08/19/22	P	Canon Financial Services Inc	0000023241	9,380.15
			<i>Line Description:</i> Copier Lease-Aug 22 Copier Maintenance-Jul 22 Copier Maintenance Copier Lease-Aug 22		
0238804	08/19/22	P	Columbia Telecommunications Corporation	0000027829	2,320.00
			<i>Line Description:</i> Oridnances & Guidelines Radio Frequency Master Plan		
0238805	08/19/22	P	Continental Interpreting Services Inc	0000024355	1,300.00
			<i>Line Description:</i> Interpreters		
0238806	08/19/22	P	Costa Mesa Lock & Key	0000001817	628.09

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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
			<i>Line Description:</i> Keys Lock & Key Svc Gate Repair @ Perez Pk		
0238807	08/19/22	P	D & R Office Works Inc	0000029056	6,031.45
			<i>Line Description:</i> 2 x 4 Acoustic Ceiling Panels Delivery and Installation Wall Spacer Sales Tax 17 x 63 Acoustic Panel-Wall Mo Panel Connection Bracket and C		
0238808	08/19/22	P	DTSC	0000002051	15.00
			<i>Line Description:</i> Hazardous Waste Fees		
0238809	08/19/22	P	Davis Farr LLP	0000023871	8,830.00
			<i>Line Description:</i> Financial Audit FY 21-22		
0238810	08/19/22	P	Ecolab Pest Elimination	0000024420	1,299.70
			<i>Line Description:</i> Pest Control Svc-Jul 22		
0238811	08/19/22	P	Executive Facilities Services Inc	0000029510	8,139.74
			<i>Line Description:</i> Janitor Svcs June 22 Fairview Janitor Svcs June 22 All Parks		
0238812	08/19/22	P	Families Forward Inc	0000024105	9,912.39
			<i>Line Description:</i> 2021-2022 CDBG 4th Qtr Grmat		
0238813	08/19/22	P	Fed Ex	0000002190	24.43
			<i>Line Description:</i> Ground Delivery Ground Delivery		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238814	08/19/22	P	Flowater	0000029719	1,535.14
			<i>Line Description:</i> Water Filtration System @ Corp Water Filtration System @ Corp		
0238815	08/19/22	P	Frey Environmental Inc	0000005437	5,445.30
			<i>Line Description:</i> FS #3 11/9/21-2/6/22 FS #3 Proj 11/3/21-11/4/21 FS #3 11/9/21-2/6/22		
0238816	08/19/22	P	Fuel Pros Inc	0000026476	525.00
			<i>Line Description:</i> FS #6 DO Inspection-Apr 22		
0238817	08/19/22	P	Galls LLC	0000002297	1,181.24
			<i>Line Description:</i> Uniform for Warner Uniform for Goats Godinez Gallardo Uniform Uniform for Gallardo Uniform for C/O Diaz		
0238818	08/19/22	P	Grainger	0000002393	534.15
			<i>Line Description:</i> Hardware Supplies		
0238819	08/19/22	P	Interwest Consulting Group Inc	0000021505	3,831.25
			<i>Line Description:</i> Right of Way Svs A&P Inter Pro Adam/Pincreek Proj-Jun 22		
0238820	08/19/22	P	Irvine Police Honor Guard	0000002713	150.00
			<i>Line Description:</i> Honor Guard Trng-6 Officers		

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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238821	08/19/22	P	Jas Pacific	0000025875	9,635.50
			<i>Line Description:</i> Inspections		
0238822	08/19/22	P	Jennifer Bloomfield	0000025902	100.00
			<i>Line Description:</i> 3rd PI Best Show Award		
0238823	08/19/22	P	Jones & Mayer	0000014653	5,106.58
			<i>Line Description:</i> #111019-FDC #110871-Camp #111207-Peper #110877-Garten #111014-Clifton #111016-Council #111020-Finance #111023-Housing #11021-Fire Dept #111034-Schaefer #111011-City Clerk #111025-NMUSD CEQA #111029-Police Dept #111007-1963 Wallace #111013-City Manager #111031-RDX Catalyst #111038-Windward Way #111010-City Attorney #110884-Ohio House LLC #111012-City Clerk PRR #111024-Human Resources #111030-Public Services #111033-Risk Management #111008-440 Fair/1179 NP #111015-Code Enforcement #111018-Development Serv. #111032-Redhill-Lokat LLC #110879-Insight Psychology #111022-Homeless Task Force		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> #111028-Planning Commission #111036-Socal Recovery, LLC #111026-Parks & Community Svcs		
0238824	08/19/22	P	LN Curtis & Sons	0000002983	2,187.32
			<i>Line Description:</i> Sales Tax Custom Alteration Large Yellow Cal Fire Nomex Wi		
0238825	08/19/22	P	Leader Emergency Vehicles	0000029784	529.52
			<i>Line Description:</i> Batteries Auto Parts Auto Parts		
0238826	08/19/22	P	LineGear Fire & Rescue Equipment	0000026007	6,994.06
			<i>Line Description:</i> Turnouts and Gear Turnouts and Gear Turnouts and Gear Turnouts and Gear Turnouts and Gear FIRE & RESCUE EQUIPMENT FIRE & RESCUE EQUIPMENT Workrite Uniforms		
0238827	08/19/22	P	Mark Wood Entertainment Inc	0000026150	4,993.00
			<i>Line Description:</i> 4th OF JULY ENTERTAINMENT		
0238828	08/19/22	P	Mike Raahauges Shooting Enterprises	0000006853	100.00
			<i>Line Description:</i> Range Fees for SWAT July 22		
0238829	08/19/22	P	Miracle Recreation	0000011640	238.91
			<i>Line Description:</i> Playground Equipment Repalcem		

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Cycle: AWKLY

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238830	08/19/22	P	Napa Auto & Truck Parts	0000012968	5,317.96
			<i>Line Description:</i> Warehouse Stock Parts Credit Parts Credit		
0238831	08/19/22	P	Neogov	0000018828	13,764.16
			<i>Line Description:</i> Governmentjobs.com Subscriptio Insight Enterprise Software Li		
0238832	08/19/22	P	Newport Mesa Unified School District	0000003339	8,581.76
			<i>Line Description:</i> Developer Fee- July 2022		
0238833	08/19/22	P	Norman A Traub Associates Inc	0000013815	10,617.68
			<i>Line Description:</i> Consulting Investigations Consulting Investigations		
0238834	08/19/22	P	Norwood Management LLC	0000029243	12,875.00
			<i>Line Description:</i> Lease Agreement- August 22		
0238835	08/19/22	P	O Neil Storage	0000018395	112.34
			<i>Line Description:</i> Document Storage		
0238836	08/19/22	P	Occu Med	0000003388	9,125.50
			<i>Line Description:</i> Pre Employment Physicals Pre Employment Physicals		
0238837	08/19/22	P	Office Depot	0000003394	5,052.65
			<i>Line Description:</i> Supplies-PS Admin		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Supplies-Comms and Marketing Supplies-Maintenance Supplies-Police Admin Supplies-Finance Admin Supplies-Senior Center Supplies-Records Police Equipment-Records Police Supplies-Building Safety Supplies-Police Field Ops Supplies-Police Operations Supplies-City Council Admin Supplies-City Manager Admin Supplies-Police/Crime Scene Supplies-Fire Admin		
0238838	08/19/22	P	Orange Coast Plumbing Inc	0000009431	6,570.00
			<i>Line Description:</i> Plumbing Srvc at Del Mesa Prk Plumbing Srvc Plumbing Repiars Wakeham Prk		
0238839	08/19/22	P	Orange Coast Title Company	0000021032	1,000.00
			<i>Line Description:</i> Tile Report for Intersect Proj		
0238840	08/19/22	P	Orange County Treasurer Tax Collector	0000003489	10,212.45
			<i>Line Description:</i> Parking Citation June 22		
0238841	08/19/22	P	Paul Michael Glaser	0000029786	250.00
			<i>Line Description:</i> 1st PI Best Artist Award		
0238842	08/19/22	P	Peter Lars Schuller	0000029789	100.00
			<i>Line Description:</i> Cultural Arts Comm Award		
0238843	08/19/22	P	Pivotal Strategies LLC	0000029721	12,500.00

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Professional Services Agreemen		
0238844	08/19/22	P	Post Alarm Systems Inc	0000026907	218.30
			<i>Line Description:</i> July 22 Bridge Shelter Alarm August 22 Shelter Fire Inspect		
0238845	08/19/22	P	Procure America Inc	0000025663	954.20
			<i>Line Description:</i> Cost Reduct Srvs Telcom 6/22 Cst Reduct Srvs Telcom SC 6/22		
0238846	08/19/22	P	Prudential Overall Supply	0000025480	475.68
			<i>Line Description:</i> PD Towel Svc-May 2022 PD Towel Svc-Jun 2022		
0238847	08/19/22	P	Quadient Inc	0000028798	3,100.52
			<i>Line Description:</i> MAINTENANCE 2/13/22 POSTAGE METER 5/20/22		
0238848	08/19/22	P	Quinn Company	0000015404	1,738.33
			<i>Line Description:</i> Trouble Shoot-Emergency Switch		
0238849	08/19/22	P	Red Wing Business Advantage Account	0000003772	851.16
			<i>Line Description:</i> Work Boots for Staff Safety Boots per CM MOU Work Boots for Staff Safety Boots per City MOU		
0238850	08/19/22	P	Rincon Truck Center Inc	0000013236	1,472.99
			<i>Line Description:</i> Stock-Brake Pad, Lube, Kit Stock-Lube		



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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238851	08/19/22	P	Samuel Heffern	0000029787	50.00
			<i>Line Description:</i> Youth Artist Award		
0238852	08/19/22	P	Siemens Industry Inc	0000002904	4,001.70
			<i>Line Description:</i> 4th Floor- Duct Heaters		
0238853	08/19/22	P	SiteOne Landscape Supply LLC	0000024133	2,615.51
			<i>Line Description:</i> Soil Conditions for Twinkle AC		
0238854	08/19/22	P	So Cal First Aid & Safety	0000026397	746.75
			<i>Line Description:</i> Aid Supplies Annual Refill First Aid Supplies First Aid Supplies		
0238855	08/19/22	P	South Coast Emergency Vehicle Services	0000003643	14,769.99
			<i>Line Description:</i> 528- R&R Switch Cycling Switch 526-Handle & Seat 520-R&R Suspension Pivot Bolt		
0238856	08/19/22	P	Southern California Shredding Inc	0000025605	120.00
			<i>Line Description:</i> Record Desruction July 22 Document Shredding		
0238857	08/19/22	P	Southern Folger Contracting Inc	0000029397	1,899.63
			<i>Line Description:</i> Lock & Key for Jail Cell		
0238858	08/19/22	P	Sparkletts	0000015725	89.88
			<i>Line Description:</i> WATER DELIVERY SERVICES - FIRE		
0238859	08/19/22	P	Staples Advantage	0000024532	5,039.44

Bank: CITY

Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Supplies-HR Supplies-Development Services Supplies-Records Police Supplies-PS Engineering Supplies-City Clerk Supplies-PS Admin Supplies-Dev Svcs Supplies-Finance Supplies-Home Supplies-CDBG Supplies-IT		
0238860	08/19/22	P	State of California Dept of Justice	0000001534	833.00
			<i>Line Description:</i> Livescan/Fingerprinting Servic		
0238861	08/19/22	P	Steamx LLC	0000029692	14,998.80
			<i>Line Description:</i> Trailer Mounted Hot Water Pres		
0238862	08/19/22	P	Sunset Detectives	0000026756	6,000.00
			<i>Line Description:</i> Background Investigations		
0238863	08/19/22	P	Susan Hudson	0000029790	150.00
			<i>Line Description:</i> 2nd PI Best Artist Award		
0238864	08/19/22	P	Susan Saxe Clifford PHD	0000003932	1,575.00
			<i>Line Description:</i> Pre Employment Psych Exam Safety Physical- Psych		
0238865	08/19/22	P	The Bubble Rollers & Emerald Events	0000029271	2,757.00
			<i>Line Description:</i> Water Slides Rental-7/12/22 Water Slides Rental-8/2/22 Water Slides Rental-8/9/22		

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238866	08/19/22	P	Throom Targets	0000029703	1,033.90
			<i>Line Description:</i> Targets		
0238867	08/19/22	P	Trellis	0000025584	7,108.50
			<i>Line Description:</i> CDBG-CV CIT Prog-June 22		
0238868	08/19/22	P	Turnout Maintenance Company LLC	0000020182	1,133.05
			<i>Line Description:</i> Turnout Coats, Glove, Etc. Turnout Coats		
0238869	08/19/22	P	United Site Services of California Inc	0000015552	2,705.40
			<i>Line Description:</i> Credit Memo 214-2992805 FENCE RENTAL		
0238870	08/19/22	P	Verizon Wireless	0000008717	8,314.17
			<i>Line Description:</i> PD Cell Phone PD Cell Phones 6/16-7/15/22		
0238871	08/19/22	P	Vulcan Materials Company	0000007403	1,328.23
			<i>Line Description:</i> Asphalt Potholes Sidwalk Ramp Asphalt Potholes Sidwalk Ramp Asphalt Potholes Sidwalk Ramp Asphalt Potholes Sidwalk Ramp Asphalt for potholes sidewalk Asphalt Potholes Sidwalk Ramp Asphalt Potholes Sidwalk Ramp Asphalt Potholes Sidwalk Ramp		
0238872	08/19/22	P	Waterline Technologies Inc	0000014520	424.27
			<i>Line Description:</i> DRC- Pool Treatment		

City of Costa Mesa Accounts Payable  
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Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238873	08/19/22	P	Waxie Sanitary Supply	0000004480	189.84
			<i>Line Description:</i> Warehouse Floor Stock		
0238874	08/19/22	P	West Coast Arborists Inc	0000004498	4,437.00
			<i>Line Description:</i> Tree Planting Parkway 20-07 Tree Removal Parkman St Rehab Tree Removal Parkway St Rehab		
0238875	08/19/22	P	West Coast Fence Co	0000021495	5,970.00
			<i>Line Description:</i> Fencing for Concert Series		
0238876	08/19/22	P	Williams Data Management	0000018803	432.88
			<i>Line Description:</i> Monthly Fee Data Strge 7/22		
0238877	08/19/22	P	Wood EIS Inc	0000027036	3,110.00
			<i>Line Description:</i> Industrial & Commercial Inspec Industrial & Commercial Inspec		
<b>TOTAL</b>					<b>\$1,584,999.79</b>

Bank: DDP1  
Cycle: ADIRDP

Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
013977	08/19/22	P	Barbara Carpenter	0000000976	185.00
			<i>Line Description:</i> Women Ldrs in Law Enf Conf-BC		
013978	08/19/22	P	Brian Hernandez	0000019509	56.97
			<i>Line Description:</i> ICS 300		
013979	08/19/22	P	Carlos Diaz	0000013277	518.00
			<i>Line Description:</i> Sherman Block SLI 6A&8B-CD Sherman Block SL 7-CD		
013980	08/19/22	P	Costa Mesa Employees Association	0000006284	2,959.26
			<i>Line Description:</i> Payroll Deduction 2217		
013981	08/19/22	P	Costa Mesa Executive Club	0000006286	80.00
			<i>Line Description:</i> Payroll Deduction 2217		
013982	08/19/22	P	Costa Mesa Firefighters Association	0000001812	7,800.27
			<i>Line Description:</i> Payroll Deduction 2217		
013983	08/19/22	P	Costa Mesa Police Association	0000001819	7,440.00
			<i>Line Description:</i> Payroll Deduction 2217		
013984	08/19/22	P	Costa Mesa Police Management Assn	0000005082	200.00
			<i>Line Description:</i> Payroll Deduction 2217		
013985	08/19/22	P	Crystal Cordero	0000023322	241.50
			<i>Line Description:</i> CA Homicide Inv Assoc Conf-CC		
013986	08/19/22	P	Dominic Tedesco	0000029160	16.00

Bank: DDP1  
Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Adv Roadside Impaired Driving		
013987	08/19/22	P	Donna Hendrick	0000021781	310.50
			<i>Line Description:</i> CCUG Conf-Palm Springs-DH		
013988	08/19/22	P	Dustin Fay	0000027733	759.00
			<i>Line Description:</i> Tactical Medicine Module A-DF Tactical Medicine B-DF		
013989	08/19/22	P	Eloisa Peraita	0000026154	185.00
			<i>Line Description:</i> Women Ldrs in Law Enf Conf-EP		
013990	08/19/22	P	Gladys Gonzalez	0000027093	34.11
			<i>Line Description:</i> Mileage to MMASC Conference		
013991	08/19/22	P	Jake Jacobi	0000023514	241.50
			<i>Line Description:</i> CNT Equipment Training-JJ		
013992	08/19/22	P	Jonathan Tripp	0000023628	241.50
			<i>Line Description:</i> CNT Equipment Training-JT		
013993	08/19/22	P	Jose Heredia	0000027735	117.22
			<i>Line Description:</i> Traf Collision Interm-Skidmark		
013994	08/19/22	P	Joyce LaPointe	0000006332	407.00
			<i>Line Description:</i> Exec Development Course-JL		
013995	08/19/22	P	Julie Dance	0000006665	40.00
			<i>Line Description:</i> Intl Assoc of Fin Crimes		

Bank: DDP1  
Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
013996	08/19/22	P	Kathleen Sapida	0000029556	185.00
			<i>Line Description:</i> Women Ldrs in Law Enf Conf-KS		
013997	08/19/22	P	Kenneth Tu	0000027512	24.00
			<i>Line Description:</i> Training Managers Workshop		
013998	08/19/22	P	Kristofer Moore	0000025526	621.00
			<i>Line Description:</i> CA Homicide Inv Assoc Conf-KM Tactical Medicine B-KM		
013999	08/19/22	P	Lindsey Olson	0000027343	185.00
			<i>Line Description:</i> Women Ldrs in Law Enf Conf-LO		
014000	08/19/22	P	Matthew Gonzales	0000026766	16.00
			<i>Line Description:</i> Less Lethal Instructor Course		
014001	08/19/22	P	Maurilio Torres	0000025958	250.00
			<i>Line Description:</i> Company Officer2B 6/22-6/24/22		
014002	08/19/22	P	Michelle Bradbury	0000014380	24.00
			<i>Line Description:</i> Training Managers Workshop		
014003	08/19/22	P	Soraya Julian	0000018089	72.87
			<i>Line Description:</i> Notary Public Class Notary Public Testing Fee		
014004	08/19/22	P	Tony Gracia	0000029589	56.51
			<i>Line Description:</i> Outreach Mileage Reimbursement		

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 Cycle: ADIRDP

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
014005	08/19/22	P	Tyrus Ranck	0000026650	74.76
			<i>Line Description:</i> Driving PSP		
014006	08/19/22	P	Vincent Legaspi	0000028710	35.69
			<i>Line Description:</i> Remington 700 Rifle Armorer Co		
<b>TOTAL</b>					<b>\$23,377.66</b>



City of Costa Mesa Accounts Payable  
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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
014007	08/25/22	P	Hadassa Jakher <i>Line Description:</i> College Tuition Reimb-Summ 22	0000027353	1,250.00
014008	08/25/22	P	Jaime Santibanez <i>Line Description:</i> Baton Instructor-JS	0000015126	16.00
014009	08/25/22	P	Kenneth Tu <i>Line Description:</i> Trng Coordinator 5/10-5/11/22	0000027512	16.00
014010	08/25/22	P	Laura Reeker <i>Line Description:</i> Animal Law Enf Academy-LR Animal Law Enf Academy-LR	0000029788	814.00
014011	08/25/22	P	Tony Gracia <i>Line Description:</i> Outreach Mileage Reimb-Apr 22	0000029589	56.16
<b>TOTAL</b>					<b>\$2,152.16</b>

002  
2,152.16 +  
1,134,739.49 +  
1,136,891.65 \*

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238882	08/26/22	P	Admin Sure Inc	0000021568	48,464.40
			<i>Line Description:</i> Consulting Svc-Jul 2022 Wkrs Comp Admin-Sept 2022 Wkrs Comp Admin Fee-Aug 22		
0238883	08/26/22	P	Benefit Coordinators Corp	0000029594	38,329.30
			<i>Line Description:</i> Vision Ins Prem-Aug 22 Dental Prem-Aug 2022		
0238884	08/26/22	P	Bound Tree Medical LLC	0000011695	16,298.40
			<i>Line Description:</i> EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies EMS Supplies		
0238885	08/26/22	P	Care Ambulance Service Inc	0000019807	222,715.00
			<i>Line Description:</i> Ambulance Svc 7/19-7/31/22 Ambulance Svc 7/1-7/15/22 Sutgr Unit Charge-Jul 22 Ambulance Svc 8/1-8/15/22		
0238886	08/26/22	P	Enterprise Rent A Car	0000002131	17,122.20
			<i>Line Description:</i> Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental Undercover Car Rental		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Undercover Car Rental		
0238887	08/26/22	P	Executive Facilities Services Inc	0000029510	40,982.60
			<i>Line Description:</i> Janitorial Svs-June 2022		
0238888	08/26/22	P	Hardy & Harper Inc	0000015311	58,892.36
			<i>Line Description:</i> Retention Release #19-10		
0238889	08/26/22	P	IGM Technology Corp	0000029367	24,700.00
			<i>Line Description:</i> GRAVITY BUDGET SOFTWARE		
0238890	08/26/22	P	Matrix Imaging Products Inc	0000018324	20,498.68
			<i>Line Description:</i> Document Scanning Services Document Scanning Services		
0238891	08/26/22	P	Mercy House	0000003138	40,173.52
			<i>Line Description:</i> CDBG-CV Rental Assistan 4-6/22		
0238892	08/26/22	P	Onward Engineering	0000003212	16,219.55
			<i>Line Description:</i> Newport Blvd Widening Improv P		
0238893	08/26/22	P	Southern California Edison Company	0000004088	16,447.67
			<i>Line Description:</i> 3175 Airway 6/10-8/9/22 199 Broadway 7/18-8/15/22 2783 Bristol 1040 Paularino 7/19-8/16/22 2944 Bristol 7/18-8/15/22 401 Broadway 2612 Harbor 7/18-8/15/22 2885 Fairview 7/18-8/15/22 1071 Bristol 7/20-8/17/22 745 W 18th 7/8-8/7/22		

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 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> 734 James 7/8-8/7/22 2293 Canyon 7/8-8/7/22 BCC 7/8-8/7/22 1940 Placentia 7/8-8/7/22 744 & 721 James 7/8-8/7/22 2590 Placentia 7/8-8/7/22 350 Bistrol 7/12-8/9/22 1071 Arlington 7/12-8/9/22 980 Arlington 7/12-8/9/22 1560 Adams 7/14-8/11/22 3190 1/2 Redhill 7/13-8/9/22 Prez Park 7/14-8/11/22 360 Ogle 7/13-8/10/22 410 Merrimac 7/13-8/10/22 3190 Redhill 7/12-8/9/22 1050 Arlington 7/12-8/9/22 1256 Adams 7/13-8/10/22 410 Merrimac 7/13-8/10/22 3191 Redhill 7/12-8/9/22 782 Shalimar 7/11-8/8/22 1587 Sunflower 7/11-8/8/22 1050 Arlington 7/12-8/9/22 740 James 7/8-8/7/22 717 & 721 James 7/8-8/7/22 707 W 18th 7/8-8/7/22 711 W 18th 7/8-8/7/22 744 James 7/8-8/7/22 Medians 7/14-8/11/22 152 Baker St 7/12-8/9/22 980 Arlington 7/12-8/9/22		
0238895	08/26/22	P	Time Warner Cable	0000011202	23,829.01
			<i>Line Description:</i> 3175 Airway Ave B Ethernet Con Internet Services Senior Cente Internet Services City Hall 3175 Airway Ave B Bridge Shelt Internet Fiber Services-Variou Equipment Fees for PD Area		

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*Line Description:* HVAC- Alarm Basement at City H  
 NCC Internet (New Bldg)  
 Cable Services City Hall  
 Internet Service PD (Data)  
 Internet Svs City Hall (Data)  
 Internet Svs for Fire Sta#4  
 Cable Services Bridge Shelter  
 HVAC- Alarm Library  
 Cable Services  
 Cable Services  
 2310 Placentia Ave Bldg A Inte

0238896	08/26/22	P	US Bank	0000002228	359,638.19
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*Line Description:* Mesa Water  
 Hay Bales-Fire Control 3 Train  
 Regulator-Portable Smoke Machi  
 Table Saw Blade  
 5 Otter Box-iPads  
 CERT Course Supp-June Skills E  
 Portfolio Calendar 2023  
 METS (FS1) Supplies  
 Membership Renewal-B Emrick  
 Membership Renewal-Jon Neal  
 Membership Renewal-BC Coates  
 Membership Renewal-L Grihalva  
 Membership Renewal-S, P, V, K  
 Membership Renewal-Capt Horner  
 Membership Renewal-Capt Torres  
 Online Subscription  
 Cal Chiefs Annual Conference  
 Flight-Cal Cheifs Conference  
 Food-Command Staff,Sta #2 Meet  
 Interview Panel Finan Dept AD  
 Toner-Check Printing  
 Budget Team Working Lunch  
 Finance Dept HNY Wide Meeting  
 Chargers Tshirts  
 Remarkable 2 Case

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*Line Description:* Monthly Connection Fee  
 Budget Team Working Lunch  
 CalPERS Womens Conference  
 CalPERS Educational Forum 22  
 Fin Dept HNY Wide Status Meeti  
 Annual Membership-AA  
 Annual Membership-AR  
 Annual Membership-BC  
 Annual Membership-JN  
 Annual Membership-NJ  
 July Meeting Virtual Attendanc  
 CPOA Membership 2022  
 Duffel Bag for Drug Buy  
 IAI Membership for S Nguyen  
 Officer Involved Shooting Food  
 CA Force Instructor's Assoc Me  
 MADD Award Banquet 1 Tix  
 Adult Diapers for Inmates  
 MADD Award Banquet 12 Tix  
 Drinking Water for Inmates  
 CA Peace Officer-Annual Member  
 CA Peace Officer-Dues  
 Lodging/SA Inv/Cordero  
 Tuition/Driving PSP/Ranck  
 Uniform-Recruit Shane Costa  
 Tuition/Women in LDRSHP/Corder  
 Lodging/SLI 5/Diaz  
 Svs Chg for CC Payment  
 Tuition/CSI/Soukhaseum  
 UCI Job Fair Registration  
 Tuition/Pepperball/Carboni  
 Tuition/Use of Force/3 Sworn  
 Tuition/Bkgd Investigation/Tu  
 Food-Officer Involved Shooting  
 Lodging/UNDC School/Santibanez  
 Tuition/CSI Photography/Davila  
 Tuition/Drug Abuse Recog/Haney  
 Tuition/Drug Abuse Recog/Osbor  
 Tuition/Tactical Medicine/Moor

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			<i>Line Description:</i> Tuition/Trng Symposium/LaPoint		
			Tuition/Trng Symposium/Lawrenc		
			Recruitment Banner		
			Tuition/Tactical Medicine/Fay		
			CAPCA Membership-Casarez		
			CAPCA Membership-Wadkins		
			Dept Photo Roster Prints		
			CAPCA Membership-Chamness		
			Teen Academy Fruit Snacks		
			Teen Academy Dry Snacks, Drink		
			Teen Academy Fruit/Chip Snacks		
			Teen Academy Lunch Snacks		
			Annual Social Media Monitoring		
			Teen Academy Lunch for Student		
			CPOA Membership Dues		
			CPCA Membership Dues		
			Rub Maps Subs-Special Inv		
			Bodi's Food/Supplements		
			Fecal Lab Process/Medication		
			Prescription Medication		
			k9 Unit Poker Chips		
			Monthly Tablet Subscription		
			CPCA Yearly Membership 22-23		
			Home Plates for Tewinkle AC		
			Valve Actuator HVAC CH 5th FL		
			Pnuematic Valve Actuator HVAC		
			CEAOC-8/1/22 Meeting		
			Supplies-Admin		
			Supplies-Transportation		
			Uniforms		
			Promo Item		
			Supplies-Admin		
			Business Meeting		
			CEAOC Registration		
			Credit-Returned Shirt		
			Supplies-Transportation		
			Street Tree Seminar-7/14/22 RR		
			Women's Transportation Seminar		
			Hardware		

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*Line Description:* Backup Camera  
 Apple-Fee Mobile App  
 Survey Monkey-Annual Fee  
 NY Times-Monthly Subs Fee  
 OC Register-Monthly Subs Fee  
 Constant Contact-Monthly Subs  
 7/3/22 Event-Decor Items  
 CC Meeting Meals-Members&Staff  
 Coffee for CM's Office  
 7/3 Event - Refreshments  
 Refreshments for CC Meeting  
 Registration-SOY Summer Fiesta  
 7/3 Event-Refreshments  
 Promo Items-Chargers Event  
 Decor Items-Employee Picnic  
 Refreshments-Employee Picnic  
 CitiPAC Event Registration-CM  
 reMarkable Monthly Subscriptio  
 Council Dais Food  
 Certificate Frames  
 ICSC-Refund-Items Not Received  
 Registration-Annual Conference  
 Registration-Economic Forecast  
 Working Business Lunch  
 Annual Conference Dinner  
 Employee Picnic Supplies  
 Council/Director Luncheon  
 ReMarkable Monthly Charge  
 ReMarkable-Monthly Charge  
 Registration-Power of One Coll  
 Deposit -Employee Picnic  
 7/4 Vegan Hot Dogs  
 Employee Picnic Food  
 Office Desktop Printer  
 Office Supplies  
 Transportation-Outreach Client  
 Essential Item Needed-CMBS  
 Covid-19 Related Motel Stays  
 Reconc Diversion Client-RO.MA



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			<i>Line Description:</i> Essential Item Needed for CMBS		
			Dell Pro Stereo Soundbar		
			USB Adapter/Cables/Docking Sta		
			Office Chair		
			Muscle Rack Shelving Unit		
			On-line Queue System-Covid-19		
			PC Monitor		
			SecureCRT-3 yr License		
			MISAC-Annual Membership		
			Microsoft 365 Monthly Subs		
			Microsoft 365-Monthly Subs		
			MISAC-Annual Conference Regist		
			Online Meeting Conference-Covi		
			reMarkable Tablet Monthly Subs		
			SecureCRT		
			Coffee Supplies-Costco Receipt		
			SecureCRT 3 Yr License x3		
			Message Board Replacement		
			Credit-Unused TC Excursion Tix		
			Tools-Balearic Community Centr		
			Day Camp Excursion Fee on 7/13		
			Day Camp Excursion Fee on 7/19		
			Day Camp Excursion Fees on 7/7		
			Equipment-Fields		
			Rec Supplies-Fields		
			Equipment-Fields		
			Office Supplies-Fields		
			Rec Equipment-Adult Sports		
			Peace Membership-Sworn		
			Fields-Equipment		
			Arts/Culture-Promotion		
			Community Garden-Supplies		
			Arts/Culture-Event Supplies		
			Balearic Community Ctr-Uniform		
			Day Camp-Excursion		
			Special Rec Event-Food		
			Special Rec Event-Equipment		
			Special Rec Event-Laundry Sys		
			Camp CM-Excursion Fee		

City of Costa Mesa Accounts Payable  
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*Line Description:* Animal Care Services-Rec Equip  
 Participant Clothing-Youth Spo  
 Camp CM- Excursion Fee  
 Animal Care Services-Supplies  
 Small Tools-Restoration Materi  
 Excursion Fee-Day Camp 6/21  
 Excursion Fee-Day Camp 6/22  
 Excursion Fee-Day Camp 6/23  
 Excursion Fee-Day Camp 6/28  
 Excursion Fee-Day Camp 6/30  
 Food/Supplies-Day Camp  
 Excursion Fees-Day Camp 7/05  
 Event Chairs  
 Artventure Supplies  
 Special Events Radios  
 Independence Day Event  
 Concert Items  
 PMLB Staff Shirts  
 Independence Day Event  
 Teen Game Table Discount  
 Special Event Items-Summer Cam  
 Special Evt Promo Booth Linen  
 Certificacions for Staff  
 Certification Required Staff  
 Safety/Health Items-Aquatic St  
 Trail Cam, NV Bino. Cam-Fairvi  
 Supplies-Senior Social  
 Refreshments-Senior Social  
 Food-Independence Day Event  
 Refreshments-Tech Volunteers  
 Supplies-Independence Day Even  
 Supplies-Movies in Park  
 Refreshments-Ice Cream Week  
 Supplies-July Movies in Park  
 Refreshments-Movie Monday  
 Supplies-Independence Day Cele  
 Refreshments-Veteran's Group  
 Snacks-Staff-Concerts in Park  
 Rec Equipment-ROCKS Program

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			<i>Line Description:</i> Arts/Crafts Supp-ROCKS Program		
			Arts/Crafts Supp-ROCKS Program		
			Rec Food-Camp Mini Explorer		
			Rec Equip-Camp Mini Explorer		
			Promo Items-Concerts in Park		
			Excursion Parking Fee-TC-6/21		
			Excursion Parking Fee-TC-6/24		
			Food/Supplies-Day Camp		
			Excursion Fee-Day Camp-7/11		
			Promo Items-Concerts in Park		
			Rec Equip-Mobile Rec Program		
			Arts/Crafts Supp-Mobile Rec Pr		
			Credit-Promo Items-Concerts in		
			Removal Rec Equip-Teen Program		
			Tech Protective Cases-City Dev		
			Commission Refreshments-PACS		
			Paddleboards-Pickleball-Tanage		
			Prime-Monthly Fee		
			Tech Cases-City Devices		
			Commission Pickleball Paddlebo		
			Animal License Dog Tags		
			Supplies-Rec Class		
			Supplies-Special Events		
			Refreshments-Senior Social		
			Refreshments-Community Trip		
			Supplies-Water Station		
			Supplies-Movies in Park		
			Supplies-Special Events		
			Cricut Design Subscription		
			Refreshments-Artist Reception		
			Movie Monday/Streaming Subscri		
			Food/Supplies-Teen Camp		
			Excursion Fees-Teen Camp-6/14		
			Excursion Fees-Teen Camp-6/22		
			Excursion Fees-Teen Camp-6/27		
			Food/Supplies-Teen Camp		
			Excursion Fees-Teen Camp-7/5		
			Excursion Fees-Teen Camp-7/6		
			Excursion Fees-Teen Camp-7/7		

Bank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Excursion Fees-Teen Camp-7/11		
			Excursion Fees-Teen Camp-7/13		
			Excursion Fees-Teen Camp-7/18		
			Excursion Fees-Teen Camp-7/19		
			Excursion Parking Fees-TC-7/5		
			Excursion Parking Fees-TC-7/18		
			Excursion Parking Fees-TC-7/20		
			Table-1st FI Breakroom		
			Chairs-1st FI Breakroom		
			Notary Public Prgm Regn-BG		
			Conventional Oven-1st FI BR		
			Cannabis Subscription		
			CALED Memberships-Dir & EDA		
			1 DINGGUAGUA Remarkable Case		
			Cannabis Portal		
			1 MSE Keyboard-Exec Asst		
			1 LT MX Vert Mouse-Exec Asst		
			Shirt-AD-Chargers Comm Event		
			Shirt-Dir-Chargers Comm Event		
			Web Subscription Software-LMS		
			Protection Plan-PA System		
			Rockville PA System-Code Enfor		
			Combination Lock		
			Outdoor Lock-Trailer		
			Refund-Respirators O/S		
			Refund-Combination Lock O/S		
			Respirators for Inspections		
			Photo Backdrop-Staff Pictures		
			1 Broom-Dept Use		
			Ergonomic Chair-BO ZD		
			4 White KAC Paper Rolls-Window		
			CE-Vehicle Laptop Mounts		
			MMA Annual Membership-KA		
			Protection Plan-Generator		
			Trunk Organizers-Inspectors		
			Jackery Generator-Comm Cleanup		
			Tools-Inspectors		
			Nikon SB910 Speedlight Flash		
			Prin Planner-Rater Meal Tip		

Bank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Principal Planner-Rater Meal Art Therapy Supp-Health/Wellne Supplies-Employee Picnic Supplies-Office/Meet&Greet Job Ad-Firefighter & FF/Parame Yoga Mats-Health/Wellness Acti Name Plates-Retirement Tile Badges-ID Cards Independence Day Celebration Membership-CalGovHR Notary Membership Health Item-Accomodation Webinar-Communication Counts Postage Health Item- Accomodation Lumber-Academy Vehicle Equipment Monthly Digital Image Service Gatorade-Station Sta #1-Dishwasher Online Flipbook Service Sta #1-Dishwasher Svs Visit Master Lock Portable Lock Box		
0238902	08/26/22	P	Wittman Enterprises LLC	0000026639	16,434.00
			<i>Line Description:</i> Ambulance Billing July 22		
0238903	08/26/22	P	AKAL Consultants	0000021519	5,760.00
			<i>Line Description:</i> Fairview Rd Proj		
0238904	08/26/22	P	AT & T	0000001107	6,479.78
			<i>Line Description:</i> NCC Fire Alarm PD DSL Line WSS Alarm DRC Alarm Estancia Park		



Bank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Pre Employment Physical		
0238908	08/26/22	P	Animal Pest Management Services Inc	0000001049	3,680.00
			<i>Line Description:</i> Weed Abatement-Jul 2022		
0238909	08/26/22	P	Beau Hossier	0000029714	210.00
			<i>Line Description:</i> Basketball Referee 8/22/22 Basketball Referee-8/1/22		
0238910	08/26/22	P	Bent Caryl & Kroll LLP	0000029717	210.00
			<i>Line Description:</i> Litigation-Jan 2022		
0238911	08/26/22	P	Blue Cosmo	0000026920	705.25
			<i>Line Description:</i> Satellite Phone-Aug 2022		
0238912	08/26/22	P	BrightView Landscape Services Inc	0000026055	7,557.28
			<i>Line Description:</i> Irrigation Repairs June 22 Irrigation Repairs May 22		
0238913	08/26/22	P	CAPF	0000004755	2,301.00
			<i>Line Description:</i> Firefighter LTD-Aug 2022		
0238914	08/26/22	P	CBE	0000015149	1,050.13
			<i>Line Description:</i> Copier Maint 4/5-5/4/22 Copier Maint 6/5-7/4/22 Copier Maint 5/5-6/4/22 Copier Maint 7/5-8/4/22 Copier Maint-Jun 2022 COPIER MAINT 10/5-11/4/21		
0238915	08/26/22	P	CDW Government Inc	0000005402	504.57

City of Costa Mesa Accounts Payable  
SUMMARY CHECK REGISTERBank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> HP Laserjet Printer		
0238916	08/26/22	P	CLEA	0000004754	3,348.00
			<i>Line Description:</i> Police Officers LTD-Aug 22		
0238917	08/26/22	P	CSUF Extension & International Programs	0000018564	4,816.00
			<i>Line Description:</i> Leadership Development Program		
0238918	08/26/22	P	California Forensic Phlebotomy Inc	0000001500	7,510.52
			<i>Line Description:</i> Blood Drawing Svc-Jun/Jul 22		
0238919	08/26/22	P	Canon Financial Services Inc	0000023241	171.42
			<i>Line Description:</i> Copier Lease 7/20-8/19/22		
0238920	08/26/22	P	Carl Warren & Company	0000001578	3,795.00
			<i>Line Description:</i> Liability TPA-Jul 2022		
0238921	08/26/22	P	CentralSquare Technologies LLC	0000028721	320.00
			<i>Line Description:</i> OCMCT TRAINING		
0238922	08/26/22	P	Clean Street	0000001098	4,643.00
			<i>Line Description:</i> Bus Shelter Pressure Wash-Jul Power Wash/19th St-Jul 22		
0238923	08/26/22	P	Connell Chevrolet	0000001763	222.78
			<i>Line Description:</i> Vehicle Parts-#502 Vehicle Parts-#502 Vehicle Parts-#502 Vehicle Parts-#511		



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Payment Ref	Date	Status	Remit To	Remit ID	Payment Amt
0238924	08/26/22	P	CoreLogic Information Solutions Inc	0000004774	4,455.00
			<i>Line Description:</i> RealQuest Online Services Annu		
0238925	08/26/22	P	D & R Office Works Inc	0000029056	4,713.00
			<i>Line Description:</i> Sales Tax Wall Spacer Delivery and Installation 2 x 2 Acoustic Ceiling Panels 2 x 4 Acoustic Ceiling Panels 17 x 47 Acoustic Panel-Wall Mo 17 x 63 Acoustic Panel-Wall Mo Panel Connection Bracket and C Cr Sales Tax Cr Acoustic Ceiling Panels		
0238926	08/26/22	P	Emergency Medical Services Authority	0000002120	150.00
			<i>Line Description:</i> EMT License Renwal-May 2022		
0238927	08/26/22	P	Enercalc Inc	0000029320	1,545.00
			<i>Line Description:</i> Annual Subscription Structural		
0238928	08/26/22	P	Fed Ex	0000002190	34.13
			<i>Line Description:</i> Ground Delivery Ground Delivery		
0238929	08/26/22	P	Forensic Nurse Specialists Inc	0000014039	2,550.00
			<i>Line Description:</i> Victim Physical		
0238930	08/26/22	P	Galls LLC	0000002297	477.65
			<i>Line Description:</i> Uniform for Sgt C Diaz Uniform for CSS J Hernandez		

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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238931	08/26/22	P	Grainger	0000002393	2,483.73
			<i>Line Description:</i> Warehouse Stock		
0238932	08/26/22	P	Irv Seaver Motorcycles	0000010272	10,764.12
			<i>Line Description:</i> Stock-Brake Pads & Air Filters Fork Rod & Oil-Unit #626 Parts-Unit #626		
0238933	08/26/22	P	Irvine Ranch Water District	0000005112	829.32
			<i>Line Description:</i> 308 University Dr 7/9-8/6/22 220 E 23rd St 7/11-8/5/22 170 Del Mar Ave Irr Parks 7/8- 106 Del Mar Ave 7/11-8/5/22 258 Brentwood (Park) 7/8-8/6/2 261 Monte Vista 7/8-8/6/22 2603 Elden Ave 7/11-8/5/22		
0238934	08/26/22	P	Jeff Wightman	0000029716	120.00
			<i>Line Description:</i> Basketball Referee-8/15/22		
0238935	08/26/22	P	Jennifer Alvarez	0000029772	361.92
			<i>Line Description:</i> Towing Fee Refund		
0238936	08/26/22	P	Kelly Spicers Stores	0000029500	279.90
			<i>Line Description:</i> Presentation Bond		
0238937	08/26/22	P	Kevin Vail	0000023400	120.00
			<i>Line Description:</i> Basketball Referee 8/15/22		
0238938	08/26/22	P	Kimball Midwest	0000006819	712.21
			<i>Line Description:</i> Warehouse Stock		

Bank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238939	08/26/22	P	Leadership Tomorrow	0000013028	3,000.00
			<i>Line Description:</i> Leadership Tomorrow Program Leadership Tomorrow Program		
0238940	08/26/22	P	LexisNexis Risk Data Management Inc	0000019179	288.00
			<i>Line Description:</i> Public Records Access July 22		
0238941	08/26/22	P	Los Angeles Times	0000003000	3,680.80
			<i>Line Description:</i> Legal Publications Daily Pilot		
0238942	08/26/22	P	Mideo Systems, Inc	0000029225	3,955.50
			<i>Line Description:</i> MAINTENANCE RENEWAL		
0238943	08/26/22	P	Naman Vinson Cobb	0000029729	180.00
			<i>Line Description:</i> Basketball Referee 8/22/22 Basketball Referee 7/25/22		
0238944	08/26/22	P	NorMed	0000003366	1,200.00
			<i>Line Description:</i> Warehouse Floor Stock		
0238945	08/26/22	P	OC Special Events Security Inc	0000029318	874.00
			<i>Line Description:</i> SECURITY SERVICES July 22		
0238946	08/26/22	P	Orange County Mosquito & Vector Control	0000021750	845.85
			<i>Line Description:</i> Services for June 2022 June 2022 Service		
0238947	08/26/22	P	Orange County Transportation Authority	0000003456	5,187.00

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Bus Passes		
0238948	08/26/22	P	Orange County Treasurer Tax Collector	0000003489	4,312.00
			<i>Line Description:</i> AFIS Fees-August 2022		
0238949	08/26/22	P	Priority Landscape Services LLC	0000026592	4,184.00
			<i>Line Description:</i> Prio Landsc-Tree Care/Planting		
0238950	08/26/22	P	Prudential Overall Supply	0000025480	317.12
			<i>Line Description:</i> PD Towel Svc-Jul 2022		
0238951	08/26/22	P	Rincon Truck Center Inc	0000013236	9,734.15
			<i>Line Description:</i> 526-Pipe With Seal 526-Detroit 189-Hose & Union Egr. Cooler & Casket Stock-Hose Stock-Batteries Stock-Break Pads, Rotor, Oil S Stock-Pad Kit Stock-Front Shock Stock-Sensor Kit		
0238952	08/26/22	P	SiteOne Landscape Supply LLC	0000024133	1,109.62
			<i>Line Description:</i> Equipment for TAC Ball Fields Irrigation Supplies		
0238953	08/26/22	P	So Cal Sandbags Inc	0000024349	3,900.00
			<i>Line Description:</i> Infield Mix for Ballfield Reno		
0238954	08/26/22	P	Source Graphics	0000025326	1,102.50
			<i>Line Description:</i> Annual Svc Agreement for HP De		

City of Costa Mesa Accounts Payable  
**SUMMARY CHECK REGISTER**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238955	08/26/22	P	Southern California Gas Company	0000004092	504.76
			<i>Line Description:</i> 3175 Airway		
0238956	08/26/22	P	T-Mobile USA	0000021384	25.00
			<i>Line Description:</i> Phone Record Retrieval-Invoice		
0238957	08/26/22	P	The Home Depot Credit Services	0000002560	13,205.32
			<i>Line Description:</i> Park Maint-Hardware Supplies Equip Maint-Auto Parts/Supply Sign/Marking-General Supplies Graffiti-General Supplies Response & Control-Tools Signs/Markings-Tools Bldg Maint-Equipment Bldg Maint-Electrical Supplies St Maint-Public Safety Items Park Maint-Hardware Supplies Bldg Maint-General Supplies Bldg Maint-Equipment St Maint-Tools Bldg Maint-Plumbing Supplies St Maint-General Supplies Bldg Maint-General Supplies Bldg Maint-Hardware Supplies		
0238958	08/26/22	P	Townsend Public Affairs Inc	0000021510	6,500.00
			<i>Line Description:</i> Legis. Advocacy Grant Writing		
0238959	08/26/22	P	Trauma Intervention Programs Inc	0000005670	13,560.00
			<i>Line Description:</i> Trauma Intervention Program		
0238960	08/26/22	P	Turnout Maintenance Company LLC	0000020182	986.43

Bank: CITY  
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<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
			<i>Line Description:</i> Cleaned Turnout Coat, Pant Turnout Coat, Pant, Jacket Etc		
0238961	08/26/22	P	US Bank	000002228	4,161.12
			<i>Line Description:</i> Payroll 22-16		
0238962	08/26/22	P	Verizon Wireless	000008717	1,756.52
			<i>Line Description:</i> WIRELESS PHONE SERVICE		
0238963	08/26/22	P	Victor Bakkila	000005803	500.00
			<i>Line Description:</i> Clothing Allowance 22-23		
0238964	08/26/22	P	WEX Health Inc	0000029308	421.40
			<i>Line Description:</i> FSA Admin Fees July 2022		
0238965	08/26/22	P	Waterline Technologies Inc	0000014520	652.41
			<i>Line Description:</i> DRC-Pool Treatment DRC- Pool Treatment		
0238966	08/26/22	P	Yunex LLC	0000029573	1,995.00
			<i>Line Description:</i> Drop Cable Fairview & Monitor		
0238967	08/26/22	P	Zumar Industries Inc	0000004622	2,160.40
			<i>Line Description:</i> Aluminm Sign Blanks		
<b>TOTAL</b>					<b>\$1,134,739.49</b>

City of Costa Mesa Accounts Payable  
**CCM OVERFLOW CHECK LISTING**

Bank: CITY  
 Cycle: AWKLY

<u>Payment Ref</u>	<u>Date</u>	<u>Status</u>	<u>Remit To</u>	<u>Remit ID</u>	<u>Payment Amt</u>
0238894	08/26/22	O	Southern California Edison Company <i>Line Description: Overflow</i>	0000004088	0.00
0238897	08/26/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238898	08/26/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238899	08/26/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238900	08/26/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238901	08/26/22	O	US Bank <i>Line Description: Overflow</i>	0000002228	0.00
0238905	08/26/22	O	AT & T <i>Line Description: Overflow</i>	0000001107	0.00
<b>TOTAL</b>					<b>0.00</b>



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-849

**Meeting Date:** 9/6/2022

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**TITLE:**

**MINUTES**

**DEPARTMENT:** City Manager's Office/City Clerk's Division

**RECOMMENDATION:**

City Council approve the Minutes of the Study Session of July 12, 2022 and Regular meetings of July 19, 2022 and August 2, 2022.





## **CITY OF COSTA MESA - REGULAR STUDY SESSION JULY 12, 2022 - 5:00 PM - MINUTES**

**CALL TO ORDER** - The Study Session meeting was called to order by Mayor Stephens at 5:00 p.m.

**PLEDGE OF ALLEGIANCE** – Mayor Stephens led the Pledge of Allegiance.

### **ROLL CALL**

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr (Arrived 5:04 p.m.), and Mayor Stephens.

Absent: Council Member Harper

### **STUDY SESSION ITEM:**

#### **1. HOUSING IN COSTA MESA STUDY SESSION AND UPDATE**

Presentation by Ms. Le, Economic and Development Services Director.

Public Comments:

Byron de Arakal, spoke on housing constraints due to Measure Y.

Speaker, spoke in support of additional housing and Accessory Dwelling Units.

Adam Wood, Building industry Association, spoke on the need for additional housing.

Jennifer Ward, Orange County Business Council, spoke on the need for additional housing.

David Martinez, spoke on the need for additional housing, and in support of amending Measure Y.

Marc Vukceovich, spoke on the need for affordable housing, repealing Measure Y, and including all city corridors.

Larry Haynes, spoke on the need for additional housing, and in support of the Ad Hoc Committees recommendations.

Speaker, spoke on the need for additional housing.

John Hanna, spoke on the need for additional housing.

Dianne Russell, spoke in support of repealing Measure Y and the need for additional housing.

Kathy Esfahani, spoke on meeting the communities' affordable housing needs, exempting from Measure Y any opportunity housing locations that would meet the affordable housing needs of the community, and spoke on the need for an inclusionary housing ordinance.

Anna Rollins, spoke on the need for additional housing and in support of housing to live and work locally.

Sandy Genis, spoke on transparency and not changing Measure Y.

Cynthia McDonald, spoke on transparency, workforce housing, an inclusionary housing ordinance, and in support of not changing Measure Y.

Cassius Rutherford, spoke on transparency, exclusionary zoning, and in support of adding a Measure on the Ballot.

Aaron Klemm, spoke on the need for affordable housing.

Russell Toler, spoke on the need for affordable housing and changing parking mandates.

The City Council directed staff to bring back a ballot measure for discussion at the July 19, 2022 City Council meeting, reflective of the Ad Hoc's and community's recommendations to amend the City's General Plan, zoning, specific plans or overlay plans located in specific areas of the City.

**ADJOURNMENT** – The Mayor adjourned the Study Session at 7:01 p.m.

**Minutes adopted on this 6<sup>th</sup> day of September, 2022.**

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John Stephens, Mayor

ATTEST:

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Brenda Green, City Clerk



**REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY AND HOUSING AUTHORITY  
JULY 19, 2022 - MINUTES**

**CALL TO ORDER** - The Closed Session meeting was called to order by Mayor Stephens at 4:03 p.m.

**ROLL CALL**

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan (Arrived 4:10 p.m.), Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Absent: Council Member Harper.

**PUBLIC COMMENTS – NONE.**

**CLOSED SESSION ITEMS:**

**1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

Pursuant to California Government Code Section 54956.9 (d)(1)

Name of Case: Katherine Sherouse individually and doing business as Camp Lila v. City of Costa Mesa, et al., United States District Court, Central District of California, Civil Action No. 8:22-cv-00756-JVS-ADSx

**2. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to California Government Code Section 54957.6 (a)

Agency Designated Representative: Lori Ann Farrell Harrison, City Manager

Name of Employee Organization: Costa Mesa City Employees Association (CMCEA).

**3. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to California Government Code Section 54957.6 (a)

Agency Designated Representative: Lori Ann Farrell Harrison, City Manager

Name of Employee Organization: Costa Mesa Police Association (CMPA).

City Council recessed at 4:05 p.m. for Closed Session.

Closed Session adjourned at 5:45 p.m.

**CALL TO ORDER** - The Regular City Council and Successor Agency to the Redevelopment Agency and Housing Authority meeting was called to order by Mayor Stephens at 6:00 p.m.

**NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE**

Led by Mariachi Juvenil Herencia Michoacana

**MOMENT OF SOLEMN EXPRESSION**

Led by Pastor Christine Wallington, Seventh Day Adventist Church

**ROLL CALL**

Present: Council Member Chavez (Via Zoom Webinar), Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Absent: None.

**CITY ATTORNEY CLOSED SESSION REPORT** - No reportable action.

**PRESENTATIONS:**

Rick Howard, Manager, Orange County Mosquito & Vector Control District, provided an update.

Mayor Stephens presented a proclamation in honor of “Parks Make Life Better!” Month.

**PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA**

Arlene Parrish, spoke on the long timelines for processing cannabis applications.

Speaker, spoke on the loud noise problems at the gym close to her home on 17<sup>th</sup> Street.

Bill Turpit, spoke on the \$11.2 million grant received from the State of California for park enhancements, and recommended utilizing the grant for mosquito abatement and control at Fairview Park.

Miguel Martinez, spoke on the loud noise problems associated with Tony’s bar close to his home.

David Martinez, spoke on resources available for people moving to Costa Mesa and spoke on increasing density.

Jose Gomez, spoke on speeding problems on Pomona Street.

Marc Vukceovich, spoke on implementing traffic calming measures on Meyer Place, spoke on the parking signage on Randolph St., encouraged watering at night, and that a pedestrian crossing signal needs fixed on Placentia.

Speaker, requested agendas be available ten days prior to meetings and available in Spanish, and spoke on noise problems at Tony’s Bar.

Sandra Genis, spoke on the One Metro West development and when it will be placed on the ballot.

Wendy Leece, spoke on the \$11.2 million grant received from the State of California for park enhancements, encouraged using monies for CIP projects that have been in the process for a long time.

Speaker, requested hard copies of the staff report attachments, spoke on a Public Records Act Request on the Housing Ad Hoc Committee minutes and on items that were not disclosable or privileged, and expressed concern on the process.

Rob Dickson, spoke on holding a council meeting at the same time as concerts in the park.

Cynthia McDonald, spoke on the Housing Element posted on the website and corrections needed, spoke on needing redlined versions, and spoke on the Housing Element responses.

### **COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS**

Council Member Chavez spoke on the speeding issue on Pomona St., providing materials available in Spanish, spoke on Newport Mesa Unified School District changing their project to keep the trees on the Senior Lawn, and spoke on Families Forward groundbreaking for housing for homeless families.

Council Member Gameros spoke on street improvements on Randolph St., and spoke on transparency and that he is available to meet with the public.

Council Member Harlan responded to the speaker from 140 E. Cabrillo who spoke on the gym noise and requested more information on the property, spoke on the Accessory Dwelling Unit Ordinance and bringing forward modifications for City Council consideration.

Council Member Reynolds requested Accessory Dwelling Unit Ordinance modifications, spoke on speeding problems, spoke on park improvements and the Open Space Master Plan, requested hard copies of agenda reports be made available, and spoke on communication with the public.

Mayor Pro Tem Marr spoke on the status of CIP projects and grants, requested a follow up on the Tony's Bar and the Gym complaints, spoke on Randolph Street and the 2 hour parking and requested a timeline for turning on the traffic light, spoke on printing the agenda's in Spanish, and spoke on the Ad Hoc Committee printing an Op Ed in the newspaper.

Mayor Stephens thanked the Parks and Community Services Department and the City Manager Department for the July 3<sup>rd</sup> event, spoke on beeping trucks being a nuisance, spoke on the Orange County Fair, requested a Study Session on the park grant, spoke on Randolph Street and the best way to address parking issues, and spoke on adjourning the meeting in memory of Joe St. Clair and Yvonne Dunn.

**REPORT – CITY MANAGER – None.**

**REPORT – CITY ATTORNEY** – Ms. Hall Barlow reported that the City filed an application to dismiss the Newport Mesa Unified School District litigation, reported on a final ruling from the Federal District Court on Camp Lila and the lawsuit was dismissed, responded to Sandra Genis’ public comment regarding One Metro West and that an election date has not been selected, responded to the concerns on the Ad Hoc Committee’s Op Ed, the difference between a land use case and legislative actions, and responded to Ms. McDonald on the Housing Element and Measure Y as a constraint and the law requires the City to identify possible constraints in the Housing Element.

**CONSENT CALENDAR (Items 1-16)**

**MOVED/SECOND:** Council Member Chavez/Council Member Harlan

**MOTION:** Approve recommended actions for Consent Calendar Item Nos. 1 through 16.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Abstain: Council Member Gameros recused himself only on CC-3 the Warrant Resolution because of a conflict of interest as his wife works at Priceless Pet Rescue.

Motion carried: 7-0

**1. PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS**

ACTION:

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

**2. READING FOLDER**

ACTION:

City Council received and filed Claims received by the City Clerk: Christina Boika-Sokolsky, Handy Industrial, Jason Jones, James Painter, Victor Rubio, Leslie Shaw, State Farm Auto Insurance Co. (Becker, Robert), Jayden Whitemore, Alma Zavala Cruz.

**3. ADOPTION OF WARRANT RESOLUTION**

ACTION:

City Council approved Warrant Resolution No. 2683.

**4. MINUTES**

ACTION:

City Council approved the Minutes of the Regular meetings of June 7, 2022 and June 21, 2022.

**5. ADOPTION OF A RESOLUTION TO ALLOW MEMBERS OF THE CITY COUNCIL, COMMISSIONS AND COMMITTEES TO PARTICIPATE IN THE MEETINGS REMOTELY, AS NEEDED, DUE TO HEALTH AND SAFETY CONCERNS FOR THE MEMBERS AND THE PUBLIC**

**ACTION:**

City Council adopted Resolution No. 2022-46 to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

1. The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person; and
2. Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

**6. MONTHLY UPDATE OF STRATEGIC PLAN GOALS AND OBJECTIVES**

**ACTION:**

City Council approved the July 2022 update to the City of Costa Mesa's Strategic Plan Goals and Objectives.

**7. DESIGNATION OF VOTING DELEGATE FOR 2022 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

**ACTION:**

City Council designated Mayor Pro Tem Marr as Costa Mesa's voting delegate for the 2022 League of California Cities Annual Conference.

**8. TRAFFIC MANAGEMENT SERVICES AGREEMENTS WITH THE 32ND DISTRICT AGRICULTURAL ASSOCIATION**

**ACTION:**

1. City Council approved the 2022 agreement between the City and the 32nd District Agricultural Association for traffic management services for the Orange County Fair.
2. Approved the 2022 agreement between the City and the 32nd District Agricultural Association for traffic management services for all designated year-round events at the Orange County Fair and Event Center ("OCFEC").
3. Authorized the City Manager and the City Clerk to execute the agreements.
4. Authorized the City Manager and the City Clerk to execute any amendments to the agreements, including, but not limited to, amendments increasing the maximum compensation to be paid to the City.



**9. ADOPTION OF AN ORDINANCE REVISING CHAPTER III OF TITLE 12 REGARDING THE PARKS, ARTS AND COMMUNITY SERVICES COMMISSION TO REMOVE ARTS FUNCTIONS, AND ADOPTION OF AN ORDINANCE ADDING CHAPTER IV OF TITLE 12 ESTABLISHING AN ARTS COMMISSION**

**ACTION:**

1. City Council gave second reading to and adopted Ordinance No. 2022-05, to revise Chapter III of Title 12 regarding the Parks, Arts and Community Services Commission to remove Arts Functions.
2. Gave second reading to and adopted Ordinance No. 2022-06, to adopt Chapter IV of Title 12 establishing an Arts Commission.

**10. AMENDMENT NO.1 TO PROFESSIONAL SERVICES AGREEMENT WITH GLENN LUKOS ASSOCIATES FOR THE VERNAL POOLS 5, 6 AND 7 RESTORATION PROJECT AT FAIRVIEW PARK**

**ACTION:**

1. City Council authorized the City Manager and City Clerk to execute Amendment No. 1 to the Professional Services Agreement with Glenn Lukos Associates, Inc. increasing the total compensation by \$148,731 for vernal pools restoration and biological monitoring services for the Vernal Pools 5, 6 and 7 Restoration Project at Fairview Park, in a form to be approved by the City Attorney.
2. Authorized a ten (10) percent contingency, if needed, in the amount of \$14,870.
3. Authorized the City Manager and the City Clerk to execute Amendment No. 1 and future amendments to the agreement within City Council authorized limits.

**11. ACCEPTANCE OF THE DOWNTOWN AQUATIC CENTER POOL REPLASTER PROJECT, CITY PROJECT NO. 21-08**

**ACTION:**

1. City Council accepted the work performed by California Waters Development, Inc., 23311 E. La Palma Avenue, Yorba Linda, CA 92887, for the Downtown Aquatic Center Pool Replaster Project, City Project No. 21-08, and authorized the City Clerk to file the Notice of Completion.
2. Authorized the City Manager to release the retention monies thirty-five (35) days after the Notice of Completion filing date; release the Labor and Material Bond seven (7) months after the filing date; and release the Faithful Performance Bond, if appropriate, at the conclusion of the one-year warranty period.

**12. ACCEPTANCE OF THE CITYWIDE STREET REHABILITATION PROJECT - MAINTENANCE ZONES 6 AND 7, CITY PROJECT NO. 20-18**

**ACTION:**

1. City Council accepted the work performed by R.J. Noble Company, Inc. ("R.J. Noble"), for the Citywide Street Rehabilitation Project - Maintenance Zones 6 and 7, City Project No. 20-18, and authorized the City Clerk to file the Notice of Completion.
2. Authorized the City Manager to release the retention monies thirty-five (35) days after the Notice of Completion filing date; release the Labor and Material Bond seven (7) months after the filing date; and release the Faithful Performance Bond one (1) year after the filing date.

**13. POLICE DEPARTMENT RANGE REMODEL AND UPGRADES PROJECT, CITY PROJECT NO. 22-03**

**ACTION:**

1. City Council adopted plans, specifications, and working details for the Police Department Range Remodel and Upgrades Project, City Project No. 22-03.
2. Accepted the bid withdrawal of SS+K Construction, Inc., 21437 Rios Street, Woodland Hills, CA 91367.
3. Rejected the bid submitted by AG Construction, Inc., 18960 Ventura Boulevard, Suite 211, Tarzana, CA 91356 as non-responsive.
4. Rejected the bid submitted by Newman Midland Corporation, 1355 Redondo Avenue, Suite 12, Long Beach, CA 90804 as non-responsive.
5. Awarded a Public Works Agreement (PWA) to Kazoni Construction, Inc., 150 Paularino Avenue, Costa Mesa, CA 92626 in the amount of \$1,931,077.
6. Authorized an additional ten percent (10%) contingency in the amount of \$193,108 as needed for any unforeseen costs related to this project.
7. Authorized the City Manager and City Clerk to execute the PWA and future amendments to the agreement within Council authorized limits.
8. Approved Amendment No. 2 to Gillis & Panichapan Architects (GPa) in order to authorize an additional \$89,000 for construction administration staff support for the Police Department Range Remodel and Upgrades Project.
9. Authorized the City Manager and City Clerk to execute Amendment No. 2 to the original Professional Services Agreement (PSA) for GPa and future amendments to the PSA within Council authorized limits.
10. Authorized the appropriation of \$248,550 from the Capital Improvement Fund (401) Fund Balance for the Police Department Range Remodel and Upgrades Project.

**14. ORANGE COUNTY TRANSPORTATION AUTHORITY TIER 1 GRANT PROGRAM FOR 2022 CONNECTOR PIPE SCREEN INSTALLATION PROJECT**

**ACTION:**

1. City Council adopted Resolution No. 2022-47 for the submittal of a grant application to the Orange County Transportation Authority (OCTA) Environmental Cleanup Program, Tier 1 Grant for the 2022 Connector Pipe Screen Installation Project.
2. Authorized the Public Work Director as the City's representative.
3. Authorized the following appropriations as assigned:
  - a. Revenue and Expense appropriations respectively, each in the amount of \$160,000 for the OCTA Environmental Cleanup Program; and
  - b. Revenue and Expense appropriations respectively, each in the amount of \$40,000 from the Drainage Fees Fund as required matching funds by the grant for a total project cost of \$200,000.

**15. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, RATIFYING REGULATION NO. 8 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES REVISING REGULATION NOS. 5 AND 7 REGARDING TEMPORARY SUSPENSION OF ENFORCEMENT OF CERTAIN PARKING RESTRICTIONS IN RESIDENTIAL NEIGHBORHOODS; AND**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, REVISING REGULATION NOS. 5 AND 7 REGARDING TEMPORARY SUSPENSION OF ENFORCEMENT OF CERTAIN PARKING RESTRICTIONS IN RESIDENTIAL NEIGHBORHOODS**

**ACTION:**

1. City Council adopted Resolution No. 2022-48, ratifying Regulation No. 8 issued by the City Manager as Director of Emergency Services revising Regulation Nos. 5 and 7 regarding temporary suspension of enforcement of certain parking restrictions during the operation of the Orange County Fair, from July 15, 2022 through August 14, 2022, in the surrounding residential neighborhoods pursuant to the City's annual temporary resident parking permit program.
2. Adopted Resolution No. 2022-49, revising Regulation Nos. 5 and 7 regarding temporary suspension of enforcement of certain parking restrictions in residential neighborhoods to allow enforcement of the parking prohibitions related to street sweeping during posted hours.

**16. APPROVAL OF RESOLUTION ADDING THE FINANCE MANAGER CLASSIFICATION AND SALARY RANGE**

**ACTION:**

City Council approved a reclassification of the existing full-time equivalent Senior Management Analyst position (Confidential) to one full-time equivalent Finance Manager, in the Costa Mesa Confidential Management Unit (Confidential Management), and corresponding proposed Resolution No. 22-39, amending Resolution No. 2022-50 by establishing a new classification in the Confidential Management Unit and establishing the pay range.

**AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR**

-----**END OF CONSENT CALENDAR**-----

**PUBLIC HEARINGS:**

(Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

**1. SECOND READING AND ADOPTION OF AN ORDINANCE TO APPROVE CODE AMENDMENT CO-2022-XX, AMENDING PORTIONS OF TITLE 10 OF THE COSTA MESA MUNICIPAL CODE PERTAINING TO PARKING BY PERMIT ONLY AND TO AUTHORIZE RELATED FEES**

Presentation by Ms. Rosales, Transportation Manager.

Public Comments:

David Martinez, spoke on fees, enforcement, and using extra revenue on enhancements.

Marc Vukceovich, agreed with the previous speaker and spoke on fee structure and using excess revenue on enhancements.

Maurice Mandel, spoke on fines and pictures he submitted for the record.

**MOVED/SECOND:** Council Member Chavez/Mayor Pro Tem Marr

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Harper.

Absent: None.

Abstain: None.

Motion carried: 6-1

**ACTION:**

1. City Council gave second reading to and adopted Ordinance No. 2022-04, to approve Code Amendment CO-2022-xx, amending portions of Title 10 of the Costa Mesa Municipal Code (CMMC) pertaining to parking by permit only and to authorize related fees.
2. Approved revisions to Residential Permit Parking Program Guidelines and Policies.
3. Approved Resolution No. 2022-51 to establish annual residential permit parking fees.

**2. APPROVE CERTIFICATION OF SPECIAL ASSESSMENTS FOR THE COLLECTION OF DELINQUENT CIVIL CITATIONS FOR MUNICIPAL CODE VIOLATIONS**

**ACTION:**

City Council continued this item to be considered at the August 2, 2022 City Council meeting.

**3. AN ORDINANCE TO ADOPT AN EQUIPMENT USE POLICY GOVERNING THE USE OF SPECIFIED EQUIPMENT PURSUANT TO CALIFORNIA ASSEMBLY BILL (AB) 481.**

Presentation by Police Chief Lawrence.

Public Comments: None.

**MOVED/SECOND:** Council Member Gameros/Mayor Pro Tem Marr

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None.

Absent: None.

Abstain: None.

Motion carried: 7-0

**ACTION:**

1. City Council held a public hearing and introduced and gave first reading to Ordinance No. 2022-03 approving an amended AB 481 Equipment Use Policy.
2. Authorized the City Manager, or her designee, to work with the City Attorney's Office to execute any and all documents necessary to acquire and finance/purchase a new armored rescue vehicle for the Police Department approved in the FY 2022-23 Budget.

**OLD BUSINESS: NONE.**

City Council recessed into a break at 8:40 p.m.

City Council reconvened at 8:55 p.m.

**NEW BUSINESS:**

**1. COMMITMENT OF \$1,500,000 OF HOME INVESTMENT PARTNERSHIP FUNDS TO COMMUNITY DEVELOPMENT PARTNERS FOR THE MOTEL 6 HOUSING PROJECT LOCATED AT 2274 NEWPORT BOULEVARD**

Presentation by Mr. Robbins, Neighborhood Improvement Manager.

Public Comments:

Margaret Chirp, spoke on the cost of the project and various options for affordable housing.

Marc Vukcevich, spoke in support of the project.

Aaron Klemm, spoke in support of the project.

Elizabeth Hansburg, spoke in support of the project.

Cassius Rutherford, spoke in support of the project.

Kyle Paine, with Community Development Partners, spoke on the project.

Speaker, spoke in support of the project and to prioritize placement of residents currently being displaced.

**MOVED/SECOND:** Mayor Pro Tem Marr/Council Member Reynolds

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Harper.

Absent: None.

Abstain: None.

Motion carried: 6-1

**ACTION:**

1. City Council approved the allocation and appropriation of \$1,500,000 in HOME Investment Partnerships Program Funds (HOME) fund balance or American Rescue Plan Act funds (ARPA) for the Motel 6 Housing Project, contingent upon the completion of environmental review and a HOME Subsidy Layering Review.
2. Authorized the City Manager to execute a commitment letter with Community Development Partners (“CDP”) for \$1,500,000 for the Motel 6 housing project.

**2. APPROVAL OF A CITY BALLOT INITIATIVE ENTITLED “THE CITY OF COSTA MESA REVITALIZATION AND RESIDENTIAL NEIGHBORHOODS PROTECTION MEASURE”**

Presentation by Ms. Le, Economic and Development Services Director.

Public Comments:

Ms. Vukceвич, spoke in support of the item.

Speaker, spoke on the need for affordable housing.

Flo Martin, spoke on high density and affordable housing.

Speaker, spoke on the need for affordable housing.

Victor Valladares, Data Specialist with Resilience Orange County, spoke on outreach to the community, displacement of renters, and increases in rent.

Speaker, spoke on the need for affordable housing.

Matt Garcia, spoke in support of building more homes in Costa Mesa.

Speaker, spoke in support of the item and spoke on the need for affordable housing.

Sandra Genis, spoke in opposition of the item.

Miguel Martinez, spoke on the need for affordable housing.

Speaker, spoke on zoning requirements triggering Measure Y and including more corridors.

John Hanna, Southwest Regional Council of Carpenters, spoke in support of more affordable housing, workforce housing, and housing impacts in the community.

Adam Wood, Building Industry Association, spoke on Measure Y as a constraint to housing production, and including more corridors on the map.

Suzanne Walburger, spoke in opposition of the item.

Speaker, spoke on Measure Y, low income housing, and in opposition of the item.

David Martinez, expressed opposition to Measure Y and encouraged a Ballot Measure to completely repeal it, spoke on amending the corridors on the map to include more areas, and spoke on removing certain Measure Y triggers.

Dianna Russell, spoke in favor of more affordable housing and in support of the item.

Marc Vukceovich, spoke in opposition of Measure Y and expressed that the proposed measure should include more changes.

Aaron Klemm, spoke in support of additional housing.

Speaker, spoke in support of affordable housing and in support of the item.

Tim O'Brian, Legacy Partners, spoke in support of the item.

Cassius Rutherford, spoke on the City's housing needs, adding more corridors to the map, and in support of the item.

Jennifer Ward, Orange County Business Council, spoke on sustainable workforce housing, affordable housing, homelessness, and development.

Rob Dickson, spoke in opposition of the process and encouraged to receive and file the item.

Elizabeth Hansburg, People for Housing, spoke in support of the item and adding additional corridors.

Boris Gresely, spoke in support of the item and adding incentives for workforce housing.

Kathy Esfahani, Costa Mesa Affordable Housing Coalition, spoke on Measure Y, in support of the item, adding additional corridors, adding low and very low income housing, and adopting an inclusionary housing ordinance.

Cynthia McDonald, spoke in opposition of the item.

Richard Huffman, spoke in opposition of the process and timing.

**MOVED/SECOND:** Council Member Reynolds/Mayor Pro Tem Marr  
**MOTION:** Continue the item to the August 2, 2022 City Council meeting.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Harper.

Absent: None.

Abstain: None.

Motion carried: 6-1

**ACTION:**

City Council received public comment and continued the item to be heard at the August 2, 2022 City Council meeting.

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS – None.**

**ADJOURNMENT** – The Mayor adjourned the meeting in memory of Joe St. Clair and Yvonne Dunn at 11:57 p.m.



**Minutes adopted on this 6<sup>th</sup> day of September, 2022.**

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John Stephens, Mayor

ATTEST:

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Brenda Green, City Clerk



**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR AGENCY  
TO THE REDEVELOPMENT AGENCY AND HOUSING AUTHORITY  
AUGUST 2, 2022 – 6:00 P.M.**

**CALL TO ORDER** - The Regular City Council and Successor Agency to the Redevelopment Agency and Housing Authority meeting was called to order by Mayor Stephens at 6:00 p.m.

**NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE**

A video of Kiera Wilkes performing the National Anthem was played followed by Mayor Stephens leading the Pledge of Allegiance.

**MOMENT OF SOLEMN EXPRESSION**

Led by Rev. Dr. George Okusi, St. John the Divine Episcopal Church.

**ROLL CALL**

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Absent: None.

**PRESENTATIONS: NONE.**

**PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA**

David Martinez, spoke on green belt corridors across the City, parkland and open space.

Jay Humphry, spoke on development in the City and the Costa Mesa Motor Inn development.

Speaker, spoke on a potential Brown Act violation and requested the measure talking points that was distributed to the Council.

Robin Leffler, spoke on development in the City.

Aaron McCall, spoke on pedestrian safety and requested a sidewalk on Wilson St.

Speaker, spoke on the Resource Fair at Lions Park, spoke on sustainability efforts, the need to bring reusable water bottles, and the use of recycling bins.

Speaker, spoke against fireworks activity in the neighborhood.

Cynthia McDonald, spoke on the draft Housing Element, inclusionary housing ordinances from various cities, and having a visionary process.

Sandy Genis, spoke on the One Metro West project and when it will be placed on the ballot.

Speaker, spoke on firework problems on the Westside.

## **COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS**

Council Member Harlan thanked and congratulated the Costa Mesa Foundation for the successful Concerts in the Park, and thanked city staff for the pickle ball courts at Tanager Park.

Council Member Reynolds congratulated staff for the resource fair, responded to the public comments regarding fireworks, spoke on the green belt corridor plan, and spoke on Wilson Street traffic calming measures.

Council Member Chavez congratulated the Police Department for the National Night Out.

Mayor Pro Tem Marr spoke on the Orange County Fair parking and traffic.

Mayor Stephens spoke on the pickle ball courts at Tanager Park, spoke on the Chargers training camp, requested the fireworks after action report, and spoke on the Orange County Fair parking guest passes.

**REPORT – CITY MANAGER** - Acting City Manager, Fire Chief Stefano, spoke on successes pertaining to homelessness, spoke on the Mendoza Street clean up, spoke on fire fighters working several fires, and the Orange County Fair fundraiser event.

## **CITY ATTORNEY REPORT – NONE.**

## **CONSENT CALENDAR (Items 1-3)**

**MOVED/SECOND:** Mayor Pro Tem Marr/Council Member Chavez

**MOTION:** Approve recommended actions for Consent Calendar Item Nos. 1 through 3.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Motion carried: 7-0

### **1. PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS**

**ACTION:**

City Council, Agency Board, and Housing Authority approved the reading by title only and waived full reading of Ordinances and Resolutions.

**2. ADOPTION OF WARRANT RESOLUTION**

ACTION:

City Council approved Warrant Resolution No. 2684.

**3. SECOND READING AND ADOPTION OF AN ORDINANCE ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA ADOPTING AN AB 481 EQUIPMENT USE POLICY OF THE CITY OF COSTA MESA, CALIFORNIA GOVERNING THE USE OF MILITARY EQUIPMENT**

ACTION:

City Council gave second reading to and adopted Ordinance No. 2022-03, entitled: An Ordinance of the City Council of the City of Costa Mesa, California adopting an AB 481 equipment use policy of the City of Costa Mesa, California governing the use of military equipment.

-----**END OF CONSENT CALENDAR**-----

City Council recessed into a break at 6:42 p.m.

City Council returned at 7:00 p.m.

**PUBLIC HEARINGS:** (Pursuant to Resolution No. 05-55, Public Hearings begin at 7:00 p.m.)

**1. APPROVE CERTIFICATION OF SPECIAL ASSESSMENTS FOR THE COLLECTION OF DELINQUENT CIVIL CITATIONS FOR MUNICIPAL CODE VIOLATIONS**

Presentation by Ms. Molina, Finance Director.

Public Comments:

Hector Perez, spoke on behalf of the property owner of 1526 Newport Blvd, who received notice of the public hearing and believes the citation has already been paid.

Tin Westen, spoke on behalf of the property owner of 2428 Newport Blvd., #6, who received notice of the public hearing and believes the citation has already been paid, and the owner is objecting to the assessment.

Ms. Hall Barlow, City Attorney, responded to public comments.

**MOVED/SECOND:** Mayor Stephens/Council Member Chavez

**MOTION:** Approve recommended actions, subject to staff double-checking the two addresses and if they have been paid.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Motion carried: 7-0

**ACTION:**

1. City council conducted a Public Hearing.
2. Adopted Resolution 2022-52 approving the certification of special assessments for delinquent civil fines for municipal code violations in relation to unlicensed cannabis and other municipal code violations.

**OLD BUSINESS:**

**1. APPROVAL OF A CITY BALLOT INITIATIVE ENTITLED “THE CITY OF COSTA MESA REVITALIZATION AND RESIDENTIAL NEIGHBORHOODS PROTECTION MEASURE”**

Presentation by Ms. Le, Economic and Development Services Director.

Council Member Harlan, presented proposed changes from the Ad Hoc Committee.

City Council recessed into a break at 7:24 p.m.

City Council reconvened at 7:45 p.m.

Discussion ensued on the proposed changes.

**Public Comments:**

David Martinez, provided the following suggestions to the new draft, in section 3, to subsection g, remove the word “proposed” from the first line, and on the fourth line of the same subsection should be “or applicable property located” instead of “applicable to property located”.

Will Klatter, Chair of Share Our Selves (SOS), spoke on not being able to move into a new building because of certain restrictions as a result of Measure Y.

Bridgette McConahay, stated the focus should be on residential housing and not commercial projects.

Bonnie Copeland, spoke on the process from the Ad Hoc Committee adding the new draft at the last minute and the ability for the residents to participate.

Sandy Genis, spoke on the proposed changes from the Ad Hoc Committee and the process for proposing the changes.

Jay Humphry, spoke on defining affordable housing and on Measure Y.

Ian Stevenson, spoke on Measure Y, the need for additional housing, and lack of development in the city.

Robin Leffler, spoke on changing the title of the measure, and the process on how the measure was created.

Speaker, spoke in favor of the Ad Hoc Committee proposal.

Tim O'Brian, Legacy Partners, spoke in favor of amending Measure Y.

Speaker, spoke on the need for affordable housing and spoke on transparency in the process for the measure.

Toward Lee, spoke on changing the name of the measure, corrections needed on the website, and managing the City.

Adam Wood, The Building Industry Association, spoke in support of amending Measure Y.

Suzanne Walburger, spoke on the proposed measure not being ready for a vote and having better processes.

Becks Heyhoe, Orange County United Way, spoke in support of the item.

Andrew Barns, spoke on the visioning process.

Carol Kerr, spoke on earning the trust of the voters and inquired on the process for pricing affordable housing.

Marc Vukceovich, spoke on the need for housing in Costa Mesa and spoke in support of the item.

City Council recessed into a break at 9:15 p.m.

City Council returned at 9:30 p.m.

Jeff Pettis, spoke on the process for adding the item to the agenda and transparency.

Aaron McCall, spoke in support of the item.

Aaron Klemm, spoke on public participation and in support of the item.

Jennifer Ward, Orange County Business Council, spoke in support of the item.

Christine Nolf, spoke in support of the item.

Jenn Tanaka, spoke in support of the item.

Elizabeth Hansburg, spoke in support of the item.

Kathy Esfahani, Affordable Housing Coalition, spoke in support of the item.

George Sakioka, spoke in support of the item.

Rob Dickson, spoke on transparency in the process.

Bruce Krochman, spoke on not supporting Measure Y and the need for affordable housing.

Cassius Rutherford, spoke on affordable housing and in support of the item.

Richard Huffman, spoke on delaying the proposal.

Olga Zapata, spoke in support of affordable housing.

Cynthia McDonald, spoke on the process and in opposition of the item.

**MOVED/SECOND:** Council Member Harlan/Mayor Pro Tem Marr

**MOTION:** Approve the Ad Hoc Committee recommendation and include the following suggestion from David Martinez: in section 3, subsection g, remove the word “proposed” from the first line, and include the updated ballot question.

Council Member Chavez, requested to add Trinity Broadcast Network property to the corridor.

Council Member Harlan (1<sup>st</sup>) and Mayor Pro Tem Marr (2<sup>nd</sup>) agreed to the request.

Council Member Chavez, requested to add the south side of Baker from Fairview to Mendoza to ensure not displacing any residents and targeting warehouses specifically.

Council Member Harlan (1<sup>st</sup>) and Mayor Pro Tem Marr (2<sup>nd</sup>) agreed to the request.

Council Member Chavez, requested to remove any existing homes from the sea foam green area on the map so that no residents are displaced.

Staff clarified, that the request is to include the Baker St. corridor and that in all of the corridors to remove existing residentially zoned properties (single-family and multi-family) from the map.

Council Member Chavez, requested to add Bristol St. to the corridor.

Council Member Harlan (1<sup>st</sup>) and Mayor Pro Tem Marr (2<sup>nd</sup>) agreed to the request.

Council Member Chavez, requested to add East 17<sup>th</sup> Street to the corridor.

Discussion ensued on adding 17<sup>th</sup> Street.

Council Member Chavez withdrew the request to add 17<sup>th</sup> Street.

Ms. Hall Barlow, City Attorney, clarified that the motion includes the staff recommendations 1a-1d and includes the resolution authorizing the written arguments and rebuttals naming the members of the Ad Hoc Committee as who are authorized to write the argument.

**MOVED/SECOND:** Council Member Harlan/Mayor Pro Tem Marr

**MOTION:** Approve the Ad Hoc Committee recommendation and include the following suggestions from David Martinez: in section 3, to subsection g, remove the word “proposed” from the first line, Include Trinity Broadcast Network property, South side of Baker from Fairview to Mendoza, Bristol St., and removing residentially zoned properties from the map. Approve staff recommendations 1a-1d and include the resolution authorizing the written arguments and rebuttals naming the members of the Ad Hoc Committee as who are authorized to write the argument.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Harper

Absent: None

Motion carried: 6-1

**ACTION:**

1. City Council placed the ballot initiative entitled “The City of Costa Mesa Revitalization and Residential Neighborhoods Protection Measure” on the November 8, 2022 ballot by adoption of the following resolutions:
  - a. Resolution 2022-53: Ordering the submission to the qualified electors of the City of Costa Mesa “The City of Costa Mesa Revitalization and Residential Neighborhoods Protection Measure” at the General Election to be held on Tuesday November 8, 2022, as called by Resolution No. 2022-27.
  - b. Resolution 2022-54: Authorizing written arguments for or against the proposed initiative “The City of Costa Mesa Revitalization and Residential Neighborhoods Protection Measure”, setting priorities for filing written arguments, determining the authors of the written arguments will be the Ad Hoc Committee members, and directing the City Attorney to prepare an impartial analysis; and
  - c. Resolution 2022-55: Authorizing the filing of rebuttal arguments for “The City of Costa Mesa Revitalization and Residential Neighborhoods Protection Measure”; and
  - d. Resolution 2022-56: Authorizing the filing of a Notice of Exemption pursuant to the provisions of the California Environmental Quality Act.

**NEW BUSINESS: NONE.**

**ADDITIONAL COUNCIL/BOARD MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS - NONE.**

**ADJOURNMENT** – The Mayor adjourned the meeting at 10:55 p.m. in honor and memory of Vin Scully.



**Minutes adopted on this 6<sup>th</sup> day of September, 2022.**

\_\_\_\_\_  
John Stephens, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Green, City Clerk



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-839

**Meeting Date:** 9/6/2022

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**TITLE:**

**ADOPTION OF A RESOLUTION TO ALLOW MEMBERS OF THE CITY COUNCIL, COMMISSIONS AND COMMITTEES TO PARTICIPATE IN THE MEETINGS REMOTELY, AS NEEDED, DUE TO HEALTH AND SAFETY CONCERNS FOR THE MEMBERS AND THE PUBLIC**

**DEPARTMENT:** CITY MANAGER'S OFFICE/CITY CLERK DIVISION

**PRESENTED BY:** BRENDA GREEN, CITY CLERK

**CONTACT INFORMATION:** BRENDA GREEN, CITY CLERK, (714) 754-5221

**RECOMMENDATION:**

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

1. The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person.
2. Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

**BACKGROUND:**

Pursuant to AB 361, the City Council will need to declare every 30 days that the City's legislative bodies and individual members can continue to meet remotely, as needed, in order to ensure the health and safety of the members and the public.

On September 17, 2021 the Governor signed into law AB 361, which allows local legislative bodies to continue to meet remotely, and waive certain posting requirements if:

- The local agency holds a meeting during a declared state of emergency;
- State or local health officials have imposed or recommended measures to promote social distancing; and
- Legislative bodies declare the need to meet remotely due to present risks to the health or safety of all attendees.

**ANALYSIS:**

The City meets the requirements of AB 361 to continue holding meetings remotely in order to ensure the health and safety of the members, public and its employees. Both the California Department of Public Health and the County of Orange Public Health Officer have issued recommendations that members of vulnerable populations (such as older adults and those persons with an elevated risk due to certain medical conditions) continue to practice social distancing. The City cannot ensure social distancing requirements are always met inside the Council Chambers and/or Conference Rooms where the City Council, Commissions, and Committees meet, making it difficult for members of these bodies, City staff, and members of the public to consistently socially distance from each other with absolute certainty.

Staff recommends that the City Council adopt the proposed resolution making the required findings that the City Council, Commission and Committee meetings can continue to meet remotely, as needed, pursuant to the requirements of AB 361.

**ALTERNATIVES:**

City Council may choose not to hold City Council, Commission and Committee meetings remotely via Zoom. The City would then be required to hold all public meetings in-person.

**FISCAL REVIEW:**

There is no fiscal impact associated with this item.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this agenda report, has prepared the proposed Resolution, and approves them as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life.

**CONCLUSION:**

Staff recommends the City Council adopt Resolution 2022-xx to allow the members of the City Council, Commission, and Committees to participate in the meetings remotely, as needed, via Zoom due to:

1. The current State of Emergency and global pandemic, which continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person; and
2. Federal, State and/or local officials continue to impose or recommend measures to promote social distancing.

# ATTACHMENT 1

## RESOLUTION NO. 2022-xx

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS DURING THE STATE OF EMERGENCY**

#### **THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, on March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency;

WHEREAS, on September 17, 2021, Governor Newsom signed AB 361, which bill went into immediate effect as urgency legislation;

WHEREAS, AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings;

WHEREAS, as of August 15, 2022, the COVID-19 pandemic has killed more than 93,378 Californians;

WHEREAS, social distancing measures decrease the chance of spread of COVID-19;

WHEREAS, this legislative body previously adopted a resolution to authorize this legislative body to conduct remote “telephonic” meetings;

WHEREAS, Government Code 54953(e)(3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provided that it has timely made the findings specified therein.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Costa Mesa does hereby declare that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.

**ATTACHMENT 1**

**PASSED AND ADOPTED this \_\_\_ day of \_\_\_, 2022.**

\_\_\_\_\_  
John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the \_\_\_ day of \_\_\_, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this \_\_\_ day of \_\_\_, 2022.

\_\_\_\_\_  
BRENDA GREEN, CITY CLERK



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-816

**Meeting Date:** 9/6/2022

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**TITLE:**

**AUTHORIZE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT FOR THE PURCHASE OF FOUR (4) AMBULANCES THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (H-GAC) BUY COOP WITH REDSKY EMERGENCY VEHICLES**

**DEPARTMENT:** FIRE DEPARTMENT, FINANCE DEPARTMENT

**PRESENTED BY:** DAN STEFANO, FIRE CHIEF, KRISTIN STEVENS,  
**MANAGEMENT ANALYST**

**CONTACT INFORMATION:** DAN STEFANO, FIRE CHIEF, (714) 754-5106

**RECOMMENDATION:**

Staff recommends the City Council:

1. Authorize City Manager or designee, to enter into a purchase agreement for four (4) ambulances through the Houston-Galveston Area Council of Governments (H-GAC) Buy Coop Purchasing contract # AM10-20 with Redsky Emergency Vehicles (Attachment 1), and secure funding through a master lease agreement.
2. Authorize the City Manager and City Clerk to execute the necessary documents to acquire the additional ambulances

**BACKGROUND:**

In July 2013, the City purchased six (6) custom 2013 Horton Model 623 rescue ambulances from Leader Industries. Navistar International Corporation ("Navistar") MaxxForce 7 engines were installed in all six vehicles. All six ambulances went into service in approximately the middle of 2014.

Approximately six months after the vehicles first went into service, the City started experiencing issues with the ambulances. Upon investigation of the issue, the City determined that all six ambulances were "growing oil". This meant the Navistar engines were flooding the cylinders with fuel during the regeneration process.

Between September 2016 and July 2020, the Fire and Rescue Department staff attempted to work with Navistar to resolve the issue. During this time, Navistar had repairs performed on all six vehicles to attempt to correct the issue. Ultimately, the power plants in all six vehicles were replaced between October 2019 and February 2020. Neither the repairs nor the power plant replacements resolved the issue.

Between February 2021 and November 2021, the City Attorney's Office and Fire and Rescue Department staff communicated with Navistar representatives to discuss potential resolutions, as the engine defects performed could not be corrected.

In December of 2021, the City received and accepted a legal settlement from Navistar International Corporation for \$500,000, which was set-aside for the unresolved and non-repairable engine defects. The majority of the settlement funds was used to purchase two ambulances.

**ANALYSIS:**

Public Works Department's Fleet staff has to service each ambulance every 14 days to ensure the ambulances are operational until the needed replacement units can be obtained. Due to the ambulance situation, the replacement parts are not readily available.

This results in that any given time there is at least one ambulance out of service for extended repairs as a result of the above mentioned engine defect. This level of continued mechanical service is not sustainable over the long-term.

As a result of the settlement, all current ambulances have an "as is" status and are no longer supported by the manufacturer. All six current ambulances continue to have the same engine defect and are not sustainable for long-term emergency service.

On June 7, 2022, City Council approved the purchase of two (2) replacement ambulances using the same cooperative agreement. It is staff's recommendation to replace the remaining four ambulances to ensure continued ambulance services for our community.

The City recommends utilizing the Houston-Galveston Area Council of Governments (H-GAC) Buy Coop Purchasing contract with Redsky Emergency Vehicles (Attachment 3) for the procurement of the four (4) additional ambulances. The agreement meets all of the City's purchasing requirements and all requirements set forth Section 2-165 (b) (5) of the Costa Mesa Municipal Code, which allows the City to purchase goods, supplies and services through cooperative agreements to receive competitive pricing.

**ALTERNATIVES:**

The City Council can provide alternative direction to staff.

**FISCAL REVIEW:**

The cost to replace the four (4) ambulances is estimated at \$841,068 (Attachment 2). The City received a \$500,000 settlement in 2021-2022, of which the majority was used to purchase two (2) ambulances. Staff is recommending that City Council authorize the City Manager and/or Finance Director to enter into a master lease agreement for funding of the four (4) additional ambulances.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report and approves it as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the City Council Goals:

- Strengthen the Public's Safety and Improve the Quality of Life
- Achieve Long-Term Fiscal Sustainability
- Recruit and Retain High Quality Staff

**CONCLUSION:**

The City Council's approval for the addition of the four (4) ambulances to the City's fleet will facilitate and aide the Fire and Rescue department to continue the quality of service and first response services we provide.

Staff recommends the City Council:

1. Authorize City Manager or designee, to enter into a purchase agreement for four (4) ambulances through the Houston-Galveston Area Council of Governments (H-GAC) Buy Coop Purchasing contract # AM10-20 with Redsky Emergency Vehicles (Attachment 1), and secure funding through a master lease agreement.
2. Authorize the City Manager and City Clerk to execute the necessary documents to acquire the additional ambulances.



1240 E. Locust Street, Suite 203, Ontario, CA 91761

**Four (4) CCL150 TYPE III AMBULANCES  
FORD E350 4x2 GASOLINE-POWERED CUTAWAY VANS**

**June 29, 2022**

**Brent Turner, Captain  
City of Costa Mesa  
77 Fair Dr.  
Costa Mesa, CA 92626**

**Dear Brent:**

Thank you very much for giving us the opportunity to propose four additional CCL150 Type IIIs for the City of Costa Mesa. We appreciate this and would welcome the opportunity to provide you with more ambulances to match your first two. Below are a few highlights of the proposed ambulances:

- 150" long x 96" wide with 72" headroom
- All aluminum extruded body, inc. cabinetry
- Recessed bulkhead for extra seat recline and comfort in the cab for your people.
- Two-step side entry for easy access
- Power locks for entry and compartment doors
- Power inverter with 15 amp auto-eject shoreline outlet
- O2 to Go oxygen loading system with detachable ramp
- Anti-theft system
- Backup camera with in-cab monitor
- Floor mount console with lid and cup holders
- Dual backboard storage with two shelves for equipment bags in rear curbside compartment
- CrestCoat antimicrobial coating on interior
- Locking drug cabinet above ALS cabinets
- Powder-coated interior for durability and no chipping
- Proven multiplex electrical system with high reliability and remote factory diagnostics
- California Title 13 compliant siren and steady burn red warning light
- Three glove box holder above side entry door
- Aluminum restocking cabinets on streetside interior
- 3<sup>rd</sup> Battery & Battery slide-out tray
- Child safety seat in attendant's seat
- Grey upholstery
- LED Emergency lights with colored lenses
- Halogen scene and load lights
- Net at end of squad bench
- CPR Seat with 6-point harness
- Stryker universal floor plate with 6370 antlers
- Chassis & module painted red to match Costa Mesa fleet
- Graphics & Diamond Grade Chevron striping
- Knox MedVault installed in module
- USB ports in driver compartment and module
- Antenna bases prewired to front
- Opticom Infrared Emitter/GPS
- Exhaust routed to driver's side of vehicle

**CCL150 Warranties**

- Bumper to Bumper: 3 years / 55,000 miles
- Electrical: 5 years / 95,000 miles
- Structural: Lifetime

We are pleased to extend the below pricing:

**Pricing:**

Description	Unit Price	Total Price
<b>Four (4) CCL150 Type III Ambulances, Ford E350 Gasoline-Driven Cutaway Vans, per the attached summary specifications</b>	\$195,900.00*	\$783,600.00
<b>Multi-Unit discount (4-Unit Minimum)</b>		<b><u>\$4,000.00</u></b>
<i>Sub total</i>		<i>\$779,600.00</i>
Sales Tax, Orange County, Costa Mesa, 7.75%		\$60,419.00
California Tire Fee, \$1.75 / Tire	\$12.25	\$49.00
Estimated DMV fees, assumes the City of Costa Mesa is exempt from registration fees		<u>\$00.00</u>
HGAC Contract Fee		<u>\$1,000.00</u>
<b>Total</b>		<b><u>\$841,068.00</u></b>

*\*Includes estimated Ford discount of -\$3,500 per unit based on City of Costa Mesa GPC code QA683. Registration location must be listed in Ford system. Pricing is subject to change if the chassis price from Ford changes or if the rebate/GPC amount changes or becomes unavailable.*

**Terms:**

**Payment Terms:** Payment shall be made directly to RedSky Emergency Vehicles or as directed by RedSky at time of delivery.

**Delivery:** 20 – 24 month estimated delivery. Please note that this estimate is based on Ford E-Series deliveries occurring within an extended but reasonable time frame.

Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicles covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller. Delays from the chassis manufacturer will result in extended delivery time, as will changes to this contract once the order has been placed with Demers Ambulance. Additions or deletions may be made if the vehicle has not passed that point in production at the time of change.

**Delivery Terms:** FOB City of Costa Mesa, CA

**Sales & Use Taxes:** The price for the motor vehicle specified in this agreement does not include Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

**Validity:** July 15, 2022

**Special Note:** Unfortunately, we have no choice but to inform you of the very real possibility of price escalations, discount program reductions, delivery delays, and model year cancellations being passed on by the chassis and ambulance manufacturers. These are unprecedented inflationary times and prices are subject to adjustment by the manufacturers without advance notice. Such adjustment(s) may be reflected dollar for dollar on final invoice from RedSky Emergency Vehicles to the customer.

1240 E. Locust Street, Suite 203, Ontario, CA 91671

**Thank you again for this opportunity. Please don't hesitate to contact us with any questions you may have.**

Respectfully,  
**Charlotte Young**  
Charlotte Young  
Account Manager

<b>HGACBuy</b>		<b>CONTRACT PRICING WORKSHEET</b> For MOTOR VEHICLES Only		Contract No.:	HGAC AM10-20	Date Prepared:	06/29/22	
<p><i>This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <b>MUST</b> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.</i></p>								
Buying Agency:	City of Costa Mesa			Contractor:	RedSky Fire Apparatus LLC dba RedSky Emergency Vehicles			
Contact Person:	Kristin Stevens			Prepared By:	Kirsten Skyba			
Phone:	714-754-5160			Phone:	304.839.4051			
Fax:				Fax:	866.500.3347			
Email:	KRISTIN.STEVENS@costamesaca.gov			Email:	kirsten@redskyev.com			
Product Code:	AM20EA27	Description:	Type III, CCL150 Ford V8 CW E350 150"L x 96"W x 68"H					
<b>A. Product Item Base Unit Price Per Contractor's H-GAC Contract:</b>							\$115,225.00	
<b>B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable. (Note: Published Options are options which were submitted and priced in Contractor's bill.)</b>								
Description		Cost	Description		Cost			
See attached								
					Subtotal From Additional Sheet(s):	\$61,220.00		
					Subtotal B:	\$61,220.00		
<b>C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary:</b>								
Description		Cost	Description		Cost			
See attached								
					Subtotal From Additional Sheet(s):	\$18,455.00		
					Subtotal C:	\$18,455.00		
<b>Check:</b> Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).				<b>For this transaction the percentage is:</b>		10.46%		
<b>H. Total Cost Before Tax, Applicable Trade-in / Other Allowances / Discounts (A+B+C)</b>								
Quantity Ordered:	4	X Subtotal of A + B + C:		194900	=	Subtotal D:	\$779,600.00	
<b>E. H-GAC Order Processing Charge (Amount Per Current Policy):</b>							Subtotal E:	\$1,000.00
<b>K. Trade-in / Other Allowances / Special Discounts / Freight / Installation:</b>								
Description		Cost	Description		Cost			
Sales Tax, Orange County, Costa Mesa, 7.75%		\$60,419.00						
Tire Fee		\$49.00						
					Subtotal F:	\$60,468.00		
Delivery Date:		21 - 24 months		<b>G. Total Purchase Price (D + E + F):</b>		\$841,068.00		

Pulse Number	Qty	Description	Published Options	Unpublished Options
D-11	1	Reroute Exhaust		
D-14	1	Wheel Simulators, Chrome finish	\$2,179.00	
D-20	1	Security system, Ignition	\$453.00	
D-24	1	Aluminum interior cabinets, painted	\$820.00	
D-30	1	72" Headroom, ILOS	\$8,190.00	
D-32	1	Double step CS entry	\$1,584.00	
D-39	1	Power Door Locks - Module Entry Doors	\$524.00	
D-40	1	Stealth/hidden switch for door locks	\$1,337.00	
D-66	2	Exterior shelf	\$111.00	
D-67	1	Exerior Divider	\$480.00	
D-68	1	Power Door Locks - Exterior Compartments	\$257.00	
D-81	1	Ceiling Grab Rail - Curbside over Squad Bench 72" Anti-Microbial	\$1,475.00	
D-89	1	Add CPR seat	\$494.00	
D-94	5	Interior Cabinet shelf	\$1,038.00	
D-96	1	Squad Bench - With sharps and waste at head	\$865.00	
D-97	1	Utility Net - Head of Squad Bench	\$982.00	
D-108	1	Glove Butler - Over Curbside Entry	\$820.00	
D-114	1	Access - Waste and Sharps, Through Top, Head of Squad Bench	\$729.00	
D-155	1	Electrical System 12V - Multiplex System	\$697.00	
D-156	1	Battery, Additional, Each	\$4,642.00	
D-158	1	Reserve Battery Back-Up System w/Isolator and Momentary Switch	\$706.00	
D-161	1	Camera, Back up only	\$883.00	
D-190	1	Traffic Pre-Empt - GTT Opticom Model 794H LED, Module Front Wall	\$601.00	
D-212	1	Dome Lighting - LED	\$5,085.00	
D-232	1	Inverter - Xantrex	\$3,058.00	
D-246	1	Cut floor and install mounting floorplate	\$2,676.00	
D-250	1	Cot Mount - Stryker 6370 Single Position	\$1,310.00	
D-292	1	Knox, Med Vault	\$249.00	
D-310	1	Module Paint, Upgrade	\$4,642.00	
D-311	1	Cab Paint, Upgrade	\$2,730.00	
D-314	1	Rear Chevron - DOT High Reflective Style	\$2,293.00	
D-316	1	Custom Lettering/ Graphics	\$4,013.00	
			\$5,297.00	
	1	Custom paint of white stock ambulance, cab and chassis, to match Costa Mesa specified paint code, including removal and reinstallation of all exterior items such as lights	\$0.00	\$10,688.00
	1	61" ceiling grab bar IPO Option D-81		-\$60.00
	1	Privacy Window Shades		\$302.00
	1	2023 E Series cutaway van IPO 2022		\$0.00
	2	Steady burning red front warning lights IPOS to comply with California Title 13		\$0.00
	1	Enable Title 13 Operation Mode in the siren		\$0.00
	1	O2 to Go oxygen loading system with detachable ramp		\$1,800.00
	1	CrestCoat anti-microbial interior surfaces		\$0.00
	1	Reserve battery back-up system, prorammed via multiplex IPO Option D-158		\$0.00
	1	High Priority Radio/GPS Vehicle Control Unit for Option D-190		\$2,975.00
		OEM Sur Charge		\$2,750.00
	1	Delivery and Pre-Delivery Inspection		\$4,500.00
	1	Multi-unit discount		-\$1,000.00
	1	Ford GPC rebate, estimated based on City of Costa Mesa GPC code QA683		-\$3,500.00

CONTRACT ASSIGNMENT AND ASSUMPTION AGREEMENT

This Contract Assignment and Assumption Agreement is made by and between the Houston-Galveston Area Council of Governments (H-GAC), Siddons Martin Emergency Group, LLC (Contractor) and RedSky Fire Apparatus LLC, (Assignee).

WHEREAS, Contractor entered into a cooperative purchasing Contract, identified as AM10-20, with H-GAC for the sale of Ambulances, EMS & Other Special Service Vehicles to various End User governmental agencies participating in H-GAC's Cooperative Purchasing Program; and

WHEREAS, Contractor assigns the performance of its obligations under the Contract to Assignee for Demers and Braun Products (H-GAC Product Code AM20EA01-AM20EA14, AM20EA16, AM20EA18-AM20EA28, AM20EE01-AM20EE04, AM20BA01-AM20BA25, AM20BE01-AM20BE03, AM20BE10- AM20BE12 ) in specific areas (per attached Information Sheet); and

WHEREAS, Assignee shall perform as stipulated in the original Contract (a copy of which is attached hereto) and comply with all the terms and conditions set forth therein; and

WHEREAS, Contractor will continue as originally contracted with H-GAC; and

NOW THEREFORE, Assignee agrees to accept this assignment, and H-GAC concurs.

Unless otherwise noted, this Agreement goes into effect on the date signed by H-GAC. All other terms and conditions of the Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Contract Assignment and Assumption Agreement to be executed by their respective duly authorized representatives.

Signed for Houston-Galveston Area Council:

DocuSigned by:

*Chuck Wemple*

Chuck Wemple, Executive Director

12/21/2020

Date

Signed for Siddons Martin Emergency Group LLC  
Houston, Texas:

DocuSigned by:

*Jeffrey A. Doran*

(Signature of Contractor)

Date: 12/21/2020

Jeffrey A. Doran Director - Order Mngement

Printed Name & Title

Signed for RedSky Fire Apparatus LLC  
Phoenix, Arizona:

DocuSigned by:

*Kirsten Skyba*

(Signature of Assignee)

Date: 12/21/2020

Kirsten Skyba VP-Operations

Printed Name & Title

# Information Sheet

**Assignee:**

**RedSky Fire Apparatus LLC**

**Contact Person:**

**Name:** Kirsten Skyba

**Title:** VP-Operations

**TEL:** 866-522-8311

**EMAIL:** [Kirsten@redskyfiretrucks.com](mailto:Kirsten@redskyfiretrucks.com)

**Address:**

23005 N 15<sup>TH</sup> Avenue, Suite 207

Phoenix, Arizona 85027

**Territory:**

Arizona

California

Nevada







# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-842

**Meeting Date:** 9/6/2022

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**TITLE:**

**ACCEPTANCE OF THE CITYWIDE PARKWAY PROJECT - MAINTENANCE ZONES 6 AND 7, CITY PROJECT NO. 20-07**

**DEPARTMENT:** PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

**PRESENTED BY:** RAJA SETHURAMAN, PUBLIC WORKS DIRECTOR

**CONTACT INFORMATION:** SEUNG YANG, P.E., CITY ENGINEER, (714) 754-5633

**RECOMMENDATION:**

Staff recommends the City Council:

1. Accept the work performed by Nationwide Contracting Services, Inc. dba Nationwide General Construction Services ("Nationwide"), for the Citywide Parkway Project - Maintenance Zones 6 and 7, Project, City Project No. 20-07, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the retention monies thirty-five (35) days after the Notice of Completion filing date; release the Labor and Material Bond seven (7) months after the filing date; and release the Faithful Performance Bond one (1) year after the filing date.

**BACKGROUND:**

On June 2, 2020, the City Council awarded a construction contract to Nationwide for the Citywide Parkway Project - Maintenance Zones 6 and 7.

The City conducts an annual capital improvement program repairing, improving, and installing existing and new concrete parkway infrastructure. The scope of work for the Citywide Parkway Project ("Project") consists of localized reconstruction of curb and gutter, cross gutters and spandrels, sidewalks, driveway approaches, accessible ramps, new concrete sidewalks, and other work needed to complete the Project in accordance with the project specifications.

Concrete improvements located within the City's parkways and streets require ongoing repair and maintenance due to age, maturing trees, soil conditions, water intrusion, and traffic loads.

The parkway improvements are citywide, but the project focused on Maintenance Zones 6 and 7, which comprise of the City's Westside neighborhoods, south of West 19th Street and west of Newport Boulevard.

In addition, new sidewalks were installed along Mesa Drive between Orange Avenue and Club Mesa Place; along Charle Street between Bernard Street and Hamilton Street; and along Bernard Street between Maple Avenue and Harbor Boulevard.

**ANALYSIS:**

The work required by the contract documents was completed on August 1, 2022 to the satisfaction of the City Engineer. The final contract cost amounted to \$3,532,547. A report of the final costs is included as Attachment 1.

A summary of the costs is as follows:

Original Contract Amount:	\$3,342,325
Quantity Adjustments:	\$ 190,222
Final Contract Cost:	\$3,532,547

The final contract cost reflects a 5.7% increase to the original contract amount. The increase is attributable to the driveway repair work at Fire Station No. 4 and added parkway work along Bernard Street, Charle Street, Redwood Avenue, Sandalwood Street, Wake Forest Road, and West 18th Street.

As of this date, there are no Stop Notices filed against the monies due to Nationwide.



**Mesa Drive**



**Charle Street**

**ALTERNATIVES:**

This item is administrative in nature, and there are no alternatives to be considered.

**FISCAL REVIEW:**

The project was completed from available Measure "M2" Fairshare Funds (\$1,125,361), Gas Tax Funds (\$909,768), and the Capital Improvement Fund (\$1,497,418).

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this agenda report and approves it as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This project works toward achieving the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

**CONCLUSION:**

Staff recommends the City Council:

1. Accept the work performed by Nationwide Contracting Services, Inc. dba Nationwide General Construction Services ("Nationwide"), for the Citywide Parkway Project - Maintenance Zones 6 and 7, Project, City Project No. 20-07, and authorize the City Clerk to file the Notice of Completion.
2. Authorize the City Manager to release the retention monies thirty-five (35) days after the Notice of Completion filing date; release the Labor and Material Bond seven (7) months after the filing date; and release the Faithful Performance Bond one (1) year after the filing date.

# ATTACHMENT 1

FOR PAYMENT ON THE WARRANT LIST OF:

8/26/2022

CITY OF COSTA MESA

DATE: 8/15/2022

20th (FINAL) Payment to: **NATIONWIDE CONTRACTING SERVICES, INC DBA NATIONWIDE GENERAL CONSTRUCTION SERVICES**  
10725 ELLIS AVE, UNIT 1, FOUNTAIN VALLEY, CA 92708

PAGE: 1 OF 1

PROJECT: **CITYWIDE PARKWAY MAINTENANCE PROJECT (ZONES 6 AND 7)**  
CITY PROJECT 20-07

PERIOD: 3/1/2021-5/28/2022

P.O. No. 13661

**PROJECT "A"**

ITEM NO	BID QUANTITY		DESCRIPTION	UNIT PRICE	PREVIOUS QUANTITY	QUANTITY THIS ESTIMATE	TOTAL QUANTITY TO DATE	PREVIOUS AMOUNT	AMOUNT THIS EST	TOTAL TO DATE	ORIGINAL CONTRACT PRICE
1	13,820	LF	Remove and Reconstruct Curb & Gutter (C-6) (6" CMB with 2' AC Slot Pave)	\$62.00	11,991.0	LF 0.0	11,991.0	\$743,442.00	\$0.00	\$743,442.00	\$856,840.00
2	1,560	LF	Remove and Reconstruct Curb & Gutter (C-8) (6" CMB with 2' AC Slot Pave)	\$69.00	984	LF 0	984	\$67,896.00	\$0.00	\$67,896.00	\$107,640.00
3	100	LF	Remove and Reconstruct Type "A" Curb	\$28.00	0	LF 0	0	\$0.00	\$0.00	\$0.00	\$2,800.00
4	47,070	SF	Concrete Sidewalk (4" Concrete over 4" CMB)	\$14.00	42,357.5	SF 0.0	42,357.5	\$593,005.00	\$0.00	\$593,005.00	\$658,980.00
5	1,330	L.F.	Install Concrete V-gutter (6" Concrete over 6" CMB with 2' AC Slot Pave)	\$46.00	101	L.F. 0	101	\$4,646.00	\$0.00	\$4,646.00	\$61,180.00
6	27,010	SF	Concrete Driveway/Driveway Approach (6" Concrete over 6" CMB)	\$16.00	22,174.5	SF 0.0	22,174.5	\$354,792.00	\$0.00	\$354,792.00	\$432,160.00
7	250	TON	Misc AC Pavement (not being paid in other bid items)	\$170.00	34.2	TON 0.0	34.2	\$5,814.00	\$0.00	\$5,814.00	\$42,500.00
8	9,470	SF	Remove and Reconstruct Concrete Cross Gutter, Spandrel, and Concrete Pad (with 8" CMB and 3' AC Slot Pave)	\$62.00	8,392.5	SF 0.0	8,392.5	\$520,335.00	\$0.00	\$520,335.00	\$587,140.00
9	3	EA	Remove and Reconstruct Parkway drain No. 2	\$2,875.00	2	EA 0	2	\$5,750.00	\$0.00	\$5,750.00	\$8,625.00
10	380	L.F.	Construct Retaining Wall Variable Height (4 ft max)	\$175.00	216	L.F. 0	216	\$37,800.00	\$0.00	\$37,800.00	\$66,500.00
11	66	EA	Install Truncated Domes (Yellow)	\$260.00	36	EA 0	36	\$9,360.00	\$0.00	\$9,360.00	\$17,160.00
12	3,870	LF	Prune Tree Roots and Install Root Barrier	\$13.00	304	LF 0	304	\$3,952.00	\$0.00	\$3,952.00	\$50,310.00
13	1,570	LF	Paint Curb	\$5.00	658	LF 0.0	658	\$3,290.00	\$0.00	\$3,290.00	\$7,850.00
14	1	FA	Removal and/or Restoration of existing improvements per specifications (fences, parkway concrete, landscaping)	\$5,000.00	100 %	0 %	100 %	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
15	1	FA	Additional Work Items	\$150,000.00	0 %	0 %	0 %	\$0.00	\$0.00	\$0.00	\$150,000.00
15.01	1	FA	Wakeforest Rd install new ADA ramps	\$38,322.00	100 %	0 %	100 %	\$38,322.00	\$0.00	\$38,322.00	
15.02	1	FA	18th St and Lions Park install new ADA ramps	\$17,692.00	100 %	0 %	100 %	\$17,692.00	\$0.00	\$17,692.00	
15.03	1	FA	18th St Install new Refuge Pedestrian Island	\$9,626.00	100 %	0 %	100 %	\$9,626.00	\$0.00	\$9,626.00	
15.04	1	FA	ADA sidewalks at 1865 Plumer St	\$22,512.00	100 %	0 %	100 %	\$22,512.00	\$0.00	\$22,512.00	
15.05	1	FA	Bernard St cg, dw approach reconstruction, abandon sump pump, and reconnection of (4) wm	\$90,395.00	100 %	0 %	100 %	\$90,395.00	\$0.00	\$90,395.00	
15.06	1	FA	ADA ramp at 1865 Plumer St	\$5,000.00	100 %	0 %	100 %	\$5,000.00	\$0.00	\$5,000.00	
15.07	1	FA	565 W. 18th St Police SubStation Traffic Signal Pullbox Sw Reconstruction	\$4,000.00	100 %	0 %	100 %	\$4,000.00	\$0.00	\$4,000.00	
15.08	1	FA	Charlie St new sw, and reconstruction of cg, dw approach and reconnection of (3) wm	\$115,000.00	100 %	0 %	100 %	\$115,000.00	\$0.00	\$115,000.00	
15.09	1	FA	Charlie St new sw, and reconstruction of cg, dw approach and reconnection of (3) wm	\$96,829.00	100 %	0 %	100 %	\$96,829.00	\$0.00	\$96,829.00	
15.10	1	FA	Redwood Ave, Sandalwood St reconstruction of cg, sw, and dw approach	\$269,648.45	100 %	0 %	100 %	\$269,648.45	\$0.00	\$269,648.45	
15.11	1	FA	Mesa Dr Water meter and gas adjustments behind meters, and drainage construction behind retaining wall.	\$68,902.04	100 %	0 %	100 %	\$68,902.04	\$0.00	\$68,902.04	
15.12	1	FA	Additional Locations of Truncated Domes	\$17,030.00	100 %	0 %	100 %	\$17,030.00	\$0.00	\$17,030.00	
15.13	1	FA	2984 Royal Palm Dr sidewalk reconstruction w/ 2 sack slurry	\$12,612.40	29 %	71 %	100 %	\$3,657.60	\$8,954.80	\$12,612.40	
23a	1,000	L.F.	Grind Existing PCC Gutter Plate	\$17.25	0	L.F. 0	0	\$0.00	\$0.00	\$0.00	\$17,250.00
23b	1	LS	Procure and furnish walk behind Crate-Plane model # CPM8-9H	\$7,475.00	100 %	0 %	100 %	\$7,475.00	\$0.00	\$7,475.00	\$7,475.00
24	1,600	S.F.	Concrete Sidewalk at City Parks (6"PCC over native)	\$17.25	4,979	S.F. 0.0	4,978.5	\$85,879.13	\$0.00	\$85,879.13	\$27,600.00
<b>PROJECT "A" TOTAL:</b>								<b>\$3,207,050.22</b>	<b>\$8,954.80</b>	<b>\$3,216,005.02</b>	<b>\$3,107,010.00</b>

**PROJECT "B"**

16	5	EA	Remove Existing and Reconstruct Curb Ramp per Caltrans Std. Plan A88A	\$5,750.00	6	EA 0	6	\$34,500.00	\$0.00	\$34,500.00	\$28,750.00
17	1,050	S.F.	Remove Existing and Construct 4" Thick PCC Sidewalk Over 4" CMB per City of Costa Mesa Std Plan No 411	\$20.00	4,467	S.F. 0	4,467	\$89,340.00	\$0.00	\$89,340.00	\$21,000.00
18	1,650	S.F.	Remove Existing PCC Sidewalk and unclassified materials to a depth of 4' below the proposed finish grade and Construct 4" Thick PCC Sidewalk per details shown on plan	\$25.00	576	S.F. 0	576	\$14,400.00	\$0.00	\$14,400.00	\$41,250.00
19	1,760	S.F.	Remove Existing and Construct Cross Gutter per City of Costa Mesa Std Plan No 415	\$60.00	1,454	S.F. 0	1,454	\$87,240.00	\$0.00	\$87,240.00	\$105,600.00
20	3	EA	Concrete Driveway/Driveway Approach (6" Concrete over 6" CMB)	\$5,525.00	3	EA 0	3	\$16,575.00	\$0.00	\$16,575.00	\$16,575.00
21	4	EA	Install Truncated Domes (Yellow)	\$260.00	0	EA 0	0	\$0.00	\$0.00	\$0.00	\$1,040.00
22	1	LS	Install Striping, Legends, and Pavement Markers	\$21,100.00	100 %	0 %	100 %	\$21,100.00	\$0.00	\$21,100.00	\$21,100.00
<b>PROJECT "B" TOTAL:</b>								<b>\$263,155.00</b>	<b>\$0.00</b>	<b>\$263,155.00</b>	<b>\$235,315.00</b>

**CHANGE ORDERS**

CO1	1	LS	Fire Station #4 AC Parking Lot Reconstruction (12" PCC w/ rebar over 12"CMB)	\$ 53,387.08	100.00 %	0.00 %	100.00 %	\$53,387.08	\$0.00	\$53,387.08	\$53,387.08
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**CHANGE ORDER TOTAL: \$53,387.08 \$0.00 \$53,387.08 \$53,387.08**  
**PROJECT "A" AND "B" TOTAL: \$3,523,592.30 \$8,954.80 \$3,532,547.10 \$3,395,712.08**



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-843

**Meeting Date:** 9/6/2022

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**TITLE:**

**ACCEPTANCE OF THE 2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT**

**DEPARTMENT:** POLICE DEPARTMENT

**PRESENTED BY:** BRENDA EMRICK, ACTING EMERGENCY MANAGER

**CONTACT INFORMATION:** BRENDA EMRICK, ACTING EMERGENCY MANAGER, (714) 327-7406

**RECOMMENDATION:**

Staff recommends the City Council:

1. Approve the Agreement to Transfer Funds for the 2021 Emergency Management Performance Grant Program (EMPG) (the "Agreement") and authorize the City Manager to execute the agreement.
2. Adopt Resolutions No. 2022- XX, which authorizes the application for and acceptance of funds under the Emergency Management Performance Grant (EMPG) Program, and authorizes the City Manager or designee to accept the 2021 EMPG Program.
3. Approve revenue and expense appropriations in the amount of \$17,429 respectively, for the 2021 EMPG Program.

**BACKGROUND:**

The City of Costa Mesa has been participating in the EMPG Program since 2001. The purpose of the program is to encourage the development of comprehensive emergency management at the local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards. The program provides minimal fiscal support for the City's efforts in emergency management, disaster preparedness, training, and plans development.

The County of Orange is a grant recipient of the EMPG Program, and participating local jurisdictions, including Costa Mesa, are subrecipients. Annually, the County of Orange, acting through the Sheriff-Coroner Department/Emergency Management Division, in its capacity as the lead agency for the Operational Area, applies for, receives, and accepts the EMPG Program funds from the California Governor's Office of Emergency Services.

For Fiscal Year 2021, Costa Mesa has been awarded \$17,429 in EMPG funds. In order to receive the 2021 EMPG grant funds, the City is required to execute the attached Agreement. Once the County of Orange receives the executed agreement and copy of the resolution authorizing the application for and acceptance of program funds, the County will transfer grant funds to the City, in arrears, for reimbursement of reasonable and permissible expenditures under the grant.

**ANALYSIS:**

The City puts forth a significant effort towards citywide training, exercises and planning to ensure a state of readiness for emergencies and/or disasters. The EMPG Program focuses on the area of multi-agency coordination in preparedness for City employees and volunteers to support an Emergency Operations Center (EOC) activation during times of major emergencies and/or disasters.

The City has been awarded an amount not-to-exceed \$17,429 in 2021 EMPG funds for Fiscal Year 2021. The 2021 EMPG grant funds will be used to purchase technology equipment for the City's EOC.

The grant funding amount is sufficient to cover all costs associated with the equipment purchase.

**ALTERNATIVES:**

The City Council may elect not to participate in the EMPG Program. However, this alternative is not recommended as the City would miss a funding opportunity that would help support the City's Emergency Preparedness Response and recovery efforts in preparing for a major disaster and/or emergency. The City must participate in activities required by the program to be prepared for and assist the community in mitigation, preparedness, response, and recovery efforts prior to and after any major disaster and/or emergency.

**FISCAL REVIEW:**

Upon approval of the Agreement and acceptance of the 2021 EMPG Program, revenue and expense appropriations in the amount of \$17,429 respectively will be established for the grant.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report, the Agreement to Transfer Funds, and the proposed resolution and approved them as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goals:

- Strengthen Public's Safety and Improve the Quality of Life
- Maintain and Enhance the City's Facilities, Equipment, and Technology.

**CONCLUSION:**

Staff recommends the City Council:

1. Approve the Agreement to Transfer Funds for the 2021 Emergency Management Performance Grant (EMPG) Program (the "Agreement") and authorize the City Manager to execute the agreement.
2. Adopt Resolutions No. 2022- XX, which authorizes the application for and acceptance of funds under the Emergency Management Performance Grant (EMPG) Program, and authorizes the City Manager or designee to accept the 2021 EMPG Program.
3. Approve revenue and expense appropriations in the amount of \$17,429 respectively, for the 2021 EMPG Program.

**RESOLUTION NO. 2022-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF FISCAL YEAR 2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM REIMBURSEMENT ALLOCATION AND AUTHORIZING THE CITY MANAGER TO ACCEPT PROGRAM FUNDS**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES AND DECLARES AS FOLLOWS:

WHEREAS, the California Governor’s Office of Emergency Services (“Cal OES”) has made funds available through the Emergency Management Performance Grant (“EMPG”) Program for the support of comprehensive emergency management and the improvement of prevention, preparedness, mitigation, response and recovery capabilities for all hazards; and

WHEREAS, the City of Costa Mesa (“City”) wishes to participate in the EMPG Program for the fiscal year 2021; and

WHEREAS, the County of Orange, a political subdivision of the State of California (“County”), will transfer to the City EMPG Program grant funds, in arrears, as necessary to reimburse the City for reasonable and permissible expenditures for grant purposes; and

WHEREAS, the City has been awarded an amount not to exceed \$17,429.00 in EMPG Program funds for the fiscal year 2021.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

Section 1. The City Council hereby approves the application for and acceptance of funds under the EMPG Program and authorizes the City Manager, or designee, to execute all documents necessary to obtain the grant funds and take all steps necessary to implement this resolution.

Section 2. The City Council hereby agrees:

- (a) The City will provide all matching funds required for the grant project and that any cash match will be appropriated as required;



- (b) Any liability arising out of the performance of the agreement shall be the responsibility of the City;
- (c) Grant funds shall not be used to supplant expenditures controlled by the City Council;
- (d) The City Council authorizes the City to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of the project cost, if any) to ensure proper planning, management and completion of the project described in the application; and
- (e) The City Manager is authorized to execute the agreement on behalf of the City.

**PASSED AND ADOPTED this 6th day of September, 2022.**

\_\_\_\_\_  
John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6<sup>th</sup> day of September, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 6<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Brenda Green, City Clerk

(SEAL)

**AGREEMENT TO TRANSFER FUNDS  
FOR 2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM**

**THIS AGREEMENT** is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, which date is enumerated for purposes of reference only, by and between the COUNTY OF ORANGE, a political subdivision of the State of California, hereinafter referred to as “COUNTY,” and \_\_\_\_\_, a municipal corporation, hereinafter referred to as “SUBRECIPIENT.”

**WHEREAS**, COUNTY, acting through its Sheriff-Coroner Department, hereinafter referred to as SHERIFF, in its capacity as the lead agency for the Operational Area, has applied for, received and accepted the Emergency Management Performance Grant (hereinafter referred to as “the grant”) from the California Office of Emergency Services (“CalOES”).

**WHEREAS**, the purpose of the grant is to support comprehensive emergency management at the state, tribal and local levels and to encourage the improvement of prevention, protection, mitigation, response and recovery capabilities for all hazards, as set forth in Attachment A hereto (FEMA Preparedness Grants Manual), which is attached hereto and incorporated herein by reference.

**NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

1. COUNTY shall transfer to SUBRECIPIENT grant funds, in arrears, as necessary to reimburse SUBRECIPIENT for reasonable and permissible expenditures for the grant purposes. In order to obtain grant funds, SUBRECIPIENT shall comply with the instructions and submit to SHERIFF all required information and documentation, as set forth in Attachment B (FY2021 EMPG Financial Management Forms Workbook), which is attached hereto and incorporated herein by reference.

2. Throughout their useful life, grant property and equipment shall be used by SUBRECIPIENT only for grant purposes in accordance with Attachment A hereto.

3. SUBRECIPIENT shall exercise due care to preserve and safeguard grant property and equipment from damage or destruction and shall provide regular maintenance and such repairs for grant property and equipment as are necessary, in order to keep said grant property and equipment continually in good working order.

1           4.       If grant property or equipment becomes obsolete, SUBRECIPIENT shall dispose of it  
2 only in accordance with the instructions of COUNTY or the agency from which COUNTY received the  
3 grant funds.

4           5.       SUBRECIPIENT shall submit to the COUNTY grant program reporting documents and  
5 information in accordance with requirements set out in the Attachment C (FY2021 Emergency  
6 Management Performance Grant Program: California Supplement to the FEMA Preparedness Grants  
7 Manual; or, The State Guidance), which is attached hereto and incorporated herein by reference.

8           6.       By executing this Agreement, SUBRECIPIENT agrees to comply with and be fully  
9 bound by this Agreement and all applicable provisions of Attachments A, B, C, and D (Standard  
10 Assurances for all CalOES Federal Grant Programs) hereto. SUBRECIPIENT shall notify COUNTY  
11 immediately upon discovery that it has not abided or no longer will abide by any applicable provision of  
12 this Agreement or Attachments A, B, C, or D hereto.

13           7.       SUBRECIPIENT agrees to indemnify, defend and save harmless COUNTY and the  
14 agency from which COUNTY received grant funds, and their elected and appointed officials, officers,  
15 agents and employees from any and all claims and losses accruing or resulting to any and all contractors,  
16 subcontractors, laborers, and any other person, firm or corporation furnishing or supplying work,  
17 services, materials or supplies in connection with SUBRECIPIENT's performance of this Agreement,  
18 including Attachments A, B, C, and D hereto, and from any and all claims and losses accruing or  
19 resulting to any person, firm, or corporation who may be injured or damaged by SUBRECIPIENT in the  
20 performance of this Agreement, including Attachments A, B, C, and D hereto.

21           8.       No alteration or variation of the terms of this Agreement shall be valid unless made in  
22 writing and signed by duly authorized representatives of the parties hereto, and no oral understanding or  
23 agreement not incorporated herein shall be binding on any of the parties hereto.

24           9.       SUBRECIPIENT may not assign this Agreement in whole or in part without the express  
25 written consent of COUNTY.

26           10.       SUBRECIPIENT shall provide to COUNTY all records and information requested by  
27 COUNTY for inclusion in quarterly reports and such other reports or records as COUNTY may be  
28

1 required to provide to the agency from which COUNTY received grant funds or other persons or  
2 agencies.

3 11. For a period of three years after the final Federal Financial Report hereunder or until all  
4 claims related to this Agreement are finally settled, whichever is later, SUBRECIPIENT shall preserve  
5 and maintain all documents, papers and records relevant to the work performed or property or equipment  
6 acquired in accordance with this Agreement, including Attachments A, B, C, and D hereto. For the  
7 same time period, SUBRECIPIENT shall make said documents, papers and records available to  
8 COUNTY and the agency from which COUNTY received the grant funds or their duly authorized  
9 representative(s), for examination, copying, or mechanical reproduction on or off the premises of  
10 SUBRECIPIENT, upon request, during usual working hours.

11 12. SUBRECIPIENT and COUNTY shall be subject to examination and audit by the State  
12 Auditor General with respect to this Agreement for a period of three years after the final Federal  
13 Financial Report hereunder.

14 13. COUNTY may terminate this Agreement and be relieved of the payment of any  
15 consideration to SUBRECIPIENT if a) SUBRECIPIENT fails to perform any of the covenants  
16 contained in this Agreement, including the applicable terms of Attachments A, B, C, and D hereto, at the  
17 time and in the manner herein provided, or b) COUNTY loses funding under the grant. In the event of  
18 termination, COUNTY may proceed with the work in any manner deemed proper by COUNTY.

19 14. SUBRECIPIENT and its agents and employees shall act in an independent capacity in  
20 the performance of this Agreement, including Attachments A, B, C, and D hereto, and shall not be  
21 considered officers, agents or employees of COUNTY or SHERIFF or of the agency from which  
22 COUNTY received grant funds.

23 15. By signing this Agreement, SUBRECEIPIENT understands and agrees that:

- 24 a. Failure to follow grant guidance, including those detailed below, will result in  
25 ineligibility for any reimbursement under the FY21 EMPG:
- 26 b. A SUBRECIPIENT representative must attend half of the Orange County Emergency  
27 Managers Organization meetings held from July 1, 2021 through June 30, 2023;
- 28

- c. SUBRECIPIENT must maintain National Incident Management System (NIMS) compliance;
- d. For any personnel whose salary is charged to the grant, that specific individual must meet the training and exercise requirements set forth in the grant guidance;
- e. Only those expenditures specifically detailed in the Financial Management Forms Workbook are approved for funding; any changes must be pre-approved by the California Office of Emergency Services;

**IN WITNESS WHEREOF**, the parties have executed this Agreement in the County of Orange, State of California.

DATED: \_\_\_\_\_, 20\_\_

COUNTY OF ORANGE, a political subdivision of the State of California

By \_\_\_\_\_  
 Sheriff-Coroner  
 "COUNTY"

APPROVED AS TO FORM  
 COUNTY COUNSEL

By Wendy J. Phillips  
 Wendy J Phillips, Senior Deputy

DATED: \_\_\_\_\_, 20\_\_

SUBRECIPIENT \_\_\_\_\_

By \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 City Clerk

DATED:



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-844

**Meeting Date:** 9/6/2022

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**TITLE:**

**APPROVAL TO HIRE FULL-TIME CUSTODY STAFF FOR COSTA MESA POLICE JAIL OPERATION SERVICES**

**DEPARTMENT:** POLICE DEPARTMENT

**PRESENTED BY:** DAVID CASAREZ, LIEUTENANT

**CONTACT INFORMATION:** DAVID CASAREZ, LIEUTENANT, 714-754-5266

**RECOMMENDATION:**

Staff recommends the City Council:

1. Authorize the City Manager or designee to increase the City's table of organization to account for eleven (11) full-time custody staff to facilitate Costa Mesa Jail Operations.
2. Adopt Resolution Number 2022-XX, which amends Resolution Number 2022-35, establishing the new Custody Supervisor classification and corresponding salary range.
3. Authorize the appropriation of \$175,215 from the General Fund's (101) fund balance for Police Department custody staff to facilitate Costa Mesa Jail Operations.

**BACKGROUND:**

In June 2013, the City of Costa Mesa began contracting for jail services with G4S Secure Solutions (USA) Inc. ("G4S"). The contract was for a three-year term, with the option to extend the term of the contract for two additional one-year periods. The City and G4S exercised the extension options, extending the term through June 25, 2018.

In November 2017, the City released a Request for Proposal (RFP No. 18-06) for jail services in anticipation of the current G4S contract expiring on June 25, 2018. The City received one response to the RFP, which was from G4S. The proposal was for jail services at a cost not-to-exceed: Year 1 - \$851,261; Year 2 - \$887,491; and Year 3 - \$924,098. The proposed contract with G4S contained two additional one-year extension options, the first of which was exercised in June 2021, with an expiration date of June 30, 2022 at an annual cost not-to-exceed \$924,098. In March of 2022, G4S was purchased by Allied Universal, which agreed to continue jail services under the same contract agreement.

In May 2022, Allied Universal was unable to meet Costa Mesa's jail services needs pursuant to the contract. On May 17, 2022, City Council approved the termination of the professional services agreement for jail services between Allied Universal, assignor of G4S Secure Solutions (USA) Inc.

and the City of Costa Mesa, and authorized the City Manager or designee to negotiate an agreement with the City of Huntington Beach for temporary jail services and/or to hire temporary staffing to operate the Costa Mesa Jail.

To mitigate the impact on police operations, seven (7) temporary part-time custody officers have been hired. However, this is not a permanent solution in resolving the staffing requirements to safely operate the jail.

**ANALYSIS:**

The City's Type 1 jail facility is operational 24 hours a day, 365 days a year and governed by the Board of State and Community Corrections (BSCC). Title 15 requires a sufficient number of properly trained personnel be employed in each local detention facility to ensure the safety of personnel and arrestees.

To move forward with a permanent solution, staff is recommending the City hire full-time custody staff as city employees. In order to provide the required staffing levels, one (1) newly established full-time classification of Custody Supervisor and ten (10) Custody Officer positions is recommended. This has been the Jail's staffing level for the past nine years and has been approved by the BSCC for safe operation. The annual contract rate for FY 22-23 with Allied Universal was proposed at \$945,502. The annual cost moving forward with the additional staff would be approximately \$1.12 million, which is lower than the City's FY 2012-13 budgeted cost for jail services of \$1.3 million.

**ALTERNATIVES:**

The City Council could decide not to authorize the hiring of full-time custody staff to facilitate the City jail; however, if the jail facility is closed, officers would be required to complete the booking process themselves and transport the arrestees directly to Orange County Jail in Santa Ana. This is not recommended because it would negatively impact police services by delaying response times in jurisdiction.

**FISCAL REVIEW:**

The City's cost for jail services is budgeted annually based upon the approved and active contract for jail services. The allocation budget for jail services through Allied Universal for FY 22-23 is \$945,502. Upon City Council approval, an additional appropriation of \$175,215 from the General Fund's (101) fund balance will be added to the Police Department's FY 22-23 Operating Budget.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report and approved as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goals:

- Strengthen the Public's Safety and Improve the Quality of Life
- Recruit and Retain High Quality Staff



**CONCLUSION:**

Staff recommends the City Council:

1. Authorize the City Manager or her designee to increase the City's table of organization to account for eleven (11) full-time custody staff to facilitate Costa Mesa Jail Operations.
2. Adopt Resolution Number 2022-XX, which amends Resolution Number 2022-35 establishing the new Custody Supervisor classification and corresponding salary range.
3. Authorize the appropriation of \$175,215 from the General Fund's (101) fund balance for Police Department custody staff to facilitate Costa Mesa Jail Operations.

**RESOLUTION NO. 2022-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 2022-35 BY ESTABLISHING A NEW CLASSIFICATION REPRESENTED BY THE CITY OF COSTA MESA CITY EMPLOYEES ASSOCIATION AND ESTABLISHING THE PAY RANGES FOR THE NEW CLASSIFICATION.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on June 7, 2022, the City Council adopted Resolution No. 2022-35, revising the pay ranges for job classifications in the Costa Mesa City Employees Association, effective June 19, 2022; and

WHEREAS, the City Council desires to amend Resolution No. 2022-35, to establish the new job classification of Custody Supervisor and to establish the pay ranges for the new classification.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The Costa Mesa City Council hereby amends Resolution No. 2022-35 to establish the new job classification of Custody Supervisor and to establish the pay ranges for the new job classification as set forth herein.

SECTION 2. Section 3 of Resolution No. 2022-35 is hereby amended to add the Custody Supervisor job classification at the salary range and monthly rates of pay specified below, effective September 11, 2022.

Class Code	Class Title	Salary Plan	Grade	Step							
				1	2	3	4	5	6	7	
0190	Custody Supervisor	CMC	612	\$8,085	\$8,489	\$8,913	\$9,359	\$9,827	\$10,318	\$10,834	Monthly
				\$97,020	\$101,868	\$106,956	\$112,308	\$117,924	\$123,816	\$130,008	Annual
				\$46.64	\$48.98	\$51.42	\$53.99	\$56.69	\$59.53	\$62.50	Hourly

SECTION 3. Except as modified by this Resolution, Resolution No. 2022-35 shall remain in full force and effect.

**PASSED AND ADOPTED this 6<sup>th</sup> day of September, 2022.**

\_\_\_\_\_  
John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-XX and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6th day of September, 2022, by the following roll call vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 21st day of September, 2022.

\_\_\_\_\_  
Brenda Green, City Clerk



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-845

**Meeting Date:** 9/6/2022

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**TITLE:**

**ACCEPTANCE AND ALLOCATION OF THE 2022-23 OFFICE OF TRAFFIC SAFETY GRANT FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM**

**DEPARTMENT:** POLICE DEPARTMENT

**PRESENTED BY:** DANIEL MILES, SERGEANT

**CONTACT INFORMATION:** DANIEL MILES, SERGEANT, (714) 754-4963

**RECOMMENDATION:**

Staff recommends the City Council:

1. Approve the proposed Resolution No. 2022-XX, which ratifies the application for a grant award from the State of California - Office of Traffic Safety (OTS) for the Selective Traffic Enforcement Program (STEP) and authorizes the City Manager or designee to execute all grant documents, including the Grant Agreement, and accept and administer the grant.
2. Approve revenue and expense appropriations in the amount of \$265,000 respectively, for the 2022-23 OTS STEP grant.

**BACKGROUND:**

The National Highway Transportation Safety Administration distributes federal funding to California through the Office of Traffic Safety. Grants are used to mitigate traffic safety program deficiencies, expand ongoing programs, and/or to develop new programs. Grant funding cannot replace existing program expenditures, nor can traffic safety funds be used for program maintenance, research, rehabilitation, and/or construction. The Costa Mesa Police Department has been awarded similar grants in the past, which have significantly assisted the objectives of the Traffic Safety Bureau and improved traffic safety for residents and visitors in Costa Mesa.

**ANALYSIS:**

Since 2005, the Office of Traffic Safety has awarded the Costa Mesa Police Department 17 traffic safety related grants. The funds associated with these grants were used to purchase specialized equipment and to fund the cost of personnel working targeted traffic operations.

The Office of Traffic Safety assembles collision data rankings based on city population numbers. The most recent year of compiled statistics used by OTS was from 2019. Costa Mesa was then ranked with 58 other cities with a population of 100,001-250,000.

Along with injury collisions, impaired driving enforcement has always been a top priority for the Costa Mesa Police Department. From 1986-2014, the Department staffed a full-time impaired driving enforcement team consisting of two (2) full-time officers. However, based on Police Department contraction in previous years, the full-time DUI Team was discontinued in 2014. The DUI team was re-established in January 2019; however, it was suspended due to staffing challenges. The DUI Team was again established in January 2021. The previous STEP Grant was used to supplement the DUI Team by funding officers to saturate the area looking for suspected DUI drivers. Without this grant, the Department's ability to address DUI drivers is limited.

Aside from the DUI enforcement team, the STEP Grant funds DUI checkpoints. These checkpoints are educational, highly visible, and provide a deterrent against impaired driving. The Department's commitment to DUI enforcement is evident in the OTS data rankings. In the study, Costa Mesa had the best ranking for DUI arrests in 2012 (847 arrests) and 2013 (717 arrests) out of 56 cities in the population group. During those years, the Department had a full-time DUI team.

As set forth in the OTS rankings, in 2013, the Costa Mesa Police Department made 717 DUI arrests for the year. With the absence of the DUI team, the Department made 356 DUI arrests in 2014, 356 DUI arrests in 2015, 421 DUI arrests in 2016, and 345 arrests in 2017. Based on the City's data, the Department made 397 DUI arrests in 2018, 461 DUI arrests in 2019, 308 DUI arrests in 2020, and 1,093 DUI arrests in 2021.

With the 2014 addition of driving under the influence of drugs (DUID) provisions to the California Vehicle Code (CVC) (Sections 23152(f) and (g)), we are now able to accurately track the DUID problem in Costa Mesa. In 2014, 37 arrests were made for DUID or combinations of drugs/alcohol and that number nearly doubled in 2015 to 63. Subsequently, there were 75 DUID arrests in 2016, 107 DUID arrests in 2017, 106 DUID arrests in 2018, 65 DUID arrests in 2019, 127 DUID arrests in 2020, and 135 DUID arrests in 2021.

The Police Department submitted applications and received tentative approval for the 2022-23 OTS STEP Grant. The grant will allow the Department to implement the Selective Traffic Enforcement Program (STEP). This program will provide a comprehensive approach to reducing violations, which commonly lead to collisions while maintaining a focus on impaired and suspended/unlicensed drivers. Grant funds will be used to staff sobriety/driver license checkpoints and to staff targeted enforcement operations. In addition, funds will be used to purchase operation related equipment and support additional law enforcement training related to DUI investigations and enforcement activities. The implementation of this training, along with the STEP enforcement operations, will help achieve the overall goal of reducing injury collisions, saving lives, and reducing liability.

The Department's current grant expires on September 30, 2022. The 2022-2023 grant will enable the Police Department to build upon successes achieved to date, while providing new objectives for increasing traffic safety throughout the City. The funding will allow the Department additional resources to combat impaired driving and enforce traffic laws aimed at saving lives. Objectives of the OTS grant include DUI saturation patrols; traffic enforcement operations targeting red light, excessive speed; distracted driving violations; traffic enforcement at high collision intersections; and sobriety/driver license checkpoints.

Some specific project objectives from the Grant Agreement include:

- Conduct four DUI/DL checkpoints.
- Conduct 21 DUI saturation patrols.
- Conduct 17 special traffic enforcement operations targeting red light, excessive speed, and other violations at or near intersections with a disproportionate number of traffic collisions.
- Conduct three special enforcement operations targeting distracted driving violations.
- Conduct two bicycle and pedestrian safety enforcement operations.
- Provide advanced officer training in DUI enforcement to eight officers.

OTS grant funding is based on the federal fiscal year, which begins on October 1, 2022, and ends on September 30, 2023. The Grant Agreement allocates \$265,000, which will be utilized over the federal fiscal year 12-month period. OTS will reimburse the City for approved grant expenditures throughout the grant period.

**ALTERNATIVES:**

The City Council may elect not to accept the grant; however, the Department would not be able to pursue the specific goals outlined in this report.

**FISCAL REVIEW:**

Upon acceptance of the 2022-23 OTS STEP Grant, revenue and expense appropriations in the amount of \$265,000 respectively will be established for the grant. The grant period is from October 1, 2022, to September 30, 2023.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed the 2022 OTS STEP Grant Agreement, proposed resolution, and this report, and has approved them as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

**CONCLUSION:**

Staff recommends the City Council:

1. Approve the proposed Resolution No. 2022-XX, which ratifies the application for a grant award from the State of California - Office of Traffic Safety (OTS) for the Selective Traffic Enforcement Program (STEP) and authorizes the City Manager or her designee to execute all grant documents, including the Grant Agreement, and accept and administer the grant.
2. Approve revenue and expense appropriations in the amount of \$265,000 respectively, for the 2022-23 OTS STEP Grant.

**RESOLUTION NO. 2022-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, RATIFYING THE APPLICATION FOR A GRANT AWARD FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE ALL GRANT DOCUMENTS, AND ACCEPT AND ADMINISTER THE GRANT**

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY FINDS, DETERMINES AND DECLARES AS FOLLOWS:

WHEREAS, the California Office of Traffic Safety (OTS) has established the Selective Traffic Enforcement Program (STEP) grant with the objective of reducing the number of persons killed and injured in crashes involving alcohol and other primary collision factors; and

WHEREAS, OTS has allocated to the City of Costa Mesa \$265,000 in grant funds for the period of October 1, 2022 through September 30, 2023; and

WHEREAS, the City of Costa Mesa supports the Program goals and wishes to participate in the Program; and

WHEREAS, the City Council desires to authorize the City Manager or her designee to execute all grant documents and accept and administer the grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

Section 1. The City Council hereby ratifies the application for a STEP grant from the California Office of Traffic Safety.

Section 2. The City Council hereby authorizes the City Manager or her designee is to execute all grant documents, including the grant agreement, accept and administer the grant, and take all steps necessary to implement this authorization and STEP requirements and objectives.

**PASSED AND ADOPTED this 6th day of September, 2022.**

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John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6<sup>th</sup> day of September, 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 6<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Brenda Green, City Clerk



<b>1. GRANT TITLE</b> <b>Selective Traffic Enforcement Program (STEP)</b>	
<b>2. NAME OF AGENCY</b> <b>Costa Mesa</b>	<b>3. Grant Period</b> From: 10/01/2022 To: 09/30/2023
<b>4. AGENCY UNIT TO ADMINISTER GRANT</b> <b>Costa Mesa Police Department</b>	
<b>5. GRANT DESCRIPTION</b> Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
<b>6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$265,000.00</b>	
<p><b>7. TERMS AND CONDITIONS:</b> The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement:</p> <ul style="list-style-type: none"> <li>• Schedule A – Problem Statement, Goals and Objectives and Method of Procedure</li> <li>• Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)</li> <li>• Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable)</li> <li>• Exhibit A – Certifications and Assurances</li> <li>• Exhibit B* – OTS Grant Program Manual</li> <li>• Exhibit C – Grant Electronic Management System (GEMS) Access</li> </ul> <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: <a href="http://www.ots.ca.gov">www.ots.ca.gov</a>.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
<b>8. Approval Signatures</b>	
<p><b>A. GRANT DIRECTOR</b>  NAME: Dan Miles  TITLE: Sergeant - Special Events  EMAIL: dmiles@costamesaca.gov  PHONE: (714) 754-4963  ADDRESS: 99 Fair Drive  Costa Mesa, CA 92626</p> <p>_____  <i>(Signature)</i>                      <i>(Date)</i></p> <p><b>C. FISCAL OFFICIAL</b>  NAME: Carol Molina  TITLE: Finance Director  EMAIL: cmolina@costamesaca.gov  PHONE: (714) 754-5036  ADDRESS: 77 Fair Drive  Costa Mesa, CA 92626</p> <p>_____  <i>(Signature)</i>                      <i>(Date)</i></p>	<p><b>B. AUTHORIZING OFFICIAL</b>  NAME: Lori Ann Farrell Harrison  TITLE: City Manager  EMAIL: loriann@costamesaca.gov  PHONE: (714) 754-5328  ADDRESS: 77 Fair Drive  Costa Mesa, CA 92626</p> <p>_____  <i>(Signature)</i>                      <i>(Date)</i></p> <p><b>D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY</b>  NAME: Barbara Rooney  TITLE: Director  EMAIL: barbara.rooney@ots.ca.gov  PHONE: (916) 509-3030  ADDRESS: 2208 Kausen Drive, Suite 300  Elk Grove, CA 95758</p> <p>_____  <i>(Signature)</i>                      <i>(Date)</i></p>

<p>E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY</p> <p>NAME: Carolyn Vu  ADDRESS: 2208 Kausen Drive, Suite 300  Elk Grove, CA 95758</p>	<p><b>9. SAM INFORMATION</b></p> <p>SAM #: VLGSYJVFJ4M7  REGISTERED  ADDRESS: 77 Fair Drive  CITY: Costa Mesa  ZIP+4: 92627-6520</p>
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
				<b>AGREEMENT TOTAL</b>		<b>\$265,000.00</b>
				AMOUNT ENCUMBERED BY THIS DOCUMENT		<b>\$265,000.00</b>
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		<b>\$ 0.00</b>
				TOTAL AMOUNT ENCUMBERED TO DATE		<b>\$265,000.00</b>
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			

## 1. PROBLEM STATEMENT

### Fatal Traffic Crashes:

The last year of successfully obtaining ZERO fatalities was in 2012. Since 2015 (8 fatalities), we have had a slight decrease in yearly fatalities. The decrease can be attributed to OTS funding for additional enforcement. We had six fatalities during the calendar year of 2016, five in 2017, six in 2018, five in 2019, and five in 2020. The majority of fatal traffic crashes involved motorcycles and pedestrians. During the course of our fatal traffic crash investigations, the Costa Mesa Police Department observed a variety of contributing factors, including driving under the influence of both alcohol and/or drugs and right of way violations involving motorcyclists, bicycles and pedestrians. According to SWITRS (2019), Costa Mesa ranked 34th worst for total fatal and injury crashes out of 59 other cities in our population group.

### DUI Traffic Crashes:

In Costa Mesa, DUI continues to be a major problem. In 2015, we had three alcohol-involved fatal traffic crashes. Costa Mesa has always had a serious DUI problem due to numerous ABC establishments located within the city boundaries, a highly traveled freeway terminating in our city, and our city roadways being used for freeway access to two large beach cities, Newport Beach and Huntington Beach. In 2017, we saw a decline in DUI involved fatalities (2) and a rise in DUI arrests (389), attributed to OTS DUI saturation patrols and increased officer education through SFST's and ARIDE programs. Due to the COVID-19 pandemic, no officers were sent for SFST, ARIDE, and DRE training in 2020. Officers new to the Traffic Safety Bureau will attend SFST, ARIDE, and DRE training in the near future. According to SWITRS (2019), Costa Mesa ranked 20th worst for alcohol-involved crashes out of 59 other cities in our population group.

### Distracted Drivers:

Nationally, there has been an increase in distracted driving involved traffic crashes, both non-injury, and injury. An OTS Statewide Intercept Opinion Survey revealed that 36.3 percent of Californians stated texting and talking on cellular telephones are the biggest safety concerns on California roadways. Although we are unable to quantify the number of traffic crashes in the City of Costa Mesa related to distracted driving, we believe it is responsible for a major portion of our unsafe speed, rear-end traffic crashes.

### DUID Driving:

The problem of driving under the influence while drugged (DUID) continues to rise. Of all drivers killed in motor vehicle crashes, who were tested, 29 percent proved positive for legal and/or illegal drugs. This percentage has been increasing every year since 2006. With the 2014 addition of the DUID law subsections, CVC 23152(f) and CVC 23152(g), we are now able to accurately track the DUID problem in the City of Costa Mesa. In 2017, there was an increase from previous years due to the easy accessibility of drugs, namely marijuana and prescription drugs. Because of the continued training classes offered to officers regarding DUID through OTS grant-funded training, the City of Costa Mesa had 1097 arrests for DUID or Driving under the influence of a combination of alcohol and drugs during 2021.

### Motorcyclists:

In the city of Costa Mesa, the number of motorcyclist fatalities has remained consistent over the past five years - 2017 (2), 2018(1), 2019 (2), 2020 (0) and 2021 (1). According to SWITRS (2019), the City of Costa Mesa ranked 11th worst for total motorcycle injury crashes out of 59 other cities in our population group.

### Pedestrian & Bicyclists:

Pedestrians and bicyclists are the most vulnerable to injury and death when involved in a motor vehicle traffic crash. High visibility enforcement is a direct contribution to the decline in both bicycle and pedestrian fatal and injury traffic crashes. The Costa Mesa Police Department has investigated numerous pedestrian and bicycle fatal and injury traffic crash over the past five years. Those fatal traffic crash investigations include: three pedestrian fatalities in 2016, one bicyclist and two pedestrian fatalities in 2017. One pedestrian fatality in 2018, two pedestrian fatalities in 2019, two pedestrian and two bicyclist fatalities in 2020, and one pedestrian fatality in 2021.

Traffic Enforcement Staffing:  
 Police Department budgets and staffing levels have reduced the number of officers on the street enforcing traffic laws. In the past, the Costa Mesa Police Department was adversely affected by a decrease in sworn personnel. The Traffic Safety Bureau staffing was severely impacted. As of 2022, we are currently at 133 sworn officers of the fully authorized staffing level of 143 sworn officers. Of the 133 sworn officers, three are on long term, injured-on-duty leave with uncertain return to work dates. We currently have ten dedicated Traffic Officers, one Special Events Officer, one Traffic Investigator, and two Traffic Sergeants. As of January 6, 2021, the Costa Mesa Police Department Traffic Safety Bureau implemented a dedicated two officer DUI enforcement team.

**2. PERFORMANCE MEASURES**

**A. Goals:**

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

**B. Objectives:**

	<b>Target Number</b>
1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	1
2. Participate and report data (as required) in the following campaigns; Quarter 1: National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	10
3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	12
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	8
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	4
7. Send law enforcement personnel to the DRE Recertification training.	2
8. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs	4

for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	
9. Conduct DUI Saturation Patrol operation(s).	21
10. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	17
11. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	3
12. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.	2
13. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	2
14. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2
15. Participate in highly visible collaborative DUI Enforcement operations.	3
16. Participate in highly visible collaborative Traffic Enforcement operations.	2
17. Send law enforcement personnel to DUI Checkpoint Planning and Management training.	2
<b>3. METHOD OF PROCEDURE</b>	
<b>A. <u>Phase 1 – Program Preparation (1<sup>st</sup> Quarter of Grant Year)</u></b>	
<ul style="list-style-type: none"> <li>• The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.</li> <li>• All training needed to implement the program should be conducted this quarter.</li> <li>• All grant related purchases needed to implement the program should be made this quarter.</li> <li>• In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly.</li> <li>• Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.</li> <li>• <u>Media Requirements</u> Issue a press release approved by the OTS PIO announcing the kick-off of the grant by November 15, but no sooner than October 1. The kick-off release must be approved by the OTS PIO and only distributed after the grant is fully signed and executed. If you are unable to meet the November 15 deadline to issue a kick-off press release, communicate reasons to your OTS coordinator and OTS PIO.</li> </ul>	
<b>B. <u>Phase 2 – Program Operations (Throughout Grant Year)</u></b>	
<ul style="list-style-type: none"> <li>• The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.</li> </ul> <p><u>Media Requirements</u></p> <p>The following requirements are for all grant-related activities:</p> <ul style="list-style-type: none"> <li>• Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.</li> </ul>	

- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the Coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, press releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS coordinator when any material is distributed to the media and public, such as a press release, educational material, or link to social media post. The OTS-supplied kick-off press release templates and any kickoff press releases are an exception to this policy and require prior approval before distribution to the media and public.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy to your OTS Coordinator. Optimum lead time would be 7 days prior to the scheduled release date, but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Press releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are exempt from the OTS PIO approval process. The OTS PIO and your Coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are exempt from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your Coordinator with embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval. Please send to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your grant coordinator at least 3 business days prior to the scheduled release date.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS Coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult your OTS Coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS Coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any press releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- Contact the OTS PIO or your OTS Coordinator for consultation when changes from any of the above requirements might be warranted.

**C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)**

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
  - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
  - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
  - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
  - Collect, analyze and report statistical data relating to the grant goals and objectives.

**4. METHOD OF EVALUATION**

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

**5. ADMINISTRATIVE SUPPORT**

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
164AL-23	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$175,000.00
402PT-23	20.600	State and Community Highway Safety	\$90,000.00

COST CATEGORY	FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
<b>A. PERSONNEL COSTS</b>				
<u>Straight Time</u>				\$0.00
<u>Overtime</u>				
DUI/DL Checkpoints	164AL-23	\$13,600.00	4	\$54,400.00
DUI Saturation Patrols	164AL-23	\$3,725.00	21	\$78,225.00
Collaborative DUI Enforcement	164AL-23	\$2,600.00	3	\$7,800.00
Benefits for 164AL - OT @ 23.82%	164AL-23	\$140,425.00	1	\$33,449.00
Traffic Enforcement	402PT-23	\$2,560.00	17	\$43,520.00
Distracted Driving	402PT-23	\$2,560.00	3	\$7,680.00
Motorcycle Safety	402PT-23	\$2,560.00	2	\$5,120.00
Pedestrian and Bicycle Enforcement	402PT-23	\$2,560.00	2	\$5,120.00
Collaborative Traffic Enforcement	402PT-23	\$2,560.00	2	\$5,120.00
Benefits for 402PT - OT @ 23.82%	402PT-23	\$66,560.00	1	\$15,855.00
Category Sub-Total				\$256,289.00
<b>B. TRAVEL EXPENSES</b>				
In State Travel	402PT-23	\$2,595.00	1	\$2,595.00
				\$0.00
Category Sub-Total				\$2,595.00
<b>C. CONTRACTUAL SERVICES</b>				
				\$0.00
Category Sub-Total				\$0.00
<b>D. EQUIPMENT</b>				
				\$0.00
Category Sub-Total				\$0.00
<b>E. OTHER DIRECT COSTS</b>				
DUI Checkpoint Supplies	164AL-23	\$1,126.00	1	\$1,126.00
Drone Mapping Software	402PT-23	\$4,990.00	1	\$4,990.00
Category Sub-Total				\$6,116.00
<b>F. INDIRECT COSTS</b>				
				\$0.00
Category Sub-Total				\$0.00
<b>GRANT TOTAL</b>				<b>\$265,000.00</b>



<b>BUDGET NARRATIVE</b>
<b>PERSONNEL COSTS</b>
DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel
Benefits for 164AL - OT @ 23.82% - Benefits breakdown: Medicare 1.45% Unemployment .16% Workers Comp 10.47% Other Comp 11.74%
Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Collaborative Traffic Enforcement - Overtime for grant funded Collaborative Traffic Enforcement operations conducted by appropriate department personnel
Benefits for 402PT - OT @ 23.82% - Benefits breakdown: Medicare 1.45% Unemployment .16% Workers Comp 10.47% Other Comp 11.74%
<b>TRAVEL EXPENSES</b>
In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.
<b>CONTRACTUAL SERVICES</b>
-
<b>EQUIPMENT</b>
-
<b>OTHER DIRECT COSTS</b>
DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device/Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed. Each item must have a unit cost of less than \$5,000 (including tax and shipping).
Drone Mapping Software - Digital mapping software to be used in conjunction with a department supplied drone and computer for traffic crash reconstruction.
<b>INDIRECT COSTS</b>
-
<b>STATEMENTS/DISCLAIMERS</b>

There will be no program income generated from this grant.

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

**CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS**  
**(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94)**

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

**GENERAL REQUIREMENTS**

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

**NONDISCRIMINATION**

**(applies to all subrecipients as well as States)**

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), **and Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Subgrantee-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non- Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
  - "During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
    - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
    - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
    - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
    - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
    - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

**THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)**

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
  1. The dangers of drug abuse in the workplace;
  2. The grantee's policy of maintaining a drug-free workplace;
  3. Any available drug counseling, rehabilitation, and employee assistance programs;
  4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
  5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
  1. Abide by the terms of the statement;
  2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an

- employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted –
    1. Taking appropriate personnel action against such an employee, up to and including termination;
    2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  - f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

### **POLITICAL ACTIVITY (HATCH ACT)**

#### **(applies to all subrecipients as well as States)**

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

### **CERTIFICATION REGARDING FEDERAL LOBBYING**

#### **(applies to all subrecipients as well as States)**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The signed certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **RESTRICTION ON STATE LOBBYING**

#### **(applies to all subrecipients as well as States)**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

### **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

#### **(applies to all subrecipients as well as States)**

### Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment

rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**BUY AMERICA ACT**

**(applies to all subrecipients as well as States)**

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

**PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE**

**(applies to all subrecipients as well as States)**

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

**POLICY ON SEAT BELT USE**

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at [www.trafficsafety.org](http://www.trafficsafety.org). The NHTSA website ([www.nhtsa.gov](http://www.nhtsa.gov)) also provides information on statistics, campaigns, and program evaluations and references.

**POLICY ON BANNING TEXT MESSAGING WHILE DRIVING**

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.





# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-799

**Meeting Date:** 9/6/2022

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**TITLE:**

**SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2021-2022 ANNUAL ACTION PLAN IDENTIFYING FUNDING PRIORITIES FOR THE HOME-AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN**

**DEPARTMENT: ECONOMIC AND DEVELOPMENT SERVICES DEPARTMENT/HOUSING AND COMMUNITY DEVELOPMENT**

**PRESENTED BY: MIKELLE DAILY, GRANT ADMINISTRATOR**

**CONTACT INFORMATION: MIKELLE DAILY, GRANT ADMINISTRATOR, 714-754-5678**

**RECOMMENDATION:**

Staff recommends the City Council:

1. Hold a Public Hearing regarding the FY 2021-2022 Substantial Amendment to the Annual Action Plan.
2. Approve the recommended allocation of \$1,816,742 for the HOME-ARP Allocation Plan, a Substantial Amendment to the FY 2021-2022 Annual Action Plan.
3. Adopt Resolution No. 2022-XX in order to:
  - a. Approve the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan.
  - b. Authorize the City Manager, or the City Manager's designee, to submit the 2021-2022 Annual Action Plan Substantial Amendment to the U.S. Department of Housing and Urban Development.
  - c. Designate the City Manager, or the City Manager's designee, as the official representative of the City to administer the programs and to execute and submit all required agreements, certifications, and documents required by HUD, and execute all agreements for the use of funds approved in the 2021-2022 Annual Action Plan Substantial Amendment.
4. Authorize revenue and expense appropriations, respectively, each in the amount of \$1,816,742, for the HOME-ARP Allocation Plan.

**BACKGROUND:**

**HOME-ARP Funds**

On March 11, 2021, the American Rescue Plan Act of 2021 (ARP) was signed into law. To address the need for homelessness assistance and supportive services, \$5 billion in federal ARP funds were appropriated and administered through the federal HOME Investment Partnerships Program (HOME). On April 8, 2021, the U.S. Department of Housing and Urban Development (HUD) allocated HOME-ARP funds to 651 grantees using the HOME formula established in 24 CFR 92.50 and 92.60. As a recipient of HOME funds, the City of Costa Mesa is eligible to receive a HOME-ARP allocation in the amount of \$1,816,742.

### **Eligible Activities**

HOME-ARP funds can be used to fund four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness or in other vulnerable populations. These activities are:

- (1) Development and support of affordable housing;
- (2) Provision of supportive services;
- (3) Tenant-based rental assistance (TBRA); and
- (4) Acquisition and development of non-congregate shelter units.

Of these four activities eligible for HOME-ARP funds, the activities that would best serve qualifying individuals and families in Costa Mesa include (1) the development and support of affordable housing and (2) the provision of supportive services.

A TBRA program that uses HOME-ARP funds can only assist qualifying individuals (homeless or at risk of homelessness as specifically defined below). In addition, the City Council has already allocated \$1.6 Million for rental assistance programs using less restrictive funding sources which allow the City to serve a greater proportion of City residents in need. As such, funding TBRA with HOME-ARP funds would not expand the reach of existing rental assistance and HOME-funded TBRA programs currently in operation. Therefore, staff does not recommend using HOME-ARP funds to augment the existing TBRA program.

Regarding non-congregate shelter units, the City of Costa Mesa acquired and developed the 70 bed Bridge Shelter to serve individuals experiencing unsheltered homelessness and is in the expedited process of creating 88 affordable housing units with support services for veterans and seniors through the Homekey program. These approaches provide the appropriate level of resources for those working toward housing stability. Creating non-congregate shelter units using HOME-ARP funds is not recommended at this time.

Lastly, the feedback that was received during the HOME-ARP Allocation Plan outreach supports the determination that activities (1) and (2) listed above are the best use of HOME-ARP funds for the City of Costa Mesa.

### **Qualifying Populations**

The purpose of HOME-ARP funding is to provide homelessness assistance and supportive services to those who are homeless or at risk of becoming homeless. HUD identifies these individuals as part

of “qualifying populations” with very specific definitions for qualifying individuals and families.

ARP defines qualifying individuals or families as those that are (1) homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act, as amended (42 U.S.C. 11302(a)) (“McKinney-Vento”), (2) at risk of homelessness, as defined in section 401 of McKinney-Vento (e.g. have an annual income below 30% of the median income for the area and do not have permanent housing, for example living in a hotel, , living in the home of another, etc.); (3) fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; (4) part of other populations where providing supportive services or assistance would prevent a family’s homelessness or would serve those with the greatest risk of housing instability; or (5) veterans and families that include a veteran family member that meet the criteria of (1)-(4) above.

### **Allocation Plan Required**

To receive its HOME-ARP funds, the City must engage in consultation and public participation processes, develop a HOME-ARP allocation plan that meets the HUD requirements, and submit it to HUD as a substantial amendment to the City’s Fiscal Year 2021 Annual Action Plan. The HOME-ARP allocation plan must describe how the City intends to distribute HOME-ARP funds, including how it will use these funds to address the needs of HOME-ARP qualifying populations.

### **HOME-ARP Outreach and Consultation**

On March 21, 2022, staff hosted a HOME-ARP consultation meeting with nonprofit service providers and distributed surveys to gather feedback on existing gaps in services for vulnerable populations in Costa Mesa.

On March 31, 2022, staff participated with the Orange County Continuum of Care (CoC) in a consultation meeting to gather feedback on proposed activities for the HOME-ARP Allocation Plan.

On April 5, 2022, a HOME-ARP survey was posted on the City’s website to gather additional feedback from the community regarding potential funding priorities.

On May 3, 2022, the City Council held a public hearing after providing a 15-day public comment period for the draft HOME-ARP Allocation plan. Approval of the plan was continued at that time so that staff could provide the City Council with additional information including a comprehensive summary of the various funding sources and rental assistance programs already available to residents in the City. Staff provided a comprehensive overview of Citywide rental assistance programs at the June 21, 2022 City Council meeting.

On July 1, 2022 and on August 21, 2022, the City re-advertised and posted the modified draft HOME-ARP Allocation Plan on the City’s website and at City Hall for additional public comment.

Lastly, the City Council will hold a public hearing on September 6, 2022 regarding the submittal of the FY 2021-2022 Substantial Amendment for the HOME-ARP Allocation Plan to HUD.

### **ANALYSIS:**

## **Community Feedback**

Staff received valuable feedback from non-profit service and affordable housing providers and organizations via in-person and virtual outreach meetings, online survey results, and phone and email correspondence. (A summary of the feedback is provided below and within the Allocation Plan itself). In general, feedback indicated a need to focus on:

- Increasing availability/affordability of housing units;
- Mental health and substance abuse supportive services for youth, survivors of domestic violence and individuals experiencing homelessness;
- Supportive and wrap-around services such as transportation, legal services, credit repair and assistance with landlord/tenant relations;
- Case management services;
- Services for seniors, the disabled, and monolingual Spanish speakers; and
- Support for existing programs to ensure continuity of current services.

## **Recommended HOME-ARP Allocation Plan**

The City will receive \$1,816,742 in HOME-ARP funds once the FY 2021-2022 Substantial Amendment for the HOME-ARP Allocation Plan is submitted and approved by HUD. Based on an analysis of housing/community needs, an assessment of current services available to the qualifying populations, and community feedback, staff is recommending funding for two HOME-ARP eligible activities:

1. Development and Support of Affordable Housing
2. Supportive Services including those defined at 24 CFR 578.53(e)
  - McKinney-Vento Supportive Services
  - Homelessness Prevention Services; and
  - Housing Counseling Services

The Allocation Plan (attached) provides a funding allocation for each of the above-listed activities. Based on the community feedback, staff anticipates a substantial demand for funds for supportive services. However, there is also a clear need for funding to support affordable housing projects as well. As such, staff is recommending that the City Council approve an Allocation Plan that equally divides HOME-ARP funds between supportive services and affordable housing by allocating \$772,116 for each activity. Refer to Table 1 below for the staff recommended HOME-ARP Allocation Budget.

It should be noted that these allocations are estimates and no specific projects are known at this time. A Request for Proposals (RFP) will be issued for both categories of projects. Depending on the

proposals received, HOME-ARP funds may be allocated to either Supportive Services and/or Development of Affordable Rental Housing based on the proposals received. After the City has selected a proposal(s), the City will adjust the amount of funding allocated in either category, not to exceed the total HOME-ARP allocation of \$1,816,742.

<b>TABLE 1 – HOME-ARP ALLOCATION PLAN</b>		
<b>ADMINISTRATION</b>		
Administration and Planning (15% max)	\$272,510	
	<b>Subtotal:</b>	\$272,510
<b>PROPOSED PROGRAMS/PROJECTS</b>		
Development and Support of Affordable Housing	\$772,116	
	<b>Subtotal:</b>	\$772,116
Supportive Services	\$772,116	
	<b>Subtotal:</b>	\$772,116
<b>HOME-ARP ALLOCATION</b>	<b>TOTAL:</b>	<b>\$1,816,742</b>

**Development and Support of Affordable Housing**

HOME-ARP funds may be used to acquire, rehabilitate or construct affordable rental housing primarily for occupancy by households of individuals and families that meet the definition of one or more of the qualifying populations under HUD regulations. Eligible HOME-ARP rental housing includes manufactured housing, single room occupancy (SRO) units, and permanent supportive housing. HOME-ARP funds may be used to pay for up to 100% of the following eligible costs associated with the acquisition, development, and operation of HOME-ARP rental units: development hard costs, refinancing, acquisition, related soft costs, relocation costs, costs related to payment of loans, and operating cost assistance. There is a 15-year compliance period. Staff recommends allocating \$772,116 in HOME-ARP funds for the Development and Support of Affordable Housing.

**Supportive Services**

HOME-ARP funds may be used to provide a broad range of supportive services to qualifying individuals or families as a separate activity or in combination with other HOME-ARP activities. Supportive services include a) services listed in section 401(29) of the McKinney-Vento Homeless Assistance Act (“McKinney-Vento Support Services”) b) homeless prevention services and c) housing counseling services. Supportive services may be provided to individuals and families who meet the definition of a qualifying population (i.e. homeless and at risk of homelessness as described earlier in this report). Examples of supportive services that could be eligible include: mental health services, legal services, landlord/tenant liaison services, employment assistance and job training, financial assistance, and other similar services. Staff recommends allocating \$772,116 in HOME-ARP funds for Supportive Services.

## **Administration**

HUD allows the City to allocate up to 15 percent of its HOME-ARP allocation for payment of reasonable administrative and planning costs including program management, coordination, monitoring, and evaluation. Eligible program administration expenditures include program staff salaries and benefits, contract services, legal services, and other costs for good and services required for administering the HOME-ARP program. Based on the City's HOME-ARP grant amount, a maximum of \$272,510 is available for program administration.

## **Noticing Requirements and Public Comment**

As required by HUD, a notice was published in local newspapers on April 17, 2022, inviting the public to review and comment on the draft HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan. The comment period began April 18, 2022, and concluded on May 3, 2022. The notice also announced the May 3, 2022 City Council public hearing. No comments were received. A second notice was published in the local newspapers on July 3, 2022, inviting the public to review and comment on the revised draft HOME-ARP Allocation Plan. The comment period began July 3, 2022, and concluded on July 19, 2022 at Noon. No comments were received. A third notice was published in the local newspapers on August 21, 2022, inviting the public to review and comment on the updated revised draft HOME-ARP Allocation Plan. The comment period began August 21, 2022, and concludes on September 6, 2022 at Noon. The notice also announced the September 6, 2022 City Council public hearing. At the time of this report, no comments have been received. If comments are received, they will be forwarded to the Council under separate cover prior to the hearing.

## **ALTERNATIVES:**

The City Council can choose not to fund the proposed activities recommended by staff and allocate HOME-ARP funds to other eligible activities. The City Council can also direct staff to not submit the Allocation Plan; however, if the City does not submit the Allocation Plan, HOME-ARP funds will most likely be returned to the U.S. Treasury.

## **FISCAL REVIEW:**

This action does not have a fiscal impact to the General Fund. Once the HOME-ARP Allocation Plan is approved by HUD, HUD will submit \$1,816,742 in HOME-ARP funds to the programs outlined above and revenue and expense appropriations will be established, respectively in the amount of \$1,816,742 for the HOME-ARP Allocation Plan.

## **LEGAL REVIEW:**

The City Attorney's Office has reviewed and approved this agenda report and the attached resolution as to form.

## **CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goal:

- Diversify, Stabilize and Increase Housing to Reflect Community Needs

**CONCLUSION:**

The 2021-2022 Substantial Amendment to the Annual Action Plan has been prepared according to HUD regulations and outlines how the City will utilize HOME-ARP funds to meet the objectives and goals of the federal HOME-ARP program. Staff recommends that the City Council hold a public hearing to obtain public input and adopt the Resolution approving the 2021-2022 Substantial Amendment to the Annual Action Plan.

RESOLUTION NO. 2022-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, APPROVING AND AUTHORIZING SUBMISSION OF THE HOME-ARP ALLOCATION PLAN, A SUBSTANTIAL AMENDMENT TO THE FY 2021-2022 ANNUAL ACTION PLAN FOR THE APPLICATION AND EXPENDITURE OF HOME INVESTMENT PARTNERSHIP ACT AMERICAN RESCUE PARTNERSHIP (HOME-ARP) FUNDS TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY FINDS AND DECLARES AS FOLLOWS:

WHEREAS, the American Rescue Plan Act of 2021 authorized the United States Department of Housing and Urban Development (“HUD”) to allocate HOME-ARP funds to units of general local government that qualified for an allocation of Home Investment Partnerships Program (HOME) funds in Fiscal Year (FY) 2021; and

WHEREAS, the City of Costa Mesa participates in the United States Department of Housing and Urban Development’s (“HUD”) Home Investment Partnerships Program (HOME); and

WHEREAS, in order to receive a its HOME-ARP allocation, the City is required to engage in consultation and public participation processes and develop a HOME-ARP allocation plan that meets the requirements established in the HUD CPD Notice 21-10 and submit it to HUD as a substantial amendment to its Fiscal Year 2021 annual action plan; and

WHEREAS, the City’s current Consolidated Plan, was adopted on May 19, 2020, and will expire on June 30, 2025; and

WHEREAS, the federal regulations (Title 24 Code of Federal Regulations Part 91) delineate the required content of the Consolidated Plan, including an annual application and expenditure plan for CDBG and HOME funds, known as the Annual Action Plan; and

WHEREAS, the City is eligible to receive \$1,816,742 in HOME-ARP funds, which can be used for development and support of affordable housing, tenant-based rental assistance (TBRA), supportive services and acquisition and development of non-congregate shelter units as set forth in the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan (Exhibit A); and



WHEREAS, the City made the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan available for the required 15-day public review period three times between April 17, 2022 and May 2, 2022; July 3, 2022 and July 18, 2022; and August 21, 2022 and September 5, 2022 with a scheduled Public Hearing on Tuesday, September 6, 2022.

WHEREAS, the City has published a notice of a public hearing for the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan; and

WHEREAS, in the 2021-2022 Substantial Amendment to the Annual Action Plan, the City has considered all public comments which have been received either in writing or at the public hearing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY RESOLVES as follows:

SECTION 1. The City Council hereby approves the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan, attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2. The City Council hereby authorizes the City Manager, or the City Manager's designee, to submit the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan to HUD and execute all certifications and assurances contained therein to approve minor changes and provide additional information as may be required.

SECTION 3. The City Council hereby designates the City Manager, or the City Manager's designee, as the City's official representative to administer the programs and execute and submit all required agreements, certifications, and documents required by HUD. The City Council further authorizes the City Manager, or City Manager's designee, to execute all agreements with the organizations receiving allocations of HOME-ARP funds approved in the HOME-ARP Allocation Plan.

**PASSED AND ADOPTED this 6<sup>th</sup> day of September 2022.**

\_\_\_\_\_  
John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2022-xx and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6<sup>th</sup> day of September 2022, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Brenda Green, City Clerk



# City of Costa Mesa

## FY2021-2022 Substantial Amendment HOME-American Rescue Plan (ARP) Allocation Plan

Draft 8/11/22

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## EXECUTIVE SUMMARY

The City of Costa Mesa has been allocated \$1,816,742 of HOME-American Recovery Plan Act (HOME-ARP) funding from the U.S. Department of Housing and Urban Development (HUD). To receive its HOME-ARP allocation, the City must develop a HOME-ARP Allocation Plan that will become part of the FY 2021-2022 Annual Action Plan by substantial amendment.

To ensure broad input into the HOME-ARP Allocation Plan from stakeholders and the public, the City of Costa Mesa engaged in virtual and in-person consultation with agencies and service providers whose clientele include the HOME-ARP qualifying populations. The City also had direct contact with HUD-required organizations that did not participate in a consultation meeting, solicited feedback from organizations and residents by directing them to a survey link on the City website, had three 15-day public comment periods, and two public hearings.

The needs assessment and gap analysis identified the following needs and gaps that may be addressed using HOME-ARP funds:

- Need/Gap: The February 21, 2022 Point-In-Time (PIT) count summary report revealed a total of 150 unsheltered and 58 sheltered homeless individuals in the City of Costa Mesa.
  - Resolution: HOME-ARP funding of permanent supportive housing units will help to resolve chronic homelessness for our unsheltered homeless population.
- Need/Gap: 12,640 (50.5%) of renter households in Costa Mesa spend 30% or more on housing costs (cost burden) and 6,465 (25.9%) of those households spend 50% or more of their gross income on housing costs (severe cost burden).
  - Resolution: HOME-ARP supportive services for qualifying individuals and families can help reduce the total financial burden for households with high housing costs.
- Need/Gap: A majority (57%) of persons included in the Central Service Planning Area (Central SPA) January 2019 PIT count had mental health or substance use issues. 29% were identified as having a developmental or physical disability and 37% were identified as chronically homeless.
  - Resolution: HOME-ARP supportive services for qualifying individuals (individuals at risk or experiencing homelessness) can help address these issues for individuals where other funding received by the City does not.

To address these needs and gaps, the City of Costa Mesa will utilize HOME-ARP funds for supportive services, development of affordable rental housing, and planning and administration.

**Participating Jurisdiction:**

City of Costa Mesa

**Date:** June 22, 2022

DRAFT

## CONSULTATION

### Summary of the Consultation Process

The City of Costa Mesa engaged in consultation and public participation processes to develop a HOME-ARP allocation plan that meets the requirements established by the U.S. Department of Housing and Urban Development (HUD) and provided in the City's Citizen Participation Plan. The process was a collaborative effort that included consultation with the local Orange County Continuum of Care, the Orange County Housing Authority, local Cities, and several nonprofit agencies that serve those experiencing homelessness, at risk of homelessness, seniors, victims of domestic violence, and other qualifying population groups. Consultation included a virtual consultation meeting with the Orange County Health Care Agency, Office of Care Coordination (CoC), an in-person meeting with nonprofit service providers, direct email and phone contact, and the distribution of surveys that collected information on service needs among the qualifying population groups.

### Organizations Consulted by Organization Type and Method of Consultation

Agency/Group/Organization Consulted	Type of Agency/Org	Method of Consultation
<b>Orange County Healthcare Agency, Office of Care Coordination</b>	Continuum of Care (CoC)	Virtual Session
<b>Orange County Housing Authority (OCHA)</b>	County Government, Public Housing Agency (PHA)	Virtual Session
<b>Orange County Social Service Agency</b>	County Government Social Services	Virtual Session
<b>County of Orange</b>	County Government	Virtual Session
<b>City of Garden Grove</b>	City Government	Virtual Session
<b>City of Newport Beach</b>	City Government	Virtual Session
<b>City of Westminster</b>	City Government	Virtual Session
<b>Aesop's Press</b>	Unknown	Virtual Session
<b>211 Orange County</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>BrainHealth247.org</b>	Addresses Mental Health Needs	Virtual Session
<b>CalOptima</b>	County Organized Health System	Virtual Session



<b>Agency/Group/Organization Consulted</b>	<b>Type of Agency/Org</b>	<b>Method of Consultation</b>
<b>CAPOC</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Connecting the Dots</b>	Unknown	Virtual Session
<b>Colette's Children's Home</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Covenant House California</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Dayle MacIntosh Center</b>	Nonprofit, addresses needs of qualifying populations, including people with disabilities	Email, Phone Contact
<b>Goodwill of Orange County, Tierney Center for Veteran Services</b>	Nonprofit, addresses needs of qualifying populations, including Veterans	Email, Phone Contact
<b>EAH Housing</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Fair Housing Foundation</b>	Fair Housing, Civil Rights, Disabilities Service Provider	Email, Phone Contact
<b>Families Forward</b>	Nonprofit, addresses needs of qualifying populations, including homeless and at-risk, TBRA Provider	Virtual Session In-Person Meeting Completed Survey
<b>HomeAid Orange County</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Human Options</b>	Nonprofit, addresses needs of qualifying populations, including domestic violence services	Virtual Session In-Person Meeting Completed Survey
<b>Interval House</b>	Nonprofit, addresses needs of qualifying populations, including domestic violence services	Virtual Session
<b>The Lighthouse Outreach</b>	Nonprofit, addresses needs of qualifying populations	In-Person Meeting
<b>Lived Experience Advisory Committee</b>	Individual	Virtual Session
<b>Mercy House</b>	Developer/Owner of Affordable Housing, Supportive Services Provider, & Emergency Shelter	In-Person Meeting Completed Survey
<b>Michael Baker International</b>	Private, Consultant	Virtual Session
<b>OCAPICA</b>	Nonprofit, addresses needs of qualifying populations	Virtual Session
<b>Phone in Participant</b>	Unknown	Virtual Session

Agency/Group/Organization Consulted	Type of Agency/Org	Method of Consultation
Phone in Participant	Unknown	Virtual Session
Project Hope Alliance	Nonprofit, addresses needs of qualifying populations	In-Person Meeting Completed Survey
Share Our Selves	Nonprofit, addresses needs of qualifying populations	Email Completed Survey
StandUp for Kids, Inc.	Nonprofit, addresses needs of qualifying populations	Virtual Session
SquareOne Affordable Housing Inc.	Affordable Housing	Virtual Session
Trellis	Nonprofit, addresses needs of qualifying populations	In-Person Meeting Completed Survey
VOALA	Nonprofit, addresses needs of qualifying populations	Virtual Session
Working Wardrobes VetNet	Veteran's Group	Email, Phone Contact

**Table 1 – Organizations Consulted**

The City made an effort to have an open consultation process. No agency/service type was knowingly excluded from the process.

### Summary of Feedback Received from Consulted Organizations

- There is a lack of mental health and substance abuse supportive services available for youth, survivors of domestic violence and individuals experiencing homelessness.
- Housing first cannot be housing only; supportive and wrap-around services are needed.
- The vacancy rate is very low in Costa Mesa and throughout Orange County. It is estimated to be at less than 2%. There is a lack of availability of housing units.
- Funding programs that are already in motion is a better way to ensure continuity of current services.
- Supportive services such as transportation, legal services, credit repair and assistance with landlord/tenant relations are needed.
- During COVID related school closures there was an increase in gang activity, drug use, and sex trafficking incidents. More case management services are needed to respond.
- Seniors, the disabled and monolingual Spanish speakers are subpopulations that face additional barriers to services.

***Other local/regional/state/federal planning efforts considered when preparing the Plan.***

<b>Name of Plan/Org/Committee</b>	<b>Lead Organization</b>	<b>Information consulted</b>
Continuum of Care	Orange County 211	Provides regional and local point in time homeless survey data, development of the regional 10-Year Plan to End Homelessness, and development of the regional Discharge Plan
City of Costa Mesa Housing Element	City of Costa Mesa	Provides housing priorities and program goals
5-Yr. & 1 Yr. PHA Plan	Orange County Housing Authority	Identifies OCHA resources to address the housing needs of lower-income renter householders in the County and City
Analysis of Impediments to Fair Housing	Orange County HUD Grantee Cities and the County of Orange	Countywide document that identifies fair housing impediments within participating cities and outlines a plan to address fair housing issues
2019 Point In Time Report	County of Orange	Sheltered and Unsheltered Homelessness count
2022 Point In Time Summary	County of Orange	Sheltered and Unsheltered Homelessness count
Network for Homeless Solutions (NHS)	City of Costa Mesa	The City's Network for Homeless Solutions (NHS) is a task force comprised of representatives of various City departments, nonprofit service agencies, and representatives of faith-based service providers. The main focus of the NHS is to find workable solutions to address the needs of the homeless, especially those with close ties to Costa Mesa

Table 2 – Other local / regional / federal planning efforts

## PUBLIC PARTICIPATION

The City took several steps to obtain community residents' input to develop the HOME-ARP Allocation Plan. Consultation efforts included public meetings with nonprofit service providers and City Council, posted and emailed surveys, and notices. Specifically, for the HOME-ARP Allocation Plan planning process, the City utilized its internet webpage, social media and newspaper notices to inform residents of the opportunities to provide input and review/comment on the draft Allocation Plan. All City Council meetings were noticed in local newspapers of general circulation in both Spanish and English. Additionally, the draft HOME-ARP Allocation Plan was posted on the City's website for public review and comment for three 15-day public comment periods held from April 17, 2022 to May 3, 2022; from July 3, 2022 to July 19, 2022; and August 21, 2022 to September 6, 2022 (see **Attachment 1**). Hard copies of the draft Allocation Plan were available for public review at the public counter at Costa Mesa City Hall 2<sup>nd</sup> Floor – 77 Fair Drive, Costa Mesa, CA.

- **Public comment period:** April 17, 2022 – May 3, 2022 and July 3, 2022 – July 19, 2022 August 21, 2022- September 6, 2022
- **Public hearing:** May 3, 2022 and September 6, 2022

### Efforts to Broaden Public Participation & Summary of Comments Received

#### Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
In-Person Meeting	Nonprofit Service Providers	8 staff members from 6 Nonprofit Service Providers, discussed homeless/housing needs and HOME-ARP Allocation Plan (03/22/22)	Listed in Summary of Feedback Received from Consulted Organizations	None

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
Virtual Meeting	CoC Partners	44 participants listed previously in table of organizations consulted	Listed in Summary of Feedback Received from Consulted Organizations	None
Survey	Service Providers /Broad Community Available in English and Spanish	TBD	TBD	None
Newspaper Ad	Non-targeted/broad community Available in Spanish and English	15-day public comment period – three separate times (04/17/22 to 05/03/22; 7/03/22 to 7/19/22; and 8/21/22 to 9/06/22)	None	None
E-blast to Costa Mesa Partners	Non-English Speaking – Specify other language: Spanish	None	None	None
Public Hearing	Non-targeted/broad community	05/03/22 Regular City Council meeting	None	None
Public Hearing	Non-targeted/broad community	9/06/22 Regular City Council meeting	TBD	None

**Table 3 – Citizen Participation Outreach**

## NEEDS ASSESSMENT AND GAPS ANALYSIS

The needs assessment and gap analysis must evaluate the 1) size and demographic composition of HOME-ARP qualifying populations, and 2) unmet needs of HOME-ARP qualifying populations.

### Size and Demographic Composition of HOME-ARP Qualifying Populations in Costa Mesa

#### Homeless Population

The U.S. Department of Housing and Urban Development (HUD) requires that all Continuum of Care jurisdictions across the nation complete a biennial unsheltered count and an annual sheltered count of all individuals experiencing homelessness in the community on a single point in time during the last ten days of January. The County of Orange was approved by the U.S. Department of Housing and Urban Development to reschedule the 2022 Point in Time (PIT) count to the last 10 days of February due to the impacts of COVID-19. The County of Orange and Orange County Continuum of Care conducted the sheltered count the night of Monday, February 21, 2022, and the unsheltered count started the morning of Tuesday, February 22 through Thursday, February 24. A summary of the results of the 2022 Point in Time count became available on May 11, 2022. The summary information (count comparisons between 2019 and 2022) included in this City of Costa Mesa HOME-ARP Allocation Plan is from the 2022 Point in Time (PIT) summary; The detailed information is from the 2019 PIT count report that provides information about the count that took place from January 22, 2019 to January 24, 2019.

The February 2022 PIT count revealed a total of 208 homeless individuals in the City of Costa Mesa. Among the 208 individuals, 58 were sheltered and 150 were unsheltered. This is a 20% decrease in the number of unsheltered individuals compared the January 2019 PIT count that identified 6 sheltered and 187 unsheltered. The change is attributed to the creation of the temporary 50-bed Bridge Shelter in April 2019 followed by the completion of the 72-bed permanent Bridge Shelter that was opened in April of 2021 on Airway Avenue in Costa Mesa.

The specific demographic composition data was not broken down by City in the 2019 Orange County Point in Time count, however, the data was broken down into three Service Planning Areas – North, Central and South. The City of Costa Mesa is part of the Central Service Planning Area (Central SPA) which includes 9 cities and a county unincorporated area. In the Central SPA, 3,332 homeless individuals were counted. Of

that total, 72% were White, 11% were Black or African American, 8% were Multiple Races or Other and 5% were Asian. Additionally, 37% of all persons in the Central SPA count reported being of Hispanic or Latino ethnicity. The 2022 PIT count summary shows that the total number of unsheltered and sheltered individuals experiencing homelessness in Orange County has gone down by 18.55% since the 2019 PIT count.

**Table 4 - Homeless Needs Inventory and Gap Analysis**

Homeless										
	Current Inventory			Homeless Population				Gap Analysis		
	Family	Adults Only # of beds	Vets	Totals (not identified by adult, child or family status in 2022 PITsummary)				# of Beds		
Emergency Shelter	0	76	0							
Transitional Housing	0	0	0							
Permanent Supportive Housing	0	0	0							
Other Permanent Housing										
Sheltered Homeless				58						
Unsheltered Homeless				150				74		

**Data Sources:** 1. Orange County Point in Time Count, Everyone Counts Report 2019 (PIT); 2. Continuum of Care Housing Inventory County (HIC); 3. Consultation

### At Risk of Homelessness

The term “at risk of homelessness”, as defined in section 401(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(1)); means, with respect to an individual or family, that the individual or family:

- has income below 30 percent of median income for the geographic area;

- has insufficient resources immediately available to attain housing stability; and
  - has moved frequently because of economic reasons;
  - is living in the home of another because of economic hardship;
  - has been notified that their right to occupy their current housing or living situation will be terminated;
  - lives in a hotel or motel;
  - lives in severely overcrowded housing;
  - is exiting an institution; or
  - otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

Income Limit Category	Orange County FY 2022 Income Limits Summary							
	Persons in Family							
	1	2	3	4	5	6	7	8
<b>Very Low Income (50% AMI)</b>	\$47,450	\$54,200	\$61,000	\$67,750	\$73,200	\$78,600	\$84,050	\$89,450
<b>Extremely Low Income (30% AMI)</b>	\$28,500	\$32,550	\$36,600	\$40,650	\$43,950	\$47,200	\$50,450	\$53,700
<b>Low Income (80% AMI)</b>	\$75,900	\$86,750	\$97,600	\$108,400	\$117,100	\$125,750	\$134,450	\$143,100

According to the 2014-2018 American Community Survey (ACS), 6,185 renter households in Costa Mesa have household incomes below 30% of the Area Median Income (AMI) and only 875 rental units in Costa Mesa are affordable for households at that income level. This leaves over 5,310 very-low income households in Costa Mesa at risk of homelessness as defined above.

**Table 5 - Housing Needs Inventory and Gap Analysis**

Non-Homeless			
	Current Inventory	Level of Need	Gap Analysis
	# of Units	# of Households	# of Households
Total Rental Units	<b>24,985</b>		
Rental Units Affordable to HH at 30% AMI (At-Risk of Homelessness)	<b>875</b>	<b>6,185</b>	
Rental Units Affordable to HH at 50% AMI (Other Populations)	<b>415</b>	<b>4,730</b>	
<i>Current Gaps</i>	<b>1,290</b>	<b>10,915</b>	<b>9,625</b>

**Data Sources:** 1. American Community Survey (ACS); 2. Comprehensive Housing Affordability Strategy (CHAS)



## Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Violence, Sexual assault, Stalking or Human Trafficking

The 2019 PIT count identified 140 unsheltered adult and 94 sheltered adult survivors of domestic violence in the Central Service Planning Area of Orange County. Providers of services to survivors of domestic violence indicate the number of individuals in need of shelter is likely undercounted as isolation and physical distancing mandates during the Coronavirus pandemic resulted in increased domestic violence concerns while limiting potential flight from unsafe living situations. Demographic information for this qualifying population is confidential.

### OTHER POPULATIONS

Other populations, as defined by HOME-ARP, include those who:

1. Are currently housed and at risk of repeat homelessness;
2. Have incomes below 30% AMI and are experiencing severe housing cost burden; and
3. Otherwise meet the definition of at risk of homelessness and have incomes between 30% and 50% AMI.

The Continuum of Care 2019 PIT narrative indicates that 402 or 40.81% of unsheltered individuals reported experiencing homelessness for the first time in the last 12 months. Therefore, almost 60% of the 985 unsheltered individuals surveyed had experienced homelessness previously and would be at a higher risk for repeat homelessness.

The 2014-2018 HUD Comprehensive Housing Affordability Strategy (CHAS) data table indicates that 3,585 renters in Costa Mesa are experiencing severe housing cost burden and 3,505 renters have incomes between 30% and 50% AMI and may be considered eligible under “other populations” if they otherwise meet the definition of at risk homelessness.

### Unmet Housing and Service Needs of Qualifying Populations

The greatest unmet housing needs of qualifying populations are:

- Permanent rental housing that is affordable to qualifying and other populations; and
- Permanent supportive rental housing that coordinates specialized services with housing that is affordable to qualifying and other populations

The greatest unmet service needs of qualifying populations, including sheltered and unsheltered homeless populations, currently housed populations at risk of homelessness, other families requiring services or assistance to prevent homelessness,

and those at greatest risk of housing instability or in unstable housing situations are:

- Mental health treatment
- Substance abuse treatment
- Transportation
- Legal Services
- Employment assistance and job training
- Life skills
- Case management
- Outpatient health services
- Outreach services
- Credit repair
- Landlord-tenant liaison services
- Housing search and counseling assistance
- Services for special populations
- Financial assistance to secure stable housing, such as rental application fees, security and utility deposits, and first month's rent

### Current Resources Available to Assist Qualifying Populations

As outlined in the 2020-2024 Consolidated Plan, the City has a well-developed strategy to address homelessness in the community. This strategy includes outreach and assessment services for homeless and chronic homeless individuals. These programs will help households, especially extremely low-income households, maximize the amount of income they have available for housing. Program staff will attempt to link individuals to appropriate housing, support services, and public assistance programs (e.g., VA benefits, SSI). To undertake this effort, the City partners with local nonprofit service providers and community-based volunteers. Based on assessments, individuals or households are referred to appropriate housing/service providers. City staff will coordinate the delivery of services and housing with providers to reduce the number of homeless individuals in the community. Both HUD and City funds will be used to carry out these activities, including emergency shelter and rapid rehousing.

#### ***Emergency Shelters***

According to the 2021 Orange County Housing Inventory Count (HIC), the following emergency shelters are available to assist qualifying populations in the City of Costa Mesa:

Year	Proj. Type	Organization Name	Project Name	Target Pop.	Beds HH w/o Childre	Housing Type	Year-Round Beds	Overflow Beds	Total Beds
2021	ES	Mercy House	Costa Mesa Bridge Shelter	NA	29	Site-based – single site	29	0	29
2021	ES	Mercy House	FEMA - Costa Mesa	NA	0	Site-based – single site	0	9	9
2021	ES	Radiant Health Centers	Short Term Supportive Housing	HIV	0	Tenant-based – scattered site	0	38	38

The City of Costa Mesa opened an emergency Bridge Shelter at a temporary location in April 2019 with 50 beds, while constructing a permanent shelter location with 72 beds that opened in April 2021. The permanent Bridge Shelter was built in coordination with the neighboring City of Newport Beach who made a one-time payment of \$1.4 million in capital costs as well as \$200,000 in furniture, fixtures, and equipment for the site. Additionally, Newport Beach will provide \$1 million annually for 20 set-aside beds. The Bridge Shelter assists persons experiencing homelessness with temporary housing along with a variety of programs including: Collaborative Case Management; Housing Related Support Services (including Coordinated Entry System housing assignments); Housing Search Assistance (linking clients to rental assistance programs and other general housing services); Legal Services; Basic Needs (including food, clothing, and housing/emergency services); Social Services; and Transportation. The permanent Bridge Shelter publishes bi-weekly reports in which they regularly assist approximately 60 to 110+ persons over a two-week span.

### **Supportive Services**

The City recognizes certain segments of the population require additional assistance to secure decent housing and supportive services. Special needs groups in Costa Mesa include: seniors, persons with disabilities (including developmental disabilities), persons at-risk of experiencing homelessness or experiencing homelessness, and low-income families (including large households and female-headed households). Through the annual action plan process for the CDBG program, the City evaluates the needs of various special needs groups and allocates CDBG Public Service dollars accordingly. The City will continue to expend available CDBG funds in a manner that addresses local needs and augments the regional continuum of care system in Orange County.

Approximately \$1,000,000 in General Fund and Housing Authority (former Redevelopment Agency) resources will be allocated to provide direct outreach services for chronic and situational homeless. Services include engagement, assessment, and linkages to appropriate services and housing. City-paid social workers and community volunteers will provide services.

### **Rental Housing Assistance**

The City continues to participate in the Orange County Housing Authority's (OCHA) Housing Choice Vouchers program to provide rent subsidies to very low-income

households provided funding is available. Costa Mesa does not own or manage public housing. It is anticipated that OCHA will continue to provide rental assistance to approximately 591 Costa Mesa renter households (265 disabled persons, 401 elderly persons, 49 families, 74 homeless at admission and 32 veterans). 89 people are currently on the waitlist.

The City also began offering a Tenant Based Rental Assistance (**TBRA**) program in 2020. The program focus is on families with children at risk of homelessness or exiting temporary or bridge shelter housing. This program assists low-income residents with short-term rental assistance to make renting affordable. The City's TBRA program began as a pilot program in response to the COVID-19 pandemic and has been re-evaluated to determine what changes, if any, could be made to increase the number of severely cost burdened Costa Mesa residents receiving this much needed assistance. The result of the evaluation of the TBRA program, as well as a review of all other emergency rental assistance programs funded through the City, was to request City Council approval at the regular City Council Meeting on June 21, 2022 to lift any requirements that were not mandatory per HUD regulations. The end result was an approval from City Council to increase the pool of eligible residents for these rental assistance programs by removing unnecessary barriers or limits beyond HUD required limits (i.e. income limits, length of assistance) to the assistance. The City will continue to evaluate, make necessary modifications and offer rental housing assistance programs based on the availability of funding.

CDBG and CDBG-CV funding is allocated for short-term emergency assistance such as rapid rehousing, homelessness prevention and support services. The City currently funds three local nonprofit organizations with CDBG-CV funds to provide assistance to households at-risk of homelessness. As with the TBRA program, the eligibility requirements of the CDBG-CV funded rental assistance programs were re-evaluated and requirements that were not mandatory per HUD regulations were removed from the eligibility determinations. The income limit was raised from 50% AMI to 80% AMI as HUD regulations allow and the limit on rental assistance per household was removed.

The recent changes to Costa Mesa rental assistance programs, approved by City Council on June 21, 2022, will increase the resources available to Costa Mesa residents facing a severe cost burden (spending 50% or more of their income on housing costs) who might not have been eligible under the previous program guidelines. The City has increased its outreach to residents through a variety of communications in both Spanish and English to increase awareness about these programs.

## Gaps within the Current Shelter and Housing Inventory and Service Delivery System

### ***Shelter Gap***

According to the 2019 Orange County Point-In-Time count, there were 193 individuals experiencing homelessness in the City of Costa Mesa. As a result, the City opened up a temporary shelter with 50 beds available. In 2021, the City closed its temporary shelter and opened its 72 bed permanent Bridge Shelter in the City of Costa Mesa. The resulting gap as illustrated in Table 4 is an estimated need for 181 (reduced to 74 as of the 2022 Point-In-Time Count) additional shelter beds. However, on the night of the 2019 Point-In-Time count, 211 Emergency Shelter and Transitional Housing beds remained vacant in Orange County's Central SPA, which points to possible gaps in the service delivery system. Comparable information is not yet available from the 2022 PIT count. The City continues to work with the County, neighboring Cities and homeless service providers to close the gaps in the service delivery system and decrease the number of unsheltered homeless in Costa Mesa and Orange County.

### ***Tenant-Based Rental Assistance Gap***

The City of Costa Mesa provided \$300,000 in HOME funds for a Pilot TBRA program in 2020 and identified Program Income received through the HOME Program as a future source of funding for TBRA in the 2020-2024 Consolidated Plan. As of the current date, approximately 9% of the funds have provided assistance to three Costa Mesa families. The City has identified that changes to the program, including expanded eligibility criteria for the TBRA program and increased advertising and awareness of the program, are needed to increase the number of Costa Mesa residents participating in the program.

Consultation feedback and information available about the vacancy rate in the City of Costa Mesa (2.8% according to the 2020 ACS), points to a profound gap in the available rental units in the City. With the revised criteria to the TBRA program, the City will be able to direct rental assistance to low income, housing-cost burdened Costa Mesa residents with a current lease in the City and increase the number of households with affordable housing costs (spending no more than 30% of total household income on housing costs).

The City continues to participate in the Orange County Housing Authority's (OCHA) Housing Choice Vouchers program to provide rent subsidies to very low-income households provided funding is available. Costa Mesa does not own or manage public housing. It is anticipated that OCHA will continue to provide rental assistance to

approximately 591 Costa Mesa renter households (265 disabled persons, 401 elderly persons, 49 families, 74 homeless at admission and 32 veterans). 89 people are currently on the waitlist.

### ***Affordable and Permanent Supportive Rental Housing Gap***

As identified in Table 5 in this document, there is a need for 10,915 affordable units in the City of Costa Mesa, and only 1,290 units that meet this description. Of the 10,915 that are needed, 5,310 units are needed for households with incomes at or below 30% of the Orange County Area Median Income (AMI) and 4,315 units are need for households with incomes between 30% and 50% AMI.

Of the 89 people currently on the waitlist for Housing Choice Vouchers through the Orange County Housing Authority (OCHA), there are 30 disabled persons, 34 elderly persons and 16 currently homeless. These populations have a higher success rate in maintaining housing with supportive services. According to The Corporation for Supportive Housing (CSH) [www.csh.org](http://www.csh.org), the state of California needs approximately 30,000 permanent supportive housing units to resolve chronic homelessness. If you divide that number by the total population of California and then multiply it by the population of Costa Mesa, the gap for permanent supportive housing in Costa Mesa equals 845 units.

### ***Service Delivery System Gap***

Consultation with organizations having experience with providing services to the qualifying populations revealed service delivery system gaps including case management, connecting individuals with employment opportunities with sufficient income to afford housing, lack of transportation, move-in assistance, and mental health and substance abuse treatment availability. Service providers also identified that there was a lack of availability of funding for capacity building for their organizations.

## Characteristics of Housing Associated with Instability and an Increased Risk of Homelessness

At Greatest Risk of Housing Instability is defined as household who meets either paragraph below:

Has annual income that is less than or equal to 30% of the area median income, as determined by HUD and is experiencing severe cost burden (i.e., is paying more than 50% of monthly household income toward housing costs);

Has annual income that is less than or equal to 50% of the area median income, as

determined by HUD AND meets one of the following conditions from paragraph iii of the “At risk of homelessness” definition established at 24 CFR 91.5

- Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance
- Is living in the home of another because of economic hardship
- Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance
- Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State or local government programs for low-income individuals
- Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau
- Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient’s approved consolidated plan

### Priority Needs for Qualifying Populations

The analysis of the 2019 Point in Time count, the 2022 Point in Time count summary, CHAS data, ACS data, and consultation with various agencies identified the priority needs for qualifying populations in Costa Mesa as:

- Development of affordable housing, including permanent supportive housing; and
- Housing-related supportive services for qualifying populations

### How the level of need and gaps in its shelter and housing inventory and service delivery systems were determined

The City of Costa Mesa analyzed several data sources to determine the needs and gaps in the shelter and housing inventory and service delivery systems. First, city-level data was gleaned from the 2019 Orange County Point in Time Count and then the 2014-2018 American Community Survey (ACS) and the 2014-2018 Comprehensive

20

Housing Affordability Strategy (CHAS). The Costa Mesa 2020-2024 Consolidated Plan, Regional Housing Needs Allocation (RHNA), 2022 Costa Mesa Housing Element and 2020-2024 Orange County Analysis of Impediments were also reviewed for data to contribute to the needs assessment and gaps analysis for the HOME-ARP Allocation Plan.

Current services provided by the City of Costa Mesa and in collaboration with the County of Orange (OCHA) for the qualifying populations were analyzed and feedback obtained from a virtual meeting, in-person meeting, public hearings and comment period, and completed surveys all were included in the analysis to determine the level of need and gaps in shelter and housing inventory and service delivery systems in Costa Mesa.

## **PROPOSED HOME-ARP ACTIVITIES**

### **Method for Soliciting Applications for Funding and/or Selecting Developers, Service Providers, Subrecipients and/or Contractors**

The City of Costa Mesa (City) will be soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors by issuing a Request for Proposals (RFP) for the development and support of affordable housing and/or the provision of supportive services, either as a separate activity or in combination with other HOME-ARP activities.

The Request for Proposals will be announced through notices to the following parties:

- Current and past CDBG Subrecipients
- Interested Developers and Nonprofit Organizations
- 2-1-1 OC
- Public Notice in the local Newspaper
- Published on [www.Planetbids.com](http://www.Planetbids.com)

A qualified developer, service provider, subrecipient and/or contractor (Applicant) shall complete and submit the Proposal for HOME-ARP funds and prepare all required attachments and exhibits. After the deadline for the RFP, the Development Services staff shall review the proposal(s) to determine that the minimum program and RFP requirements are met (minimum threshold review) and the proposal(s) is eligible under HUD CPD Notice 21-10. Proposals that do not meet the minimum threshold review will be considered non-responsive. If the proposal(s) meets the minimum threshold review, Development Services and Homeless Services staff will form a Review Panel.



Using scoring and selection criteria provided in the RFP, the Review Panel shall determine whether the proposal(s) is recommended for approval.

Before any HOME-ARP funds are committed to an affordable housing project, the project will be evaluated to determine the amount of HOME-ARP capital subsidy and operating cost assistance necessary to provide quality affordable housing that meets the requirements of HUD CDP Notice 21-10 and is financially viable throughout the minimum 15-year HOME-ARP compliance period.

The City will not restrict the eligibility/availability of proposals that may be submitted to the City under the RFP that will be issued to solicit applications for funding and/or selecting developers, service providers, subrecipients and/or contractors for the use of HOME-ARP program funds. The City cannot anticipate if proposals will be submitted for eligible projects under Supportive Services or for the Development of Affordable Rental Housing category because the solicitation is going to be available for either type of project. The City also does not want to limit the possibility of proposals for either eligible activity. Therefore, HOME-ARP funds may be allocated to either Supportive Services and/or Development of Affordable Rental Housing based on proposals that the City receives in response to the RFP solicitation process. After the City has selected a proposal(s), the City will adjust the amount of funding allocated in either category, not to exceed the total HOME-ARP allocation or an amount that would trigger a substantial amendment per the City’s Citizen Participation Plan or the HUD CDP 21-10 Notice.

**Use of HOME-ARP Funding:**

Eligible Activities	Funding Amount	Percent of the Grant	Statutory Limit
Acquisition and Development of Non-Congregate Shelters	\$		
Tenant Based Rental Assistance (TBRA)	\$		
Development of Affordable Rental Housing	\$ 772,116		
Supportive Services	\$ 772,116		
Non-Profit Operating	\$	%	5%
Non-Profit Capacity Building	\$	%	5%
Administration and Planning	\$ 272,510	%	15%
<b>Total HOME-ARP Allocation</b>	<b>\$1,816,742</b>		

Table 6 – Use of HOME-ARP Funding

*The City of Costa Mesa will not directly administer HOME-ARP activities beyond program administration and planning and no subrecipients or contractors are responsible for program administration and planning on behalf of the City.*

## Rationale for Uses of HOME-ARP Funding

The vacancy rate of rental units in the City of Costa Mesa according to the 2018 ACS is 2.8%. The actual vacancy rate in 2022 has been suggested to be closer to 1.8%. The number of units available, the high cost of rent and the volume of cost burdened and severely cost burdened renters is a prime indicator for the use of HOME-ARP funds for the development of affordable rental housing.

The City's homeless strategy is based on the proposition that it is less expensive and disruptive for a household to remain housed in their existing home than to be rehoused. To this end, the City focuses its resources on agencies that provide various safety-net services to prevent households from becoming homeless. Although the City already supports programs that provide supportive services to the HOME-ARP qualifying populations, the gap and needs analysis provided in this document reveal the need for additional support services to increase the opportunity and stability for low-income individuals to obtain and maintain housing.

## HOME-ARP PRODUCTION HOUSING GOALS

### Affordable Rental Housing Production Estimate and Goals

The estimated number of affordable rental housing units that will be produced or supported with the City's HOME-ARP allocation cannot be calculated until after the RFP process is completed. The number will depend on the number of proposed projects received and the required funding to complete any or all of those projects. It will also depend on the type of proposals received since our request will be for both Affordable Housing projects as well as Supportive Services projects.

California's Regional Housing Needs Assessment (RHNA) is the basis for determining future housing need by income category, within the state and is based on growth in population, households, and employment. The City of Costa Mesa's RHNA allocation is divided among four income categories which are benchmarked on the County of Orange's median income for a family of four. Costa Mesa's RHNA Allocation for the 2021-2029 Planning Period for Very Low Income 0-50% MFI is 2,919 units and Low Income 51-80% MFI 1,794 units. The City's goal is to make as much progress toward the City's RHNA requirement as possible with the HOME-ARP funding that is available.

## **PREFERENCES**

The City does not intend to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

## **HOME-ARP REFINANCING GUIDELINES**

The City of Costa Mesa will not utilize HOME-ARP funds for refinancing of properties that may be rehabilitated with HOME-ARP funds.

## **ATTACHMENTS**

Attachment 1: Public Hearing and Comment Period Public Notice  
HUD Certifications and SF-424

DRAFT

CITY OF COSTA MESA  
HOME-ARP ALLOCATION PLAN  
FY2021 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT  
**PUBLIC PARTICIPATION**

DRAFT

CITY OF COSTA MESA  
HOME-ARP ALLOCATION PLAN  
FY2021 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT  
**CERTIFICATIONS AND 424 FORMS**

DRAFT

**PUBLIC NOTICE**  
**NOTICE OF 15-DAY PUBLIC COMMENT PERIOD AND PUBLIC HEARING TO BE HELD BY**  
**THE CITY OF COSTA MESA REGARDING SUBMISSION OF THE**  
**HOME-AMERICAN RESCUE PLAN (ARP) ALLOCATION PLAN,**  
**A SUBSTANTIAL AMENDMENT TO THE 2021-2022 ANNUAL ACTION PLAN**

NOTICE IS HEREBY GIVEN that the City of Costa Mesa City Council will hold a public comment period and public hearing for the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan, in compliance with federal regulations (24 CFR 91).

On March 11, 2021, the American Rescue Plan Act of 2021 (ARP) was signed into law and allocated federal ARP funds to local cities through the HOME Investment Partnerships Program (HOME). As a recipient of HOME funds, the City of Costa Mesa is eligible to receive a HOME-ARP allocation in the amount of \$1,816,742. To receive its HOME-ARP funds, the City must develop a HOME-ARP Allocation Plan and submit a HOME-ARP Allocation Plan to HUD as a substantial amendment to the City's previously approved Fiscal Year 2021-2022 Annual Action Plan. The HOME-ARP Allocation Plan describes how the City intends to distribute HOME-ARP funds to address the needs of qualifying populations. The City has prepared a HOME-ARP Allocation Plan, a Substantial Amendment to its 2021-2022 Annual Action Plan, which is now available for public review. The Allocation Plan proposes the use of HOME-ARP funds for the following:

Proposed HOME-ARP Activity

- Supportive Services for persons at-risk and/or experiencing homelessness
- Development of Affordable Housing
- Program administration

**15-Day Public Comment Period**

The City is required to make a draft of the HOME-ARP Allocation Plan available for public review for 15 days. The City previously held a 15-day public comment period from April 18, 2022 to May 3, 2022 prior to the May 3, 2022 City Council Meeting and Public Hearing. A second 15-day public comment period was held from July 3, 2022 to July 19, 2022. No comments were received. The draft HOME-ARP Allocation Plan is available for public review again from August 21, 2022 to September 6, 2022 at the public counter at Costa Mesa City Hall 2<sup>nd</sup> Floor – 77 Fair Drive, Costa Mesa, CA. City Hall is open Monday through Thursday and alternating Fridays, 8 AM to 5 PM. The draft is also posted on the City's website: <https://www.costamesaca.gov/city-hall/city-departments/development-services/housing-and-community-development>. Written comments regarding the Allocation Plan must be submitted to the attention of Mikelle Daily at Costa Mesa City Hall, 77 Fair Drive, Costa Mesa, CA 92626 or by email to [HCD@costamesaca.gov](mailto:HCD@costamesaca.gov). All written comments must be received by the City no later than 12 PM September 6, 2022.

**Public Hearing**

The City is required to hold a public hearing regarding the HOME-ARP Allocation Plan, a Substantial Amendment to the 2021-2022 Annual Action Plan. **NOTICE IS GIVEN** that the Costa Mesa City Council will hold a public hearing at its regular meeting on **Tuesday, September 6, 2022**, at 7:00 PM or as soon as possible thereafter, at Costa Mesa City Hall, 77 Fair Drive, Costa Mesa, California.

**Public Comments:**

Members of the public wishing to participate in the meeting may find instructions to participate on the agenda. Members of the public may also submit written comments via email to the City Clerk at [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov) and they will be provided to the City Council, made available to the public, and will be part of the meeting record. Any written communications, photos or other materials for copying and distribution to the City Council that are 10 pages or less, can be emailed to the [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov), submitted to the City Clerk's Office on a flash drive, or mailed to the City/Clerk's Office. Kindly submit materials to the City Clerk **AS EARLY AS POSSIBLE, BUT NO LATER THAN 12:00PM** on the day of the hearing, **September 6, 2022**. All materials, pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov, or .wmv. Only one file may be included per speaker for public comments. Please note that materials submitted by the public that are deemed

appropriate for general audiences will not be redacted in any way and will be posted online as submitted, including any personal contact information. For further assistance, contact the City Clerk's Office at (714) 754-5225. The City Council agenda and related documents may also be viewed on the City's website at <http://costamesaca.gov/>. 72 hours prior to the public hearing date. **IF THE AFOREMENTIONED ACTION IS CHALLENGED IN COURT**, the challenge may be limited to only those issues raised at the public hearing described in the notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Brenda Green, City Clerk, City of Costa Mesa  
Publish: August 20, 2022

**AVISO PÚBLICO**  
**AVISO DE AUDIENCIA PÚBLICA DE COMENTARIOS PUBLICOS DE 15 DÍAS QUE SE REALIZARÁ POR LA CIUDAD DE COSTA MESA EN RELACIÓN AL PLAN DE ASIGNACIÓN DEL HOME-AMERICAN RESCUE PLAN (ARP), Y UNA MODIFICACIÓN SUSTANTIVA AL PLAN ANUAL DE ACCIÓN 2021-2022**

SE DA AVISO QUE el Concejo Municipal de Costa Mesa tendrá una segunda audiencia pública y audiencia de comentarios públicos para el Plan de Asignación de HOME-ARP, Modificación Sustantiva al Plan Anual de Acción 2021-2022, en conformidad con las regulaciones federales (24 CFR 91).

El 11 de marzo de 2021, el Plan de Rescate Americano de 2021 (ARP) se firmó como ley y se asignó fondos federales ARP a ciudades locales por el programa HOME Investment Partnerships Program (HOME). Como beneficiario de los fondos HOME, la Ciudad de Costa Mesa es elegible a recibir la asignación HOME-ARP en la cantidad de \$1,816,742. Para recibir los fondos HOME-ARP, la Ciudad tendrá que desarrollar un Plan de Asignación de HOME-ARP y enviar el plan al Departamento de Vivienda y Desarrollo Urbano de Estados Unidos (HUD) como una modificación sustantiva al plan previamente aprobado, el 2021-2022 Plan Anual De Acción. El Plan de Asignación de HOME-ARP detalla como la Ciudad planea distribuir los fondos de HOME-ARP para evaluar las necesidades de las poblaciones cuales califican. La Ciudad ha preparado el HOME-ARP Plan, Modificación Sustantiva al Plan Anual de Acción 2021-2022 cual está disponible para revisión del público. El Plan de Asignación propone el use de los fondos para las siguientes actividades:

Actividades Propuestas de HOME-ARP

- Servicios de apoyo para personas en riesgo de/o pasando por indigencia
- Desarrollo de vivienda justa
- Programa de administración

Periodo de Comentarios Públicos de 15 Días

La Ciudad está requerida hacer un borrador del Plan de Asignación de HOME-ARP y hacerlo disponible para revisión del público por 15 días. La Ciudad previamente hizo una audiencia de comentarios públicos de un periodo de 15 días del 18 de abril de 2022 al 3 de mayo de 2022 antes de la junta del Concejo Municipal y audiencia pública el 3 de mayo de 2022. Otra audiencia pública de comentarios públicos de 15 días empezara el 3 de julio de 2022 y se terminara a las 12pm el 19 de julio de 2022.

El borrador Plan de Asignación de HOME-ARP está disponible para revisión en el mostrador público en el Ayuntamiento de Costa Mesa, segundo piso – 77 Fair Drive, Costa Mesa, CA. El Ayuntamiento está abierto lunes a jueves y viernes alternativos, 8am a 5pm. El borrador está publicado en el sitio web de la Ciudad: <https://www.costamesaca.gov/city-hall/city-departments/development-services/housing-and-community-development>. Comentarios escritos sobre el Plan de Asignación tendrán que ser sometidos a Mikelle Daily al Ayuntamiento de Costa Mesa, 77 Fair Drive, Costa Mesa, CA 92626 o por correo electrónico al [HCD@costamesaca.gov](mailto:HCD@costamesaca.gov). Todos los comentarios tendrán que ser recibidos por la Ciudad antes de las 12pm el 19 de julio de 2022.

Audiencia Publica

La Ciudad está requerida tener una audiencia pública sobre el Plan de Asignación de HOME-ARP, Modificación Sustantiva al Plan Anual de Acción 2021-2022. **SE DA AVISO QUE** el Concejo Municipal de Costa Mesa tendrá una audiencia pública en su junta regular el martes 19 de julio de 2022 a las 7:00 p.m. o lo más pronto posible, en el Ayuntamiento de Costa Mesa, 77



Fair Drive, Costa Mesa, California.

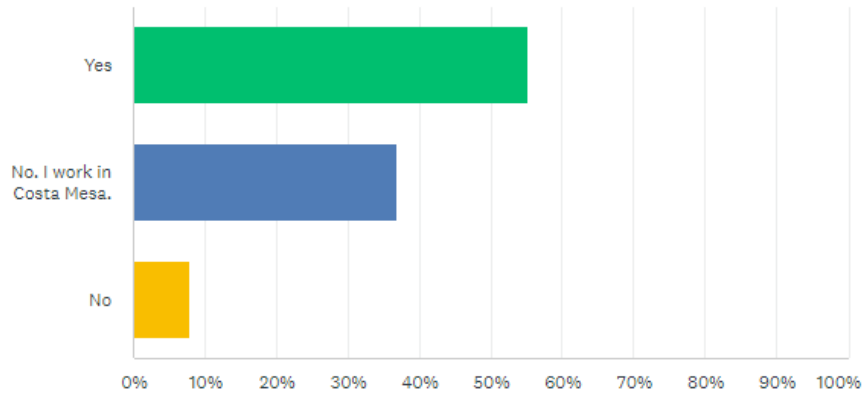
### **Comentarios Públicos**

Los miembros del público que desean participar en la junta podrán encontrar las instrucciones en la agenda. También podrán enviar sus comentarios por correo electrónico a la Secretaria de la Ciudad a [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov) y se proporcionarán al Concejo Municipal, se pondrán a disposición del público y serán parte del registro. Cualquier comunicación escrita, fotografía u otro material para copiar y distribuir al Concejo Municipal que tenga 10 páginas o menos, puede enviarse por correo electrónico a [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov), enviarse a la Oficina de la Secretaria de la Ciudad en una memoria USB o enviarse por correo a la Oficina del Secretario de la Ciudad. Por favor envíe materiales al Secretario de la Ciudad. **LO ANTES POSIBLE, PERO NO MÁS TARDE DE LAS 12:00 pm** el día de la audiencia, 19 de julio de 2022. Todos los materiales, fotografías, PowerPoint y videos enviados para su exhibición en una reunión pública deben ser revisados previamente por el personal para verificar su idoneidad para el público en general. No se aceptarán enlaces a videos de YouTube u otros servicios de transmisión, se deberá enviar un archivo de video directo al personal antes de cada reunión para minimizar las complicaciones y reproducir el video sin demora. El video debe tener uno de los siguientes formatos, .mp4, .mov o .wmv. Solo se puede incluir un archivo por orador para comentarios públicos. Tenga en cuenta que los materiales enviados por el público que se consideren apropiados para el público en general no se redactarán de ninguna manera y se publicarán en línea tal como se envíen, incluida la información de contacto personal. Para obtener ayuda, comuníquese con la Oficina de la Secretaria de la Ciudad al (714) 754-5225. La agenda del Ayuntamiento y los documentos relacionados también se pueden ver en el sitio web de la Ciudad en <http://costamesaca.gov>, 72 horas antes de la fecha de la audiencia pública. **SI LA ACCIÓN MENCIONADA ANTERIORMENTE SE RECHAZA EN LA CORTE**, la impugnación puede limitarse solo a los asuntos planteados en la audiencia pública descrita en el aviso, o en la correspondencia escrita entregada al Concejo Municipal en la audiencia pública o antes de ella.

Q1.

Are you a resident of Costa Mesa?

Answered: 38 Skipped: 0

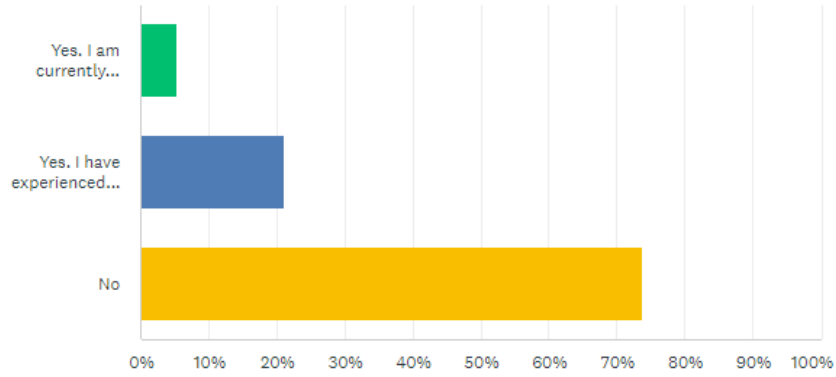


ANSWER CHOICES	RESPONSES
Yes	55.26% 21
No. I work in Costa Mesa.	36.84% 14
No	7.89% 3
<b>TOTAL</b>	<b>38</b>

Q2.

Are you currently or have you ever experienced homelessness?

Answered: 38 Skipped: 0

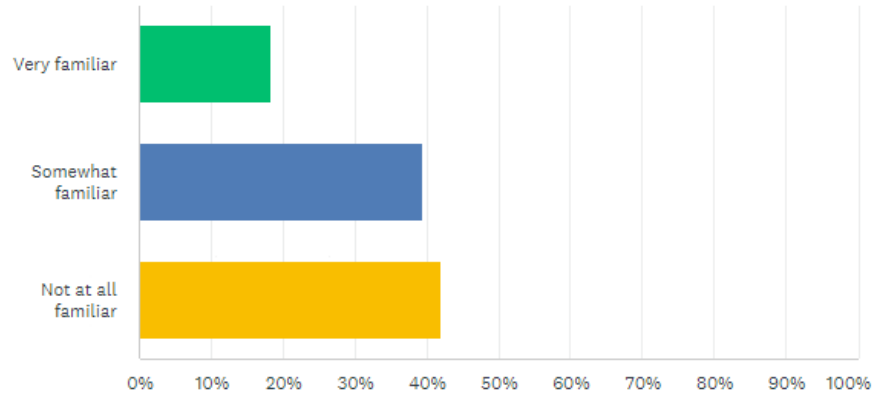


ANSWER CHOICES	RESPONSES
Yes. I am currently homeless.	5.26% 2
Yes. I have experienced homelessness in the past.	21.05% 8
No	73.68% 28
<b>TOTAL</b>	<b>38</b>

Q3.

### How familiar are you with the HOME-ARP program?

Answered: 38 Skipped: 0

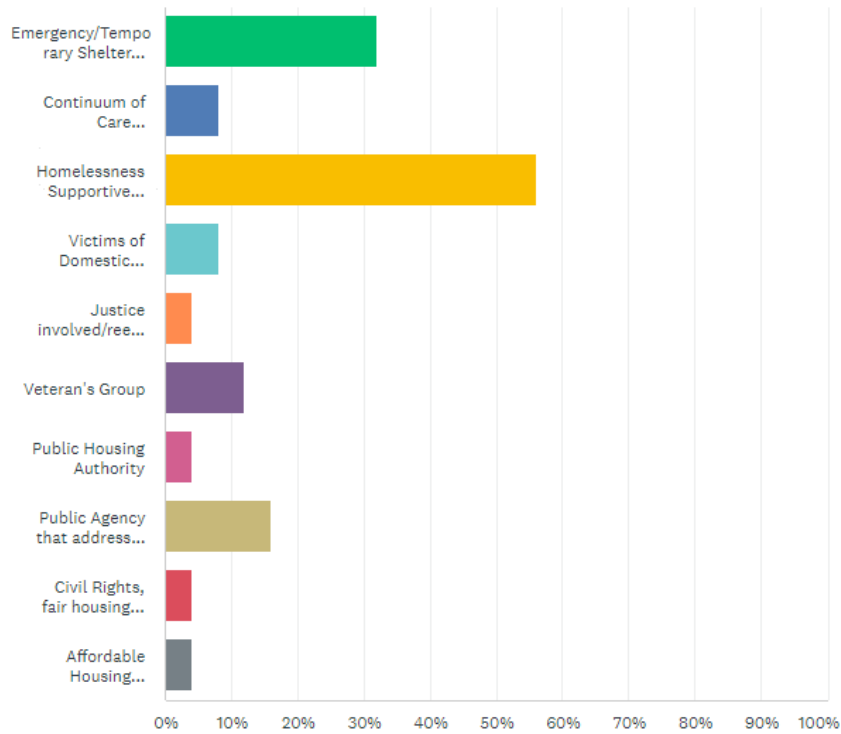


ANSWER CHOICES	RESPONSES
▼ Very familiar	18.42% 7
▼ Somewhat familiar	39.47% 15
▼ Not at all familiar	42.11% 16
<b>TOTAL</b>	<b>38</b>

Q4.

Do you work or volunteer for an organization that serves individuals/families who are homeless; at-risk of homelessness; fleeing domestic violence, sexual assault, stalking or human trafficking; veterans; families; or other vulnerable populations? (If YES, please check the organization below)

Answered: 25 Skipped: 13



ANSWER CHOICES	RESPONSES
Emergency/Temporary Shelter Provider	32.00% 8
Continuum of Care Administrative Entity	8.00% 2
Homelessness Supportive Services Provider	56.00% 14
Victims of Domestic Violence Service Provider	8.00% 2
Justice involved/reentry services organization	4.00% 1
Veteran's Group	12.00% 3
Public Housing Authority	4.00% 1
Public Agency that addresses the needs of vulnerable populations	16.00% 4
Civil Rights, fair housing, or disability rights organization	4.00% 1
Affordable Housing Developer	4.00% 1
<b>Total Respondents: 25</b>	

Q5.

What is your organization's geographic service area? (i.e. Orange County, City of Costa Mesa, Zip Code, Neighborhood)

Answered: 26 Skipped: 12

Costa Mesa: 11

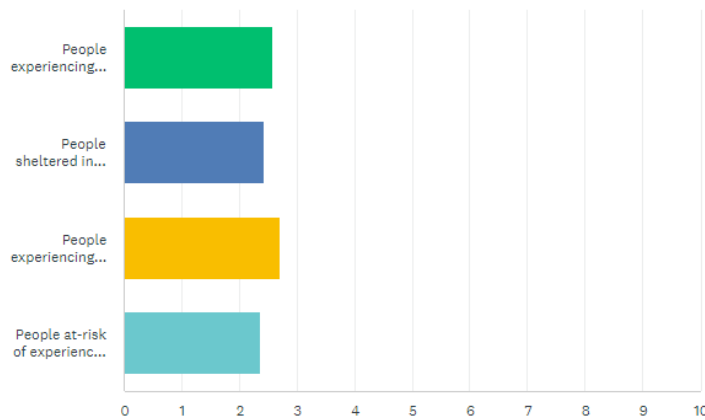
Orange County: 12

Other Cities in Orange County: 3

Q6.

Among the following who are eligible for HOME-ARP funding, where is the most need in your community? Please rank the following options (1 is highest need)

Answered: 37 Skipped: 1

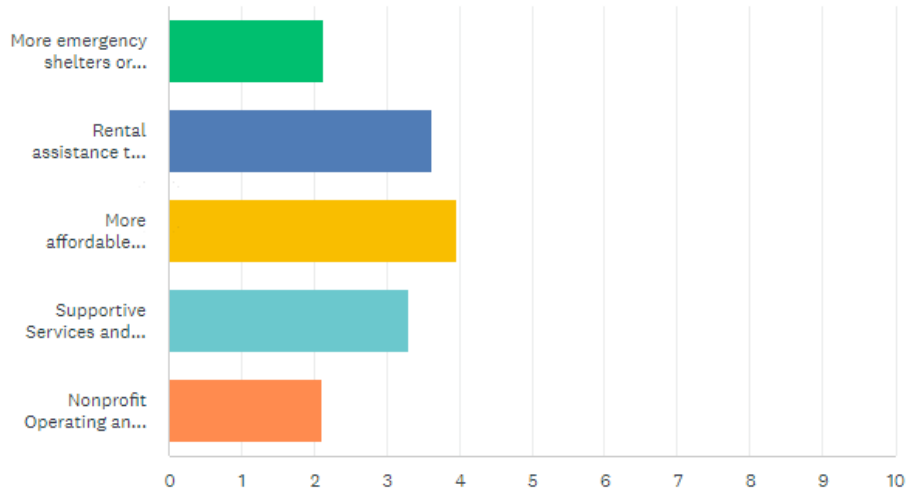


	1	2	3	4	TOTAL	SCORE
▼ People experiencing unsheltered/street homelessness	22.86% 8	31.43% 11	25.71% 9	20.00% 7	35	2.57
▼ People sheltered in emergency shelter and needing permanent housing	16.67% 6	33.33% 12	27.78% 10	22.22% 8	36	2.44
▼ People experiencing chronic homelessness and needing permanent supportive housing	31.43% 11	25.71% 9	25.71% 9	17.14% 6	35	2.71
▼ People at-risk of experiencing homelessness, needing homelessness prevention services	33.33% 12	8.33% 3	19.44% 7	38.89% 14	36	2.36

Q7.

Please rank the following needs in the City of Costa Mesa from highest priority to lowest priority for individuals experiencing homelessness or at risk of homelessness? (1 is highest, 5 is lowest needed)

Answered: 38 Skipped: 0

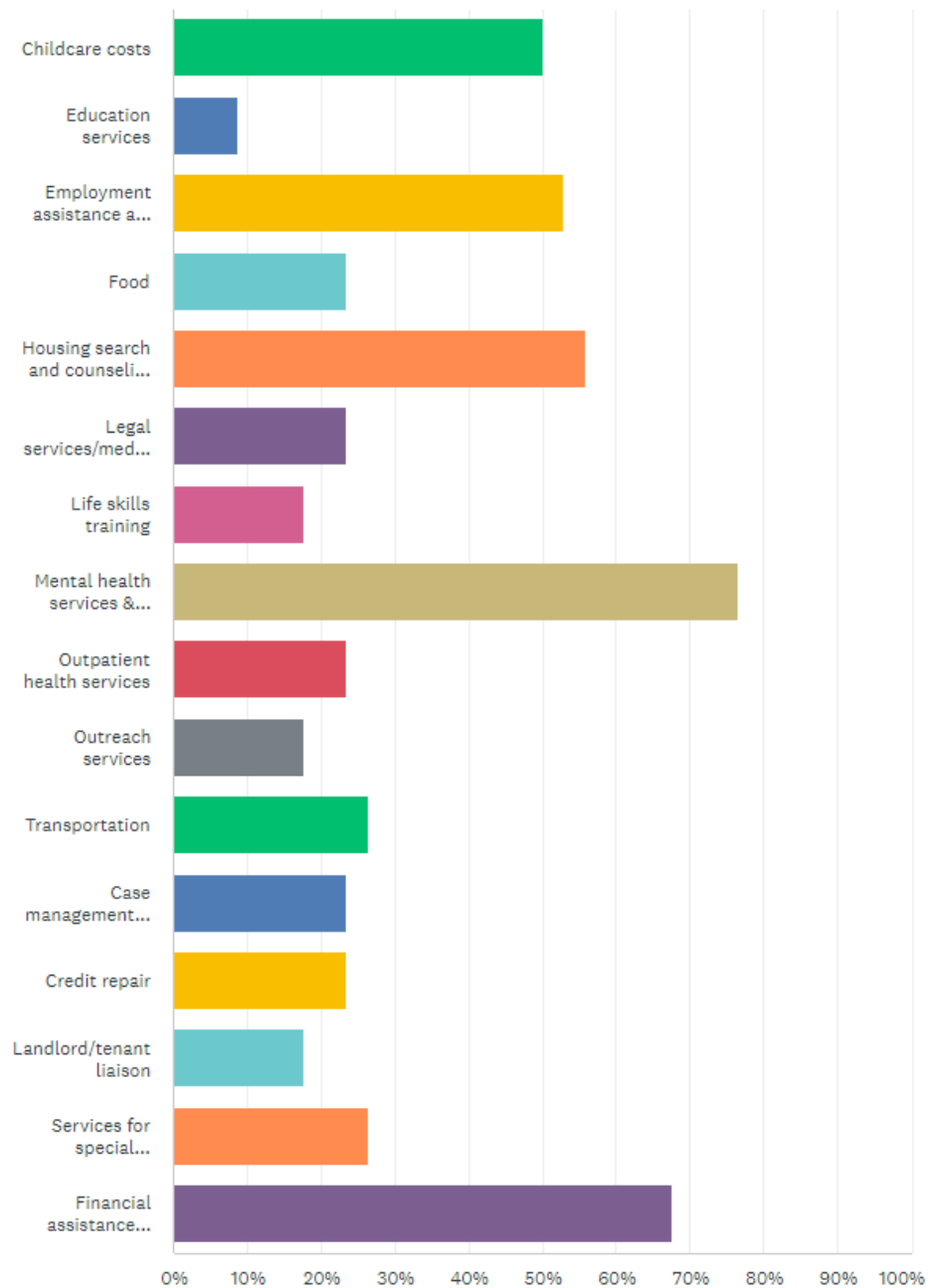


	1	2	3	4	5	TOTAL	SCORE
More emergency shelters or beds	5.41% 2	5.41% 2	21.62% 8	32.43% 12	35.14% 13	37	2.14
Rental assistance to help prevent people from losing their housing	24.32% 9	37.84% 14	24.32% 9	2.70% 1	10.81% 4	37	3.62
More affordable housing units with supportive services	43.24% 16	29.73% 11	10.81% 4	13.51% 5	2.70% 1	37	3.97
Supportive Services and/or Move-in Assistance for persons experiencing homelessness	13.89% 5	27.78% 10	33.33% 12	25.00% 9	0.00% 0	36	3.31
Nonprofit Operating and Capacity Building Assistance (only 5% of funding is eligible)	16.22% 6	0.00% 0	10.81% 4	24.32% 9	48.65% 18	37	2.11

Q8.

Among the following services, where are the largest gaps (difference between resources available and people needing those resources) in your community's homelessness response system? Please identify the top 5

Answered: 34 Skipped: 4





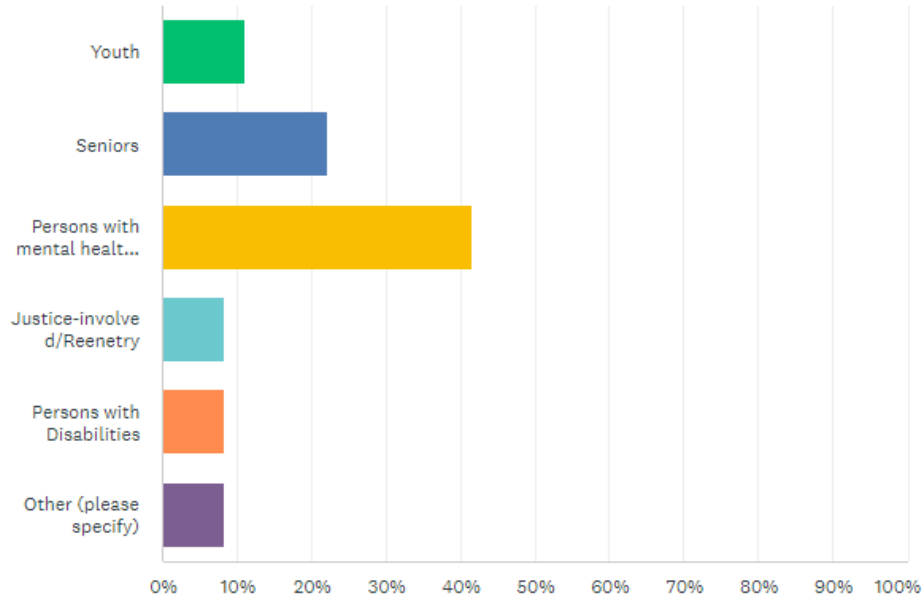
Q8. Continued

ANSWER CHOICES	RESPONSES
Childcare costs	50.00% 17
Education services	8.82% 3
Employment assistance and job training	52.94% 18
Food	23.53% 8
Housing search and counseling services	55.88% 19
Legal services/mediation	23.53% 8
Life skills training	17.65% 6
Mental health services & Substance abuse treatment	76.47% 26
Outpatient health services	23.53% 8
Outreach services	17.65% 6
Transportation	26.47% 9
Case management mediation	23.53% 8
Credit repair	23.53% 8
Landlord/tenant liaison	17.65% 6
Services for special populations	26.47% 9
Financial assistance costs (including rental application fees, security deposits, utility deposits, payment of rental arrears)	67.65% 23
<b>Total Respondents: 34</b>	

Q9.

Among members of your community who are in the Qualifying Populations, please identify the group that is most likely to face additional barriers to ending their homelessness.

Answered: 36 Skipped: 2



ANSWER CHOICES	RESPONSES
▼ Youth	11.11% 4
▼ Seniors	22.22% 8
▼ Persons with mental health conditions or substance use disorders	41.67% 15
▼ Justice-involved/Reentry	8.33% 3
▼ Persons with Disabilities	8.33% 3
▼ Other (please specify)	<a href="#">Responses</a> 8.33% 3
<b>TOTAL</b>	<b>36</b>

Q10.

Are there specific racial and ethnic groups, cultural groups, cultural and/or linguistic communities that are not being reached through the homeless service system in Costa Mesa?

Answered: 24 Skipped: 14

Responses:

Latinos/Hispanics/Monolingual Spanish/Central American Population (8)

No (7)

I don't know (3)

Other Responses:

Drug Addicts, African Americans, Native Americans, Adult family members during civil litigation against HOAs, Iranian Community (Farsi speakers), Low Income Households

Q11.

Q11 Please provide any additional feedback regarding the allocation of HOME-ARP funds here.

"We need permanent supportive housing."

"Please consider more housing support – it's not enough to have more shelter beds without housing. More shelter beds = more bottleneck in the system without permanent housing. Additionally, support of services in housing that promote economic mobility and flow through housing can ensure we can serve more families."

"Get as many people involved as possible. Make sure that all are involved as more than just the available Home-Arp funds will be needed."

"Costa Mesa has a great Network of businesses, City, Nonprofits who work in collaboration to help end homelessness. The big challenge is the lack of affordable units, robust mental health support and affordable addition, detox and recovery units."

"Mental Health law changes around mandatory 30 or 60 day hold must change to help those that cannot see they need help and medication."

"I will be reaching out to city hall tomorrow, I am in desperate need of assistance. I was unrightfully terminated for a job that I was employed with for 9 days, and I feel I was discriminated due to my disability. I applied for unemployment and I was denied benefits because my previous employer said that I quit voluntarily and has misconduct. I filed an appeal and mailed submitted numerous documents to the Appeal Board, but I have not heard anything back from EDD. I have not been able to cover my portion of rent and owe almost \$10,000. The leasing office helped me apply for the CA Covid Rent Relief in Febuary, and I call them twice a week and they are stating that my claim is expedited but I have not gotten any response back from my case manager. I am now recieving food stamps and have almost gone through all of my savings over the past three months. I desprately need your help to obtain rental assistance because I am newly diagnosed with bi-polar disorder and this situation is causing me major distress. I look forward to talking with you."



# City of Costa Mesa

## Agenda Report

77 Fair Drive  
Costa Mesa, CA 92626

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**File #:** 22-841

**Meeting Date:** 9/6/2022

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**TITLE:**

**EXECUTION OF A SUBRECIPIENT AGREEMENT WITH THE COUNTY OF ORANGE TO ACCEPT GRANT FUNDS FOR THE BENEFIT OF THE BRIDGE SHELTER**

**DEPARTMENT:** CITY MANAGER'S OFFICE

**PRESENTED BY:** NATE ROBBINS, NEIGHBORHOOD IMPROVEMENT MANAGER

**CONTACT INFORMATION:** NATE ROBBINS, NEIGHBORHOOD IMPROVEMENT  
MANAGER, (714) 754-5274

**RECOMMENDATION:**

1. Authorize the City Manager and City Clerk to execute the Subrecipient Agreement between the City of Costa Mesa and the County of Orange to receive grant funds in the amount of \$100,000 to support shelter and support services for people experiencing homelessness.
2. Upon approval, authorize revenue and expense allocations in the amount of \$100,000 respectively, in County of Orange grant funds to support shelter and support services for people experiencing homelessness.
3. Authorize the City Manager and City Clerk to execute a Professional Services Agreement with Trellis International in a not to exceed amount of \$70,000.

**BACKGROUND:**

On March 11, 2021, the American Rescue Plan Act (ARPA) was passed by Congress and signed into law. Enacted as a component of ARPA, the State and Local Fiscal Recovery Funds (SLFRF) Program made available \$350 billion in emergency funding to state, local, territorial, and Tribal governments for revenue replacement, among other things, to provide government services. As part of this allocation process, the County of Orange (County) was awarded a total of \$616.8 million in SLFRF funds.

On May 24, 2022, the Orange County Board of Supervisors authorized the allocation of \$5 million in SLFRF funds to be used to provide grant moneys to organizations within the Fifth District to support temporary shelter and support services for people experiencing homelessness.

On August 1, 2022, the City of Costa Mesa (City) submitted a letter to Orange County Board of Supervisors, Supervisor Bartlett and the County of Orange requesting \$100,000 in SLFRF funds to

purchase furniture, fixtures, and equipment for the Bridge Shelter, and augmentation of supportive services for Shelter guests participating in the Innovative Street Outreach and Life Skills Training Program.

**ANALYSIS:**

Following notification from the County regarding the availability of funding for emergency shelters located in the Fifth District, the City collaborated with the Bridge Shelter operator, Mercy House; the commercial kitchen operator, Bracken's Kitchen; and a supportive services provider, Trellis, to develop a plan for said funds. Below is a summary of items and activities included in the City's request for funding and approved by the County.

**Shelter Facility and Operational Enhancements (\$30,000):**

Facility and operational enhancements include:

- Shelter supplies for storage management
- Computer lab equipment and copier providing staff the ability to scan documents into HMIS for housing placement services and coordination
- Recreational games and outdoor activities, including supplies needed to implement a community garden
- Tablets to improve the level of client data collected and reported into HMIS
- Kitchen supplies, equipment, and appliances needed by Bracken's Kitchen to more efficiently operate the Bridge Shelter Commercial Kitchen

**Shelter Services Augmentations in Employment/Housing (\$70,000):**

On December 18, 2020, the City released RFP-21-05 for Homeless Prevention and Street Outreach Services, and Food Assistance Programs. On March 16, 2021, City Council approved a professional services agreement with Trellis (\$90,382) for Innovative Street Outreach and Life Skills Training. This program, also known as the Back to Work Program, is a transitional employment program serving both sheltered and unsheltered homeless people. Individuals enrolled in the Back to Work Program are part of the Community Impact Team (CIT), which undertakes various community-based projects throughout Costa Mesa. The Back to Work Program is in need of additional funding for projects that include ongoing programmatic supplies (e.g. handy tools, trash bags, etc.), the provision of participant incentives proven to bolster self-esteem and hope for the future, as well as staff costs to administer the program. Staff is recommending that City Council authorize the City Manager and City Clerk to execute a professional services agreement with Trellis using the County of Orange grant funds to continue the administration of the Back to Work Program.

**ALTERNATIVES:**

Should the City Council choose not to authorize the execution of the Subrecipient Agreement with the County, the \$100,000 in SLFRF funds will be reallocated to another shelter located in the Fifth District.

**FISCAL REVIEW:**

Approval of this item will authorize revenue and expense allocations in the amount of \$100,000 respectively, for County of Orange grant funds to benefit the Bridge Shelter.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed this report and approved as to form.

**CITY COUNCIL GOALS AND PRIORITIES:**

This item supports the following City Council Goal:

- Strengthen the Public's Safety and Improve the Quality of Life

**CONCLUSION:**

Staff recommends the City Council:

1. Authorize the City Manager and City Clerk to execute the Subrecipient Agreement between the City of Costa Mesa and the County of Orange to receive grant funds in the amount of \$100,000 to support temporary shelter and support services for people experiencing homelessness.
2. Upon approval, authorize revenue and expense allocations in the amount of \$100,000 respectively, in County of Orange grant funds to support temporary shelter and support services for people experiencing homelessness.
3. Authorize the City Manager and City Clerk to execute a Professional Services Agreement with Trellis International in a not to exceed amount of \$70,000.

**SUBRECIPIENT AGREEMENT BETWEEN THE COUNTY OF ORANGE  
AND CITY OF COSTA MESA FOR  
AMERICAN RESCUE PLAN ACT FUNDING**

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This Subrecipient Agreement (the “Agreement”) is made and entered into by and between the County of Orange, a political subdivision of the State of California, hereinafter referred to as “County,” and the City of Costa Mesa, a California municipal corporation, hereafter referred to as “Subrecipient,” with the County and Subrecipient referred to as “Party,” or collectively as “Parties.”

WHEREAS, on February 26, 2020, the County Health Officer declared a local health emergency based on an imminent and proximate threat to public health from the introduction of a novel coronavirus (named “COVID-19”) in Orange County (the “COVID-19 Emergency”); and

WHEREAS, on March 2, 2020, the Board of Supervisors adopted Resolution No. 2020-11 ratifying the local health emergency declared by the County’s Health Officer; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency to exist in California because of the threat of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Emergency Concerning the COVID-19 Outbreak; and

WHEREAS, the American Rescue Plan Act (ARPA) was passed by Congress and signed into law by the President of the United States on March 11, 2021; and

WHEREAS, under the State and Local Fiscal Recovery Funds (SLFRF) program, enacted as part of (ARPA), more than \$350 billion in emergency funding was distributed to state, local, territorial, and Tribal governments with the County receiving a total of \$616.8 million in two equal allocations of SLFRF funds; and

WHEREAS, the ARPA provides that SLFRF funds may be used for revenue replacement for the provision of government services, COVID-19 expenditures or negative economic impacts of COVID-19, premium pay for essential workers, and investments in water, sewer, and broadband infrastructure for the State or local government; and were incurred during the period that begins on March 3, 2021, and ends on December 30, 2024; and

WHEREAS, on January 6, 2022, the United States Department of Treasury released its Final Rule for the SLFRF program, which among other things, authorizes State and local government recipients to use SLFRF funds to replace lost public sector revenue and use such funding to provide government services up to the amount of revenue loss due to the pandemic; and



WHEREAS, on May 24, 2022, the Orange County Board of Supervisors authorized the allocation of \$5,000,000 in SLFRF funds to be used, among other things, to provide grant moneys to organizations within the Fifth District to support temporary shelter and support services for people experiencing homelessness; and

WHEREAS, Subrecipient has requested funding from the County for the one-time costs of shelter facility enhancements, such as computer equipment, and transitional employment services for those experiencing or at risk of experiencing homelessness; and

WHEREAS, in order to assist Subrecipient in the provision of government services, the Parties have agreed that the County shall transfer the Grant Amount described herein to Subrecipient.

NOW, THEREFORE, the Parties mutually agree as follows:

1. **TERM OF AGREEMENT.** The term of this Agreement begins on the date when fully executed by the Parties, and terminates on December 31, 2022, or when all the Parties' obligations under this Agreement are fully satisfied, whichever occurs earlier.

2. **USE OF GRANT AMOUNT.**

a. The grant funds provided are federal funds and subject to the Single Audit Act of 1984. The following information is provided in accordance with the Single Audit Act.

<b>Grant Amount</b>	\$100,000
<b>Subrecipient Name:</b>	City of Costa Mesa
<b>Subrecipient Unique Entity Identifier (UEI)</b>	VLG5YJVFJ4M7
<b>Awarding County Agency</b>	County Executive Office
<b>County Contact</b>	Oana Cosma (714) 834-7410
<b>Assistance Listing Number (ALN) / Name</b>	21.027 / Coronavirus State and Local Fiscal Recovery Funds
<b>Federal Award Identification Number</b>	SLFRP1607
<b>Awarding Federal Agency</b>	US Treasury Department
<b>Indirect Cost Rate</b>	10% MTDC or Federally Approved Rate
<b>Whether Award is R&amp;D:</b>	No

b. Subrecipient shall use Grant Amount provided under this Agreement to pay for the one-time costs of shelter facility enhancements and transitional employment services for those experiencing or at risk of experiencing homelessness.

c. Indirect costs may not exceed 10% of the modified total direct costs per 2 CFR section 200.68 or the federally approved indirect cost rate, if applicable.

d. Subrecipient must utilize the Grant Amount in accordance with all Federal and State laws, including but not limited to the American Rescue Plan Act of 2021 (ARPA), codified at 42 U.S.C. § 802, et seq., and all applicable regulations and guidelines implementing ARPA, including the regulations issued by the Department of Treasury at 31 CFR Part 35 regarding costs that are payable from SLFRF Funds.

### 3. PAYMENT OF GRANT AMOUNT

a. The County will issue a one-time payment to the Subrecipient of the Grant Amount set forth in Paragraph 2.a within 10 business days of the full execution of this Agreement. All of Subrecipient's expenditures of the Grant Amount must be for costs as described in Paragraph 2b of this Agreement.

b. It is understood that the County makes no commitment to fund this Agreement beyond the terms set forth herein.

c. If Subrecipient has not spent any portion of the Grant Amount it has received under this Agreement to cover Eligible Expenses by December 31, 2022, Subrecipient shall return to the County by January 30, 2023 the amount remaining unspent as of December 31, 2022.

### 4. STATUTES AND REGULATIONS APPLICABLE TO GRANT. Subrecipient must comply with all applicable requirements of State, Federal, and County of Orange laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this Agreement. Subrecipient must comply with applicable State and Federal laws and regulations pertaining to labor, wages, hours, and other conditions of employment. Subrecipient must comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

a. Office of Management and Budget (OMB) Guidance. Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards per 2 CFR Part 200 (the "Uniform Guidance"), including the procurement standards set forth in 2 CFR 200.318 through 2 CFR 200.327 when using the Grant Amount to procure goods and services.

b. Single Audit Act. Since Federal funds are used in the performance of this Agreement, Subrecipient must, as applicable, adhere to the rules and regulations of the Single Audit Act (31 USC Sec. 7501 et seq.), OMB Circular

A-133 and any administrative regulation or field memoranda implementing the Act.

c. Political Activity Prohibited. None of the funds, materials, property or services provided directly or indirectly under this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office. Funds provided under this Agreement may not be used for any purpose designed to support or defeat any pending legislation or administrative regulation.

d. SAM.gov Requirements. Subrecipient is required to have an active registration with the System for Award Management (“SAM”) (<https://www.sam.gov>).

5. **COMPLIANCE WITH GRANT REQUIREMENTS.** Grant funds awarded must be used solely for the purposes identified in Paragraph 2 of this Agreement. In accordance with Paragraph 11, Subrecipient agrees to indemnify, defend, and hold harmless the County of Orange for any sums the State or Federal government contends or determines Subrecipient used in violation of this Agreement. Subrecipient shall immediately return to the County any funds the County or any responsible State or Federal agency, including the Department of Treasury, determines the Subrecipient has used in a manner that is inconsistent with Paragraph 2 of this Agreement. The provisions of this paragraph shall survive termination of this Agreement.

6. **REPORTS.**

a. **Mid-Term Report.** By October 31, 2022, Subrecipient shall provide a report to the County that shall: (1) identify the expenses paid from the Grant Amount; (2) demonstrate how Subrecipient used the Grant Amount consistent with the use requirements of Paragraph 2; and (3) identify the balance of the Grant Amount that Subrecipient has not spent.

b. **Final Report.** Upon the earlier of Subrecipient’s expenditure of the balance of the Grant Amount or January 30, 2023, Subrecipient shall provide a report to the County that shall: (1) identify the expenses paid from the Grant Amount; (2) demonstrate how Subrecipient used the Grant Amount consistent with the use requirements of Paragraph 2; and (3) identify the balance of the Grant Amount that Subrecipient has not spent, if any.

c. The Subrecipient shall provide a certification signed by its City Manager or designee with each report required under this Paragraph 6 that the statements contained in the report are true and that the expenditures described in the report comply with the uses permitted under Paragraph 2.

d. Subrecipient shall maintain supporting documentation for the reports required by this Paragraph 6 consistent with the requirements of Paragraph 7.

7. **RECORDS MAINTENANCE.** Records, in their original form, must be maintained in accordance with requirements prescribed by the County with respect to all matters specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records must be retained for a period of four (4) years after termination of this Agreement and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. Records, in their original form pertaining to matters covered by this Agreement, must be retained within the County of Orange unless authorization to remove them is granted in writing by the County.
8. **RECORDS INSPECTION.** At any time during normal business hours and as often as either the County, Inspector General acting pursuant to the Inspector General Act of 1978, or the Auditor General of the State of California may deem necessary, Subrecipient must make available for examination all its records with respect to all matters covered by this Agreement. The County, Inspector General, and the Auditor General of the State of California each have the authority to audit, examine and make excerpts or transcripts from records, including all Subrecipient's invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. Subrecipient agrees to provide any reports requested by the County regarding performance of this Agreement. With respect to inspection of Subrecipient's records, the County may require that Subrecipient provide supporting documentation to substantiate Subrecipient's expenses with respect to the Subrecipient's use or expenditure of monies provided by the County to the Subrecipient under this Agreement.
9. **INDEPENDENT CONTRACTOR.** The Subrecipient shall be considered an independent contractor and neither the Subrecipient, its employees, nor anyone working under the Subrecipient shall be considered an agent or an employee of County. Neither the Subrecipient, its employees nor anyone working under the Subrecipient shall qualify for workers' compensation or other fringe benefits of any kind through County.
10. **PERMITS, LICENSES, APPROVALS, AND LEGAL OBLIGATIONS.** Subrecipient shall be responsible for obtaining all permits, licenses, and approvals required for performing any work under this Agreement. Subrecipient shall be responsible for observing and complying with any applicable Federal, State, or local laws, or rules or regulations affecting any such work. Subrecipient shall provide copies of permits and approvals to the County upon request.
11. **INDEMNITY.** The Subrecipient agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees and agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board harmless from any claims, demands or liability of any kind or nature, arising from or

related to the Subrecipient's receipt of the Grant Amount under this Agreement, including any claims that the amounts paid by the County to Subrecipient were not used consistent with the restrictions on the use of SLFRF program funds as set forth in the regulations and guidance issued by the Department of Treasury regarding the use of such funds. The provisions of this paragraph shall survive the termination of this Agreement.

12. NOTICES. All notices, requests, demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Subrecipient:  
Lori Ann Farrell Harrison, City Manager  
City of Costa Mesa  
[loriann@costamesaca.gov](mailto:loriann@costamesaca.gov)  
P.O. Box 1200  
Costa Mesa, CA 92628-1200

County:  
Oana Cosma, County Budget Office  
[Oana.Cosma@ocgov.com](mailto:Oana.Cosma@ocgov.com)  
400 W. Civic Center Dr., 5th Floor  
Santa Ana, CA 92701-4062

13. DEFAULTS. Should either Party fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the non-breaching Party reserves the right to terminate the Agreement, reserving all rights under State and Federal law.
14. ATTORNEY FEES. In any action or proceeding to enforce or interpret any provision of this Agreement, each Party shall bear its own attorney's fees, costs, and expenses.
15. ENTIRE CONTRACT: This Agreement contains the entire contract between the Parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on the parties unless authorized by the Parties in writing.

16. **AMENDMENTS.** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the Parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement on the day and year dated below.

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Lori Ann Farrrell Harrison, City Manager  
City of Costa Mesa

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Helen Hernandez, Deputy Purchasing Agent  
County Procurement Office  
County of Orange, California

**APPROVED AS TO FORM:**  
Office of the County Counsel  
County of Orange, California

BY: \_\_\_\_\_  
Deputy

DATED: \_\_\_\_\_