



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 24-008

Meeting Date: 1/16/2024

TITLE:

REVIEW AND APPROVE RECOMMENDED CITY COUNCIL MEETING CALENDAR FOR 2024

DEPARTMENT: CITY MANAGER'S OFFICE /CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, 714-754-5221

RECOMMENDATION:

Review and approve recommended City Council Meeting Calendar for 2024 and cancel the Tuesday, November 5, 2024, City Council Meeting due to Election Day.

BACKGROUND:

The City conducts regularly scheduled City Council meetings on the first and third Tuesdays of the month and Study Session meetings on the second Tuesdays of the month.

Per previous Council direction at the June 7, 2016 meeting, the City Council meeting will go dark on the third Tuesday in August and per Resolution 05-8, the third Tuesday in December.

ANALYSIS:

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper and timely public notice. The 2024 City proposed Council meeting calendar is as follows:

- January 16, 2024
- February 6, 2024
- February 20, 2024
- March 5, 2024
- March 19, 2024
- April 2, 2024
- April 16, 2024

- May 7, 2024
- May 21, 2024
- June 4, 2024
- June 18, 2024
- July 2, 2024
- July 16, 2024
- August 6, 2024
- September 3, 2024
- September 17, 2024
- October 1, 2024
- October 15, 2024
- November 5, 2024
- November 19, 2024
- December 3, 2024

The regularly scheduled meeting on November 5, 2024 falls on Election Day. Canceling the November 5th meeting in advance allows time for proper public noticing and placement of items on other agendas.

ALTERNATIVES:

The City Council may choose to hold the meeting on Tuesday, November 5, 2024; however, this action is not recommended as many residents may not be in attendance due to Election Day priorities.

FISCAL REVIEW:

There is no fiscal impact.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report and approved as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council review and approve the proposed City Council Meeting Calendar for 2024 and cancel the Tuesday, November 5, 2024 City Council Meeting.