



CITY OF COSTA MESA

PARKS AND COMMUNITY SERVICES COMMISSION

Agenda

Thursday, April 13, 2023

6:00 PM

City Council Chambers

The Commission meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

Members of the public can view the Commission meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) or http://costamesa.granicus.com/player/camera/2?publish_id=10&redirect=true and online at [youtube.com/costamesatv](https://www.youtube.com/costamesatv).

Zoom Webinar:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/99993346354?pwd=ZXgrQ0xScjBLRVBlBHN2U3TkNpdz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 999 9334 6354 / Password: 945795

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone:

Call: 1 669 900 6833 Enter Webinar ID: 999 9334 6354 / Password: 945795

During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the pacscomments@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission, made available to the public, and will be part of the meeting record.

5. Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or cityclerk@costamesaca.gov and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City's website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please e-mail to pacscomments@costamesaca.gov NO LATER THAN 12:00 Noon on the date of the meeting.

Note regarding agenda-related documents provided to a majority of the Commission after distribution of the agenda packet (GC §54957.5): Any related documents provided to a majority of the Commission after distribution of the Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

All cell phones and other electronic devices are to be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.

Free Wi-Fi is available in the Council Chambers during the meetings. The network username available is: CM_Council. The password is: cmcouncil1953.

As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

En conformidad con la Ley de Estadounidenses con Discapacidades (ADA), aparatos de asistencia están disponibles y podrán ser prestados notificando a la Secretaria Municipal. Si necesita asistencia especial para participar en esta junta, comuníquese con la oficina de la Secretaria Municipal al (714) 754-5225. Se pide dar notificación a la Ciudad por lo mínimo 48 horas de anticipación para garantizar accesibilidad razonable a la junta. [28 CFR 35.102.35.104 ADA Title II].

PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING

April 13, 2023 – 6:00 P.M.

CASSIUS RUTHERFORD
District 2 - Chair

SCOTT GLABB
District 1 - Commissioner

ELIZABETH DORN PARKER
District 6 - Vice Chair

KELLY BROWN
District 5 - Commissioner

CRISTIAN GARCIA ARCOS
District 4 - Commissioner

TERRY WALL
District 3 - Commissioner

SHAYANNE WRIGHT
At-Large - Commissioner

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments are limited to three (3) minutes, or as otherwise directed.

COMMISSIONER COMMENTS AND SUGGESTIONS

Comments are limited to three (3) minutes, or as otherwise directed.

OLD BUSINESS:

1. **[MINUTES](#)**

[23-1168](#)

RECOMMENDATION:

Approval of the minutes of March 9, 2023, Parks & Community Services Commission meeting.

Attachments: [03-09-2023 PACS Draft Minutes](#)

NEW BUSINESS:

1. **[APPROPRIATION OF GRANT FUNDS FOR VARIOUS PARKS PROJECTS](#)** **[23-1177](#)**

RECOMMENDATION:

Staff requests Parks and Community Services Commission provide recommendation to the City Council on the appropriation of recently-awarded State grant funds to various park projects.

Attachments: [1. Grant Funds Allocation](#)

2. **[TREE REMOVAL REQUEST - 2722 SANDPIPER DRIVE](#)** **[23-1158](#)**

RECOMMENDATION:

Staff recommends that the Parks and Community Services Commission deny the request to remove the City owned tree growing in the public right-of-way in front of 2722 Sandpiper Drive.

Attachments: [1. Email Request from Applicant](#)
[2. Streetscape and Median Development Standards](#)
[3. Previous Work Orders](#)
[4. January 24, 2019 Commission meeting](#)
[5. October 28, 2021 Commission meeting](#)
[6. West Coast Arborist Work Order](#)

3. **[COMMUNITY GARDENS UPDATE](#)** **[23-1169](#)**

RECOMMENDATION:

It is the recommendation of staff that the Parks and Community Services Commission:

1. Receive and file this update on the Community Garden program and;
2. Provide feedback on additional garden plots at the Del Mar Garden location.

Attachments: [Community Gardens Update Report](#)
[1. Community Garden Bylaws](#)

4. [COMMUNITY OUTREACH](#) [23-1170](#)

RECOMMENDATION:

It is the recommendation of staff that the Parks and Services Commission provide feedback on current community outreach methods for programs, events and capital projects.

Attachments: [Community Outreach Report](#)

MONTHLY REPORTS

1. [PARK RANGER REPORT](#) [23-1171](#)

Attachments: [Park Ranger Report - March 2023](#)

2. [DIRECTOR'S REPORT](#) [23-1172](#)

Attachments: [Director's Report - March 2023](#)

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

ADJOURNMENT

Next Regularly Scheduled Meeting: Thursday, May 11, 2023