



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 26-336

Meeting Date: 8/4/2026

TITLE:

DESIGNATION OF VOTING DELEGATE FOR THE 2026 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council designate Mayor Pro Tem Manuel Chavez as Costa Mesa's voting delegate for the 2026 League of California Cities Annual Conference.

BACKGROUND:

The League of California Cities 2026 Annual Conference & Expo is scheduled for September 23-25, 2026, in Anaheim, CA. An important part of the Annual Conference is the Annual Business Meeting that will be held on Friday, September 25, 2026. In order to vote at this meeting, the City Council must designate a voting delegate and up to two alternate voting delegates.

ANALYSIS:

Designating a voting delegate will allow the City to participate in the Annual Business Meeting. It is at this meeting that the League membership considers and takes action on resolutions that establish League policy throughout the coming year. Information on what resolutions will be reviewed is not available at this time.

Consistent with League Bylaws, a city's voting delegate and up to two alternates must be designated by the City Council. A voting delegate can be either an elected or appointed official. Following City Council action, the City Clerk must submit the City's delegates through the online submission portal. The voting delegates and alternates must be registered to attend the conference. The voting delegates must be present at the Business Meeting and in possession of the voting card in order to cast a vote. Transferring a voting card to a non-designated individual is not allowed. Currently, Mayor Pro Tem Manuel Chavez is registered to attend the conference.

ALTERNATIVES:

City Council may choose not to appoint a delegate and alternates; therefore, the City will not have a vote at the Annual Business Meeting.

FISCAL REVIEW:

There is no fiscal impact associated with the request to designate the voting delegate and alternates.

LEGAL REVIEW:

The City Attorney's Office has reviewed this report and has approved it as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council designate Mayor Pro Tem Manuel Chavez as Costa Mesa's voting delegate for the 2026 League of California Cities Annual Conference.