



CITY OF COSTA MESA

PARKS AND COMMUNITY SERVICES COMMISSION

Agenda

Thursday, October 12, 2023

6:00 PM

**City Council Chambers
77 Fair Drive**

The Commission meetings are presented in a hybrid format, both in-person at City Hall and as a courtesy virtually via Zoom Webinar. If the Zoom feature is having system outages or experiencing other critical issues, the meeting will continue in person.

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<https://us06web.zoom.us/j/99993346354?pwd=ZXgrQ0xScIBLRVBlelBHN2U3TkNpdz09>

Or sign into Zoom.com and “Join a Meeting”

Enter Webinar ID: 999 9334 6354 / Password: 945795

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- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During the Public Comment Period, use the “raise hand” feature located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

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During the Public Comment Period, press *9 to add yourself to the queue and wait for city staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

4. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the pacscomments@costamesaca.gov. Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission, made available to the public, and will be part of the meeting record.

5. Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at (714) 754-5225 or cityclerk@costamesaca.gov and staff will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.

Note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

All pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please e-mail to pacscomments@costamesaca.gov NO LATER THAN 12:00 Noon on the date of the meeting.

Note regarding agenda-related documents provided to a majority of the Commission after distribution of the agenda packet (GC §54957.5): Any related documents provided to a majority of the Commission after distribution of the Agenda Packets will be made available for public inspection. Such documents will be posted on the city's website and will be available at the City Clerk's office, 77 Fair Drive, Costa Mesa, CA 92626.

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As a LEED Gold Certified City, Costa Mesa is fully committed to environmental sustainability. A minimum number of hard copies of the agenda will be available in the Council Chambers. For your convenience, a binder of the entire agenda packet will be at the table in the foyer of the Council Chambers for viewing. Agendas and reports can be viewed on the City website at <https://costamesa.legistar.com/Calendar.aspx>.

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PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING

OCTOBER 12, 2023 – 6:00 P.M.

CASSIUS RUTHERFORD
District 2 - Chair

SCOTT GLABB
District 1 - Commissioner

ELIZABETH DORN PARKER
District 6 - Vice Chair

KELLY BROWN
District 5 - Commissioner

CRISTIAN GARCIA ARCOS
District 4 - Commissioner

TERRY WALL
District 3 - Commissioner

SHAYANNE WRIGHT
At-Large - Commissioner

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA

Comments are limited to three (3) minutes, or as otherwise directed.

COMMISSIONER COMMENTS AND SUGGESTIONS

Comments are limited to three (3) minutes, or as otherwise directed.

OLD BUSINESS:

1. [MINUTES](#) [23-1416](#)

RECOMMENDATION:

Approval of the minutes of September 14, 2023, Parks & Community Services Commission meeting.

Attachments: [09/14/23 PACS Draft Minutes](#)

2. [TREE REMOVAL - 2722 SANDPIPER DRIVE UPDATE](#) [23-1417](#)

Attachments: [Agenda Report](#)

[1. April 13, 2023 Report Item](#)

NEW BUSINESS:

MONTHLY REPORTS

1. [**PARK RANGER REPORT**](#) [**23-1418**](#)

Attachments: [Park Ranger Report - July 2023](#)
[Park Ranger Report - August 2023](#)
[Park Ranger Report - September 2023](#)

2. [**DIRECTOR'S REPORT - SEPTEMBER 2023**](#) [**23-1419**](#)

Attachments: [Director's Report - September 2023](#)

ADDITIONAL COMMISSION MEMBER & STAFF COMMENTS

ADJOURNMENT

Next Regularly Scheduled Meeting: December 14, 2023



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1416

Meeting Date: 10/12/2023

TITLE:

MINUTES

DEPARTMENT: PARKS AND COMMUNITY SERVICES

RECOMMENDATION:

Approval of the minutes of September 14, 2023, Parks & Community Services Commission meeting.

SEPTEMBER 14, 2023
6:00 P.M. – UNOFFICIAL MINUTES

CALL TO ORDER by Chair Rutherford at 6:01pm.

PLEDGE OF ALLEGIANCE by Commissioner Glabb.

ROLL CALL

☒ = Present ☐ = Absent

Commissioners	City Staff
<input checked="" type="checkbox"/> Kelly Brown	<input checked="" type="checkbox"/> Alma Reyes, City Deputy Manager
<input checked="" type="checkbox"/> Cristian Garcia Arcos	<input checked="" type="checkbox"/> Monique Villasenor, Recreation Manager
<input checked="" type="checkbox"/> Scott Glabb	<input checked="" type="checkbox"/> Raja Sethuraman, Public Works Director
<input checked="" type="checkbox"/> Terry Wall	<input checked="" type="checkbox"/> Robert Ryan, Maintenance Services Manager
<input checked="" type="checkbox"/> Shayanne Wright	<input checked="" type="checkbox"/> Laura Fautua, Executive Assistant
<input checked="" type="checkbox"/> Elizabeth Dorn Parker, Vice Chair	<input checked="" type="checkbox"/> Kathia Viteri, Office Specialist II
<input checked="" type="checkbox"/> Cassius Rutherford, Chair	

PUBLIC COMMENTS – no in person or via Zoom comments. [Correspondence received.](#)

COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Glabb: No comment.

Commissioner Wall: Recognized Executive Assistant, Laura Fautua, for the September City Manager's Leadership Award.

Commissioner Garcia Arcos: Thanked staff and Vice Chair Dorn Parker for attending a CalFire Zoom meeting. Highlighted the Labors of Love organization and encouraged the public to partake in the first Saturday of the month meet up.

Commissioner Brown: Thanked the Parks and Community Services Department for having activities for the Youth, such as Volleyball. Expressed her daughter is enjoying the Volleyball program. Spoke about her attendance in Fairview Park Master Plan Update Community Workshop and would like to see more youth engagement opportunities, such as a Youth Committee to engage in youth perspective regarding City business. Would like to see 15 to 20 minutes allotted for open conversation and a clear agenda structure for future workshops.

Commissioner Wright: Spoke about her attendance of the Fairview Park Master Plan update. Would like to hear from the community who utilize the programs when staff present department programs. Thanked staff for developing the CIP Project chart.

Vice Chair Dorn Parker: Spoke about communication between the City with the community, the shared use agreement between the District and City, and the educational approach for City regulations. Happy to see the City partner with Assemblywoman Petrie Norris in relation to the household waste collection. Also attended the Fairview Park Master Plan Update and spoke about the limited families present due to a back to school night.

Chair Rutherford: Had the opportunity to attend the Fairview Park community meeting and seconded some of the feedback that had been shared from other commissioners. Thanked the Deputy City Manager, Alma Reyes, for her communication and looks forward to upcoming discussions regarding the Open Space Master Plan, facility rental space, and park space.

OLD BUSINESS

1. Minutes – 08/10/2023 PACS Draft Minutes

MOTION: Approve the amended minutes of August 10, 2023 Commission meeting.

MOVED/SECOND: Vice Chair Dorn Parker/Commissioner Brown.

The motion carried by the following roll call vote:

Ayes: Commissioner Brown, Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

Nays: none

Absent: none

Motion Carried: 7 – 0

NEW BUSINESS:

1. DESIGN FOR THE IMPROVEMENTS TO THE TEWINKLE LAKE SYSTEM

Mr. Ryan, Public Works Maintenance Manager presented and introduced Andy from Pacific Advanced Civil Engineering (PACE).

Discussion ensued regarding waterfall deterrent, lake safety perimeter for the youth, bench form and location, waterfowl congregation, educational signage approach, selection of plant choices, project timeline, potential for remote boats/sailing concept, root flares, construction recording, timelapse of construction, social media public engagement, botanical plaques, and construction signage.

Public Comment:

Tim: Asked if there are positive attributes of having waterfowl and whether they contributed to the environment in a positive way.

2. COSTA MESA SENIOR CENTER

Presentation by Ms. Villasenor, Recreation Manager, Sr. Recreation Supervisor, Kevin Stoddart, and Costa Mesa Senior Center staff.

Commissioner Wall volunteered his services to help seniors with scam prevention.

Commissioner Brown inquired about community outreach staffing numbers and the demand within the community.

Commissioner Garcia Arcos thanked staff and highlighted the Meals on Wheels program and the need for volunteers.

Chair Rutherford highlighted the increase in senior program numbers and inquired to staff about any increase of program needs from the increase.

Public Comment: None.

MONTHLY REPORTS

1. DIRECTOR'S REPORT – August 2023

Ms. Villasenor, Recreation Manager, presented.

Commissioner Wall inquired about the community gardens waitlist increase.

Public Comment: None.

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

Staff mentioned July, August and September will be on October's Commission agenda.

ADJOURNMENT by Chair Rutherford at 7:56 P.M.

NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, October 12, 2023 at 6:00 P.M.

DRAFT



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1417

Meeting Date: 10/12/2023

TITLE:

TREE REMOVAL - 2722 SANDPIPER DRIVE UPDATE

DEPARTMENT: PUBLIC WORKS/ MAINTENANCE SERVICES DIVISION



Agenda Report

Parks and Community Services Commission

Item #: 23-1417

Meeting Date: 10/12/2023

TITLE:	TREE REMOVAL - 2722 SANDPIPER DRIVE UPDATE
DEPARTMENT:	PUBLIC WORKS/ MAINTENANCE SERVICES DIVISION
PRESENTED BY:	ROBERT RYAN, MAINTENANCE SERVICES MANAGER
CONTACT INFORMATION:	ROBERT RYAN, MAINTENANCE MANAGER (714) 327-7499

UPDATE:

Staff will be providing a verbal tree trimming update from the April 13, 2023, tree removal request (Attachment 1). Item was denied for removal and the Commission requested a six (6) month update.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1158

Meeting Date: 4/13/2023

TITLE:

TREE REMOVAL REQUEST - 2722 SANDPIPER DRIVE

DEPARTMENT: PUBLIC WORKS DEPARTMENT/MAINTENANCE SERVICES
DIVISION

PRESENTED BY: ROBERT RYAN, MAINTENANCE SERVICES MANAGER

CONTACT INFORMATION: ROBERT RYAN, MAINTENANCE SERVICES MANAGER (714)
327-7499

RECOMMENDATION:

Staff recommends that the Parks and Community Services Commission deny the request to remove the City owned tree growing in the public right-of-way in front of 2722 Sandpiper Drive.

BACKGROUND:

The Maintenance Services Division received an e-mail from the applicant on March 13, 2023 requesting the removal of the tree growing in the City right-of-way at 2722 Sandpiper Drive (Attachment 1). The applicant states that the winds blow pine needles, flowers and the greenish-yellow pollen onto several areas of this property, which he claims, causes an excessive burden to clean. The applicant also stated that he has allergies and his wife has asthma, which requires both of them to utilize medication. The resident believes that the tree can be removed under Section 4.0.2. Accelerated Removals in the Streetscape and Median Development Standards (Attachment 2).

The City Arborist evaluated the tree and the surrounding area and determined that there was no justification for the removal of the tree at staff level. The Public Works Director reviewed the request from the applicant and agreed with the determination from the City Arborist that it did not meet the criteria for Accelerated Removal. The applicant was informed of the findings and requested that the removal be placed on the agenda for consideration by the Parks and Community Services Commission.

A search of the City's Maintenance Services internal work order system identified four (4) previous work orders (Attachment 3):

- On October 16, 2017, a resident requested that pine trees at 2722, 2725 and 2729 be trimmed. The City Arborist evaluated the three (3) trees and determined that the tree at 2729 Sandpiper was the only tree that needed trimming at that time.

- On April 3, 2018, a resident requested tree trimming. The City Arborist evaluated the tree for trimming. The tree was trimmed on June 7, 2018.
- On September 24, 2018, a resident requested additional tree trimming. The City Arborist evaluated the tree. Additional trimming was performed on December 10, 2018.
- On October 14, 2021, a resident reported that the roots from the city tree have lifted the asphalt in the street on October 6, 2021. City staff responded on October 13, 2021 and performed a dig-out to repair the affected area.

The request for removal has been presented to the Commission on two (2) prior occasions:

- The tree removal request was presented to the Parks and Recreation Commission on January 24, 2019. The Commission denied the tree removal request by a vote of 5-0 (Attachment 4).
- The tree removal request was presented to the Parks and Recreation Commission on October 28, 2021. The Commission denied the tree removal request by a vote of 5-1 (Attachment 5).

ANALYSIS:

The tree is a Canary Island Pine Tree (*Pinus canariensis*). The tree is approximately forty-five feet (45') to sixty feet (60') in height with a trunk diameter of twenty-six (26") inches. The City Arborist noted areas of epicormics growth on the tree as well as some evidence of past limb failure. However, overall, the tree is healthy and in good condition. The tree was last trimmed by West Coast Arborists on December 10, 2018 (Attachment 6).

The amount of pine needle drop beneath the tree and surrounding area appeared to be normal. There was no obvious signs of sap on the sidewalk or asphalt beneath the tree at time of inspection. The shedding of pine needles and sap drop are both natural occurrences for this type of tree and recent winds and rain have caused a significant amount of tree debris.

There were several lifts in the sidewalk beneath the tree. Sidewalk grinds have been performed in the past on several panels in front of the residence. The repairs are holding; and do not appear to be creating a significant exposure to liability for the City at this time. Additionally, there was some damage to the asphalt beneath the tree. City staff performed a localized dig out on October 13, 2021 in order to repair this issue.

The Pine tree that is requested to be removed is not dead, diseased or dying and does not appear to be causing a significant exposure to liability for the City. The pine cone productions, sap and pine needle drop appear to be normal for this type of tree.

The City Arborist evaluated the tree for possible relocation. Relocation is not recommended due to the size of the tree, low probability of success and the cost of relocation.

The applicant is requesting the removal of the tree as a Category 3 - Discretionary Removals. The applicant has been notified of the Parks and Community Services Commission meeting and has been sent a copy of this staff report.

ALTERNATIVES:

The Commission could authorize the removal and replacement of the tree, per the Streetscape and Median Development Standards, Section 4.0.2 Category 3 - Discretionary Removals, which would require the replacement of the tree at a 3 to 1 ratio. The applicant would pay all removal and replacement costs. The City Arborist would determine the tree species and location for plantings.

If the tree removal is approved by the Commission, the payment for the removal of the parkway tree and any required mitigation trees must be provided to the City prior to removal and within one year from the date of final approval, after which the approval expires.

FISCAL REVIEW:

There would be no fiscal impact to the City if the request to remove the tree was denied, or approved as a Category 3 - Discretionary Removals, as the applicant would pay all costs.

For the Commission's information, removal cost for the tree would be \$795.60 and the replanting costs for the mitigation trees (1 - 24" box size and 2-15-gallon container size) would be \$540.60. Costs are based on current City contract prices. The total cost for removal and replacement would be \$1,336.20

The value of the tree is estimated to be \$14,740.

LEGAL REVIEW:

No legal review is required for this item.

CONCLUSION:

The City-owned tree that has been requested for removal is located in the public right-of-way in front of 2722 Sandpiper Drive. The tree is in good condition and has been maintained on a regular schedule. The sap and tree litter are not unusual for this type of tree. There are no existing concerns regarding liability or infrastructure. The tree does not meet the criteria required for staff approval. Therefore, staff recommends that the Commission deny the request to remove the tree.



2722 Sandpiper Drive, Costa Mesa, CA 92626

1. Our single-story house is dwarfed by the city's pine tree in our parkway, and is roughly 4 times as high as the house, and only 8 steps from the house. The tree is approx. 80 feet high and 40 feet across.
2. Offshore winds blow into and through the tree, directly at the house. Winds blow dirt and filth, pine needles, pods, greenish yellow pollen, regularly onto several areas of my property:
 - a. **Front yard** – Including the grass, planters, patio and driveway. The doors, screens and windows and mail box are part of the front yard and often covered in greenish yellow pollen. Drains and rain gutters are often clogged with the small flowers, all requiring me to clean them out. Parking a car in front of my own house always leads to sap on the cars.
 - b. **Court yard** – Inside the gray doors, an area leading to the front doors of my home. Winds easily blow the dirt and filth, needles, pods and pollen into the courtyard area, because there is an opening in the roof over the courtyard.

- c. **Back yard & Side yard** – Yes, this tree is so big that winds easily blow the pine needles and pods over the house into the back yard, and side yard behind the gate.

d.

3. **Summary:** I don't like living with the dirt and filth, and I don't like cleaning up all the crap that this City owned tree continually dumps all over my property. It's too much of a physical and health burden for this to continue. My wife has asthma, and I have allergies and both of us use steroid inhalers. This doesn't need to continue. It has become a quality-of-life issue and I am asking that the tree be removed by the City.

My wife and I have lived in this house since June 2018. We like the location because our 3 children and 7 grandchildren live nearby. I will be installing artificial grass in the front yard but not until the City's pine tree is removed.

4. Please review with me the City of Costa Mesa Criteria for Tree Removal:

4.0.2 Category 2 – Accelerated Removals

The City may remove or allow a street tree to be removed, as a "convenience" to property owners or other City departments if the tree meets the "Accelerated removal Criteria and the property owner agrees to the following Criteria and Conditions:

- b. The Director may determine to remove a tree based on the following factors and determine the individual tree to be a nuisance and qualify for an Accelerated Removal, with all Conditions to be met in order to allow for the removal of the parkway tree:

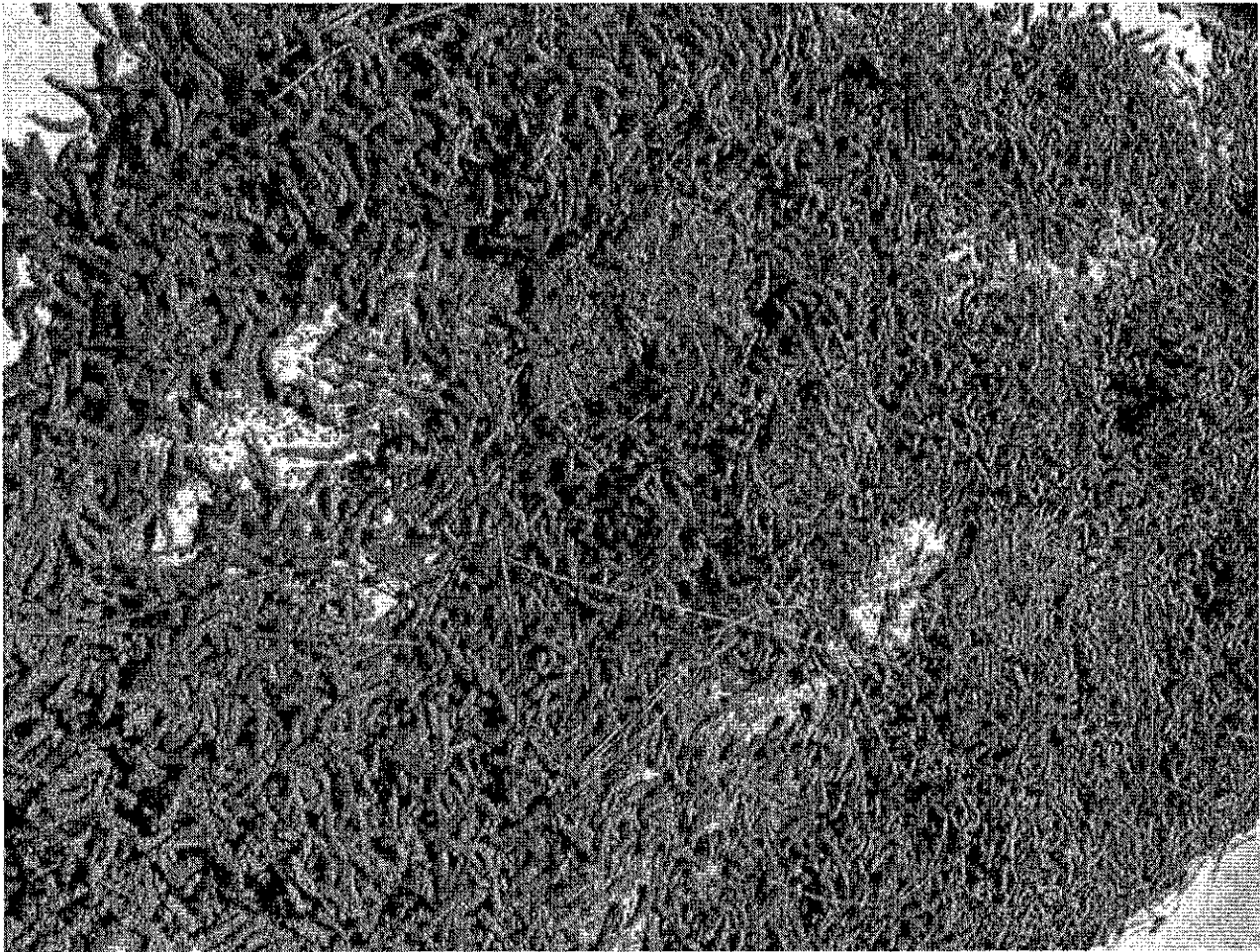
- Any tree, where the amount and/or nature of litter from the tree (pods, seeds, flowers, sap, etc.) is significantly greater than can be expected from a typical tree of that variety; or
- Any tree, where impacts on surrounding public or private property improvements (i.e. hardscape, landscape, masonry structures, etc.) are significant or potentially significant in the future; or
- The tree is causing unreasonable impacts on the property owner where it is located.

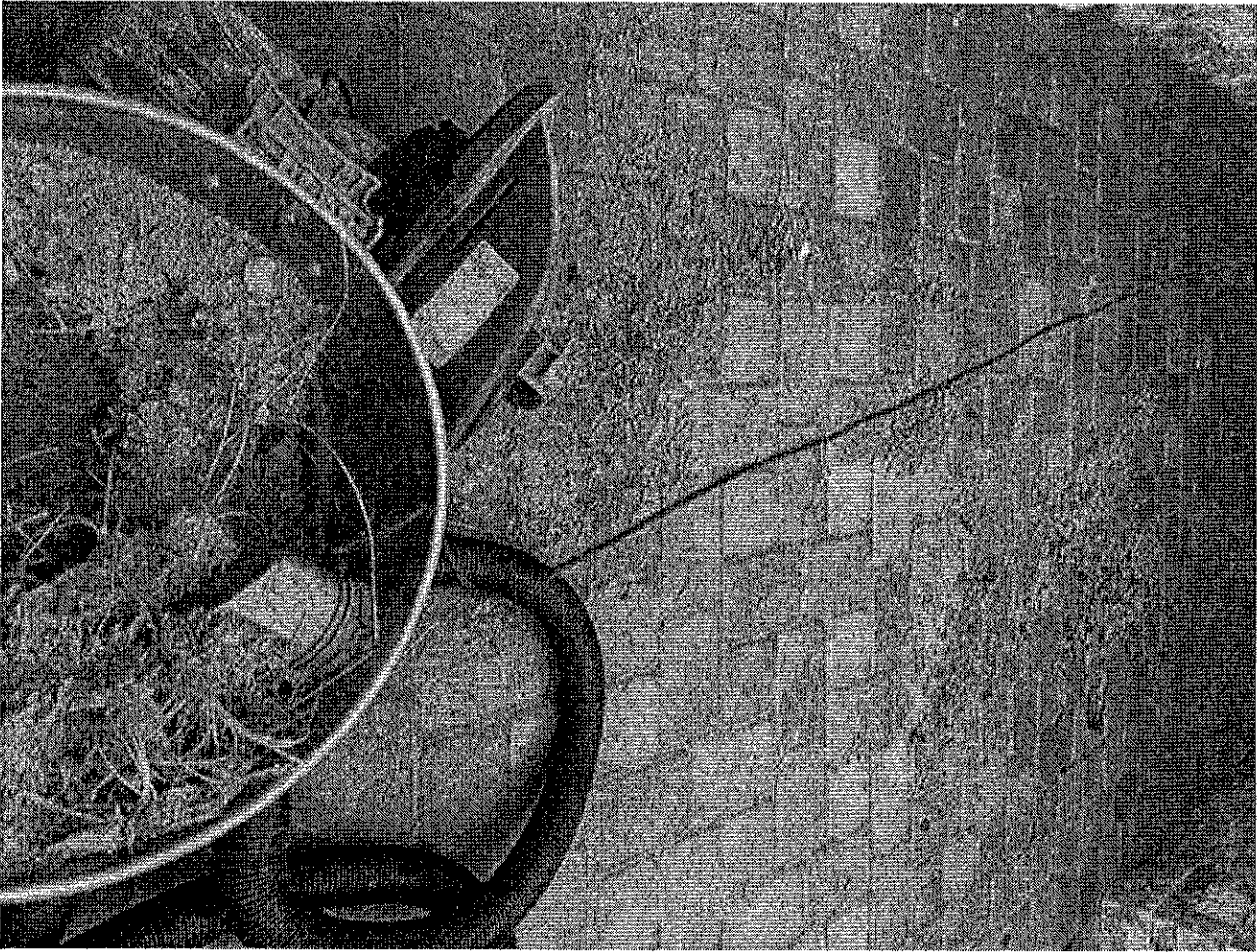
Conditions

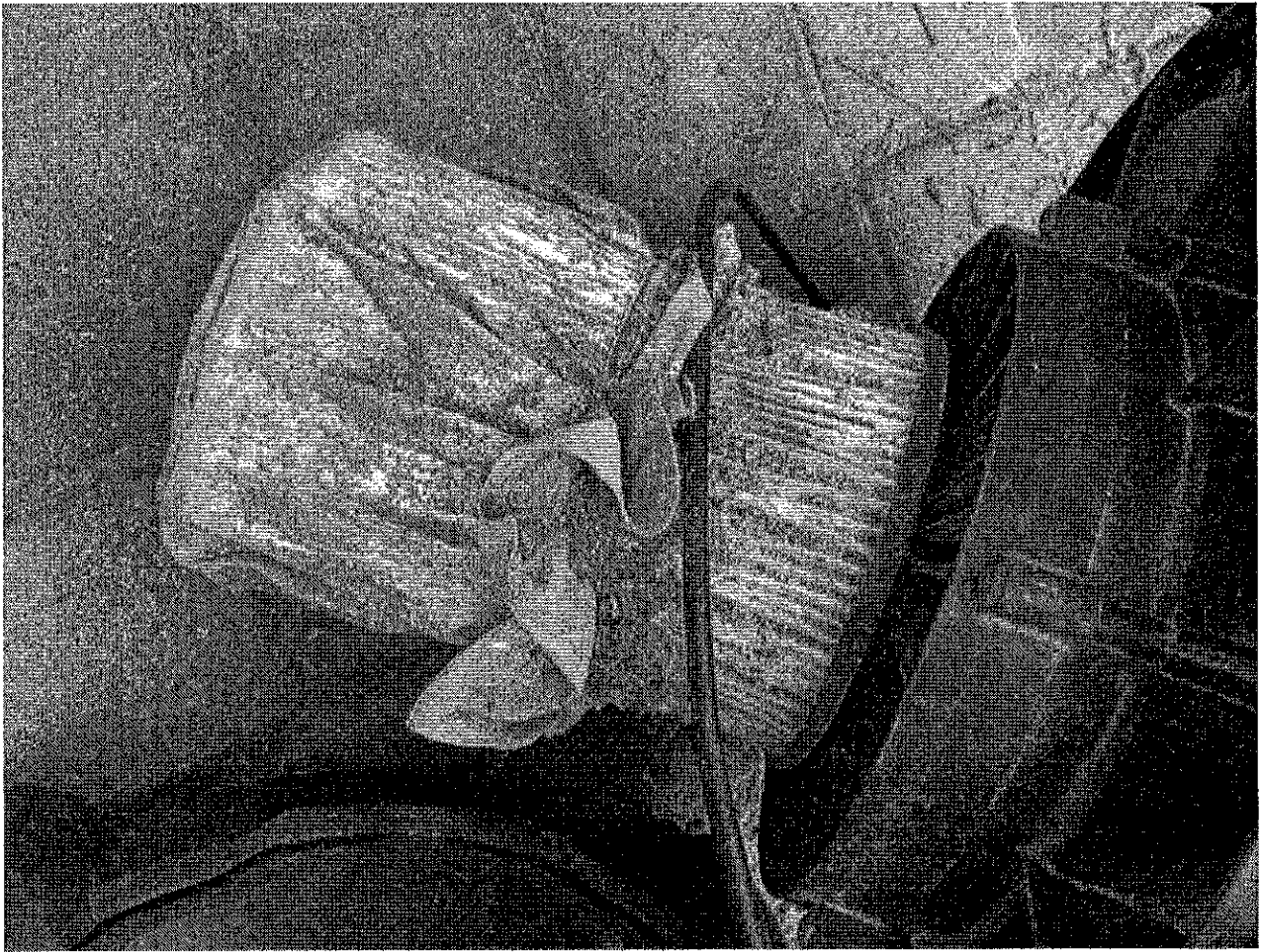
- a. If the sidewalk, curb and/or gutter are damaged by said property owner/applicant (final conditions shall be inspected by the City), the property owner/applicant agrees to pay for all damaged concrete within forty-five (45) calendar days after tree removal. If damage occurs, the property owner/applicant agrees to obtain all permits and provide a bond for completion, and securing a licensed contractor.
- b. If tree is to be removed by City, City staff will prepare a cost estimate for removal based on established contract prices. The property owner/applicant agrees to pay for the service by check or cash. If tree is to be removed by property owner/applicant, the City will require an approved licensed, bonded and insured contractor to remove the tree and stump. Date of removal shall be approved by the Public Services Department
- c. The property owner/applicant agrees to pay the Public Services Department for tree replacement costs based upon the adopted City Council 3:1 tree replacement ratio. For every one mature tree removed, three (3) new trees consisting of one (1) 24" box tree and two (2) 15-gallon trees shall be planted, with tree locations to be determined by the Public Services Department. Property owner/applicant agrees that the Public Services Department will select the tree species and determine minimum acceptable tree species height, trunk caliper, and crown development criteria.

I agree to all conditions. *Bruce A. Green* March 13, 2023

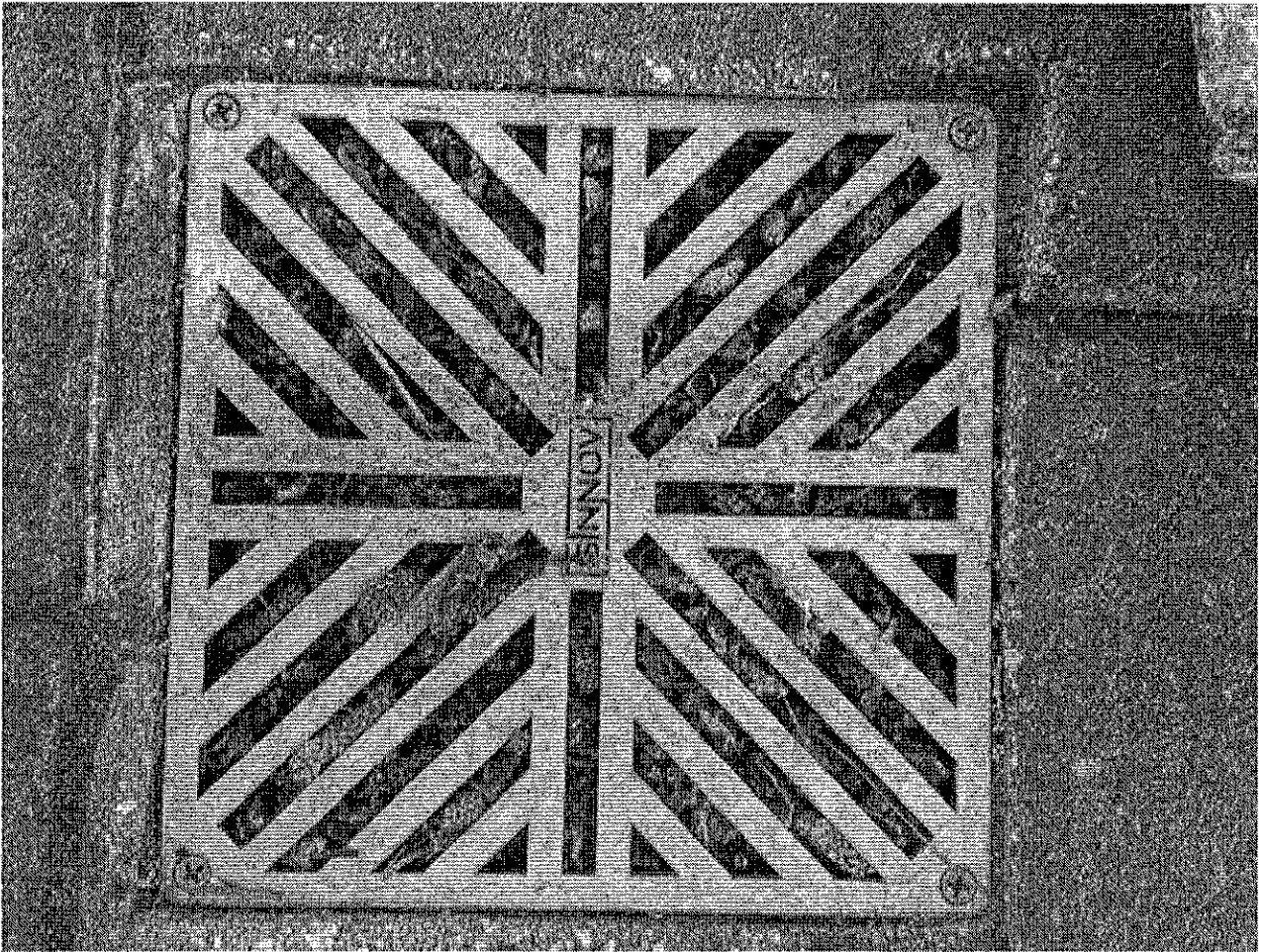


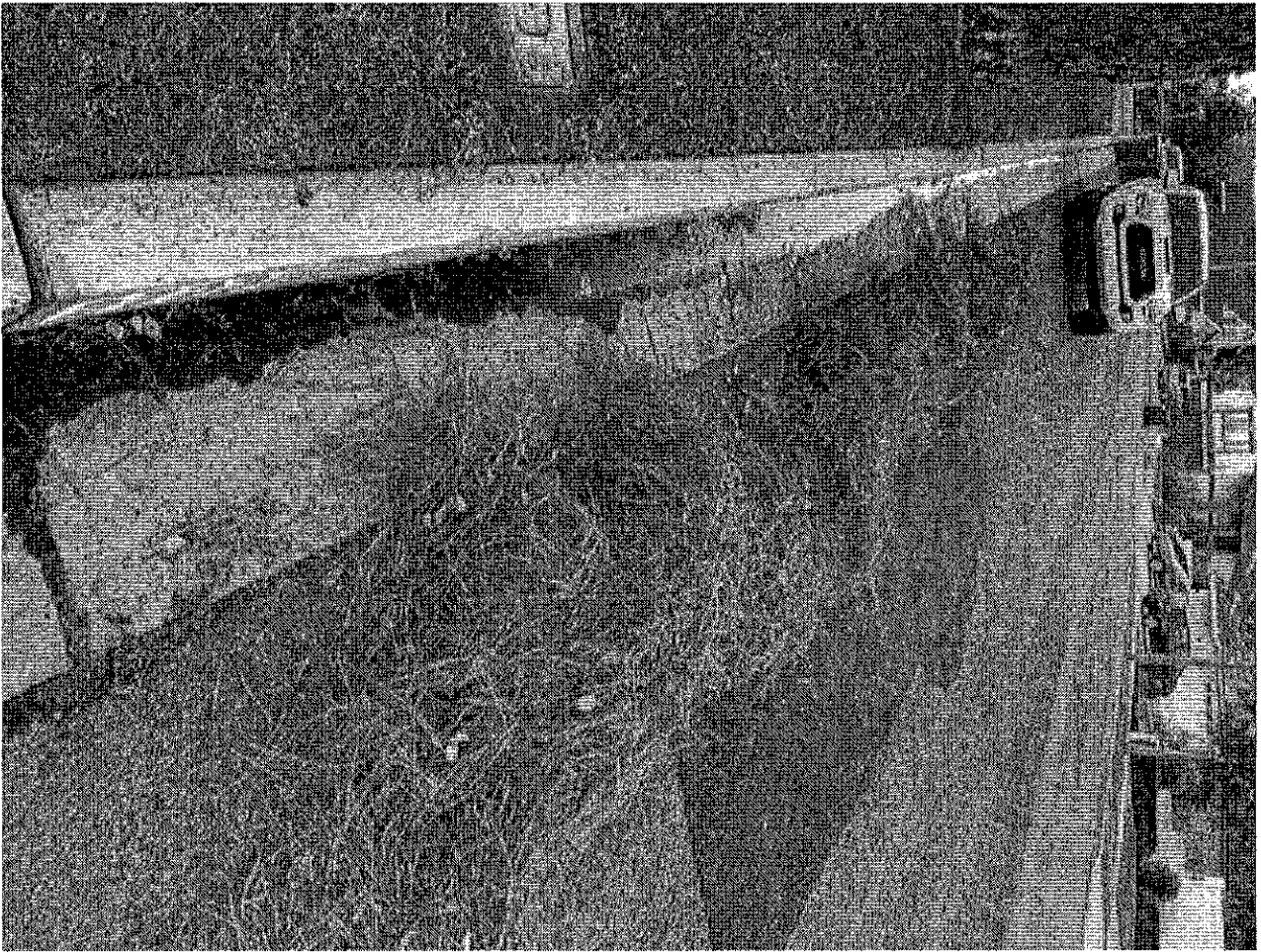


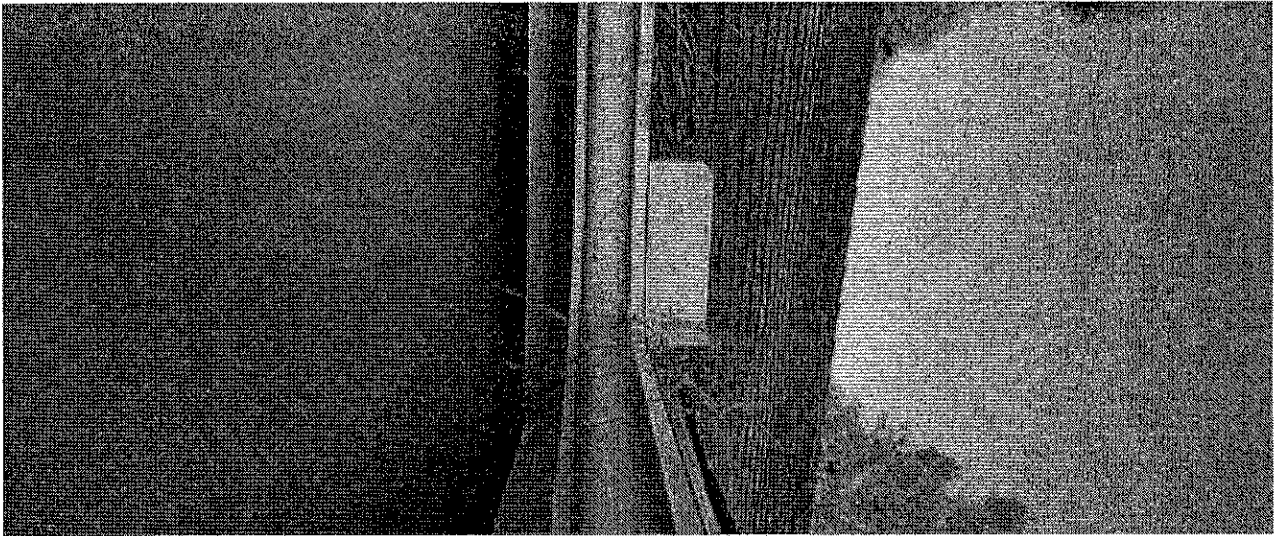












4.0 CRITERIA FOR PARKWAY TREE REMOVAL/REPLACEMENT

Based on guidelines established by City Council ordinance, the Public Services Director is authorized to approve or deny all tree removal requests, or may agendaize any removal request for review by the Parks and Recreation Commission.

Any removal decision made by the Public Services Director may be appealed to the Parks and Recreation Commission for review. Decisions made by the Parks and Recreation Commission are final and may not be appealed to the City Council. The Public Services Director will notify the property owner/applicant of every decision to ensure that any appealed decision will not be implemented until after the appeal is heard.

Decisions made by the Parks and Recreation Commission are valid for a period of one year. All requests for removal and specified mitigation measures approved by the Parks and Recreation Commission must be completed by the applicant within one year from the date of approval. If tree removal and/or mitigation is not completed within one year, the approval is rescinded.

Tree removal denials made by the Parks and Recreation Commission may not be reconsidered for a period of one year from the date of denial.

All property owners/applicants wishing removal of a parkway tree(s) shall complete the "Request for Tree Removal" application available from the Public Services Department. Removal requests will fall into one of three categories:

- Category 1 – Health and Safety Removals
- Category 2 – Accelerated Removals
- Category 3 – Discretionary Removals

4.0.1 Category 1 – Health and Safety Removals

Removal of a street tree at no cost to the property owner/applicant may be considered on the following basis, and in accordance with Public Services policies:

- If the tree is dead, dying, critically diseased, or damaged beyond reasonable repair.
- If the tree is causing a safety hazard (such as significant sidewalk and curb uplifting), and root pruning is determined not to be a viable option. Root pruning, sidewalk shaving, and sidewalk rerouting shall be considered as alternative options when evaluating the removal of trees that are causing safety hazards.

- If the tree presents a foreseeable risk of injury and liability to the public.

If the tree is damaging vital infrastructure (such as sewer, water, gas, electrical conduit) or other major structural damage, proof of damage must be submitted by the property owner/applicant prior to the final approval and scheduling by the Public Services Director.

4.0.2 Category 2 – Accelerated Removals

The City may remove or allow a street tree to be removed, as a “convenience” to property owners or other City departments, if the tree meets the “Accelerated Removal Criteria” and the property owner agrees to the following Criteria and Conditions:

Criteria

- a. The tree(s) is a City designated “Problem Tree Species” (*Ficus microcarpa* or *F. retusa*, *F. nitida*, *Fraxinus uhdei*, *Schinus terebinthifolius*, *Cupaniopsis anacardioides* or other tree species so designated by the Parks and Recreation Commission), or...
- b. The Director may determine to remove a tree based on the following factors and determine the individual tree to be a ‘nuisance’ and qualify for an Accelerated Removal, with all Conditions to be met in order to allow for the removal of the parkway tree:
 - Any tree, where the amount and/or nature of litter from the tree (pods, seeds, flowers, sap, etc.), is significantly greater than can be expected from a typical tree of that variety; or
 - Any tree, where impacts on surrounding public or private property improvements (i.e. hardscape, landscape, masonry structures, etc.) are significant or are potentially significant in the future; or
 - The tree is causing unreasonable impacts on the property owner where it is located.

Conditions

- a. If the sidewalk, curb and/or gutter are damaged by said property owner/applicant (final conditions shall be inspected by the City), the property owner/applicant agrees to pay for all damaged concrete within forty-five (45) calendar days after tree removal. If damage occurs, the property owner/applicant agrees to obtain all permits and provide a bond for completion, and securing a licensed contractor.

- b. If tree is to be removed by City, City staff will prepare a cost estimate for removal based on established contract prices. The property owner/applicant agrees to pay for the service by check or cash. If tree is to be removed by property owner/applicant, the City will require an approved licensed, bonded and insured contractor to remove the tree and stump. Date of removal shall be approved by the Public Services Department.
- c. The property owner/applicant agrees to pay the Public Services Department for tree replacement costs based upon the adopted City Council 3:1 tree replacement ratio. For every one mature tree removed, three (3) new trees consisting of one (1) 24" box tree and two (2) 15-gallon trees shall be planted, with tree locations to be determined by the Public Services Department. Property owner/applicant agrees that the Public Services Department will select the tree species and determine minimum acceptable tree species height, trunk caliper, and crown development criteria.

4.0.3 Category 3 – Discretionary Removals

Requests for removal of City-owned trees in parks, parkways, or rights-of-way not covered under Category 1 or Category 2 shall be agendaized for review and determination by the Parks and Recreation Commission.

Final determination by the Parks and Recreation Commission will be based on information provided by the property owner/applicant as well as the following:

- 1) Is the request from City staff, commercial applicant, or residential property owner/tenant?
- 2) Are there alternatives to removal which have not been considered?
- 3) Who will bear the financial responsibility for removal/transplanting/replacement?
- 4) Is transplanting a viable option from the standpoint of tree survivability?
- 5) Is "in-kind" replacement or 3:1 replacement (1-24" box, plus 2-15 gallon) more appropriate?
- 6) What are the aesthetic impacts to the neighborhood or to existing planting themes?
- 7) Does the removal pose any adverse impacts to adjacent property owners?

Subject:

Trimming of 3 pine trees along street.

Detailed description:

Requesting trimming of pine trees at 2722, 2725 and 2729 Sandpiper Drive.

Req'd date:

2017-10-16 (Request entered by: MStueve)

Req'd by:

Garrett Brown

Location:

2722 Sandpiper Drive

Phone:

213-448-8183

Work Order Nr:

17101548

District:

0

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

Y

Contacted date:

2017-10-16

OSHA safety concern:

N

Status:

Closed

Completion date:

2017-10-18

Inspection date:

2017-10-18

Hours:

0 Minutes: 30

Material cost:

0.00

Action taken:

10/18/17 - Evaluated all three (3) Canary Island Pine Trees. The trees at 2722 and 2725 Sandpiper were last trimmed on 11/5/15 and do not need to be trimmed. The tree at 2729 Sandpiper was last trimmed on 5/3/12 and needs to be trimmed. All three (3) trees did not show any visible signs of any structural defects or any active pest or diseases present during the time that I inspected the pine trees. contacted resident @ 2:21 pm and left a message asking the resident to call me back - JO

Subject:

Resident Requesting Tree Trimming

Detailed description:

Resident states that the tree needs to be trimmed due to the tree being messy.

Req'd date:

2018-04-03 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 390-0847

Work Order Nr:

18040419

District:

16

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

N

Contacted date:

2018-04-02

OSHA safety concern:

N

Status:

Closed

Completion date:

2018-06-07

Inspection date:

2018-04-04

Hours:

0 Minutes: 40

Material cost:

0.00

Action taken:

4/3/18 - Reviewed Arbor Access and Google Maps. Contacted resident and informed him that the tree is scheduled to be trimmed in this year's budget. However, the Contractor is behind and the tree might be trimmed in July or August of this year
- JO 4/4/18 - Evaluated the 40' Canary Island Pine Tree growing in a turf parkway. There were no visible structural defects or any active pest or disease activity present during the time that I inspected the tree. Tree does not need to be trimmed immediately and can wait until that district is trimmed - JO 6/7/18 - Tree trimmed by WCA - JO

Subject:

Tree Trimming Request

Detailed description:

Resident requesting additional tree trimming

Req'd date:

2018-09-24 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 390-0847

Work Order Nr:

18091344

District:

16

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

Y

Contacted date:

2018-09-20

OSHA safety concern:

N

Status:

Closed

Completion date:

2019-01-24

Inspection date:

2018-09-24

Hours:

0 Minutes: 45

Material cost:

0.00

Action taken:

9/20/18 - Contacted by resident after hours on my office phone requesting a call back - JO 9/21/18 - Contacted by resident on my office phone. Resident requested tree cut smaller to WCA tree trimming specialist. Resident did call at the time this tree was being trimmed. Wants the tree cut smaller and wants a call back - JO 9/24/18- Evaluated the 50' Canary Island Pine tree growing in a turf parkway. Tree has a slight bend in the center portion of this tree. Besides the mentioned bend. There were no other noticeable structural defects or any visible pest or disease activity present during the time that I inspected this tree. Contacted resident and he is requesting that the tree be trimmed narrower on the ends. I explained to the resident that WCA does not recommend this type of trimming for this tree species. Resident requested tree removal. I verbally explained the City's criteria for tree removal. Told resident that I would schedule the trimming of this tree to be narrower. I did mention that WCA can only trim so much off a tree and will trim accordingly. Resident to review trimming and might take the tree to a future PRC meeting. Resident is concerned about the mess from the pine needles - JO 12/10/18 - Tree trimmed by WCA - JO 1/24/19 - PRC Commissioners voted 4-0 to deny the tree removal request - JO

Subject:

Roots uplifting the asphalt

Detailed description:

Roots uplifting the asphalt

Req'd date:

2021-10-14 (Request entered by: Juan)

Req'd by:

Juan Santos

Location:

2722 Sandpiper

Phone:

Work Order Nr:

21101859

District:

0

Supervisor:

Street Section

Employee:

Carpenter, Brendan

Call back needed:

N

Contacted date:

2021-10-06

OSHA safety concern:

N

Status:

Closed

Completion date:

2021-10-13

Inspection date:

2021-10-07

Hours:

4 Minutes: 0

Material cost:

0.00

Action taken:

Resident reporting city tree roots is uplifting the asphalt on the street. On 10/13/21, Staff performed a dig-out. Staff removed the affected area and placed some new hot asphalt. Photos taken before and after.



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: JANUARY 24, 2019

ITEM NUMBER: 10a

SUBJECT: TREE REMOVAL REQUEST - 2722 SANDPIPER DRIVE

DATE: DECEMBER 27, 2018

FROM: PUBLIC SERVICES DEPARTMENT, MAINTENANCE SERVICES DIVISION

PRESENTATION BY: BRUCE LINDEMANN, MAINTENANCE SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: JIM ORTIZ, MAINTENANCE SUPERINTENDENT
(714) 327-7490

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission deny the request to remove the City owned tree growing in the public right-of-way at 2722 Sandpiper Drive as a Category 1 and evaluate the tree as a Category 2 removal.

BACKGROUND

The Maintenance Services Division was initially contacted by the applicant via telephone on September 20, 2018, and received a letter on October 23, 2018 requesting removal of the tree due to the tree dropping excessive pine needles creating sidewalk and street issues from invasive roots and the inability to park in front of the residence due to sap dripping from the tree. See Attachment 1. On September 24, 2018, the City Arborist inspected the tree and evaluated the overall health of the tree. There were no significant issues observed. The City Arborist contacted the resident on September 24, 2018 and explained the criteria for tree removal. The tree does not meet the criteria to be removed by the City at no cost to the Applicant (Category 1 – Health and Safety Removal). See Attachment 2.

A search of the City's Maintenance Services internal work order system shows that in October 2017 a request was made to have the City maintained tree trimmed. The City Arborist inspected the tree and determined that the tree did not need to be trimmed. Attachment 2.

On April 3, 2018, an additional request to have the City maintained tree trimmed. On April 4, 2018, the City Arborist evaluated the tree for trimming and determined that the tree did not need to be trimmed at that time. See Attachment #3.

ANALYSIS

The tree is Canary Island Pine tree (*Pinus canariensis*). It was found to be in good health with no apparent structural issues or diseases present. The tree is approximately forty-five feet (45') to sixty feet (60') in height with trunk diameter of twenty-four inches (24"). It is growing in a five foot (5') parkway. The tree has been maintained by the City on a consistent 3-5 year cycle and was last trimmed on December 10, 2018. See Attachment 3.

The tree is not a risk to health and safety, it is not dead, diseased or dying and does not appear to be creating any significant exposure to liability for the City. Therefore, the tree does not meet the criteria for a staff level authorization for removal, as stated in the Streetscape and Median Development Standards. The City Arborist evaluated the tree for possible relocation, but believes due to the size, low probability of success and the cost of relocating the tree, relocation is not recommended. Supplemental root pruning is recommended to alleviate the roots growing towards the sidewalk.

The Applicant has been notified of the Parks and Recreation Commission meeting and has been sent a copy of this staff report.

ALTERNATIVES CONSIDERED

1. The Commission could authorize the removal of the tree as a Category 1 – 'Health and Safety' removal with all removal and replacement costs paid for by the City and determine if replacement tree is to be planted. Staff does not recommend this option.
2. The Commission could authorize the removal and replacement of the tree, per the Streetscape and Median Development Standards, Section 4.0.2 Category 2 – Accelerated Removals, which would require the replacement of the tree with one (1) 24-inch box size tree and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement costs.

If the request is approved by the Commission, the payment for the removal of the parkway tree and any required mitigation trees must be provided to the City prior to removal and within one year from the date of final approval, after which the approval expires.

FISCAL REVIEW

There would be no fiscal impact to the City if the request to remove the tree was denied, or approved as a Category 2 - Accelerated Removal, as the Applicant would pay all costs.

For the Commission's information, removal cost for the tree would be \$500.40. The replanting costs for the mitigation trees (1 – 24" box size and 2 – 15-gallon container size) would be \$443.50. Costs are based on current City contract prices. The total cost for removal and replacement would be \$943.90.

The value of the tree is estimated to be \$14,740.00

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

The City-owned tree that has been requested to be removed at the City's expense is located in the public right-of-way at 2722 Sandpiper Drive. The tree is in good condition, has been maintained appropriately on a regular schedule, and does not meet the criteria for a Category 1- Health and Safety Removal. Therefore, it is recommended that the Commission deny the request to remove the tree and evaluate the tree for Category 2 removal.


BRUCE LINDEMANN
Maintenance Services Manager


RAJA/SETHURAMAN
Public Services Director

ATTACHMENTS:

1. Letter from Applicant and Photographs
2. Maintenance Work Order
3. Arbor Access Tree Information
4. Arborist Photographs

C: Bruce Green
2722 Sandpiper Drive
Costa Mesa, CA 92626

October 23, 2018

Mr. Jim Ortiz
Maintenance Superintendent/Certified Arborist
City of Costa Mesa

Dear Mr. Ortiz,

As discussed by phone, I have recently purchased and moved into a single story house and property at 2722 Sandpiper Dr on June 1st after living in La Habra for over 40 years. Our new home is very close to where our 3 children live, and we help our kids by watching our 3 new grandchildren when they need help. My wife and I are both retired, I am 65, and my wife is 64 years old.

Our original plan was to buy this house and live there for the rest of our lives, but this may need to be re-evaluated after the meeting with the commissioners. I clearly underestimated the maintenance required to clean up the pine needles, pine cones, & sap from the city owned pine tree in our parkway.

My pine tree was trimmed in early June '18 and at the time of trimming, I asked the trimmers to cut it back 'similar to my next door neighbor's tree' but they refused, saying "call the city".

In September, after cleaning up the pine's debris on a daily basis for 4 months, I called you and asked what could be done, ie; another trimming, which you agreed to. I later called back to request that the tree be removed, that my Quality of Life was being impacted by this tree and the daily maintenance required, and hence the reason I am writing this letter.

As reference, my neighbor's pine and my pine are the only pines remaining on the east side of Sandpiper Drive. My neighbor told me he asked for his pine to be removed also, but that you offered additional trimming instead. Please note that his tree is now approx 75% smaller in volume (area), (see Photo 4) or google maps is even better) yet the same height as my tree. Wind direction is very important, as the winds blow primarily from the south west meaning everything falling out of the tree comes directly on to my front yard, planters, inside of shrubbery, driveway, roof of house, side of house, into the courtyard area, and rain gutters. Keeping the property clean and nice on a daily basis, takes 1-2 hrs per day devoted to the pine. The amount of work largely depends on the on the winds.. All the other 6 pine trees on Sandpiper are on the west side of the street, meaning the debris from those trees is blown into the street, and not onto the resident's properties.

Additionally, three other issues are 1) the sidewalk lifting in two places, and 2) the asphalt street beginning to crack in two places and lift from the root system and 3) Sap dripping - cars are unable to park in front of my house because of the sap oozing from the pine tree. I've had to spend hundreds of dollars to have my cars detailed to remove the sap.. forever damaging the clear-coat paint on my \$50,000 Acura MDX.

My strong hope is that you will agree to remove this pine, grind the stump, and plant another beautiful tree in the parkway. If you agree, I will pay the difference for the larger box tree as we discussed.

Respectfully,

Bruce Green
2722 Sandpiper Dr, Costa Mesa, CA 92626
Email: bgandpg@sbcglobal.net
Phone: 714 390-0847

Attachment 1: City Tract Diagram

Attachment 2: Property Diagram of 2722 Sandpiper Drive

Attachment 3: Photo of My Pine vs Neighbor's Pine

(4)

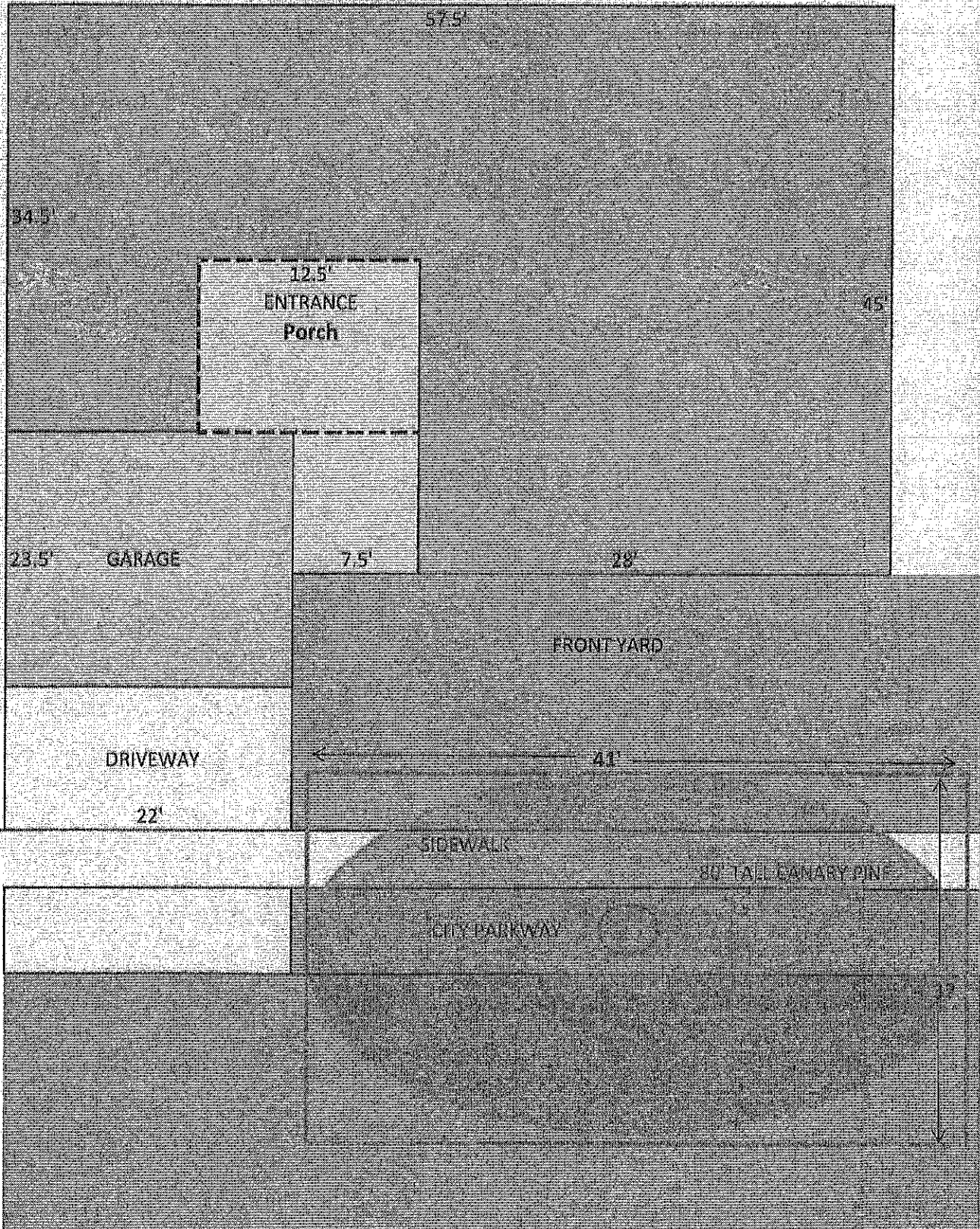
Attachment 4: Photo of subject pine vs neighbor's pine

Attachment 5: Photos of pine needles

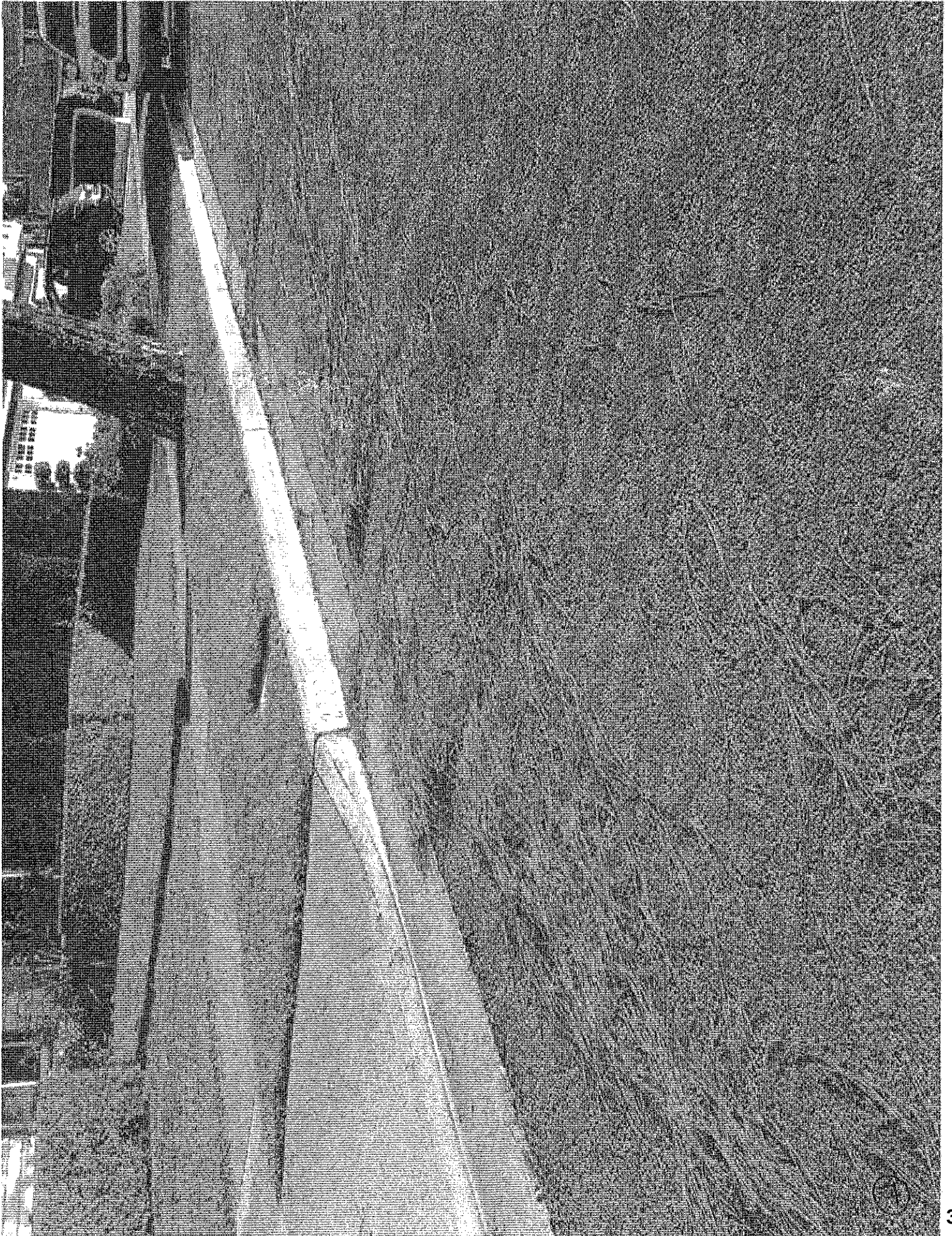
Attachment 6: Photo of sidewalk lifting/cracking

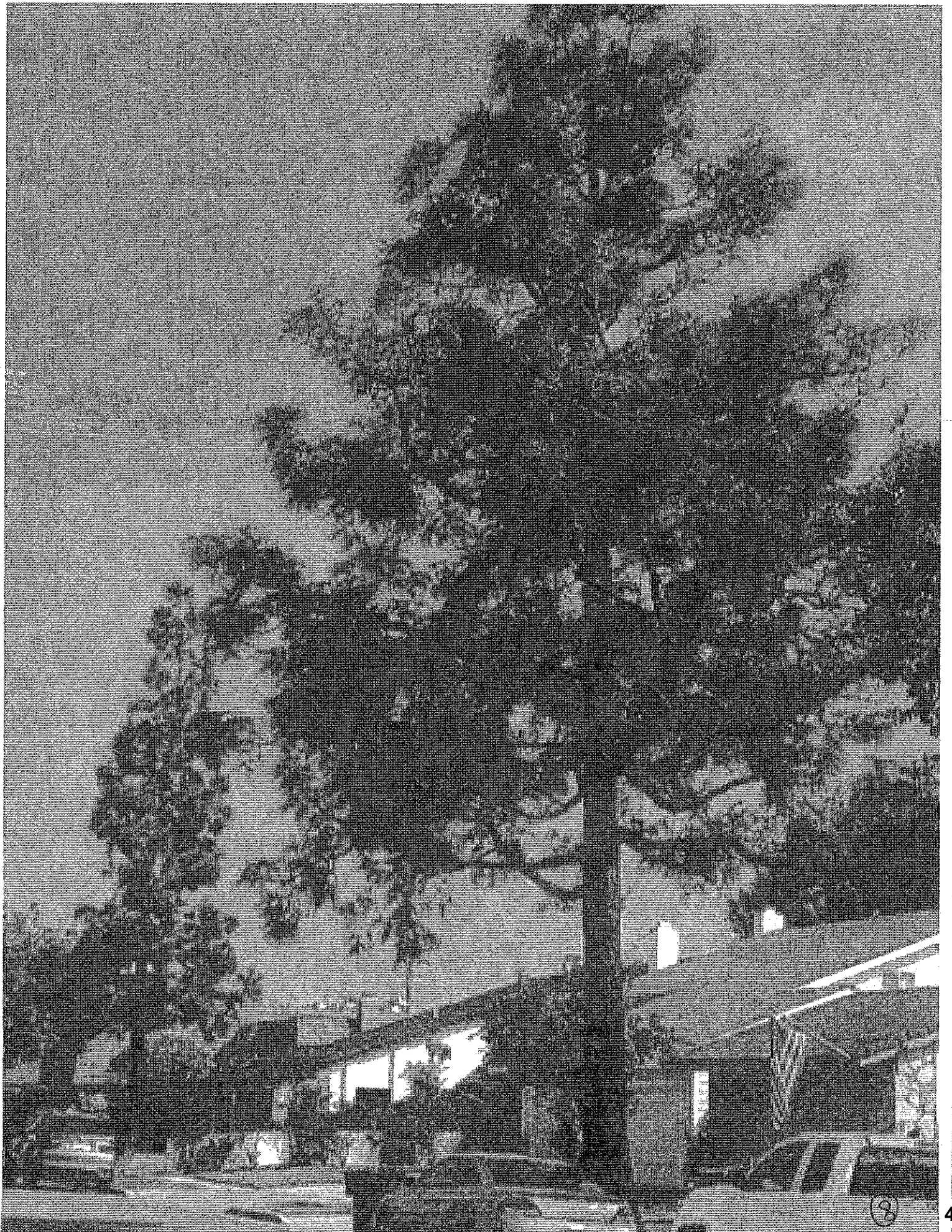
Attachment 7: Photo of street lifting/cracking

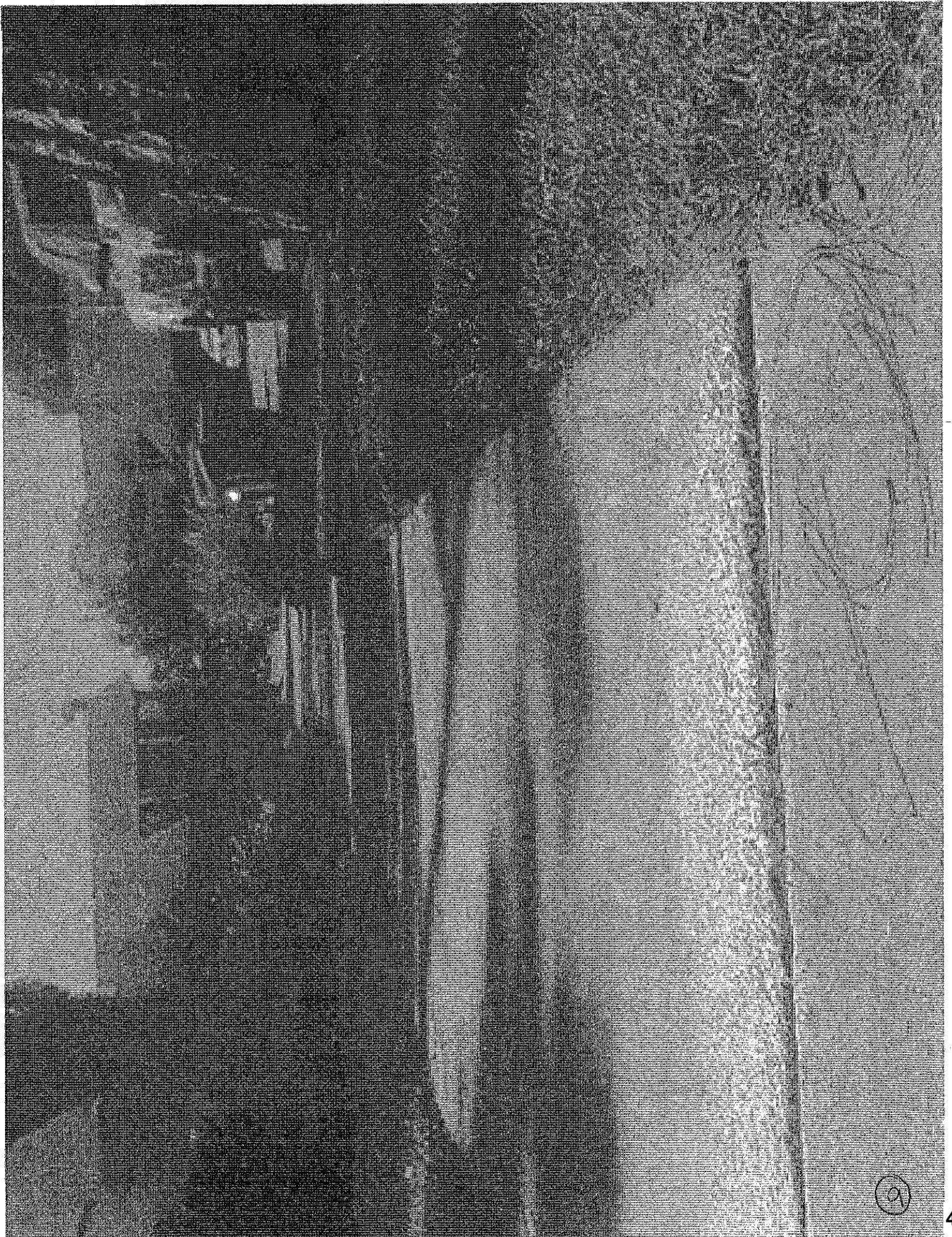
2722 SANDPIPER DRIVE
PROPERTY DIAGRAM



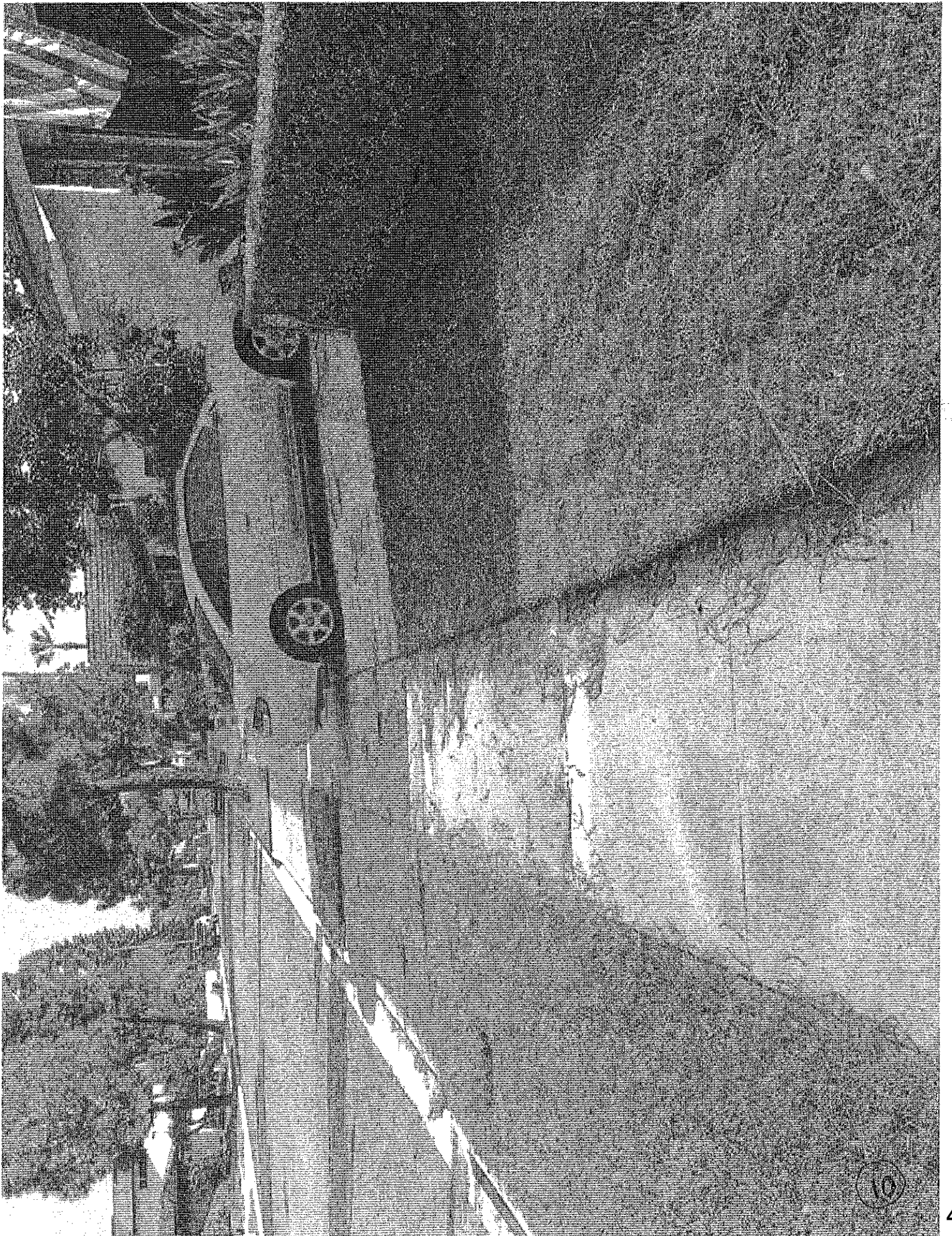
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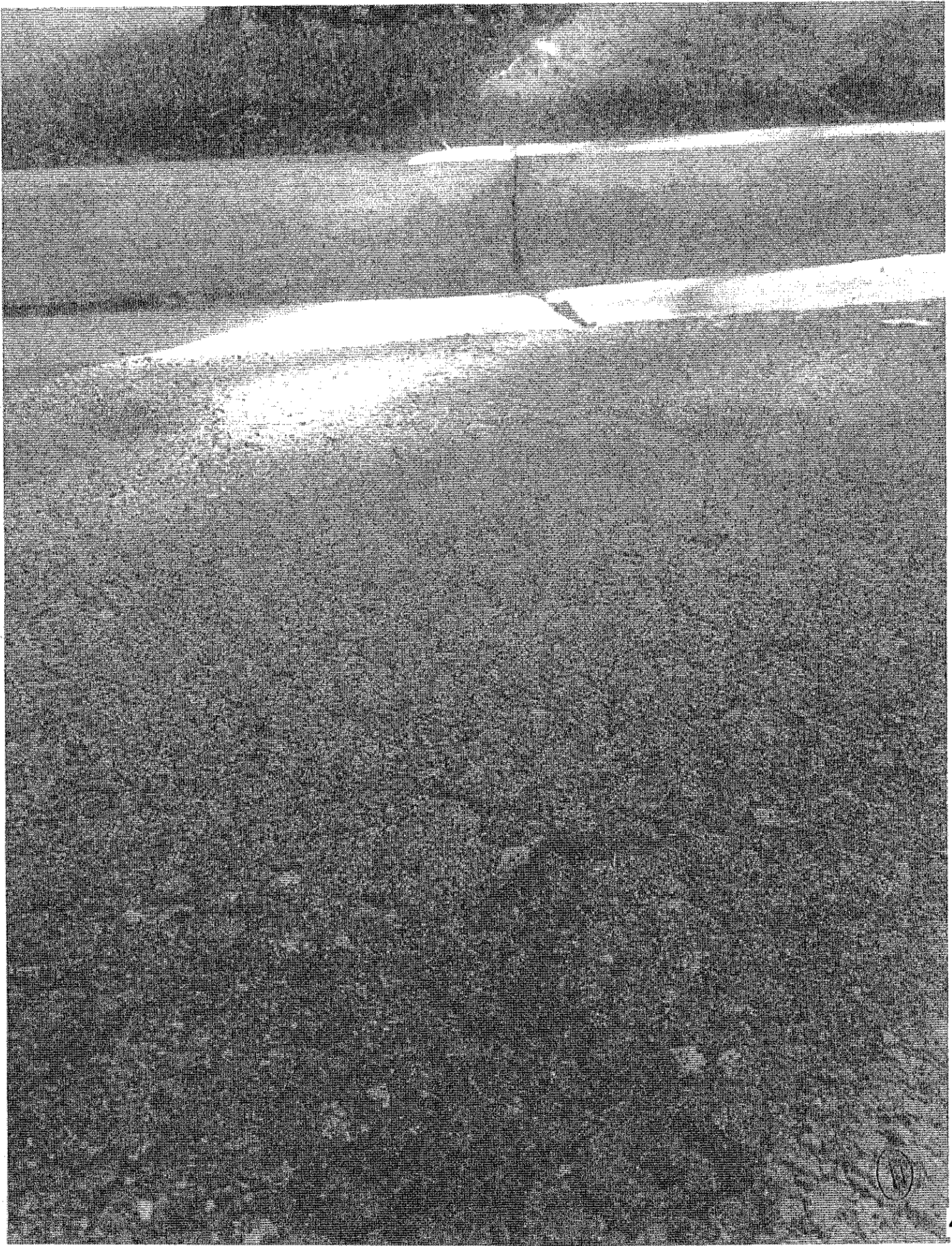






9





Subject:
Trimming of 3 pine trees along street.
Detailed description:
Requesting trimming of pine trees at 2722, 2725 and 2729 Sandpiper Drive.

Req'd date:
2017-10-16 (Request entered by: MStueve)
Req'd by:
Garrett Brown
Location:
2722 Sandpiper Drive
Phone:
213-448-8183

Work Order Nr:
17101548
District:
0
Supervisor:
City Arborist
Employee:
Ortiz, Jim
Call back needed:
Y
Contacted date:
2017-10-16
OSHA safety concern:
N
Status:
Closed
Completion date:
2017-10-18
Inspection date:
2017-10-18
Hours:
0 Minutes: 30
Material cost:
0.00

Action taken:
10/18/17 - Evaluated all three (3) Canary Island Pine Trees. The trees at 2722 and 2725 Sandpiper were last trimmed on 11/5/15 and do not need to be trimmed. The tree at 2729 Sandpiper was last trimmed on 5/3/12 and needs to be trimmed. All three (3) trees did not show any visible signs of any structural defects or any active pest or diseases present during the time that I inspected the pine trees. contacted resident @ 2:21 pm and left a message asking the resident to call me back - JO

Costa Maintenance©2006 - 2018- City of Costa Mesa

Subject:

Resident Requesting Tree Trimming

Detailed description:

Resident states that the tree needs to be trimmed due to the tree being messy.

Req'd date:

2018-04-03 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 390-0847

Work Order Nr:

18040419

District:

16

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

N

Contacted date:

2018-04-02

OSHA safety concern:

N

Status:

Closed

Completion date:

2018-06-07

Inspection date:

2018-04-04

Hours:

0 Minutes: 40

Material cost:

0.00

Action taken:

4/3/18 - Reviewed Arbor Access and Google Maps. Contacted resident and informed him that the tree is scheduled to be trimmed in this year's budget. However, the Contractor is behind and the tree might be trimmed in July or August of this year - JO 4/4/18 - Evaluated the 40' Canary Island Pine Tree growing in a turf parkway. There were no visible structural defects or any active pest or disease activity present during the time that I inspected the tree. Tree does not need to be trimmed immediately and can wait until that district is trimmed - JO 6/7/18 - Tree trimmed by WCA - JO

Costa Maintenance©2006 - 2018- City of Costa Mesa

13

Subject:

Tree Trimming Request

Detailed description:

Resident requesting additional tree trimming

Req'd date:

2018-09-24 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 390-0847

Work Order Nr:

18091344

District:

0

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

Y

Contacted date:

2018-09-20

OSHA safety concern:

N

Status:

In Progress

Completion date:

0000-00-00

Inspection date:

2018-09-24

Hours:

0 Minutes: 30

Material cost:

0.00

Action taken:

9/20/18 - Contacted by resident after hours on my office phone requesting a call back - JO 9/21/18 - Contacted by resident on my office phone. Resident requested tree cut smaller to WCA tree trimming specialist. Resident did call at the time this tree was being trimmed. Wants the tree cut smaller and wants a call back - JO 9/24/18 - Evaluated the 50' Canary Island Pine tree growing in a turf parkway. Tree has a slight bend in the center portion of this tree. Besides the mentioned bend. There were no other noticeable structural defects or any visible pest or disease activity present during the time that I inspected this tree. Contacted resident and he is requesting that the tree be trimmed narrower on the ends. I verbally explained the City's criteria for tree removal. Told resident that I would schedule the trimming of this tree to be narrower. I did mention that WCA can only trim so much off a tree and will trim accordingly. Resident to review trimming and might take the tree to a future PRC meeting. Resident is concerned about the mess from the pine needles - JO 12/10/18 - Tree trimmed by WCA - JO

Costa Maintenance©2006 - 2018- City of Costa Mesa

Site Detail (33.669502626488,-117.94445644855)(WCA InventoryID: 1957819)

District	Address	Location	Species	DBH	Height
16	2722 SANDPIPER DR	Front-1	<i>Pinus canariensis</i> CANARY ISLAND PINE	25-30	45-60

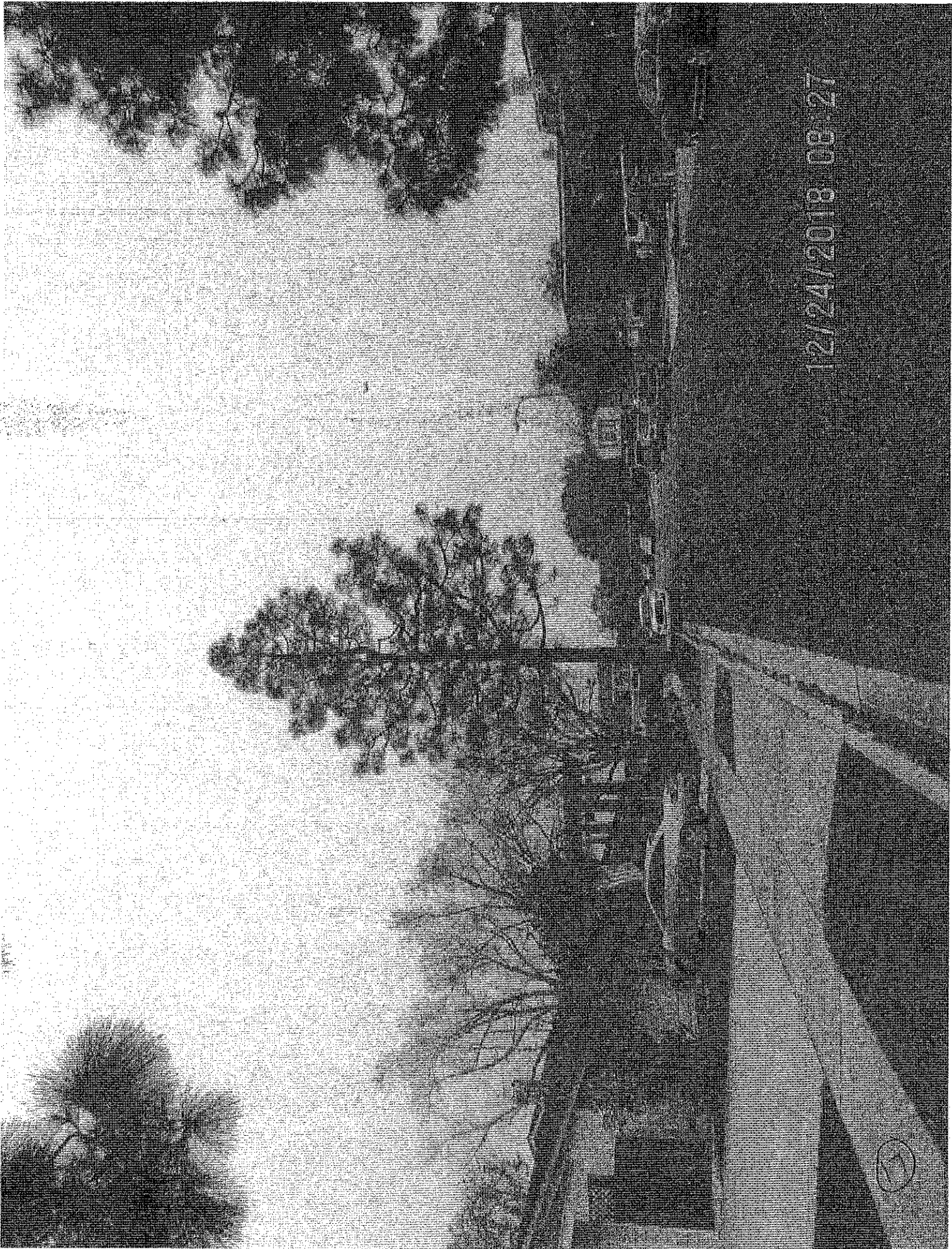
Maintenance	Condition	Est. Value	Utility	Parkway	PSHB
Grid/Routine Trim	Good	\$14,740	No	5	
Priority	Valid	PW Type			
N/A	Yes	Parkway			

Crew	Date	Work Type / Comments	Job # / Acct #	Amount
WCA	12/10/2018	Prune Backup - Crew	46548	Hourly
WCA	06/07/2018	Work Already Performed	39725	Inspection
WCA	06/06/2018	Prune Backup - Crew	39725	Hourly
WCA	11/05/2015	Prune Backup - Crew	31556	Hourly
WCA	04/10/2009	Grid Pruning	12656	\$46.60
WCA	01/15/2007	Grid Pruning	9754	\$41.50
WCA	03/31/2004	Grid Trimming	6173	\$41.50
WCA	05/10/2001	Grid Trimming	3569	\$40.10

(15)

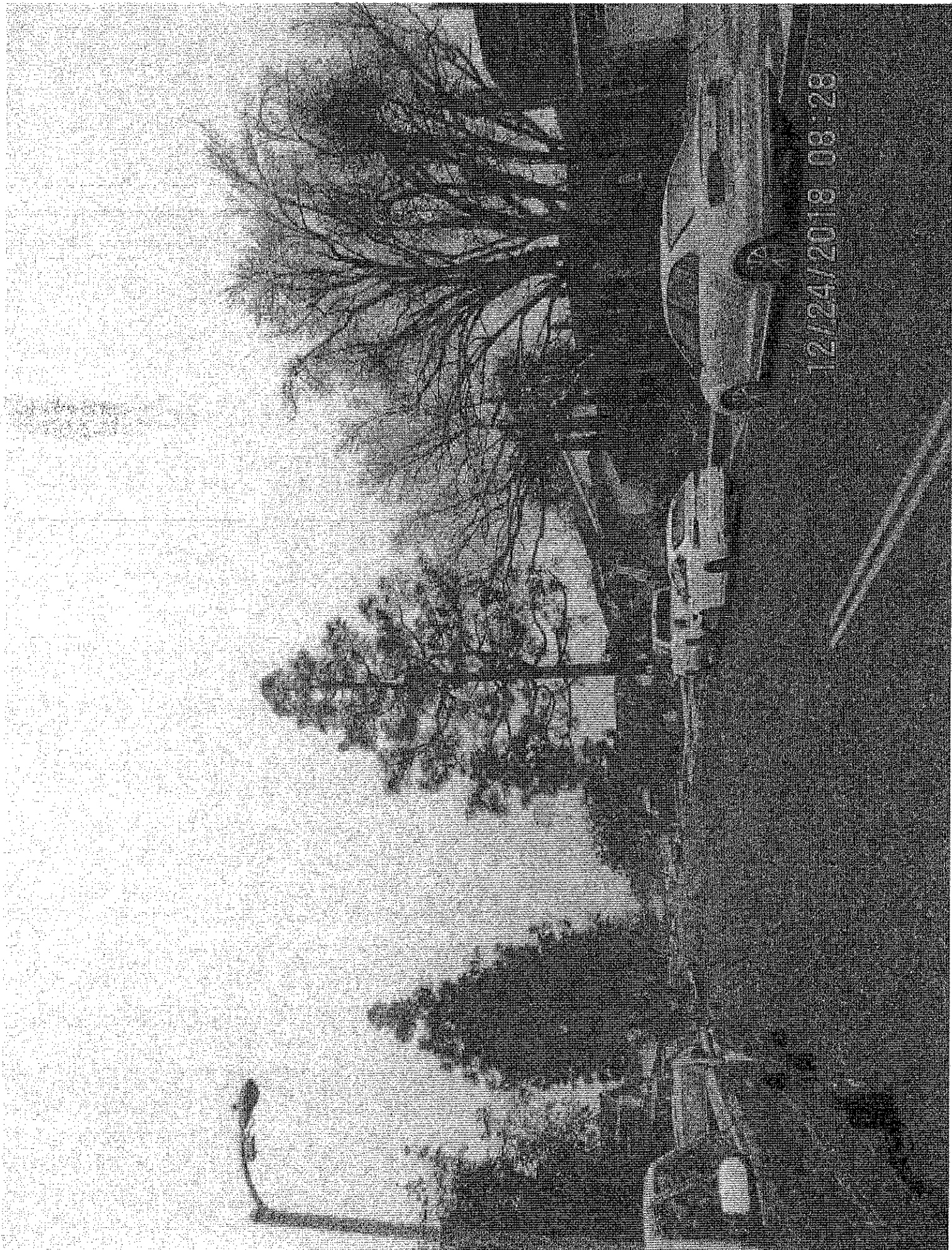
ATTACHMENT #4



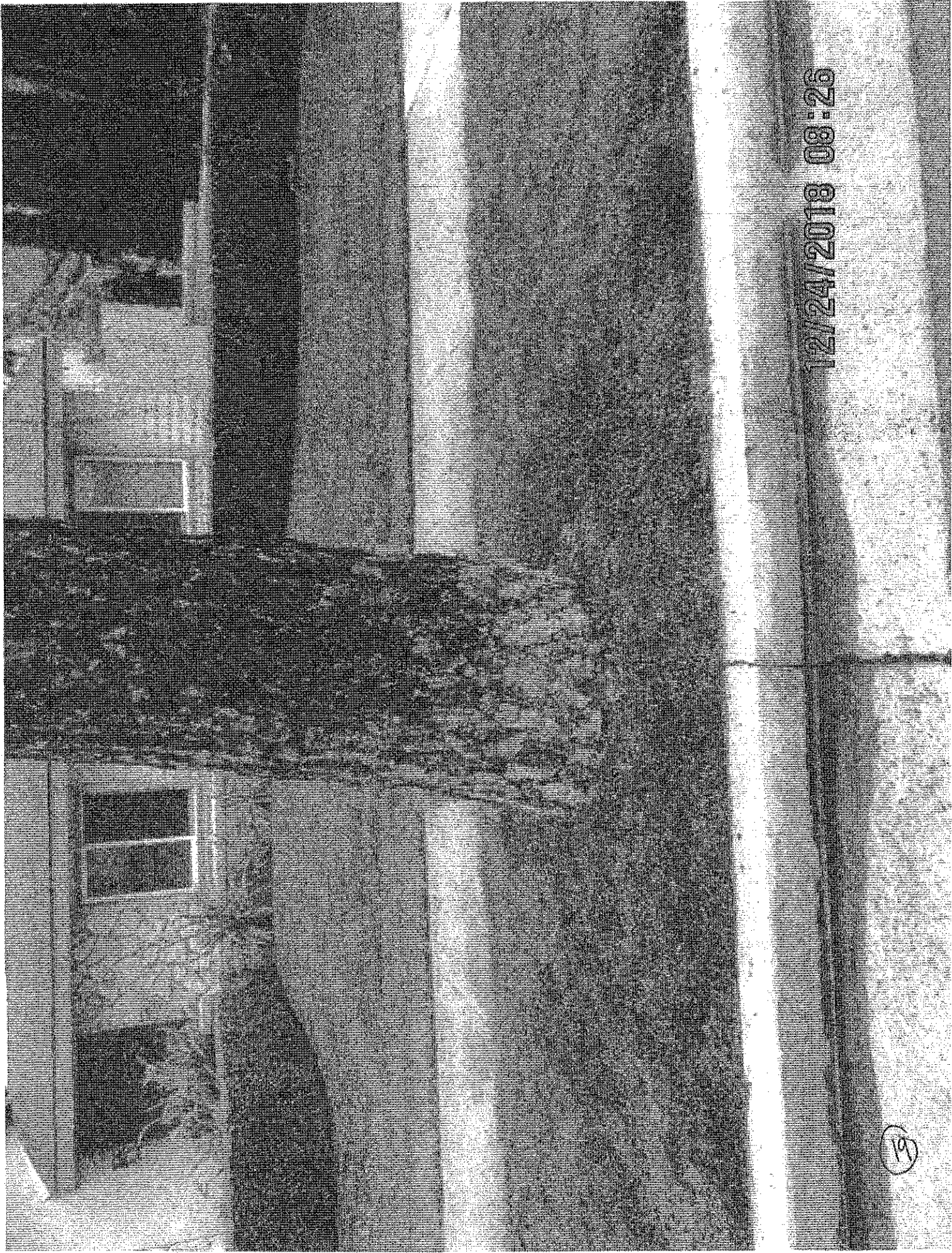


12/24/2018 08:27

17



12/24/2018 08:28



12/24/2018 08:26

19

PARKS AND RECREATION COMMISSION
COSTA MESA SENIOR CENTER, 695 W. 19th Street
JANUARY 24, 2019
MEETING ACTION MINUTES

	Staff Recommendation	Action Minutes
3. Roll Call		Chair McNabb: Present Commissioner Bogner: Present Commissioner Erickson: Present Commissioner Ersoylu: Present
5. Approval of the Minutes of the November 29, 2018 Special Meeting of the PRC		MOTION/SECOND: Chair McNabb moves to approve the minutes/Seconded by Commissioner Bogner. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson Nays: None Absent: None Abstain: Commissioner Ersoylu Motion Carried: 3-0-1
7. Consent Calendar		
a) Instructional Class Proposals b) Donation of a Memorial Plaque at Estancia Park	Approve	MOTION/SECOND: Chair McNabb moves to approve the Consent Calendar/Seconded by Commissioner Erickson. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0
10. New Business		
a) Tree Removal Request – 2722 Sandpiper Drive	Deny	MOTION/SECOND: Commissioner Ersoylu moves to deny the tree removal request/Seconded by Commissioner Erickson. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0

**THE CITY OF COSTA MESA
MEETING OF THE PARKS AND RECREATION COMMISSION
JANUARY 24, 2019; 6:00 P.M.**

1. **Call to Order:** The Parks and Recreation Commission meeting was called to order by Chair McNabb at 6:00 p.m. on January 24, 2019 at the Costa Mesa Senior Center, 695 W. 19th Street, Costa Mesa, California.
2. **Pledge of Allegiance:** Commissioner Bogner
3. **Roll Call**

Present: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Absent: None

Staff Present: Bruce Lindemann, Maintenance Services Manager; Yvette Aguilar, Recreation Manager; Marianna Peña, Recreation Coordinator; Jim Ortiz, Maintenance Superintendent; Allison Burch, Executive Secretary

4. **Approval of the Minutes of the Special November 29, 2018 Meeting of the PRC**

MOTION/SECOND: Chair McNabb moves to approve the minutes/Seconded by Commissioner Bogner. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson

Nays: None

Absent: None

Abstain: Commissioner Ersoylu

Motion Carried: 3-0-1

5. **Public Comments**

Chair McNabb closed Public Comments.

6. **Commissioner Comments**

Chair McNabb – Spoke about the recent rain benefiting Costa Mesa and of the Fire Department's recent "Barn Push" ceremony; thanked staff for the winter special events and high-level customer service; and congratulated Priceless Pet Rescue for their successful grand opening in Costa Mesa.

Commissioner Bogner – Encouraged the community to attend the community open house meeting for addressing homelessness in Costa Mesa; reminded the public of the rescheduled Diego Sepulveda Adobe plaque dedication event; thanked Chair McNabb for giving her the opportunity to attend Fairview Park Steering Committee meetings; and spoke about the partnership between the Fairview Park Steering Committee and the Newport Mesa Unified School District.

Commissioner Erickson – Spoke about attending the afternoon tea event hosted by the Orange County Museum of Art and thanked all volunteers for assisting in the Point-in-Time homeless count.

Commissioner Ersoylu – Thanked staff and local advocates; and announced the end of her term as a Parks and Recreation Commissioner, as her term is expiring.

7. Consent Calendar

- a) Instructional Class Proposals
- b) Donation of a Memorial Plaque at Estancia Park

MOTION/SECOND: Chair McNabb moves to approve the Consent Calendar/Seconded by Commissioner Erickson. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

Chair McNabb acknowledged the memorial plaque applicant and provided an opportunity for him to say a few words.

8. Presentation

a) 2018 Senior Center Programs & Services Review

Ms. Marianna Peña presents.

Commissioner Bogner asked what the minimum age for membership is.

Commissioner Erickson asked for more information regarding the intergenerational events.

Chair McNabb asked how often flu vaccines are offered at the Senior Center.

9. Old Business

No Items

10. New Business

a) Tree Removal Request – 2722 Sandpiper Drive

Mr. Jim Ortiz presents report.

Public Comments:

Resident: Spoke in favor of the tree removal request.

Chair McNabb closed Public Comments.

Commissioner Bogner spoke about her inclination to deny the tree removal request and suggested the resident use a sap remover when necessary.

Commissioner Erickson asked for clarification regarding the height of the tree.

Commissioner Ersoylu asked for clarification regarding the age of the existing tree and the age of the tree that would replace it if it were approved to be removed.

Chair McNabb asked for clarification regarding the value of the tree.

MOTION/SECOND: Commissioner Ersoylu moves to deny the tree removal request/Seconded by Commissioner Erickson. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

Chair McNabb informed the applicant that he is able to reapply for a tree removal in one year.

b) Tree Removal Request – 3117 Killarney Lane

Mr. Jim Ortiz presents report.

Public Comments:

Resident 1: Spoke in favor of the tree removal request.

Resident 2: Spoke in favor of the tree removal request.

Chair McNabb closed Public Comments.

Commissioner Erickson asked staff if there was a way to suppress the tree pod droppings.

Commissioner Ersoylu asked how often the tree had been pruned and how often the tree blossoms.

Chair McNabb asked for clarification regarding the value of the tree.

Commissioner Bogner asked staff if there are records of other resident's concerns and if there are any recommendations for the residents while waiting for results from injecting the tree.

Commissioner Ersoylu asked the residents about the tree at the time of the property purchase.

MOTION/SECOND: Commissioner Erickson moves to deny the tree removal request with the stipulation that the City Arborist work with the resident to provide maintenance to the tree in order to lessen the effect of the droppings/Seconded by Chair McNabb. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

c) Tree Removal Request – 3084 Murray Lane

Mr. Jim Ortiz presents report.

Public Comments:

None.

Chair McNabb closed Public Comments.

MOTION/SECOND: Chair McNabb moves to deny the tree removal request/Seconded by Commissioner Ersoylu. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

11. Maintenance Manager's Report

Item pulled from the agenda.

12. Parks and Community Services Director's Report

Ms. Yvette Aguilar presents report.

Commissioner Ersoylu gave suggestions regarding the youth basketball and cheer program.

Commissioner Erickson asked for clarification regarding the clean-up events happening in the spring.

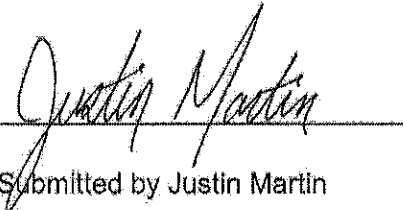
13. Adjournment

The meeting was adjourned by Chair McNabb at 7:01p.m.

**The Next Regular Meeting of the Parks and Recreation Commission
is on Thursday, February 28, 2019**

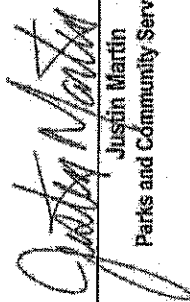


Prepared by Allison Burch
PRC Secretary



Submitted by Justin Martin
Parks and Community Services Director

b) Tree Removal Request – 3117 Killarney Lane	Deny	<p>MOTION/SECOND: Commissioner Erickson moves to deny the tree removal request with the stipulation that the City Arborist work with the resident to provide maintenance to the tree in order to lessen the effect of the droppings/Seconded by Chair McNabb. The motion carried by the following roll call vote:</p> <p>Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0</p>
c) Tree Removal Request – 3084 Murray Lane	Deny	<p>MOTION/SECOND: Chair McNabb moves to deny the tree removal request/Seconded by Commissioner Ersoylu. The motion carried by the following roll call vote:</p> <p>Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0</p>


Justin Martin
Parks and Community Services Director

3/7/19
Date

Subject:

Tree Removal Request

Detailed description:

Resident is requesting that the City tree in front of this address be removed.

Req'd date:

2021-08-05 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 300-0847

Work Order Nr:

21081355

District:

16

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

N

Contacted date:

2021-07-17

OSHA safety concern:

N

Status:

Closed

Completion date:

2021-11-03

Inspection date:

2021-08-02

Hours:

1 Minutes: 5

Material cost:

0.00

Action taken:

7/17/21 - Received e-mail from resident to discuss tree removal - JO 7/19/21 - E-mailed resident asking for a phone call to discuss the City's tree removal criteria. Reviewed City's website to locate last tree removal request was on January 24 2019 - JO 7/20/21 - Resident called and we discussed the City's criteria for tree removal - JO 7/21/21 - Received formal request to remove tree via e-mail - JO 7/2/21 - Replied to resident that I received the tree removal request - JO 8/2/21 - Evaluated the 50' Canary Island Pine Tree growing in a turf parkway. The turf parkway measures 4'-8" W X 42'-8" L. The water meter is 16'-7" from the tree. The tree appeared stable, there were no signs of any structural issues or any visible signs of any pest or disease activity present during the time that I inspected this tree. Noticed two (2) areas that were ground in the sidewalk - JO 8/11/21 - Contacted resident and discussed the letter. The resident states that the cars and hardwood floors are being damaged from the sap from the tree. Upon discussion. The resident could not provide any bills or estimates for the sap issue. Number 2. Also discussed the issues with the street, sidewalk and sewer line. Resident says that the street is damaged and the water flow collects instead of flowing down the curb line. The sidewalk has been ground in two (2) places. The resident could not provide and documentation or photographic evidence with the tree causing issues to the sewer line - JO 10/28/21 - PACS commission denied this removal request - JO 11/3/21 - E-mailed resident the denial letter - JO



PARKS, ARTS AND COMMUNITY SERVICES COMMISSION AGENDA REPORT

MEETING DATE: OCTOBER 28, 2021

ITEM NUMBER: 9b

SUBJECT: TREE REMOVAL REQUEST - 2722 SANDPIPER DRIVE

DATE: OCTOBER 14, 2021

FROM: PUBLIC SERVICES DEPARTMENT, MAINTENANCE SERVICES DIVISION

PRESENTATION BY: ROBERT RYAN, DIVISION SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: ROBERT RYAN, DIVISION SERVICES MANAGER
(714) 327-7499

RECOMMENDATION

Staff recommends that the Parks, Arts and Community Services Commission deny the request to remove one (1) City owned tree growing in the public right-of-way in front of 2722 Sandpiper Drive.

BACKGROUND

The Maintenance Services Division was contacted by the applicant via e-mail on July 17, 2021, requesting the removal of the tree growing in the public right-of-way in front of 2722 Sandpiper Drive. The applicant is requesting removal due to the amount of pollen, debris and sap that is being produced by the tree. The applicant states that the pollen from this tree is causing allergy issues for himself and his wife. The applicant also stated the tree roots are causing damage to the street, sidewalk and sewer lines; and sap drops onto cars that park beneath the tree.

The City Arborist evaluated the tree and the surrounding area on July 18, 2021 and determined that there was no justification for the removal of the tree at staff level. The applicant was informed of the findings.

The Maintenance Services Division received an electronic letter from the applicant on July 21, 2021 (Attachment 1) requesting the removal be placed on the agenda for consideration by the Parks, Arts and Community Services Commission as a Category 3 – Discretionary Removals, according to the Streetscape and Median Development Standards (Attachment 2).

A search of the City's Maintenance Services internal work order system identified three (3) previous work orders (Attachment 3):

- October 16, 2017 – Maintenance Services received a request to have the tree trimmed. The City Arborist evaluated the tree and determined that the tree did not need to be trimmed at that time.

- April 3, 2018 – Maintenance Services received a request to have the tree trimmed. The City Arborist evaluated the tree and determined that the tree did not need to be trimmed at that time.
- September 24, 2018 – Maintenance Services received a request to have the tree removed. The Parks, Arts and Community Services Commission reviewed the above request from the resident on January 24, 2019. The Commission approved the recommendation from staff to deny the request for removal. (Attachment 4).

ANALYSIS

The City Arborist inspected the tree on August 2, 2021. The tree is a Canary Island Pine Tree (*Pinus canariensis*). The tree was found to be healthy and in good condition. The tree is approximately forty five to sixty feet (45'-60') in height with a trunk diameter of twenty-four and a half (24.5") inches. The tree is growing in a City owned, five foot (5') parkway. The tree was last trimmed by West Coast Arborists on December 10, 2018 (Attachment 5).

The amount of pine needle drop beneath the tree and surrounding area appeared to be normal. There were no obvious signs of sap on the sidewalk or asphalt beneath the tree at the time of inspection. The shedding of pine needles and sap drop are both natural occurrences for this type of tree. There are three (3) other *Pinus canariensis* within 100 feet or less of 2722 Sandpiper Drive as well as other trees on private property. It is impossible to determine whether this particular tree is causing the applicant's allergy issues.

There were several lifts in the sidewalk beneath the tree. Sidewalk grinds have been performed in the past on several panels in front of the residence. The repairs are holding; and do not appear to be creating a significant exposure to liability for the City at this time. Additionally, there was some damage to the asphalt adjacent to the tree. City staff performed a localized digout on October 13, 2021 in order to repair this issue (Attachment 6).

The Pine tree that is requested to be removed is not dead, diseased or dying and does not appear to be causing a significant exposure to liability for the City. The pine cone productions, sap and pine-needle drop appear to be normal for this type of tree.

The City Arborist evaluated the tree for possible relocation. Relocation is not recommended due to the size of the tree, low probability of success and the cost of relocation.

The applicant is requesting the removal of the tree as a Category 3 – Discretionary Removals. The Applicant has been notified of the Parks, Arts and Community Services Commission meeting and has been sent a copy of this staff report.

ALTERNATIVES CONSIDERED

The Commission could authorize the removal and replacement of the tree, per the Streetscape and Median Development Standards, Section 4.0.2 Category 3 – Discretionary Removals, which would require the replacement of the tree at a 3 to 1 ratio. The applicant would pay all removal and replacement costs. The City Arborist would determine the tree species and location for plantings.

If the tree removal is approved by the Commission, the payment for the removal of the parkway tree and any required mitigation trees must be provided to the City prior to removal and within one year from the date of final approval, after which the approval expires.

FISCAL REVIEW

There would be no fiscal impact to the City if the request to remove the tree was denied, or approved as a Category 3 - Discretionary Removals, as the applicant would pay all costs.

For the Commission's information, removal cost for the tree would be \$735.00. The replanting costs for the mitigation trees (1 – 24" box size and 2–15-gallon container size) would be \$530.00. Costs are based on current City contract prices. The total cost for removal and replacement would be \$1,265.00.

The value of the tree is estimated to be \$14,740.00.

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

The City-owned tree that has been requested for removal is located in the public right-of-way in front of 2722 Sandpiper Drive. The tree is in good condition and has been maintained on a regular schedule. The sap and tree litter are not unusual for this type of tree. There are no existing concerns regarding liability or infrastructure. Therefore, staff recommends that the Commission deny the request to remove the tree.



ROBERT RYAN
Division Services Manager



RAJA SETHURAMAN
Public Services Director

- ATTACHMENTS:**
1. Letter and photographs from the Applicant
 2. Streetscape and Median Development Standards
 3. Maintenance Work Orders
 4. Parks and Recreation Commission Agenda Report (1/24/19)
 5. Arbor Access Tree Information
 6. Maintenance Work Order for asphalt repair

C: Bruce Green
2722 Sandpiper Drive
Costa Mesa, CA 92626

July 21, 2021

Mr. Jim Ortiz
Maintenance Superintendent/Certified Arborist
City of Costa Mesa

Dear Mr. Ortiz,

As discussed by phone, it has been 2-1/2 years since I first asked the commissioners to remove the pine tree in front of my house. In addition to issues raised back in Oct. 2018, my wife's asthma has worsened and I also now use a prescription steroid inhaler for pollen, dust and debris that is caused by the pine tree. I've attached photos of the medicines, inhalers, and breathing machines she (and I) now use.

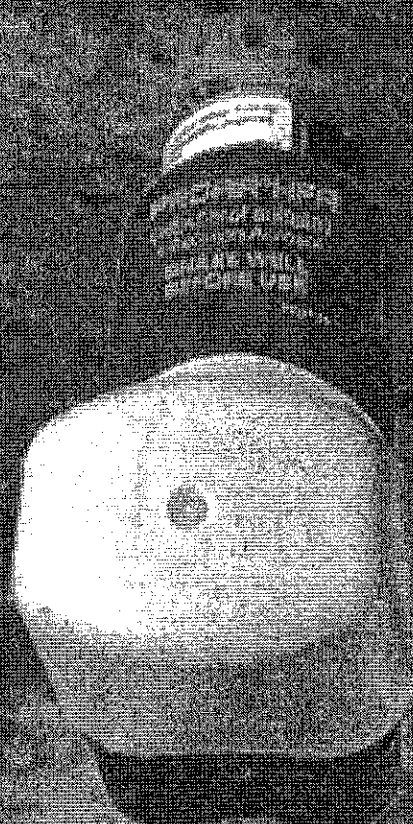
There are several quality of life problems:

- 1). Breathing issues from the pollen, dust and debris coming from the pine – constant winds coming from the southwest blow pollen, dust, needles, onto our house, into our courtyard, into our house, and into our back yard.
- 2). The tree drops sap onto cars parked under it. Glue remover takes off the sap but also damages the clearcoat paint. People have stepped in the sap, and brought it into our house on the bottom of their shoes damaging our hardwood floors.
- 3). Since the tree is 70 ft high, approx 4x taller than my house, the debris blows onto and over my house into the front yard, courtyard and back yard so it's constant work.
- 4). The tree roots are causing damage to the street, sidewalk, and sewer lines.

We ask that you schedule the pine tree for removal as soon as possible.

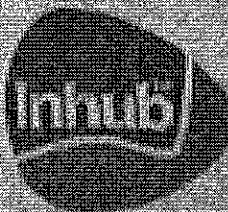
Thank you,

Bruce & Pam Green
2722 Sandpiper Dr.
Costa Mesa, CA 92626
714-390-0847



NDP 0310-0321-02 Rx only

Wixela
(fluticasone
propionate
and salmeterol
inhalation powder, USP)



250/60

FOR ORAL INHALATION ONLY

Each dose of inhalation powder contains 250 mcg of fluticasone propionate, USP and 72.5 mcg of salmeterol xinafoate, USP equivalent to 60 mcg of salmeterol base, with lactose.

One Inhub™ Inhalation Device
Containing 60 Doses of Inhalation Powder

Mylan



4.0 CRITERIA FOR PARKWAY TREE REMOVAL/REPLACEMENT

Based on guidelines established by City Council ordinance, the Public Services Director is authorized to approve or deny all tree removal requests, or may agendaize any removal request for review by the Parks and Recreation Commission.

Any removal decision made by the Public Services Director may be appealed to the Parks and Recreation Commission for review. Decisions made by the Parks and Recreation Commission are final and may not be appealed to the City Council. The Public Services Director will notify the property owner/applicant of every decision to ensure that any appealed decision will not be implemented until after the appeal is heard.

Decisions made by the Parks and Recreation Commission are valid for a period of one year. All requests for removal and specified mitigation measures approved by the Parks and Recreation Commission must be completed by the applicant within one year from the date of approval. If tree removal and/or mitigation is not completed within one year, the approval is rescinded.

Tree removal denials made by the Parks and Recreation Commission may not be reconsidered for a period of one year from the date of denial.

All property owners/applicants wishing removal of a parkway tree(s) shall complete the "Request for Tree Removal" application available from the Public Services Department. Removal requests will fall into one of three categories:

- Category 1 – Health and Safety Removals
- Category 2 – Accelerated Removals
- Category 3 – Discretionary Removals

4.0.1 Category 1 – Health and Safety Removals

Removal of a street tree at no cost to the property owner/applicant may be considered on the following basis, and in accordance with Public Services policies:

- If the tree is dead, dying, critically diseased, or damaged beyond reasonable repair.
- If the tree is causing a safety hazard (such as significant sidewalk and curb uplifting), and root pruning is determined not to be a viable option. Root pruning, sidewalk shaving, and sidewalk rerouting shall be considered as alternative options when evaluating the removal of trees that are causing safety hazards.

- If the tree presents a foreseeable risk of injury and liability to the public.

If the tree is damaging vital infrastructure (such as sewer, water, gas, electrical conduit) or other major structural damage, proof of damage must be submitted by the property owner/applicant prior to the final approval and scheduling by the Public Services Director.

4.0.2 Category 2 – Accelerated Removals

The City may remove or allow a street tree to be removed, as a "convenience" to property owners or other City departments, if the tree meets the "Accelerated Removal Criteria" and the property owner agrees to the following Criteria and Conditions:

Criteria

- a. The tree(s) is a City designated "Problem Tree Species" (*Ficus microcarpa* or *F. retusa*, *F. nitida*, *Fraxinus uhdei*, *Schinus terebinthifolius*, *Cupaniopsis anacardioides* or other tree species so designated by the Parks and Recreation Commission), or...
- b. The Director may determine to remove a tree based on the following factors and determine the individual tree to be a 'nuisance' and qualify for an Accelerated Removal, with all Conditions to be met in order to allow for the removal of the parkway tree:
 - Any tree, where the amount and/or nature of litter from the tree (pods, seeds, flowers, sap, etc.), is significantly greater than can be expected from a typical tree of that variety; or
 - Any tree, where impacts on surrounding public or private property improvements (i.e. hardscape, landscape, masonry structures, etc.) are significant or are potentially significant in the future; or
 - The tree is causing unreasonable impacts on the property owner where it is located.

Conditions

- a. If the sidewalk, curb and/or gutter are damaged by said property owner/applicant (final conditions shall be inspected by the City), the property owner/applicant agrees to pay for all damaged concrete within forty-five (45) calendar days after tree removal. If damage occurs, the property owner/applicant agrees to obtain all permits and provide a bond for completion, and securing a licensed contractor.

- b. If tree is to be removed by City, City staff will prepare a cost estimate for removal based on established contract prices. The property owner/applicant agrees to pay for the service by check or cash. If tree is to be removed by property owner/applicant, the City will require an approved licensed, bonded and insured contractor to remove the tree and stump. Date of removal shall be approved by the Public Services Department.
- c. The property owner/applicant agrees to pay the Public Services Department for tree replacement costs based upon the adopted City Council 3:1 tree replacement ratio. For every one mature tree removed, three (3) new trees consisting of one (1) 24" box tree and two (2) 15-gallon trees shall be planted, with tree locations to be determined by the Public Services Department. Property owner/applicant agrees that the Public Services Department will select the tree species and determine minimum acceptable tree species height, trunk caliper, and crown development criteria.

4.0.3 Category 3 – Discretionary Removals

Requests for removal of City-owned trees in parks, parkways, or rights-of-way not covered under Category 1 or Category 2 shall be agendized for review and determination by the Parks and Recreation Commission.

Final determination by the Parks and Recreation Commission will be based on information provided by the property owner/applicant as well as the following:

- 1) Is the request from City staff, commercial applicant, or residential property owner/tenant?
- 2) Are there alternatives to removal which have not been considered?
- 3) Who will bear the financial responsibility for removal/transplanting/replacement?
- 4) Is transplanting a viable option from the standpoint of tree survivability?
- 5) Is "in-kind" replacement or 3:1 replacement (1-24" box, plus 2-15 gallon) more appropriate?
- 6) What are the aesthetic impacts to the neighborhood or to existing planting themes?
- 7) Does the removal pose any adverse impacts to adjacent property owners?

Subject:

Trimming of 3 pine trees along street.

Detailed description:

Requesting trimming of pine trees at 2722, 2725 and 2729 Sandpiper Drive.

Req'd date:

2017-10-16 (Request entered by: MStueve)

Req'd by:

Garrett Brown

Location:

2722 Sandpiper Drive

Phone:

213-448-8183

Work Order Nr:

17101548

District:

0

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

Y

Contacted date:

2017-10-16

OSHA safety concern:

N

Status:

Closed

Completion date:

2017-10-18

Inspection date:

2017-10-18

Hours:

0 Minutes: 30

Material cost:

0.00

Action taken:

10/18/17 - Evaluated all three (3) Canary Island Pine Trees. The trees at 2722 and 2725 Sandpiper were last trimmed on 11/5/15 and do not need to be trimmed. The tree at 2729 Sandpiper was last trimmed on 5/3/12 and needs to be trimmed. All three (3) trees did not show any visible signs of any structural defects or any active pest or diseases present during the time that I inspected the pine trees. contacted resident @ 2:21 pm and left a message asking the resident to call me back - JO

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Subject:

Resident Requesting Tree Trimming

Detailed description:

Resident states that the tree needs to be trimmed due to the tree being messy.

Req'd date:

2018-04-03 (Request entered by: Jim Ortiz)

Req'd by:

Bruce Green

Location:

2722 Sandpiper Drive

Phone:

(714) 390-0847

Work Order Nr:

18040419

District:

16

Supervisor:

City Arborist

Employee:

Ortiz, Jim

Call back needed:

N

Contacted date:

2018-04-02

OSHA safety concern:

N

Status:

Closed

Completion date:

2018-06-07

Inspection date:

2018-04-04

Hours:

0 Minutes: 40

Material cost:

0.00

Action taken:

4/3/18 - Reviewed Arbor Access and Google Maps. Contacted resident and informed him that the tree is scheduled to be trimmed in this year's budget. However, the Contractor is behind and the tree might be trimmed in July or August of this year - JO 4/4/18 - Evaluated the 40' Canary Island Pine Tree growing in a turf parkway. There were no visible structural defects or any active pest or disease activity present during the time that I inspected the tree. Tree does not need to be trimmed immediately and can wait until that district is trimmed - JO 6/7/18 - Tree trimmed by WCA - JO

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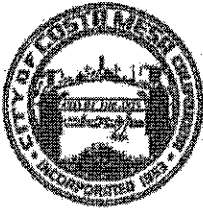
Subject:
Tree Trimming Request
Detailed description:
Resident requesting additional tree trimming

Req'd date:
2018-09-24 (Request entered by: Jim Ortiz)
Req'd by:
Bruce Green
Location:
2722 Sandpiper Drive
Phone:
(714) 390-0847

Work Order Nr:
18091344
District:
0
Supervisor:
City Arborist
Employee:
Ortiz, Jim
Call back needed:
Y
Contacted date:
2018-09-20
OSHA safety concern:
N
Status:
Closed
Completion date:
2019-01-24
Inspection date:
2018-09-24
Hours:
0 Minutes: 45
Material cost:
0.00

Action taken:
9/20/18 - Contacted by resident after hours on my office phone requesting a call back - JO 9/21/18 - Contacted by resident on my office phone. Resident requested tree cut smaller to WCA tree trimming specialist. Resident did call at the time this tree was being trimmed. Wants the tree cut smaller and wants a call back - JO 9/24/18- Evaluated the 50' Canary Island Pine tree growing in a turf parkway. Tree has a slight bend in the center portion of this tree. Besides the mentioned bend. There were no other noticeable structural defects or any visible pest or disease activity present during the time that I inspected this tree. Contacted resident and he is requesting that the tree be trimmed narrower on the ends. I verbally explained the City's criteria for tree removal. Told resident that I would schedule the trimming of this tree to be narrower. I did mention that WCA can only trim so much off a tree and will trim accordingly. Resident to review trimming and might take the tree to a future PRC meeting. Resident is concerned about the mess from the pine needles - JO 12/10/18 - Tree trimmed by WCA - JO 1/24/19 - PRC Commissioners voted 4-0 to deny the tree removal request - JO

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PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: JANUARY 24, 2019

ITEM NUMBER: 10a

SUBJECT: TREE REMOVAL REQUEST - 2722 SANDPIPER DRIVE

DATE: DECEMBER 27, 2018

FROM: PUBLIC SERVICES DEPARTMENT, MAINTENANCE SERVICES DIVISION

PRESENTATION BY: BRUCE LINDEMANN, MAINTENANCE SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: JIM ORTIZ, MAINTENANCE SUPERINTENDENT
(714) 327-7490

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission deny the request to remove the City owned tree growing in the public right-of-way at 2722 Sandpiper Drive as a Category 1 and evaluate the tree as a Category 2 removal.

BACKGROUND

The Maintenance Services Division was initially contacted by the applicant via telephone on September 20, 2018, and received a letter on October 23, 2018 requesting removal of the tree due to the tree dropping excessive pine needles creating sidewalk and street issues from invasive roots and the inability to park in front of the residence due to sap dripping from the tree. See Attachment 1. On September 24, 2018, the City Arborist inspected the tree and evaluated the overall health of the tree. There were no significant issues observed. The City Arborist contacted the resident on September 24, 2018 and explained the criteria for tree removal. The tree does not meet the criteria to be removed by the City at no cost to the Applicant (Category 1 – Health and Safety Removal). See Attachment 2.

A search of the City's Maintenance Services internal work order system shows that in October 2017 a request was made to have the City maintained tree trimmed. The City Arborist inspected the tree and determined that the tree did not need to be trimmed. Attachment 2.

On April 3, 2018, an additional request to have the City maintained tree trimmed. On April 4, 2018, the City Arborist evaluated the tree for trimming and determined that the tree did not need to be trimmed at that time. See Attachment #3.

ANALYSIS

The tree is Canary Island Pine tree (*Pinus canariensis*). It was found to be in good health with no apparent structural issues or diseases present. The tree is approximately forty-five feet (45') to sixty feet (60') in height with trunk diameter of twenty-four inches (24"). It is growing in a five foot (5') parkway. The tree has been maintained by the City on a consistent 3-5 year cycle and was last trimmed on December 10, 2018. See Attachment 3.

The tree is not a risk to health and safety, it is not dead, diseased or dying and does not appear to be creating any significant exposure to liability for the City. Therefore, the tree does not meet the criteria for a staff level authorization for removal, as stated in the Streetscape and Median Development Standards. The City Arborist evaluated the tree for possible relocation, but believes due to the size, low probability of success and the cost of relocating the tree, relocation is not recommended. Supplemental root pruning is recommended to alleviate the roots growing towards the sidewalk.

The Applicant has been notified of the Parks and Recreation Commission meeting and has been sent a copy of this staff report.

ALTERNATIVES CONSIDERED

1. The Commission could authorize the removal of the tree as a Category 1 – 'Health and Safety' removal with all removal and replacement costs paid for by the City and determine if replacement tree is to be planted. Staff does not recommend this option.
2. The Commission could authorize the removal and replacement of the tree, per the Streetscape and Median Development Standards, Section 4.0.2 Category 2 – Accelerated Removals, which would require the replacement of the tree with one (1) 24-inch box size tree and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement costs.

If the request is approved by the Commission, the payment for the removal of the parkway tree and any required mitigation trees must be provided to the City prior to removal and within one year from the date of final approval, after which the approval expires.

FISCAL REVIEW

There would be no fiscal impact to the City if the request to remove the tree was denied, or approved as a Category 2 - Accelerated Removal, as the Applicant would pay all costs.

For the Commission's information, removal cost for the tree would be \$500.40. The replanting costs for the mitigation trees (1 – 24" box size and 2 – 15-gallon container size) would be \$443.50. Costs are based on current City contract prices. The total cost for removal and replacement would be \$943.90.

The value of the tree is estimated to be \$14,740.00

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

The City-owned tree that has been requested to be removed at the City's expense is located in the public right-of-way at 2722 Sandpiper Drive. The tree is in good condition, has been maintained appropriately on a regular schedule, and does not meet the criteria for a Category 1- Health and Safety Removal. Therefore, it is recommended that the Commission deny the request to remove the tree and evaluate the tree for Category 2 removal.



BRUCE LINDEMANN
Maintenance Services Manager

RAJA/SETHURAMAN
Public Services Director

- ATTACHMENTS:
1. Letter from Applicant and Photographs
 2. Maintenance Work Order
 3. Arbor Access Tree Information
 4. Arborist Photographs

C: Bruce Green
2722 Sandpiper Drive
Costa Mesa, CA 92626

ATTACHMENT #1

October 23, 2018

Mr. Jim Ortiz
Maintenance SuperIntendent/Certified Arborist
City of Costa Mesa

Dear Mr. Ortiz,

As discussed by phone, I have recently purchased and moved into a single story house and property at 2722 Sandpiper Dr on June 1st after living in La Habra for over 40 years. Our new home is very close to where our 3 children live, and we help our kids by watching our 3 new grandchildren when they need help. My wife and I are both retired, I am 65, and my wife is 64 years old.

Our original plan was to buy this house and live there for the rest of our lives, but this may need to be re-evaluated after the meeting with the commissioners. I clearly underestimated the maintenance required to clean up the pine needles, pine cones, & sap from the city owned pine tree in our parkway.

My pine tree was trimmed in early June '18 and at the time of trimming, I asked the trimmers to cut it back 'similar to my next door neighbor's tree' but they refused, saying "call the city".

In September, after cleaning up the pine's debris on a daily basis for 4 months, I called you and asked what could be done, ie; another trimming, which you agreed to. I later called back to request that the tree be removed, that my Quality of Life was being impacted by this tree and the daily maintenance required, and hence the reason I am writing this letter.

As reference, my neighbor's pine and my pine are the only pines remaining on the east side of Sandpiper Drive. My neighbor told me he asked for his pine to be removed also, but that you offered additional trimming instead. Please note that his tree is now approx 75% smaller in volume (area), (see Photo 4) or google maps is even better) yet the same height as my tree. Wind direction is very important, as the winds blow primarily from the south west meaning everything falling out of the tree comes directly on to my front yard, planters, inside of shrubbery, driveway, roof of house, side of house, into the courtyard area, and rain gutters. Keeping the property clean and nice on a daily basis, takes 1-2 hrs per day devoted to the pine. The amount of work largely depends on the on the winds.. All the other 6 pine trees on Sandpiper are on the west side of the street, meaning the debris from those trees is blown into the street, and not onto the resident's properties.

Additionally, three other issues are 1) the sidewalk lifting in two places, and 2) the asphalt street beginning to crack in two places and lift from the root system and 3) Sap dripping - cars are unable to park in front of my house because of the sap oozing from the pine tree. I've had to spend hundreds of dollars to have my cars detailed to remove the sap.. forever damaging the clear-coat paint on my \$50,000 Acura MDX.

My strong hope is that you will agree to remove this pine, grind the stump, and plant another beautiful tree in the parkway. If you agree, I will pay the difference for the larger box tree as we discussed.

Respectfully,

Bruce Green
2722 Sandpiper Dr, Costa Mesa, CA 92626
Email: bgandpg@sbcglobal.net
Phone: 714 390-0847
Attachment 1: City Tract Diagram
Attachment 2: Property Diagram of 2722 Sandpiper Drive
Attachment 3: Photo of My Pine vs Neighbor's Pine

(4)

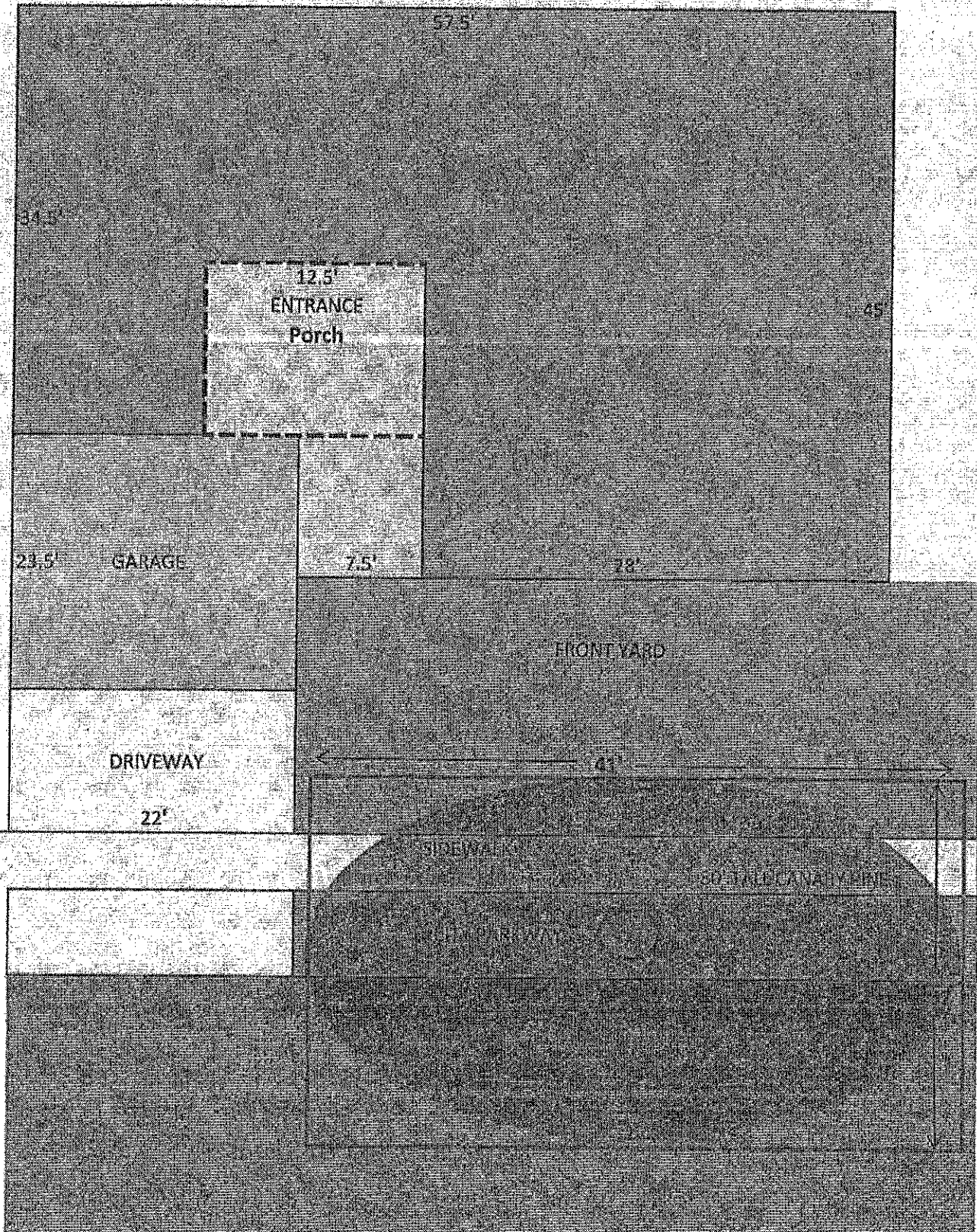
Attachment 4: Photo of subject pine vs neighbor's pine

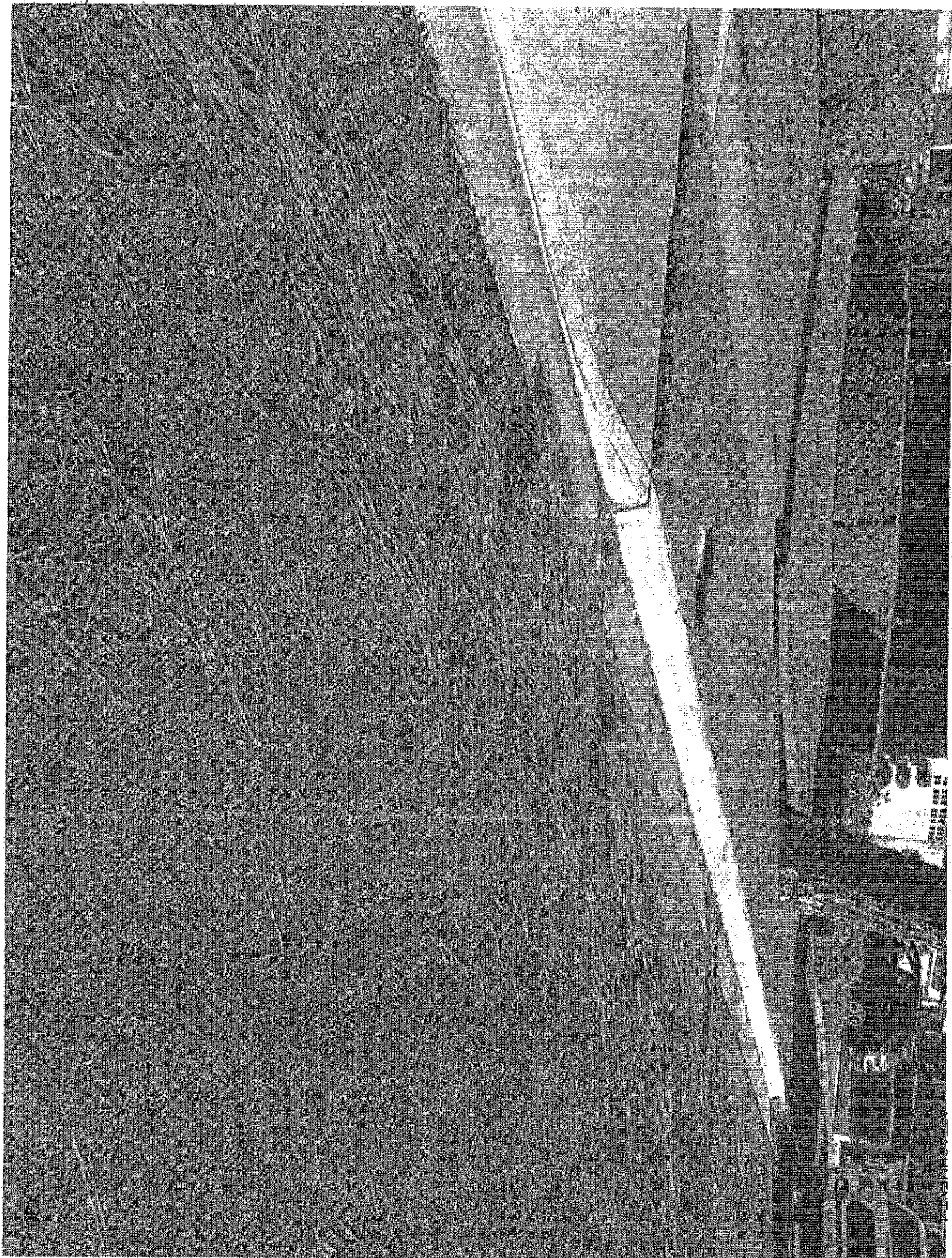
Attachment 5: Photos of pine needles

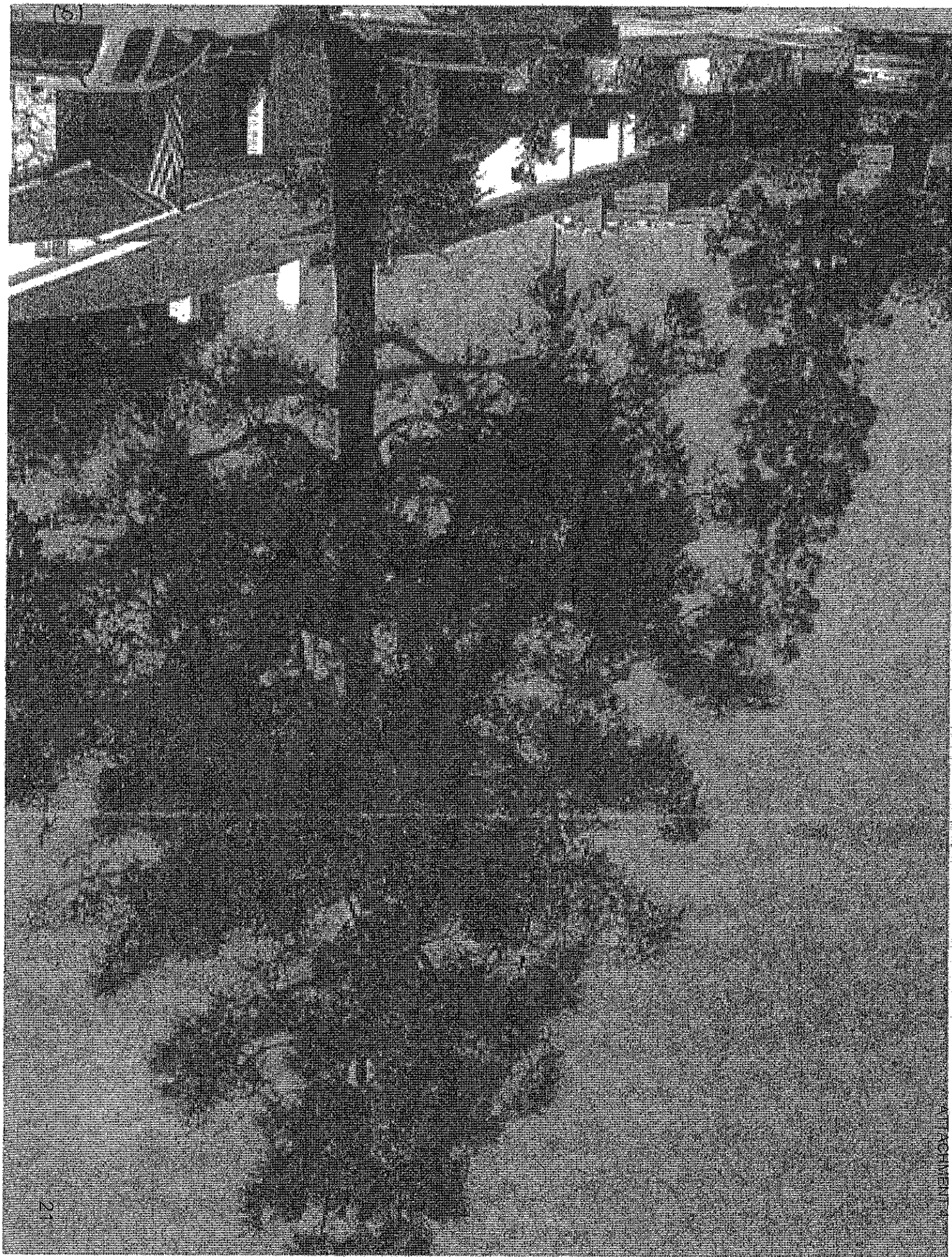
Attachment 6: Photo of sidewalk lifting/cracking

Attachment 7: Photo of street lifting/cracking

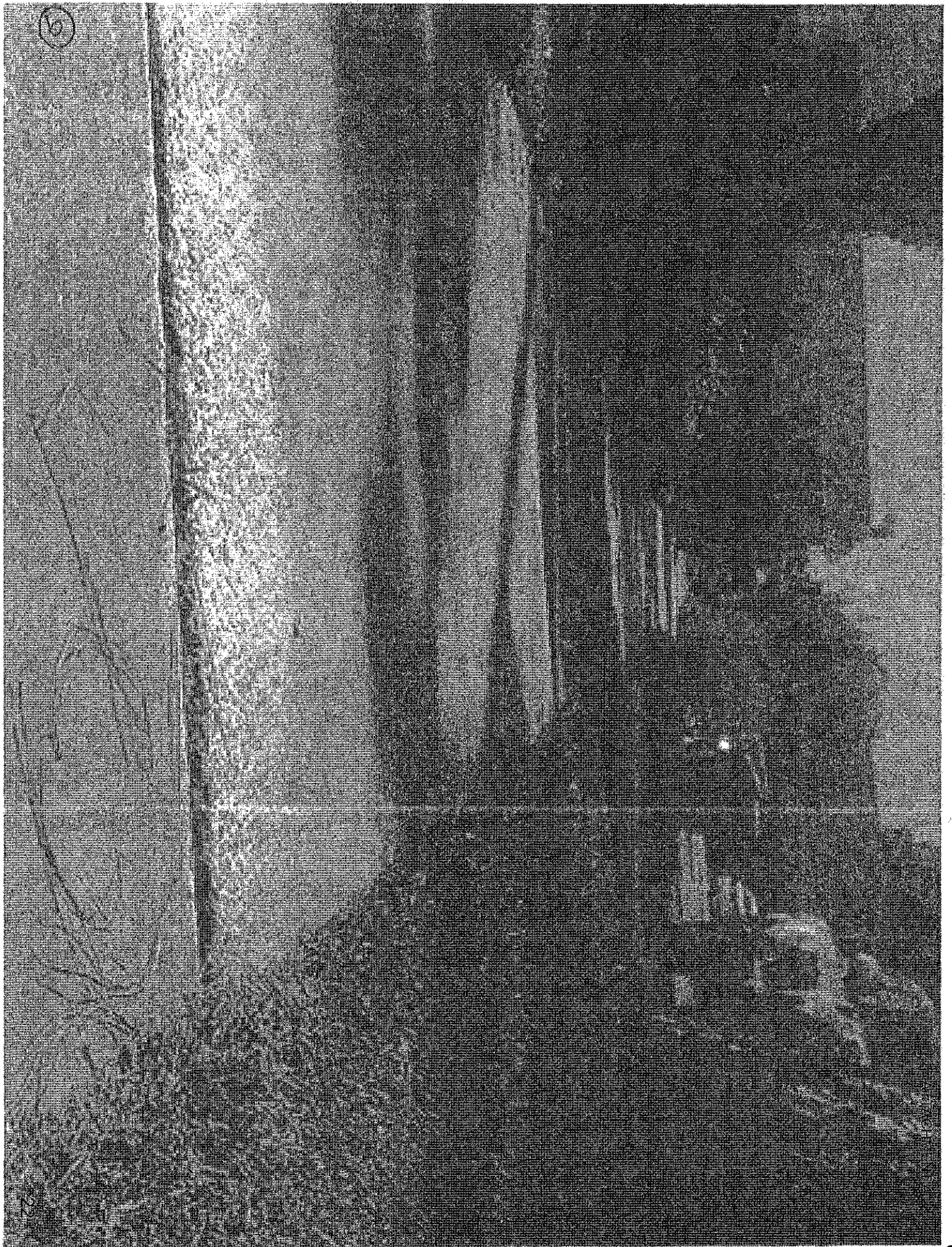
2722 SANDPIPER DRIVE
PROPERTY DIAGRAM

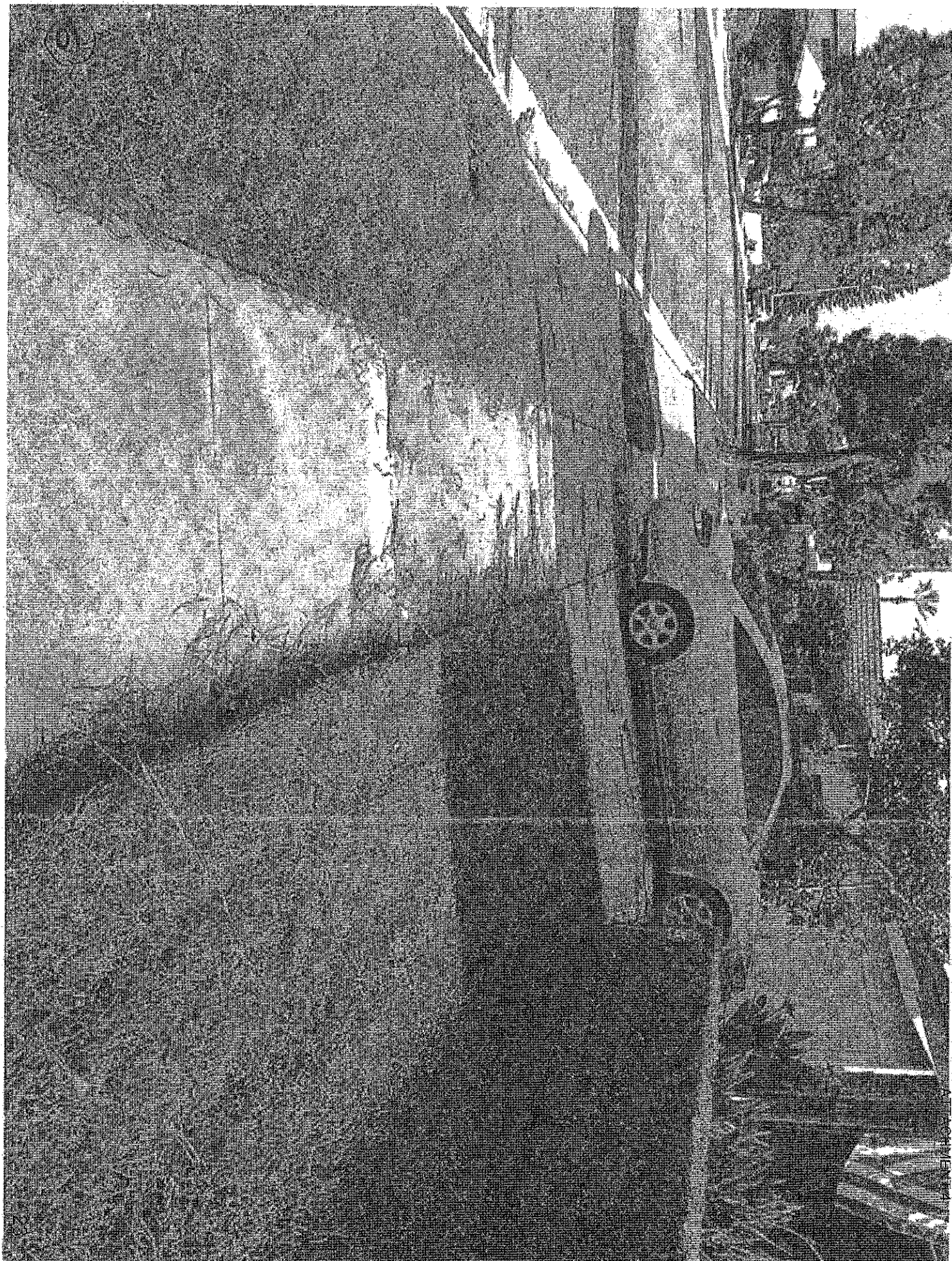






ATTACHMENT 2







ATTACHMENT 4

ATTACHMENT #2

Subject:
Trimming of 3 pine trees along street.
Detailed description:
Requesting trimming of pine trees at 2722, 2725 and 2729 Sandpiper Drive.

Req'd date:
2017-10-16 (Request entered by: MStueve)
Req'd by:
Garrett Brown
Location:
2722 Sandpiper Drive
Phone:
213-448-8183

Work Order Nr:
17101548
District:
0
Supervisor:
City Arborist
Employee:
Ortiz, Jim
Call back needed:
Y
Contacted date:
2017-10-16
OSHA safety concern:
N
Status:
Closed
Completion date:
2017-10-18
Inspection date:
2017-10-18
Hours:
0 Minutes: 30
Material cost:
0.00

Action taken:
10/18/17 - Evaluated all three (3) Canary Island Pine Trees. The trees at 2722 and 2725 Sandpiper were last trimmed on 11/5/15 and do not need to be trimmed. The tree at 2729 Sandpiper was last trimmed on 5/3/12 and needs to be trimmed. All three (3) trees did not show any visible signs of any structural defects or any active pest or diseases present during the time that I inspected the pine trees. contacted resident @ 2:21 pm and left a message asking the resident to call me back - JO

Subject:
Resident Requesting Tree Trimming
Detailed description:
Resident states that the tree needs to be trimmed due to the tree being messy.

Req'd date:
2018-04-03 (Request entered by: Jim Ortiz)
Req'd by:
Bruce Green
Location:
2722 Sandpiper Drive
Phone:
(714) 390-0847

Work Order Nr:
18040419
District:
16
Supervisor:
City Arborist
Employee:
Ortiz, Jim
Call back needed:
N
Contacted date:
2018-04-02
OSHA safety concern:
N
Status:
Closed
Completion date:
2018-06-07
Inspection date:
2018-04-04
Hours:
0 Minutes: 40
Material cost:
0.00

Action taken:
4/3/18 - Reviewed Arbor Access and Google Maps. Contacted resident and informed him that the tree is scheduled to be trimmed in this year's budget. However, the Contractor is behind and the tree might be trimmed in July or August of this year - JO
4/4/18 - Evaluated the 40' Canary Island Pine Tree growing in a turf parkway. There were no visible structural defects or any active pest or disease activity present during the time that I inspected the tree. Tree does not need to be trimmed immediately and can wait until that district is trimmed - JO
6/7/18 - Tree trimmed by WCA - JO

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Subject:
Tree Trimming Request
Detailed description:
Resident requesting additional tree trimming

Req'd date:
2018-09-24 (Request entered by: Jim Ortiz)
Req'd by:
Bruce Green
Location:
2722 Sandpiper Drive
Phone:
(714) 390-0847

Work Order Nr:
18091344
District:
0
Supervisor:
City Arborist
Employee:
Ortiz, Jim
Call back needed:
Y
Contacted date:
2018-09-20
OSHA safety concern:
N
Status:
In Progress
Completion date:
0000-00-00
Inspection date:
2018-09-24
Hours:
0 Minutes: 30
Material cost:
0.00

Action taken:
9/20/18 - Contacted by resident after hours on my office phone requesting a call back - JO 9/21/18 - Contacted by resident on my office phone. Resident requested tree cut smaller to WCA tree trimming specialist. Resident did call at the time this tree was being trimmed. Wants the tree cut smaller and wants a call back - JO 9/24/18 - Evaluated the 50' Canary Island Pine tree growing in a turf parkway. Tree has a slight bend in the center portion of this tree. Besides the mentioned bend. There were no other noticeable structural defects or any visible pest or disease activity present during the time that I inspected this tree. Contacted resident and he is requesting that the tree be trimmed narrower on the ends. I verbally explained the City's criteria for tree removal. Told resident that I would schedule the trimming of this tree to be narrower. I did mention that WCA can only trim so much off a tree and will trim accordingly. Resident to review trimming and might take the tree to a future PRC meeting. Resident is concerned about the mess from the pine needles - JO 12/10/18 - Tree trimmed by WCA - JO

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ATTACHMENT #3

Site Detail (33.669502626488,-117.94445644855)(WCA InventoryID: 1957819)

District	Address	Location	Species	DBH	Height
16	2722 SANDPIPER DR	Front-1	<i>Pinus canariensis</i> CANARY ISLAND PINE	25-30	45-60

Maintenance	Condition	Est. Value	Utility	Parkway	PSHB
Grid/Routine Trlm	Good	\$14,740	No	5	
Priority	Valid	PW Type			
N/A	Yes	Parkway			

Crew	Date	Work Type / Comments	Job # / Acct #	Amount
WCA	12/10/2018	Prune Backup - Crew	46548	Hourly
WCA	06/07/2018	Work Already Performed	39725	Inspection
WCA	06/06/2018	Prune Backup - Crew	39725	Hourly
WCA	11/05/2015	Prune Backup - Crew	31556	Hourly
WCA	04/10/2009	Grid Pruning	12656	\$46.60
WCA	01/15/2007	Grid Pruning	9754	\$41.50
WCA	03/31/2004	Grid Trimming	6173	\$41.50
WCA	05/10/2001	Grid Trimming	3569	\$40.10

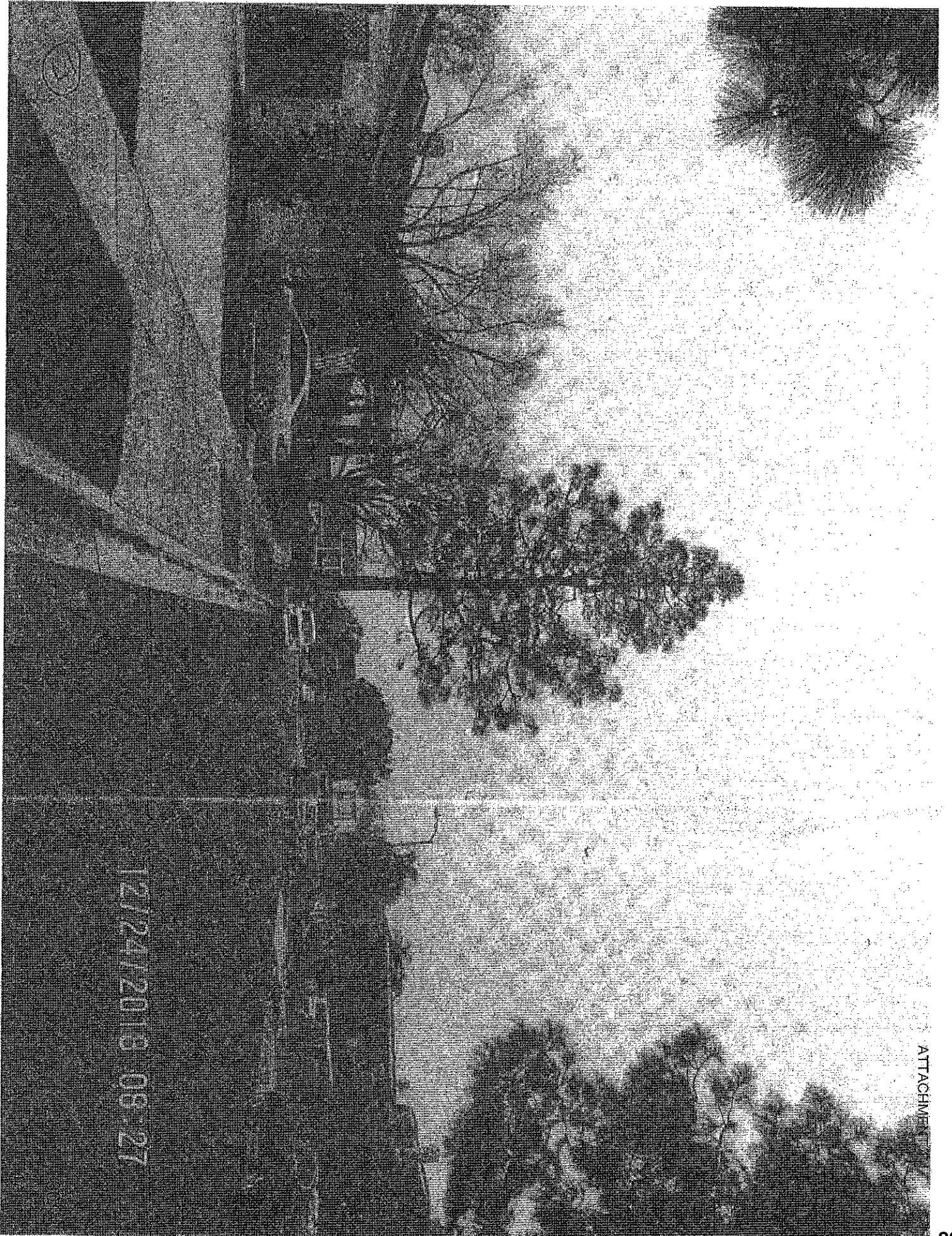
ATTACHMENT 4



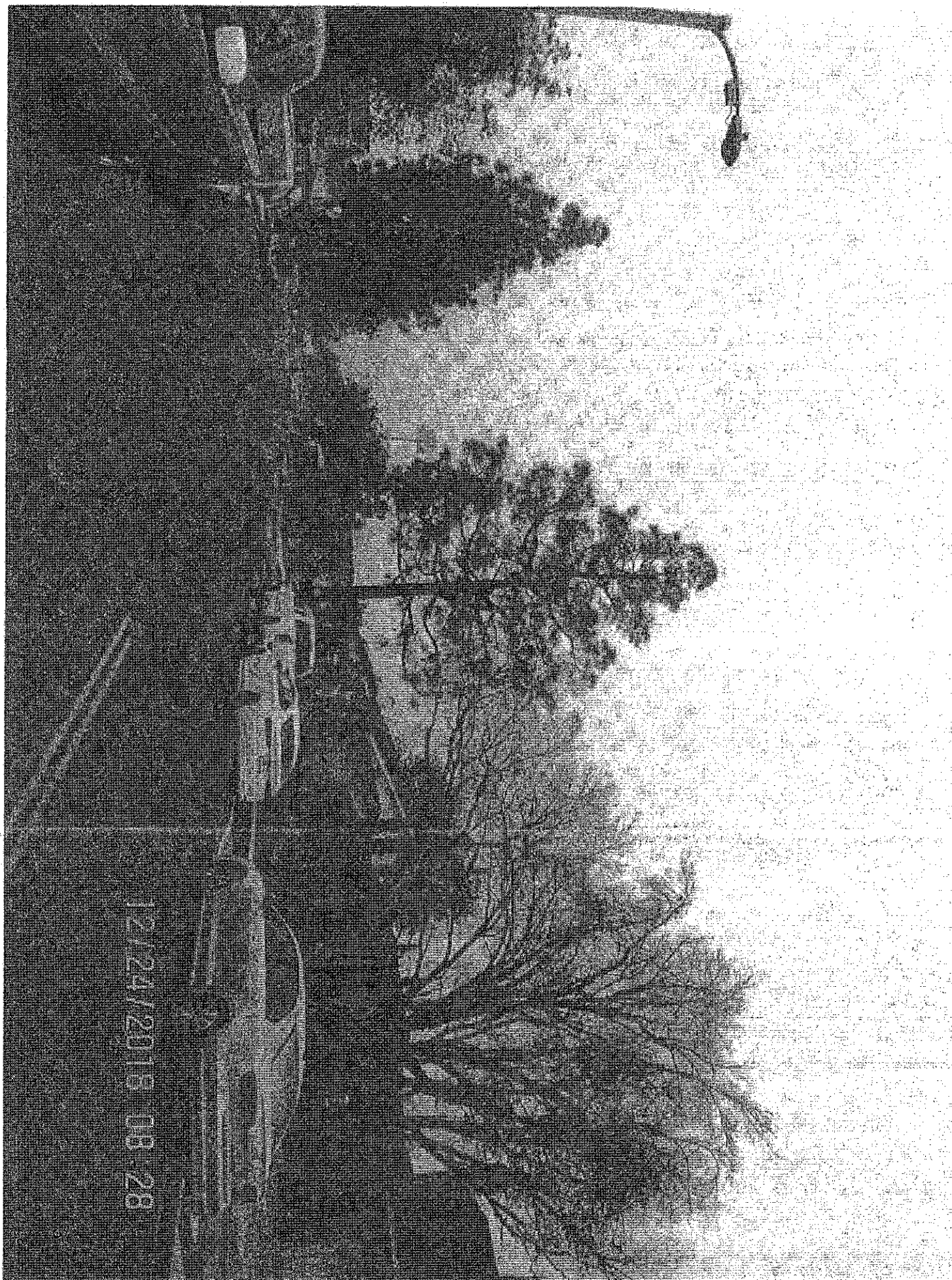
12/24/2018 DE

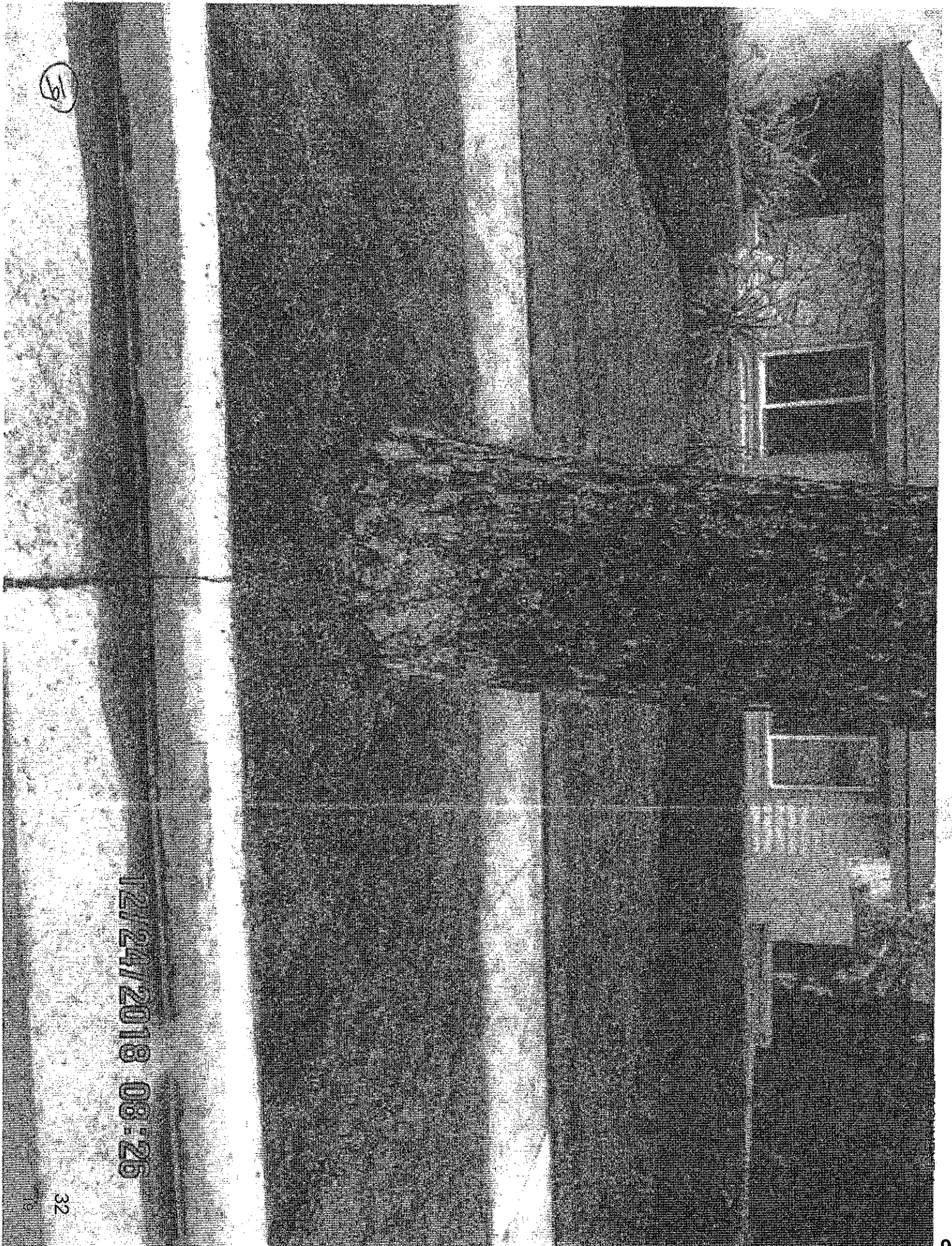
ATTACHMENT #4

16 29



12/24/2016 08:27





61

12/24/2018 08:26

32

**THE CITY OF COSTA MESA
MEETING OF THE PARKS AND RECREATION COMMISSION
JANUARY 24, 2019; 6:00 P.M.**

1. **Call to Order:** The Parks and Recreation Commission meeting was called to order by Chair McNabb at 6:00 p.m. on January 24, 2019 at the Costa Mesa Senior Center, 695 W. 19th Street, Costa Mesa, California.
2. **Pledge of Allegiance:** Commissioner Bogner
3. **Roll Call**

Present: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Absent: None

Staff Present: Bruce Lindemann, Maintenance Services Manager; Yvette Aguilar, Recreation Manager; Marianna Peña, Recreation Coordinator; Jim Ortiz, Maintenance Superintendent; Allison Burch, Executive Secretary

4. **Approval of the Minutes of the Special November 29, 2018 Meeting of the PRC**

MOTION/SECOND: Chair McNabb moves to approve the minutes/Seconded by Commissioner Bogner. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson

Nays: None

Absent: None

Abstain: Commissioner Ersoylu

Motion Carried: 3-0-1

5. **Public Comments**

Chair McNabb closed Public Comments.

6. **Commissioner Comments**

Chair McNabb – Spoke about the recent rain benefiting Costa Mesa and of the Fire Department's recent "Barn Push" ceremony; thanked staff for the winter special events and high-level customer service; and congratulated Priceless Pet Rescue for their successful grand opening in Costa Mesa.

Commissioner Bogner – Encouraged the community to attend the community open house meeting for addressing homelessness in Costa Mesa; reminded the public of the rescheduled Diego Sepulveda Adobe plaque dedication event; thanked Chair McNabb for giving her the opportunity to attend Fairview Park Steering Committee meetings; and spoke about the partnership between the Fairview Park Steering Committee and the Newport Mesa Unified School District.

Commissioner Erickson – Spoke about attending the afternoon tea event hosted by the Orange County Museum of Art and thanked all volunteers for assisting in the Point-in-Time homeless count.

Commissioner Ersoylu – Thanked staff and local advocates; and announced the end of her term as a Parks and Recreation Commissioner, as her term is expiring.

7. Consent Calendar

- a) Instructional Class Proposals
- b) Donation of a Memorial Plaque at Estancia Park

MOTION/SECOND: Chair McNabb moves to approve the Consent Calendar/Seconded by Commissioner Erickson. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

Chair McNabb acknowledged the memorial plaque applicant and provided an opportunity for him to say a few words.

8. Presentation

- a) 2018 Senior Center Programs & Services Review

Ms. Marianna Peña presents.

Commissioner Bogner asked what the minimum age for membership is.

Commissioner Erickson asked for more information regarding the intergenerational events.

Chair McNabb asked how often flu vaccines are offered at the Senior Center.

9. Old Business

No Items

10. New Business

- a) Tree Removal Request – 2722 Sandpiper Drive

Mr. Jim Ortiz presents report.

Public Comments:

Resident: Spoke in favor of the tree removal request.

Chair McNabb closed Public Comments.

Commissioner Bogner spoke about her inclination to deny the tree removal request and suggested the resident use a sap remover when necessary.

Commissioner Erickson asked for clarification regarding the height of the tree.

Commissioner Ersoylu asked for clarification regarding the age of the existing tree and the age of the tree that would replace it if it were approved to be removed.

Chair McNabb asked for clarification regarding the value of the tree.

MOTION/SECOND: Commissioner Ersoylu moves to deny the tree removal request/Seconded by Commissioner Erickson. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

Chair McNabb informed the applicant that he is able to reapply for a tree removal in one year.

b) Tree Removal Request – 3117 Killarney Lane

Mr. Jim Ortiz presents report.

Public Comments:

Resident 1: Spoke in favor of the tree removal request.

Resident 2: Spoke in favor of the tree removal request.

Chair McNabb closed Public Comments.

Commissioner Erickson asked staff if there was a way to suppress the tree pod droppings.

Commissioner Ersoylu asked how often the tree had been pruned and how often the tree blossoms.

Chair McNabb asked for clarification regarding the value of the tree.

Commissioner Bogner asked staff if there are records of other resident's concerns and if there are any recommendations for the residents while waiting for results from injecting the tree.

Commissioner Ersoylu asked the residents about the tree at the time of the property purchase.

MOTION/SECOND: Commissioner Erickson moves to deny the tree removal request with the stipulation that the City Arborist work with the resident to provide maintenance to the tree in order to lessen the effect of the droppings/Seconded by Chair McNabb. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

c) Tree Removal Request – 3084 Murray Lane

Mr. Jim Ortiz presents report.

Public Comments:

None.

Chair McNabb closed Public Comments.

MOTION/SECOND: Chair McNabb moves to deny the tree removal request/Seconded by Commissioner Ersoylu. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu

Nays: None

Absent: None

Abstain: None

Motion Carried: 4-0

11. Maintenance Manager's Report

Item pulled from the agenda.

12. Parks and Community Services Director's Report

Ms. Yvette Aguilar presents report.

Commissioner Ersoylu gave suggestions regarding the youth basketball and cheer program.

Commissioner Erickson asked for clarification regarding the clean-up events happening in the spring.

13. Adjournment

The meeting was adjourned by Chair McNabb at 7:01p.m.

**The Next Regular Meeting of the Parks and Recreation Commission
is on Thursday, February 28, 2019**



Prepared by Allison Burch
PRC Secretary



Submitted by Justin Martin
Parks and Community Services Director

PARKS AND RECREATION COMMISSION
COSTA MESA SENIOR CENTER, 695 W. 19th Street
JANUARY 24, 2019
MEETING ACTION MINUTES

	Staff Recommendation	Action Minutes
3. Roll Call		Chair McNabb: Present Commissioner Bogner: Present Commissioner Erickson: Present Commissioner Ersoylu: Present
5. Approval of the Minutes of the November 29, 2018 Special Meeting of the PRC		MOTION/SECOND: Chair McNabb moves to approve the minutes/Seconded by Commissioner Bogner. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson Nays: None Absent: None Abstain: Commissioner Ersoylu Motion Carried: 3-0-1
7. Consent Calendar		
a) Instructional Class Proposals	Approve	MOTION/SECOND: Chair McNabb moves to approve the Consent Calendar/Seconded by Commissioner Erickson. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0
b) Donation of a Memorial Plaque at Estancia Park		
10. New Business		
a) Tree Removal Request – 2722 Sandpiper Drive	Deny	MOTION/SECOND: Commissioner Ersoylu moves to deny the tree removal request/Seconded by Commissioner Erickson. The motion carried by the following roll call vote: Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylu Nays: None Absent: None Abstain: None Motion Carried: 4-0

b) Tree Removal Request – 3117 Killarney Lane	Deny	<p>MOTION/SECOND: Commissioner Erickson moves to deny the tree removal request with the stipulation that the City Arborist work with the resident to provide maintenance to the tree in order to lessen the effect of the droppings/Seconded by Chair McNabb. The motion carried by the following roll call vote:</p> <p>Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylyu</p> <p>Nays: None</p> <p>Absent: None</p> <p>Abstain: None</p> <p>Motion Carried: 4-0</p>
c) Tree Removal Request – 3084 Murray Lane	Deny	<p>MOTION/SECOND: Chair McNabb moves to deny the tree removal request/Seconded by Commissioner Ersoylyu. The motion carried by the following roll call vote:</p> <p>Ayes: Chair McNabb, Commissioner Bogner, Commissioner Erickson, Commissioner Ersoylyu</p> <p>Nays: None</p> <p>Absent: None</p> <p>Abstain: None</p> <p>Motion Carried: 4-0</p>


Justin Martin
Parks and Community Services Director

3/7/19
Date

Site Detail (33.669502626488,-117.94445644855)(WCA InventoryID: 1957819)					
District	Address	Location	Species	DBH	Height
16	2722 SANDPIPER DR	Front-1	<i>Pinus canariensis</i> CANARY ISLAND PINE	25-30	45-60
Maintenance	Condition	Est. Value	Utility	Parkway	PSHB
Grid/Routine Trim	Good	\$14,740	No	5	
Priority	Valid	PW Type			
N/A	Yes	Parkway			
Crew	Date	Work Type / Comments	Job # / Acct #	Invoice#	Amount
WCA	12/10/2018	Prune Backup - Crew	46548	143341	Hourly
WCA	06/07/2018	Work Already Performed	39725	137571	Inspection
WCA	06/06/2018	Prune Backup - Crew	39725	137571	Hourly
WCA	11/05/2015	Prune Backup - Crew	31556	110572	Hourly
WCA	04/10/2009	Grid Pruning	12656	58534	\$46.60
WCA	01/15/2007	Grid Pruning	9754	45292	\$41.50
WCA	03/31/2004	Grid Trimming	6173	31828	\$41.50
WCA	05/10/2001	Grid Trimming	3569		\$40.10

ATTACHMENT 6

Subject:

Roots uplifting the asphalt

Detailed description:

Roots uplifting the asphalt

Req'd date:

2021-10-14 (Request entered by: Juan)

Req'd by:

Juan Santos

Location:

2722 Sandpiper

Phone:

Work Order Nr:

21101859

District:

0

Supervisor:

Street Section

Employee:

Carpenter, Brendan

Call back needed:

N

Contacted date:

2021-10-06

OSHA safety concern:

N

Status:

Closed

Completion date:

2021-10-13

Inspection date:

2021-10-07

Hours:

4 Minutes: 0

Material cost:

0.00

Action taken:

Resident reporting city tree roots is uplifting the asphalt on the street. On 10/13/21, Staff performed a dig-out. Staff removed the affected area and placed some new hot asphalt. Photos taken before and after.

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WELCOME TO THE COSTA MESA PARKS, ARTS & COMMUNITY SERVICES COMMISSION

OCTOBER 28, 2021
4:00 P.M. – UNOFFICIAL MINUTES

1. **CALL TO ORDER...**Chairperson Ashendorf at 4:01pm
2. **PLEDGE OF ALLEGIANCE** by Vice Commissioner Brown
3. **ROLL CALL**

☒ = Present ☐ = Absent

Commissioners

☒ Angely Andrade Vallarta
☒ Kelly Brown
☒ Elizabeth Dorn Parker
☒ Scott Glabb
☒ Cassius Rutherford, Vice Chair
☒ Charlene Ashendorf, Chair

City Staff

☒ Jason Minter, Parks & Community Services Director
☒ Raja Sethuramen, Public Services Director
☒ Seung Yang, City Engineer
☒ Monique Villasenor, Recreation Manager
☒ Robert Ryan, Maintenance Services Manager
☒ Laura Fautua, Executive Secretary

4. **APPROVAL OF THE MINUTES OF THE SEPTEMBER 23, 2021 MEETING**

MOTION/SECOND: Commissioner Dorn-Parker made a motion to approve the minutes with Ms. Fautua's correction of her name/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

5. **PUBLIC COMMENTS**

Jenn Tanaka: Asked for Harper Park to be considered for renovation. Wondered if there is a surplus of funds available for renovation. Inquired if there is a way to incorporate a dog park on the East side and for more inclusive play equipment for all.

Jim: Asked if more signage advertising this meeting where the public can place more input on play equipment for parks. Asked if the commission can look into more pickleball and zip lining equipment at parks.

Bob Amerend: Was asked to move his comments to the item section he wanted to discuss.

Bruce Green: Requested to speak for a later item and his hand raised was by accident.

6. **COMMISSIONER COMMENTS**

Vice Chair Rutherford: Thanked City staff on City events and encouraged the public to continue to have conversation with people who are unvaccinated to get vaccinated.

Commissioner Glabb: Attended the Barktoberfest and really enjoyed the event even though there was a drizzle.

Commissioner Andrade Vallarta: Attended the scarecrow festival and had a great time. Also went to the trains at the OCME lot in Fairview Park

Commissioner Brown: Also attended the Scarecrow event and is curious how we can implement more art within the parks. Asked to take a less traditional approach and hold sessions at coffee shops to spread city information. Announced the arts specialist position to her colleagues regarding hiring.

Commissioner Dorn Parker: Will continue to work with the community to increase the access and use of the parks. Requested for City Council to review the current bicycling rules and make amendments in regard to e-bikes.

Chair Ashendorf: Is looking forward to having the Art Specialist on board to support the arts in the City. She announced her attendance at the 21st Orange County Arts Awards at the Samuelli Theater. She recognized Tom Titus as a strong advocate for the Civic Playhouse and a pillar in the community. As a member of the Steering Committee for the County of Orange and Charitable Ventures she announced there is funding for robotic pets, iPads, and technology training for seniors.

Mr. Minter congratulated Chair Ashendorf for her article about little free libraries and little free canvases being featured in the paper. Reminded the Commission they must be on camera during the duration of the meeting.

7. **CONSENT CALENDAR** – None

8. **OLD BUSINESS**

- a) Tree Removal Request - 1777 Oriole Drive Update

Mr. Ryan presented to the Commission on what staff is doing regarding this tree review.

9. **NEW BUSINESS**

- a) Tree Removal Request - 3462 Wimbledon Way

Mr. Ryan presented.

Public commenter, Mary Helen Frake-Minar had technical difficulties.

Chair Ashendorf inquired regarding the tree causing roof damage to a homeowner.

MOTION/SECOND: Commissioner Dorn-Parker made a motion to move this item to a later time so we can attempt to get the homeowner on/Seconded by Vice Chair Rutherford.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

[Comments after 9b motion.]

Mary Helen Frake-Minar: has provided many photos sent via mail. Pine needles cannot be moved with the lawn mowers because they are so thick. Rats use them for nesting. Pines clog gutters.

Commissioner Dorn Parker asked if there can be a movement to January's item for a better review.

MOTION/SECOND: Vice Chair Rutherford made a motion to move this item to a later time so we can attempt to get the homeowner on/Seconded by Chair Ashendorf.

Commissioner Dorn Park then made a substitute motion to move the item for a later date. Seconded by Commissioner Glabb.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb

Nays: Vice Chair Rutherford, Chair Ashendorf

Absent: None

Motion Carried: 4-2

Mr. Minter provided meeting assistance to Public Commenter Mr. Green and Commissioners regarding how motions work and public comment.

[Moved to Item 9c.]

- b) Tree Removal Request - 2722 Sandpiper Drive
Mr. Ryan presented.

Public Comment:

Bruce Green: resident has concerns of the tree regarding the debris that contributes to allergies, regular maintenance and damage to cars, sidewalks and streets.

MOTION/SECOND: Chair Rutherford made a motion to approve staff's recommendation/Seconded by Commissioner Dorn-Parker.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Vice Chair Rutherford, Chair Ashendorf

Nays: Commissioner Glabb

Absent: None

Motion Carried: 5-1

[Returned to item 9a.]

- c) Design of Playground, Fitness Equipment, and Surface Replacement at Tanager Park
Mr. Ryan presented and answered any questions commissioners had regarding the designs.

Commissioner Dorn-Parker requested how to turn physical spaces into other opportunities such as pickleball courts. Mr. Ryan mentions that Tanager Park is currently in a design phase to convert the basketball courts into pickleball courts.
Public Comment:

Derek Weiss Bender: has concerns about the updates and regarding less functional play space with equipment reduction.

Commissioner Brown asked if the item can be moved to a later meeting for a better outreach approach.

Mr. Ryan clarified the concerns for moving this to a later date since costs will increase throughout January and will likely to continue to increase as more time passes. Also clarified where sand will remain and where rubberized surfaces will be placed.

MOTION/SECOND: Chair Rutherford made a motion to approve staff's recommendation option 1/Seconded by Commissioner Dorn-Parker.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

- d) Design of Playground Equipment and Surface Replacement at Jordan Park
Mr. Ryan presented.

Commissioner Dorn Parker is excited to see the new installation in her district. Many people from the public utilize this park space

Public Comment:

Barbara: Asked if there is a way to get a drinking fountain at this location

Mr. Ryan mentioned that we are looking to install fountains in the future at park locations without fountains.

MOTION/SECOND: Commissioner Dorn-Parker made a motion to approve staff's recommendation option one/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

- e) Donation of a Concrete Pad at the Mesa Verde Library
Supplemental received – updated on 10/28 11:00am

Mr. Yang presented.

Public Comment:

Bob Ooten: Looking forward to having an ADA pad and looking forward to the several adult and youth programs that will be utilizing the space.

Vice Chair Rutherford thanked the friends of the library regarding a private fund to help push city development.

Chair Ashendorf encouraged the public to visit the library and check out the children's area.

MOTION/SECOND: Chair Ashendorf made a motion to approve staff's recommendation to approve the installation of a concrete pad at front patio area of the Mesa Verde Library/Seconded by Commissioner Dorn Parker.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

- f) Donation of Outdoor Musical Instrument Equipment at the Donald Dungan Library in Lions Park
Supplemental received – updated on 10/28 11:00am

Mr. Minter presented.

Public Comment:

Donna Stapleton: Requested that outdoor musical instruments be installed near the Donald Dungan library to help encourage musical creativity within the public.

MOTION/SECOND: Chair Ashendorf made a motion to approve staff's recommendation to approve the donation of the outdoor musical instrument equipment at the Donald Duncan Library. /Seconded by Commissioner Glabb.

The motion carried by the following roll call vote:

Ayes: Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

Nays: None

Absent: None

Motion Carried: 6-0

- g) Commission Request for ride-alongs with the Costa Mesa Park Rangers
Mr. Minter gave background for park ranger ride-alongs.

Commissioners selected their ride along dates for touring, from the dates in the report. There was a correction made.

Commissioners scheduled their ride along times with the exception of Commissioner Glabb and Vice Chair Rutherford.

10. MONTHLY REPORTS

- a) Park Ranger Report - September 2021
Supplemental received – updated on 10/28 11:00am

Mr. Minter informed the Commission, patrols at the park have increased. More citations have been issued and will most likely show in the next meetings report. He recommends deferring to the Bikeway and Walkability Committee in regards to bike laws and e-bikes.

Commissioner Brown would like to see updates to the bike laws in regards to bike licensing. She also mentioned she conversed with David Martinez and acknowledges citations are happening primarily in the west side.

Commissioner Andrade Vallarta supports Commissioner Brown's Comment and would like to ask if there is a follow up to the camping citations in regards to providing social services.

Mr. Minter informed the Commission when it comes to the issue of homelessness they are potentially referred to the outreach program. He also mentioned the Police Department is exploring different opportunities for bike licensing. He can ask Lieutenant Watkins to present hard data and a breakdown of the citations.

Commissioner Dorn Parker mentioned the Bikeway and Walkability Committee has asked for the Commission's support in regards to bringing up bike licensing to Council.

Mr. Minter mentioned that the Police Department is working with the legal team to provide safer e-Bike laws and regulations and will look into what appropriate actions the commission can take.

- b) Director's Report - September 2021

Mr. Minter presented. Ms. Villasenor provided a recap regarding the events that occurred.

11. CORRESPONDENCE None

12. ADJOURNMENT by Chair Ashendorf at 6:41pm

NEXT REGULAR MEETING: JANUARY 27, 2022 AT 6:00P.M., VIA ZOOM WEBINAR

Site Detail (33.669502626488,-117.94445644855)(WCA InventoryID: 1957819)

District	Address	Location	Species	DBH	Height
16	2722 SANDPIPER DR	Front-1	<i>Pinus canariensis</i> CANARY ISLAND PINE	25-30	45-60

Maintenance	Condition	Est. Value	Utility	Parkway	PSHB
Grid/Routine Trim	Good	\$14,740	No	5	
Priority	Valid	PW Type			
N/A	Yes	Parkway			

Crew	Date	Work Type / Comments	Job # / Acct #	Invoice#	Amount
WCA	12/10/2018	Prune Backup - Crew	46548	143341	Hourly
WCA	06/07/2018	Work Already Performed	39725	137571	Inspection
WCA	06/06/2018	Prune Backup - Crew	39725	137571	Hourly
WCA	11/05/2015	Prune Backup - Crew	31556	110572	Hourly
WCA	04/10/2009	Grid Pruning	12656	58534	\$46.60
WCA	01/15/2007	Grid Pruning	9754	45292	\$41.50
WCA	03/31/2004	Grid Trimming	6173	31828	\$41.50
WCA	05/10/2001	Grid Trimming	3569		\$40.10



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1418

Meeting Date: 10/12/2023

TITLE:

PARK RANGER REPORT

DEPARTMENT:

POLICE

City of Costa Mesa Police Department

Memorandum



DATE: July 31st, 2023

TO: Lieutenant D. Casarez

FROM: Park Ranger Stanley Garcia

RE: **PARKS COMMISSION MONTHLY REPORT
July 2023**

<u>INCIDENT</u>	<u>TOTALS</u>
• Alcohol Violations	2
• Smoking Violations	4
• Camping Violations	6
• Off trail Violations	8
• Leash Law Violations	1
• Parking Cites	19
• Miscellaneous Code Violations	22
• Reports	2
• Park Disturbance Calls	49
• Picnic Permit Checks	0
• Public Assist Calls	17
• Foot Patrol Checks	27
• Bike Patrol Checks	0
• Patrol Checks	355

CITY OF COSTA MESA
Park Ranger Unit
Enforcement Summary

Talbert Park **19 Citations Issued**

1298 and 1299 Victoria Street. 4 citations issued CMMC 11-304(a)(3)
8 citations issued OCCO 2-5-46(a)
3 citations issued CMMC 8-133(b)
2 citations issued H&S 11364(a)
1 citation issued CMMC 12-36
1 citation issued OCCO 2-5-65(e)

Wilson Park **8 Citations Issued**

360 W Wilson Street. 4 citations issued CMMC 12-18(a)
3 citations issued CMMC 4-36(a)
1 citation issued H&S 11364(a)

Lions Park **2 Citations Issued, 1 Arrest, 1 Vehicle Impound**

570 W 18TH Street. 2 citations issued CMMC 11-306
1 impound per CVC 22651(o)(1)(a)
1 Arrest per H&S 11377, PC 148(a)(1), CMMC 12-24

Ketchum and Libolt Park **3 Citations Issued**

2150 Maple Street. 2 citations issued H&S 11364(a)
1 citation issued B&P 25620(a)

Joann Bike Trail **5 Citations Issued**

558 Joann Street. 2 citations issued CVC 21211(a)
2 citations issued CMMC 11-304(a)(3)
1 citation issued B&P 25620(a)

Fairview Park **1 Citation Issued**

2501 Placentia Avenue. 1 citation issued CMMC 11-306

Lindberg Park **1 Citation Issued**

220 23rd Street 1 citation issued CMMC 12-42(b)

COSTA MESA MUNICIPAL CODE (CMMC)

3-112	Leash Law
4-3	Bike license required
4-36(a)	Bicycle not parked within bicycle rack
8-83(d)	Scavenging trash
8-133(b)	Smoking prohibited in parks
9-1	Business license required
9-114	Permit required for certain business
9-191(a)	Vending pushcarts prohibited
10-194	Sleeping in a parked vehicle
11-3	Drinking in public
11-4(a)	Urinating/ defecating in public
11-304(a)	Unlawful camping
11-306(a)	Storage of personal property in public places
12-18 (a)	Signs and notices to be obeyed
12-20(a) (4)	Possession or firing of fireworks in park
12-20(a) (5)	Hold illegal fire
12-20(a) (7)	Climb on building, facility
12-20(a) (9)	Damage, deface... plants, trees, shrubs... in park
12-20(a) (10)	Deface park property
12-20(a) (16)	Operate remote controlled ground based vehicle
12-20(a) (19)	Fishing in city park prohibited
12-23	Presence in parks after dark
12-24	Riding animals, Operating Vehicles
12-26	Stopping, parking vehicles between dusk and 0500 hours
12-32	Performing labor in parks prohibited
12-42(b)	Dog off leash
12-43	Dogs excluded from children's playgrounds
12-51	Rubbish to be put into receptacles
12-53(a)	Permits needed for groups of 10 or more persons
12-57(b)	Safety equipment required at Skate Park
12-65(a)	Model aircraft may not be flown higher than 400 feet
2-5-46(a)	Off Trail in County Park. OCCO (Orange County Code)
2-5-37	Firearms, BB guns, fireworks, or any other weapon prohibited.
2-5-35	Possession of alcoholic beverage. OCCO (Orange County Code)

Business and Professions, Health & Safety, Penal Codes & Vehicle Codes

B&P 25608	Possession of alcohol on school grounds
B&P 25620(a)	Open alcoholic beverage
B&P 25662(a)	Minor in possession of alcohol
B&P 22435.2(b)	Misuse of shopping cart
H&S 11357(b)	Possession of marijuana less than 1 oz.
H&S 11364(a)	Possession of drug paraphernalia
H&S 11377(a)	Possession of controlled substance

PC 308(b)	Minor in possession of a tobacco product
PC 148(a)	Resist /delay/obstruct a law enforcement officer
CVC 21211(a)	No stopping, standing, sitting, loitering, or impeding bicycle traffic.
CVC 21211(b)	No parking or placing any object on a class one bikeway.

City of Costa Mesa Police Department

Memorandum



DATE: September 5TH, 2023

TO: Lieutenant D. Casarez

FROM: Park Ranger Stanley Garcia

RE: **PARKS COMMISSION MONTHLY REPORT
August 2023**

<u>INCIDENT</u>	<u>TOTALS</u>
• Alcohol Violations	5
• Drug/ Drug possession Violations	17
• Camping Violations	9
• Off trail Violations	8
• Leash Law Violations	0
• Parking Cites	21
• Miscellaneous Code Violations	11
• Reports	9
• Park Disturbance Calls	69
• Picnic Permit Checks	0
• Public Assist Calls	36
• Foot Patrol Checks	135
• Bike Patrol Checks	0
• Patrol Checks	358

CITY OF COSTA MESA
Park Ranger Unit
Enforcement Summary

Talbert Park **26 Citations Issued**

1298 and 1299 Victoria Street.	5 citations issued CMMC 11-304(a)(3) 8 citations issued OCCO 2-5-46(a) 2 citation issued CMMC 12-20(a)(5) 5 citation issued H&S 11364(a) 3 citation issued H&S 11377(a) 3 citation issued B&P 25620(a)
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Joann Bikeway **8 Citations Issued**

558 Joann Street.	4 citations issued CMMC 11-304(a)(3) 2 citation issued CVC 21211(a) 1 citation issued H&S 11377(a) 1 citation issued H&S 11364(a)
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Wilson Park **4 Citations Issued**

360 W Wilson Street.	1 citation issued CMMC 12-18(a) 1 citation issued CMMC 12-24 1 citation issued H&S 11364(a) 1 citation issued H&S 11377(a)
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Shiffer Park **2 Citations Issued**

3143 Bear Street.	2 citations issued H&S 11377(a)
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Estancia Park **2 Citations Issued**

1900 Adams Avenue.	2 citations issued CMMC 12-23
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Canyon Park **2 Citations Issued**

970 Arbor Street.	1 citation issued H&S 11364(a) 1 citation issued B&P 25620(a)
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Vista Park **2 Citations Issued**

1200 Victoria Street.	1 citation issued H&S 11364(a) 1 citation issued H&S 11377(a)
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Ketchum-Libolt Park **1 Citation Issued**

2150 Maple Avenue.	1 citation issued CMMC 12-23
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Santa Ana River Trail **1 Citation Issued**

1201 Victoria Street.	1 citation issued CVC 21211(a)
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Fairview Park	1 Citation Issued
2501 Placentia Avenue.	1 citation issued CMMC 12-27

Lions Park	1 Citation Issued
570 W 18 th Street.	1 citation issued B&P 25620(a)

COSTA MESA MUNICIPAL CODE (CMMC)

3-112	Leash Law
4-3	Bike license required
4-36(a)	Bicycle not parked within bicycle rack
8-83(d)	Scavenging trash
8-133(b)	Smoking prohibited in parks
9-1	Business license required
9-114	Permit required for certain business
9-191(a)	Vending pushcarts prohibited
10-194	Sleeping in a parked vehicle
11-3	Drinking in public
11-4(a)	Urinating/ defecating in public
11-304(a)	Unlawful camping
11-306(a)	Storage of personal property in public places
12-18 (a)	Signs and notices to be obeyed
12-20(a) (4)	Possession or firing of fireworks in park
12-20(a) (5)	Hold illegal fire
12-20(a) (7)	Climb on building, facility
12-20(a) (9)	Damage, deface... plants, trees, shrubs... in park
12-20(a) (10)	Deface park property
12-20(a) (16)	Operate remote controlled ground based vehicle
12-20(a) (19)	Fishing in city park prohibited
12-23	Presence in parks after dark
12-24	Riding animals, Operating Vehicles
12-26	Stopping, parking vehicles between dusk and 0500 hours
12-32	Performing labor in parks prohibited
12-42(b)	Dog off leash
12-43	Dogs excluded from children's playgrounds
12-51	Rubbish to be put into receptacles
12-53(a)	Permits needed for groups of 10 or more persons
12-57(b)	Safety equipment required at Skate Park
12-65(a)	Model aircraft may not be flown higher than 400 feet
2-5-46(a)	Off Trail in County Park. OCCO (Orange County Code)
2-5-37	Firearms, BB guns, fireworks, or any other weapon prohibited.
2-5-35	Possession of alcoholic beverage. OCCO (Orange County Code)

Business and Professions, Health & Safety, Penal Codes & Vehicle Codes

B&P 25608	Possession of alcohol on school grounds
B&P 25620(a)	Open alcoholic beverage
B&P 25662(a)	Minor in possession of alcohol
B&P 22435.2(b)	Misuse of shopping cart
H&S 11357(b)	Possession of marijuana less than 1 oz.
H&S 11364(a)	Possession of drug paraphernalia
H&S 11377(a)	Possession of controlled substance
PC 308(b)	Minor in possession of a tobacco product
PC 148(a)	Resist /delay/obstruct a law enforcement officer
CVC 21211(a)	No stopping, standing, sitting, loitering, or impeding bicycle traffic.
CVC 21211(b)	No parking or placing any object on a class one bikeway.

City of Costa Mesa Police Department

Memorandum



DATE: October 2nd, 2023

TO: Sergeant A. Lopez

FROM: Park Ranger Stanley Garcia

RE: **PARKS COMMISSION MONTHLY REPORT
September 2023**

<u>INCIDENT</u>	<u>TOTALS</u>
• Alcohol Violations	5
• Smoking Violations	3
• Camping Violations	7
• Off trail Violations	21
• Leash Law Violations	1
• Parking Cites	27
• Miscellaneous Code Violations	20
• Reports	11
• Park Disturbance Calls	6
• Picnic Permit Checks	0
• Public Assist Calls	27
• Foot Patrol Checks	89
• Bike Patrol Checks	0
• Patrol Checks	387

CITY OF COSTA MESA
Park Ranger Unit
Enforcement Summary

Talbert Park **42 Citations Issued & 1 Arrest**

1298 and 1299 Victoria Street.

20 citations OCCO 2-5-46(a)
1 citation OCCO 2-5-35
1 citation OCCO 2-5-37
1 citation H&S 11377(a)
1 citation CMMC 8-133(c)
6 citation H&S 11364(a)
4 citation CMMC 12-20(a)(5)
5 citation CMMC 11-304(a)(3)
3 citation CMMC 12-20(a)(2)

1 Arrest per an outstanding warrant, CMMC 11-304(a)(3), 12-20(a)(5), OCCO 2-5-46(a), and H&S 113464(a).

Skate Park **1 Citation Issued**

900 Arlington Drive.

1 citation issued CMMC 12-42(b)

Tewinkle Park **3 Citations Issued**

970 Arlington Drive.

1 citation CMMC 12-23
1 citation CMMC 12-24
1 citation CMMC 11-304(a)(3)

Lions Park **5 Citations Issued**

570 W 18TH Street.

1 citation CMMC 12-20(a)(20)
2 citation B&P 25620(a)
2 citations CMMC 8-133(b)

Wilson Park **2 Citations Issued**

360 W Wilson Street.

1 citation CMMC 12-23
1 citation CMMC 12-18(a)

Ketchum-Libolt Park **1 Citation Issued**

2150 Maple Avenue.

1 citation B&P 25620(a)

Canyon Park **1 Citation Issued**

970 Arbor Street.

1 citation B&P 25620(a)

COSTA MESA MUNICIPAL CODE (CMMC)

3-112	Leash Law
4-3	Bike license required
4-36(a)	Bicycle not parked within bicycle rack
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11-304(a)	Unlawful camping
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Business and Professions, Health & Safety, Penal Codes & Vehicle Codes

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PC 308(b)	Minor in possession of a tobacco product
PC 148(a)	Resist /delay/obstruct a law enforcement officer
CVC 21211(a)	No stopping, standing, sitting, loitering, or impeding bicycle traffic.
CVC 21211(b)	No parking or placing any object on a class one bikeway.



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1419

Meeting Date: 10/12/2023

TITLE:

DIRECTOR'S REPORT - SEPTEMBER 2023

DEPARTMENT: PARKS AND COMMUNITY SERVICES



PARKS & COMMUNITY SERVICES COMMISSION REPORT

MEETING DATE: OCTOBER 12, 2023

ITEM NUMBER: MR – 2.1

SUBJECT: DIRECTOR'S REPORT – SEPTEMBER 2023

DATE: OCTOBER 6, 2023

FROM: ALMA REYES, DEPUTY CITY MANAGER

FOR FURTHER INFORMATION CONTACT: (714) 754 - 5009

❖ **Community Gardens**

Garden Location	Parcel Quantity	Parcels Rented	Waitlisted
Del Mar	57	57	94
Hamilton	42	42	29

❖ **Contract Classes**

	Feb.	Mar.	April	May	June	July	Aug.	Sept.
Youth & Adult Totals:	183	366	590	407	348	598	339	351

- New classes for September: eSports: Valorant Training Academy, eSports: Fortnite Training Academy Egghead Engineering: Super Structures, Football Skills & Training, Dog Obedience Training

❖ **Costa Mesa Senior Center**

- The August monthly newsletter was mailed to 2,785 members. This is an increase of 101 members since July 2023.
- On August 17, seniors enjoyed international food, games, and raffles at the Costa Mesa Senior Center's 2nd annual International Food Fair.

Senior Programs	Feb.	Mar.	April	May	June	July	Aug.	Sept.
Meals on Wheels OC - Meals	3,023	3,465	3,836	3,459	4014	3,196	4,929	3,841
Meals on Wheels OC - Seniors	1,405	1,724	1,879	1,682	1997	1,609	2463	1,941
Second Harvest Grocery Boxes	255	280	246	258	390	134	447	335
Wellness Calls	1,457	1,288	1,412	1,321	759	1,264	1,833	1,256
Transportation Program Trips	758	842	1,169	1,122	1,000	1,164	1,595	705

❖ **Downtown Recreation Center**

August				
Gym Programs	Pickleball	Youth Open Gym	Basketball	Volleyball
Participants	33	17	17	74
Visits	596	50	27	147

❖ **Downtown Aquatic Center**

2022 Aquatics Programs	Feb.	Mar.	April	May	June	July	Aug.	Sept.
Adult Lap Swim Participants	88	92	124	128	177	456	657	135
Total Lap Swim Visits	305	350	561	458	510	893	994	599
Instructional Class Participants	10	52	64	122	293	427	272	225
Instructional Class Attendance	33	200	442	562	688	1,667	1,257	570

❖ **Facility Rentals**

	Feb.	Mar.	April	May	June	July	Aug.	Sept.
Number of Rentals	9	19	13	9	15	17	16	16

❖ **Fairview Park**

- The City hosted its Second Saturday restoration day on Saturday, September 9, in partnership with the Fairview Park Alliance, focusing on the vernal pool 5/6/7 coastal sage scrub buffer area. The next Second Saturday restoration day is scheduled for Saturday, October 14.
- The City has partnered with the Banning Ranch Conservancy (BRC) in hosting additional monthly restoration days on the 3rd Saturday of each month. These 3rd Saturday Restoration days focus on the coastal sage scrub areas in the upper canyon. On Saturday, September 16, volunteers from the Banning Ranch Conservancy assisted in non-native plant removal activities. The City and BRC are planning on hosting a coastal sage scrub planting day in Fairview Park on Saturday, October 21.
- The Fairview Park Master Plan Update project team is preparing for its next community outreach session. The next meeting is tentatively scheduled for a date in November; time and location details will be provided to the Commission and distributed on the City's social media platforms once meeting details are confirmed.

❖ **Adult Sports**

- **Adult Sports – September**
 - Adult Softball League – Operated by Major League Softball
 - Fall 2023 Season began September 17 – December 5 with 89 teams and a total 859 participants enrolled.
 - Adult Basketball League – Operated by City Staff
 - Summer 2023 Season began July 10 – September 18
 - Monday nights were enrolled with 6 teams and Wednesday nights were enrolled with 6 teams with a total 125 participants enrolled.
 - Senior Softball League – Operated by City Staff
 - Fall 2023 Season began September 16 – December 17 with a total of 22 participants enrolled.

• **Fields**

Field Usage	Feb.	Mar.	April	May	June	July	Aug.	Sept.
# of Organizations	48	48	48	48	48	48	48	44
Hours	14,241	24,385	26,027	77,983	26,124	11,265.75	12,601	32,222

❖ **Park Reservations**

September				
Park Location	Permits Issued		Park Location	Permits Issued
Brentwood	1		Marina View	2
Canyon	1		Shiffer	4
Del Mesa	6		Smallwood	1
Estancia	4		TeWinkle	21
Heller	4		Wakeham	15

❖ **Youth Programs**

• **1-Day Camp Costa Mesa**

- Occurs during NMUSD non-holiday school closures
- Held at Balearic Community Center
- Registration began on July 31, 2023

Age (Days)	Capacity	Enrolled
September 27	50	46

• **Mobile Recreation**

- Free drop-in program providing recreation to elementary-age children at neighborhood parks with limited access to afterschool programs
- Registration is not required
- Attends City events to provide interactive games and crafts to the public
- Resumed programming on Monday, September 11, 2023

Day of the Week	Location
Monday	Paularino Park
Tuesday	Shalimar Park
Wednesday	Ketchum-Libolt Park
Thursday	Wilson Park
Weekends	City Events

• **L.E.A.P. Program**

- Fee-based program from August 21, 2023 – May 24, 2024
- Held at Balearic Community Center in 2 classrooms
- Operates Monday – Friday for all ages
- Registration began on July 31, 2023

Age (Days)	Capacity	Enrolled
4-5 year old (M/W/F)	20	18
3-4 year old (T/Th)	20	18

- **R.O.C.K.S Afterschool Program**

- Fee-based program from August 22, 2022 – June 9, 2023
- Registration open now for nine (9) NMUSD school sites
 - No enrollment capacity

School Site	Enrolled
Adams	41
California	111
College Park	47
Davis	180
Killybrooke	51
Paularino	26
Sonora	36
Victoria	53
Whittier	28

- **Youth Sports - Fall Volleyball**

- Free clinic-based instruction at Downtown Recreation Center Gym
- Season: September 12 – November 4, 2023
 - Registration began July 31, 2023

Divisions / Grade level	Capacity	Enrolled
A. 6th - 8th Grade	40	31
B. 4th - 5th Grade	40	13
C. 1st - 3rd Grade	40	34

- **Teen Program**

- Free afterschool care for 7th - 12th grades from August 21, 2023 – June 6, 2024
- Teen Centers at TeWinkle Middle School and Downtown Recreation Center (DRC)
- Offers shuttle transportation from Ensign Inter./Newport Harbor High School to the DRC Teen Center and Save Our Youth (SOY)

Program Location	Students
Downtown Recreation Center (DRC)	68
TeWinkle Middle School	299
Shuttle Service	Students
Downtown Recreation Center (DRC)	65
Save Our Youth (SOY)	84

❖ **Block Parties**

2023 Block Party Permit	
Permits Issued for 4 th of July Holiday	9
Permits Issued for Labor Day	1

❖ **Special Event Permits**

September	
Total Permits Issued for 2023	46
Permits Issued for August	4
Permits at City Facilities	2
Permits at Private Commercial Property	3
Pending Permits on TESSA	2

❖ **Film Permits**

September	
Total Permits Issued for 2023	2
Permits issued for August	2
Permits at City Facilities	0
Permits at Private Commercial Property	2
Pending Permits on TESSA	2

Upcoming Events	Dates	Location
Scarecrow Festival	Saturday, October 14	Lions Park Event Lawn
Art Crawl Experience #2	Saturday, October 21	City Hall
Barktoberfest	Saturday, October 21	TeWinkle Park
ARTventure Juried Art Exhibition	October 27 – November 5	Norma Hertzog Community Center (NHCC)
Free Park Performances	Saturday, October 28	Lions Park Event Lawn
Trunk or Treat	Saturday, October 28	Ikea
ARTventure – Community	Saturday, October 28	NHCC
ARTventure – Awards Ceremony	Saturday, October 28	OCMA