

FEBRUARY 9, 2023  
6:00 P.M. – OFFICIAL MINUTES

**CALL TO ORDER** by Chair Rutherford at 6:00pm

**PLEDGE OF ALLEGIANCE** by Commissioner Garcia Arcos

**ROLL CALL**

☒ = Present    ☐ = Absent

Commissioners	City Staff
<input checked="" type="checkbox"/> Kelly Brown	<input checked="" type="checkbox"/> Jason Minter, Parks & Community Services Director
<input checked="" type="checkbox"/> Cristian Garcia Arcos	<input checked="" type="checkbox"/> Monique Villasenor, Recreation Manager
<input type="checkbox"/> Scott Glabb	<input checked="" type="checkbox"/> Robert Ryan, Maintenance Services Manager
<input type="checkbox"/> Terry Wall	<input checked="" type="checkbox"/> Laura Fautua, Executive Assistant
<input checked="" type="checkbox"/> Shayanne Wright	<input checked="" type="checkbox"/> Kathia Viteri, Office Specialist I
<input checked="" type="checkbox"/> Elizabeth Dorn Parker, Vice Chair	
<input checked="" type="checkbox"/> Cassius Rutherford, Chair*	

\*Commissioner Wright attended via Zoom

**PRESENTATION**

- 1. ORANGE COUNTY MODEL ENGINEERS (O.C.M.E.) BY HANK CASTIGNETTI**  
*[Experienced technical difficulties and presented before Old Business.]*

**PUBLIC COMMENTS**

**Ralph Taboada** – Asked that the Commission be involved in selecting upcoming park projects for next year's budget.

**COMMISSIONER COMMENTS AND SUGGESTIONS**

**Commissioner Wright:** Thanked staff for the on-board training and Mayor Stephens for the appointment. Excited to dive into the Commissioner role and assist with community needs.

**Commissioner Garcia Arcos:** Appreciates the opportunity to advocate needs in his district and will be an advocate to save trees within the City.

**Commissioner Brown:** Thanked Fairview Park Steering Committee Chair, Andy Campbell, for the Fairview Park tour to learn more about the park. Would like to see a mobile van return to provide educational insight to parks regarding history of the different parks and documentation of project management for all the different projects underway, as well as park space within neighborhoods.

**Vice Chair Dorn Parker:** Relayed community feedback regarding dogs in Harper Park and shared she will continue to find solutions to better educate the community. Would like to tour Fairview Park again and looks forward to attending the Fairview Park Alliance meeting on the 2<sup>nd</sup> Saturday for their Restoration event. As she visits parks within California, she likes to focus on the access to public resources regarding sensitive habitat to avoid harming the area.

**Chair Rutherford:** Thanked Vice Chair for running last's month's meeting as he attended via Zoom Webinar. Praised Parks and Community Services staff on their City Council department overview presentation. Hopes to see another dog park to help mitigate the need in the community. Acknowledged public commenter for speaking and looks forward on updates regarding Fairview Park partnerships.

## **OLD BUSINESS**

### **1. Minutes – 120822 Draft Minutes**

**MOTION/SECOND:** Vice chair Dorn Parker made a motion to approve the minutes/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Brown, Commissioner Garcia Arcos, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

**Nays:** none

**Absent:** Commissioner Glabb and Commissioner Wall

**Motion Carried:** 5 – 0

### **2. RECOMMEND THAT THE COMMISSION REVIEW AND APPROVE CHANGES TO THE MUNICIPAL CODE SECTION TITLE 12 PARKS AND RECREATION**

Mr. Minter presented.

Chair Rutherford appreciates this item coming forward for municipal code cleanup. He reiterated his appreciation for including this discussion in the commission.

#### **Public Comment:**

**Mat Garcia:** Thanked Commissioners for the opportunity to speak and supports the changes within the ordinance.

Vice Chair Dorn Parker spoke about Section 12.28 identifying where bicycles, skateboards, and rollerblades can't go over certain types of facilities and asked staff if pickleball courts be included, as a facility.

Commissioner Brown did not feel comfortable approving an item as the supplemental was recently provided.

Chair Rutherford inquired about Section 12.53 subsection (d) deposit requirements and the verbiage of additional amenities.

Commissioner Brown stressed her concerns regarding the supplemental item being received and prefers to move the item to next regular meeting for review to allow for a longer review window.

Vice Chair Dorn Parker proposed to put this item on the next month's agenda and requested staff to review thoroughly for any modifications.

**MOTION/SECOND:** Vice chair Dorn Parker made a motion to continue report review of changes to municipal code to the next regular meeting of the Parks and Community Services Commission, March 9/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Brown, Commissioner Garcia Arcos, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

**Nays:** none

**Absent:** Commissioner Glabb and Commissioner Wall

**Motion Carried:** 5 – 0

## **NEW BUSINESS:**

### **1. TREE REMOVAL REQUEST AT 3462 WIMBLEDON WAY**

Mr. Ryan presented.

#### **Public Comment:**

**Mary Helen:** Daughter of the homeowner, has concerns with debris causing a fire hazard to the surrounding area and the constant cost of maintenance for debris clean-up and how it affects her mother's home.

Commissioner Garcia Arcos asked staff questions about pruning.

Chair Rutherford recognized specific tree request is brought forward to the commission again, and advocated he still supports to deny the homeowner's request on the basis that the tree is in good health.

#### **Public Comment:**

**CKD:** Lives in the area and agrees with homeowner that the tree debris is a nuisance and asked if the City Arborist can review the trees within the Wimbledon neighborhood and help eliminate the constant debris of the pine trees.

**MOTION/SECOND:** Chair Rutherford made a motion to deny request and approve the staff recommendation of denying the homeowner's request/seconded by Vice Chair Dorn Parker.

Commissioner Garcia Arcos expressed concerns in denying the request may create nuisance in the future and suggests a different approach, but supports current decision.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Brown, Commissioner Garcia Arcos, Commissioner Wright, Vice Chair Dorn Parker, Chair Rutherford

**Nays:** none

**Absent:** Commissioner Glabb and Commissioner Wall

**Motion Carried:** 5 – 0

## **MONTHLY REPORTS**

### **1. PARK RANGER REPORT - DECEMBER 2022**

Mr. Minter presented.

### **2. DIRECTOR'S REPORT - DECEMBER 2022**

Mr. Minter and Ms. Villasenor presented.

Vice Chair Dorn Parker thanked staff and highlighted the resourcefulness of the Spotlight Recreation Magazine. Looks forward to attending the Priceless Pets Prom Fundraiser at the Norma Hertzog Community Center. Appreciates seeing the utility box art installations and looks forward to having more art in the community.

Commissioner Brown inquired about Art Crawl information.

Chair Rutherford supports staff if any events need to be scaled down to focus on department needs and/or partnerships. Asked that information be sent to all commission and committees within the City when the new hiring initiative marketing becomes available for position adjustments.

Commissioner Brown asked staff what other engagement opportunities would be available for public input besides the Council and Commission meeting dates for upcoming projects.

Commissioner Wright inquired on the marketing blitz for hiring initiative and asked if details could be implemented in future Director's reports.

#### **ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS**

**ADJOURNMENT** by Chair Rutherford at 7:04pm

**NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, MARCH 9, 2023 at 6:00 P.M.**