
THE COSTA MESA PARKS & COMMUNITY SERVICES COMMISSION

AUGUST 10, 2023
6:00 P.M. – OFFICIAL MINUTES

CALL TO ORDER by Chair Rutherford at 6:00pm.

PLEDGE OF ALLEGIANCE by Commissioner Wall.

ROLL CALL

☒ = Present ☐ = Absent

Commissioners

☒ Kelly Brown
☒ Cristian Garcia Arcos
☒ Scott Glabb**
☒ Terry Wall
☐ Shyanne Wright
☒ Elizabeth Dorn Parker, Vice Chair
☒ Cassius Rutherford, Chair

City Staff

☒ Alma Reyes, City Deputy Manager
☒ Monique Villasenor, Recreation Manager
☒ Raja Sethuraman, Public Works Director
☒ Robert Ryan, Maintenance Services Manager
☒ Laura Fautua, Executive Assistant

PUBLIC COMMENTS

Jay Humphrey, resident: Spoke about electric bike use within parks and Fairview Park Capital Improvement Projects.

Jon Rittenhouse, resident: spoke about the fly field at Fairview Park.

COMMISSIONER COMMENTS AND SUGGESTIONS

Commissioner Garcia Arcos: Spoke about his recent trip to Cal Poly Pomona and purchases of future trees within the City.

Commissioner Brown: Spoke about public outreach for the Fairview Park Steering Committee booth during Concerts in the Park and the 19th Street updates.

Commissioner Wall: Commended staff who run the social media content and the creators of the Capital Improvement Project (CIP) progress chart.

Vice Chair Dorn Parker: Spoke about her recent Philadelphia park visits regarding equipment and signage, dogs off-leash along with dog owners not picking up after their pet, and the CIP chart. The philanthropy group Vice Chair Dorn Parker is a part of gave the SOY foundation a grant for the work they do in the City.

Chair Rutherford: Thanked public commenters for speaking and staff for providing tools and resources regarding CIP projects.

Ms. Alma Reyes, Deputy City Manager and acting Parks and Community Services Director, gave the commission a brief background of her time with the City of Costa Mesa.

OLD BUSINESS

1. Minutes – 05/11/2023 PACS Draft Minutes

Commissioner Brown requested adjustments to the last page of the minutes to include: Commissioner Brown and Commissioner Wright identified several key strategies around public engagement worth visiting for future activities.

MOTION: Approve the amended minutes of May 11, 2023 Commission meeting.

MOVED/SECOND: Vice Chair Dorn Parker/Chair Rutherford.

The motion carried by the following roll call vote:

Ayes: Commissioner Brown, Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Vice Chair Dorn Parker, Chair Rutherford

Nays: none

Absent: Commissioner Wright

Motion Carried: 6 – 0

2. Minutes – 06/08/2023 PACS Draft Minutes

MOTION: Approve the minutes of June 8, 2023 Commission meeting.

MOVED/SECOND: Commissioner Wall/ Commissioner Brown.

The motion carried by the following roll call vote:

Ayes: Commissioner Brown, Commissioner Garcia Arcos, Commissioner Glabb, Commissioner Wall, Vice Chair Dorn Parker, Chair Rutherford

Nays: none

Absent: Commissioner Wright

Motion Carried: 6 – 0

NEW BUSINESS:

1. KETCHUM-LIBOLT PARK AND SHALIMAR PARK PROJECT UPDATE

Mr. Sethuraman, Public Works Director, and Mr. Ryan, Public Works Maintenance Manager presented.

Consultants from PatWest presented.

Discussion ensued about previous, current challenges, and upcoming public outreach methods, such as participation, community engagement, signage of event, timeframe of event notice, and surveys.

Public Comment:

Jay Humphrey: Spoke about public outreach and park accessibility in the Westside.

MONTHLY REPORTS

1. PARK RANGER REPORT – June 2023

Ms. Villasenor, Recreation Manager provided Ranger Report updates.

Public Comment: None.

2. PARK RANGER REPORT – July 2023

July Report will be updated to reflect the correct report.

Public Comment: None.

3. DIRECTOR'S REPORT – June.July 2023

Ms. Villasenor, Recreation Manager, presented.

Discussion ensued on about the Mobile Recreation Program, Lifeguard training, and

Public Comment: None.

ADDITIONAL COMMISSIONER MEMBER & STAFF COMMENTS

Ms. Fautua highlighted the next Parks and Community Services Commission is scheduled for September 14 and not September 7.

ADJOURNMENT by Chair Rutherford at 7:24 P.M.

NEXT REGULAR ARTS COMMISSION MEETING: THURSDAY, September 14, 2023 at 6:00 P.M.